11.2 Report of the Graduate Studies Committee meeting held on 31 October 2007

The Committee met on 31 October 2007 when there were present: The Chair (Associate Professor P McCallum) presiding, Professors M Behnia and B Sutton, Associate Professors A Bashford, D Dragovich and J Shields, Drs L Hossain, T Lyon and R Walker, and Ms K Barnsley, Ms J Gamble, Mr M Goldberg, Mr C Riley and Mr B Shelton. Ms M Kemmis was in attendance.

11.2.1 Proposals for new and amended postgraduate courses

11.2.1.1 Sydney College of the Arts: Master of Contemporary Arts for Educators *E5-E9*

The Sydney College of the Arts is proposing to delete the Master of Contemporary Art for Educators. The course has not attracted the projected student numbers and its viability is in doubt. All three students currently enrolled in the course are expected to complete the degree requirements in Second Semester 2007. If any of them were to fail any of the units in which currently enrolled, they would be able to complete the degree requirements in 2008.

The full proposal is available on the website at:
http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml

Recommendation

That the Academic Board:

(1) approve the proposal from the Sydney College of the Arts to delete the Master of Contemporary Art for Educators,

(2) recommend that Senate:

(a) endorse the Academic Board's approval of the proposal;

(b) approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Sydney College of the Arts; and

(c) rescind the Resolutions of Senate relating to the course; and

(3) approve the rescission of the Faculty resolutions relating to the course

with effect from 1 January 2008, as set out in the report.

11.2.2 Amendments to Faculty Resolutions

11.2.2.1 Faculty of Architecture, Design and Planning

(1) Master of Architecture *E10-E12*

The Faculty of Architecture, Design and Planning is proposing to amend the Faculty Resolutions for the Master of Architecture to reflect changes that have occurred since the degree was first approved earlier this year. The amendments relate to some fine tuning of the course structure and policies, and also take into account recent changes to some Academic Board policies.

The full proposal is available on the website at:
http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml

Recommendation

That the Academic Board:

(1) approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architecture,

(2) note the amendment of the Faculty Resolutions relating to this course, and approve the resolutions relating to admission, units of study, requirements for the pass degree and requirements for the honours degree

with effect from 1 January 2008, as set out in the report.

(2) Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning *E13-E15*

The Faculty of Architecture, Design and Planning is proposing to amend the Faculty Resolutions for its postgraduate coursework courses (other than the Master of Architecture) to reflect recent changes to some Academic Board policies.

The full proposal is available on the website at:
http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml

Recommendation

That the Academic Board:

(1) approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning, and

(2) note the amendment of the Faculty Resolutions relating to these courses

with effect from 1 January 2008, as set out in the report.

11.2.2.2 Faculty of Medicine: Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education *E16-E17*

The Faculty of Medicine is proposing to amend the Faculty Resolutions for the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education to bring the resolutions in to line with the Faculty standard, and to amend the inappropriate reference to the head of the School of Public Health to the head of discipline.

The full proposal is available on the website at:

http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml

Recommendation
That the Academic Board:
(1) approve the proposal from the Faculty of Medicine to amend the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education, and
(2) note the amendment of the Faculty Resolutions relating to these courses
with effect from 1 January 2008, as set out in the report.

11.2.2.3 Faculty of Science

(1) Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology), Graduate Certificate in Applied Science (Health Psychology) *E18-E19*

The Faculty of Science is proposing some minor changes to the core units of study for the Health Psychology stream of the Applied Science degree. The changes to be made broaden the scope of electives available to the students. For Masters candidates, one core unit (BSCH5268) has been made into an elective. The amended structure allows for students to commence mid-year and progress to complete their degree in minimum time. The changes also provide increased flexibility in elective choice.

The full proposal is available on the website at:
http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml

Recommendation
That the Academic Board:
(1) approve the proposal from the Faculty of Science to amend the Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology) and Graduate Certificate in Applied Science (Health Psychology)
(2) note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to the requirements for the certificate, diploma and degree
with effect from 1 January 2008, as set out in the report.

(2) Master of Medical Physics, Graduate Diploma in Medical Physics *E20*

The Faculty of Science is proposing some minor changes to the core units of the Medical Physics degree. The School of Physics is proposing to introduce some new units which will be core units in both the Medical Physics degrees and the Applied Nuclear Science degrees. The units are designed to meet the growing needs both within Australia and globally for individuals with a postgraduate education and training in the nuclear sciences. By having common core units, the School of Physics avoids duplication of content and proliferation of units of study.

The full proposal is available on the website at:
http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml

Recommendation
That the Academic Board:

(1) approve the proposal from the Faculty of Science to amend the Master of Medical Physics and Graduate Diploma in Medical Physics

(2) note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to the requirements for the certificate, diploma and degree

with effect from 1 January 2008, as set out in the report.

11.2.3 Proceedings of the Committee

(1) Report of the Chair

In his report to the Committee the Chair:

- advised that the English Language Competencies Working Party had held a further meeting, and the major focus of the group at the moment was undertaking a benchmarking exercise, particularly with other Go8 universities; and
- gave a presentation on the work undertaken by the Postgraduate Coursework Working Group (which had been established by the Provost).

(2) Other Items

The Committee also noted:

- the Committee's meeting dates for 2008; and
- the report of the Academic Board's meeting of 10 October.

Amendments to the Resolutions of Senate

Degrees in the Sydney College of the Arts
The Resolutions of the Senate relating to degrees in the Sydney College of the Arts (p 307, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

DEGREES IN THE SYDNEY COLLEGE OF THE ARTS
1. The degrees in the Sydney College of the Arts shall be:
1.1 Bachelor of Visual Arts (BVA)
1.2 Master of Documentary Photography (MDP)
1.3 Master of Interactive and Digital Media (MIDM)
1.4 Master of Film and Digital Image (MFDI)
1.5 Master of Studio Art (MSA)
~~1.6 Master of Contemporary Art for Educators (MCAE)~~
1.6 Master of Visual Arts (MVA)
1.7 Doctor of Philosophy (PhD)

Resolutions of the Senate

Sydney College of the Arts

The Resolutions of the Senate relating to the Master of Contemporary Art for Educators in the Sydney College of the Arts are rescinded, with effect from 1 January 2008, as follows (deletion indicated by strikethrough):

~~Master of Contemporary Art for Educators~~

~~1. **Award of the degree**~~
~~1.1 The Master of Contemporary Art for Educators shall be awarded in one grade only.~~
~~2. **Eligibility for Admission**~~
~~2.1 The Director of the Sydney College of the Arts Board may admit to candidature for the Master of Contemporary Art for Educators an applicant who:~~
~~2.1.1.1 holds a bachelor's degree; or~~
~~2.1.1.2 furnishes evidence which satisfies the Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) that the applicant has equivalent professional skills and experience; and~~
~~2.1.2 has demonstrated to the satisfaction of the SCA Board through the presentation of work, their ability to proceed.~~
~~3. **Availability**~~
~~3.1.1 Admission to candidature for the Master of Contemporary Art for Educators may be limited by quota.~~
~~3.1.2 In determining the quota the University will take into account availability of resources, including studio space, library, equipment and computing facilities.~~
~~3.2.1 In considering an applicant for admission to candidature the Director of the SCA may take account of the quota; and~~
~~3.2.2 will select in preference candidates who are most meritorious in terms of the admission criteria.~~
~~4. **Time Limits**~~
~~4.1 Candidates may proceed on a full-time basis only.~~
~~5. **Credit**~~
~~5.1 As the course is one which is structured towards an interdisciplinary approach in order to increase the integration of skills no credit will be granted for previous study.~~
~~6. **Supervision**~~
~~6.1 The Director shall appoint a member of the academic staff of the SCA to be responsible for the coordination of the course.~~
~~6.2 The SCA Board shall appoint, from appropriately qualified persons, a supervisor for each of the disciplines for the supervision of candidature.~~
~~7. **Requirements for the degree**~~
~~7.1 A candidate shall:~~
~~7.1.1.1 complete such units of study;~~
~~7.1.1.2 attend such seminars;~~
~~7.1.1.3 complete such essay or other written work;~~
~~7.1.1.4 carry out such supervised research in the discipline areas as may be prescribed by the SCA Board; and~~
~~7.1.2 present a minor work for assessment at the end of each of the disciplines covered.~~
~~8. **Assessment**~~
~~8.1.1 SCA Board shall appoint an Assessment Panel consisting of two academic staff members.~~
~~8.1.2 The Assessment Panel shall assess the work prescribed in section 7.1.2 and shall assess the written work of the candidate.~~
~~8.1.3 Having received a report from the Assessment Panel the SCA Board shall determine the result of the candidature.~~
~~8.4.1 SCA Board may permit an unsuccessful candidate to revise and resubmit work if the candidate's work is of sufficient merit to warrant this concession.~~
~~8.4.2 The SCA Board may also prescribe special conditions to be filled by the candidate.~~
~~9. **Progress**~~

~~9.1 SCA Board may on the recommendation of the staff member appointed by the Director to have supervisory responsibility for the Master of Contemporary Art for Educators, call upon any candidate to show cause why that candidature should not be terminated by reason of satisfactory progress towards the completion of the degree; and where, in the opinion of the SCA Board, the candidate does not show good cause, terminate the candidature.~~

Resolutions of the Faculty

Sydney College of the Arts

The Resolutions of the Faculty relating to the Master of Contemporary Art for Educators in the Sydney College of the Arts are rescinded, with effect from 1 January 2008, as follows (deletion indicated by strikethrough):

~~Master of Contemporary Art for Educators~~

~~*These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 (as amended), which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.*~~

~~[Section 1]~~

~~1. Admission~~

~~1.1 An applicant for admission to candidature for the degree of Master of Contemporary Art for Educators shall:~~

~~1.1.1 hold a related bachelor's degree; or~~

~~1.1.2 furnish evidence which satisfies the Sydney College of the Arts Board that they hold equivalent professional skills and experience; and~~

~~1.1.3 have demonstrated to the satisfaction of the SCA Board through the presentation of work, their ability to undertake advanced art practice and postgraduate coursework.~~

~~2. Units of study~~

~~2.1 The units of study which may be taken for the degree are set out in Table A; Table of core requirements and Table B; Table of electives, together with:~~

~~2.1.1 credit point values;~~

~~2.1.2 corequisites/prerequisites/assumed learning/assumed knowledge; and~~

~~2.1.3 any special conditions.~~

~~3. Requirements for the Master of Contemporary Art for Educators~~

~~3.1 To qualify for the award of the degree a candidate must complete successfully units of study giving credit for a total of 48 consisting of:~~

~~3.1.1 24 credit points from the core units of study as indicated in Table A; and~~

~~3.1.2 24 credit points from elective units as indicated in Table B, 12 units of which must be from units of study listed under the Faculty of Education and Social Work section of the table.~~

~~3.2 Candidates may substitute elective units from Table B with other postgraduate coursework units subject to the approval of the Course Coordinator.~~

~~4. Award of Master of Contemporary Art for Educators~~

~~4.1 The degree of Master of Contemporary Art for Educators shall be awarded in the pass grade only.~~

~~[Section 2]~~

~~5. Cross-institutional study~~

~~5.1 Cross-institutional study is not available for this degree.~~

~~6. Suspension of candidature~~

~~6.1 Unless suspension of candidature has been approved by the Sydney College of the Arts Board, a student is required to re-enrol each calendar year.~~

~~6.2 A student who has completed units of study may, with the permission of the Sydney College of the Arts Board suspend candidature for up to two semesters. At the end of that time the candidature will be deemed to have lapsed and the student shall be required to reapply for admission to the degree.~~

~~7. Re-enrolment after an absence~~

~~7.1 Except where the Sydney College of the Arts Board determines otherwise, a candidate who re-enrols after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time.~~

~~8. Satisfactory progress~~

~~8.1 The Sydney College of the Arts Board may require a candidate:~~

~~8.1.1 to show good cause why he or she should be allowed to re-enrol in a unit of study which has been failed twice; and/or~~

~~8.1.2 to show good cause why he or she should be allowed to re-enrol if in any two successive years of attendance fails to gain at least 50 per cent of the credit points attempted.~~

~~9. Time limits~~

~~9.1 A candidate for the degree may proceed either full-time or part-time.~~

~~9.2 A candidate may complete the degree within a minimum of two semesters.~~

~~9.3 All candidates shall complete the requirements for the degree within a maximum of six semesters.~~

~~10. Assessment policy~~

~~10.1 The SCA Board will receive and approve assessments of all units of study from faculties offering them within the MCAE.~~

~~10.2 The SCA Board shall appoint an Assessment Panel consisting of two academic staff members for assessment of the studio project units of study. The assessment panel shall assess the work and shall assess the associated written work of the candidate.~~

~~10.3 Having received a report from the assessment panel the SCA Board shall determine the result of the studio project units.~~

~~11. Credit~~

~~11.1 A candidate, who before admission to candidature, has completed postgraduate units of study at the University of Sydney or another university may apply to the Sydney College of the Arts Board to have these credited towards his or her degree, provided that:~~

~~11.1.1 the candidate has ceased to be a candidate for the other award and~~

~~11.1.2 did not graduate with the other award and~~

~~11.1.3 the credit constitutes no more than half of the prescribed coursework for the degree.~~

Resolutions of the Faculty

Faculty of Architecture, Design and Planning
The Resolutions of the Faculty relating to the Master of Architecture in the Faculty of Architecture, Design and Planning are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

Master of Architecture
[Section 1]
1. Admission
1.1 An applicant for admission to candidature for the degree of Master of Architecture shall have:
1.1.1 completed all the requirements for the degree of Bachelor of Design in Architecture or such other equivalent degree as the Faculty may approve and have achieved a Weighted Average Mark of at least 65.
1.1.2 completed the units of study shown as prerequisites for the Master of Architecture in the table of units of study for the Bachelor of Design in Architecture degree, if proceeding to candidature from the Bachelor of Design in Architecture; and
1.1.3 satisfied the Architectural Experience Requirement.
1.2 Pursuant to 1.1.3 above, an applicant for admission to the Master of Architecture may satisfy the Architectural Experience Requirement by the date of enrolment,
1.2.1 by completing the requirements for award of the degree of Bachelor of Design in Architecture with honours; or,
1.2.2 by completing professional work experience as an employee in architecture (minimum of 630 hours recorded in the Architects Accreditation Council of Australia (AACA) Log Book); or
~~1.2.3 by completing a minimum of 420 hours of professional work experience prior to enrolment as an employee in architecture, recorded in the Architects Accreditation Council of Australia (AACA) Log Book, and at least a further 210 hours whilst enrolled in a maximum of 18 credit points in the first semester of the Master of Architecture degree, except that no studio unit shall be taken; or~~
1.2.3 by admission to an approved University of Sydney international exchange for the first semester of enrolment; or
1.2.4 by completing professional work experience in an approved related industry (minimum of 630 hours appropriately recorded); or
1.2.5 by completing field study in relation to architecture (including, but not limited to, international field study), appropriately documented to the satisfaction of the Faculty; or
1.2.6 by a combination of methods described in 1.2 above.
2. Units of study
2.1 The units of study which may be taken for the degree are set out in the Table ~~C~~ M, the table of units of study for the Master of Architecture, together with:
2.1.1 credit point values;
2.1.2 assumed knowledge, corequisites and prerequisites;
2.1.3 the semesters in which they are offered;
2.1.4 the units with which they are mutually exclusive; and
2.1.5 designation as core or elective.
3. Requirements for the Master of Architecture
3.1 To be eligible for award of the Master of Architecture a candidate must complete successfully units of study giving credit for a total of 96 credit points, including:
3.1.1 ~~84~~ 78 credit points from the core units of study, and
3.1.2 ~~12~~ 18 credit points from the elective units of study.
4. Requirements for the Master of Architecture with honours
4.1 To be eligible for the award of honours a candidate must complete 24 credit points from designated honours units of study listed in Table ~~C~~ M and
4.1.1 achieve a mark of at least 75 in each honours unit of study; and
4.1.2 achieve a Weighted Average Mark of at least 80 in all units of study attempted for the degree.

4.2 Candidates who do not achieve a Weighted Average Mark of at least 80 shall be awarded the degree at the level merited.
4.3 To be admitted to the honours program a candidate must have a Weighted Average Mark of at least 75 in coursework completed to date within the degree.
4.4 A student awarded the degree with honours shall lodge with the Faculty one copy of the Advanced Study Report bound and printed to the standards specified for a Doctor of Philosophy thesis, for retention in the Faculty library.

5. Award of the degree

5.1 The Master of Architecture degree shall be awarded to a candidate who has completed the requirements of the degree as specified in resolution 3.
5.2 The degree shall be awarded in three grades:
5.2.1 Honours, with a Weighted Average Mark of at least 80 and additional compliance with resolution 4;
5.2.2 Pass with Merit, with a Weighted Average Mark of at least 75; or
5.2.3 Pass, with a Weighted Average Mark below 75.

[Section 2]

6. Cross institutional enrolment

6.1 Provided that permission has been obtained in advance, the Dean may permit a student to complete a unit of study at another institution and have that unit credited to his or her course requirements, provided that:
6.1.1 the unit of study content is not taught in any corresponding unit of study in the University; or
6.1.2 the student is unable for good reason to attend a corresponding unit of study at the University; and
6.1.3 the total credit points does not exceed the maximum allowable credit for the course.

7. Restrictions on enrolment

7.1 A candidate may not enrol in units of study with a total value of more than 30 credit points in any one semester.
7.2 Candidates may not enrol in undergraduate units of study.
7.3 A candidate for the degree shall normally maintain a full-time enrolment of at least 18 credit points per semester.

8. Suspension of candidature

8.1 Unless suspension of candidature has been approved, a student is required to re-enrol each calendar year.
8.2 A student who has completed units of study may, with approval, suspend candidature for up to two semesters. At the end of that time the student may reapply to extend the suspension for a maximum of another two semesters. After that time, or if extension is denied, the candidature will be deemed to have lapsed and the student shall be required to reapply for admission to the degree.

9. Re-enrolment after an absence

9.1 Except where the Dean determines otherwise, a student who re-enrols after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

10. Satisfactory progress

~~10.1 The Dean may require a candidate:~~
~~10.1.1 to show good cause why he or she should be allowed to re-enrol in a unit of study which has been failed or discontinued twice; and/or~~
~~10.1.2 to show good cause why he or she should be allowed to re-enrol in the faculty if in any year of attendance he or she fails to gain at least 50 per cent of the credit points attempted.~~
10.1 The Faculty requires students to demonstrate satisfactory progress with their studies.
10.2 A student may be deemed not to have made satisfactory progress in any semester if the student:
10.2.1 fails to complete at least half the credit points in which he/she is enrolled; or
10.2.2 obtains a WAM of less than 50 based on units of study for a given semester; or
10.2.3 fails a unit of study for the second time; or
10.2.4 has an unsatisfactory attendance record; or
10.2.5 is unable to complete the degree in the maximum time permitted.

10.3 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.
10.4 A student who has been identified as being at risk on three consecutive instances will normally be called upon to show good cause why he or she should be allowed to re-enrol in the degree.
10.5 Where a student fails to show good cause why he or she should be allowed to re-enrol, the Dean may exclude the student from re-enrolment in the degree.

11. Time limits

11.1 All candidates shall complete the requirements for the degree no later than at the end of the tenth semester of candidature.
11.2 All candidates must complete the requirements for the degree within eight calendar years of first enrolment.

12. Assessment

12.1 When a student is permitted to submit additional work other than on the grounds of illness or misadventure, and the temporary grade INC has been given, the maximum result that may be awarded is 50 Pass.

13. Weighted Average Mark

13.1 A student's Weighted Average Mark (WAM) shall be calculated using the formula:

$$\text{WAM} = \frac{\text{sum}(M \times CPa \times CPw)}{\text{sum}(CPa \times CPw)}$$

13.1.1 where M is the mark achieved, CPa is the credit points attempted and CPw is the credit point weighting of any given unit of study. The weighting is determined by the Faculty administering the unit.
13.2 In the Faculty of Architecture, Design and Planning a weighting of ~~1~~ zero is given to junior units and ~~3~~ one for senior and graduate units.

14. Attendance requirements

14.1 A student who is absent without leave may be deemed not to have completed a particular unit of study or course.
14.2 A student who fails to meet the attendance requirements of a unit of study will be deemed not to have completed that unit of study.

15. Credit transfer policy

15.1 Credit will not be granted for units of study completed more than nine years prior to application, except with the permission of the Dean.
15.2 Credit will not be granted for units of study gained with a "Concessional Pass" or equivalent.
15.3 Credit may be granted as Specific Credit if the unit of study is considered to be directly equivalent to a unit of study in the table of units of study for the degree, or as non specific credit.
15.4 Credit will not be granted on the basis of units of study completed in the Bachelor of Design in Architecture or such equivalent degree except for units of study in excess of those used to satisfy the requirements of the degree, and then only if the unit of study is deemed to contribute to the degree requirements of the Master of Architecture.
15.5 The total amount of credit may not be greater than 48 credit points.
15.6 A student may apply to have credit granted on the basis of non-credentialed learning or experience that is equivalent to a unit of study in the table of units of study for the degree. The Dean will determine the method of demonstrating the achievement of the equivalent academic standard.

Resolutions of the Faculty

Faculty of Architecture, Design and Planning
The Resolutions of the Faculty relating to the Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design and Graduate Certificate in Urban and Regional Planning in the Faculty of Architecture, Design and Planning are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

Postgraduate coursework degree resolutions
The following resolutions of the Faculty of Architecture, Design and Planning apply to all postgraduate coursework degrees except the Master of Architecture. [Section 2]

1. Cross institutional enrolment
1.1 Provided that permission is obtained in advance, the Dean may permit a student to complete a unit of study at another institution and have that unit credited to his/her course requirements, provided that:
1.1.1 the unit of study content is not taught in any corresponding unit of study in the university; or
1.1.2 the student is unable for good reason to attend a corresponding unit of study at the university; and
1.1.3 the total credit points does not exceed the maximum allowable credit for the course as listed in the table of credits and substitutions.

2. Restrictions on enrolment
2.1 Except with the permission of the Dean, a student may not enrol in units of study with a total value of more than 30 credit points in any one semester.
2.2 Candidates may not enrol in undergraduate units of study.

3. Suspension of candidature
3.1 Unless suspension of candidature has been approved by the Dean, a student is required to re-enrol each calendar year.
3.2 A student who has completed units of study may, with the permission of the Dean, suspend candidature for up to two semesters. At the end of that time the student may reapply to extend the suspension for a maximum of another two semesters. After that time, or if extension is denied, the candidature will be deemed to have lapsed and the student shall be required to reapply for admission to the degree.

4. Re-enrolment after an absence
4.1 Except where the Dean determines otherwise in any particular case, a candidate who re-enrols after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

5. Satisfactory progress
~~5.1 The Dean may require a candidate:~~
~~5.1.1 to show good cause why he or she should be allowed to re-enrol in a unit of study which has been failed or discontinued twice; and/or~~
~~5.1.2 to show good cause why he or she should be allowed to re-enrol in the faculty if in any year of attendance he or she fails to gain at least 50 per cent of the credit points attempted.~~
5.1 The Faculty requires students to demonstrate satisfactory progress with their studies.
5.2 A student may be deemed not to have made satisfactory progress in any semester if the student:
5.2.1 fails to complete at least half the credit points in which he/she is enrolled; or
5.2.2 obtains a WAM of less than 50 based on units of study for a given semester; or
5.2.3 fails a unit of study for the second time; or
5.2.4 has an unsatisfactory attendance record; or

5.2.5 is unable to complete the degree in the maximum time permitted.
5.3 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.
5.4 A student who has been identified as being at risk on three consecutive instances will normally be called upon to show good cause why he or she should be allowed to re-enrol in the degree.
5.5 Where a student fails to show good cause why he or she should be allowed to re-enrol, the Dean may exclude the student from re-enrolment in the degree.

6. Time limits

6.1 A candidate for the master degree, graduate diploma or graduate certificate may proceed either full- or part-time.
6.2 All candidates shall complete the requirements for the master degree, graduate diploma or graduate certificate no later than at the end of the tenth semester of candidature.
6.3 All candidates must complete the requirements for the master degree, graduate diploma or graduate certificate within eight calendar years of first enrolment.

7. Assessment

7.1 When a student is permitted to submit additional work other than on the grounds of illness or misadventure, and the temporary grade INC has been given, the maximum result that may be awarded is 50 Pass.

8. Weighted Average Mark

8.1 A student's weighted average mark (WAM) shall be calculated using the formula:

$$\text{WAM} = \frac{\text{sum}(M \times CPa \times CPw)}{\text{sum}(CPa \times CPw)}$$

8.1.1 where M is the mark achieved, CPa is the credit points attempted and CPw is the credit point weighting of any given unit of study. The weighting is determined by the faculty administering the unit.
8.2 In the Faculty of Architecture, Design and Planning a weighting of ~~1~~ zero is given to junior units~~, 3 for senior units and 3 for~~ and one for senior and graduate units.

9. Credit transfer policy

9.1 The total amount of credit that may be granted is listed in the table of credits and substitutions for graduate units of study.
9.1.1 Table of credits and substitutions for graduate units of study

Award course level	Maximum credit	Maximum substitution
Master degrees	18*	12
Graduate diplomas	18*	12
Graduate certificates	12**	–

**Not more than 12 credit points of which can be credited towards the core unit requirements.*
***Credit will be granted only for units from the faculty's table of graduate units of study completed prior to commencement of candidature as non degree study.*

9.2 Candidates may receive credit for coursework previously completed in relevant fields of study and/or on the basis of prior non-credentialled learning or experience to the limits shown in the table of credits and substitutions for graduate units of study provided that the credit is specified as equivalent to existing units of study in the table of graduate units of study (except general electives, graduate internships and dissertations) for the degree, graduate diploma or graduate certificate.
9.3 Credit shall not be granted for units of study completed more than 9 years prior to commencement.
9.4 Credit shall not be granted for units of study gained with a "concessional pass" or equivalent.
9.5 "Substitution" means credentialled learning from a recognised tertiary institution taken outside the Faculty's Table of graduate units of study, while enrolled in the relevant program, including study in another faculty and cross institutional study. In all cases the approval of the Associate Dean (Graduate Studies) must be sought before commencement of such study.

9.6 A graduate of the Master of Information Technology at the University of Sydney may be granted a maximum of 24 credit points of credit from coursework undertaken in that degree, towards the core, optional and/or elective requirements of the Master of Design Science (Design Computing) or Master of Design Science (Digital Media). In all other circumstances and regards resolutions 9.1 to 9.5 apply.

9.7 A graduate of the Bachelor of Design in Architecture (Urban Design and Planning) at the University of Sydney may be granted a maximum of 24 credit points of unspecified credit from coursework undertaken in that degree, towards the elective requirements of the Master of Urban and Regional Planning. In all other circumstances and regards resolutions 9.1 to 9.5 apply.

10. Transfer

10.1 Subject to admissions criteria being met and there being available places, a candidate may transfer to any other graduate course or specialisation, with the approval of the Dean.

11. Supervision

11.1 Every candidate for a postgraduate coursework award shall have a coordinator, who will advise and approve the candidate's program of study. The coordinator will be the program/stream coordinator and in the case of Master of Design Science with two streams, will be the coordinator of the primary stream.

12. Transitional provisions

12.1 These resolutions shall apply to:

12.1.1 persons who commence their candidature after 1 January 2007; and

12.1.2 persons who commenced their candidature prior to 1 January 2007 and who elect to proceed under these resolutions.

12.2 A candidate for the degree who commenced candidature prior to 1 January 2007 may complete the requirements in accordance with the resolutions in force at the time the candidate commenced, provided that the candidate shall complete the requirements by 1 January 2011 or such later date as the Faculty may, in special circumstances, approve.

Resolutions of the Faculty

Faculty of Medicine
The Resolutions of the Faculty relating to the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education in the Faculty of Medicine are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

Master of Medical Education
Graduate Diploma in Medical Education
Graduate Certificate in Medical Education

7. Restrictions on enrolment
7.1 Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:
7.1.1 availability of resources
7.1.2 availability of adequate and appropriate supervision.
7.2 In considering an application for admission the dean will take into account the quota. Entry will be based on applicants who are most meritorious in terms of item 1.
8. Discontinuation of enrolment
8.1 A candidate who wishes to discontinue enrolment from the Master of Medical Education, Graduate Diploma in Medical Education or the Graduate Certificate in Medical Education, must notify the faculty in writing and will be presumed to have discontinued enrolment from the date of that notification, unless evidence is produced showing:
8.1.1 that the discontinuation occurred at an earlier date; and
8.1.2 that there was good reason why the notification could not be made at the earlier time.
8.2 A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that discontinuation occurs within the time-frames specified by the University and published by the Student Centre, or where the student meets other conditions as specified by the faculty.
9~~7~~. Suspension of candidature
9~~7~~.1 A candidate who wishes to suspend their candidature must apply, in writing, to the Faculty.
9~~7~~.1.1 The application must be received by the Faculty prior to the commencement of the relevant semester.
9~~7~~.1.2 A candidate may only apply for a period of suspension for one semester at any one time. Should a candidate wish to suspend their candidature for more than one semester another application must be made to the Faculty for each subsequent semester, prior to the commencement of the relevant semester.
9~~7~~.1.3 Late applications may be considered at the Faculty's discretion.
9~~7~~.1.4 Where a student has previously enrolled for the relevant semester, a suspension of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that application is received within the time-frames specified by the University and published by the Student Centre, or where the student meets other conditions as specified by the Faculty.
9~~7~~.2 Where the candidate has previously had two semesters of suspension the application will be considered by the Board of Postgraduate Studies for the Faculty.
10~~8~~. Re-enrolment after an absence
10~~8~~.1 A student must enrol in the semester following a period of approved suspension.
10~~8~~.2 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Faculty.
11. Satisfactory progress
11.1 The faculty requires students to demonstrate satisfactory progress with their studies as set out in the current relevant University policy on progression.
12~~9~~. Credit
12~~9~~.1 Refer to *University of Sydney (Coursework) Rule 2000 (as amended)*, Division 3, Section 8 and the Board of Postgraduate Studies for the Faculties of Dentistry, Medicine and Pharmacy, *Academic Credit, Advanced Standing, and Exemption Policy.*

13~~10~~. Time limits

13~~10~~.1 A full-time candidate for the degree of Master of Medical Education shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and not later than the end of the fourth semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

13~~10~~.2 A part-time candidate for the degree of Master of Medical Education shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and not later than the end of the eighth semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

13~~10~~.3 A full-time candidate for the Graduate Diploma in Medical Education shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and not later than the end of the two semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

13~~10~~.4 A part-time candidate for the Graduate Diploma in Medical Education shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and not later than the end of the sixth semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

13~~10~~.5 A full-time candidate for the Graduate Certificate in Medical Education shall complete the requirements for the degree not earlier than one semester after the commencement of candidature and not later than the end of the one semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

13~~10~~.6 A part-time candidate for the Graduate Certificate in Medical Education shall complete the requirements for the degree not earlier than one semester after the commencement of candidature and not later than the end of the fourth semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

14~~11~~. Examination

14~~11~~.1 The Program Coordinator shall be responsible for overseeing assessment in all units counted towards the degree of Master of Medical Education, the Graduate Diploma in the Medical Education and the Graduate Certificate in Medical Education.

14~~11~~.2 The Program Coordinator shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

Resolutions of the Faculty

Faculty of Science
The Resolutions of the Faculty relating to the Graduate Certificate in Applied Science (Health Psychology); Graduate Diploma in Applied Science (Health Psychology) and Master of Applied Science (Health Psychology) in the Faculty of Science are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

3. Requirements for the Graduate Certificate in Applied Science (Health Psychology) (GradCertAppSc (HlthPsych)); Graduate Diploma in Applied Science (Health Psychology) (GradDipApplSc HlthPsych)); Master of Applied Science (Health Psychology) (MApplSc (HlthPsych))
3.1 Candidates for the Graduate Certificate in Applied Science (Health Psychology) are required to complete satisfactorily the following core units of study: PSYC5010, PSYC5011, PUBH5018 and one elective unit of study from the following: PSYC5012, PSYC5013, BACH5340 and ~~or~~ BACH5180.
3.2 Candidates for the Graduate Diploma in Applied Science (Health Psychology) are required to complete satisfactorily the following core units of study: PSYC5010, PSYC5011, PUBH5018, BACH5268; and two elective units of study from PSYC5012, PSYC5013, BACH5340 and BACH5180.
3.3 Candidates for the Master of Applied Science (Health Psychology) are required to complete satisfactorily the following core units of study: PSYC5010, PSYC5011, PUBH5018, BACH5268; two elective units of study from PSYC5012, PSYC5013, BACH5340 and BACH5180; one elective unit of study and one research elective unit of study.
3.4 Candidates for the Master of Applied Science (Health Psychology) may be admitted to the Research stream in their second semester of enrolment, upon completion of at least 24 credit points with a distinction average.
3.4.1 Candidates in the Research stream of the Master of Applied Science (Health Psychology) are required to complete satisfactorily the following units of study: PSYC5010, PSYC5011, PUBH5018, BACH5268; two elective units of study from PSYC5012, PSYC5013, BACH5340 and BACH5180; and PSYC5015.
3.5 The units of study associated with the award course are listed in the table in subsection 4.1. Other electives will be available to students where appropriate and with agreement with the programs' coordinator and Head of School and with agreement from the Faculty involved.
3.6 A candidate for the course shall proceed by completing units of study as prescribed by the Faculty.

[Section 2]
4. Details of units of study
4.1 The units of study for the Graduate Certificate in Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology) and Master of Applied Science (Health Psychology) are listed in table 4 of these resolutions, as follows:
Unless otherwise indicated, all units are worth 6 credit points.

Unit of study		Core/Option
Core units of study – all degrees ~~for Graduate Diploma, Master~~		
PSYC5010	Health Psychology in Clinical Practice	C
PSYC5011	Applying Models of Health Behaviour	C
PUBH5018	Introductory Biostatistics	C
Additional core ~~for~~ units - Masters ~~(~~Research ~~path) only~~ stream:		
PSYC5015	Research project in Health Psychology ~~(12 cp)~~	C
BACH5268	Developing a Research Project	C
Elective~~s~~ units of study		
PSYC5013	Coping and adjustment to illness	O
PSYC5012	Advanced Communication Skills	O
BACH5180	Stress ~~and~~ illness and management issues	O

BACH5340	Healthy Behaviours: Promoting Self-Change	O
PSYC5014	Developments in Health Psychology	O
HPSC1001	Bioethics	O
PUBH5010	Epidemiology Methods and Uses	O
NURS6010	Clinical Qualitative Research	O
NURS5024	Cancer nursing practice	O
NURS5025	Understanding cancer causes and therapies	O
NURS5026	Health promotion in cancer recovery	O
BACH5061	Statistical Analysis with SPSS	O
BACH5300	Action Research	O

Resolutions of the Faculty

Faculty of Science
The Resolutions of the Faculty relating to the Master of Medical Physics and the Graduate Diploma in Medical Physics in the Faculty of Science are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

3. Requirements for the Graduate Diploma in Medical Physics and Master of Medical Physics
3.1 Candidates for the Graduate Diploma in Physics are required to complete 48 credit points consisting of the core units of study in the Table of units of study in subsection 4.1, excluding the project ~~PHYS5010~~ PHYS5019.
3.2 Candidates for the Master of Medical Physics are required to complete 72 credit points consisting of the 48 credit points of core units of study in the Table of units of study in subsection 4.1, including the 24 credit point project ~~PHYS5010~~ PHYS5019.
3.3 A candidate must complete successfully 48 credit points of units of study before enrolling in ~~PHYS5010~~ PHYS5019.

[Section 2]
4. Details of units of study
4.1 The units of study for the Graduate Diploma in Medical Physics, and the Master of Medical Physics are listed in the following table (in accordance with requirements in subsection 3):

Unit of study – Students enrolled prior to 2008		Credit points
All units are core. Unless otherwise indicated all units are worth 6 credit points		
PHYS5001	Radiation Physics	6
PHYS5002	Anatomy and Physiology	6
PHYS5003	Instrumentation	6
PHYS5004	Radiation Dosimetry	6
PHYS5005	Radiotherapy Physics	6
PHYS5006	Medical Imaging Physics	6
PHYS5007	Image Processing	3
PHYS5008	Radiation Biology and Health Physics	6
PHYS5009	Research Methodology	3
PHYS5010	Project (Master's only)	24

Unit of study – Students enrolled from 2008 onwards		Credit points
All units are core. Unless otherwise indicated all units are worth 6 credit points		
PHYS5002	Anatomy and Physiology	6
PHYS5003	Instrumentation	6
PHYS5011	Nuclear Physics	6
PHYS5012	Radiation Physics and Dosimetry	6
PHYS5005	Radiotherapy Physics	6
PHYS5006	Medical Imaging Physics	6
PHYS5018	Health Physics and Radiation Processing	6
PHYS5020	Computation and Image Processing	6
PHYS5019	Research Methodology & Project	24