

AGENDA ITEM 10**Report of the Undergraduate Studies Committee****10.2 Report of the Undergraduate Studies Committee meeting held on 18 September 2007**

The Committee met on 18 September 2007 when there were present: the Chair, (Associate Professor S Kable) presiding, Professor D Guest, Associate Professor R Taylor, Drs D Auld, M Bhutada, C Collyer, C Comerton-Forde, C Cusack (on behalf of S Robertson), J Hanrahan, M Rosenman and J Shaw, Ms L Brown, Ms J Gamble, Ms J Gavan and Mr T Evans (on behalf of D Bowan), Mr A McLeod and Mr C Riley. Ms A Griffiths and Ms M Kemmis were in attendance.

10.2.1 Proposals for New and Amended Courses**10.2.1.1 Faculty of Nursing and Midwifery: Bachelor of Nursing (Indigenous Australian Health)***pages E3-E7*

This degree has not been offered for a number of years and there are no students currently enrolled. The Faculty is intending to replace the course with more appropriate programs at a later stage, as per the advice of the Dean:

“...there are two strategies that [the Faculty is] pursuing. First, we are having discussions, informally at the moment, about including a Indigenous health major (using existing units of study) in the Bachelor of Health Sciences which can be taken in a combined pattern with the graduate entry Master of Nursing. Second, discussions have been held, albeit in broad terms, about an interdisciplinary/ inter-professional postgraduate degree in Indigenous health.”

The full proposal is available on the website at:

http://sydney.edu.au/ab/committees/UG_studies/agendas/agendas2007/2007_agendas.shtml

Recommendation

That the Academic Board:

- (1) *approve the proposal from the Faculty of Nursing and Midwifery to delete the Bachelor of Nursing (Indigenous Australian Health),*
- (2) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal to delete this course; and*
 - (b) *approve the amendment of the Resolutions of Senate relating to the list of degrees, diplomas and certificates in the Faculty of Nursing and Midwifery, and the rescission of the Resolutions of Senate relating to the course,*
- (3) *approve the deletion of the Faculty Resolutions relating to the course with effect from 1 January 2008, as set out in the report.*

10.2.2 Amendments to Faculty Resolutions**10.2.2.1 Faculty of Architecture, Design and Planning****(1) Bachelor of Design in Architecture***pages E8-E12*

The Faculty of Architecture, Design and Planning has amended the Faculty resolutions related to the Bachelor of Design in Architecture to reflect changes in other faculty degrees, changes to Academic Board policies and codify existing practices relating to unspecified credit. New rules will conform to the Identifying and Supporting Students at Risk policy. Junior units become zero weighted under the amendments,

reflecting Board's Awards with Honours policy. These amendments require no transitional arrangements.

Recommendation

That the Academic Board approve the amended Faculty Resolutions from the Faculty of Architecture, Design and Planning for the Bachelor of Design in Architecture and approve the Faculty requirements related to the pass degree, with effect from 1 January 2008, as set out in the report presented.

(2) Bachelor of Design Computing

pages E13-E17

The Faculty of Architecture, Design and Planning has amended the Faculty resolutions related to the Bachelor of Design Computing. These amendments reflect changes to the requirements of the pass degree, as a result of restructuring in teaching and units offered, with minor changes driven by changes to Academic Board policies. New rules will conform to the Identifying and Supporting Students at Risk policy. Junior units become zero weighted under the amendments, reflecting Board's Awards with Honours policy. The Dean has advised a phase in period for the new curriculum, with current year one students able to complete their studies under the old rules.

Recommendation

That the Academic Board approve the amended Faculty Resolutions from the Faculty of Architecture, Design and Planning for the Bachelor of Design Computing and approve the Faculty requirements related to the pass degree, with effect from 1 January 2008, as set out in the report presented.

10.2.3 Report of the Admissions Sub-Committee Meeting held on 21 August 2007

10.2.3.1 English Language Requirements

pages E18-E19

Amendments proposed will ensure that university policy remains up to date with current practice.

There is currently an absence of defined qualifications acceptable to the University for English Language Requirements. This can lead to inconsistent assessment of applicants. To address this it is proposed that sub-section 13.4.1 of the policy be amended and a schedule added to the policy to define the qualifications 'accepted by the University' in line with current and past practice and standards required by the Faculties. This will ensure that applicants for 2008 are not disadvantaged and provides an interim measure while the Academic Board is reviewing English Language Policies across the University.

Recommendation

That the Academic Board approve the amendments to the policy "Admission to Undergraduate Courses" as set out in the report.

9.2.4 Proceedings of the Committee

The Committee also considered the following items:

- a report from the Faculty of Economics and Business on the use of IELTS as a predictor of academic success;
- a discussion paper on the awarding of degrees with merit;
- the report of the Academic Board's meeting of 29 August 2007; and
- the report of the Admissions Sub-Committee meeting of 21 August 2007.

Amendment of Senate Resolutions

Degrees, diplomas and certificates in the Faculty of Nursing and Midwifery

The Resolutions of the Senate relating to degrees, diplomas and certificates in the Faculty of Nursing and Midwifery (p 269, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

1. The degrees in the Faculty of Nursing and Midwifery shall be:
 - 1.1 Bachelor of Nursing (BN)
 - 1.2 Bachelor of Nursing (Honours) (BN (Hons))
 - ~~1.3 Bachelor of Nursing (Indigenous Australian Health) (BN(IAH))~~

Amendment of Senate Resolutions

Bachelor of Nursing (Indigenous Australian Health)

The Resolutions of the Senate relating to the Bachelor of Nursing (Indigenous Australian Health) in the Faculty of Nursing and Midwifery (p 270, *Calendar 2007*) are deleted, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

~~**Bachelor of Nursing (Indigenous Australian Health) Block Mode**~~

~~**1. Requirements for the pass degree**~~

~~1.1 To qualify for the award of the pass degree a student must:~~

~~1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and~~

~~1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.~~

~~**2. Requirements for the honours degree**~~

~~2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.~~

~~* No intake from 2006.~~

Amendment of Faculty Resolutions

Bachelor of Nursing (Indigenous Australian Health)

The Faculty Resolutions relating to the Bachelor of Nursing (Indigenous Australian Health) in the Faculty of Nursing and Midwifery are deleted, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

Resolutions of the Faculty

~~1. These Resolutions must be read in conjunction with The University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, the relevant Resolutions of the Senate and general Faculty of Nursing Resolutions.~~

~~Section 1~~

~~2. Admission~~

~~(1) An appropriate current NSW Higher School Certificate, University Admissions Index (UAI).~~

~~(2) Interstate school leavers apply on the basis of final school examination results.~~

~~(3) Applicants with overseas qualifications will be assessed on the equivalence of their qualifications to the Australian tertiary entry standards. Unless the final year of schooling was conducted in English, applicants will be required to sit an English proficiency test (see English language requirements).~~

~~(4) Mature age and other applicants need to meet the criteria determined by the Faculty of Nursing for admission to undergraduate courses.~~

~~(5) A current licence to practise within Australia as an Enrolled Nurse.~~

~~(6) Applications are welcome from both Indigenous non-Indigenous applicants. However, the Bachelor of Nursing (Indigenous Australian Health) has been developed as a special measure to improve access and participation by Aboriginal and Torres Strait Islander people in the academic programs of The University of Sydney. Accordingly, in the case of limited places, preference will be given to Aboriginal and Torres Strait Islander applicants.~~

~~3. Units of study~~

~~(1) The units of study for the degree are set out in Table 1.~~

~~(2) It is expected that candidates will have an assumed knowledge of either Biology, Chemistry or Personal Development, Health and Physical Education prior to the commencement of the course.~~

~~4. Requirements for the Pass degree~~

~~(1) To qualify for the award of the degree a candidate shall complete satisfactorily:~~

~~(a) units of study having a total minimum value of 192 credit points as listed in Table 1 including the prescribed clinical experiences;~~

~~(b) complete the requirements of the award within a maximum of eight calendar years for all full-time candidates and ten calendar years for all part-time candidates;~~

~~(c) attendance and performance at laboratory classes as prescribed by the Faculty; and~~

~~(d) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.~~

~~(2) A candidate who is deemed to be unsatisfactory at any time during a clinical field experience unit of study may have the clinical field experience terminated, will be failed in that unit of study, and will have to show good cause as to why they should be allowed to continue in the degree.~~

~~(3) A candidate shall not progress to the third year of the course without first having completed satisfactorily all first and second year units of study.~~

~~5. Requirements for Honours degrees~~

~~(1) Honours will be awarded on the basis of merit over all units of study in degree.~~

~~(2) Candidates with a minimum Weighted Average Mean as determined from time to time by the Faculty will be awarded Honours upon completion of 192 credit points.~~

~~(3) The WAM is calculated by summing the products of the weighted marks achieved for each year and then dividing by the sum of the product of the weighted number of units of study attempted in each year. Units undertaken in each year are weighted according to their~~

~~designations as first second or third year units in the following manner: 1 = first year; 2 = second year, 3 = third year and 4 = fourth year. All attempts at units of study are included in the calculation, except where units of study are discontinued with permission.~~

~~6. Award of degree~~

~~(1) There shall be three classes of Honours, namely Class I, Class II, and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.~~

~~(2) The class of Honours shall be determined by the weighted marks achieved in the coursework and thesis components of 30% and 70% respectively.~~

~~(3) The Honours grade will be reported in percentages and the grades for the award shall be:~~

~~First Class 80—100~~

~~Second Class: Division 1 75—79~~

~~Second Class: Division 2 70—74~~

~~Third Class 65—69~~

~~Honours not awarded < 65~~

~~Section 2~~

~~7. Re-enrolment after an absence~~

~~(1) Candidates seeking permission to re-enrol after an absence are required to:~~

~~(a) lodge an application by October 30 in the year prior to that in which re-enrolment is sought;~~

~~(b) attach a current academic transcript (progress status is contingent upon an absence of not more than two years from the course); and~~

~~(c) ensure that outstanding debts with the University and/or show cause requirements are attended to before submission of the application (applications cannot be considered until financial obligations and show cause requirements are completed).~~

~~8. Satisfactory progress~~

~~(1) Candidates who fail:~~

~~(a) up to one quarter of the units of study in which they are enrolled in any semester (this is one unit of study for a candidate enrolled in 4 units of study) may progress to a normal full time load in the subsequent year. In addition, they are permitted to enrol in the failed unit of study; or~~

~~(b) more than half of the credit point load undertaken during a semester or a year, or who fail to meet the requirements of a practicum unit, or who discontinue enrolment in one unit of study twice shall be deemed not to have made satisfactory progress. They shall be required to show good cause as to why they should be permitted to re-enrol in the course.~~

~~(2) The Board of Undergraduate Studies shall have the power to resolve on satisfactory progress and progression in individual cases.~~

~~9. Assessment policy~~

~~(1) Candidates may be assessed by written and oral examinations, exercises, essays or practical work or any combination of these, and the results of such tests may be taken into account by the Faculty in determining the final results for a unit of study.~~

~~(2) In all units of study work of a standard higher than that required for an ordinary pass may be recognised by the award of High Distinction, Distinction or Credit.~~

~~(3) Candidates who have been prevented by duly certified illness or misadventure from sitting for the whole or part of a unit of study assessment may be tested at such times and in such a way as the Faculty shall determine.~~

~~(4) There will be no re-examination for honours. If the student does not reach the expected level of achievement for the award of at least Third Class Honours no award is made.~~

~~(5) If a candidate qualifies for the award of Honours Class I and the Faculty is of the opinion that the candidate's work is of outstanding merit, that candidate shall receive a university medal.~~

~~Undergraduate courses and regulations~~

~~10. Transition Rules~~

~~(1) The Dean may approve the transfer of candidature of any student who wishes to transfer from the Bachelor of Nursing to this degree, subject to the availability of units of study,~~

~~clinical or any other factor that may limit the student's ability to complete the degree in a reasonable time.~~

~~(2) Any other transition matter that is not addressed in these resolutions may be referred to the Faculty's Board of Studies for consideration.~~

Amendment to Faculty Resolutions

Bachelor of Design in Architecture

[Section 1]

1. Units of study

1.1 The units of study which may be taken for the degree are set out in Table A, the table of units of study for the Bachelor of Design in Architecture, together with:

1.1.1 designation as junior, senior or honours units of study;

1.1.2 credit point values;

1.1.3 assumed knowledge, corequisites and prerequisites;

1.1.4 the semesters in which they are offered;

1.1.5 the units with which they are mutually exclusive; and

1.1.6 designation as core, stream or elective.

1.2 A candidate for the Bachelor of Design in Architecture shall complete the units of study prescribed by the faculty, satisfying all requirements with regard to all required units of study and streams.

1.3 Except with the special permission of the Dean, the required units of study must be completed in the sequence prescribed.

2. Requirements for the pass degree

2.1 To be eligible for award of the Bachelor of Design in Architecture a candidate must complete successfully units of study giving credit for a total of 144 credit points, including:

2.1.1 90 credit points from core units of study;

2.1.2 not less than 18 senior credit points from the units of study listed in Table A for the Architecture Electives;

2.1.3 a maximum of two streams as described in resolution 3, to be completed within the 144 credit point table;

2.1.4 no more than 18 credit points from Allied Arts in Architecture or Digital Architecture electives except for candidates enrolled in the those streams;

2.1.5 no more than 18 credit points from units of study offered by faculties other than the Faculty of Architecture; and

2.1.6 the balance to be taken from any other unit of study listed in Table A. Candidates who have completed 96 credit points with a weighted average mark of at least 70 may, with the permission of the unit coordinator concerned, enrol in elective units from ~~Table G~~, the faculty's tables of graduate units of study.

2.2 Candidates proceeding to the Bachelor of Architecture are required to complete the designated prerequisite units of study listed in Table A.

2.3 Units of study completed at the University of Sydney Summer School, which correspond to units allowable under resolution 2.1, may be credited towards the course requirements.

3. Specially designated streams

3.1 The faculty will provide at least 15 places for entry in each stream per annum.

3.2 If demand for places in a stream is larger than the number of available places, entry will be determined by the Associate Dean (Undergraduate Studies) in consultation with the stream coordinator based on a portfolio and an interview.

3.3 Students may transfer between streams.

3.4 The requirements for award of the designated streams in the Bachelor of Design in Architecture are:

3.4.1 for the Allied Arts in Architecture stream, not less than 18 credit points from the units of study listed in Table A for the Allied Arts in Architecture stream.

3.4.2 for the Digital Architecture stream, not less than 18 credit points from the units of study listed in Table A for the Digital Architecture stream.

3.4.3 for the Urban Design and Planning stream, not less than 18 credit points from the units of study listed in Table A for the Urban Design and Planning stream.

4. Requirements for the honours degree

4.1 To qualify to enrol in the honours program a student shall:

- 4.1.1.1 have qualified for the award of the pass degree; or
- 4.1.1.2 be a pass graduate of the Bachelor of Design in Architecture; or
- 4.1.1.3 be a pass graduate in a degree from another faculty or recognised tertiary institution, deemed by the Dean to be equivalent to the Bachelor of Design in Architecture; and
- 4.1.2 have a WAM (weighted average mark) of at least 70 for the pass degree. In exceptional cases the Dean may admit a student with a WAM of 65 or higher; and
- 4.1.3 have an approved thesis topic and supervisor.
 - 4.1.3.1 The thesis topic must be satisfactory in terms of research interests, resources and availability of supervision within the faculty and must be agreed upon between the applicant and the supervisor.
 - 4.1.3.2 The supervisor shall be a member of the full-time or fractional academic or research staff of the faculty.
 - 4.1.3.3 The supervisor may also appoint an associate supervisor who may be a member of the academic or research staff of the university, an honorary associate or a person with appropriate qualifications in another institution or organisation.
- 4.2 Except with the permission of the Dean, the student shall be of not more than four years standing for the pass degree.
- 4.3 A student may not graduate with the pass degree while enrolled in the final year honours program except with the approval of the Dean.
- 4.4 Students shall complete the requirements for the honours program full-time over two consecutive semesters.
- 4.5 To qualify for the award of the honours degree, pass degree students shall complete 48 credit points of honours units of study listed in Table A.
- 4.6 Students who fail or discontinue the honours program may not re-enrol in it, except with the approval of the Dean.
- 4.7 A student undertaking a thesis shall:
 - 4.7.1 lodge with the faculty two copies of the thesis embodying the results of an original research investigation carried out by the student;
 - 4.7.2 state in the thesis, generally in the preface and specifically in the notes, the sources on which the research was based, the extent to which the student has made use of the work of others and the portion of the thesis which is claimed to be original; and
 - 4.7.3 not lodge as the student's own work any work previously submitted for a degree of the University of Sydney or any other university, but may incorporate such work in the thesis provided that the student indicates the work so incorporated.
- 4.8 A student may lodge the thesis for examination bound in either a temporary or permanent form according to the following conditions:
 - 4.8.1 temporary binding must be able to withstand ordinary handling and postage. The preferred form of binding is the "perfect binding" system; and
 - 4.8.2 the cover of a temporarily bound thesis must have a label showing the student's name, name of the degree, title of the thesis and the year of submission.
- 4.9 A student must lodge the final thesis in a permanent form according to the following conditions:
 - 4.9.1 permanent binding must meet the requirements given in the University Calendar under the resolutions governing the degree of Doctor of Philosophy; and
 - 4.9.2 following examination and emendation if necessary, at least one copy (the library copy) of the thesis must be bound in a permanent form;
 - 4.9.3 if emendations are required, all copies of the thesis which are to remain available within the university must be amended.
- 4.10 In assessing a candidate's performance for honours the Dean shall appoint two examiners. The examiners shall report to the Dean.
- 4.11 The Dean shall, on the recommendation of the Board of Undergraduate Studies, award the degree of Bachelor of Design in Architecture with honours whenever the following sections 4.11.1 or 4.11.2 are satisfied together with the following section 4.11.3:
 - 4.11.1 the examiners have recommended the degree be awarded without reservation or subject to emendations to all copies of the thesis which are to remain available in the

university; or

4.11.2 the Board of Undergraduate Studies unanimously accepts the recommendation of the supervisor that the degree be awarded subject to emendations despite reservations expressed by any examiner; and

4.11.3 the overall performance in accordance with resolution 4.12 below is 70 or greater.

4.12 The Dean, on the recommendation of the Board of Undergraduate Studies, will determine the class of honours, if any, on the overall performance of the candidate in the Bachelor of Design in Architecture using a mark derived from weighting the mark for the honours thesis at 70 per cent and the weighted average mark of the pass degree at 30 per cent.

4.13 The Dean may recommend that an unsuccessful candidate be permitted to prepare for re-examination if of sufficient merit and the supervisor has so recommended.

5. Award of the degree

5.1 The pass degree of Bachelor of Design in Architecture shall be awarded to a student who has completed the requirements specified in resolution 2.1.

5.2 The honours degree of Bachelor of Design in Architecture shall be awarded to eligible students, with the following grades:

5.2.1 Honours Class I (with a mark of at least 80); or

5.2.2 Honours Class II, Division 1 (with a mark of at least 75); or

5.2.3 Honours Class II, Division 2 (with a mark of at least 70).

5.4 Honours students with an outstanding academic record throughout the degree and who have achieved Honours Class I may be eligible for the award of a university medal, in accordance with Academic Board policy and on nomination by the Dean with the recommendation of the Board of Undergraduate Studies.

5.5 A student for the honours program who does not meet the requirements for award of honours shall be awarded the Bachelor of Design in Architecture pass degree in their designated stream.

5.6 The testamur for the Bachelor of Design in Architecture shall specify any stream completed in order to qualify for the award, as well as the class of honours achieved and the medal, if awarded.

[Section 2]

6. Agency

6.1 In these resolutions the Dean gives agency to the Board of Undergraduate Studies and the Associate Dean (Undergraduate Studies) for determination of the following matters, on the recommendation of the program coordinator where appropriate:

6.1.1 examination procedures and appointment of examiners;

6.1.2 supervision of candidature;

6.1.3 variations of candidature;

6.1.4 extension of candidature;

6.1.5 completion of candidature away from the university; and

6.1.6 any other matters as appropriate within these resolutions.

7. Enrolment restrictions

7.1 Except with the express permission of the Dean a student may not enrol in units of study with a total value of more than 30 credit points in any one semester.

7.2 Except with the express permission of the Dean a student must maintain full-time enrolment.

8. Repeating a unit of study

8.1 Unless granted exemption by the Dean for previous satisfactory completion of components of a unit of study, a student who repeats that unit of study shall:

8.1.1 participate in the learning experiences provided for the unit of study; and

8.1.2 meet all examination, assessment and attendance requirements for the unit of study.

8.2 A student who has passed a unit of study may not repeat that unit of study and have it counted towards fulfilling the requirements of the degree.

9. Cross institutional enrolment

9.1 Provided that permission has been obtained in advance, the Dean may permit a student

to complete a unit of study at another institution and have that unit credited to his/her course requirements, provided that:

9.1.1 the unit of study content is not taught in any corresponding unit of study in the university; or

9.1.2 the student is unable for good reason to attend a corresponding unit of study at the university.

10. Discontinuation of enrolment

10.1 Except with the approval of the Dean, in exceptional circumstances, a student who withdraws from or discontinues candidature for the degree without having successfully completed any units of study shall be required to reapply for admission to the degree.

11. Suspension of candidature

11.1 A student who has successfully completed units of study may, with the permission of the Dean, suspend candidature for up to two semesters. At the end of that time the candidate may reapply to extend the suspension for a maximum of another two semesters. After that time candidature will be deemed to have lapsed and the student shall be required to reapply for admission to the degree.

11.2 The candidature of a student who has not obtained permission to suspend will be deemed to have lapsed and the student must apply for readmission in accordance with procedures determined by the Dean.

12. Re-enrolment after an absence

12.1 Except where the Dean determines otherwise, a student who re-enrols after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

13. Satisfactory progress

~~13.1 The Dean may require a student to show good cause as to why he or she should not be excluded from the degree if he or she does not make satisfactory progress. A student who has failed a required unit of study more than once shall normally be presumed not to have made satisfactory progress.~~ The Faculty requires students to demonstrate satisfactory progress with their studies.

~~13.2 The Dean will permit a student who has shown good cause to re-enrol. A student may be deemed not to have made satisfactory progress in any semester if the student:~~

~~13.2.1. fails to complete at least half the credit points in which he/she is enrolled; or~~

~~13.2.2 obtains a WAM of less than 50 based on units of study for a given semester; or~~

~~13.2.3 fails a unit of study for the second time; or~~

~~13.2.4 has an unsatisfactory attendance record; or~~

~~13.2.5 is unable to complete the degree in the maximum time permitted.~~

~~13.3 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.~~

~~13.4 A student who has been identified as being at risk on three consecutive instances will normally be called upon to show good cause why he or she should be allowed to re-enrol in the degree.~~

~~13.5 Where a student fails to show good cause why he or she should be allowed to re-enrol, the Dean may exclude the student from re-enrolment in the degree.~~

14. Assessment

14.1 A student's work may be assessed by written and oral examinations, assignments, exercises and practical work or any combination of these.

14.2 In the first year of the Bachelor of Design in Architecture all core units of study will be graded on a pass/fail basis. A pass will be recorded as 'R', indicating that the student has fulfilled the requirements of the unit of study.

14.3 A student who has been prevented by duly documented illness or misadventure from completing a unit of study may be allowed to complete that unit of study or supplementary work as the Dean shall determine.

14.4 When a student is permitted to submit additional work other than on the grounds of illness or misadventure, and the temporary grade INC has been given, the maximum result

that may be awarded is 50 Pass.

14.5.1 A student's weighted average mark (WAM) shall be calculated using the formula:

$$\text{WAM} = \frac{\text{sum}(M \times \text{CPa} \times \text{CPw})}{\text{sum}(\text{CPa} \times \text{CPw})}$$

where M is the mark achieved, CPa is the credit points attempted and CPw is the credit point weighting of any given unit of study. The weighting is determined by the faculty administering the unit.

14.5.2 In the Faculty of Architecture, a weighting of 4 zero is given to junior units and 3 one for senior and graduate units.

15. Attendance requirements

15.1 A student who is absent without leave may be deemed not to have completed a particular unit of study or course.

15.2 A student who fails to meet the attendance requirements of a unit of study will be deemed not to have completed that unit of study.

16. Credit transfer policy

16.1 Credit may be granted for previous credentialled learning, at the discretion of the Dean.

16.2 Credit will not be granted for units of study completed more than nine years prior to application, except with the permission of the Dean.

16.3 Credit shall not be granted for units of study gained with a "Concessional Pass" or equivalent.

16.4 Credit shall not be granted for graduate units of study.

16.5 Credit may be granted as specific credit if the unit of study is considered to be directly equivalent to a unit of study in the table of units of study for the degree, or as non specific credit.

16.6 The total amount of credit may not be greater than 96 credit points including a maximum of 18 credit points of unspecified credit from architecture cognate study and 18 credit points of unspecified credit from non-cognate study.

16.7 A student may apply to have credit granted on the basis of non-credentialled learning or experience that is equivalent to a unit of study in the table of units of study for the degree. The Dean will determine the method of demonstrating the achievement of the equivalent academic standard.

16.8 All students, notwithstanding any credit transfer, must complete DESA3001 and DESA3002 and not less than 12 additional senior credit points of units of study from Table A.

17. Transitional provisions

17.1 These resolutions shall apply to:

17.1.1 persons who commence their candidature after 1 January 2007; and

17.1.2 persons who commenced their candidature prior to 1 January 2007 and who elect to proceed under these resolutions.

17.2 A candidate for the degree who commenced candidature prior to 1 January 2007 may complete the requirements in accordance with the resolutions in force at the time the candidate commenced, provided that the candidate shall complete the requirements by 1 January 2011 or such later date as the faculty may, in special circumstances, approve.

Amendment to Faculty Resolutions

Bachelor of Design Computing

[Section 1]

1. Units of study

1.1 The units of study which may be taken for the degree are set out in Table B, the table of the units of study for the Bachelor of Design Computing, together with:

- 1.1.1 designation as junior, senior or honours units of study;
- 1.1.2 credit point values;
- 1.1.3 assumed knowledge, corequisites and prerequisites;
- 1.1.4 the semesters in which they are offered;
- 1.1.5 the units with which they are mutually exclusive; and
- 1.1.6 designation as core or elective.

1.2 A candidate for the Bachelor of Design Computing shall complete the units of study prescribed by the Faculty satisfying all requirements with regard to core units of study.

1.3 Except with the special permission of the Faculty, the core units of study must be completed in the sequence prescribed.

2. Requirements for the pass degree

2.1 To be eligible for award of the Bachelor of Design Computing a candidate must complete successfully units of study giving credit for a total of 144 credit points, including:

- 2.1.1 ~~96~~ 84 credit points from the core units of study;
- 2.1.2 ~~at least 24 credit points of elective units from Table B~~ at least 18 credit points from designated technical electives, of which at least 6 credit points must be at 2000 level or higher;
- 2.1.3 ~~at least 72 senior credit points; and~~ at least 18 credit points from Arts, Economics and Business or Science electives, of which at least 6 credit points must be at 2000 level or higher;
- 2.1.4 ~~candidates who have completed 96 credit points with a weighted average mark of at least 70 may, with the permission of the unit coordinator concerned, enrol in elective units from Table G, the faculty's table of graduate units of study~~ a maximum of 24 credit points from Table B electives;
- 2.1.5 a minimum of 72 Senior credit points; and
- 2.1.6 candidates who have completed 96 credit points with a weighted average mark of at least 70 may, with the permission of the unit coordinator concerned, enrol in elective units from the faculty's tables of graduate units, that will count to the requirements of 2.1.4 above.

2.2 Units of study completed at the University of Sydney Summer School, which correspond to units allowable under resolution 2.1, may be credited towards the course requirements.

3. Requirements for the honours degree

3.1 To qualify to enrol in the honours program a student shall:

- 3.1.1.1 have qualified for the award of the pass degree; or
- 3.1.1.2 be a pass graduate of the Bachelor of Design Computing; or
- 3.1.1.3 be a pass graduate in a degree from another faculty or recognized tertiary institution, deemed by the Dean to be equivalent to the Bachelor of Design Computing; and
- 3.1.2 have a WAM (weighted average mark) of at least 70 for the pass degree. In exceptional cases the Dean may admit a student with a WAM of 65 or higher; and
- 3.1.3 have an approved thesis topic and supervisor. The thesis topic must be satisfactory in terms of research interests, resources and availability of supervision within the faculty and must be agreed upon between the applicant and the supervisor. The supervisor shall be a member of the full-time or fractional academic or research staff of the faculty. The supervisor may also appoint an associate supervisor who may be a member of the academic or research staff of the university, an honorary associate or a person with appropriate qualifications in another institution or organisation.

3.2 Except with the permission of the Dean, the student shall be of not more than 4 years' standing or the semester equivalent for the pass degree.

3.3 A student may not graduate with the pass degree while enrolled in the final year honours program.

3.4 Students shall complete the requirements for the honours program full-time over two consecutive semesters except with the approval of the Dean.

3.5 To qualify for the award of the honours degree, pass degree students shall complete 48 credit points of honours units of study listed in Table B.

3.6 Students who fail or discontinue the honours program may not re-enrol in it, except with the approval of the Dean.

3.7 A student undertaking a thesis shall:

3.7.1 lodge with the Faculty two copies of the thesis embodying the results of an original research investigation carried out by the student;

3.7.2 state in the thesis, generally in the preface and specifically in the notes, the sources on which the research was based, the extent to which the student has made use of the work of others and the portion of the thesis which is claimed to be original; and

3.7.3 not lodge as the student's own work any work previously submitted for a degree of the University of Sydney or any other university, but may incorporate such work in the thesis provided that the student indicates the work so incorporated.

3.8 A student may lodge the thesis for examination bound in either a temporary or permanent form according to the following conditions:

3.8.1 temporary binding must be able to withstand ordinary handling and postage. The preferred form of binding is the "perfect binding" system; and

3.8.2 the cover of a temporarily bound thesis must have a label showing the student's name, name of the degree, title of the thesis and the year of submission.

3.9 A student must lodge the final thesis in a permanent form according to the following conditions:

3.9.1 permanent binding must meet the requirements given in the University Calendar under the resolutions governing the degree of Doctor of Philosophy;

3.9.2 following examination and emendation if necessary, at least one copy (the library copy) of the thesis must be bound in a permanent form; and

3.9.3 if emendations are required, all copies of the thesis which are to remain available within the University must be amended.

3.10 In assessing a candidate's performance for honours the Dean shall appoint two examiners. The examiners shall report to the Dean.

3.11 The Dean shall, on the recommendation of the Board of Undergraduate Studies, award the degree of Bachelor of Design Computing with honours whenever the following sections 3.11.1 or 3.11.2 are satisfied together with the following section 3.11.3:

3.11.1 the examiners have recommended the degree be awarded without reservation or subject to emendations to all copies of the thesis which are to remain available in the University; or

3.11.2 the Board of Undergraduate Studies unanimously accepts the recommendation of the supervisor that the degree be awarded subject to emendations despite reservations expressed by any examiner; and

3.11.3 the overall performance in accordance with resolution 3.12 below is 70 or greater.

3.12 The Dean, on the recommendation of the Board of Undergraduate Studies, will determine the class of honours, if any, on the overall performance of the candidate in the Bachelor of Design Computing using a mark derived from weighting the mark for the honours thesis at 70 per cent and the Weighted Average Mark for all the units of study of the pass degree at 30 per cent.

3.13 The Dean may recommend that an unsuccessful candidate be permitted to prepare for re-examination if of sufficient merit and the supervisor has so recommended.

4. Award of the degree

4.1 The Bachelor of Design Computing pass degree shall be awarded to a student who has completed the requirements for the degree specified in resolution 2.1.

4.2 The Bachelor of Design Computing with honours shall be awarded with the following grades:

4.2.1 Honours Class I (with a mark of at least 80);

4.2.2 Honours Class II, Division 1 (with a mark of at least 75); or

4.2.3 Honours Class II, Division 2 (with a mark of at least 70).

4.3 A student for the honours program who does not meet the requirements for award of honours shall be awarded the Bachelor of Design Computing pass degree.

4.4 Honours students with an outstanding academic record throughout the degree and who have achieved Honours Class I may be eligible for the award of a university medal, in accordance with Academic Board policy and on nomination by the Dean with the recommendation of the Board of Undergraduate Studies.

[Section 2]

5. Agency

5.1 In these resolutions the Dean gives agency to the Board of Undergraduate Studies and the Associate Dean (Undergraduate Studies) for determination of the following matters, on the recommendation of the program coordinator where appropriate:

5.1.1 examination procedures and appointment of examiners;

5.1.2 supervision of candidature;

5.1.3 variations of candidature;

5.1.4 extension of candidature;

5.1.5 completion of candidature away from the University; and

5.1.6 any other matters as appropriate within these resolutions.

6. Enrolment restrictions

6.1 Except with the express permission of the Dean a student may not enrol in units of study with a total value of more than 30 credit points in any one semester.

6.2 Except with the permission of the Dean a student must maintain a full-time enrolment.

7. Repeating a unit of study

7.1 Unless granted exemption by the Dean for previous satisfactory completion of components of a unit of study, a student who repeats that unit of study shall:

7.1.1 participate in the learning experiences provided for the unit of study; and

7.1.2 meet all examination, assessment and attendance requirements for the unit of study.

7.2 A student who has passed a unit of study may not repeat that unit of study and have it counted towards fulfilling the requirements of the degree.

8. Cross institutional enrolment

8.1 Provided that permission has been obtained in advance, the Dean may permit a student to complete a unit of study at another institution and have that unit credited to his/her course requirements, provided that:

8.1.1 the unit of study content is not taught in any corresponding unit of study in the University; or

8.1.2 the student is unable for good reason to attend a corresponding unit of study at the University.

9. Discontinuation of enrolment

9.1 Except with the approval of the Dean, in exceptional circumstances, a student who withdraws from or discontinues candidature for the degree without having successfully completed any units of study shall be required to reapply for admission to the degree.

10. Suspension of candidature

10.1 A student who has successfully completed units of study may, with the permission of the Dean, suspend candidature for up to two semesters. At the end of that time the candidate may reapply to extend the suspension for a maximum of another two semesters. After that time candidature will be deemed to have lapsed and the student shall be required to reapply for admission to the degree.

10.2 The candidature of a student who has not obtained permission to suspend will be deemed to have lapsed and the student must apply for readmission to the degree in accordance with procedures determined by the Dean.

11. Re-enrolment after an absence

11.1 Except where the Dean determines otherwise, a student who re-enrolls after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions

in force at the time of re-enrolment.

12. Satisfactory progress

~~12.1 The Dean may require a student to show good cause as to why he or she should not be excluded from the degree if he or she does not make satisfactory progress. A student who has failed a required unit of study more than once shall normally be presumed not to have made satisfactory progress.~~ The Faculty requires students to demonstrate satisfactory progress with their studies.

~~12.2 The Dean will permit a student who has shown good cause to re-enrol. A student may be deemed not to have made satisfactory progress in any semester if the student:~~

~~12.2.1. fails to complete at least half the credit points in which he/she is enrolled; or~~

~~12.2.2 obtains a WAM of less than 50 based on units of study for a given semester; or~~

~~12.2.3 fails a unit of study for the second time; or~~

~~12.2.4 has an unsatisfactory attendance record; or~~

~~12.2.5 is unable to complete the degree in the maximum time permitted.~~

12.3 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.

12.4 A student who has been identified as being at risk on three consecutive instances will normally be called upon to show good cause why he or she should be allowed to re-enrol in the degree.

12.5 Where a student fails to show good cause why he or she should be allowed to re-enrol, the Dean may exclude the student from re-enrolment in the degree.

13. Assessment

13.1 A student's work may be assessed by written and oral examinations, assignments, exercises and practical work or any combination of these.

13.2 A student who has been prevented by duly documented illness or misadventure from completing a unit of study may be allowed to complete that unit of study or supplementary work as the Dean shall determine.

13.3 When a student is permitted to submit additional work other than on the grounds of illness or misadventure, and the temporary grade INC has been given, the maximum result that may be awarded is 50 Pass or equivalent.

13.4.1 A student's weighted average mark (WAM) shall be calculated using the formula:

$$\text{WAM} = \frac{\text{sum}(M \times \text{CPa} \times \text{CPw})}{\text{sum}(\text{CPa} \times \text{CPw})}$$

where M is the mark achieved, CPa is the credit points attempted and CPw is the credit point weighting of any given unit of study. The weighting is determined by the faculty administering the unit.

13.4.2 In the Faculty of Architecture, a weighting of 4 zero is given to junior units, ~~3 for senior units~~ and 3 one for graduate units.

14. Attendance requirements

14.1 A student who is absent without leave may be deemed not to have completed a particular unit of study or course.

14.2 A student who fails to meet the attendance requirements of a unit of study will be deemed not to have completed that unit of study.

15. Credit transfer policy

15.1 Credit may be granted for previous credentialled learning, at the discretion of the Dean.

15.2 Credit will not be granted for units of study completed more than nine years prior to application, except with the permission of the Dean.

15.3 Credit shall not be granted for units of study gained with a "Concessional Pass" or equivalent.

15.4 Credit shall not be granted for graduate units of study.

15.5 Credit may be granted as specific credit if the unit of study is considered to be directly equivalent to a unit of study in the table of units of study for the degree, or as non specific credit.

15.6 The total amount of credit may not be greater than 96 credit points.

15.7 A student may apply to have credit granted on the basis of non-credentialled learning or experience that is equivalent to a unit of study in the table of units of study for the degree. The Dean will determine the method of demonstrating the achievement of the equivalent academic standard.

15.8 All students, notwithstanding any credit transfer, must complete DECO3100 and DECO3200 and not less than 12 additional senior credit points of units of study from Table B.

16. Transitional provisions

16.1 These resolutions shall apply to:

16.1.1 persons who commence their candidature after 1 January 2008; and

16.1.2 persons who commenced their candidature prior to 1 January 2008 and who elect to proceed under these resolutions.

16.2 A candidate for the degree who commenced candidature prior to 1 January 2008 may complete the requirements in accordance with the resolutions in force at the time the candidate commenced, provided that the candidate shall complete the requirements by 1 January 2016.



The University of Sydney

ADMISSION TO UNDERGRADUATE COURSES

Approved by: Academic Board on 16 October 2002
Date of effect: 1 January 2003
Last amended: 10 October 2007

13. English Language Requirements

- 13.1 Applicants who have not completed an Australian educational qualification have to provide proof of proficiency in English through internationally recognized tests such as CULT, IELTS or TOEFL or through satisfactory completion of an appropriate course at the University's Centre for English Teaching unless the applicant has a record of satisfactory achievement in secondary/tertiary studies in an English-speaking country, or in a secondary/tertiary institution where the language of instruction was in English (i.e. where the applicant has completed senior secondary study or at least one year of full-time university study).
- 13.2 For students from those countries who are required by the Commonwealth Government to provide IELTS or TOEFL results for a student visa, and who do not have a record of satisfactory achievement in secondary/tertiary studies in an English-speaking country, this test result will be the primary assessment tool used for determining admission.
- 13.3 Where there is insufficient evidence of current English competence relevant to a particular course of study, faculties reserve the right to ask the applicant to undergo a further assessment of written and/or spoken English. Faculties that prescribe such further assessment are required to report the circumstances and the form of the assessment to the Undergraduate Studies Committee.
- 13.4 All applicants must either have a record of satisfactory achievement in secondary/tertiary studies in which the language of instruction was in English or must meet one of the following English language requirements as a condition of entry:
 - ~~13.4.1 a qualification accepted by the University as proof of proficiency in English (e.g. GCE 'A' level A to C pass in the subject English or other Humanities subjects);~~
 - 13.4.1 a qualification accepted by the University as proof of an international student's proficiency in English as specified in Schedule 5;
 - 13.4.2 CULT score of 80;
 - 13.4.3 overall band score of IELTS 6.5 (with a minimum of 6.0 in each band);
 - 13.4.4 Computer-based TOEFL 233 plus Essay Rating of 4.5 or better;
 - 13.4.5 Paper-based TOEFL 577 plus TWE (Test of Written English) at 4.5 (scores older than two years are not accepted);
 - 13.4.6 scores older than two years from the semester start date are not accepted.
- 13.5 International Baccalaureate students who have gained the diploma can be regarded as having met the University of Sydney minimum English requirements, provided they have met one of the following criteria:
 - 13.5.1 Completion of two Languages A1 in English at Higher or Standard Level;

- 13.5.2 Completion of Language A2 English as a Group 2 subject at either Higher or Standard Level;
- 13.5.3 Completion of Language B English at Higher Level with Grade 4 or more; or completion of Language B English at Standard Level with a Grade 5 or more.
- 13.6 The minimum English language requirements for specific courses are listed in the attached schedule.

Proposed Schedule 5

<u>Country/Qualification</u>	<u>Standard</u>
<u>American Samoa</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Australia</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Canada</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Denmark Studentereksamen</u>	<u>A grade of 10 or better for English B, level B</u>
<u>Fiji</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Finland Upper Secondary School Certificate</u>	<u>A grade of 8 or better in English or English A language</u>
<u>GCE A Level (Britain, Malaysia or Singapore)</u>	<u>A to C pass in the subject English or other humanities subject</u>
<u>GCE O Level (Britain Malaysia or Singapore)</u>	<u>B pass in English</u>
<u>Germany Abitur</u>	<u>A grade of 3 or better in Advanced Level English (LF)</u>
<u>Hong Kong A Levels</u>	<u>B pass in Use of English</u>
<u>Ireland</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Kenya</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Malaysia STPM</u>	<u>D pass in 920 English or B pass in 914 English</u>
<u>Netherlands VWO</u>	<u>A grade of 8 or better for level 6 High School English</u>
<u>New Zealand</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Norway Vitnemal</u>	<u>A grade of 4 or better for upper secondary school English</u>
<u>Papua New Guinea</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Singapore</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Solomon Islands</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>South Africa</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Sweden Avgångsbetyg/Slutbetyg</u>	<u>A grade of VG or better in Upper Secondary School English</u>
<u>United Kingdom</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>United States of America</u>	<u>Completion of senior secondary/tertiary studies in English</u>
<u>Zambia</u>	<u>Completion of senior secondary/tertiary studies in English</u>