



---

## Academic Board Agenda

Executive Officer: Megan Kemmis

Secretariat, Quadrangle, A14

Phone: 9351 3306; Fax: 9351 3572

E-mail: [admin@academicboard.usyd.edu.au](mailto:admin@academicboard.usyd.edu.au)

Web site: <http://www.usyd.edu.au/ab>

---

### NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 27 February 2008** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

*Megan Kemmis*

for

Dr W Adams

**Registrar**

20 February 2008

---

### AGENDA

*Pages*

- ★ 1. **Apologies**  
Apologies have been received from: Drs T Anthony, P Marks and R Stanton and Ms C McNally.

- ★ 2. **Arrangement of agenda**  
2.1 **Starring of items**

- 2.2 **Adoption of unstarred items**

***Recommendation***

*The Academic Board resolve as recommended with respect to all unstarred items.*

3. **Minutes of previous meeting**  
3.1 **Meeting of 12 December 2007**

**Appendix A**  
A1-A20

***Recommendation***

*The Academic Board adopt the minutes of the previous meeting held on 12 December 2007 as a true record.*

4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

- ★ 5. **Report of the Chair** **Appendix B**  
5.1 **Report on Senate Matters**  
5.1.1 **Report of the Senate meeting held on 4 February 2008**  
*Supplementary agenda*

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 4 February 2008.*

- 5.2 **Honours and Distinctions** B1-B2

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*

- 5.3 **General Report**  
5.3.1 **Academic Board Membership for 2008** B2

**Recommendation**

*That the Academic Board endorse the Chair's nomination of Professor Scott Kable to membership of the Academic Board under clause 5.1.6 of the University of Sydney (Academic Governance) Rule 2003 for a term expiring 31 December 2009.*

- 5.3.2 **Chairs of the Academic Board Standing Committees** B3

**Recommendation**

*That in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Professor Belinda Bennett as Chair of the Academic Staffing Committee, Associate Professor Peter McCallum as Chair of the Graduate Studies Committee, Associate Professor Greg Ryan as Chair of the Learning and Teaching Committee, Professor Jill Trehwella as Chair of the Research Committee and Professor Scott Kable as Chair of the Undergraduate Studies Committee, for a term expiring on 31 December 2009, as set out in the report presented.*

- 5.3.3 **Appointment of Deputy Chair** B3

**Recommendation**

*That in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Associate Professor P McCallum as Deputy Chair of the Academic Board for a term expiring on 31 December 2009, as set out in the report presented.*

- 5.3.4 **Academic Board Membership: Filling of Casual Vacancies** B3

**Recommendation**

*That the Academic Board approve the appointment of Professor Chris Murphy to fill the casual vacancy among*

*elected academic staff members from the Faculty of Medicine for a term expiring 31 December 2009, as set out in the report presented.*

**5.3.5 Academic Board Faculty Reviews: Phase 3 Guidelines**

*B4, Supplementary agenda*

**Recommendation**

*That the Academic Board approve the guidelines for the Academic Board Phase 3 Faculty Reviews, as set out in the report presented.*

**5.3.6 Ethical Entrepreneurialism Working Party: Terms of Reference**

*B4, Supplementary agenda*

**Recommendation**

*That the Academic Board approve the terms of reference for the Ethical Entrepreneurialism Working Party, as set out in the report presented.*

**5.3.7 Actions taken under Delegated Authority**

*B4, B6*

**Recommendation**

*That the Academic Board:*

- (1) note the report of the Chair of the Academic Board on actions taken under delegated authority since the Academic Board meeting of 12 December 2007,*
  - (2) approve the amendment to Schedule 1 of the policy "Admission to Undergraduate Courses", and*
  - (3) approve the amendment to Appendix 1 of the policy "Postgraduate English Language Requirements"*
- as set out in the report presented.*

**5.3.8 Application for Early Submission of PhD Thesis**

*B5*

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Board regarding his approval of an application for early submission of a PhD thesis, as set out in the report presented.*

★ **6. Report of the Vice-Chancellor and Principal**

**Supplementary agenda**

**6.1 Report on Senate Matters**

**6.1.1 Report of the Senate meeting held on 4 February 2008**

*supplementary agenda*

**Recommendation**

*That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 4 February 2008.*

**6.2 General report**

**Recommendation**

*That the Academic Board note the general report of the Vice-Chancellor and Principal.*

- ★ 7. **Question time**  
Questions to the Vice-Chancellor and Chair of the Academic Board  
  
(Time limit 15 minutes)

8. **Reports of Faculties** **Appendix C**  
8.1 **Report of the Faculty of Arts** C1-C3  
8.1.1 **Constitution of the Faculty of Arts** C1-C3

**Recommendation**

*That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Arts, as set out in the report presented.*

- 8.2 **Report of the Faculty of Pharmacy** C1, C4  
8.2.1 **Degrees, diplomas and certificates in the Faculty of Pharmacy** C1, C4

**Recommendation**

*That the Academic Board recommend that Senate approve the amendments to the Resolutions of Senate relating to the degrees, diplomas and certificates in the Faculty of Pharmacy, as set out in the report presented.*

9. **Report of the Undergraduate Studies Committee** **Appendix D**  
(Professor Scott Kable)

- ★ 9.1 **Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.*

- 9.2 **Report of the meeting held on 13 February 2008** D1-D14  
9.2.1 **The University of Sydney (Amendment Act) Rule 1999 (as amended)** D1

**Recommendation**

*That the Academic Board recommend that Senate approve the amendments to the University of Sydney (Amendment Act) Rule 1999 (as amended), with effect from 1 January 2009.*

- 9.2.2 **TOEFL equivalences** D1, D3-D5

**Recommendation**

*That the Academic Board approve the list of TOEFL equivalences, with effect from 1 January 2009.*

**9.2.3 Proposals for new and amended postgraduate courses** D1-D2

**9.2.3.1 Faculty of Health Sciences: Bachelor of Health Sciences and Bachelor of Health Sciences (Honours)** D1-D2, D6

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Health Sciences to amend the Bachelor of Health Sciences and Bachelor of Health Sciences Honours, to include a major in Hearing and Speech,*
- (2) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal to delete this course; and*
  - (b) *approve the amendment of the Resolutions of the Senate relating to the course*

*with effect from 1 January 2009, as set out in the report presented.*

**9.2.3.2 Faculty of Science** D2, D7-D14  
**(1) Bachelor of Science (Molecular Biotechnology)** D2, D7-D10

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Science to delete the Bachelor of Science (Molecular Biotechnology)*
- (2) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal to delete this course; and*
  - (b) *approve the amendment of the Resolutions of the Senate relating to the list of degrees, diplomas and certificates in the Faculty of Science, and the rescission of the Resolutions of Senate relating to the course,*
- (3) *approve the deletion of the Faculty Resolutions relating to the course*

*with effect from 1 January 2009, as set out in the report presented.*

**(2) Bachelor of Science (Marine Science)** D2, D11-D14

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Science to delete the Bachelor of Science (Marine Science)*
- (2) *recommend that Senate:*

- (a) endorse the Academic Board's approval of the proposal to delete this course; and
  - (b) approve the amendment of the Resolutions of the Senate relating to the list of degrees, diplomas and certificates in the Faculty of Science, and the rescission of the Resolutions of Senate relating to the course,
- (3) approve the deletion of the Faculty Resolutions relating to the course with effect from 1 January 2009, as set out in the report presented.

### 9.2.2 Proceedings of the Committee

D2

#### **Recommendation**

*That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 13 February 2008, as set out in the report presented.*

## 10. Report of the Graduate Studies Committee (Associate Professor Peter McCallum)

Appendix E

### ★ 10.1 Oral report of the Chair

#### **Recommendation**

*That the Academic Board note the report of the Chair of the Graduate Studies Committee.*

### 10.2 Report of the meeting held on 13 February 2008

E1-E8

#### 10.2.1 Proposals for new and amended postgraduate courses

E1-E2

##### 10.2.1.1 Faculty of Economics and Business: Master of Marketing

E1, E3-E8

#### **Recommendation:**

*That the Academic Board:*

- (1) approve the proposal from the Faculty of Economics and Business to introduce the Master of Marketing,
  - (2) recommend that Senate:
    - (a) endorse the Academic Board's approval of the proposal;
    - (b) approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business; and
    - (c) approve the introduction of Resolutions of Senate relating to the course; and
  - (3) approve the faculty requirements relating to the degree;
- with effect from 1 January 2009, as set out in the report presented.*

**10.2.1.2 Faculty of Medicine**

- (1) **Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education**

E1-E2

**Recommendation:**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine to introduce a new delivery mode to the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education; and*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no amendments to the Resolutions of Senate relating to these courses with effect from 1 January 2008, as set out in the report presented.*

- (2) **Master of Medicine (Clinical Epidemiology), Master of Science in Medicine (Clinical Epidemiology), Graduate Diploma in Medicine (Clinical Epidemiology), Graduate Diploma of Science in Medicine (Clinical Epidemiology) and Graduate Certificate in Medicine (Clinical Epidemiology)**

E2

**Recommendation:**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine to introduce a new delivery mode to the Master of Medicine (Clinical Epidemiology), Master of Science in Medicine (Clinical Epidemiology), Graduate Diploma in Medicine (Clinical Epidemiology), Graduate Diploma of Science in Medicine (Clinical Epidemiology) and Graduate Certificate in Medicine (Clinical Epidemiology); and*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no amendments to the Resolutions of Senate relating to these courses with effect from 1 January 2008, as set out in the report presented.*

(3) **Master of Public Health and Graduate Diploma in Public Health** E1-E2

**Recommendation:**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine to introduce a new delivery mode to the Master of Public Health and Graduate Diploma in Public Health; and*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no amendments to the Resolutions of Senate relating to these courses with effect from 1 January 2008, as set out in the report presented.*

**10.2.2 Proceedings of the Committee** E2

**Recommendation**

*That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 13 February 2008, as set out in the report presented.*

**11. Report of the Learning and Teaching Committee** Appendix F  
(Associate Professor Greg Ryan)

★ **11.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Learning and Teaching Committee.*

**11.2 Report of the meeting held on 6 February 2008** F1-F2  
**11.2.1 eLearning: Nature of teaching and learning** F1-F2

**Recommendation**

*That the Academic Board note the report on eLearning: Nature of teaching and learning.*

**11.2.2 Report from the Deputy Provost (Learning and Teaching) & Pro Vice-Chancellor** F2

**Recommendation**

*That the Academic Board note the report from the Deputy Provost (Learning and Teaching) and Pro Vice-Chancellor.*

**11.2.3 Proceedings of the Committee** F2

**Recommendation**

*That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 6 February 2008, as set out in the report presented.*

**12. Report of the Research and Research Training Committee** **Appendix G**  
(Professor Bruce Sutton)

★ **12.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Research and Research Training Committee.*

**12.2 Report of the meeting held on 6 February 2008** **G1-G2**

**12.2.1 Academic Board Resolutions relating to the Degree of Doctor of Philosophy** **G1**

**Recommendation**

*That the Academic Board approve the amendments to the Academic Board Resolutions relating to the Degree of Doctor of Philosophy with immediate effect, as set out in the report presented.*

**12.2.2 Proceedings of the Committee** **G1-G2**

**Recommendation**

*That the Academic Board note the proceedings of the Research and Research Training Committee meeting held on 6 February 2008, as set out in the report presented.*

**13. General Business** **Supplementary agenda**

**13.1 Appointment of members of the Student Proctorial Panel**  
*Supplementary agenda*

**Recommendation**

*That the Academic Board appoint members of the Student Proctorial Panel, as set out in the report presented.*



# The University of Sydney

## Academic Board Minutes

Executive Officer: Megan Kemmis

Secretariat, Quadrangle, A14

Phone: 9351 3306; Fax: 9351 3572

E-mail: [admin@academicboard.usyd.edu.au](mailto:admin@academicboard.usyd.edu.au)

Web site: <http://www.usyd.edu.au/ab>

### Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 12 December 2007 in the Professorial Board Room

There were present: the Chair (Professor B Sutton) presiding, the Vice-Chancellor and Principal (Professor G Brown), the Chairs of the Standing Committees (Professor C Murphy, Associate Professors S Kable, P McCallum and G Ryan), Professors C Armour, D Armstrong, M Behnia, A Brewer, L Copeland, M Crossley, D Day, S Garton, G Hancock, J Lawler, G Llewellyn, R Mason, G Murray, D Nutbeam, I Ramzan and K Trigwell, Associate Professors B Buckley, E Cowley, R Drynan, R Ewing, W Julian, A F Masters, C Roberts and A Rubbo, Drs M Boughton, J Cox, S Cumming, M Edmond, J Hughes, K Jolliffe, A Molev, K Nelson, M-A Schnabel, J Shaw and K-C Wong, Mr P Ball, Ms K Barnsley, Ms L Brown, Mr J Clegg, Ms J Henderson, Ms C Jarrett, Ms R Santos and Mr J Shipp.

Also present: Secretary of the Academic Board (Dr W A Adams) and Ms M Kemmis (Executive Officer to the Academic Board).

Present as observers: Ms A Griffiths and Ms J Russell (Secretariat).

The Registrar took the opportunity to congratulate the Chair on his recent re-election for a further term.

#### ★ 1. Apologies

The Board noted that apologies had been received from: Professors T Aspromourgos, A Boyd, C Mellis, P Gay, D Grant, R Overall, E Schwarz, J Trehwella, G Triggs, K Walker and P Wolnizer, Associate Professors B Bennett, T Gerzina, H Irving, R Magnusson, R Taylor, S West and P Wynn, Drs T Anthony, M Collier, A Dong, I Maxwell and R Stanton, and Mr B Kotic and Mr C Ritchie.

#### ★ 2. Arrangement of agenda

##### 2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items.

No additional items were starred.

At this point the Chair advised members that he was withdrawing item 6.3.8 (Guidelines for the Academic Board Phase 3 Faculty Reviews). He advised that a revised version of the guidelines would be submitted for the formal approval of the Academic Board at the Board's next meeting.

## 2.2 Adoption of unstarred items

### Resolution 304/07

That the Academic Board resolve as recommended with respect to all unstarred items.

## 3. Minutes of previous meeting

### 3.1 Meeting of 21 November 2007

#### Resolution 305/07

That the Academic Board adopt the minutes of the previous meeting held on 21 November 2007, as a true record.

## 4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

There was no business arising from the minutes.

★

## 5. Focus Topics

### 5.1 The College, Sydney Project

The Chair invited Professor Brewer to speak to the Academic Board on this topic. He noted that, following Professor Brewer's general presentation at the Board's last meeting, he had asked Professor Brewer to provide a more detailed presentation on one aspect of the College's operations.

Professor Brewer advised members that the handout circulated at the meeting provided a summary of the Continuing Professional Development (CPD) strategy for the college. She noted that SydneyLearning Pty Ltd, a component of the College Project, would be responsible for the CPD programs. The University's Centre for Continuing Education (CCE) had been responding for many years to the demand from employers and employees for continued learning in professional areas, and a number of faculties were also offering CPD courses. The college would expand on the work of the CCE, particularly in the area of customised programs, and it was envisaged that a range of qualifications could be offered from Certificate III through to Advanced Diploma.

Professor Brewer pointed out the examples given in the handout using career and CPD pathways associated with the Faculty of Agriculture, Food and Natural Resources. She noted this was only one example from one sector, but was an indication of the demand for continued learning in professional and vocational areas. There was also potential for courses leading to admission to the University, courses involving travel components (using some of the CCE's current courses as a model), as well as non-award modules. Professor Brewer concluded by reaffirming that CPD was a high-growth market generating considerable interest from industry and government.

The Chair invited Professor Copeland to comment on the examples given in the handout. Professor Copeland agreed that there was a large demand for CPD, and that his Faculty had received numerous approaches from industry groups to provide this sort of training which they were unable to fulfil. He also pointed out that CPD was one way of developing closer links to industry groups which could provide opportunities for research and mature-age student entry.

Associate Professor Roberts advised that the Faculty of Medicine had also investigated the possibility of offering CPD courses, but there were issues associated with infrastructure, support and risk management which added significant costs for the Faculty. There were also doubts regarding the sustainability of the market and the role of other competitors. Associate Professor Rubbo advised that the Faculty of Architecture, Design and Planning was already involved in offering CPD courses. She pointed out the potential for cross-over and multi-disciplinary courses via a structure such as the proposed college.

Other comments and queries raised in discussion included:

- whether or not the college would be in competition with TAFE in offering CPD courses – Professor Brewer advised that TAFE was unable to meet demand for CPD training and also noted that CPD training attracted a different type of student to the average TAFE student. CPD students were usually mature-aged with a fair bit of work experience;
- how would the college assess the merit of various CPD proposals and how this would be reported – Professor Brewer advised that every proposal would be vetted by a course requirement committee, as well as the college's Academic Board, which in turn would report to the University's Academic Board;
- in terms of the customised courses currently offered by CCE, this model involves the employer inviting CCE to tender to provide training in a specific professional skills area. CCE's current open-enrolment courses would also be evaluated for alignment with the key curriculum areas previously identified by the college (i.e. arts, science, health science and business). Professor Brewer emphasised that the CPD courses would not duplicate the University's current offerings; and
- would CPD interact with a foundation program – Professor Brewer advised that CPD and foundation studies involved two very different groups of student, with foundation studies aimed at young international students.

The Chair thanked Professor Brewer for her presentation.

#### **Resolution 306/07**

That the Academic Board note the report on the College, Sydney Project.

### ★ 6. **Report of the Chair**

#### 6.1 **General Report**

##### 6.1.1 **Report of the Senate meeting held on 3 December 2007**

The Chair asked that members note this report.

#### **Resolution 307/07**

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 3 December 2007.

Before proceeding to the next item, the Chair noted that it would be the last Academic Board meeting attended by Professor Les Copeland and Professor Jocalyn Lawler in their roles as Dean of the Faculty of Agriculture, Food and Natural Resources and Dean of the Faculty of Nursing and Midwifery

respectively. He asked members to join with him in thanking Professors Copeland and Lawler for many years of work for the Academic Board.

## **6.2 Honours and Distinctions**

The Board noted and congratulated by acclamation the recipients of honours and distinctions, as set out in the agenda.

### **Resolution 308/07**

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

*Action:* Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

## **6.3 General Report**

### **6.3.1 Candidates for the Degree of Doctor of Philosophy**

The Chair advised members that SUPRA had sent a notice of motion on this issue. He noted that more detail was required, as the motion as currently worded would be difficult to put into effect and could have unintended consequences. He invited Ms Barnsley to speak to the Board regarding the motion.

Ms Barnsley advised members that SUPRA had forwarded the motion to address the issue of PhD candidates who, after submission of their thesis, are no longer considered students and thus lose their access to the University Library, work space, email and IT support, etc. She pointed out that it was rare for students to be awarded the degree without having to make some corrections or emendations to their thesis, and argued that such candidates should be deemed to be students until they receive the final advice as to whether or not they would receive the degree of Doctor of Philosophy.

The University Librarian, Mr Shipp, pointed out that the issue of access to the Library had been dealt with some time ago, and that candidates had continued access to the Library beyond the point of submitting their thesis. The Chair noted that it would also be within the University's gift to offer continued IT support and email access.

The Registrar advised that he would be reluctant to support the motion as the consequences could be far-reaching, e.g. if international students were deemed to still be students past the point of submitting a thesis, they could be liable for further fees. He recommended that SUPRA itemise the benefits that should be extended to candidates following submission of a thesis, and that work be done to identify how those benefits could be offered.

Professor Hancock expressed some support for the motion, particularly in terms of clarifying the status of candidates during the examination period, but also agreed with the comments made by the Registrar. Professor Copeland pointed out that the current definition of candidature deemed that it ended at the point when the thesis was submitted. Professor Behnia confirmed that this was the definition in DEST's guidelines. He advised that he had spoken to ICT regarding the provision of

email and other IT facilities to candidates under examination and that they were willing to provide such access. He had also written to deans on the issue of providing work space to candidates. The Chair thanked him for these efforts and expressed support for the idea of looking in more detail at specific types of support that could be provided to candidates during the examination period.

Ms Barnsley argued that this did not address the philosophical point of view that students should remain part of the University community until such time as they received their degree. She also expressed concern that it the onus could be placed on each candidate to arrange continued support and services during the examination period. However she agreed to provide details and information to assist further discussion of this issue. Professor Behnia stated that he would be happy to speak further with SUPRA on these issues, and the Chair asked that he be included in these discussions.

Mr Clegg urged the Academic Board to continue discussions on this matter at future meetings, but agreed that it could be a complicated matter. The Chair advised that he supported the concept behind the motion but wanted greater clarity and precision before the Academic Board gave its approval. He agreed that the issue should be included on the agenda for the Board's meeting of either February or April.

### **6.3.2 Academic Board Membership for 2008**

The Chair advised members that the elections for members of the Academic Board had been conducted over the last couple of months. Where vacancies had occurred due to a shortfall in nominations, deans had been asked to nominate appropriate people to fill such vacancies. He asked the Academic Board to note those members elected and to approve those members nominated by their relevant deans. The Board approved the nominations.

The Chair also advised that he was nominating Professor Kevin Parton for co-option to the Academic Board. Professor Parton was previously the Dean of the Faculty of Rural Management at the University of Sydney, and continued to be responsible for the remaining University of Sydney students finishing their degrees with the faculty at Charles Sturt University. The Board approved the co-opting of Professor Parton.

#### **Resolution 309/07**

That the Academic Board:

- (1) note the report on the membership of the Academic Board for 2008;
- (2) approve the nominated academic staff and student members from the faculties, and
- (3) approve the co-opting of Professor Kevin Parton to membership of the Academic Board for a period from 1 January 2008 to 31 December 2009

as set out in the report presented.

### **6.3.3 Authority of the Chair of the Academic Board**

The Academic Board approved the request to authorise the Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 12 December 2007 and the first 2008 Academic Board meeting.

#### **Resolution 310/07**

That the Academic Board authorise its Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 12 December 2007 and the first 2008 Academic Board meeting, as set out in the report presented.

### **6.3.4 Christmas Party**

The Chair took the opportunity to thank the members of the Academic Board for their efforts over the past two years, noting that many would not be returning to the Board in 2008.

#### **Resolution 311/07**

That the Academic Board note the report of the Chair on the Academic Board Christmas Party, as set out in the report presented.

The Chair advised members that he was seeking to fill the position of Deputy Chair, and noted that the Deputy Chair was required to be a chair of one of the Board's standing committees. He nominated Professor Peter McCallum to be both the Chair of the Graduate Studies Committee and the Deputy Chair of the Academic Board, advising that Professor McCallum had been elected to serve on the Academic Board for 2008 and 2009. He took the opportunity to thank Professor McCallum for his work as a highly valued member of the Board.

Associate Professor Drynan queried the process for appointing Associate Professor McCallum to these positions (noting that he had no objection to the nomination of Professor McCallum *per se*). He pointed out that the new Academic Board would come into effect from 1 January 2008 and argued that it was more appropriate for the new Board to ratify these appointments, rather than the existing Board. He moved that the recommendation be amended to appoint Associate Professor McCallum for a period expiring at the meeting of the Academic Board on 27 February 2008. The motion was seconded.

The motion to amend the recommendation was put to the vote and was approved by a majority of Academic Board members. The amended recommendation was also approved by the Academic Board.

The Chair noted that there were separate recommendations for the appointment of Associate Professor McCallum as Chair of the Graduate Studies Committee and as Deputy Chair and clarified that the motion of amendment applied to both recommendations. He also asked whether Associate Professor Drynan's amendment to continue the appointment of Associate Professor McCallum as Chair of the Graduate Studies Committee should apply to all the Chairs of the Board's Standing Committees who were continuing as members in 2008. The Academic Board approved the motion of amendment applying to both recommendations, and approved both recommendations as amended.

### **6.3.5 Chairs of the Graduate Studies Committee and the Learning and Teaching Committee**

#### **Resolution 312/07**

That in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Associate Professor Peter McCallum to continue as Chair of the Graduate Studies Committee and appoint Associate Professor Greg Ryan to continue as Chair of the Learning and Teaching Committee until the Academic Board's meeting of 27 February 2008, as set out in the report presented.

### **6.3.6 Appointment of Deputy Chair**

#### **Resolution 313/07**

That in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Associate Professor Peter McCallum as Deputy Chair of the Academic Board, until the Academic Board's meeting of 27 February 2008, as set out in the report presented.

### **6.3.7 Action taken on behalf of the Academic Board**

The Chair has approved a request from the Faculty of Science to allow the early submission of a thesis for the Doctor of Philosophy. The thesis in question is being submitted one semester earlier than the minimum time limit for the degree and the application has been approved on the basis that the candidate has shown exceptional progress in the degree.

#### **Resolution 314/07**

That the Academic Board note the Chair's approval of the early submission of a PhD thesis, as set out in the report presented.

## **★ 7. Report of the Vice-Chancellor and Principal**

### **7.1 Report on Senate Matters**

#### **7.1.1 Report of the Senate meeting held on 3 December 2007**

The Vice-Chancellor asked members to note the report of the Senate meeting on 3 December 2007.

#### **Resolution 315/07**

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 3 December 2007.

### **7.2 General report**

The Vice-Chancellor advised that he had no matters on which to report but took the opportunity to thank the members of the Academic Board for their efforts during 2007.

#### **Resolution 316/07**

That the Academic Board note the general report of the Vice-Chancellor and Principal.

★ 8. **Question time**

Associate Professor Drynan asked the Vice-Chancellor to comment on the newly-elected federal government's position on full fee-paying positions at universities, noting that there seemed to be a different policy for public and private institutions. He also asked the Vice-Chancellor to comment on the implications for tertiary students at the University's proposed college of the shift in policy.

The Vice-Chancellor advised members that the Rudd Government was committed to abolishing domestic full-fee places from 2009. He noted that there had been talk of universities being compensated for the loss of these places, with some suggestion that each university would be allocated additional HECS places to match the number of full-fee places being lost. However there were no details available as yet as to how the change in policy would be implemented, or what compensation would be offered. The Vice-Chancellor advised that suggestions that the abolition of full-fee places would apply to postgraduate coursework degrees had been refuted by the Government.

He noted that the proposed changes were likely to allow private providers access to FEE HELP, as well as the option of offering full-fee places, which would have a significant impact on all providers in the sector. It would also have implications for the proposed private college, e.g. the business models developed for the college were based on the policy environment created by the previous government and would need to be reassessed.

Associate Professor Masters noted that the Phase 3 Faculty Review guidelines would be resubmitted in February 2008, and asked that the amended version indicate where changes had occurred. He also noted that the policy on early submission of PhD theses had now been in operation for a few years, and suggested that the Research and Research Training Committee should review the number of submissions received to date, and possibly review the policy itself. The Chair advised that the full suite of PhD resolutions and policies were currently under review and that this matter would be included.

**Resolution 317/07**

That the Academic Board note the questions and responses provided.

9. **Reports of Faculties and Boards**

9.1 **Report of the Board of Studies in Indigenous Studies**

9.1.1 **Constitution**

**Resolution 318/07**

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Board of Studies in Indigenous Studies, as set out in the report presented.

*Action:* The Chair to recommend that Senate approve the amendments to the Resolutions of Senate relating to the Constitution of the Board of Studies in Indigenous Studies.

The Chair and Faculty Manager of the Board of Studies in Indigenous Studies to note the Academic Board's approval of the amendments to the Board's Constitution.

## **9.2 Report of the Faculty of Education and Social Work**

### **9.2.1 Constitution**

#### **Resolution 319/07**

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Education and Social Work, as set out in the report presented.

*Action:* The Chair to recommend that Senate approve the amendments to the Resolutions of Senate relating to the Constitution of the Faculty of Education and Social Work.

The Dean and Faculty Manager of the Faculty of Education and Social Work to note the Academic Board's approval of the amendments to the Faculty's Constitution.

File No. (2000/4046)

## **9.3 Report of the Faculty of Science**

### **9.3.1 Constitution**

#### **Resolution 320/07**

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Science, as set out in the report presented.

*Action:* The Chair to recommend that Senate approve the amendments to the Resolutions of Senate relating to the Constitution of the Faculty of Science.

The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the amendments to the Faculty's Constitution.

File No. (036/0006/00158)

## **9.4 Report of the Sydney Conservatorium of Music**

### **9.4.1 Semester and Vacation Dates 2008**

#### **Resolution 321/07**

That the Academic Board approve the semester and vacation dates for the Sydney Conservatorium of Music for the year 2008, as set out in the report presented.

*Action:* The Dean and Faculty Manager of the Sydney Conservatorium of Music to note the Academic Board's approval of the semester and vacation dates for the Faculty for the year 2008.

File No. (2001/29)

## **10. Report of the Graduate Studies Committee** (Associate Professor Peter McCallum)

★

### **10.1 Oral report of the Chair**

Associate Professor McCallum advised the Academic Board that the Postgraduate Coursework Working Group (established by the Provost and Deputy Vice-Chancellor) had produced a discussion paper, which

would be circulated to faculties for comment. He further advised that faculties would be asked to comment on any perceived difficulties with implementing the recommendations in the paper.

**Resolution 322/07**

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

**10.2 Proceedings of the Committee**

**Resolution 323/07**

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 27 November 2007, as set out in the report presented.

**11. Report of the Learning and Teaching Committee**

(Associate Professor Greg Ryan)

★

**11.1 Oral report of the Chair**

Associate Professor Ryan advised that he had nothing to add to the report in the agenda.

**Resolution 324/07**

That the Academic Board note the report of the Chair of the Learning and Teaching Committee.

★

**11.2 Item held over from previous Academic Board meeting**

**11.2.1 Annual Reports**

The Chair noted that Associate Professor Masters had starred these items for discussion at the Academic Board's last meeting. Professor Masters advised that he did not recall his reason for starring the items.

**11.2.1.1 Learning Centre Annual Report 2006**

**Resolution 325/07**

That the Academic Board note the report on the Learning Centre Annual Report 2006.

**11.2.1.2 Mathematics Learning Centre Annual Report 2006**

**Resolution 326/07**

That the Academic Board note the report on the Mathematics Learning Centre Annual Report 2006.

**11.3 Report of the meeting held on 27 November 2007**

**11.3.1 Proceedings of the Committee**

**Resolution 327/07**

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 27 November 2007, as set out in the report presented.

**12. General Business**

**12.1 Academic Staff Promotions**

**12.1.1 Academic Staff Promotions to Level B in 2007**

**Resolution 328/07**

That the Academic Board note the report on the promotion of academic staff to Level B in 2007, as set out in the report presented.

**12.1.2 Academic Staff Promotions to Level C in 2007**

**Resolution 329/07**

That the Academic Board note the report on the promotion of academic staff to Level C in 2007, as set out in the report presented.

**12.1.3 Academic Staff Promotions to Level D in 2007**

**Resolution 330/07**

That the Academic Board note the report on the promotion of academic staff to Level D in 2007, as set out in the report presented.

**12.1.4 Academic Staff Promotions to Level E in 2007**

**Resolution 331/07**

That the Academic Board note the report on the promotion of academic staff to Level E in 2007, as set out in the report presented.

**12.2 2008 Meeting Dates**

**Resolution 332/07**

That the Academic Board note the schedule of meeting dates for 2008, as set out in the report presented.

The meeting closed at 3:17 p.m.

Signed as a correct record

-----  
*Chair*

-----  
Date

**AGENDA ITEM 5  
Report of the Chair****5.2 Honours and Distinctions**

I am pleased to report the following honours and distinctions and recommend the Academic Board extend its congratulations to the recipients:

**Professor Ian Macgregor, School of Psychology**

Received an inaugural National Health and Medical Research Council (NHMRC) Achievement Award.

**Professor Leo Radom, Faculty of Science**

Awarded the 2008 Craig Medal for research in chemistry by the Australian Academy of Science for his significant contributions to the application of computational quantum chemistry procedures to the study of chemical structures and reactions.

**Professor Richard Shine, Faculty of Science**

Awarded the 2008 Burnet Medal and Lecture for biological research by the Australian Academy of Science for his outstanding and influential research history in ecology, evolution and conservation spanning over 30 years.

**Dr Anthony Grant, School of Psychology**

Received an award from the British Psychological Society for his outstanding professional and scientific contribution to coaching psychology.

**Dr Rebecca Ivers, Faculty of Medicine**

Received an inaugural National Health and Medical Research Council (NHMRC) Achievement Award.

**Dr Kostya Ostrikov, Faculty of Science**

Awarded a 2008 early-career research award by the Australian Academy of Science for his research excellence in plasma nanoscience and its potential application for future computer chips, solar cells and communication systems.

**Mr Ross Coleman, Director, Sydney eScholarship**

Awarded the 2007 Council of Australian University Librarians (CAUL) Achievement Award.

**Australia Day Awards 2008:****ORDER OF AUSTRALIA****MEMBER (AM) IN THE GENERAL DIVISION****Associate Professor Frances Mary BOYLE, Faculty of Medicine**

For service to oncology as a researcher and clinician, particularly in the treatment of breast and brain cancers, to medical education, and as a contributor to professional organisations.

**Associate Professor Michael Robert FEARNSIDE, Faculty of Medicine**

For service to medicine, particularly neurosurgery, as a clinician, researcher and educator, to medical administration and the development of professional standards, and to the medico-legal sector.

**Professor Vance Xavier GLEDHILL, School of Information Technology**

For service to computer science as an academic, researcher and administrator, through contributions to the development of computer applications, particularly in the education and health sectors, and to the community.

**Dr Susan Lunt PAGE, Faculty of Medicine (Northern Rivers)**

For service to medicine and to the community through commitment to improving access to health and medical services in rural and remote areas, and through professional, educational and advisory roles.

**The Honourable Kevin Richard ROZZOLI, Department of Government**

For service to the New South Wales Parliament, and to the community of the Greater Western Sydney area through a range of environmental protection, health and welfare, and educational organisations.

**Emeritus Professor Tony VINSON, Faculty of Education and Social Work**

For service to social welfare through academic, government and community roles, as a contributor to state and federal policy formulation, and as a champion of social justice.

**MEDAL (OAM) OF THE ORDER OF AUSTRALIA IN THE GENERAL DIVISION**

**Clinical Associate Professor Eugen MOLODYSKY, Faculty of Medicine**

For service to medical education, particularly in the areas of general practice, through clinical teaching, curriculum and professional development and research into cervical cancer prevention.

**Associate Professor Suzanne Dorothy RUTLAND, Faculty of Arts**

For service to Jewish education and history through a range of higher education development roles and as an author and academic, and to the promotion of interfaith relations.

**Recommendation**

*That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*

**5.3 General Report**

**5.3.1 Academic Board Membership for 2008**

The Chair nominates Professor Scott Kable for membership of the Academic Board under clause 5.1.6 of the *University of Sydney (Academic Governance) Rule 2003* for a term expiring 31 December 2009.

Professor Kable has served on the Academic Board since 1 January 2004, and has served as the Chair of the Undergraduate Studies Committee since 17 May 2006. Professor Kable did not renominate for membership of the Academic Board in 2007, as at that time he was ineligible, having already served two terms as a member of the Academic Board.

It is recommended that Professor Kable be appointed to the Academic Board so that he may continue in his position as Chair of the Undergraduate Studies Committee.

**Recommendation**

*That the Academic Board endorse the Chair's nomination of Professor Scott Kable to membership of the Academic Board under clause 5.1.6 of the University of Sydney (Academic Governance) Rule 2003 for a term expiring 31 December 2009.*

### **5.3.2 Chairs of the Academic Board Standing Committees**

The *University of Sydney (Academic Governance) Rule 2003* provides for the Chairs of Standing Committees to be appointed by and from the members of the Academic Board, on the nomination of the Chair.

Accordingly, the Chair nominates Professor Belinda Bennett as Chair of the Academic Staffing Committee, Associate Professor Peter McCallum as Chair of the Graduate Studies Committee, Associate Professor Greg Ryan as Chair of the Learning and Teaching Committee, Professor Jill Trehwella as Chair of the Research Committee and Professor Scott Kable as Chair of the Undergraduate Studies Committee, for a term expiring on 31 December 2009.

#### **Recommendation**

*That in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Professor Belinda Bennett as Chair of the Academic Staffing Committee, Associate Professor Peter McCallum as Chair of the Graduate Studies Committee, Associate Professor Greg Ryan as Chair of the Learning and Teaching Committee, Professor Jill Trehwella as Chair of the Research Committee and Professor Scott Kable as Chair of the Undergraduate Studies Committee, for a term expiring on 31 December 2009, as set out in the report presented.*

### **5.3.3 Appointment of Deputy Chair**

The *University of Sydney (Academic Governance) Rule 2003* provides for the Deputy Chair of the Academic Board to be appointed by the Academic Board from among the Chairs of the Academic Board Standing Committees, on the nomination of the Chair.

Accordingly, the Chair nominates Associate Professor Peter McCallum as Chair of the Graduate Studies Committee, to take up the position for a term expiring on 31 December 2009.

#### **Recommendation**

*That in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Associate Professor P McCallum as Deputy Chair of the Academic Board for a term expiring on 31 December 2009, as set out in the report presented.*

### **5.3.4 Academic Board Membership: Filling of Casual Vacancies**

Clause 34.1 of the *University of Sydney (Academic Governance) Rule 2003* provides for the filling of a casual vacancy in elected academic staff members to the Academic Board.

Such a vacancy currently exists amongst the elected academic staff members from the Faculty of Medicine, and the Dean of the Faculty has nominated Professor Chris Murphy to fill the vacancy.

#### **Recommendation**

*That the Academic Board approve the appointment of Professor Chris Murphy to fill the casual vacancy among elected academic staff members from the Faculty of Medicine for a term expiring 31 December 2009, as set out in the report presented.*

**5.3.5 Academic Board Faculty Reviews: Phase 3 Guidelines** *Supplementary agenda*

At its meeting of 18 April 2007, the Academic Board noted that the guidelines for Phase 3 of the Academic Board Faculty Reviews had been revised since their original approval by the Board in November 2006.

The final version of the Phase 3 Guidelines will be distributed in the Supplementary agenda for the approval of the Academic Board. The Chair will also provide an update on Faculty reviews conducted for Phase 3.

**Recommendation**

*That the Academic Board approve the guidelines for the Academic Board Phase 3 Faculty Reviews, as set out in the report presented.*

**5.3.6 Ethical Entrepreneurialism Working Party: Terms of Reference**

*Supplementary agenda*

At its meeting of 10 October 2007, the Academic Board received a report from the Chair of the Academic Board and the Provost and Deputy Vice-Chancellor entitled "the Academic User's Guide to Ethical Entrepreneurialism". It was noted at this meeting that a Working Party would be established to develop a consolidated policy statement on this issue.

The draft terms of reference for this Working Party will be distributed in the Supplementary agenda for the approval of the Academic Board.

**Recommendation**

*That the Academic Board approve the terms of reference for the Ethical Entrepreneurialism Working Party, as set out in the report presented.*

**5.3.7 Actions taken under Delegated Authority**

*page B6*

The Chair has taken the following actions on behalf of the Academic Board since the Board's meeting of 12 December 2007:

**(1) Amendment of English Language Requirements**

Under delegated authority, the Chair has approved amendments to the English language requirements for the Bachelor of Education and the Master of Teaching (incorporating the Bachelor of Teaching). The Faculty of Education and Social Work requested approval to amend the English language requirements in response to changes by the NSW Institute of Teachers. Under the requested change, the overall IELTS score of 7.5 remains unchanged, but applicants will now be required to have achieved a minimum of 7.5, rather than 7.0, in all components.

**Recommendation**

*That the Academic Board:*

- (1) note the report of the Chair of the Academic Board on actions taken under delegated authority since the Academic Board meeting of 12 December 2007,*
  - (2) approve the amendment to Schedule 1 of the policy "Admission to Undergraduate Courses", and*
  - (3) approve the amendment to Appendix 1 of the policy "Postgraduate English Language Requirements"*
- as set out in the report presented.*

**5.3.8 Application for Early Submission of PhD Thesis**

The *University of Sydney (Doctor of Philosophy (PhD)) Rule 2004* provides for the Chair of the Academic Board to accept for examination a PhD thesis submitted by a candidate enrolled for less than the minimum length of candidature.

The Chair of the Academic Board approved an application for early submission of a PhD thesis from the Faculty of Science.

***Recommendation***

*The Academic Board note the report of the Chair of the Academic Board regarding his approval of an application for early submission of a PhD thesis, as set out in the report presented.*

**Schedule 1.**

**Faculty-specific English Language Requirements**

<b>Faculty/Course</b>	<b>English Language Requirements</b>	
Faculty of Education & Social Work Bachelor of Education	TOEFL: 627 or better, plus TWE at 5+ Computer-based TOEFL 263 or better, plus Essay Rating of 5 or better IELTS: Overall band score of 7.5 or better with a minimum score of <u>7.5</u> in each of the components CULT: 85	

**Appendix One: Schedule of approved Faculty variations, above the University minimum requirements**

<b>Faculty</b>	<b>Course</b>	<b>Requirements (above the University minimum)</b>	<b>Approval Date</b>
Faculty of Education and Social Work	Master of Teaching	<ul style="list-style-type: none"><li>IELTS – Overall band score of 7.5 or better with no band less than <u>7.5</u></li></ul>	<u>27 February 2008</u>

**AGENDA ITEM 8  
Reports of Faculties**

**8.1 Report of the Faculty of Arts**

**8.1.1 Constitution of the Faculty of Arts**

C2-C3

At its meeting of 26 November 2007, the Faculty of Arts approved amendments to the Faculty's Constitution to reflect:

- the creation of the new School of Social and Political Sciences;
- amendments to department names within the various schools; and
- amendments to the names of other partner faculties.

***Recommendation***

*That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Arts, as set out in the report presented.*

**8.2 Report of the Faculty of Pharmacy**

**8.2.1 Degrees, diplomas and certificates in the Faculty of Pharmacy**

C4

The Faculty of Pharmacy is requesting a correction to the list of its degrees, diplomas and certificates. In 2007 the Faculty submitted a proposal to amend the Master of Herbal Medicines, including the award of the degree as the Master of Herbal Medicines (Honours). The proposal did not include the required correction to the list of degrees, diplomas and certificates, which is now submitted for approval.

***Recommendation***

*That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Education and Social Work, as set out in the report presented.*

## Amendments to the Resolutions of Senate

### Constitution of the Faculty of Arts

The Resolutions of the Senate relating to the Constitution of the Faculty of Arts (p 187, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### CONSTITUTION OF THE FACULTY OF ARTS

1. The Faculty of Arts shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers who are full-time or fractional permanent or temporary members of the teaching staff or research staff of the schools, departments, centres and programs placed under the supervision of the Faculty of Arts;
  - 1.2 the Director of the Multimedia & Educational Technologies in Arts Centre (META Centre), and the full-time or fractional permanent or temporary members of the teaching staff or research staff of the META Centre;
  - 1.3 from the Koori Centre, the Director, or a nominee of the Director;
  - 1.4 from the Faculty of Architecture, Design and Planning, the Dean, or a nominee of the Dean;
  - 1.5 from the Faculty of Economics and Business:
    - 1.5.1 the Dean, or a nominee of the Dean; and
    - 1.5.2 the Chairs of the Disciplines of ~~Government & International Relations~~, Economics, ~~Political Economy~~ and Work & Organisational Studies, or their nominees;
  - 1.6 from the Faculty of Education & Social Work:
    - 1.6.1 the Dean, or a nominee of the Dean; and
    - 1.6.2 three members of the teaching staff nominated by the Faculty of Education & Social Work;
  - 1.7 from the Faculty of Engineering and Information Technologies, the Dean, or a nominee of the Dean;
  - 1.8 from the Faculty of Law:
    - 1.8.1 the Dean, or a nominee of the Dean; and
    - 1.8.2 two members of the teaching staff nominated by the Faculty of Law;
  - 1.9 from the Faculty of Nursing & Midwifery, the Dean or a nominee of the Dean;
  - 1.10 from the Faculty of Science:
    - 1.10.1 the Dean, or a nominee of the Dean;
    - 1.10.2 the Heads of the Schools of Mathematics & Statistics, Geosciences ~~and Psychology and Information Technologies~~ or their nominees; and
    - 1.10.3 the Co-Director of the Bachelor of Liberal Studies;
  - 1.11 from the Sydney Conservatorium of Music:
    - 1.11.1 the Dean, or a nominee of the Dean; and
    - 1.11.2 one member of the teaching staff nominated by the Sydney Conservatorium of Music;
  - 1.12 from the Sydney College of the Arts, the Dean, or a nominee of the Dean;
  - 1.13 from the Research Institute for the Humanities & Social Sciences (RIHSS), the Director, if not otherwise a member;
  - 1.14 not more than eight students elected annually in the manner prescribed by resolution of the Senate.
- 2.1 Subject to section 2.3, the members appointed in accordance with sections 1.3 to 1.12 shall hold office for a period of two years commencing on 1 January following their appointments;
- 2.2 Members shall be eligible for re-appointment or re-election;
- 2.3 A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office;

- 2.4 If a vacancy occurs in the office of a member appointed in accordance with sections 1.3 to 1.12, the vacancy may be filled in like manner to the appointment and the person so appointed shall hold office for the term of the person being replaced.

### **Membership of the Faculty – schools and departments**

1. The schools and departments that the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Arts are:
  - 1.1 School of ~~English Letters~~, Art History, ~~Film~~ and Media comprising the following departments:
    - 1.1.1 Art History and ~~Film Studies~~ Theory
    - 1.1.2 Australian Studies
    - 1.1.3 Digital Cultures
    - 1.1.4 English
    - 1.1.5 Linguistics
    - 1.1.6 Medieval Studies
    - 1.1.7 Media and Communications
    - 1.1.8 Museum Studies
    - 1.1.9 Performance Studies
    - 1.1.10 Studies in Religion
  - 1.2 School of Languages and Cultures comprising the following departments:
    - 1.2.1 Arabic and Islamic Studies
    - 1.2.2 Chinese Studies
    - 1.2.3 Japanese ~~and Korean~~ Studies
    - 1.2.4 French Studies
    - 1.2.5 Germanic Studies
    - 1.2.6 Hebrew, Biblical and Jewish Studies
    - 1.2.7 Indian Sub-Continental Studies
    - 1.2.8 Italian Studies
    - 1.2.9 Korean Studies
    - 1.2.10 Modern Greek Studies
    - 1.2.11 South East Asian Studies
    - 1.2.12 Spanish and Latin American Studies
  - 1.3 School of Philosophical and Historical Inquiry comprising the following departments:
    - ~~1.3.1 Anthropology~~
    - 1.3.1 Archaeology
    - 1.3.2 Classics and Ancient History
    - 1.3.3 Gender and Cultural Studies
    - 1.3.4 History
    - 1.3.5 Philosophy
    - ~~1.3.7 Sociology and Social Policy~~
  - 1.4 School of Social and Political Sciences comprising the following departments:
    - 1.4.1 Anthropology
    - 1.4.2 Government and International Relations
    - 1.4.3 Peace and Conflict Studies, Centre for
    - 1.4.4 Political Economy
    - 1.4.5 Sociology and Social Policy

## Amendments to the Resolutions of Senate

### Degrees, diplomas and certificates in the Faculty of Pharmacy

The Resolutions of the Senate relating to the degrees, diplomas and certificates in the Faculty of Pharmacy (p 273, *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (additions indicated by underlined, deletions indicated by strikethrough):

#### DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF PHARMACY

1. The degrees in the Faculty of Pharmacy shall be:
  - 1.1 Bachelor of Pharmacy (BPharm)
  - 1.2 Master of Pharmacy (MPharm)
  - 1.3 Master of Herbal Medicines (MHerbMed)
  - 1.4 Master of Herbal Medicines (Honours) (MHerbMed)(Hons)
  - 1.5 Master of Philosophy
  - 1.6 Doctor of Philosophy (PhD)
2. The diplomas and certificates in the Faculty of Pharmacy shall be:
  - 2.1 Graduate Diploma in Herbal Medicines (GradDipHerbMed)
  - 2.2 Graduate Certificate in Herbal Medicines (GradCertHerbMed)

## AGENDA ITEM 9

## Report of the Undergraduate Studies Committee

**9.2 Report of the Undergraduate Studies Committee meeting held on 13 February 2008**

The Committee met on 13 February 2008 when there were present: the Chair (Professor S Kable) presiding, Professors D Armstrong and B Sutton, Associate Professors C Collyer and T Ho, Drs D Auld, F Burns, C Comerton-Forde, S Cumming (for Ms J Gamble), D Field (for Professor D Guest), J Hanrahan, J Shaw and B Winter, Mr P Ball, Mr D Bowan and Ms K Laing. Associate Professor M Walton and Ms A Griffiths were in attendance.

**9.2.1 *The University of Sydney (Amendment Act) Rule 1999 (as amended)***

The Admissions Sub-Committee has recommended changes to the Rule which would allow students with a suitable tertiary record to apply for admission without their record of secondary study being used to determine eligibility. The proposed amendments are aimed at addressing current inequities in the admissions process. The Committee discussed the proposed rewording and agreed that Clause 42.2 in the Amendment Act Rule should be amended as follows (additions indicated by underlined, deletions indicated by strikethrough):

42.2 Except where specifically provided otherwise in the resolutions of the course(s) concerned, consideration shall normally be given to either the applicant's record of tertiary studies or their record of both tertiary and secondary studies, with the better of either record being used to determine their eligibility for admission. Where the applicant does not have recognised secondary qualifications, only the tertiary record will be considered.

***Recommendation***

*That the Academic Board recommend that Senate approve the amendments to the University of Sydney (Amendment Act) Rule 1999 (as amended), with effect from 1 January 2009.*

**9.2.2 TOEFL equivalences**

pages D3-D5

The Committee has endorsed changes to the list of TOEFL score equivalences, as recommended by the International Office. These changes address inconsistencies between published lists of English Language requirements in time for publication of 2009 entry material.

***Recommendation***

*That the Academic Board approve the list of TOEFL equivalences, with effect from 1 January 2009.*

**9.2.3 Proposals for New and Amended Undergraduate Courses****9.2.3.1 Faculty of Health Sciences: Bachelor of Health Sciences and Bachelor of Health Sciences (Honours)**

page D6

The Faculty of Health Sciences has proposed amendments to the Bachelor of Health Sciences and Bachelor of Health Sciences Honours courses, to offer a major in Hearing and Speech and a major in Human Movement. The proposal to offer a major in Human Movement has been held over so that further consultation may take place with the Faculty of Education and Social Work.

***Recommendation***

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Health Sciences to amend the Bachelor of Health Sciences and Bachelor of Health Sciences Honours, to include a major in Hearing and Speech,*

- (2) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal from the Faculty of Health Sciences,*
  - (b) *approve the amendment of the Resolutions of the Senate relating to the course**with effect from 1 January 2009, as set out in the report presented.*

**9.2.3.2 Faculty of Science** *pages D7-D9*

The Faculty of Science proposes to delete the following two courses, effective from 1 January 2009.

**(1) Bachelor of Science (Molecular Biotechnology)** *pages D7-D9*

***Recommendation***

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Science to delete the Bachelor of Science (Molecular Biotechnology)*
  - (2) *recommend that Senate:*
    - (a) *endorse the Academic Board's approval of the proposal to delete this course; and*
    - (b) *approve the amendment of the Resolutions of the Senate relating to the list of degrees, diplomas and certificates in the Faculty of Science, and the rescission of the Resolutions of Senate relating to the course,*
  - (3) *approve the deletion of the Faculty Resolutions relating to the course*
- with effect from 1 January 2009, as set out in the report presented.*

**(2) Bachelor of Science (Marine Science)** *pages D7-D9*

***Recommendation***

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Science to delete the Bachelor of Science (Marine Science)*
  - (2) *recommend that Senate:*
    - (a) *endorse the Academic Board's approval of the proposal to delete this course; and*
    - (b) *approve the amendment of the Resolutions of the Senate relating to the list of degrees, diplomas and certificates in the Faculty of Science, and the rescission of the Resolutions of Senate relating to the course,*
  - (3) *approve the deletion of the Faculty Resolutions relating to the course*
- with effect from 1 January 2009, as set out in the report presented.*

**9.2.4 Proceedings of the Committee**

The Committee also noted the following reports:

- Report of the Academic Board meeting held 21 November 2007;
- Report of the Academic Board meeting held 12 December 2008;
- Report of the Admissions Sub-Committee held 17 October 2007
- Report of the Chair.



# The University of Sydney

**International Office**  
Services Building (G12)  
University of Sydney  
NSW 2006

**Christopher Riley**  
Deputy Director

**Telephone:** +61 2 9351 7594  
**Facsimile:** +61 2 9351 3112  
**Email:** c.riley@io.usyd.edu.au

**Subject: TOEFL iBT Recommendation**

## 1) Background

Educational Testing Services (ETS) the organisation that conducts the Test of English as a Foreign Language (TOEFL) has introduced an internet based test known as TOEFL iBT. The paper-based version of the TOEFL test will continue to be offered in some regions, however the Computer-based test has now been phased out.

Because of the University's 2 year recognition policy in relation to TOEFL, applicants for admission will continue to apply for admission with the old Computer based TOEFL results but these cases are now rare and will soon cease to be presented.

The University currently recognises the TOEFL iBT in its domestic and international promotional publications and in the Universities Admissions Centre (UAC) Guide, however the score requirements have not been formally ratified by the Academic Board and there are differences between these published policies.

## 2) Recommendation

It is recommended that the University adopt for the undergraduate programs, the Internet Based TOEFL scores as detailed in the attached table. These equivalencies have been derived on the basis of information provided by the Universities Admissions Centre (UAC), ETS, advice provided by Ms Janet Conroy the Director of the Centre for English Teaching, and the scores adopted by other similar Australian universities.

At Ms Conroy's suggestion, the proposed schedule recommends the introduction of minimum scores across all subtests, where currently the University only stipulates a minimum score for the Writing subtest.

**English Language Proficiency Requirements for Undergraduate Courses**

Faculty/Course	IELTS (Academic)		Paper-based TOEFL		Computer-based TOEFL (CBT)		<u>Internet-based TOEFL (IBT)</u>	
	Overall	Section minimum	Overall	Test of Written English	Overall	Essay	<b>Overall</b>	<b>Subtest minimums</b>
<b>Standard requirement</b>	6.5	6	577	4.5	233	4.5	<b>90</b>	<b>23 for Writing 22 for reading Speaking and Listening</b>
Architecture (all programs)	7	6	600	5	250	5	<b>101</b>	<b>25 for Writing 24 for Reading, Speaking and Listening</b>
Bachelor of Arts (Media and Communications)	7.5	7	627	5	263	5	<b>106</b>	<b>25 for Writing 24 for Reading, Speaking and Listening</b>
Bachelor of Education And Social Work	7.5	7	627	5	263	5	<b>106</b>	<b>25 for Writing 24 for Reading, Speaking and Listening</b>
Health Sciences	7	7	600	5	250	5	<b>101</b>	<b>25 for Writing 24 for Reading, speaking and listening</b>
Law (all programs)	7.5	7	627	5	263	5	<b>106</b>	<b>25 for Writing 24 for Reading, Speaking and Listening</b>

Combined Nursing	7	7	600	5	250	5	<b>101</b>	<b>25 for Writing</b> <b>24 for Reading, Speaking and Listening</b>
Veterinary Science	7	7	600	5	250	5	<b>101</b>	<b>25 for Writing</b> <b>24 for Reading, Speaking and Listening</b>

## Amendment to Resolutions of Senate

### Faculty of Health Sciences

The Resolutions of the Senate relating to the Bachelor of Health Sciences in the Faculty of Health Sciences (p 244, *Calendar 2007*) are amended, with effect from 1 January 2009, as follows:

### Bachelor of Health Sciences

#### 1. Requirements for the Degree of Bachelor of Health Sciences

1.1 To qualify for the award of the Bachelor of Health Sciences students must:

1.1.1 complete successfully units of study giving credit for a total of:

1.1.1.1 144 credit points for the pass degree; and

1.1.1.2 192 credit points for the honours degree; and

1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 2. Specialisations, streams or majors

2.1 The award course, Bachelor of Health Sciences will be awarded in the following majors:

2.1.1 Health Sciences

2.1.2 Students will also take a major in ~~second major as described in the Faculty Resolutions:~~

2.1.2.1 Hearing and Speech, or

2.1.2.2 Human Movement, or

2.1.3 a major from another Faculty of the University as approved by the Faculty of Health Sciences.

#### 3. Requirements for the Bachelor of Health Sciences honours degree

3.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## Amendment to Resolutions of Senate

### Faculty of Science

The Resolutions of the Senate relating to the degrees, diplomas and certificates in the Faculty of Science (pp 279-280, *Calendar 2007*) are amended, with effect from 1 January 2009, as follows:

### Degrees, diplomas and certificates in the Faculty of Science

1. The degrees in the Faculty of Science shall be:
  - 1.1 Bachelor of Science (BSc)
    - 1.1.1 which shall also incorporate the streams:
      - 1.1.1.1 Bachelor of Science (Molecular Biology & Genetics) (BSc(Molecular Biology & Genetics))
      - 1.1.1.2 Bachelor of Science (Environmental) (BSc(Environmental))
      - 1.1.1.3 Bachelor of Science (Bioinformatics) (BSc(Bioinformatics))
      - 1.1.1.4 Bachelor of Science (Advanced) (BSc(Advanced))
      - 1.1.1.5 Bachelor of Science (Advanced Mathematics) (BSc(Advanced Mathematics))
      - 1.1.1.6 Bachelor of Science (Nutrition) (BSc(Nutrition))
      - ~~1.1.1.7 Bachelor of Science (Marine Science) (BSc(Marine Science))~~
      - ~~1.1.1.8 Bachelor of Science (Molecular Biotechnology) (BSc(Molecular Biotechnology))~~
    - 1.2 Bachelor of Medical Science (BMedSc)
    - 1.3 Bachelor of Psychology (BPsych)
    - 1.4 Bachelor of Science and Technology (BST)

## Amendment to Resolutions of Senate

### Faculty of Science

The Resolutions of the Senate relating to the Bachelor of Science in the Faculty of Science (pp 280-281, *Calendar 2007*) are amended, with effect from 1 January 2009, as follows:

#### Bachelor of Science

Bachelor of Science

Bachelor of Science (Advanced)

Bachelor of Science (Advanced Mathematics)

Bachelor of Science (Bioinformatics)

Bachelor of Science (Environmental)

~~Bachelor of Science (Marine Science)~~

Bachelor of Science (Molecular Biology and Genetics)

~~Bachelor of Science (Molecular Biotechnology)~~

Bachelor of Science (Nutrition)

and the combined degree courses:

Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Laws

Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Arts

Bachelor of Arts/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]

Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Commerce

Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Engineering

Bachelor of Engineering/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]

Bachelor of Education (Secondary: Science)/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]

Bachelor of Education (Secondary: Mathematics)/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]

Bachelor of Education (Secondary: Science)/Bachelor of Science (Psychology)

Bachelor of Nursing/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]

Bachelor of Applied Science (Exercise and Sports Science)/Bachelor of Science (Nutrition)

#### 1. Requirements for the pass degree

1.1 To qualify for the award of the pass degree students must:

1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and

1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the honours degree

2.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

#### 3. Requirements for the combined degrees

3.1 To qualify for the award of the two degrees in a combined degree course students must complete the requirements published in these and the other relevant faculty resolutions relating to the course.

## Amendment to Faculty Resolutions

### Faculty of Science

The Faculty Resolutions relating to the Bachelor of Science in the Faculty of Science are amended, with effect from 1 January 2009, as follows:

### Undergraduate Resolutions

*This chapter contains the regulations governing undergraduate degrees throughout the University and the regulations governing undergraduate degrees offered by the Faculty of Science.*

1. The degrees in the Faculty of Science shall be:
  - 1.1 Bachelor of Science (BSc)
    - 1.1.1 which shall also incorporate the streams:
      - 1.1.1.1 Bachelor of Science (Molecular Biology & Genetics) (BSc(Molecular Biology & Genetics))
      - 1.1.1.2 Bachelor of Science (Environmental) (BSc(Environmental))
      - 1.1.1.3 Bachelor of Science (Bioinformatics) (BSc(Bioinformatics))
      - 1.1.1.4 Bachelor of Science (Advanced) (BSc(Advanced))
      - 1.1.1.5 Bachelor of Science (Advanced Mathematics) (BSc(Advanced Mathematics))
      - 1.1.1.6 Bachelor of Science (Nutrition) (BSc(Nutrition))
      - ~~1.1.1.7 Bachelor of Science (Marine Science) (BSc(Marine Science))~~
      - ~~1.1.1.8 Bachelor of Science (Molecular Biotechnology) (BSc(Molecular Biotechnology))~~
    - 1.2 Bachelor of Medical Science (BMedSc)
    - 1.3 Bachelor of Psychology (BPsych)
    - 1.4 Bachelor of Science and Technology (BST)

### Bachelor of Science

#### *3.4 Other streams of the Bachelor of Science*

3.4.1 In order to qualify for the award of the pass degree in the following streams, a student shall, except with the permission of the Dean, complete the requirements for the BSc degree in subsection 3.1 with the exception of 3.1.1.2 and complete the units of study set out in the respective Tables of undergraduate units of study:

~~3.4.1.1 Marine Science Table IC~~

3.4.1.1 Molecular Biology and Genetics Table ID

~~3.4.1.3 Molecular Biotechnology Table IE: or~~

3.4.1.2 in order to qualify for the award of honours degree in the Nutrition stream, a student shall, except with the permission of the Dean, complete the requirements for the BSc degree in subsections 3.1 and 4 and complete the units of study set out in Table IF.

## AGENDA ITEM 10

## Report of the Graduate Studies Committee

**10.2 Report of the Graduate Studies Committee meeting held on 13 February 2008**

The Committee met on 13 February 2008 when there were present: The Chair (Associate Professor P McCallum) presiding, Professors M Behnia, G Murray and J Thistlethwaite, Associate Professors B Buckley and J Shields, Drs S Cumming and L Hossain, and Mr J Clegg and Mr C Riley. Dr P Frow and Ms M Kemmis were in attendance.

**10.2.1 Proposals for new and amended postgraduate courses****10.2.1.1 Faculty of Economics and Business: Master of Marketing** *pages E3-E8*

The Faculty of Economics and Business is proposing to introduce a new coursework Masters, the Master of Marketing. The purpose of this proposal is to introduce a specialist postgraduate marketing degree, developing the knowledge and skills necessary for high performing, mid-level managers wishing to pursue a professional career in marketing. The course aims to equip students to achieve senior marketing roles, (e.g. Marketing Director), giving them an understanding, from a marketing perspective, of all functional business areas. This new course will provide a focused, high level, professional marketing degree, attractive especially to local students, distinct from the general qualification offered by either the Master of Commerce or Master of Business.

**Recommendation:**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Economics and Business to introduce the Master of Marketing,*
- (2) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal;*
  - (b) *approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business; and*
  - (c) *approve the introduction of Resolutions of Senate relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from 1 January 2009, as set out in the report presented.*

**10.2.1.2 Faculty of Medicine**

The Faculty of Medicine has submitted the following proposals to add online as a delivery mode for these courses in order to offer them fully online as well as face-to-face, so both local and international students can enrol as distance education students. This broadens accessibility of these courses for local students who are not able to travel to Sydney to study and for international students who prefer to study offshore or who are not able to study full-time and are therefore ineligible for a student visa. Improving access for both local and international students is in line with Faculty and University strategic plans.

- (1) **Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education**

**Recommendation:**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine to introduce a new delivery mode to the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education; and*

(2) *recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no amendments to the Resolutions of Senate relating to these courses  
with effect from 1 January 2008, as set out in the report presented.*

**(2) Master of Medicine (Clinical Epidemiology), Master of Science in Medicine (Clinical Epidemiology), Graduate Diploma in Medicine (Clinical Epidemiology), Graduate Diploma of Science in Medicine (Clinical Epidemiology) and Graduate Certificate in Medicine (Clinical Epidemiology)**

**Recommendation:**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine to introduce a new delivery mode to the Master of Medicine (Clinical Epidemiology), Master of Science in Medicine (Clinical Epidemiology), Graduate Diploma in Medicine (Clinical Epidemiology), Graduate Diploma of Science in Medicine (Clinical Epidemiology) and Graduate Certificate in Medicine (Clinical Epidemiology); and*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no amendments to the Resolutions of Senate relating to these courses  
with effect from 1 January 2008, as set out in the report presented.*

**(3) Master of Public Health and Graduate Diploma in Public Health**

**Recommendation:**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine to introduce a new delivery mode to the Master of Public Health and Graduate Diploma in Public Health; and*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no amendments to the Resolutions of Senate relating to these courses  
with effect from 1 January 2008, as set out in the report presented.*

**10.2.2 Proceedings of the Committee**

**(1) Report of the Chair**

In his report to the Committee the Chair advised that:

- a revised report on the Postgraduate Coursework Review would be circulated to faculties for comment; and
- the English Language Competency Working Party was finalising a report for submission to the Committee.

**(2) Other Items**

The Committee also noted:

- the White Paper on Awarding Degrees with Merits;
- a further update on changes to the Skilled Migration Program;
- two postgraduate coursework reviews from the Faculty of Dentistry (for the Graduate Diploma in Clinical Dentistry (Conscious Sedation and Pain Control) and the Graduate Diploma in Clinical Dentistry (Oral Implants)); and
- the report of the Academic Board's meeting of 12 December 2007.

## Amendments to the Resolutions of Senate

### Degrees, diplomas and certificates in the Faculty of Economics and Business

The Resolutions of the Senate relating to degrees, diplomas and certificates in the Faculty of Economics and Business (p 211, *Calendar 2007*) are amended, with effect from 1 January 2009, as follows:

1. The degrees in the Faculty of Economics and Business shall be:
  - 1.1 Bachelor of Economics (BEc)
  - 1.2 Bachelor of Commerce (BCom)
  - 1.3 Bachelor of Commerce (Liberal Studies) (BCom(Liberal Studies))
  - 1.4 Master of Business (MBus)
  - 1.5 Master of Business Information Systems (MBIS)
  - 1.6 Master of Commerce (MCom)
  - 1.7 Master of Economics (MEc)
  - 1.8 Master of Human Resource Management and Industrial Relations (MHRM&IR)
  - 1.9 Master of International Business (MIntBus)
  - 1.10 Master of International Business and Law (MIntBus&L)
  - 1.11 Master of International Security (MIntSec)
  - 1.12 Master of Logistics Management (MLM)
  - 1.13 Master of Marketing (MMktg)
  - 1.14 Master of Organisational Coaching (MOrgCoaching)
  - 1.15 Master of Philosophy in Economics (MPhil)
  - 1.16 Master of Professional Accounting (MPAcc)
  - 1.17 Master of Transport Management (MTM)
  - 1.18 Doctor of Philosophy (PhD)
2. The combined degrees in the Faculty of Economics and Business shall be:
  - 2.1 Bachelor of Commerce and Bachelor of Arts (BCom/BA)
  - 2.2 Bachelor of Commerce and Bachelor of Laws (BCom/LLB)
  - 2.3 Bachelor of Commerce and Bachelor of Science (BCom/BSc)
  - 2.4 Bachelor of Economics and Bachelor of Laws (BEc/LLB)
  - 2.5 Bachelor of Engineering and Bachelor of Commerce ( BE/BCom)
  - 2.6 Master of Commerce and Master of Facilities Management (MCom/MFM)
  - 2.7 Master of Commerce and Master of Logistics Management (MCom/MLogMan)
  - 2.8 Master of Commerce and Master of Professional Accounting (MCom/MPAcc)
  - 2.9 Master of Commerce and Master of Transport Management (MCom/MTM)
  - 2.10 Master of International Business and Master of Commerce (MIntBus/MCom)
  - 2.11 Master of International Business and Master of Logistics Management (MIntBus /MLogMan)
  - 2.12 Master of International Business and Master of Transport Management (MIntBus / MTM)
  - 2.13 Master of Transport Management and Master of Logistics Management (MTM/MLogMan)
  - 2.14 Master of Transport Management and Master of Urban and Regional Planning
3. The diplomas in the Faculty of Economics and Business shall be:
  - 3.1 Graduate Diploma in Business (GradDipBus)
  - 3.2 Graduate Diploma in Commerce (GradDipCom)
  - 3.3 Graduate Diploma in Economics (GradDipEc)
  - 3.4 Graduate Diploma in Human Resource Management and Industrial Relations (GDipHRM&IR)
  - 3.5 Graduate Diploma in International Business (GradDipIntBus)
  - 3.6 Graduate Diploma in International Security (GDipIntSec)
  - 3.7 Graduate Diploma in Marketing (GDipMktg)
  - 3.8 Graduate Diploma in Logistics Management (GradDipLM)
  - 3.9 Graduate Diploma in Organisational Coaching (GDipOrgCoaching)
  - 3.10 Graduate Diploma in Transport Management (GradDipTM)
4. The certificates in the Faculty of Economics and Business shall be:
  - 4.1 Graduate Certificate in Commerce (GradCertCom)

- 4.2 Graduate Certificate in Human Resource Management and Industrial Relations (GCertHRM&IR)
- 4.3 Graduate Certificate in Innovation and Enterprise (GCertInn&Ent)
- 4.4 Graduate Certificate in International Business (GradCertIB)
- 4.5 Graduate Certificate in International Security (GCertIntSec)
- 4.6 Graduate Certificate in Logistics Management (GradCertLM)
- 4.7 Graduate Certificate in Marketing (GradCertMktg)
- 4.8 Graduate Certificate in Transport Management (GradCertTM).

## Resolutions of the Senate

### **Master of Marketing**

The Resolutions of the Senate relating to the Master of Marketing and the Graduate Diploma in Marketing in the Faculty of Economics and Business are inserted, with effect from 1 January 2009, as follows:

### **Master of Marketing Graduate Diploma of Marketing**

These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000 (as amended)*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### **1. Requirements for the pass degree**

1.1 To qualify for the award of the pass degree a student must:

- 1.1.1 complete successfully units of study amounting to a total value of 60 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.

#### **2. Requirements for the graduate diploma**

2.1 To qualify for the award of the graduate diploma a student must:

- 2.1.1 complete successfully units of study amounting to a total value of 36 credit points; and
- 2.1.2 satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.

## Resolutions of the Faculty

### Master of Marketing

The Resolutions of the Faculty relating to the Master of Marketing and the Graduate Diploma in Marketing in the Faculty of Economics and Business are inserted, with effect from 1 January 2009, as follows:

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 (as amended), which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

[Section 1]

### Master of Marketing

#### 1. Admission

1.1 An applicant for admission to candidature for the pass degree must:

- 1.1.1 have completed a bachelor's degree, graduate diploma/certificate or equivalent at an institution approved by the Faculty and at a standard acceptable to the Faculty; and
- 1.1.2 have met the work experience requirements of the Faculty (approximately 6-8 years of business experience); and
- 1.1.3 if required, pass a selection interview confirming the candidate will benefit significantly from the degree.

#### 2. Units of study

2.1 The units of study which may be taken for the degree are set out under the tables of postgraduate units of study in the Faculty of Economics and Business Handbook, together with:

- 2.1.1 credit point value;
- 2.1.2 the units of study with which they are mutually exclusive;
- 2.1.3 the semesters in which they are offered;
- 2.1.4 co-requisites/prerequisites/assumed learning/assumed knowledge; and
- 2.1.5 any special conditions.
- 2.1.6. the units of study are set out in a recommended sequence and grouping. The recommended path for full-time candidates includes 48 credit points each semester and 6 credit points for each of Summer and Winter School. For part-time students, the recommended path is 12 credit points each semester and 6 credit points for Summer and Winter School in Year 2 of study.

#### 3. Requirements for the pass degree

3.1 To qualify for the award of the pass degree a student must successfully complete units of study amounting to a total of 60 credit points, comprising:

- 3.1.1 8 core units of study (48 credit points) as specified in the Faculty of Economics and Business Handbook; and
- 3.1.2 a research project (2 units totalling 12 credit points) as specified in the Faculty of Economics and Business Handbook.

3.2 Unless otherwise permitted by the Director, Master of Marketing, units of study must be undertaken in a prescribed sequence as specified in the Faculty of Economics and Business Handbook.

#### 4. Award of the degree

- 4.1 The Master of Marketing will be awarded in two grades, namely pass and merit.
- 4.2 Merit will be awarded to students who achieve an average of at least 75 per cent in the pass degree.
- 4.3 The Graduate Diploma in Marketing will be awarded to students who complete a minimum of 6 units of study (36 credit points), but do not meet the requirements for the award of the master's degree.

## [Section 2]

Note: These resolutions apply to all postgraduate award courses offered by the Faculty of Economics and Business.

### 1. **Details of units of study**

1.1 The units of study in the award courses as approved by the Faculty of Economics and Business are listed in the tables of postgraduate units of study in the Faculty of Economics and Business Handbook.

### 2. **Enrolment in more/less than minimum load**

2.1 A student must enrol in at least one unit of study per semester.

2.2 A student may not enrol in more than 24 credit points in any one semester. ~~unless granted permission to do so by the Faculty.~~

2.3 A student may not enrol in more than two units of study in summer school or one unit of study in winter school, unless granted permission to do so by the Faculty.

2.4 A student may not enrol in units of study additional to award course requirements.

2.5 A student wishing to undertake units of study additional to the award course requirements must enrol as a non-award student.

### 3. **Cross-institutional study**

3.1 The Faculty of Economics and Business may permit a student to complete a unit of study at another university or institution and have that unit of study credited to the student's award course.

3.2 Approval for cross-institutional study is at the discretion of and is conditional on a student satisfying Faculty of Economics and Business requirements.

3.3 Students should consult the Faculty of Economics and Business Student Information Office for more information on Faculty of Economics and Business requirements.

### 4. **Restrictions on enrolment**

4.1 A student who has successfully completed a unit of study towards the requirements of an award course may not re-enrol in that unit of study.

4.2 A student may not enrol in any unit of study which overlaps substantially in content with a unit of study already completed, or for which credit has been granted towards the award course requirements.

### 5. **Discontinuation of enrolment**

5.1 A student wishing to totally discontinue their enrolment in an award course must lodge an application to discontinue the award course with the Faculty of Economics and Business Student Information Office by the relevant census date.

### 6. **Suspension of candidature**

6.1 A student wishing to suspend their enrolment in an award course must lodge an application for a 'leave of absence' from the award course with the Faculty of Economics and Business Student Information Office by the relevant census date.

### 7. **Re-enrolment after an absence**

7.1 A student wishing to return to study after a 'leave of absence' should notify the Faculty of Economics and Business Student Information Office in writing three months prior to the commencement of the semester.

### 8. **Satisfactory progress pursuant to the University of Sydney (Coursework) Rule 2000**

8.1 A student may be deemed not to have made satisfactory progress in any semester if the student:

8.1.1 fails to complete at least half the credit points in which they are enrolled; or

8.1.2 fails a unit of study for the second time; or

8.1.3 is unable to complete the degree in the maximum time permitted; or

8.1.4 has an unsatisfactory attendance record.

8.2 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.

8.2.1 All students listed in an At Risk Report for the third time (or second time in the case of students in award programs of two years full time or less duration) may be asked to show good cause why they should not be excluded from their degree course.

8.3 Where the Faculty of Economics and Business permits the re-enrolment of a student whose progress was deemed unsatisfactory, the Faculty of Economics and Business may place restrictions on the number and type of units of study in which the student may re-enrol in that year and may also require the completion of particular units of study in a specified time. If a student does not comply with these conditions the student may again be asked to show good cause.

#### **9. Time limits**

9.1 A student must complete all the requirements for a master's degree within six calendar years.

9.2 A student must complete all the requirements for a graduate diploma within four calendar years.

9.3 A student must complete all the requirements for a graduate certificate within two calendar years.

#### **10. Assessment policy**

10.1 Examination and assessment are conducted in accordance with the policies and directions of the Academic Board.

10.2 The Faculty of Economics and Business does not award Pass Concessional (PCon) grades, nor does it recognise Pass Concessional grades awarded by other faculties.

10.3 The Faculty of Economics and Business does not hold supplementary examinations.

10.4 The Faculty of Economics and Business may allow a further assessment in a unit of study, in accordance with the Faculty of Economics and Business policy on special consideration. A student who is absent from a further assessment may be deemed to have failed that assessment.

#### **11. Embedded sequences**

11.1 A student may upgrade to a higher award course in an embedded sequence with credit for all relevant units of study completed within a lower award course in the sequence, irrespective of whether the lower award has been conferred and subject to meeting the entry requirements for the higher award course.

#### **12. Credit transfer policy in accordance with the University of Sydney (Coursework) Rule 2000 and Academic Board policy.**

12.1 At the discretion of the Faculty of Economics and Business, a student may be granted credit for up to four units study towards a 12-16 unit master's degree if the student has completed units of study of a substantially similar nature at the University of Sydney or another institution.

12.2 With the exception of embedded sequences, credit will not be granted towards ~~an eight (8) unit~~ master's degrees of less than 12 units, graduate diplomas or graduate certificates, however, the requirement to complete a unit of study may be waived if the Faculty of Economics and Business is satisfied that a student has undertaken equivalent study. In such cases, the student will be required to complete an alternative unit of study as prescribed by the Faculty.

#### **13. Award of honours**

13.1 The honours class is calculated as an average across all units undertaken towards the award. Honours degrees will be awarded according to the classes specified in the following table:

<b>Description</b>	<b>Mark Range (WAM)</b>
Honours Class I	80-100
Honours Class II (Division 1)	75-79
Honours Class II (Division 2)	70-74
Honours Class III	65-69
Honours not awarded (Pass)	Below 65

## AGENDA ITEM 11

## Report of the Learning and Teaching Committee

**11.2 Report of the Learning and Teaching Committee meeting held on 6 February 2008**

The Committee met on 6 February 2008 when there were present: The Chair (Associate Professor G Ryan) presiding, Professors D Armstrong and B Sutton, Associate Professors D Airey, S Barrie, C Collyer, M Freeman, P McCallum and P McGreevy, Drs C Asmar, D Collins, S Cumming, C Groenlund, B Rooney, A Rubino, C Taylor and F Waugh, Mr R Anderson, Ms K Barnsley, Ms J Gavan and Mr J Saurine. Drs R Ellis and D Field, Ms P Gemeinboeck, Ms L O'Reilly and Ms A Griffiths were in attendance.

**11.2.1 eLearning: Nature of teaching and learning***separate attachment*

In his capacity as Director of eLearning in the Office of the Deputy Provost (Learning and Teaching) and Pro-Vice-Chancellor, Dr Rob Ellis was invited to lead discussion on this focus topic. A handout was distributed and is included as a separate attachment.

Key points from the presentation included:

- distance education v on-campus learning – requiring different pedagogical approaches to the use of eLearning - Appendix 1 (*page 3 of attachment*), shows growth of university activity in on-campus eLearning
- These activities are enabling Faculties to achieve learning and teaching goals
- eLearning development has workload implications – e.g. students now come to classes with the expectation that there will be a website to accompany their course, online materials to accompany the in class teaching. However there is no formula to acknowledge the extra work that is required to provide these resources – how can this workload be acknowledged?
- Each faculty has an eLearning representative (*page 1 of attachment*).

Comments and queries raised during the ensuing discussion included:

- Workload is a key issue that is currently under discussion at the University level, including review and formulation of new policy.
- Particular mention made of resource implications for postgraduate students who are tutoring, as well as research-only academic staff who do voluntary teaching. With casual tutors already overworked, any increase in 'hidden work' impacts upon them significantly. Student tutors need to be remembered in discussions on workload.
- An incremental approach will be taken to any future eLearning systems migration, with trial of potential software for at least a year before considering University wide application, followed by a two year migration program to ensure the system is stable and robust.
- The level of finesse needed in technological production to motivate student engagement. The University has about 10, 000 units of study on books, with approximately 45% eLearning coverage. By International standards this is very high, but there is a way to go to make a mature system. The current forty five percent coverage could be expected to go to eighty percent but there needs to be workload acknowledgement and budgeting for online tutoring for this to occur. It was also noted that equitable access for students has been assumed.
- Importance of the conceptualisation of learning in eLearning. Table one (page 2 of handout) is not hierarchical. Training for integration of eLearning is crucial. What percentage of a teacher's time is spent in training? Best practice benchmark of around ten percent noted within the school education system.

- What evidence do we have that investment of time and energy in eLearning has helped the experience of learning. Resources should be placed where they can best make a difference.
- Plans to incorporate new technologies into teaching also needed to be backed up by appropriate levels of infrastructure. Faculties, such as Dentistry, that work in partnership with outside agencies face the added difficulty of having to work with systems and infrastructure (or absence of) not always compatible with the University's.

**Recommendation**

*That the Academic Board note the report on eLearning: Nature of teaching and learning.*

**11.2.2 Report from the Deputy Provost (Learning and Teaching) & Pro Vice-Chancellor**

It was reported that some faculties had yet to supply Learning and Teaching plans. In the absence of a Learning and Teaching Plan, faculties would not be receiving any TIES money. In some TIES applications the value to Learning and Teaching was not explicit and such applications were unsuccessful. A key issue to arise was what should be funded by faculties as core business and should reasonably be funded under the TIES scheme.

Members were also reminded that both the Vice-Chancellor Awards and Carrick Awards are again open for nominations.

**Recommendation**

*That the Academic Board note the report from the Deputy Provost (Learning and Teaching) and Pro Vice-Chancellor.*

**11.2.3 Proceedings of the Committee**

**(1) Other Reports**

The Committee also noted the following reports:

- Report of the Chair
- Report of the Academic Board meeting held on 11 December 2007.

## eLearning at the University of Sydney, 2008

### Key aspects

- focuses on the development of student understanding
- helps faculties to enable learning and teaching goals
- is part of a more holistic experience, which is predominately face-to-face

### Key systems (see appendix 1)

- Enterprise learning management systems (CE6, Blackboard 7, Medical LMS)

### 2008/9 Development Projects

- Strategic eLearning development support (see appendix 2 and your faculty rep for 2009)
- Streaming: predominately Lectopia. Project manager, Christiaan Potgieter; Manager, Rafik Razzouk
- ePortfolios: in discussion with faculties. Professor Ann Sefton involved. Project Manager is Robert Loader.

### Communication - Faculty eLearning representatives \*

No	Faculty	No	Faculty
1	Agi O'Hara <a href="mailto:a.ohara@edfac.usyd.edu.au">a.ohara@edfac.usyd.edu.au</a> Faculty of Education & Social Work	9	Andrew Spiers <a href="mailto:a.spiers@usyd.edu.au">a.spiers@usyd.edu.au</a> Sydney College of the Arts
2	Andrew Vande Moere <a href="mailto:andrew@arch.usyd.edu.au">andrew@arch.usyd.edu.au</a> Faculty of Architecture	10	Arlie Loughnan <a href="mailto:A.Loughnan@usyd.edu.au">A.Loughnan@usyd.edu.au</a> Faculty of Law
3	Catherine Groenlund <a href="mailto:cathieg@dentistry.usyd.edu.au">cathieg@dentistry.usyd.edu.au</a> Faculty of Dentistry	11	Kylie Williams <a href="mailto:kylie@pharm.usyd.edu.au">kylie@pharm.usyd.edu.au</a> Faculty of Pharmacy
4	Marie-Therese Barbaux <a href="mailto:m.barbaux@usyd.edu.au">m.barbaux@usyd.edu.au</a> META Centre	12	Mark Freeman <a href="mailto:m.freeman@econ.usyd.edu.au">m.freeman@econ.usyd.edu.au</a> Faculty Economics and Business
5	Michael Harris <a href="mailto:M.Harris@usyd.edu.au">M.Harris@usyd.edu.au</a> Faculty of Agriculture, Food and Natural Resources	13	Paul Sheehy <a href="mailto:p.sheehy@usyd.edu.au">p.sheehy@usyd.edu.au</a> Faculty of Veterinary Science
6	Sharon Tindall-Ford <a href="mailto:s.tindall-ford@usyd.edu.au">s.tindall-ford@usyd.edu.au</a> Sydney Conservatorium of Music	14	Tim Wilkinson <a href="mailto:T.Wilkinson@civil.usyd.edu.au">T.Wilkinson@civil.usyd.edu.au</a> School of Civil Engineering
7	Tom Hubble <a href="mailto:hubble@mail.usyd.edu.au">hubble@mail.usyd.edu.au</a> School of Geosciences	15	Sandra West <a href="mailto:s.west@usyd.edu.au">s.west@usyd.edu.au</a> Faculty of Nursing & Midwifery
8	Fran Everingham <a href="mailto:F.Everingham@usyd.edu.au">F.Everingham@usyd.edu.au</a> Health Sciences	16	Jo Lander <a href="mailto:jlander@health.usyd.edu.au">jlander@health.usyd.edu.au</a> Faculty of Medicine

\*If your faculty representative has changed recently, these people will know who it is.

**eLearning Coverage** (special project for 2008 with planning office)

<b>Category of Unit of Study Website</b>	<b>Description</b>
<b>A1 - informational</b>	The unit of study website provides information resources only (eg, unit of study outline, readings, links to other related websites)
<b>A2 - supplemental</b>	A1+ the unit of study website provides activities requiring active student participation but these are not part of the assessment framework for the unit of study.
<b>B1 – blended (assessment)</b>	A1+ The unit of study website provides activities requiring active student participation and these are assessment as part of the students' performance.
<b>B2 - blended (replacement)</b>	A1+ The unit of study website provides activities requiring active student participation and these have replaced some of the face-to-face class time of students.
<b>B3 – blended (replacement and assessment)</b>	A1 + The unit of study website provides activities requiring active student participation and these are assessed and have replaced some of the face-to-face class time of students
<b>C1 - fully flexible</b>	The unit of study website supports a unit of study which can be completed almost completely off campus (for example, the unit of study might require a residential weekend)

### Appendix 1 – Unit of Study Websites on Enterprise Learning Management Systems at the University

There are three enterprise learning management systems at the University of Sydney: the University LMS (CE6), the Blackboard LMS in the Faculty of Economics\*\* and Business, and the Medical LMS in the Faculty of Medicine and Dentistry\*. The Faculties of Medicine and Dentistry also use the University LMS.

<i>Units of Study websites on enterprise LMSs at University of Sydney</i>	2002	2003		2004		2005		2006		2007	
	Year totals	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
<b>Health Sciences Cluster</b>											
Dentistry	-	-	-	32*	32*	32*	32*	6 + 32*	3 + 32*	32*	32*
Health Sciences	70	70	49	117	112	210	242	318	308	277	214
Medicine	56	15	55	27 + 32*	76 + 32*	130 + 32*	158 + 32*	147 + 32*	164 + 32*	162 + 32*	86 + 32*
Nursing	46	29	19	37	26	38	39	44	31	39	122
Pharmacy	14	22	21	26	31	55	53	50	50	31	44
Sub-totals	<b>186</b>	<b>136</b>	<b>144</b>	<b>199 + 64*</b>	<b>245 + 64*</b>	<b>433 + 64*</b>	<b>482 + 64*</b>	<b>565 + 64*</b>	<b>556 + 64*</b>	<b>509</b>	<b>466 + 64*</b>
<b>Humanities and Social Sciences Cluster</b>											
Arts	58	46	39	73	51	82	79	104	99	153	280
Economics and Business	5	-	-	208 **	198 **	220**	208**	220**	206**	252**	218**
Education & Social Work	18	24	11	32	35	31	29	49	64	43	173
Law	12	70	80	83	90	119	126	112	107	61	88
College of the Arts	4	2	-	3	-	-	4***	6	3	1	10
Conservatorium of Music	1	1	1	-	-	-	3***	8	22	53	29
Sub-totals	<b>98</b>	<b>143</b>	<b>131</b>	<b>189 + 208**</b>	<b>176 + 198**</b>	<b>232 + 220**</b>	<b>241 + 208**</b>	<b>279 + 220**</b>	<b>295 + 206**</b>	<b>311 + 252**</b>	<b>580 + 218**</b>
<b>Science and Technology Cluster</b>											
Architecture	19	12	8	15	12	12	10	12	9	4	13
Agriculture	1	-	-	-	-	2	17	41	31	30	61
Science	163	145	130	151	242	232	244	305	280	195	339
Rural Management	95	67	65	62	65	100	100	-	-	-	-
Engineering	39	21	24	22	21	30	39	49	147	123	187
Veterinary Science	30	56	28	43	65	56	59	57	59	109	57
<b>Totals</b>	<b>347</b>	<b>301</b>	<b>255</b>	<b>281</b>	<b>409</b>	<b>432</b>	<b>369</b>	<b>464</b>	<b>526</b>	<b>461</b>	<b>657</b>
		580	530	669	870	1097	1092	1308	1377	1281	1703
	<b>631</b>	<b>1110</b>		<b>1539 WebCT</b>		<b>2189 WebCT</b>		<b>2685 WebCT</b>		<b>2984 WebCT</b>	
				<b>398 Blackboard**</b>		<b>428 Blackboard**</b>		<b>426 Blackboard**</b>		<b>470 Blackboard**</b>	
			<b>128 Medical LMS*</b>		<b>128 Medical LMS*</b>		<b>128 Med LMS*</b>		<b>128 Med LMS*</b>		

**Appendix 2a- Health Sciences Cluster Strategic projects 2008 summary**

<b>Project title</b>	<b>Faculty</b>	<b>Academic in charge</b>
The Caries Management System – what it is and how it works	Dentistry	Associate Professor Wendell Evans
Professional Practice & Fieldwork Information Centre	Health Sciences	Dr Catherine Dean
‘E-tivities’ for Interactivity in the Development of Generic Attributes for Faculty of Health Sciences (FHS) Courses	Health Sciences	Dr Steven Cumming
Video clips on WebCT to enhance learning of practical skills in Neurological Physiotherapy	Health Sciences	Dr Colleen Canning
Inter- and intra-block study support for indigenous students in courses in substance use.	Medicine	Dr Carolyn Day
Development of a pilot blended unit of study in Transplantation for the Master of Surgery (coursework) programme	Medicine	Dr Alexandra Sharland
Development of an interactive tutorial to assist post-graduate markers in learning how to provide written feedback	Medicine	Dr Meloni Muir
Using eLearning to support cross-curricular learning	Nursing & Midwifery	Associate Professor Sandra West
Clinical Log Books – developing an eLearning approach	Nursing & Midwifery	Associate Professor Sandra West
Development of clinical case studies for electronic formative feedback	Pharmacy	Dr Parisa Aslani

**Appendix 2b- Sciences and Technology Cluster Strategic projects 2008 summary**

Faculty/ discipline	Project name	Academics	Summary of request
Science - Psych	Formative assessment quizzes for advanced statistics in Psychology	Sabina Kleitzman & Margaret Charles	Formative quizzes in Statistics. Some content already available
Science - MMB	Demystifying assessment and monitoring learning in Microbiology	Dee Carter & Helen Agus	Quizzes for formative assessment. Students take same quiz four times Quiz has 1/4 of questions on assumed knowledge and 1/4 on each 1/3 of the class content. By doing whole quiz four times students see their won progress and are alerted to upcoming concepts.
Science - MMB	Online formative assessment with feedback in Molecular Biology	Vanessa Gysbers & Dale Hancock	Quizzes for formative assessment with feedback. Dale (for Vanessa) understands the time needed to write feedback - she already has the quizzes and will have grad students to write feedback. Quizzes are all multi-choice with three possible answers.
Science - HPS	Blended learning postgraduate units of study in History and Philosophy of Science	Hans Pols	Developing Mode C units of Study online for Grad Cert in HPS. Weekly learning modules to be built, with some multi-media included.
Science - HPS + VELIM	Ethics perspectives wheel in Bioethics	Paul Macneill	Developing a tool to assist Ethics students to see different perspectives. Also content in WebCT to align with the tool.

Science - MMB	Interactive tutorials for Molecular Biology and Genetics	Bruce Lyon	Developing strategies for integrating elearning with face-to-face teaching to enhance the provision of tutorials in molecular biology and genetics. Structured modules in WebCT for lab preparation in one Uos as a template.
Science - Environmental Science	Making online field trips hands-on: linking activity and assessment to learning resources in Environmental Science	Deiter Hochuli, Charlotte Taylor & Claire MacArthur	Responding to student evaluations of activities and resources in the 2007 unit by extending pre-field trip activities, and providing more guidance on resources for use after the field trip, eg for writing reports.
VETS	Preparation of veterinary undergraduate students for abattoir placement	Robert Dixon	We wish to expand existing features, and add new features to the abattoirs preparation modules already used by students
VETS	Large animal handling skills online modules for BVSc and AnVetBioSc students	Pietro Celi, Peter Windsor, John House, Trish Holyoake, Irene van Ekris, Keith Ellis	We would like to increase the usability of OLIVER for students of large animal handling skills by developing a web-page interface to the resources on the server. Project would involve some assistance with the structuring of the database, then creation of the html interface once the database has been populated
FAFNR	Authentic problem-based learning scenarios supported by learning objects In FAFNR	Daniel Tan	Creation of problem-based learning objects, either in WebCT or using our PBL tool. Department to decide on approach this semester
Engineering	Engineering/Architecture project	Tim Wilkinson	Nature of project depends on outcome of project presently being conducted.

**Appendix 2c- Humanities and Social Sciences Cluster Strategic projects 2008 summary**

Project	Faculty	Academic/s in charge	Summary
BDST6905 – Healing in Buddhism	Arts	Jay Johnston	Development of an online unit in WebCT from supplementary to blended mode.
Contemporary Rhetoricians – The ENGL1000 project (phase two)	Arts	Rebecca Johnke & Susan Thomas	Enhance WebCT unit with multimedia and activities.
Migration of sites from Blackboard to WebCT	Arts	Marie-Therese Barbaux	Assist with migration of Government and Political Science units of study from E& B to Arts
Legal Research Online	Law	Patrick O’Mara	Enhance the LAWS1013 & LAWS1019 sites in WebCT. i) Four new online tutorials ii) Adapt the content for general use & create a 3 <sup>rd</sup> site
Resource of Accounting Systems Case Studies for Student Reference in ACCT6014	E & B	Gary Oliver	Improve aspects of the course that were less successful using eLearning where possible – discussion, presentation & report writing - understanding of business functions - framework for posting and retrieving case study activity - repository of case-studies
Project Management, Work and Organisational Studies	E & B	Susan Ainsworth & Dimitria Groutsis	Design and create online unit of study in Blackboard. Unit will contain online case-studies requiring groupwork
Entrepreneurship and Innovation Audio-based Teaching and Learning	E & B	Richard Seymour	Review of content – assistance with sequencing and chunking.

Enhancement of Existing eLearning Site SCWK6920: Mental Health Practice Standards	Education & Social Work	Zita Weber & Barbara Fawcett	Improve the functionality of existing UoS in WebCT. Develop appropriate delivery & management strategy.
Enhancing Learning Opportunities in Field Education in Social Work	Education & Social Work	Jude Irwin & Ros Giles & Denise Lynch	Develop strategies to improve the communication and incorporate field educators into the existing WebCT site. Incorporate online learning portfolio. Develop appropriate delivery & management strategy.
2008 & 2009 Conservatorium of Music New Degree in Music Education Program – utilizing WebCT to enhance professional experience and education coursework	Conservatorium of Music	Sharon Tindall-Ford and Jennifer Rowley	1) Further develop the Professional Experience site in WebCT. Develop strategy for incorporating supervisors into the site. Improve the reflective journal activity. 2) Integrate Professional Experience with materials from Music Education
Guidelines for presentation slides within an academic context	Conservatorium of Music	Matthew Hindson	Create/source existing materials that will comprise a set of guidelines for the use of slides to accompany oral presentations by students
Development and assessment of enhanced audio files and related activities to be used in a blended unit of study	Conservatorium of Music	Matthew Hindson	Assist with educational design of enhanced audio presentations for students. Design assessment activities. Develop strategies for motivating students to use the audio presentations. Design evaluation and analyse and write up data.
Online MusTech Website stage II	Conservatorium of Music	Donna Hewitt	Write 'live vs studio recording' & 'microphone placement' sections of the 'Sound recording' module of the MusTech site.

## AGENDA ITEM 12

## Report of the Research and Research Training Committee

**12.2 Report of the Research and Research Training Committee meeting held on 6 February 2008**

The Committee met on 6 February 2008 when there were present: The Acting Chair (Professor B Sutton) presiding, Professors M Behnia, J Christodoulou, T Hambley, A Masri, K Refshauge, J Stubbs and N Weber, Associate Professors J Keene, J Kril and P McCallum, Drs J Bobis and D Cabrera, and Ms K Barnsley and Mr W Dawson. Ms M Kemmis was in attendance.

**12.2.1 Academic Board Resolutions relating to the Degree of Doctor of Philosophy**

The PhD Award Sub-Committee has recommended the following amendments to the *Academic Board Resolutions relating to the Degree of Doctor of Philosophy* (p 144, *Calendar 2007*) (additions indicated by underline, deletions indicated by strikethrough):

***Examiners free from bias and conflict of interest***

1.8 A head of department, in making a recommendation, shall take all reasonable steps to ensure that the examiners proposed are free from bias (either for or against the candidate or the supervisor) and conflict of interest.

**1.12 Report to PhD Award Sub-Committee**

The faculty ~~or college~~ shall, using the prescribed form, report the names and qualifications of the examiners appointed to the PhD Award Sub-Committee which may itself appoint, or may request the faculty or college board to recommend for appointment, one or more additional examiners. The faculty ~~or college board~~ shall indicate on the form if the examiners are currently active in research and/or have previous experience as an examiner and are free from bias and conflict of interest. The prescribed form should also indicate which, if any, of the examiners will be examining the thesis electronically or if the student will be submitting to an oral examination of the thesis. If an examiner does not fulfil the above criteria ~~When an unusual choice of internal examiner is made,~~ a short justification of why that examiner was chosen should be provided by the faculty concerned. The appointment of examiners for all PhD candidates shall be endorsed by the PhD Award Sub-Committee prior to the examination process commencing.

These amendments clarify what is required of faculties in appointing examiners, and strengthens the role of the PhD Award Sub-Committee in approving such appointments.

***Recommendation***

*That the Academic Board approve the amendments to the Academic Board Resolutions relating to the Degree of Doctor of Philosophy with immediate effect, as set out in the report presented.*

**12.2.2 Proceedings of the Committee****(1) Report of the Chair**

The Chair reported to the Committee on the following matters:

- the appointment of an additional examiner for a higher doctorate candidate in the Faculty of Medicine;
- the approval of requests from the Faculty of Medicine and the Faculty of Science to defer the public availability of theses;
- the approval of the award of a higher doctorate to a candidate in the Faculty of Medicine;

- the re-appointment of Associate Professor Jillian Kril as Chair of the PhD Award Sub-Committee; and
- the recommendation to the Academic Board that Professor Jill Trehwella be appointed as Chair of the Research and Research Training Committee.

**(2) Reports of the PhD Award Sub-Committee**

The Committee:

- approved the reappointment of members to the PhD Award Sub-Committee for 2008 and 2009;
- noted a report on the issue of confidentiality of examiners' reports;
- noted a report on the provision of final examination results to examiners; and
- noted a report on the recent PhD Administration Information Session.

**(3) Other Reports**

The Committee also noted:

- the draft Policy on Supporting Postgraduate Research Students (this matter will be considered further at the Committee's next meeting);
- a report on the Go8 Future Research Leaders Program; and
- the report of the Academic Board meeting of 21 November and 12 December 2007.