

## AGENDA ITEM 11

## Report of the Graduate Studies Committee

**11.2 Report of the Graduate Studies Committee meeting held on 11 September 2007**

The Committee met on 11 September 2007 when there were present: The Chair (Associate Professor P McCallum) presiding, Professors M Behnia, L Burns and R Overall, Associate Professors A Bashford, B Buckley, J Shields and J Thistlethwaite, Drs M Collins and L Hossain, and Ms K Barnsley and Ms J Gamble. Ms A Griffiths, Ms M Kemmis and Ms J Loftus were in attendance.

**11.2.1 Proposals for new and amended postgraduate courses****11.2.1.1 Faculty of Arts: Master of Peace and Conflict Studies, Graduate Diploma in Peace and Conflict Studies, Graduate Certificate in Peace and Conflict Studies**

F3-F5

The Faculty of Arts is seeking to amend the Master of Peace and Conflict Studies, the Graduate Diploma in Peace and Conflict Studies and the Graduate Certificate in Peace and Conflict Studies to introduce a distance education mode for these courses, starting with the Masters. It will also offer two units of study through the Sydney Winter School in London. The proposal is intended to explore and develop the potential to further increase enrolments.

The full proposal is available on the website at:

[http://sydney.edu.au/ab/committees/grad\\_studies/grad\\_studies\\_agendas.shtml](http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml)

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to amend the Master of Peace and Conflict Studies, the Graduate Diploma in Peace and Conflict Studies and the Graduate Certificate in Peace and Conflict Studies,*
- (2) *recommend that Senate endorse the Academic Board's approval of the amendment of these courses, noting that there are no amendments to the related Resolutions of Senate, and*
- (3) *note the amendment of the Faculty Resolutions relating to these courses, and approve the faculty requirements relating to distance education*

*with effect from 1 January 2008, as set out in the report.*

**11.2.1.2 Faculty of Economics and Business: Master of Commerce/Master of Professional Accounting**

F6-F15

The Faculty of Economics and Business is proposing to extend the offerings available to students seeking professional accounting accreditation with CPA Australia or the Institute of Chartered Accountants in Australia (ICAA) through the introduction of a new combined degree program, Master of Commerce and Master of Professional Accounting (MCom/MPAcc).

The full proposal is available on the website at:

[http://sydney.edu.au/ab/committees/grad\\_studies/grad\\_studies\\_agendas.shtml](http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml)

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Economics and Business to introduce the Master of Commerce/Master of Professional Accounting combined degree,*

- (2) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal;*
  - (b) *approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business; and*
  - (c) *approve the introduction of Resolutions of Senate relating to the course; and*
- (3) *approve the faculty requirements relating to the combined degree; with effect from 1 January 2008, as set out in the report presented.*

## **11.2.2 Amendments to Resolutions of Senate**

### **11.2.2.1 Faculty of Medicine: Master of Surgery and Graduate Diploma in Surgery**

F16-F18

The Faculty of Medicine is proposing to amend the Faculty Resolutions for the Master of Surgery and Graduate Diploma in Surgery relating to admission requirements, to reflect changes in the Royal Australasian College of Surgeons training program.

The full proposal is available on the website at:

[http://sydney.edu.au/ab/committees/grad\\_studies/grad\\_studies\\_agendas.shtml](http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml)

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine to amend the Master of Surgery and Graduate Diploma in Surgery, and*
- (2) *note the amendment of the Faculty Resolutions relating to these courses, and approve the faculty requirements relating to admission with effect from 1 January 2008, as set out in the report.*

## **11.2.3 Proceedings of the Committee**

### **(1) Report of the Chair**

In his report to the Committee the Chair advised members that:

- the English Language Competencies Working Party had met on two occasions and had considered faculty-based research on the use of IELTS as a predictor of academic performance; and
- the newly-formed Postgraduate Coursework Working Group (established by the Provost) had held one meeting and was identifying issues for consideration.

### **(2) Other Items**

The Committee also noted:

- reports from the Faculty of Arts, the Faculty of Health Sciences and the Faculty of Pharmacy in response to the review of SCEQ data; and
- the report of the Academic Board's meeting of 29 August.

## **Amendments to the Resolutions of the Faculty**

### **Faculty of Arts**

The Faculty Resolutions relating to the Master of Peace and Conflict Studies, Graduate Diploma in Peace and Conflict Studies, Graduate Certificate in Peace and Conflict Studies in the Faculty of Arts and amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### **Faculty Resolutions for the Master of Peace and Conflict Studies, Graduate Diploma in Peace and Conflict Studies, Graduate Certificate in Peace and Conflict Studies**

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

#### **Section 1**

##### **1. Admission**

1.1 An applicant for admission to candidature for the Master of Peace and Conflict Studies must:

1.1.1 be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and

1.1.2 have completed a Bachelor's degree at a standard acceptable to the Faculty; or

1.1.3 have completed the Graduate Diploma in Peace and Conflict Studies.

1.2 An applicant for admission to candidature for the Graduate Diploma in Peace and Conflict Studies must:

1.2.1 be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and

1.2.2 have completed a Bachelor's degree at a standard acceptable to the Faculty; or

1.2.3 have completed the Graduate Certificate in Peace and Conflict Studies.

1.3 An applicant for admission to candidature for the Graduate Certificate in Peace and Conflict Studies must:

1.3.1 be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and

1.3.2 have completed a Bachelor's degree at a standard acceptable to the Faculty.

##### **2. Units of study**

2.1 The units of study, which may be taken for the degree, are set out under subject areas in the table of postgraduate units of study in the Faculty of Arts Postgraduate Handbook for the Master of Peace and Conflict Studies, Graduate Diploma in Peace and Conflict Studies, Graduate Certificate in Peace and Conflict Studies, including:

2.1.1 credit point value;

2.1.2 the semesters in which they are offered; and

2.1.3 any special conditions.

2.1.4 Students will complete designated core units and undertake related electives.

##### **3. Requirements for the Master of, and Graduate Diploma and Graduate Certificate in Peace and Conflict Studies**

3.1 To qualify for the award of the Master of Peace and Conflict Studies, a candidate must complete units of study totalling 48 credit points, including any core units of study, and normally a dissertation as specified by the Faculty.

3.2 To qualify for the award of the Graduate Diploma in Peace and Conflict Studies a candidate must complete units of study totalling 36 credit points, including any core units of study, specified by the Faculty.

3.3 To qualify for the award of the Graduate Certificate in Peace and Conflict Studies a candidate must complete units of study totalling 24 credit points, including any core units of study, specified by the Faculty.

3.4 A candidate who has completed the requirements for the Graduate Certificate in Peace and Conflict Studies may proceed to the Graduate Diploma in Peace and Conflict Studies or Master of Peace and Conflict Studies without taking out the original qualification.

3.5 enrolment in units additional to course requirements is subject to Faculty permission

#### **4. Award of Master of, Graduate Diploma and Graduate Certificate in Peace and Conflict Studies**

4.1 The Master of Peace and Conflict Studies shall be awarded in two grades, namely Pass and with merit, the latter grade to be awarded if the candidate completes the requirements for the degree with a Distinction average.

4.2 The Graduate Diploma and Graduate Certificate in Peace and Conflict Studies shall be awarded in one grade only, namely Pass.

4.3 A candidate who has completed 36 credit points and is no longer able to complete the Master may apply to the Dean of Arts to be awarded the Graduate Diploma in Peace and Conflict Studies.

4.4 A candidate who has completed 24 credit points and is no longer able to complete the program may apply to the Dean of Arts to be awarded the Graduate Certificate in Peace and Conflict Studies.

#### **5. Distance Education**

5.1 The courses may be offered by distance education utilising online units of study and up to two units of study conducted other than in the Commonwealth of Australia.

#### **Section 2**

#### **6. Details of units of study**

6.1 Students are to refer to the Table of units of study provided in the Faculty of Arts Postgraduate Handbook.

#### **7. Enrolment in more/less than minimum load**

7.1 A student may not enrol without first obtaining permission from the Dean of Arts in additional units of study once the degree requirements have been satisfied as follows: 48 credit points for the Master, 36 credit points for the Diploma and 24 credit points for the Certificate.

#### **8. Cross-institutional study**

8.1 Provided that permission has been obtained in advance, the Dean of Arts may permit a student to complete a unit of study at another institution and have that unit credited to his/her course requirements provided that either:

8.1.1 the unit of study content is material not taught in any corresponding unit of study at the University' or

8.1.2 the student is unable for good reason to attend a corresponding unit of study at the University.

#### **9. Restrictions on enrolment**

9.1 Units of study which overlap substantially in content are noted in the table of postgraduate units of study for the Master of, Graduate Diploma and Graduate Certificate in Peace and Conflict Studies. Such units of study are mutually exclusive and no more than one of the overlapping units of study may be counted towards meeting the course requirements.

#### **10. Discontinuation of enrolment**

10.1 A student who wishes to discontinue enrolment from the Master of, Graduate Diploma in and Graduate Certificate in Peace and Conflict Studies or a unit of study must apply to the Dean of Arts and will be presumed to have discontinued enrolment from the date of that application, unless evidence is produced showing:

10.1.1 that the discontinuation occurred at an earlier date; and

10.1.2 that there was good reason why the application could not be made at the earlier time.

10.2 A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that discontinuation occurs within the time-frames specified by the University and published by the faculty, or where the student meets other conditions as specified by the faculty.

#### **11. Suspension of candidature faculty procedures for readmission**

11.1 A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course. A student who wishes to suspend candidature must first obtain approval from the Dean of Arts.

11.2 The candidature of a student who has not re-enrolled and who has not obtained approval from the Dean for suspension will be deemed to have lapsed.

11.3 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Dean of Arts.

11.4 A student who enrolls after suspending candidature shall complete the requirements for the award course under such conditions as determined by the Dean of Arts.

**12. Re-enrolment after an absence**

12.1 A student must apply to the Dean of Arts in writing to recommence their candidature after a period of suspension.

**13. Satisfactory progress**

13.1 The Faculty requires students to demonstrate satisfactory progress with their studies.

13.2 A student may be deemed not to have made satisfactory progress in any semester if the student:

13.2.1 fails to complete at least half the credit points in which he/she is enrolled; or

13.2.2 obtains a Weighted Average Mark (WAM) of less than 50 based on units of study for a given semester; or

13.2.3 fails a unit of study for the second time; or

13.2.4 has an unsatisfactory attendance record; or

13.2.5 is unable to complete the degree in the maximum time permitted.

13.3 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.

13.4 A student who has been identified as being at risk for a second time will normally be called upon to show good cause why he or she should be allowed to re-enrol in the degree course

13.5 Where a student fails to show good cause why he or she should be allowed to re-enrol, the Dean may exclude the student from re-enrolment in the degree

**14. Time limit**

14.1 A student enrolled in the Master of Peace and Conflict Studies shall complete their candidature within two semesters full-time or up to eight semesters part-time.

14.2 A student enrolled in the Graduate Diploma in Peace and Conflict Studies shall complete their candidature within two semesters full-time or up to six semesters part-time.

14.3 A student enrolled in the Graduate Certificate in Peace and Conflict Studies shall complete their candidature within one semester full-time or up to four semesters part-time

**15. Assessment policy**

15.1 Units of study are assessed in a variety of ways, namely essay, book review, class seminar, practical work. The assessment criteria for each unit of study is available from the department.

**16. Credit transfer policy in accordance with the University of Sydney (Coursework) Rule 2000 and Academic Board policy.**

16.1 No credit towards the Graduate Certificate shall be given for work completed prior to admission to candidature for the Graduate Certificate unless the work completed prior to admission is through the University's Summer or Winter School or Centre for Continuing Education and is for a unit of study offered to candidates for the Graduate Certificate in Peace and Conflict Studies, in which case one unit of study credit may be granted.

## Amendments to the Resolutions of the Senate

### Degrees, diplomas and certificates in the Faculty of Economics and Business

The Resolutions of the Senate relating to degrees, diplomas and certificates in the Faculty of Economics and Business (p 211, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF ECONOMICS AND BUSINESS

1. The degrees in the Faculty of Economics and Business shall be:
  - 1.1 Bachelor of Economics (BEc)
  - 1.2 Bachelor of Commerce (BCom)
  - 1.3 Bachelor of Commerce (Liberal Studies) (BCom(Liberal Studies))
  - 1.4 Master of Business (MBus)
  - 1.5 Master of Business Information Systems (MBIS)
  - 1.6 Master of Commerce (MCom)
  - 1.7 Master of Economics (MEc)
  - 1.8 Master of Human Resource Management and Industrial Relations (MHRM&IR)
  - 1.9 Master of International Business (MIntBus)
  - 1.10 Master of International Business and Law (MIntBus&L)
  - 1.11 Master of International Security (MIntSec)
  - 1.12 Master of Logistics Management (MLM)
  - 1.13 Master of Organisational Coaching (MOrgCoaching)
  - 1.14 Master of Philosophy in Economics (MPhil)
  - 1.15 Master of Professional Accounting (MPAcc)
  - 1.16 Master of Transport Management (MTM)
  - 1.17 Doctor of Philosophy (PhD)
2. The combined degrees in the Faculty of Economics and Business shall be:
  - 2.1 Bachelor of Commerce and Bachelor of Arts (BCom/BA)
  - 2.2 Bachelor of Commerce and Bachelor of Laws (BCom/LLB)
  - 2.3 Bachelor of Commerce and Bachelor of Science (BCom/BSc)
  - 2.4 Bachelor of Economics and Bachelor of Laws (BEc/LLB)
  - 2.5 Bachelor of Engineering and Bachelor of Commerce ( BE/BCom)
  - 2.6 Master of Commerce and Master of Facilities Management (MCom/MFM)
  - 2.7 Master of Commerce and Master of Logistics Management (MCom/MLogMan)
  - 2.8 Master of Commerce and Master of Professional Accounting (MCom/MPAcc)
  - 2.9 Master of Commerce and Master of Transport Management (MCom/MTM)
  - 2.10 Master of International Business and Master of Commerce (MIntBus/MCom)
  - 2.11 Master of International Business and Master of Logistics Management (MIntBus /MLogMan)
  - 2.12 Master of International Business and Master of Transport Management (MIntBus / MTM)
  - 2.13 Master of Transport Management and Master of Logistics Management (MTM/MLogMan)
  - 2.14 Master of Transport Management and Master of Urban and Regional Planning
3. The diplomas in the Faculty of Economics and Business shall be:
  - 3.1 Graduate Diploma in Business (GradDipBus)
  - 3.2 Graduate Diploma in Commerce (GradDipCom)
  - 3.3 Graduate Diploma in Economics (GradDipEc)
  - 3.4 Graduate Diploma in Human Resource Management and Industrial Relations (GDipHRM&IR)
  - 3.5 Graduate Diploma in International Business (GradDipIntBus)
  - 3.6 Graduate Diploma in International Security (GDipIntSec)
  - 3.7 Graduate Diploma in Logistics Management (GradDipLM)
  - 3.8 Graduate Diploma in Organisational Coaching (GDipOrgCoaching)
  - 3.9 Graduate Diploma in Transport Management (GradDipTM)
4. The certificates in the Faculty of Economics and Business shall be:

- 4.1 Graduate Certificate in Commerce (GradCertCom)
- 4.2 Graduate Certificate in Human Resource Management and Industrial Relations (GCertHRM&IR)
- 4.3 Graduate Certificate in Innovation and Enterprise (GCertInn&Ent)
- 4.4 Graduate Certificate in International Business (GradCertIB)
- 4.5 Graduate Certificate in International Security (GCertIntSec)
- 4.6 Graduate Certificate in Logistics Management (GradCertLM)
- 4.7 Graduate Certificate in Marketing (GradCertMktg)
- 4.8 Graduate Certificate in Transport Management (GradCertTM).

## Resolutions of the Senate

### Faculty of Economics and Business

The Resolutions of the Senate relating to the Master of Commerce/Master of Professional Accounting in the Faculty of Economics and Business are inserted, with effect from 1 January 2008, as follows:

### Master of Commerce/Master of Professional Accounting

These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000 (as amended)*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### 1. Requirements for the pass degrees

1.1 To qualify for the award of the pass degrees a student must:

- 1.1.1 complete successfully units of study amounting to a total value of 96 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.

#### 2. Majors

2.1 The degree of Master of Commerce will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Banking
- 2.1.3 Business and Society
- 2.1.4 Business Decisions Sciences
- 2.1.5 Business Information Systems
- 2.1.6 Business Law
- 2.1.7 Business Statistics
- 2.1.8 Economics
- 2.1.9 Employment Relations and Human Resource Management;
- 2.1.10 Entrepreneurship
- 2.1.11 Finance
- 2.1.12 Governance
- 2.1.13 International Business
- 2.1.14 Marketing
- 2.1.15 Organisational Analysis and Strategy
- 2.1.16 Quantitative Finance
- 2.1.17 Strategic Management
- 2.1.18 Supply Chain and Logistics Management
- 2.1.19 Taxation, and
- 2.1.20 Transport Management.

## Resolutions of the Senate

### Faculty of Economics and Business

The Resolutions of the Senate relating to the Master of Commerce and Master of Professional Accounting in the Faculty of Economics and Business (p 214-216, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

#### Master of Commerce

These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000 (as amended)*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

##### 1. Requirements for the pass degree

1.1 To qualify for the award of the pass degree a student must:

- 1.1.1 complete successfully units of study amounting to a total value of 72 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.

##### 2. Majors

2.1 The degree of Master of Commerce will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Banking
- 2.1.3 Business and Society
- 2.1.4 Business Decisions Sciences
- 2.1.5 Business Information Systems
- 2.1.6 Business Law
- 2.1.7 Business Statistics
- 2.1.8 Economics
- 2.1.9 Employment Relations and Human Resource Management;
- 2.1.10 Entrepreneurship
- 2.1.11 Finance
- 2.1.12 Governance
- 2.1.13 International Business
- 2.1.14 Marketing
- 2.1.15 Organisational Analysis and Strategy
- 2.1.16 Quantitative Finance
- 2.1.17 Strategic Management
- 2.1.18 Supply Chain and Logistics Management
- 2.1.19 Taxation, and
- 2.1.20 Transport Management.

##### 3. Requirements for the honours degree

3.1 To qualify for the award of the honours degree a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

##### 4. Requirements for the combined degrees

4.1 To qualify for the award of Master of Commerce and Master of Facilities Management, Master of Commerce and Master of Logistics Management, Master of Commerce and Master of Professional Accounting, Master of Commerce and Master of Transport Management, or Master of International Business and Master of Commerce a student must complete the requirements specified in the Faculty Resolutions relating to these degrees.

#### Master of Professional Accounting

These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000 (as amended)*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

##### 1. Requirements for the pass degree

1.1 To qualify for the award of the pass degree a student must:

- 1.1.1 complete successfully units of study amounting to a total value of 72 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the

University.

**3. Requirements for the combined degree**

**3.1 To qualify for the award of Master of Commerce and Master of Professional Accounting a student must complete the requirements specified in the Faculty Resolutions relating to these degrees.**

## Resolutions of the Faculty

### Faculty of Economics and Business

The Resolutions of the Faculty relating to the Master of Commerce/Master of Professional Accounting in the Faculty of Economics and Business are inserted, with effect from 1 January 2008, as follows:

### Master of Commerce/Master of Professional Accounting

#### 1. Admission

1.1 An applicant for admission to candidature for the pass degrees must have completed a bachelor's degree, graduate diploma/certificate or equivalent at an institution approved by the Faculty and at a standard acceptable to the Faculty

#### 2. Units of study

2.1 The units of study which may be taken for the degrees are set out under the tables of postgraduate units of study in the Faculty of Economics and Business Handbook, together with:

2.1.1 credit point value;

2.1.2 the units of study with which they are mutually exclusive;

2.1.3 the semesters in which they are offered;

2.1.4 co-requisites/prerequisites/assumed learning/assumed knowledge; and

2.1.5 any special conditions.

#### 3. Requirements for the pass degrees

3.1 To qualify for the award of the pass degrees a student must successfully complete units of study amounting to a total of 96 credit points, comprising:

3.1.1 8 compulsory units of study (48 credit points) as specified in the Faculty of Economics and Business Handbook; and

3.1.2 a major comprising 4 units of study (24 credit points) as specified in the Faculty of Economics and Business Handbook, from one of the following subject areas:

Accounting

Banking;

Business and Society;

Business Decision Sciences;

Business Information Systems;

Business Law;

Business Statistics;

Economics;

Employment Relations and Human Resource Management;

Entrepreneurship;

Finance;

Governance;

Marketing;

Organisational Analysis and Strategy;

Quantitative Finance;

Strategic Management;

Supply Chain and Logistics Management;

Taxation; or

Transport Management; and

3.1.3 either a second major or elective units of study (up to 3 foundation level units).

#### 4. Award of the degrees

4.1 A student who completes the requirements for the Master of Commerce and Master of Professional Accounting will receive at graduation a separate testamur for each of the degrees.

4.2 The Master of Commerce and Master of Professional Accounting will be awarded in two grades, namely pass and merit.

4.2.1 Merit will be awarded to students who achieve an average mark of at least 75 per cent in the combined degree.

4.3 The testamur for the Master of Commerce will specify the major(s) completed.

## Resolutions of the Faculty

### Faculty of Economics and Business

The Resolutions of the Faculty relating to the Master of Commerce and Master of Professional Accounting in the Faculty of Economics and Business are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

#### Master of Commerce

##### 1. Admission

- 1.1 An applicant for admission to candidature for the pass degree must have completed a bachelor's degree, graduate diploma/certificate or equivalent at an institution approved by the Faculty and at a standard acceptable to the Faculty.
- 1.2 An applicant for admission to candidature for the honours degree must:
  - 1.2.1 have completed the requirements for the pass degree; and
  - 1.2.2 have achieved an average of at least 75 per cent in selected units of study in the pass degree.

##### 2. Units of study

- 2.1 The units of study which may be taken for the degrees are set out under the tables of postgraduate units of study in the Faculty of Economics and Business Handbook, together with:
  - 2.1.1 credit point value;
  - 2.1.2 the units of study with which they are mutually exclusive;
  - 2.1.3 the semesters in which they are offered;
  - 2.1.4 co-requisites/prerequisites/assumed learning/assumed knowledge; and
  - 2.1.5 any special conditions.

##### 3. Requirements for the pass degree

- 3.1 To qualify for the award of the pass degree a student must successfully complete units of study amounting to a total of 72 credit points, comprising:
  - 3.1.1 4 to 6 core units of study (24 to 36 credit points) as specified in the Faculty of Economics and Business Handbook;
  - 3.1.2 a major comprising 4 units of study (24 credit points) as specified in the Faculty of Economics and Business Handbook, from one of the following subject areas:
    - Accounting;
    - Banking;
    - Business and Society;
    - Business Decision Sciences;
    - Business Information Systems;
    - Business Law;
    - Business Statistics;
    - Economics;
    - Employment Relations and Human Resource Management;
    - Entrepreneurship;
    - Finance;
    - Governance;
    - International Business;
    - Marketing;
    - Organisational Analysis and Strategy;
    - Quantitative Finance;
    - Strategic Management;
    - Supply Chain and Logistics Management;
    - Taxation; or
    - Transport Management; and
  - 3.1.3 either a second major (if 4 core units are undertaken) or elective units of study from the subject areas listed in (3.1.2).

##### 4. Requirements for the combined degrees

- 4.1 To qualify for the award of Master of Commerce and Master of Facilities Management, Master of Commerce and Master of Logistics Management, Master of

Commerce and Master of Professional Accounting, Master of Commerce and Master of Transport Management, or Master of International Business and Master of Commerce a student must complete the requirements specified in the Faculty Resolutions relating to these combined degrees.

#### **5. Requirements for the honours degree**

5.1 To qualify for the award of the honours degree a student must successfully complete units of study amounting to a total of 96 credit points, comprising:

5.1.1 12 units of study (72 credit points) as listed for the pass degree;

5.1.2 a dissertation (2 units totalling 12 credit points) as specified in the Faculty of Economics and Business Handbook; and

5.1.3 2 elective (~~non-core~~)-units of study (12 credit points) as approved by the relevant Discipline.

#### **6. Award of the degrees**

6.1 The Master of Commerce will be awarded in three grades, namely pass, merit and honours.

6.1.1 Merit will be awarded to students who achieve an average of at least 75 per cent in the pass degree.

6.1.2 Honours will be awarded according to Section 2 of the Faculty Resolutions.

6.2 The testamur for the pass degree will specify the major(s) completed.

6.3 The testamur for the honours degree will specify the major subject area in which honours was undertaken.

### **Master of Professional Accounting**

#### **1. Admission**

1.1 An applicant for admission to candidature for the pass degree must have completed a bachelor's degree, graduate diploma/certificate or equivalent at an institution approved by the Faculty and at a standard acceptable to the Faculty.

#### **2. Units of study**

2.1 The units of study that may be taken for the degrees are set out under the tables of postgraduate units of study in the Faculty of Economics and Business Handbook, together with:

2.1.1 credit point value;

2.1.2 the units of study with which they are mutually exclusive;

2.1.3 the semesters in which they are offered;

2.1.4 co-requisites/prerequisites/assumed learning/assumed knowledge; and

2.1.5 any special conditions.

#### **3. Requirements for the pass degree**

3.1 To qualify for the award of the pass degree a student must successfully complete units of study amounting to a total of 72 credit points, comprising:

3.1.1 8 compulsory units of study (48 credit points) as specified in the Faculty of Economics and Business Handbook; and

3.1.2 4 elective units of study (24 credit points) as specified in the Faculty of Economics and Business Handbook.

#### **4. Requirements for the combined degrees**

4.1 To qualify for the award of Master of Commerce and Master of Professional Accounting a student must complete the requirements specified in the Faculty Resolutions relating to these combined degrees.

#### **5. Award of the degrees**

5.1 The Master of Professional Accounting will be awarded in two grades, namely pass and merit.

5.1.1 Merit will be awarded to students who achieve an average of at least 75 per cent in the pass degree.

### **[Section 2]**

Note: These resolutions apply to all postgraduate award courses offered by the Faculty of Economics and Business.

#### **1. Details of units of study**

1.1 The units of study in the award courses as approved by the Faculty of Economics and Business are listed in the tables of postgraduate units of study in the Faculty of Economics and Business Handbook.

## **2. Enrolment in more/less than minimum load**

2.1 A student must enrol in at least one unit of study per semester.

2.2 A student may not enrol in more than 24 credit points in any one semester, unless granted permission to do so by the Faculty.

2.3 A student may not enrol in more than two units of study in summer school or one unit of study in winter school, unless granted permission by the Faculty.

2.4 A student may not enrol in units of study additional to award course requirements.

2.5 A student wishing to undertake units of study additional to the award course requirements must enrol as a non-award student.

## **3. Cross-institutional study**

3.1 The Faculty of Economics and Business may permit a student to complete a unit of study at another university or institution and have that unit of study credited to the student's award course.

3.2 Approval for cross-institutional study is at the discretion of the Faculty of Economics and Business and is conditional on a student satisfying Faculty of Economics and Business requirements.

3.3 Students should consult the Faculty of Economics and Business Student Information Office for more information on Faculty of Economics and Business requirements.

## **4. Restrictions on enrolment**

4.1 A student who has successfully completed a unit of study towards the requirements of an award course may not re-enrol in that unit of study.

4.2 A student may not enrol in any unit of study which overlaps substantially in content with a unit of study already completed, or for which credit has been granted towards the award course requirements.

## **5. Discontinuation of enrolment**

5.1 A student wishing to totally discontinue their enrolment in an award course must lodge an application to discontinue the award course with the Faculty of Economics and Business Student Information Office by the relevant census date.

## **6. Suspension of candidature**

6.1 A student wishing to suspend their enrolment in an award course must lodge an application for a 'leave of absence' from the award course with the Faculty of Economics and Business Student Information Office by the relevant census date.

## **7. Re-enrolment after an absence**

7.1 A student wishing to return to study after a 'leave of absence' should notify the Faculty of Economics and Business Student Information Office in writing three months prior to the commencement of the semester.

## **8. Satisfactory progress pursuant to the University of Sydney (Coursework) Rule 2000**

8.1 A student may be deemed not to have made satisfactory progress in any semester if the student:

8.1.1 fails to complete at least half the credit points in which they are enrolled; or

8.1.2 fails a unit of study for the second time; or

8.1.3 is unable to complete the degree in the maximum time permitted; or

8.1.4 has an unsatisfactory attendance record.

8.2 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.

8.2.1 All students listed in an At Risk Report for the third time (or second time in the case of students in award programs of two years full time or less duration) may be asked to show good cause why they should not be excluded from their degree course.

8.2.3 Where the Faculty of Economics and Business permits the re-enrolment of a student whose progress was deemed unsatisfactory, the Faculty of Economics and Business may place restrictions on the number and type of units of study in which the student may re-enrol in that year and may also require the completion of particular units of

study in a specified time. If a student does not comply with these conditions the student may again be asked to show good cause.

### **9. Time limits**

- 9.1 A student must complete all the requirements for a master's degree within six calendar years.
- 9.2 A student must complete all the requirements for a graduate diploma within four calendar years.
- 9.3 A student must complete all the requirements for a graduate certificate within two calendar years.

### **10. Assessment policy**

- 10.1 Examination and assessment are conducted in accordance with the policies and directions of the Academic Board.
- 10.2 The Faculty of Economics and Business does not award Pass Concessional (PCon) grades, nor does it recognise Pass Concessional grades awarded by other faculties.
- 10.3 The Faculty of Economics and Business does not hold supplementary examinations.
- 10.4 The Faculty of Economics and Business may allow a further assessment in a unit of study, in accordance with the Faculty of Economics and Business policy on special consideration. A student who is absent from a further assessment may be deemed to have failed that assessment.

### **11. Embedded sequences**

- 11.1 A student may upgrade to a higher award course in an embedded sequence with credit for all relevant units of study completed within a lower award course in the sequence, irrespective of whether the lower award has been conferred and subject to meeting the entry requirements for the higher award course.

### **12. Credit transfer policy in accordance with the University of Sydney (Coursework) Rule 2000 and Academic Board policy.**

- 12.1 At the discretion of the Faculty of Economics and Business, a student may be granted credit for up to four (4) units study towards a 12-16 unit master's degree if the student has completed units of study of a substantially similar nature at the University of Sydney or another institution.
- 12.2 With the exception of embedded sequences, credit will not be granted towards an eight (8) unit master's degree, graduate diploma or graduate certificate, however, the requirement to complete a unit of study may be waived if the Faculty of Economics and Business is satisfied that a student has undertaken equivalent study. In such cases, the student will be required to complete an alternative unit of study as prescribed by the Faculty.

### **13. Award of honours**

- 13.1 The honours class is calculated as an average across all units undertaken towards the award. Honours degrees will be awarded according to the classes specified in the following table:

| <b>Description</b>            | <b>Mark Range (WAM)</b> |
|-------------------------------|-------------------------|
| Honours Class I               | 80-100                  |
| Honours Class II (Division 1) | 75-79                   |
| Honours Class II (Division 2) | 70-74                   |
| Honours Class III             | 65-69                   |
| Honours not awarded (Pass)    | Below 65                |

## Resolutions of the Senate

### Faculty of Medicine

The Resolutions of the Senate relating to the Master of Surgery and the Graduate Diploma in Surgery in the Faculty of Medicine are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

#### Master of Surgery

#### Graduate Diploma in Surgery

These resolutions must be read in conjunction with the relevant rules and Resolutions of the Senate and Academic Board, including (but not limited to): the University of Sydney (Amendment Act) Rule 1999 (as amended); the University of Sydney (Coursework) Rule 2000 (as amended) will apply to the coursework component of this degree; the Resolutions of the Academic Board relating to Assessment and Examination of Coursework will apply to the coursework component of this degree; and other relevant Faculty Resolutions.

##### 1. Admission

- 1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999*, the Faculty may, on the recommendation of the head of the Discipline of Surgery, admit to candidature for the degree of Master of Surgery by research an applicant who:
  - 1.1.1 holds the degrees of Bachelor of Medicine and Bachelor of Surgery of the University of Sydney, and
  - 1.1.2 possesses a Fellowship of the Royal Australasian College of Surgeons or equivalent postgraduate diploma or other qualification deemed equivalent by the Faculty; or
  - 1.1.3 satisfies the requirements of the Primary Fellowship examination of the Royal Australasian College of Surgeons (RACS) or equivalent body and by being an accredited trainee in surgery, i.e. been accepted into or completed an advanced accredited surgical training scheme of the RACS or equivalent body acceptable to the Faculty; or
  - 1.1.4 is able to pass a clinical examination in surgery as determined by the Faculty on the recommendation of the Head of the Discipline of Surgery.
- 1.2 In special circumstances, graduates from other medical disciplines with a commitment to surgical research may be admitted to candidature for the degree of Master of Surgery (MS) by research.
- 1.3 Graduates who have been admitted to the former degree of Master of Surgery (ChM) may be admitted to candidature for the degree of Master of Surgery (MS) by research on the same conditions as holders of the degrees of Bachelor of Medicine and Bachelor of Surgery (MBBS).
- 1.4 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999*, the Faculty may, on the recommendation of the head of the Discipline of Surgery, admit to candidature for the degree of Master of Surgery by coursework, an applicant who ~~holds:~~
  - 1.4.1 ~~holds~~ a Bachelor of Medicine or Bachelor of Surgery from approved universities or have equivalent qualifications subject to approval by the Dean; and
  - 1.4.2 ~~is registered as a Basic Surgical Trainee (BST) or Advanced Surgical Trainee (AST) of the Royal Australasian College of Surgeons (or equivalent) or a Fellow of the Royal Australasian College of Surgeons (or equivalent); is currently a registered trainee on the Surgical Education and Training (SET) program of the Royal Australasian College of Surgeons (RACS) (or equivalent) or a Fellow of the Royal Australasian College of Surgeons (or equivalent) or~~  
is currently registered for Pre Surgical Education and Training (PRE SET) with the Royal Australasian College of Surgeons. Admission in this category requires prior application to and approval from the Head of the Discipline of Surgery.
  - 1.4.3 ~~is currently registered for Pre Surgical Education and Training (PRE SET) with the Royal Australasian College of Surgeons. Admission in this category requires prior application to and approval from the Head of the Discipline of Surgery.~~
- 1.5 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999*, the Faculty may admit to candidature for the Graduate Diploma in Surgery an applicant who has successfully completed a Bachelor of Medicine or Bachelor of Surgery, from approved universities or have equivalent qualifications subject to approval by the Dean.

##### 2. Units of study

- 2.1 The units of study for the degree of Master of Surgery by coursework and the Graduate Diploma in Surgery are as set out in the Faculty Handbook.

##### 3. Requirements

- 3.1 To qualify for the degree of Master of Surgery by research candidates must:
    - 3.1.1 complete such units of study, if any, as may be prescribed by the Head of the Discipline of Surgery,
    - 3.1.2 carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the Discipline of Surgery,
    - 3.1.3 write a thesis, that passes examination, embodying the results of the approved research which shall be a substantially original contribution and must be a significant contribution of distinguished merit adding to the knowledge and understanding of the subject concerned,
    - 3.1.4 lodge with the Faculty four copies of this thesis, typewritten and bound in accordance with University requirements,
    - 3.1.5 submit to the Faculty, with the thesis, a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory, and
    - 3.1.6 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
  - 3.2 To qualify for the degree of Master of Surgery by coursework candidates must:
    - 3.2.1 enrol for and successfully complete units of study, covering material new to the candidate, giving credit for a total of 48 credit points to qualify for the degree,
    - 3.2.2 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the Discipline of Surgery, and
    - 3.2.3 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
  - 3.3 To qualify for the Graduate Diploma in Surgery candidates must:
    - 3.3.1 enrol for and successfully complete units of study, covering material new to the candidate, giving credit for a total of 36 credit points to qualify for the degree,
    - 3.3.2 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the Discipline of Surgery, and
    - 3.3.3 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
- ##### 4. Award
- 4.1 The head of the Discipline of Surgery shall, after reviewing all reports from the examiners of the thesis, make a recommendation regarding the award of the thesis to the Faculty which shall determine the results of the candidature for the degree of Master of Surgery by research.
  - 4.2 The head of the Discipline of Surgery shall report the results of the examination of the coursework to the Faculty which shall determine the results of the candidature for the degree of Master of Surgery by coursework and the Graduate Diploma in Surgery.
  - 4.3 The degree of Master of Surgery and the Graduate Diploma in Surgery shall all be awarded in one grade only, namely pass.
- ##### 5. Probation
- 5.1 A candidate of the Master of Surgery by research will be accepted by the Faculty on a probationary basis for a period one year and upon completion of this probationary period the Faculty shall review the candidate's work and shall either confirm the candidate's status, extend the probation for one semester or terminate the candidature.
  - 5.2 In the case of a candidate accepted on a probationary basis under section 6.1, the candidature shall be deemed to have commenced from the date of such acceptance.

## 6. Method of progression

- 6.1 A candidate for the degree of Master of Surgery shall proceed by coursework (including a research project and dissertation) or by undertaking research and writing a thesis.
- 6.2 A candidate for the Graduate Diploma in Surgery shall proceed by coursework.
- 6.3 A candidate for the Master of Surgery by coursework or the Graduate Diploma in Surgery shall proceed by enrolling in and successfully completing units of study as prescribed by the Faculty.
- 6.4 A candidate shall enrol either as a full-time candidate or a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.
- 6.5 The Faculty shall, on the recommendation of the head of the Discipline of Surgery, appoint a member of the academic or research staff of the University to act as supervisor of each candidate of the degree of Master of Surgery by research.
- 6.6 The Faculty will also appoint a suitably qualified person to act as an Associate Supervisor of a candidate of the degree of Master of Surgery by research.
- 6.7 A candidate of the degree of Master of Surgery by research must complete a minimum of one semester of candidature within the University before submission of the thesis.

## 7. Enrolment

- 7.1 A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course.
- 7.2 The candidature of a student who has not re-enrolled and who has not obtained approval from the Faculty for a suspension of candidature for the relevant semester will be deemed to have lapsed.

## 8. Discontinuation of enrolment

- 8.1 A candidate who wishes to discontinue enrolment from the Master of Surgery or Graduate Diploma in Surgery must notify the Faculty in writing and will be presumed to have discontinued enrolment from the date of that notification, unless evidence is produced showing:
  - 8.1.1 that the discontinuation occurred at an earlier date; and
  - 8.1.2 that there was good reason why the notification could not be made at the earlier time.

## 9. Suspension of candidature

- 9.1 A candidate who wishes to suspend their candidature must apply, in writing, to the Faculty.
  - 9.1.1 The application must be received by the Faculty prior to the commencement of the relevant semester.
  - 9.1.2 A candidate may only apply for a period of suspension for one semester at any one time. Should a candidate wish to suspend their candidature for more than one semester another application must be made to the Faculty for each subsequent semester, prior to the commencement of the relevant semester.
  - 9.1.3 Late applications may be considered at the Faculty's discretion.
- 9.2 Where the candidate has previously had two semesters of suspension the application will be considered by the Board of Postgraduate Studies for the Faculty.

## 10. Re-enrolment after an absence

- 10.1 A student must enrol in the semester following a period of approved suspension.
- 10.2 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Faculty.

## 11. Satisfactory progress

- 11.1 The Faculty may, on the recommendation of the head of the Discipline of Surgery:
  - 11.1.1 call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
  - 11.1.2 where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## 12. Credit

- 12.1 Refer to *University of Sydney (Amendment Act) Rule 1000* (as amended), *University of Sydney (Coursework) Rule 2000* (as amended), Division 3, Section 8 and the Board of Postgraduate Studies for the Faculties of Dentistry, Medicine and Pharmacy, *Academic Credit, Advanced Standing, and Exemption Policy*.

- 12.2 A candidate who, before admission to the candidature of the degree of Master of Surgery by coursework or the Graduate Diploma in Surgery:

- 12.2.1 has spent time in graduate study in the University of Sydney or another university; and
- 12.2.2 has completed, within five years except with permission of the Dean, coursework considered by the Faculty to be equivalent to programs prescribed by the degree;
- 12.2.3 may receive credit of up to eight credit points towards the requirements for the Master of Surgery or Graduate Diploma in Surgery by coursework.

## 13. Time limits

- 13.1 A full-time candidate for the Master of Surgery by research may not submit a thesis for examination earlier than the end of the fourth semester of candidature and, except with the permission of the Faculty on the recommendation of the head of the Discipline of Surgery, not later than the end of the sixth semester of candidature.
- 13.2 A part-time candidate for the Master of Surgery by research may not submit a thesis for examination earlier than the end of the sixth semester of candidature and, except with the permission of the Faculty on the recommendation of the head of the Discipline of Surgery, not later than the end of the eighth semester of candidature.
- 13.3 A full-time candidate for the Master of Surgery by coursework may not complete the degree earlier than the end of the second semester of candidature and, except with the permission of the Faculty on the recommendation of the head of the Discipline of Surgery, not later than the end of the fourth semester of candidature.
- 13.4 A part-time candidate for the Master of Surgery by coursework may not complete the degree earlier than the end of the fourth semester of candidature and, except with the permission of the Faculty on the recommendation of the head of the Discipline of Surgery, not later than the end of the eighth semester of candidature.
- 13.5 A full-time candidate for the Graduate Diploma in Surgery may not complete the degree earlier than the end of the second semester of candidature and, except with the permission of the Faculty on the recommendation of the head of the Discipline of Surgery, not later than the end of the fourth semester of candidature.
- 13.6 A part-time candidate for the Graduate Diploma in Surgery may not complete the degree earlier than the end of the third semester of candidature and, except with the permission of the Faculty on the recommendation of the head of the Discipline of Surgery, not later than the end of the sixth semester of candidature.

## 14. Preparation and submission of thesis for Master of Surgery by research candidates

- 14.1 The thesis shall not already have been presented as a thesis for any degree.
- 14.2 The thesis shall be a record of original research undertaken by the candidate, who shall state the sources from which the information was derived, the extent to which use has been made of the work of others, and the portion of the work claimed as original.
- 14.3 The thesis shall be accompanied by a declaration signed by the candidate that the thesis is composed by the candidate.

## 15. Examination of thesis by Master of Surgery by research candidates

- 15.1 After receipt of a thesis the Faculty, on the recommendation of the head of the Discipline of Surgery, shall appoint at least three examiners for the thesis of whom at least one shall be an external examiner.
- 15.2 The reports of the examiners shall be transmitted to the head of the Discipline of Surgery who shall make them available to the professor most concerned and the supervisor.
- 15.3 The head of the Discipline of Surgery shall transmit these reports to the Faculty, together with a recommendation concerning the award of the degree, and the Faculty shall determine the result of the candidature.
- 15.5 The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the head of the Discipline of Surgery, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

- 16. Examination of candidates of the Master of Surgery by coursework or the Graduate Diploma in Surgery
- 16.1 On completion of the requirements for the degree, the Faculty shall determine the result of candidature following a report from the head of Discipline.