



Academic Board Agenda

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NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 12 December 2007** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

Megan Kemmis

for

Dr W Adams

Registrar

5 December 2007

AGENDA

Pages

★ 1. **Apologies**
Apologies have been received from: Professor P Gay and Dr M Collier.

★ 2. **Arrangement of agenda**
2.1 **Starring of items**

2.2 **Adoption of unstarred items**

Recommendation

The Academic Board resolve as recommended with respect to all unstarred items.

3. **Minutes of previous meeting**
3.1 **Meeting of 21 November 2007**

Appendix A
A1-A20

Recommendation

The Academic Board adopt the minutes of the previous meeting held on 21 November 2007 as a true record.

4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

★ 5. **Focus Topics**

5.1 **The College, Sydney Project**

(Presentation by the Chief Executive Officer and Deputy Vice-Chancellor (College Sydney Project))

Recommendation

That the Academic Board note the report on the College Sydney project.

★ 6. **Report of the Chair**

Appendix B

6.1 **Report on Senate Matters**

6.1.1 **Report of the Senate meeting held on 3 December 2007**

Supplementary agenda

Recommendation

The Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 3 December 2007.

6.2 **Honours and Distinctions**

B1

Recommendation

The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

6.3 **General Report**

6.3.1 **Candidates for the Degree of Doctor of Philosophy**

B1

Motion

That the Academic Board recommends that candidates for the degree of Doctor of Philosophy should remain students of the University until such time as the final copies of their thesis are submitted in the appropriate form to the Library after examination (in accordance with the Resolutions of the Academic Board) and that whatever changes to University policy, rules or procedure (including those of the Senate, Academic Board and Faculties) are required to allow this to occur be made.

6.3.2 **Academic Board Membership for 2008**

B2-B3, B4-B7

Recommendation

That the Academic Board:

- (1) *note the report on the membership of the Academic Board for 2008;*
- (2) *approve the nominated academic staff and student members from the faculties, and*
- (3) *approve the co-opting of Professor Kevin Parton to membership of the Academic Board for a period from 1 January 2008 to 31 December 2009*

as set out in the report presented.

6.3.3 Authority of the Chair of the Academic Board

B3

Recommendation

That the Academic Board authorise its Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 12 December 2007 and the first 2008 Academic Board meeting, as set out in the report presented.

6.3.4 Christmas Party

B3

Recommendation

That the Academic Board note the report of the Chair on the Academic Board Christmas Party, as set out in the report presented.

- ★ 7. **Report of the Vice-Chancellor and Principal** supplementary agenda
7.1 **Report on Senate Matters**
7.1.1 **Report of the Senate meeting held on 3 December 2007**

supplementary agenda

Recommendation

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 3 December 2007.

7.2 General report

Recommendation

That the Academic Board note the general report of the Vice-Chancellor and Principal.

- ★ 8. **Question time**
Questions to the Vice-Chancellor and Chair of the Academic Board

(Time limit 15 minutes)

9. **Reports of Faculties** Appendix C
9.1 **Report of the Board of Studies in Indigenous Studies** C1, C3
9.1.1 **Constitution of the Board of Studies in Indigenous Studies** C1, C3

Recommendation

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Board of Studies in Indigenous Studies, as set out in the report presented.

- 9.2 **Report of the Faculty of Education and Social Work** C1, C4
9.2.1 **Constitution of the Faculty of Education and Social Work** C1, C4

Recommendation

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Education and Social Work, as set out in the report presented.

- 9.3 Report of the Faculty of Science** C1, C5-C6
9.3.1 Constitution of the Faculty of Science C1, C5-C6

Recommendation

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Science, as set out in the report presented.

- 9.4 Report of the Sydney Conservatorium of Music** C2, C7-C8
9.4.1 Semester and Vacation Dates 2008 C2, C7-C8

Recommendation

That the Academic Board approve the semester and vacation dates for the Sydney Conservatorium of Music for the year 2008, as set out in the report presented.

- 10. Report of the Graduate Studies Committee** **Appendix D**
(Associate Professor Peter McCallum)

- ★ **10.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

- 10.2 Report of the meeting held on 27 November 2007** D1
10.2.1 Proceedings of the Committee D1

Recommendation

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 27 November 2007, as set out in the report presented.

- 11. Report of the Learning and Teaching Committee** **Appendix E**
(Associate Professor Greg Ryan)

- ★ **11.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Learning and Teaching Committee.

- ★ **11.2 Item held over from previous Academic Board meeting** E1-E2
11.2.1 Annual Reports
11.2.1.1 Learning Centre Annual Report 2006 E1-E2

Recommendation

That the Academic Board note the report on the Learning Centre Annual Report 2006.

11.2.1.2 Mathematics Learning Centre Annual Report 2006 **E2**

Recommendation

That the Academic Board note the report on the Mathematics Learning Centre Annual Report 2006.

11.3 Report of the meeting held on 27 November 2007 **E3**
11.3.1 Proceedings of the Committee **E3**

Recommendation

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 27 November 2007, as set out in the report presented.

12. General Business **Appendix F**

12.1 Academic Staff Promotions

12.1.1 Academic Staff Promotions to Level B in 2007 **F1**

Recommendation

That the Academic Board note the report on the promotion of academic staff to Level B in 2007, as set out in the report presented.

12.1.2 Academic Staff Promotions to Level C in 2007 **F2-F3**

Recommendation

That the Academic Board note the report on the promotion of academic staff to Level C in 2007, as set out in the report presented.

12.1.3 Academic Staff Promotions to Level D in 2007 **F4-F5**

Recommendation

That the Academic Board note the report on the promotion of academic staff to Level D in 2007, as set out in the report presented.

12.2 2008 Meeting Dates **F5-F6**

Recommendation

That the Academic Board note the schedule of meeting dates for 2008, as set out in the report presented.



The University of Sydney

Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 21 November 2007 in the Professorial Board Room

There were present: the Chair (Professor B Sutton) presiding, the Vice-Chancellor and Principal (Professor G Brown), the Chairs of the Standing Committees (Professors C Murphy and R Overall, Associate Professors S Kable, P McCallum and G Ryan), Professors A Aspromourgos, M Behnia, L Copeland, D Day, G Hancock, J Lawler, G Llewellyn, R Mason, I Ramzan, B Roufagalis, C Russell, J Trewhella, K Trigwell and P Wolnizer, Associate Professors F Ahmadi-Esfahani, E Cowley, W Evans, R Ewing, R Magnusson and A F Masters, Drs T Anthony, D Cabrera, M Collier, J Cox, S Cumming, M Edmond, J Hanrahan, J Hughes, K Jolliffe, A Molev, R Stanton and C Taylor, Mr P Ball, Ms K Barnsley, Ms L Brown, Ms J Henderson, Ms C Jarrett and Mr A McFarland.

Also present: Secretary of the Academic Board (Ms J Russell).

Present as observers: Ms A Griffiths (Executive Governance Office), Mr S French (Scholarships and Prizes Office), Ms K Laing (President-Elect, SRC) and Ms S Tang (student observer, Faculty of Medicine).

In attendance: Ms M Kemmis (Executive Officer to the Academic Board).

★ 1. Apologies

The Board noted that apologies had been received from: Professors D Armstrong, A Boyd, A Coats (Ms D Lambourne attended in his stead), M Crossley, P Gay, D Grant, R Jeremy, G Murray, D Nutbeam, S Garton G Triggs and K Walker, Associate Professors A Bashford, B Bennett, B Buckley, R Drynan, H Irving, W Julian (Dr D Cabrera attended in his stead), R Taylor and P Wynn, Drs M Boughton, C Campbell, A Dong, J Kelly, K Nelson, M-A Schnabel, J Shaw and K-C Wong, and Mr V Ghazavi and Ms J Mooney.

★ 2. Arrangement of agenda

★ 2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 4 and 12.2.1

2.2 Adoption of unstarred items

Resolution 277/07

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

3.1 Meeting of 10 October 2007

Resolution 278/07

That the Academic Board adopt the minutes of the previous meeting held on 10 October 2007, as a true record.

At this point in the meeting, the Chair invited the Vice-Chancellor to give his report.

- ★ 4. **Business arising from Minutes (not dealt with elsewhere in the Agenda)**
The Chair advised members that following the presentation on “the Academic User’s Guide to Ethical Entrepreneurialism” at the Academic Board’s last meeting, a working party (comprising the Chair, the Provost, the Deputy Vice-Chancellor (Research) and the General Counsel) had met and had authorised the Chair to establish an Academic Board working party. This working party would produce a draft statement on engaging ethically with external stakeholders, which would be a practical guide as well as a statement of principles. He undertook to advise the Board of the membership of this group at the next meeting.

★ 5. **Focus Topics**

5.1 The College, Sydney Project

The Chair invited Professor Brewer to update the Academic Board on the work of the College, Sydney project. Professor Brewer noted that this presentation was an update to her earlier presentation in July 2007, and advised the Board as follows:

- the project website was launched earlier in the year and continues to provide staff with information on the progress of the project;
- in terms of rationale, the College was designed for secondary school students, school leavers, adult entry participants (especially those in the workforce), and others who:
 - had just missed out on admission to the University because of degree quotas
 - are seeking a course articulating into a university degree program (such as international students seeking a foundation program)
 - are looking to bridge the gap between their previous studies and university entry
 - want the option of senior secondary learning with opportunities for accelerated learning
 - are looking to upgrade their professional skills and qualifications
 - want to engage in life-long learning or
 - are interested in active retirement learning;
- the College would be committed to best practice approach, curriculum and qualifications and would focus on identifying the best pathway for each student (i.e. pre-tertiary, tertiary or university);
- pathways for specific students could feature generic and critical skills development (including English language training) and in some cases would provide limited choice access to some of the

- University's degrees based on agreed performance standards (there would be no automatic or guaranteed entry);
- the goals of the College are to:
 - educate, support, prepare fully and guide students through a senior high school pathway and various tertiary pathways through to university access or employment as required,
 - deliver continuing professional learning and development as well as continuing education, and workforce training, development and education (including award options) for employers,
 - drive quality upwards, achieved through the attainment of high academic standards for learning and teaching in the College, providing a personalised learning approach for students, establishing a senior secondary pathway (with a focus on science, mathematics and humanities) and providing opportunities for attaining global citizenship and work-readiness, and
 - offer a "second chance" to those who have missed out on a first opportunity or are in career-transition.
 - there would be a strong emphasis on equity and diversity with a variety of scholarships established by the College and in conjunction with employers, and a focus on admitting students from a variety of social backgrounds, students who had not performed to the best of their abilities at secondary level and students on humanitarian permanent visas; and
 - the College would not be self-accrediting in any of the pathway areas, and would need to comply with the University's governance requirements and the external governance requirements of various State and Federal bodies (such as DEST, VETAB, the NSW Board of Studies, etc).

Professor Brewer noted that Senate had endorsed a number of actions in relation to the College project at its meeting in March 2007. She advised that the following actions had since been taken:

- application was underway to establish a non-self-accrediting institution separate from the University of Sydney;
- application was underway to register the College, Sydney;
- a joint committee was established with the Academic Board to develop a sub-degree program and to investigate the possibility of a degree program at the College;
- potential partners for the College had been investigated and identified;
- market research (involving stakeholders and prospective students) had been undertaken; and
- KPMG had been hired to conduct a due diligence report on the potential impact of the College on the University in terms of reputation, finances, strategy and operations, with further work to be conducted once a preferred partner was identified.

Professor Brewer invited comments on the first part of her presentation, and noted that she would provide further information at the Academic Board's December meeting. Members commented as follows:

- one member commented on the complexity of the proposal and asked for clarification of the primary goal of the College, to which Professor Brewer responded that it would provide a second chance to those students who just missed out on a place at the

- University due to degree quotas, and would provide an additional revenue stream and source of growth for the University;
- Professor Brewer was asked if the College would provide flexible learning, and she advised that while it was not primarily designed to provide distance education it would offer part-time learning and flexible learning approaches;
 - another member asked whether the project had been evaluated in the context of educational opportunities in the region, and if so how would it complement or compete with the offerings of other institutions; Professor Brewer advised that KPMG's market analysis had covered both the local and international markets, and that due diligence had been conducted in terms of how similar structures work at other universities; she also advised that her further presentation at the Board's next meeting would look at some of these issues;
 - Professor Ramzan, noting that he is a Fellow of Senate, asked Professor Brewer to comment on the intended staff to student ratio and improved student experience to be provided by the College in terms of the contrast with the University's offerings, to which she advised that the additional support to be provided to College students was a feature of such institutions globally; and
 - Professor Ramzan also queried the viability of seeking a commercial partner, to which Professor Brewer stated that such a partnership would be necessary for the logistical part of the project.

Professor Brewer advised that the website would be updated with the information in the presentation and that a revised version of the presentation would be supplied for inclusion on the Academic Board's website.

Resolution 279/07

That the Academic Board note the report on the College Sydney project.

5.2 Awarding Degrees with Merit

Associate Professor Kable presented the report of the Honours Working Party on awarding degrees with merit and highlighted the following points:

- the Undergraduate Studies Committee had been looking at this issue for some time, as there is currently no detailed policy on how merit degrees are to be awarded, the nomenclature to be used or the standards to be applied (in comparison, the policy for the award of honours sets out these parameters quite clearly, and now prohibits the award of honours based purely on the Weighted Average Mark (WAM));
- the Working Party and the Committee supported the adoption of principles for the award of merit degrees, i.e. that there be a single consistent nomenclature for such degrees across the University and that standard for the award of such degrees be documented, consistent and equitable across all faculties;
- faculties were surveyed on a number of issues surrounding awarding degrees with merit, with 7 faculties stating they would like to award degrees with merit, 4 stating they would consider such awards and 1 faculty stating it did not want to use the award (a further 4 faculties did not respond formally on this issue) – on

- this basis the Working Party recommends that degrees awarded with merit be offered to non-honours students;
- a survey of existing degrees showed faculties using a range of different names, e.g. with merit, with credit, with distinction and with high distinction;
 - the fraction of the cohort receiving their degree with merit was also variable and ranged from less than 10% to over 75%;
 - the Working Party looked at the option of awarding degrees with merit at one level or two levels, and analysed the WAM scores for the 2006 cohort in relation to these options;
 - the WAM data showed that roughly 25% of students achieved a WAM of 75 or greater;
 - the faculty survey asked for responses on whether there should be one or two levels for awarding degrees with merit and faculties were unanimous in supporting only one level, with consistent support for the top 10% of the cohort being eligible;
 - faculties were split in their opinions on whether degrees should be awarded with merit based purely on the WAM or as a fraction of the cohort – consequently, the Working Party has decided to recommend that the award be WAM-based but with a maximum cohort percentage of 10% also applying to prevent “bracket creep”;
 - with regard to nomenclature, the Working Party considered a range of different names, including with credit/distinction/high distinction (which were rejected as being likely to confuse unit of study performance with degree performance), with merit or excellence (“with excellence” received the most support out of these two choices) and the Latin titles currently used by many US Ivy League universities (i.e. cum Laude, magna cum Laude and summa cum Laude);
 - the Latin titles have the advantage of being currently in use, particularly in the US, and increasingly being adopted by Asian universities, with the award “magna cum Laude” (i.e. “with high honours”) considered the most appropriate to use, particularly when current US criteria (which is variable from university to university) is compared with the proposed percentage and WAM cut-offs;
 - faculties did not totally support the use of the Latin title, with one strongly against and some others ambivalent, however the Working Party agreed to recommend that degrees awarded with merit use the term “magna cum Laude”;
 - in terms of risks and opportunities associated with the proposal, the risks included potentially lowering the number of students choosing to do honours (particularly if the award with merit was valued too highly, although it was pointed out that the University Medal is only available to honours students) and potentially diminishing the value of the pass degree (although with the proposed 10% cut-off, 90% of students would graduate with the pass degree and the award with merit would meet a need to acknowledge excellent performance in pass degrees); and
 - opportunities included being the first University to offer Latin titles and the potential advantage for graduates of having a degree with a recognised “brand” of achievement attached to it.

Professor Kable concluded the presentation by outlining the consultation with faculties, noting that the report had received unanimous acceptance from the Undergraduate Studies Committee

and recommending that faculties amend their resolutions in 2008 to introduce the award of degrees with merit for 2009.

Members raised the following queries and comments in discussion:

- a member asked whether “summa cum Laude” had been considered, and Professor Kable responded that the Working Party had rejected this level so as to ensure that awarding degrees with merit did not devalue the University’s highest award, the University Medal;
- Associate Professor McCallum congratulated the Working Party on its efforts and pointed out that the proposal would require amendments to the *University of Sydney (Coursework) Rule 2000 (as amended)* which currently detailed the range of grades in which different courses could be awarded, with the bachelors degree to be awarded in pass or honours only; he also highlighted the current review of postgraduate coursework at the University, suggesting that the Working Party’s recommendations could be considered for postgraduate coursework degrees (Professor Kable noted that he would be happy to refer the report to the Provost’s Working Groups once it had the support of the Academic Board); he further noted the recommendation for awarding degrees with merit based on a flexible WAM mark and a fixed percentage had the potential to highlight the disparity in marking systems across the University;
- another member queried what would happen to students in appended honours degrees who failed the honours year, but had been in the top 10% of their pass cohort; Professor Kable advised that such a scenario would require further thought;
- one member suggested clarifying the wording in the discussion paper to make it clear that the recommendations referred to awarding existing degrees with merit, rather than creating a new group of “merit degrees”;
- the advanced degrees offered by the Faculty of Arts and the Faculty of Science were highlighted as being problematic (as a large percentage of the cohorts of such degrees could be eligible for an award with merit), and Professor Kable agreed that the faculties would need to consider whether or not awarding with merit should be available in such degrees;
- concern was also expressed about the possibility of graduates heading overseas being disadvantaged because of different interpretations of “magna cum Laude”, to which Professor Kable responded that there was no standard definition amongst those universities using the term but that each university provides information with the academic transcript explaining how eligibility for the award is determined;
- it was pointed out that the proposed awarding of degrees with merit would not highlight the top 5% (or 2.5%) of the cohort, with some members expressing support for the adoption of “summa cum Laude” as the top level of award, to which Professor Kable advised that faculties had not supported the idea of two levels of award;
- other members supported the Working Party recommendations, highlighting the provision of greater choice to students, increased recognition of achievement in coursework (it was pointed out that such recognition is heavily skewed towards research students) and greater alignment with the global market;

- Professor Kable advised members that the Latin nomenclature was not normally associated with research degrees in the United States, however the honours system in the United States differed from that used in Australia;
- there was some comment that the adoption of the Latin nomenclature would create a dissonance with the University medal, and Professor Kable acknowledged that this was a risk identified by the Working Party;
- in response to a query as to how the cohort would be determined in combined degrees, Professor Kable advised that this would depend on the relevant degree resolutions; and
- some support was expressed for extending the proposals to cover both postgraduate coursework and research degrees (it was noted that some European universities use merit descriptors with their research degrees), however Professor Kable argued against the extension to postgraduate research degrees.

The Chair noted that there were likely to be amendments to the *University of Sydney (Coursework) Rule 2000 (as amended)* and possibly some Academic Board policies which would need the Board's approval. He asked the Academic Board to give in principle approval of the Working Party's recommendations, on the understanding that a set of detailed amendments would be provided in early 2008. He noted that the Working Party was recommending:

- that the University award Merit degrees for high performing students not undertaking Honours degrees;
- that the University award one level of Merit degree with a single name across the University (although the standard should, ideally, be WAM-based, no more than 10% of a graduating cohort in a degree program can qualify for the merit degree); and
- that the name of the Merit degree be "Magna cum Laude".

Members gave unanimous approval in principle to the first two recommendations and gave majority (but not unanimous) approval in principle to the third recommendation.

Resolution 280/07

That the Academic Board approve in principle:

- (1) that the University award Merit degrees for high performing students not undertaking Honours degrees;
- (2) that the University award one level of Merit degree with a single name across the University (although the standard should, ideally, be WAM-based, no more than 10% of a graduating cohort in a degree program can qualify for the merit degree); and
- (3) that the name of the Merit degree be "Magna cum Laude" as set out in the report presented.

5.3 Recent Review of Pan-faculty Undergraduate Scholarships

The Chair welcomed Mr French to the meeting and invited him to make his presentation on the recent review of pan-faculty undergraduate scholarships. Mr French advised members as follows:

- the University offers around 750 scholarships each year, 10% of which are managed by the Scholarships and Prizes Office;
- the office reviews the scholarships under its management every three to four years, with this year's review conducted by a committee comprised of:

- the Deputy Provost (Learning and Teaching and Pro Vice-Chancellor)
- the Chair of the Academic Board
- representative Deans
- the Chief Operating Officer (Community)
- the Executive Director (Community)
- the Director of Marketing and Student Recruitment
- the Director of Student Services and
- the Head of Careers and Scholarships
- the breadth of membership of the review committee demonstrates the complex nature of managing scholarships;
- the major scholarships offered by the University include:
 - the Outstanding Achievement Scholarships (offered to students who achieve a UAI of 99.95 or 100, with 40 awards offered annually providing \$10,000 per annum for the duration of the degree)
 - University of Sydney Scholarships (offered to students who achieve a UAI of 95 or greater and who display specific personal qualities such as leadership, creativity or community involvement – there are 50 scholarships providing \$5,000 per annum for the duration of the degree and a further 100 scholarships which provide \$5,000 for the first year of study);
 - Access Scholarships (offered to students with high UAIs who fall into specific equity categories, with 65 scholarships providing \$4,000 per annum for the duration of the degree);
 - Honours Scholarships (offered mainly on merit, but can be awarded based on equity needs, with 50 awards providing \$5,000 for the honours year of a degree);
 - Continuing Scholarships (awarded on academic merit to existing students, with 100 awards providing \$5,000 for one year);
 - Commonwealth Education Costs Scholarships (awarded from Commonwealth funds primarily to students in financial need, with 214 awards providing \$2,124 per annum for up to four years); and
 - Commonwealth Accommodation Scholarship (awarded from Commonwealth funds to equity students, with 148 awards providing \$4,248 per annum for up to four years);
- the 2007 scholarship review had involved the first quantitative analysis of the performance of scholarship recipients, based on FlexSIS data for the period 2002 to 2006, although he pointed out that there were artefacts in the FlexSIS data which reduced its validity;
- the analysis had looked at pass rates (assuming students had passed all units of study attempted), annual average marks, progression to honours, the level of the undergraduate degree completed and progression to higher degrees;
- analysing the UAI scores for admission, the average student at the University enters with a score for 91.3, with an average of 91.1 for non-scholarship holders compared to 95 for scholarship holders;
- 81% of all students at the University complete a single degree with 16% completing a combined degree (the other 3% complete diplomas or non-award courses), compared with 56% of Outstanding Achievement Scholarship holders who complete a combined degree;

- with regard to pass rates, 75% of all students pass all units attempted, while the percentage for scholarship holders ranged between 85% to 95% and higher;
- the spread of average annual marks for all students at the University showed a peak at the credit level – these peaks were even stronger for access scholarship holders, with academic scholarship holders peaking at distinction and high distinction levels;
- looking at the final degree result, academic scholarship holders showed significant numbers of such students achieving first class honours or first class honours plus the University medal;
- similarly, there were significant numbers of scholarship holders continuing on to postgraduate coursework and research (particularly with the Honours Scholarship), although the levels were lower for the Outstanding Achievement Scholarships – anecdotally, it appears that the University is losing many such scholarship holders to other institutions once they have completed their undergraduate degree, and there were also significant numbers of such scholarship holders enrolling combined law or combined medicine which traditionally had lower rates of continuation to postgraduate study;
- other points gathered from the assessment of FlexSIS data included similar gender balances between scholarship holders and other students, scholarship holders were admitted from the same types of schools as other students, and there was little difference in faculty distribution, however the percentage of recent school leavers was higher for scholarship holders;
- the review committee had made the following recommendations regarding scholarships:
 - Outstanding Achievement Scholarships: current value to be retained but the scholarship should be offered for the duration of the degree including the honours year;
 - Merit and Access Scholarships: again, current value to be retained but the scholarship should be offered for the duration of the degree including the honours year;
 - Honours Scholarships: the number offered should be doubled from 50 to 100;
 - Continuing Scholarships: the number offered should be trebled from 100 to 300, with the value reduced to \$2,000 for one year, and with the scholarship listed on the student's transcript but with a revised name (yet to be determined);
 - Access Scholarships: these are to be increased in number and value to 100 and \$5,000 per annum;
 - \$500,000 is to be earmarked for special initiatives in late 2007 (and to counteract any new scholarships offered by competitors);
 - Interstate Relocation Scholarship: a top-up scholarship for interstate students to be offered in conjunction with the Outstanding Achievement and Merit Scholarships;
 - enhanced student experience opportunities to be offered to scholarship holders; and
 - University scholarships to be listed on academic transcripts.

Associate Professor Masters noted that the sporting scholarships had not been included, and asked if in addition to these there were any other major scholarships not covered by the review. Mr French advised that there were approximately 740 major scholarships not

managed by his office, including the sporting scholarships which were administered by the University Sports Union. Professor Masters also asked whether the review had considered maintaining the current value of the access scholarships but increasing the number even further. Mr French noted that \$5,000 per annum was the optimum value for such scholarships, particularly as it did not prevent recipients from also accessing Centre Link support.

Resolution 281/07

That the Academic Board note the report on the recent review of pan-faculty undergraduate scholarships.

★ 6. **Report of the Chair**

6.1 **Report on Senate Matters**

6.1.1 **Report of the Senate meeting held on 5 November 2007**

The Chair asked that members note this report.

Resolution 282/07

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 5 November 2007.

6.2 **Honours and Distinctions**

The Board noted and congratulated by acclamation the recipients of honours and distinctions, as set out in the agenda and supplementary agenda.

Resolution 283/07

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

Action: Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

6.3 **General Report**

6.3.1 **National Conference of Chairs of Academic Boards**

This item was held over to the next meeting.

6.3.2 **Actions taken on behalf of the Academic Board**

The Chair advised members that Associate Professor Drynan had submitted comments on the amendments to the Master of Pharmacy, and asked Associate Professor McCallum to provide further advice. Professor McCallum stated that Professor Drynan had expressed concern about the removal of a specific GPA cut-off from the resolutions, given that it was good practice to have clear admission requirements. Professor McCallum agreed that admission requirements should be transparent, but argued that the detail did not need to be in the faculty resolutions. He pointed out that this would also provide faculties with a greater degree of flexibility in assessing applicants. Professor Ramzan agreed, pointing out that this would be no different to publishing the UAI for undergraduate degrees separately from the faculty resolutions.

The Chair further advised members that there was an amended resolution in the supplementary agenda, which also

included details of his approval of the early submission of a thesis for the Master of Philosophy in Economics.

Resolution 284/07

That the Academic Board:

- (1) endorse the Chair's approval of a request from the Faculty of Pharmacy to amend the admission requirements for the Master of Pharmacy, and
- (2) note the Chair's approval of the early submission of a thesis for the Master of Philosophy in Economics as set out in the report presented.

Action: The Dean and Faculty Manager, Faculty of Pharmacy, to note the Academic Board's approval of amendments to the Faculty Resolutions for the Master of Pharmacy.

File No. (2003/5095)

★ 7. **Report of the Vice-Chancellor and Principal**

7.1 **Report on Senate Matters**

7.1.1 **Report of the Senate meeting held on 5 November 2007**

The Vice-Chancellor asked members to note the report of the Senate meeting on 5 November 2007.

Resolution 285/07

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 5 November 2007.

7.2 **General report**

The Vice-Chancellor highlighted the University's performance in the Times Higher Education Supplement rankings, pointing out that the University had risen in the rankings each year since their inception in 2004 (from 40 in 2004, to 38 in 2005, to 35 in 2006, to 31 in 2007). He also pointed out that the University continued to perform well in the five major discipline rankings, noting that only twenty one universities were ranked in the top 50 in all five discipline areas, with the University of Sydney being one of only three such universities in Australia. He offered warm congratulations to the staff of the University in achieving this wonderful result.

The Vice-Chancellor also advised the Academic Board as follows:

Senate has authorised me to state that the University of Sydney is committed to upholding the highest standards of academic probity. In particular, Senate has affirmed its belief that the University's policies on plagiarism have been and will continue to be consistently and rigorously applied.

He expressed the hope that this statement would provide comfort to those members disturbed by recent media reports.

Members commented on the Vice-Chancellor's report of the Times Higher Education Supplement rankings, with one member noting that achieving the "one" in 1:5:40 seemed to be the more difficult of the three tasks. The Vice-Chancellor agreed that in terms of how the current ranking schemes worked, this was so, and also noted that the

level of uncontested research funding provided to the Australian National University made their position difficult to assail. However, he believed that the University was decisively ahead of the ANU in terms of providing a diverse education and rich student experience. He also stated that he would like to see the University achieve 1:5:40 regardless of the yardstick used.

The Vice-Chancellor was also asked to comment on the rankings achieved in the five discipline areas. The Vice-Chancellor responded with some approximate rankings (following the meeting it was noted that the rankings are as follows: Natural Sciences (43); Life Sciences and Biomedicine (23); Technology (equal 41 with Texas A&M University); Social Sciences (27); Arts and Humanities (15)). He added that the University should aim to be in the top forty for all five discipline groups.

Resolution 286/07

That the Academic Board note the general report of the Vice-Chancellor and Principal.

- ★ 8. **Question time**
This item was held over to the next meeting.

9. **Report of the 2007 Winter School**
9.1 **Report of the 2007 Winter School**

Resolution 287/07

That the Academic Board note the report of the 2007 Winter School, as set out in the report presented.

10. **Report of the Undergraduate Studies Committee**
(Associate Professor Scott Kable)

- ★ 10.1 **Oral report of the Chair**
This item was held over to the next meeting.

- 10.2 **Report of the meeting held on 23 October 2007**
10.2.1 **Proposals for New and Amended Courses**

- 10.2.1.1 **Faculty of Health Sciences: Bachelor of Health Sciences and Bachelor of Health Sciences (Honours)**

Resolution 288/07

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences to amend the Bachelor of Health Sciences; Bachelor of Health Sciences Honours,
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal to amend these courses; and
 - (b) approve the amendment of the Resolutions of Senate relating to the list of degrees, diplomas and certificates in the Faculty of Health Sciences, and relating to the course,

with effect from 1 January 2008, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the amendment of the Resolutions of Senate relating to the list of degrees, diplomas and certificates in the Faculty of Health Sciences and the Bachelor of Health Sciences and the Bachelor of Health Sciences (Honours).

The Dean and Faculty Manager of the Faculty of Health Sciences to note the Academic Board's approval of the proposal to amend the Bachelor of Health Sciences and the Bachelor of Health Sciences (Honours).

File No. (2001/1050)

10.2.2 Amendment to Faculty Resolutions

10.2.2.1 Sydney College of the Arts: Bachelor of Visual Arts

Resolution 289/07

That the Academic Board:

- (1) approve the proposal from the Sydney College of the Arts to change the satisfactory progress requirements of the Bachelor of Visual Arts degree,
 - (2) approve the amendments to the Faculty Resolutions relating to the course
- with effect from 1 January 2008, as set out in the report presented.

Action: The Dean and Faculty Manager of the Sydney College of the Arts to note the Academic Board's approval of the proposal to amend the Bachelor of Visual Arts.

File No. (003/0041/00002)

10.2.3 Reports from Faculties

10.2.3.1 Faculty of Veterinary Science: Bachelor of Animal and Veterinary Bioscience

Resolution 290/07

That the Academic Board note the report from the Faculty of Veterinary Science relating changes to units of study in the Bachelor of Animal and Veterinary Bioscience degree.

Action: The Dean and Faculty Manager of the Faculty of Veterinary Science to note the Academic Board's endorsement of the amendments to units of study in the Bachelor of Animal and Veterinary Bioscience.

(File 2004/8761)

10.2.4 Proceedings of the Committee

Resolution 291/07

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 23 October 2007, as set out in the report presented.

11. Report of the Graduate Studies Committee

(Associate Professor Peter McCallum)

★

11.1 Oral report of the Chair

This item was held over to the next meeting.

11.2 Report of the meeting held on 31 October 2007

11.2.1 Proposals for New and Amended Courses

11.2.1.1 Sydney College of the Arts: Master of Contemporary Arts for Educators

Resolution 292/07

That the Academic Board:

- (1) approve the proposal from the Sydney College of the Arts to delete the Master of Contemporary Art for Educators,
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal;
 - (b) approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Sydney College of the Arts; and
 - (c) rescind the Resolutions of Senate relating to the course; and
- (3) approve the rescission of the Faculty resolutions relating to the course with effect from 1 January 2008, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the amendment of the Resolutions of Senate relating to the list of degrees, diplomas and certificates in the Sydney College of the Arts and the rescission of the Resolutions of Senate relating to the Master of Contemporary Art for Educators.

The Dean and Faculty Manager of the Sydney College of the Arts to note the Academic Board's approval of the proposal to delete the Master of Contemporary Art for Educators.

File No. (2000/2980)

11.2.2 Amendments to Faculty Resolutions

11.2.2.1 Faculty of Architecture, Design and Planning

(1) Master of Architecture

Resolution 293/07

That the Academic Board:

- (1) approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architecture,
- (2) note the amendment of the Faculty Resolutions relating to this course, and approve the resolutions relating to admission, units of study, requirements for the pass degree and requirements for the honours degree

with effect from 1 January 2008, as set out in the report.

Action: The Dean and Faculty Manager of the Faculty of Architecture, Design and Planning to note the Academic Board's approval of the proposal to amend the Faculty Resolutions relating to the Master of Architecture.

File No. (2007/2047)

- (2) **Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning**

Resolution 294/07

That the Academic Board:

- (1) approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design

Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning, and

- (2) note the amendment of the Faculty Resolutions relating to these courses with effect from 1 January 2008, as set out in the report.

Action: The Dean and Faculty Manager of the Faculty of Architecture, Design and Planning to note the Academic Board's approval of the proposal to amend the Faculty Resolutions relating to the Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning.

File No. (2000/2977, 2000/2978, 2000/2979, 2000/3080, 2000/3082, 2000/3083, 2000/3084, 2000/3085, 2000/3086, 2000/3087, 2000/3088, 2000/3089, 2000/3090, 2000/3091)

11.2.2.2 Faculty of Medicine: Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education

Resolution 295/07

That the Academic Board:

- (1) approve the proposal from the Faculty of Medicine to amend the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education, and
- (2) note the amendment of the Faculty Resolutions relating to these courses with effect from 1 January 2008, as set out in the report presented.

Action: The Dean and Faculty Manager of the Faculty of Medicine to note the Academic Board's approval of the proposal to amend the Faculty Resolutions relating to the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education.

File No. (2003/4023, 2003/4024, 2003/4025)

11.2.2.3 Faculty of Science

- (1) **Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology), Graduate Certificate in Applied Science (Health Psychology)**

Resolution 296/07

That the Academic Board:

- (1) approve the proposal from the Faculty of Science to amend the Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology) and Graduate Certificate in Applied Science (Health Psychology)
- (2) note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to the requirements for the certificate, diploma and degree with effect from 1 January 2008, as set out in the report.

Action: The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the proposal to amend the Faculty Resolutions relating to the Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology) and Graduate Certificate in Applied Science (Health Psychology).

File No. (2006/1657)

(2) Master of Medical Physics, Graduate Diploma in Medical Physics

Resolution 297/07

That the Academic Board:

- (1) approve the proposal from the Faculty of Science to amend the Master of Medical Physics and Graduate Diploma in Medical Physics
- (2) note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to the requirements for the certificate, diploma and degree with effect from 1 January 2008, as set out in the report.

Action: The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the proposal to amend the Faculty Resolutions relating to the Master of Medical Physics and Graduate Diploma in Medical Physics.

File No. (2003/5025, 2003/5026)

11.2.3 Proceedings of the Committee

Resolution 298/07

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 31 October 2007, as set out in the report presented.

12. Report of the Learning and Teaching Committee
(Associate Professor Greg Ryan)

★ **12.1 Oral report of the Chair**

This item was held over to the next meeting.

★ **12.2 Report of the meeting held on 31 October 2007**

12.2.1 Annual Reports

12.2.1.1 Learning Centre Annual Report 2006

This item was held over to the next meeting.

12.2.1.2 Mathematics Learning Centre Annual Report 2006

This item was held over to the next meeting.

12.2.2 Proceedings of the Committee

Resolution 299/07

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 31 October 2007, as set out in the report presented.

13. Report of the Research and Research Training Committee
(Professor Robyn Overall)

★ **13.1 Oral report of the Chair**

This item was held over to the next meeting.

13.2 Report of the meeting held on 6 November 2007

13.2.1 Proposals for New and Amended Courses

13.2.1.1 Faculty of Economics and Business: Master of Philosophy in Economics

Resolution 300/07

That the Academic Board:

- (1) approve the proposal from the Faculty of Economics and Business to amend the Master of Philosophy in Economics;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Resolutions of Senate relating to the course,

with effect from 1 January 2008, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the amendment of the Resolutions of Senate relating to the Master of Philosophy in Economics.

The Dean and Faculty Manager of the Faculty of Economics and Business to note the Academic Board's approval of the proposal to amend the Master of Philosophy in Economics.

File No. (TBA)

13.2.2 Proceedings of the Committee

Resolution 301/07

That the Academic Board note the proceedings of the Research and Research Training Committee meeting held on 6 November 2007, as set out in the report presented.

14. Report of the Academic Staffing Committee
(Professor Chris Murphy)

★ **14.1 Oral report of the Chair**

This item was held over to the next meeting.

14.2 Report of the meeting held on 24 October 2007

14.2.1 Nomenclature for Research-only Staff

Resolution 302/07

That the Academic Board endorse the proposed nomenclature for research-only staff as set out in the report presented.

Action: Chair of the Academic Board to write to the Director, SydneyPeople, endorsing the adoption of the new nomenclature for research-only staff.

14.2.2 Proceedings of the Committee

Resolution 303/07

That the Academic Board note the proceedings of the Research and Research Training Committee meeting held on 24 October 2007, as set out in the report presented.

15. General Business

There were no items of general business.

The meeting closed at 3:47 p.m.

Signed as a correct record

Chair

Date

**AGENDA ITEM 6
Report of the Chair**

6.2 Honours and Distinctions

I am pleased to report the following honours and distinctions and recommend the Academic Board extend its congratulations to the recipients:

Professor Lee Burns, Faculty of Law

Awarded the 2007 Graham Hill Award, for significant contributions to improving the administration, policy, practice, teaching or understanding of revenue law in Australia.

Professor Helen Dunstan, Faculty of Arts

Elected to the Australian Academy of the Humanities.

Professor Ghassan Hage, Faculty of Arts

Elected to the Australian Academy of the Humanities.

Professor Ian Hickie, Faculty of Arts

Elected to the Academy of the Social Sciences in Australia.

Professor Huw Price, Faculty of Arts

Elected to the Council of the Australian Academy of the Humanities.

Professor Elizabeth Webby, Faculty of Arts

Elected to the Council of the Australian Academy of the Humanities.

Associate Professor David Braddon-Mitchell, Faculty of Arts

Elected to the Australian Academy of the Humanities.

Ms Frances Muecke, Faculty of Arts

Elected to the Australian Academy of the Humanities.

Dr Edward Duyker, Faculty of Arts

Elected to the Australian Academy of the Humanities.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

6.3 General Report

6.3.1 Candidates for the Degree of Doctor of Philosophy

The Chair of the Academic Board has received the following motion with notice from the Sydney University Postgraduate Representatives Association:

That the Academic Board recommends that candidates for the degree of Doctor of Philosophy should remain students of the University until such time as the final copies of their thesis are submitted in the appropriate form to the Library after examination (in accordance with the Resolutions of the Academic Board) and that whatever changes to University policy, rules or procedure (including those of the Senate, Academic Board and Faculties) are required to allow this to occur be made.

The motion is presented for the consideration of the Academic Board.

6.3.2 Academic Board Membership for 2008

B4-B7

Elections have been held over the last couple of months to determine the faculty academic staff and student representation on the Academic Board. This membership is outlined on the following pages.

In a number of cases, the relevant deans of various faculties have taken steps to appoint members to fill vacancies created by a shortfall in nominations. The Academic Board is asked to approve the following academic staff and student nominations for membership of the Board from 1 January 2008 for the period specified in the table below:

NAME	FACULTY	PERIOD TO:
Dr Greg Castillo	Architecture, Design & Planning	31 December 2009
Dr Nicole Gurrán	Architecture, Design & Planning	31 December 2009
Dr Marc Aurel Schnabel	Architecture, Design & Planning	31 December 2009
Dr Fran Collyer	Arts	31 December 2009
Dr Kathryn Cramerí	Arts	31 December 2009
Dr Gaynor Macdonald	Arts	31 December 2009
Dr Peter Marks	Arts	31 December 2009
Dr Stephen Cox	Dentistry	31 December 2009
Associate Professor Tania Gerzina	Dentistry	31 December 2009
Ms Clare McNally	Dentistry	31 December 2009
Mr Michael Lines	Dentistry	31 December 2008
Associate Professor Sue Newberry	Economics & Business	31 December 2009
Dr Arlene Harvey	Economics & Business	31 December 2009
Ms Amanda Freeborn	Education & Social Work	31 December 2008
Mr Andrew McLeod	Law	31 December 2008
Associate Professor Andrew Holland	Medicine	31 December 2009
Associate Professor Simon Willcock	Medicine	31 December 2009
Associate Professor Merrilyn Walton	Medicine	31 December 2009
Professor Stephen Clarke	Medicine	31 December 2009
Ms Sarah Tolerton	Medicine	31 December 2008
Dr Jo-Anne Brien	Pharmacy	31 December 2009
Professor Jill Trehwella	Science	31 December 2009
Associate Professor Charles Collyer	Science	31 December 2009
Dr Charlotte Taylor	Science	31 December 2009
Ms Jennifer Henderson	Science	31 December 2009
Dr Vanessa Barrs	Veterinary Science	31 December 2009
Dr Damien Higgins	Veterinary Science	31 December 2009
Dr Jan Slapeta	Veterinary Science	31 December 2009
Dr Chris Grupen	Veterinary Science	31 December 2009

Finally, the Academic Board is asked to approve the co-opting of Professor Kevin Parton from Charles Sturt University to membership of the Academic Board for the period 1 January 2008 to 31 December 2009. Professor Kevin Parton was previously the Dean of the Faculty of Rural Management at the University of Sydney, prior to the transfer of the Faculty to Charles Sturt University, and is responsible for the management of the remaining University of Sydney students completing their studies with that Faculty.

Recommendation

That the Academic Board:

- (1) *note the report on the membership of the Academic Board for 2008;*
- (2) *approve the nominated academic staff and student members from the faculties, and*
- (3) *approve the co-opting of Professor Kevin Parton to membership of the Academic Board for a period from 1 January 2008 to 31 December 2009*

as set out in the report presented.

6.3.3 Authority of the Chair of the Academic Board

The Board is asked to authorise its Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting of 12 December 2007 and the first 2008 Academic Board meeting.

Recommendation

That the Academic Board authorise its Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 12 December 2007 and the first 2008 Academic Board meeting, as set out in the report presented.

6.3.4 Christmas Party

Members of the Board and others who have assisted with the work of the Board and its committees throughout the year are invited to join the Chair for champagne and finger food in MacLaurin Hall at the close of this Board meeting. Invitations have been sent out separately.

Recommendation

That the Academic Board note the report of the Chair on the Academic Board Christmas Party, as set out in the report presented.

MEMBERSHIP OF THE ACADEMIC BOARD 2007: As at 1 January 2008

5. Constitution

5.1 Members

The Board consists of:

5.1.1 the Chair;

Professor Bruce Sutton

5.1.2 the Vice-Chancellor;

Professor Gavin Brown

5.1.3 the following members ex officio:

5.1.3.1 the Deputy Vice-Chancellors;

Deputy Vice-Chancellor (International)	Professor John Hearn
Provost & Deputy Vice-Chancellor	Professor Don Nutbeam
Deputy Vice-Chancellor (Research)	Professor Merlin Crossley (Acting)
Deputy Vice-Chancellor (Community)	Professor Andrew Coats
Chief Operating Office & Deputy Vice-Chancellor	Mr Bob Kotic
Chief Executive Officer (University College Sydney)	Professor Ann Brewer

5.1.3.2 the Pro-Vice-Chancellors;

Deputy Provost (Learning and Teaching) and Pro Vice-Chancellor	Professor Derrick Armstrong (Acting)
Pro Vice-Chancellor (Research)	Professor Carol Armour (Acting)
Pro Vice-Chancellor (Strategic Planning)	Professor Charlie Benrimoj
Pro Vice-Chancellor (Campus Planning & Infrastructure)	Professor Richmond Jeremy (Acting)

5.1.3.3 the Executive Deans and Deans;

Faculty of Agriculture, Food and Natural Resources	Professor Les Copeland
Faculty of Architecture, Design and Planning	Associate Professor Warren Julian (Acting)
Faculty of Arts	Professor Stephen Garton
Faculty of Dentistry	Professor Eli Schwarz
Faculty of Economics and Business	Professor Peter Wolnizer
Faculty of Education and Social Work	Associate Professor Robyn Ewing (Acting)
Faculty of Engineering and Information Technologies	Professor Gregory Hancock
Faculty of Health Sciences	Professor Gwynnyth Llewellyn
Faculty of Law	Professor Gillian Triggs
Faculty of Medicine	Professor Bruce Robinson
Faculty of Nursing and Midwifery	Professor Jocalyn Lawler
Faculty of Pharmacy	Professor Iqbal Ramzan
Faculty of Science	Professor David Day
Sydney College of the Arts	Professor Colin Rhodes
Sydney Conservatorium of Music	Professor Kim Walker
Faculty of Veterinary Science	Professor Leo Jeffcott

Dean of Graduate Studies	Professor Masud Behnia
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5.1.3.4 *the Director of the Graduate School of Government;*
Professor Geoff Gallop

5.1.3.5 *the University Librarian;*
Mr John Shipp

5.1.3.6 *the Director of the Koori Centre;*
Ms Janet Mooney

5.1.3.7 *the Director of the Institute for Teaching and Learning;*
Professor Keith Trigwell

5.1.3.8 *the Director of the International Office;*
Mr Peter Ball

5.1.3.9 *the Director of Student Services;*
Dr Margaret Edmond

5.1.3.10 *the President of the Students' Representative Council; and*
Ms Kate Laing

5.1.3.11 *the President of the Sydney University Postgraduate Representative Association;*
TBA

5.1.4 *the following elected academic staff members, who do not already hold office as members under Rule 5.1.1, 5.1.2 or 5.1.3 elected:*

5.1.4.1 *by a group of voters defined by each relevant Faculty and approved by the Academic Board; and*

5.1.4.2 *according to guidelines approved from time to time by the Academic Board and the Senate:*

5.1.4.2.1 *three academic staff members for each faculty with 40 or fewer full-time academic staff:*

Architecture, Design and Planning	<ul style="list-style-type: none"> • Dr Greg Castillo • Dr Nicole Gurran • Dr Marc Aurel Schnabel
Dentistry	<ul style="list-style-type: none"> • Dr Stephen Cox • Associate Professor Tania Gerzina • Ms Clare McNally
Nursing and Midwifery	<ul style="list-style-type: none"> • Dr Sue Ronaldson • Dr Maureen Boughton • Mr Murray Fisher
Sydney College of the Arts	<ul style="list-style-type: none"> • Mr John Conomos • Ms Marilyn Fairskye • Mr Geoffrey Weary

5.1.4.2.2 *four academic staff members for each faculty with more than 40 but fewer than 100 full-time academic staff:*

Agriculture, Food and Natural Resources	<ul style="list-style-type: none"> • Dr Inakwu Odeh • Vacancy • Vacancy
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	<ul style="list-style-type: none"> • <i>Vacancy</i>
Education and Social Work	<ul style="list-style-type: none"> • Associate Professor Robyn Ewing • Dr Robyn Gibson • Associate Professor Brian Paltridge • Dr Lesley Scanlon
Law	<ul style="list-style-type: none"> • Associate Professor Roger Magnusson • Dr Thalia Anthony • Associate Professor Belinda Bennett • <i>Vacancy</i>
Pharmacy	<ul style="list-style-type: none"> • Associate Professor Greg Ryan • Dr David Hibbs • Dr Jane Hanrahan • Professor Jo-Anne Brien
Sydney Conservatorium of Music	<ul style="list-style-type: none"> • Associate Professor Michael Halliwell • Associate Professor Peter McCallum • Dr Jennifer Shaw • Mrs Stephanie McCallum
Veterinary Science	<ul style="list-style-type: none"> • Dr Vanessa Barrs • Dr Damien Higgins • Dr Jan Slapeta • Dr Chris Grupen

5.1.4.2.3 *five academic staff members for each faculty with more than 100 full-time academic staff:*

Arts	<ul style="list-style-type: none"> • Dr Richard Stanton • Dr Fran Collyer • Dr Kathryn Crameri • Dr Gaynor Macdonald • Dr Peter Marks
Economics and Business	<ul style="list-style-type: none"> • Professor Anthony Aspromourgos • Associate Professor Elizabeth Cowley • Ms Patty Kamvounias • Associate Professor Sue Newberry • Dr Arlene Harvey
Engineering and Information Technologies	<ul style="list-style-type: none"> • Dr Douglass Auld • Associate Professor Alan Fekete • Dr Liaquat Hossain • Associate Professor Abbas Jamalipour • <i>Vacancy</i>
Health Sciences	<ul style="list-style-type: none"> • Associate Professor Nick O'Dwyer • Dr Steve Cumming • Dr Joanne Callen • Dr Toni Schofield • Dr Nathan Clunas

Medicine	<ul style="list-style-type: none"> • Associate Professor Andrew Holland • Associate Professor Simon Willcock • Associate Professor Merrilyn Walton • Professor Stephen Clarke • <i>Vacancy</i>
Science	<ul style="list-style-type: none"> • Professor Jill Trehwella • Associate Professor Charles Collyer • Dr Charlotte Taylor • Ms Jennifer Henderson • <i>Vacancy</i>

5.1.4.3 for each group of academic staff members elected from a faculty at least one should be appointed at professorial level and at least one should be appointed at a non-professorial level;

5.1.5 the following elected student members:

Faculty of Agriculture, Food & Natural Resources	<i>Vacancy</i>	
Faculty of Architecture, Design & Planning	<i>Vacancy</i>	
Faculty of Arts	Ms Rebecca Santos	UG
Faculty of Dentistry	Mr Michael Lines	UG
Faculty of Economics & Business	Mr Nat Ware	UG
Faculty of Education & Social Work	Ms Amanda Freeborn	UG
Faculty of Engineering & Information Technologies	<i>Vacancy</i>	
Faculty of Health Sciences	Mr David Tremblath	PGR
Faculty of Law	Mr Andrew McLeod	UG
Faculty of Medicine	Ms Sarah Tolerton	UG
Faculty of Nursing & Midwifery	<i>Vacancy</i>	
Faculty of Pharmacy	Mr Ramesh Walpola	UG
Faculty of Science	<i>Vacancy</i>	
Faculty of Veterinary Science	<i>Vacancy</i>	
Sydney College of the Arts	Ms Jai Marie McKenzie	PGR
Sydney Conservatorium of Music	<i>Vacancy</i>	
Board of Studies in Indigenous Studies	Ms Liza-Mare Syron	PGR

5.1.6 up to four members, who do not already hold office as members under Rules 5.1.1 to 5.1.5 inclusive, appointed by resolution of the Academic Board at an ordinary meeting of the Academic Board on the recommendation of the Chair;

5.1.7 up to four members, who do not already hold office as members under Rules 5.1.1 to 5.1.6 inclusive, co-opted by resolution at an ordinary meeting of the Academic Board on the recommendation of the Chair (Note: co-opted members are defined as short-term appointees who are identified to assist the Academic Board with a specific issue or project, and their term of office will normally reflect the time-span of that issue or project).

Professor Kevin Parton, Dean, Faculty of Rural Management

Secretary: The Registrar, or the Registrar's nominee, is to act as secretary of the Academic Board

Dr Bill Adams

**AGENDA ITEM 9
Reports of Faculties****9.1 Report of the Board of Studies in Indigenous Studies****9.1.1 Constitution of the Board of Studies in Indigenous Studies**

C3

The Board of Studies in Indigenous Studies has proposed a number of changes to its Constitution. These changes bring the Board membership up to date with changes to the University's administrative structure and are based on the following:

- in discussions with the Deputy Provost, the Provost recommended one member be nominated instead of three to replace the College Pro Vice-Chancellors;
- the Deputy Provost has been included to better reflect this position and Learning and Teaching replaces Teaching and Learning;
- Yooroang Garang is no longer a School;
- the Indigenous Education Advisory Committee has replaced the Policy Advisory Group; and
- it was agreed that co-opted members could provide professional advice as required.

Recommendation

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Board of Studies in Indigenous Studies, as set out in the report presented.

9.2 Report of the Faculty of Education and Social Work**9.2.1 Constitution of the Faculty of Education and Social Work**

C4

At its meeting of 15 November 2007, the Faculty of Education and Social work endorsed a proposal to recommend to Senate a number of changes to the constitution of the Faculty. These changes simplify and clarify the definition of an academic staff member of the Faculty.

Recommendation

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Education and Social Work, as set out in the report presented.

9.3 Report of the Faculty of Science**9.3.1 Constitution of the Faculty of Science**

C5-C6

The Faculty of Science is proposing a number of amendments to its Constitution. The purpose of the amendments is to remove reference to degrees that are no longer offered by the Faculty of Science and to delete or add reference to Schools, Departments or units in order to include only those that currently offer honours units of study for the degrees of Bachelor of Science, Bachelor of Medical Science, Bachelor of Psychology, or Bachelor of Science and Technology.

Recommendation

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Science, as set out in the report presented.

9.4 Report of the Sydney Conservatorium of Music

9.4.1 Semester and Vacation Dates 2008

C7-C8

On 19 September 2007, the Sydney Conservatorium of Music's College Board endorsed the attached calendar for the 2008 academic year. The Conservatorium seeks the Academic Board's approval for this variation of the academic calendar for 2008.

Recommendation

That the Academic Board approve the semester and vacation dates for the Sydney Conservatorium of Music for the year 2008, as set out in the report presented.

Amendments to the Resolutions of Senate

Constitution of the Board of Studies in Indigenous Studies

The Resolutions of the Senate relating to the Constitution of the Board of Studies in Indigenous Studies (p 319, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

CONSTITUTION OF THE BOARD OF STUDIES IN INDIGENOUS STUDIES

1. The Board of Studies in Indigenous Studies shall comprise the following persons:
 - 1.1 the Director, professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, and research staff being full-time or fractional permanent and full-time or fractional temporary members of the teaching staff of the Koori Centre;
 - 1.2 ~~The College Pro Vice Chancellors, or nominees~~ one member nominated by the Provost;
 - 1.3 ~~the Pro Vice Chancellor (Teaching and Learning)~~ Deputy Provost (Learning and Teaching) and Pro Vice Chancellor;
 - 1.4 The Head of Yooroang Garang, ~~School of Indigenous Health Studies~~, Faculty of Health Sciences, or nominee;
 - 1.5 the Dean of the Faculty of Education, or nominee;
 - 1.6 the President of the NSW Aboriginal Education Consultative Group, or nominee;
 - 1.7 an Indigenous external member of the ~~Policy Advisory Group~~ Indigenous Education Advisory Committee;
 - 1.8 not more than two Indigenous Australian students of the University, elected annually in the manner prescribed by resolution of the Senate;
 - 1.9 up to two members co-opted to the Board on advice from the Chair.

Amendments to the Resolutions of Senate

Constitution of the Faculty of Education and Social Work

The Resolutions of the Senate relating to the Constitution of the Faculty of Education and Social Work (p 219, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

CONSTITUTION OF THE FACULTY OF EDUCATION AND SOCIAL WORK

1. The Faculty of Education and Social Work shall comprise the following persons:

- ~~1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers being full-time or fractional (half-time or greater), whether permanent or temporary (contract), members of the teaching and/or research staff of the Faculty of Education and Social Work;~~
- 1.1 all academic staff, being full time or fractional (half time or greater), whether permanent or temporary (contract), members of the teaching and/or research staff of the Faculty of Education and Social Work;
- ~~1.2 such other persons, if any, being full-time members of the research staff of the Faculty holding appointments of research fellow and above;~~
- 1.2 the Dean of the Faculty of Arts, or the Dean's nominee, and not more than four members of the academic staff of the Faculty of Arts nominated by the Faculty of Arts;
- 1.3 the Dean of the Faculty of Economics and Business, or the Dean's nominee, and not more than two members of the academic staff of the Faculty of Economics and Business nominated by the Faculty of Economics and Business;
- 1.4 the Dean of the Faculty of Science, or the Dean's nominee, and not more than three members of the academic staff of the Faculty of Science nominated by the Faculty of Science;
- 1.5 the Director of the Sydney Conservatorium of Music or the Director's nominee;
- 1.6 the Director of the Sydney College of the Arts or the Director's nominee;
- 1.7 the Director of the Koori Centre or the Director's nominee;
- 1.8 Subject to section 1.1, not more than five members of the part-time teaching staff Faculty appointed by the Faculty of Education and Social Work;
- 1.9 not more than five persons with appropriate experience in the field of education and/or social work, being persons other than members of the Faculty, as may be appointed by the Faculty and for such period as it may determine;
- 1.10 four persons, being members of the administrative staff of the Faculty of Education and Social Work, who, in the opinion of the Faculty, have a close and appropriate association with its work of teaching and research;
- 1.11 four additional persons, being members of the administrative staff of the Faculty of Education and Social Work, to be elected by the administrative staff to serve as members of the Faculty;
- 1.12 not more than five students elected annually in the manner prescribed by resolution of the Senate; and
- 1.13 the Dean of the Faculty of Education at the University of Melbourne, or the Dean's nominee.
- 2.1.1 Subject to section 1.4, the members appointed in accordance with sections 1.3 to 1.13 inclusive shall hold office for a maximum period of two years, in the first instance, commencing on 1 January following their appointment.
- 2.1.2 All appointments shall cease on 31 December 2007, and then every two years after that date.
- 2.2 Members shall be eligible for re-appointment or re-election.
- 2.3 A person shall cease to hold office if that person ceases to hold the qualifications by virtue of which that person was eligible to hold office.
- 2.4 If a vacancy occurs in the office of a member appointed in accordance with Sections 1.4 to 1.13, the vacancy may be filled in like manner to the appointment, and the person so appointed shall hold office for the balance of the term of the person being replaced.

Amendments to the Resolutions of Senate

Constitution of the Faculty of Science

The Resolutions of the Senate relating to the Constitution of the Faculty of Science and the Departments and Schools within the Faculty (p 279, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

CONSTITUTION OF THE FACULTY OF SCIENCE

1. The Faculty of Science shall comprise the following persons:

1.1 the professors, readers, associate professors, directors, senior lecturers, lecturers and associate lecturers, whose appointment is at the level of 60 per cent or above, being members of the teaching staff in the schools, departments and units which offer honours units of study for the degrees of Bachelor of Science, Bachelor of Medical Science, Bachelor of Psychology or Bachelor of ~~Computer~~ Science and Technology, including the members of the teaching staff in these categories in the History and Philosophy of Science Unit;

1.2 the research staff assigned to the schools, departments and units in the Faculty of Science;

1.3 the Deans of the Faculties of Architecture, Arts, Agriculture, Food and Natural Resources, Education, Engineering, Health Sciences, Law, Nursing, Pharmacy, ~~Rural Management~~ and Veterinary Science or their nominees;

1.4 the Director of the Electron Microscope Unit and, on the nomination of the Dean with the approval of the Faculty, those members of the staff of the Unit who have teaching or research responsibilities in the Faculty of Science;

1.5 the Curator of the Macleay Museum;

1.6 the Officer-in-Charge of the Mathematics Learning Centre and the members of the full-time teaching staff in the Centre;

1.7 the members of the full-time teaching staff seconded to the Centre for Mathematics and Science Teacher Education;

1.8 not more than three persons distinguished in the field of Science and its teaching appointed by the Faculty on the nomination of the Dean;

1.9 not more than six students, undergraduate or postgraduate, enrolled as candidates for a degree offered by the Faculty of Science elected in the manner prescribed by resolution of the Senate;

1.10 not more than five persons, who have teaching, research or other appropriate associations with the work of the Faculty, appointed by the Faculty on the nomination of the Dean; and

1.11 such other full-time members of the teaching staff of departments offering units of study, but not offering honours units of study, for the degrees of Bachelor of Science, Bachelor of Science in Media and Communications, ~~Bachelor of Information Technology~~, Bachelor of Medical Science, Bachelor of Psychology or Bachelor of ~~Computer~~ Science and Technology, as may be annually appointed by the Faculty at a meeting in July semester each year.

2.1 The persons appointed under section 1.8 shall be appointed for a period of three years and shall be eligible for reappointment for one further period of three years.

2.2 The persons appointed under section 1.10 shall be appointed for a period of three years and shall be eligible for reappointment.

Departments Schools and Units within the Faculty

1. For the purposes of sections 1.1 of the constitution of the Faculty, the following are the departments, schools and units which offer honours units of study for the degrees of Bachelor of Science, Bachelor of Science in Media and Communications, ~~Bachelor of Information Technology~~, Bachelor of Medical Science, Bachelor of Psychology or Bachelor of ~~Computer~~ Science and Technology:

1.1 Agricultural Chemistry and Soil Science

1.2 Anatomy and Histology

- 1.3 Biological Sciences
- 1.4 Chemistry
- ~~1.5 Computer Science~~
- 1.5 Geosciences
- 1.6 History & Philosophy of Science
- 1.7 Immunology & Infectious Diseases
- 1.8 Information Technologies
- 1.9 Mathematics and Statistics
- 1.10 Molecular and Microbial Biosciences
- 1.11 Pathology
- 1.12 Pharmacology
- 1.13 Physics
- 1.14 Physiology
- 1.15 Psychology

Semester 1 2008

	Sydney Conservatorium of Music	Conservatorium Open Academy	Conservatorium High School
7 Jan	Non-teaching period		School holidays
14 Jan	Non-teaching period	14-16 Jan: Summer Festival	School holidays
21 Jan	Non-teaching period		School holidays
26 Jan: Australia Day	Non-teaching period	23 Jan: Enrolment Day (tbc)	
28 Jan	Non-teaching period		29 Jan: Term 1 starts
4 Feb	Non-teaching period	9 Feb: Intro to Music starts	
11 Feb	Non-teaching period	11 Feb: Community Academy Term 1 starts 16 Feb: Jnr/Snr Schools Sem 1 starts	
18 Feb	Non-teaching period		
1 25 Feb	Individual lessons commence 25 Feb: Orientation Day		
2 3 Mar	Academic and ensemble lessons commence 3 Mar: USyd Semester 1 starts		
3 10 Mar			
4 17 Mar 21 Mar: Good Friday			
- 24 Mar 24 Mar: Easter Monday	AVCC Common Week - Non-teaching week		
5 31 Mar	31 Mar: HECB census deadline Teaching resumes	4 Apr: Community Academy Term 1 breaks 5 Apr: Jnr/Snr Schools Sem 1 breaks 5 Apr: Intro to Music breaks	
6 7 Apr			11 Apr: Term 1 concludes
7 14 Apr			School holidays
8 21 Apr 26 Apr: Anzac Day			School holidays
9 28 Apr	Special Projects Week 1* Mid-semester written exams (tbc)	Vocal School starts	28 Apr: Term 2 commences
10 5 May		5 May: Community Academy Term 2 starts 10 May: Jnr/Snr Schools Term 2 starts 10 May: Intro to Music resumes	
11 12 May			
12 19 May			
13 26 May		31 May: Intro to Music ends	
14 2 Jun	8 Jun: Academic and ensemble lessons conclude		
15 9 Jun 9 Jun: Queen's Birthday	Study Week Individual/makeup lessons conclude Honours & postgraduate recitals 2nd year exams Tue, Wed 1st & 2nd year jury exams Wed, Thu, Fri		
16 16 Jun	Written examinations Postgraduate recitals	21 Jun: Jnr/Snr Schools Sem 2 ends	
17 23 Jun	29 June: USyd Semester 1 ends Non-teaching period	27 Jun: Community Academy Term 2 ends Vocal School ends	
30 Jun	Non-teaching period		4 Jul: Term 2 concludes
7 Jul	AVCC Common Week - Non-teaching week		School holidays
14 Jul	Non-teaching period	14-18 Jul: Winter Festival	School holidays
		8 weeks Vocal School 12 weeks Jazz School 12 weeks Intro Music & Jnr/Snr Schools 8 weeks Community Academy	16 weeks practical lessons

* During each Special Projects Week, there will be a cessation of normal lessons and classes for tertiary students.
^ Deferral of recitals is subject to written approval. See Rule 5.4 of the Sydney Conservatorium of Music Rules in this Handbook.

Semester 2 2008

Week beginning	Sydney Conservatorium of Music	Conservatorium Open Academy	Conservatorium High School
1 21 Jul	Individual lessons start Deferred Semester 1 Recitals ^a Academic classes start for BMus (MusEd) 3 & 4 (double delivery)	26 Jul: Intro to Music starts 26 Jul: Jnr/Snr Schools Sem 2 begins Vocal School begins	21 Jul: Term 3 starts
2 28 Jul	Academic & ensemble lessons start 28 Jul: USyd Semester 2 starts	28 Jul: Community Academy Term 3 starts	
3 4 Aug			
4 11 Aug	BMus (MusEd) 3 & 4: 7-week Practicum starts		
5 18 Aug	BMus (MusEd) 2: Monday Practicum starts		
6 25 Aug	30 Aug: Sydney Uni Live (tbc)		
7 1 Sep			2 Sep: HSC Music practical exams
8 8 Sep	Special Projects Week 2* Mid-semester written exams (tbc)	Vocal School ends	
9 15 Sep	19 Sep: Early Audition Day 1 (tbc)	19 Sep: Community Academy Term 3 ends 20 Sep: Jnr/Snr Schools Sem 2 breaks 20 Sep: Intro to Music breaks	
10 22 Sep			26 Sep: Term 3 concludes
- 29 Sep	AVCC Common Week - Non-teaching week 3 Oct: Early Audition Day 2 (tbc)		School holidays
11 6 Oct 8 Oct: Labour Day	7 Oct: Teaching resumes		School holidays
12 13 Oct		18 Oct: Intro to Music resumes 18 Oct: Jnr/Snr Schools Sem 2 resumes	13 Oct: Term 4 commences 17 Oct: HSC written exams begin
13 20 Oct		20 Oct: Community Academy Term 4 starts	
14 27 Oct	31 Oct: Academic & ensemble lessons conclude BMus (MusEd) 2: Monday Practicum concludes		
15 3 Nov	Study Week Individual and makeup lessons conclude 2nd year exams Mon, Tue, Wed 1st and 2nd year jury exams Wed, Thu, Fri Honours recitals	8 Nov: Intro to Music ends	
16 10 Nov	Written examinations week Postgraduate recitals	15 Nov: Jnr/Snr School Sem 2 ends	
17 17 Nov	Years 3 and 4 recitals BMus (MusEd) 2: Block Practicum starts 22 Nov: USyd Semester 2 ends	21 Nov: Community Academy Term 4 ends	
18 24 Nov	Years 3 & 4 recitals BMus (MusEd) 2: Block Practicum concludes Auditions (tbc)		
19 1 Dec	Deferred recitals ^a		
8 Dec	Non-teaching period		
15 Dec	Non-teaching period		19 Dec: Term 4 concludes
22 Dec	Non-teaching period		
		8 weeks Vocal School 12 weeks Jazz School 12 weeks Intro to Music & Jnr/Snr School 6-8 weeks Community Academy	16 weeks practical lessons

* During each Special Projects Week there will be a cessation of normal lessons and classes for tertiary students.

^a Deferral of recitals is subject to written approval. See Rule 5.4 of the Sydney Conservatorium of Music Rules in this Handbook.

AGENDA ITEM 10**Report of the Graduate Studies Committee****10.2 Report of the Graduate Studies Committee meeting held on 27 November 2007**

The Committee met on 27 November 2007 when there were present: The Chair (Associate Professor P McCallum) presiding, Professors M Behnia, L Burns, J Lawler, R Overall and B Sutton, Associate Professors A Bashford, B Buckley, D Dragovich and J Thistlethwaite, Dr M Collins and Ms K Barnsley, Ms J Gamble, Ms M O'Byrne and Mr B Shelton. Ms M Kemmis was in attendance.

10.2.1 Proceedings of the Committee**(1) Report of the Chair**

In his report to the Committee the Chair:

- advised that the English Language Competencies Working Party had held a further meeting, and was now working on its final report; and
- presented the preliminary report of the Postgraduate Coursework Working Group, noting that this report would form the basis of a broader discussion paper to be more widely circulated in early 2008.

(2) Other Items

The Committee also noted:

- a presentation on recent changes to the ESOS Act and the Skilled Migration program;
- reports from the Faculty of Science and the Sydney Conservatorium of Music on the analysis of SCEQ reports; and
- the report of the Academic Board's meeting of 21 November.

AGENDA ITEM 11**Report of the Learning and Teaching Committee****11.2 Item held over from previous Academic Board meeting****11.2.1 Annual Reports****11.2.1.1 Learning Centre Annual Report 2006**

(The full report is available from the Committee's website at:

http://sydney.edu.au/ab/committees/oldcom/learn_teach/2007_agendas.shtml)

The Committee was presented the Learning Centre Annual Report, 2006, by the Head of the Centre, Dr Janet Jones. She informed the committee of:

- A general increase in demand for Learning Centre programs
- Successful SWOT lectures which been held at the beginning of the year
- Particular interest had been shown in the session 'How to avoid plagiarism'
- Approximately 1400 students had their literacy assessed by the centre
- NESB students had increased dramatically at the centre, now making up 60% of all students attending
- An increase in postgraduate students utilising the centres services. Postgraduate students now outnumbered undergraduate students.

All this had been achieved without an increase in staff, the Camperdown office operating with 6.2 FTE staff and Cumberland 1.6 FTE staff.

The Centre contributed to the University well beyond its teaching and research activities. In 2006, Centre staff also participated in:

- SWOT (Sydney Welcome and Orientation) Program
- Faculty orientation sessions
- Postgraduate Student Induction Program (Dean of Graduate Studies)
- Broadway and Mature Age students orientations
- AusAID orientation
- ISSU orientation sessions for international students
- Orientation for the Elite Athletes Program, Women's Sports Association, Sports Union
- Courses and Careers Day and the Prospective Students Information Days
- St Andrews College orientation

Mr Jack Clegg from SUPRA relayed that students report the 1:1 sessions as offered at Cumberland Campus more beneficial than group sessions and asked if it would be possible to increase the number of such sessions at Camperdown. Dr Janet Jones responded saying that 1:1 sessions were considerably reduced at Camperdown for a number of reasons. One to one sessions are obviously more resource intensive and the Centre is running with low staff levels which make such sessions for the remaining 16 Faculties at the Camperdown/ Darlington campuses difficult to justify. The sessions also seem to work better at Cumberland, probably due to it servicing only one faculty. Dr Jones agreed that an increase in staff and

funding levels would help the centre to continue to offer improved services to students on a number of levels.

Dr Taylor asked the difference in the faculty program the Centre offers. Dr Jones explained that the Central Program is not discipline specific. Faculty programs are tailored to the course needs of faculties and disciplines.

The large gap between female and male participation in Centre programs was questioned by a Committee member. The Centre has always attracted more female than male students to its programs, for a variety of reasons. Notably, 2006 saw the highest level of male participation at the Centre to date.

The Committee was unanimous in its support for the Centre and special mention was made of the fantastic staff. The Chair thanked Dr Jones for the report and commended the Learning Centre for its work.

Recommendation

That the Academic Board note the report on the Learning Centre Annual Report 2006.

11.2.1.2 Mathematics Learning Centre Annual Report 2006

(The full report is available from the Committee's website at:

http://sydney.edu.au/ab/committees/oldcom/learn_teach/2007_agendas.shtml)

Dr Margaret Edmond spoke to this item. It was reported that there has been an 18% increase in enrolments for bridging courses, which are fee based. The Centre is particularly responsive to feedback, with lectures being developed from the recommendations of students.

It was noted by Mr Clegg that it is important that both the Mathematics and Learning Centres be proactive in seeking and requesting additional funding.

There was discussion of the Centres role in helping students to meet the requirements of courses and the difficulty of tutoring students who may be unable to reach such standards. It was mentioned, by way of example, that since the prerequisite of three unit maths had been dropped from Engineering that some students have required intense mathematics support. Dr Edmond explained that Centre staff are placed in a difficult position as it is not their place to advise students on course choices.

The Chair thanked Dr Edmond for the report and relayed the Committees appreciation of the work the Mathematics Learning Centre performs.

The Chair reminded members that if broader issues relating to learning and teaching come to their attention that they can be brought to the Committee meetings for discussion.

Recommendation

That the Academic Board note the report on the Mathematics Learning Centre Annual Report 2006.

11.3 Report of the Learning and Teaching Committee meeting held on 13 November 2007

The Committee met on 27 November 2007 when there were present: The Chair (Associate Professor G Ryan) presiding, Professors T Rudge and K Trigwell, Associate Professors P McCallum and R Taylor, Drs D Collins, S Cumming, D Field, J Jones, R Saunders and F Waugh, and Mr J Clegg, Ms K Laing, Mr B Meikle, Ms K Pittard and Mr J Saurine. Ms A Griffiths was in attendance.

11.3.1 Proceedings of the Committee

(1) Focus Topics for 2008

It is the intention of the Committee to have a least one focus topic related to Teaching and Learning at each of its meetings in 2008. Time was dedicated at this meeting to discussing topic ideas.

Members agreed that the first topic for 2008 would be 'Twenty-first Century Pedagogy', combining several of the issues put forward, with e-learning to be a key issue in discussions.

(2) Other Reports

The Committee also noted the report of the Academic Board meeting held on 21 November 2007.

**AGENDA ITEM 12
General Business**

12.1 Academic Staff Promotions

12.1.1 Academic Staff Promotions to Level B in 2007

Ten applications were received in 2007. The recommendations for promotion to Level B made by each Local Promotions Committee were forwarded to the Provost and Deputy Vice-Chancellor for approval.

The Provost and Deputy Vice-Chancellor has approved the following ten promotions to Level B, effective from 1 January 2008.

LECTURER

1	Dr	Stephen	Cheung	Economics and Business
2	Dr	Zhiyong	Wang	Engineering and IT
3	Dr	Nathan	Clunas	Health Sciences
4	Dr	Tai	Peseta	ITL
5	Dr	Rachel	Codd	Medicine
6	Dr	Victoria	Cogger	Medicine

RESEARCH FELLOW

7.	Dr	Saliha	Belmessous	Arts
8.	Dr	Brian	Oliver	Medicine
9.	Dr	M Andrea	Markus	Medicine
10.	Dr	Xiangyuan	Cui	Science

The following table on application and success rates (broken down by Local Promotions Committee (LPC) Grouping and gender) is provided for the information of the Board.

Local Promotions Committee Grouping	Applications received			Recommendations made		
	Male	Female	Total	Male	Female	Total
Arts, SCA, Education and Social Work, ITL	0	2	2	0	2	2
Economics and Business	1	0	1	1	0	1
Engineering and IT	1	0	1	1	0	1
Health Sciences, Nursing and Midwifery	1	0	1	1	0	1
Medicine, Pharmacy, Dentistry	1	3	4	1	3	4
Science, FAFNR, Veterinary Science	1	0	1	1	0	1
TOTAL	5	5	10	5	5	10

Recommendation

That the Academic Board note the report on the promotion of academic staff to Level B in 2007, as set out in the report presented.

12.1.2 Academic Staff Promotions to Level C in 2007

Sixty-two applications were received in 2007. As all Level C Local Promotions Committees in 2007 were established to consider candidates from more than one faculty, the Central Promotions Committee was not required to consider applications for Level C. The recommendations for promotion to Level C made by each Local Promotions Committee were forwarded to the Provost and Deputy Vice-Chancellor for approval.

The Provost and Deputy Vice-Chancellor has approved the following fifty-six promotions to Level C, effective from 1 January 2008.

SENIOR LECTURER

1.	Ms	Duanfang	Lu	Architecture, Design and Planning
2.	Dr	Andrea	Bandhauer	Arts
3.	Dr	Jennifer	Barrett	Arts
4.	Dr	Michelle	Ford	Arts
5.	Dr	Martin	Gibbs	Arts
6.	Dr	Fiona	Giles	Arts
7.	Dr	Christopher	Hilliard	Arts
8.	Dr	Julia	Horne	Arts
9.	Dr	Natalya	Lusty	Arts
10.	Dr	David	Macarthur	Arts
11.	Dr	Steven	Maras	Arts
12.	Dr	Fiona	Probyn-Rapsey	Arts
13.	Dr	Nicholas	Smith	Arts
14.	Dr	Richard	Stanton	Arts
15.	Dr	Susan	Ainsworth	Economics and Business
16.	Dr	Tim	Anderson	Economics and Business
17.	Dr	Giuseppe	Carabetta	Economics and Business
18.	Dr	Anu	Rammohan	Economics and Business
19.	Dr	Vladimir	Smirnov	Economics and Business
20.	Dr	Diane	Van den Broek	Economics and Business
21.	Ms	Mary	Wyburn	Economics and Business
22.	Dr	Li	Liu	Engineering and IT
23.	Dr	Gianluca	Ranzi	Engineering and IT
24.	Dr	Bernhard	Scholz	Engineering and IT
25.	Dr	Lynda	Matthews	Health Sciences
26.	Mrs	Celeste	Black	Law
27.	Dr	David	Rolph	Law
28.	Mr	Andrew	Tuch	Law
29.	Dr	Jonathon	Arnold	Medicine
30.	Ms	Deborah	Bryce	Medicine
31.	Dr	Louise	Cole	Medicine
32.	Dr	Luke	Henderson	Medicine
33.	Dr	Christopher	Jordens	Medicine
34.	Dr	Catherine	Leamey	Medicine
35.	Dr	Brent	McParland	Medicine
36.	Dr	Dario	Protti	Medicine
37.	Dr	Narelle	Shadbolt	Medicine
38.	Dr	Stephen	Bartlett	Science
39.	Dr	Damian	Birney	Science
40.	Dr	Christopher	Ling	Science

41.	Dr	Clare	McArthur	Science
42.	Dr	Melissa	Neave	Science
43.	Dr	Rosanne	Quinnell	Science
44.	Dr	Elizabeth	Rieger	Science
45.	Dr	Timothy	Schmidt	Science
46.	Dr	Martin	Wechselberger	Science
47.	Dr	Yee Hwa	Yang	Science
48.	Dr	Mathew	Hindson	Sydney Conservatorium of Music
49.	Dr	Kathleen	Nelson	Sydney Conservatorium of Music
50.	Ms	Maree	Ryan	Sydney Conservatorium of Music
51.	Mr	Craig	Scott	Sydney Conservatorium of Music

SENIOR RESEARCH FELLOW

52.	Dr	Budiman	Minasny	Agriculture, Food and Natural Resources
53.	Dr	Raphael	Viscarra Rossell	Agriculture, Food and Natural Resources
54.	Dr	Catherine	Sherrington	Health Sciences
55.	Dr	Andrew	Kemp	Medicine
56.	Dr	Philayrath	Phongsavan	Medicine

The following table on application and success rates (broken down by Local Promotions Committee (LPC) Grouping and gender) is provided for the information of the Board.

Local Promotions Committee Grouping	Applications received			Recommendations made		
	Male	Female	No of applicants received	Male	Female	Total
Arts, SCA, Education and Social Work, ITL	8	8	16	6	7	13
Conservatorium, Architecture	2	3	5	2	3	5
Economics and Business, Law	5	5	10	5	5	10
Engineering and IT, Veterinary Science	4	0	4	3	0	3
Health Sciences, Nursing and Midwifery	0	2	2	0	2	2
Medicine, Pharmacy, Dentistry	7	5	12	6	5	11
Science, FAFNR	8	5	13	7	5	12
TOTAL	34	28	62	29	27	56

Recommendation

That the Academic Board note the report on the promotion of academic staff to Level C in 2007, as set out in the report presented.

12.1.3 Academic Staff Promotions to Level D in 2007

Fifty two applications were received in 2007. The Central Promotions Committee (CPC) comprised Professor Don Nutbeam (Provost & Deputy Vice-Chancellor) (Chair), Professor Bruce Sutton (Chair, Academic Board), Professor John Loxton, Deputy Vice-Chancellor (Academic & Services) UWS, Professor Richard Banati (Medical Radiation Sciences), Professor Charles Macaskill (Mathematics and Statistics), Professor Kathryn North (Medicine), Professor Catherine Stampfl (Physics), Professor Adrian Vickers (Languages and Cultures and Professor Gail Pearson (Faculty of Economics & Business).

The Provost and Deputy Vice-Chancellor has approved the following forty four promotions to Level D, effective from 1 January 2008.

ASSOCIATE PROFESSOR

1.	Dr	William	Christie	Arts
2.	Dr	Jennifer	Milam	Arts
3.	Dr	Barry	Spurr	Arts
4.	Dr	Lindsay	Watson	Arts
5.	Dr	Lyn	Carson	Economics and Business
6.	Dr	Louise	Chappell	Economics and Business
7.	Dr	Dilip	Dutta	Economics and Business
8.	Dr	Allan	McConnell	Economics and Business
9.	Dr	Rodney	Smith	Economics and Business
10.	Dr	Nick	Wailles	Economics and Business
11.	Dr	Javid	Atai	Engineering and IT
12.	Dr	Itai	Einav	Engineering and IT
13.	Dr	Howard	See	Engineering and IT
14.	Dr	Bing Bing	Zhou	Engineering and IT
15.	Dr	Jane	Latimer	Health Sciences
16.	Dr	Simon	Barrie	ITL
17.	Dr	Luke	Nottage	Law
18.	Dr	David	Fulcher	Medicine
19.	Dr	Fazlul	Huq	Medicine
20.	Dr	Gregory	King	Medicine
21.	Dr	Pramesh	Kovoor	Medicine
22.	Dr	Frank	Lovicu	Medicine
23.	Dr	James	Middleton	Medicine
24.	Dr	Jane	Young	Medicine
25.	Dr	David	Alais	Science
26.	Dr	Madeleine	Beekman	Science
27.	Dr	Deidre	Carter	Science
28.	Dr	Justin Andrew	Harris	Science
29.	Dr	Pauline	Howie	Science
30.	Dr	Caroline	Hunt	Science
31.	Dr	Lars Sommer	Jermiin	Science
32.	Dr	Katrina	Jolliffe	Science
33.	Dr	Serdar	Kuyucak	Science
34.	Dr	David	Livesey	Science
35.	Dr	Peter	McGee	Science
36.	Dr	Alexander	Molev	Science
37.	Dr	William	Pritchard	Science
38.	Dr	Louis	Rendina	Science

39.	Dr	Frank	Seebacher	Science
40.	Dr	Alexandra	Still	Sydney Conservatorium of Music
41.	Dr	Julia Anne	Beatty	Veterinary Science

PRINCIPAL RESEARCH FELLOW

42.	Dr	Joel	Mackay	Science
43.	Dr	Jacqueline	Matthews	Science
44.	Dr	Peter	Tuthill	Science

The following table on application and success rates (broken down by Local Promotions Committee (LPC) Grouping and gender) is provided for the information of the Board.

Local Promotions Committee Grouping	Applications received			Successful to Level D		
	Male	Female	Total	Male	Female	Total
Architecture	0	1	1	0	0	0
Arts, SCA, Education & Social Work & ITL	4	2	6	4	1	5
Conservatorium	0	1	1	0	1	1
Economics and Business	5	2	7	4	2	6
Engineering and IT	4	0	4	4	0	4
Health Sciences & Nursing and Midwifery	0	1	1	0	1	1
Law	2	1	3	1	0	1
Medicine, Pharmacy & Dentistry	7	1	8	6	1	7
Science, Veterinary Science & FAFNR	13	8	21	12	7	19
TOTAL	35	17	52	31	13	44

Recommendation

That the Academic Board note the report on the promotion of academic staff to Level D in 2007, as set out in the report presented.

12.2 2008 Meeting Dates

The schedule of meeting dates for 2008 is enclosed for the information of members.

Recommendation

That the Academic Board note the schedule of meeting dates for 2008, as set out in the report presented.



The University of Sydney

Academic Board

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Web site: <http://www.usyd.edu.au/su/ab/>

2008 Academic Board meeting schedule

The 2008 meeting dates for the Academic Board are set out below.

Also included in the schedule are the dates by which material must be presented to the Academic Board Office in order for it to be included in the agenda for the next meeting and the dates when it is expected that the agenda will be mailed and available on the Web.

		Academic Board meeting date	<i>provision for deferred meeting of Academic Board</i>
Close-off for receipt of reports	Agenda mailed and available on Web	Professorial Board Room, 2 pm	Professorial Board Room, 2 pm
<i>Wednesday</i>	<i>Wednesday</i>	<i>Wednesday</i>	<i>Wednesday</i>
13 February	20 February	27 February	6 March
2 April	9 April	16 April	23 April
14 May	21 May	28 May	4 June
18 June	25 June	2 July	9 July
13 August	20 August	27 August	3 September
24 September	1 October	8 October	15 October
29 October	5 November	12 November	19 November
26 November	3 December	10 December	17 December
	<i>Easter</i>	<i>Friday 21 March to Monday 24 March inclusive</i>	
	<i>Anzac Day</i>	<i>Friday 25 April</i>	
	<i>Queen's Birthday</i>	<i>Monday 9 June</i>	
	<i>Labour Day</i>	<i>Monday 6 October</i>	
	<i>AVCC Common Weeks / non-teaching periods</i>	<i>Friday 21 March to Friday 28 March inclusive; Monday 7 July to Friday 11 July inclusive; Monday 29 September to Friday 3 October inclusive.</i>	