



Academic Board Agenda

Executive Officer: Megan Kemmis

Secretariat, Quadrangle, A14

Phone: 9351 3306; Fax: 9351 3572

E-mail: admin@academicboard.usyd.edu.au

Web site: <http://www.usyd.edu.au/ab>

NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 10 October 2007** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

Megan Kemmis

for

Dr W Adams

Registrar

3 October 2007

AGENDA

Pages

★ 1. **Apologies**
Apologies have been received from: Professor P Gay.

★ 2. **Arrangement of agenda**
2.1 **Starring of items**
2.2 **Adoption of unstarred items**

Recommendation

The Academic Board resolve as recommended with respect to all unstarred items.

3. **Minutes of previous meeting**
3.1 **Meeting of 29 August 2007**

Appendix A
A1-A33

Recommendation

The Academic Board adopt the minutes of the previous meeting held on 29 August 2007 as a true record.

4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

- ★ 5. **Focus Topics**
- 5.1 **University Branding Project**
(Presentation by the Deputy Vice-Chancellor (Community))
- Recommendation**
That the Academic Board note the report on the University Branding Project.
- 5.2 **The Academic User's Guide to Ethical Entrepreneurialism**
(Presentation by the Provost and Chair of the Academic Board)
- Recommendation**
That the Academic Board note the report titled "the Academic User's Guide to Ethical Entrepreneurialism"..
- ★ 6. **Report of the Chair** **Appendix B**
- 6.1 **Report on Senate Matters**
- 6.1.1 **Report of the Senate meeting held on 17 September 2007** B1-B3
- Recommendation**
The Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 17 September 2007.
- 6.2 **Honours and Distinctions** B3-B4
- Recommendation**
The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.
- 6.3 **General Report**
- 6.3.1 **Semester and Vacation Dates for 2011 and 2012** B4, B6-B8
- Recommendation**
That the Academic Board approve the semester and vacation dates for 2011 and 2012, as set out in the report presented.
- 6.3.2 **Committee of Chairs of Academic Boards ACT & NSW** B4-B5
- Recommendation**
That the Academic Board note the Chair's report on the August meeting of the Committee of Chairs of Academic Boards ACT & NSW.
- 6.3.3 **Committee of Chairs of Academic Boards ACT & NSW** B5, B9-B20
- Recommendation**
That the Academic Board note the Chair's report on the August meeting of the Committee of Chairs of Academic Boards ACT & NSW.

6.3.4 Actions taken on behalf of the Academic Board

B5

Recommendation

That the Academic Board note the Chair's approval of a request from the Faculty of Medicine to allow the early submission of a PhD thesis, as set out in the report presented.

- ★ 7. **Report of the Vice-Chancellor and Principal** **Appendix C**
7.1 **Report on Senate Matters**
7.1.1 **Report of the Senate meeting held on 17 September 2007** C1

Recommendation

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 17 September 2007.

7.2 General report

Recommendation

That the Academic Board note the general report of the Vice-Chancellor and Principal.

- ★ 8. **Question time**
Questions to the Vice-Chancellor and Chair of the Academic Board

(Time limit 15 minutes)

9. **Reports of Faculties and Boards** **Appendix D**
9.1 **Report of the Faculty of Education and Social Work** D1-D2
9.1.1 **Semester and Vacation Dates 2008** D1-D2

Recommendation

That the Academic Board approve the semester and vacation dates for the Faculty of Education and Social Work for the year 2008, as set out in the report presented.

- 9.2 **Report of the Faculty of Nursing and Midwifery** D1, D3
9.2.1 **Semester and Vacation Dates 2008** D1, D3

Recommendation

That the Academic Board approve the semester and vacation dates for the Faculty of Nursing and Midwifery for the year 2008, as set out in the report presented.

10. **Report of the Undergraduate Studies Committee** **Appendix E**
(Associate Professor Scott Kable)

- ★ 10.1 **Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

- 10.2 Report of the meeting held on 18 September 2007** E1-E19
10.2.1 Proposals for New and Amended Courses
10.2.1.1 Faculty of Nursing and Midwifery: Bachelor of Nursing (Indigenous Australian Health) E1, E3-E7

Recommendation

That the Academic Board:

- (1) *approve the proposal from the Faculty of Nursing and Midwifery to delete the Bachelor of Nursing (Indigenous Australian Health),*
- (2) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal to delete this course; and*
 - (b) *approve the amendment of the Resolutions of Senate relating to the list of degrees, diplomas and certificates in the Faculty of Nursing and Midwifery, and the rescission of the Resolutions of Senate relating to the course,*
- (3) *approve the deletion of the Faculty Resolutions relating to the course with effect from 1 January 2008, as set out in the report presented.*

10.2.2 Amendment to Faculty Resolutions

10.2.2.1 Faculty of Architecture, Design and Planning

- (1) Bachelor of Design in Architecture** E1-E2, E8-E12

Recommendation

That the Academic Board approve the amended Faculty Resolutions from the Faculty of Architecture, Design and Planning for the Bachelor of Design in Architecture and approve the Faculty requirements related to the pass degree, with effect from 1 January 2008, as set out in the report presented.

- (2) Bachelor of Design Computing** E2, E13-E17

Recommendation

That the Academic Board approve the amended Faculty Resolutions from the Faculty of Architecture, Design and Planning for the Bachelor of Design Computing and approve the Faculty requirements related to the pass degree, with effect from 1 January 2008, as set out in the report presented.

**10.2.3 Report of the Admissions Sub-Committee Meeting held on
21 August 2007**

10.2.3.1 English Language Requirements E2, E18-E19

Recommendation

That the Academic Board approve the amendments to the policy "Admission to Undergraduate Courses" as set out in the report.

10.2.4 Proceedings of the Committee

E2

Recommendation

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 18 September 2007, as set out in the report presented.

11. Report of the Graduate Studies Committee
(Associate Professor Peter McCallum)

Appendix F

★ **11.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

11.2 Report of the meeting held on 11 September 2007

F1-F18

11.2.1 Proposals for New and Amended Courses

11.2.1.1 Faculty of Arts: Master of Peace and Conflict Studies, Graduate Diploma in Peace and Conflict Studies, Graduate Certificate in Peace and Conflict Studies

F1, F3-F5

Recommendation

That the Academic Board:

- (1) *approve the proposal from the Faculty of Arts to amend the Master of Peace and Conflict Studies, the Graduate Diploma in Peace and Conflict Studies and the Graduate Certificate in Peace and Conflict Studies,*
- (2) *recommend that Senate endorse the Academic Board's approval of the amendment of these courses, noting that there are no amendments to the related Resolutions of Senate, and*
- (3) *note the amendment of the Faculty Resolutions relating to these courses, and approve the faculty requirements relating to distance education*

with effect from 1 January 2008, as set out in the report presented.

11.2.1.2 Faculty of Economics and Business: Master of Commerce/Master of Professional Accounting

F1-F2, F6-F15

Recommendation

That the Academic Board:

- (1) *approve the proposal from the Faculty of Economics and Business to introduce the Master of Commerce/Master of Professional Accounting combined degree,*
- (2) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal;*
 - (b) *approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business; and*
 - (c) *approve the introduction of Resolutions of Senate relating to the course; and*
- (3) *approve the faculty requirements relating to the combined degree;*
with effect from 1 January 2008, as set out in the report presented.

11.2.2 Amendments to Resolutions of Senate

11.2.2.1 Faculty of Medicine: Master of Surgery and Graduate Diploma in Surgery

F2, F16-F18

Recommendation

That the Academic Board:

- (1) *approve the proposal from the Faculty of Medicine to amend the Master of Surgery and Graduate Diploma in Surgery, and*
- (2) *note the amendment of the Faculty Resolutions relating to these courses, and approve the faculty requirements relating to admission*
with effect from 1 January 2008, as set out in the report.

11.2.3 Proceedings of the Committee

F2

Recommendation

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 11 September 2007, as set out in the report presented.

12. Report of the Learning and Teaching Committee **Appendix G**
(Associate Professor Greg Ryan)

★ **12.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Learning and Teaching Committee.

12.2 Report of the meeting held on 11 September 2007 **G1-G2**
12.2.1 Use of Bonus Marks **G1-G2**

Recommendation

That the Academic Board note the report on the use of Bonus Marks.

12.2.2 Proceedings of the Committee **G2**

Recommendation

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 11 September 2007, as set out in the report presented.

13. Report of the Research and Research Training Committee **Appendix H**
(Professor Robyn Overall)

★ **13.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Research and Research Training Committee.

13.2 Item held over from Report of the meeting held on 7 August 2007
13.2.1 Report of the Doctoral Theses Examination Working Party **H1-H2, H5-H11**

Recommendation

That the Academic Board note the report of the Doctoral Theses Examination Working Party and approve the following recommendations of the Working Party, as set out in the report presented:

- (1) *using the current system of a primary supervisor and one or more associate supervisors faculties should be encouraged to:*
 - (a) *explore ways of increasing the pool of supervisors by including members of their profession/discipline from outside the University as associate supervisors;*
 - (b) *view the inclusion of junior members of academic staff, postdoctoral research fellows, and similarly qualified persons as associate supervisors as an opportunity for mentoring less experienced supervisors and contributing to the career development of those staff; and*
 - (c) *ensure that associate supervisors are active participants in the supervisory process;*

- (2) formalise the procedures for annual review to include content review by supervisory panel as well as broader review by faculty/school; and
 - (a) revise the annual report forms to include evaluation of the "milestones" for each stage of candidacy in addition to the resource and supervision aspects of candidacy covered in the existing forms;
 - (b) develop a manual of "best practice" with respect to the administration and monitoring of RHD candidacies for distribution to faculties; and
 - (c) develop a training program for postgraduate coordinators and others responsible for monitoring candidacies and conducting annual reviews.
- (3) establish a working party to examine ways to facilitate the participation of RHD candidates in existing short courses and units of study;
- (4) require supervisors to attest to the prima facie worthiness of a thesis for examination prior to it being sent for examination;
- (5) change the examiners report form and instructions to better reflect the differences between the recommendations;
- (6) maintain the current practice of three examiners, at least two of which must be external to the University;
- (7) remove the provision for examiners to consult prior to submission of their report.
- (8) alter the appointment of examiners form to include a statement that there is no conflict of interest between the candidate or supervisor and the examiner and to more clearly articulate the other requirements for appointment as examiner;
- (9) form clusters of administrative units for doctoral research candidates; and
- (10) adopt a universal definition of examination times to facilitate proper analysis and comparison of performance.

13.3 Report of the meeting held on 18 September 2007

13.3.1 Proposals for New and Amended Courses

13.3.1.1 Faculty of Nursing and Midwifery: Master of Philosophy (Nursing) H2, H12-H17

Recommendation

That the Academic Board:

- (1) approve the proposal from the Faculty of Nursing and Midwifery to amend the Master of Philosophy(Nursing);
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the rescission of the existing Resolutions of Senate relating to the course and the insertion of new Resolutions of Senate; and
- (3) approve the faculty requirements related to the Master of Philosophy (Nursing) with effect from 1 January 2008, as set out in the report presented.

13.3.2 Amendments to Faculty Requirements

13.3.2.1 Faculty of Pharmacy: Doctor of Pharmacy and Master of Pharmacy

H2-H3

Recommendation

That the Academic Board approve the proposal from the Faculty of Pharmacy to amend the English language requirements for admission to the Doctor of Pharmacy and Master of Pharmacy with effect from 1 January 2008, as set out in the report.

13.3.3 Report of the PhD Award Sub-Committee meeting held on 28 August 2007

13.3.3.1 Conferral of Examiners

H3

Recommendation

That the Academic Board approve the amendments to the resolutions relating to the Degree of Doctor of Philosophy, as set out in the report presented.

13.3.4 Proceedings of the Committee

H3-H4

Recommendation

That the Academic Board note the proceedings of the Research and Research Training Committee meeting held on 18 September 2007, as set out in the report presented.

14. Report of the Academic Staffing Committee
(Professor Chris Murphy)

Appendix I

★ **14.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

14.2 Report of the meeting held on 8 August 2007

I1

14.2.1 Proceedings of the Committee

I1

Recommendation

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 8 August 2007, as set out in the report presented.

14.3 Report of the meeting held on 12 September 2007

supplementary agenda

14.3.1 Proceedings of the Committee

supplementary agenda

Recommendation

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 12 September 2007, as set out in the report presented.

15. General Business