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## Academic Board Agenda

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### NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 8 October 2008** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

*Megan Kemmis*  
for  
Mr T Robinson  
**Acting Registrar**

1 October 2008

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### AGENDA

*Pages*

- ★ 1. **Apologies**  
Apologies have been received from: Professor A Coats and Associate Professor S Newberry.

- ★ 2. **Arrangement of agenda**  
2.1 **Starring of items**

- 2.2 **Adoption of unstarred items**

***Recommendation***

*The Academic Board resolve as recommended with respect to all unstarred items.*

3. **Minutes of previous meeting**  
3.1 **Meeting of 27 August 2008**

**Appendix A**  
A1-A18

***Recommendation***

*The Academic Board adopt the minutes of the previous meeting held on 27 August 2008 as a true record.*

4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)  
9.2.2.3 **Sydney Conservatorium of Music: Bachelor of Music, Bachelor of Music Studies, Bachelor of Music Studies/Bachelor of Arts, Bachelor of Music Studies/ Bachelor of Medicine/Bachelor of Surgery and Diploma of Music**

*Action:* The Sydney Conservatorium of Music to provide an assurance that all students in any one unit of study will be instructed and assessed to the same standard.

With regard to the above item, the Sydney Conservatorium of Music, through its Undergraduate Studies Committee, has responded as follows:

The Conservatorium is able to assure the Academic Board that all its students in any one Unit of Study are assessed fairly and equitably and with due regard to the professional expectations and outcomes of the Degree in which they are enrolled. With regard to the Performance examinations for students enrolled in Principal Study, a Bachelor of Music Education student will study repertoire and follow a pedagogical pattern more appropriate to a professional teaching outcome - but will be assessed according to the same criteria as a student enrolled in Bachelor of Music (Performance) whose specialisation will require the more intensive study of more advanced repertoire. This is a common practice in music institutions worldwide. Further, it is appropriate to point out that the individual components of a transcript are always read in the context of the degree to which they are attached. Finally, the Conservatorium already has an unusually high number of performance Principal Study Units (currently over 500, across 43 instrumental/vocal disciplines) owing to the necessity to account for individual instrument specialisation. It would be cumbersome, undesirable and unnecessary to add to these by a re-coding of Principal Study Units in each of its degrees.

**Recommendation**

*That the Academic Board note the response from the Sydney Conservatorium of Music regarding item 9.2.2.3 of the Academic Board meeting of 27 August 2008.*

★ 5. **Focus Topics**

5.1 **SydneyTalent**

(Presentation by the CEO, SydneyTalent)

**Recommendation**

*That the Academic Board note the presentation by the CEO, SydneyTalent regarding the formation of SydneyTalent.*

5.2 **Recruitment and Selection of Academic Staff**

(Presentation by the Director, SydneyPeople)

**Recommendation**

*That the Academic Board note the presentation by the Director, SydneyPeople on the recruitment and selection of academic staff at the University of Sydney.*

- ★ 6. **Report of the Chair** **Appendix B**
- 6.1 **Report on Senate Matters**
- 6.1.1 **Report of the Senate meeting held on 15 September 2008** B1
- Recommendation**  
*That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 15 September 2008.*
- 6.2 **Honours and Distinctions** B1-B2
- Recommendation**  
*That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*
- 6.3 **General Report**
- 6.3.1 **Assessment and Examination of Coursework** B3
- Recommendation**  
*That the Academic Board approve the amendment of the Academic Board Resolutions on Assessment and Examination of Coursework with immediate effect, as set out in the report presented.*
- 6.3.2 **Academic Board Forum** B3
- Recommendation**  
*That the Academic Board note the report on the Academic Board Forum to be held on 31 October 2008, as set out in the report presented.*
- ★ 7. **Report of the Vice-Chancellor and Principal** **Appendix C**
- 7.1 **Report on Senate Matters**
- 7.1.1 **Report of the Senate meeting held on 15 September 2008** C1-C2
- Recommendation**  
*That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 15 September 2008.*
- 7.2 **General report**
- 7.2.1 **Work Slate** C2-C6
- Recommendation**  
*That the Academic Board note the Vice-Chancellor's report on the development of the Work Slate, as set out in the report presented.*
- ★ 8. **Question time**  
Questions to the Vice-Chancellor and Chair of the Academic Board  
  
(Time limit 15 minutes)

- 9. Reports of the Faculties** **Appendix D**
- 9.1 Report of the Faculty of Economics and Business**
- 9.1.1 Amendment to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees** D3
- Recommendation**  
*That the Academic Board recommend that Senate approve the amendments to the Senate Resolutions relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees, as set out in the report presented.*
- 9.2 Report of the Faculty of Medicine**
- 9.2.1 Amendment to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees and Constitution of the Faculty of Medicine** D3-D5
- Recommendation**  
*That the Academic Board recommend that Senate approve the amendments to:*
- (1) *the Senate Resolutions relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees, and*
- (2) *the Senate Resolutions relating to the Constitution of the Faculty of Medicine*  
*as set out in the report presented.*
- 9.2.2 Semester and Vacation Dates 2009** D6
- Recommendation**  
*That the Academic Board approve the semester and vacation dates for the Faculty of Medicine for the year 2009, as set out in the report presented.*
- 9.3 Report of the Faculty of Nursing and Midwifery**
- 9.3.1 Amendment to the Constitution of the Faculty of Nursing and Midwifery** D7
- Recommendation**  
*That the Academic Board recommend that Senate approve the amendments to the Senate Resolutions relating to the Faculty of Nursing and Midwifery, as set out in the report presented.*
- 9.4 Report of the Sydney Conservatorium of Music**
- 9.4.1 Amendment to the Constitution of the Sydney Conservatorium of Music** D8
- Recommendation**  
*That the Academic Board recommend that Senate approve the amendments to the Senate Resolutions relating to the Sydney Conservatorium of Music, as set out in the report presented.*
- 9.4.2 Semester and Vacation Dates 2009** D9-D10
- Recommendation**  
*That the Academic Board approve the semester and vacation dates for the Sydney Conservatorium of Music for the year 2009, as set out in the report presented.*

**9.5 Report of the Faculty of Veterinary Science**

**9.5.1 Amendment to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees and Constitution of the Faculty of Veterinary Science**

D3, D11

**Recommendation**

*That the Academic Board recommend that Senate approve the amendments to the Senate Resolutions relating to the Faculty of Veterinary Science, as set out in the report presented.*

**10. Report of the Undergraduate Studies Committee**  
(Professor Scott Kable)

**Appendix E**

★ **10.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.*

**10.2 Report of the meeting held on 24 September 2008**

E1-E14

**10.2.1 Proposals for new and amended undergraduate courses**

**10.2.1.2 Faculty of Medicine: Bachelor of Medicine and Bachelor of Surgery**

E1, E4-E14

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine and recommend that Senate endorse the Academic Board's approval of the proposal from the Faculty of Medicine for amendments to the degree of the Bachelor of Medicine and the Bachelor of Surgery,*
- (2) *note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) *approve the faculty requirements relating to the award of the degree with honours with effect from 1 January 2009.*

**10.2.1.2 Faculty of Arts**

**(1) Bachelor of Arts: Celtic Studies Major** E1-E2, E15-E16

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce a Celtic Studies major in the Bachelor of Arts and associated combined degrees and recommend that Senate endorse the Academic Board's approval to amend these courses,*
- (2) *note the Resolutions of the Faculty of Arts relating to the above course, made pursuant to the University of Sydney*

- (Coursework) Rule 2000 (as amended);  
and
- (3) approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree,  
with effect from 1 January 2009, as set out in the report presented.

**(2) Bachelor of International and Global Studies:  
International Business Major** E2, E17-E19

**Recommendation**

*That the Academic Board:*

- (1) approve the proposal from the Faculty of Arts to introduce an International Business major in the Bachelor of International and Global Studies and associated combined degrees and recommend that Senate endorse the Academic Board's approval to amend these courses,
- (2) note the Resolutions of the Faculty of Arts relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended);  
and
- (3) approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree,  
with effect from 1 January 2009, as set out in the report presented.

**10.2.2 Reports from Faculties**

**10.2.2.1 Faculty of Arts: Undergraduate degrees** E2, E20-E24

**Recommendation**

*That the Academic Board note the new units of study to be offered by the Faculty of Arts from 2009.*

**10.2.3 Proceedings of the Committee**

E3

**Recommendation**

*That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 24 September 2008, as set out in the report presented.*

**11. Report of the Graduate Studies Committee**  
(Associate Professor Peter McCallum)

**Appendix F**

★ **11.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Graduate Studies Committee.*

**11.2 Report of the meeting held on 24 September 2008**

F1-F41

**11.2.1 Proposals for new and amended postgraduate courses**

**11.2.1.1 Faculty of Science: Graduate Diploma in Psychology** F1, F4-F5

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Science to amend the Graduate Diploma in Psychology;*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal; and*
- (3) *approve the faculty requirements relating to the courses;*

*with effect from 1 January 2009, as set out in the report presented.*

**11.2.1.2 Sydney Conservatorium of Music: Master of Music Studies (Conducting), Master of Music Studies (Opera), Master of Music Studies (Performance), Graduate Diploma in Music (Accompaniment), Graduate Diploma in Music (Opera) and Graduate Diploma in Music (Performance)**

F1-F2, F6-F23

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Sydney Conservatorium of Music to amend the Senate and Faculty Resolutions relating to the Master of Music Studies (Conducting), Master of Music Studies (Opera), Master of Music Studies (Performance), Graduate Diploma in Music (Accompaniment), Graduate Diploma in Music (Opera) and Graduate Diploma in Music (Performance);*
- (2) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal;*
  - (b) *approve the rescission of the existing Resolutions of Senate and the introduction of new Resolutions of Senate relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses;*

*with effect from 1 January 2009, as set out in the report presented.*

## 11.2.2 Reports from Faculties

**11.2.2.1 Faculty of Arts: English Language Requirements - Master of Art Curatorship, Master of Human Rights, Master of International Studies, Master of Political Economy, Master of Public Policy, Master of Translation Studies, Graduate Diploma in Art Curatorship, Graduate Diploma in Human Rights, Graduate Diploma in International Studies, Graduate Diploma in Political Economy, Graduate Diploma in Public Policy, Graduate Diploma in Translation Studies, Graduate Certificate in Art Curatorship, Graduate Certificate in Human Rights, Graduate Certificate in International Studies, Graduate Certificate in Political Economy and Graduate Certificate in Public Policy**

F2, F24-F31

### **Recommendation**

*That the Academic Board approve the amendment to Schedule 1 of the policy "Postgraduate English Language Requirements" with effect from 1 January 2009, as set out in the report presented.*

**11.2.2.2 Faculty of Law: Master of Administrative Law and Policy, Master of Business Law, Master of Environmental Law, Master of Environmental Science and Law, Master of International Business and Law, Master of International Law, Master of Jurisprudence, Master of Labour Law & Relations, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in Environmental Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence**

F2, F32-F39

### **Recommendation**

*That the Academic Board approve the amendments to the Faculty Resolutions relating to the Master of Administrative Law and Policy, Master of Business Law, Master of Environmental Law, Master of Environmental Science and Law, Master of International Business and Law, Master of International Law, Master of Jurisprudence, Master of Labour Law & Relations, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in Environmental Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence in the Faculty of Law, with effect from 1 January 2009, as set out in the report presented.*

**11.2.3 Faculty of Arts: Asia Pacific Master's of Human Rights and Democratisation**

F2-F3, F40-F41

### **Recommendation**

*That the Academic Board note the preliminary report on plans by the Faculty of Arts to develop the Asia Pacific Master's of Human Rights and Democratisation, as set out in the report presented.*

**11.2.4 The Capstone Experience in University of Sydney Master's Degrees** F3, F42

**Recommendation**

*That the Academic Board note the report on the capstone experience in University of Sydney Master's degrees, as set out in the report presented.*

**11.2.5 Proceedings of the Committee** F3

**Recommendation**

*That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 24 September 2008, as set out in the report presented.*

**12. Report of the Learning and Teaching Committee** **Appendix G**  
(Associate Professor Greg Ryan)

★ **12.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Learning and Teaching Committee.*

**12.2 Report of the meeting held on 16 September 2008** G1-G7

**12.2.1 Academic Board Policy on Consultation with Students** G1, G4-G7

**Recommendation**

*That the Learning and Teaching Committee recommend that the Academic Board approve the "Academic Board Policy on Consultation with Students" with immediate effect, as set out in the report presented.*

**12.2.2 Academic Board Review Reports: Faculty of Economics and Business** G1

**Recommendation**

*That the Academic Board note the report of the Academic Board Review of the Faculty of Economics and Business.*

**12.2.3 Report of the Deputy Provost (Learning and Teaching) and Pro-Vice-Chancellor** G1-G3

**Recommendation**

*That the Academic Board note the report of the Deputy Provost (Learning and Teaching) and Pro-Vice-Chancellor.*

**12.2.4 Proceedings of the Committee** G3

**Recommendation**

*That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 16 September 2008, as set out in the report presented.*

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- 13. Report of the Research and Research Training Committee** **Appendix H**  
(Professor Jill Trehwella)
- ★ **13.1 Oral report of the Chair**
- Recommendation**  
*That the Academic Board note the report of the Chair of the Research and Research Training Committee.*
- 13.2 Report of the meeting held on 16 September 2008** **H1**  
**13.2.1 Proceedings of the Committee** **H1**
- Recommendation**  
*That the Academic Board note the proceedings of the Research and Research Training Committee meeting held on 16 September 2008, as set out in the report presented.*
- 14. Report of the Academic Staffing Committee** **Appendix I**  
(Professor Belinda Bennett)
- ★ **14.1 Oral report of the Chair**
- Recommendation**  
*That the Academic Board note the report of the Chair of the Academic Staffing Committee.*
- 14.2 Report of the meeting held on 10 September 2008** **I1-I4**  
**14.2.1 Promotion of Research Only Academics** **I1, I3-I4**
- Recommendation**  
*That the Academic Board approve the amendments to the Promotions policy with effect from 1 January 2009, as set out in the report presented.*
- 14.2.2 Proceedings of the Committee** **I1-I2**
- Recommendation**  
*That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 10 September 2008, as set out in the report presented.*



# The University of Sydney

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## Academic Board Minutes

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### Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 27 August 2008 in the Professorial Board Room

There were present: the Chair (Professor B Sutton) presiding, the Vice-Chancellor and Principal (Dr M Spence), the Chairs of the Standing Committees (Professor B Bennett, Associate Professors P McCallum and G Ryan, Dr J Hanrahan), Professors C Armour, D Armstrong, A Brewer, E Cowley, M Crossley, D Day, S Garton, G Hancock, W Julian, D Nutbeam, C Rhodes, E Schwarz, G Triggs, K Trigwell, K Walker and J White, Associate Professors M Boughton, C Collyer, R Ewing, M Halliwell, T Masters, R Magnusson, M Thompson (for Professor G Llewellyn), A Twomey and M Walton, Drs T Anthony, D Auld, J Callen, S Cox, K Cramer, S Cumming, L Cutcher, M Fisher, R Gibson, N Gurr, B Jones, G Macdonald, P Marks, K Nelson, I Odeh, L Scanlon, T Schofield, J Slapeta and R Stanton, Mr P Ball, Ms M Fairskye, Ms A Freimund (for Ms S Tolerton), Mr S Greenland, Ms J Henderson, Ms P Kamvounias, Ms K Laing, Ms R Santos, Ms L-M Syron, Mr R Walpole and Mr N Ware.

Also present: Secretary of the Academic Board (Mr T Robinson, Acting Registrar).

Present as observers: Ms A Griffiths (Secretariat), Ms S Paynter (Provost's Office) and Mr W Chan (Faculty of Architecture, Design and Planning).

In attendance: Ms M Kemmis (Executive Officer to the Academic Board).

BS: Welcome to Dr Spence and Mr Robinson (Acting Registrar)

#### ★ 1. Apologies

The Board noted that apologies had been received from: Professors M Adams, A Aspromourgos, A Boyd, J-A Brien, A Coats, R Jeremy, S Kable, G Llewellyn (Associate Professor M Thompson attending in her stead), B Paltridge, B Robinson, J Trehwella and P Wolnizer, Associate Professors A Bashford, A Fekete, A Jamalipour, S Newberry and S Willcock, Drs V Barrs, F Collyer, M Edmond, C Grupen, D Higgins, S Ronaldson, M-A Schnabel and C Taylor, and Ms C Blomley, Mr J Conomos, Ms A Freeborn, Mr A McLeod, Ms C McNally, Ms J Mooney, Ms S Tolerton (Ms A Freimund attending in her stead), Mr D Trembath and Mr G Weary.

#### ★ 2. Arrangement of agenda

##### ★ 2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items. The following items were starred: 7.1 and 9.2.2.3.

## 2.2 Adoption of unstarred items

### Resolution 189/08

That the Academic Board resolve as recommended with respect to all unstarred items.

## 3. Minutes of previous meeting

### Resolution 190/08

That the Academic Board adopt the minutes of the previous meeting held on 2 July 2008, as a true record.

## 4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

There was no business arising from the minutes.

## ★ 5. Report of the Chair

### 5.1 Report on Senate matters

#### 5.1.1 Report of the Senate meeting held on 4 August 2008

Members noted that this item would be held over to the next meeting.

### 5.2 Honours and Distinctions

The Board noted and congratulated by acclamation the recipients of honours and distinctions, as set out in the agenda and supplementary agenda. He particularly highlighted the large number of Australian Learning and Teaching Council awards won by University staff.

### Resolution 191/08

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

*Action:* Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

### 5.3 General Report

#### 5.3.1 Identifying and Supporting Students at Risk

The Chair recommended to the Academic Board that it approve a slight, but important, modification to the Board's policy "Identifying and Supporting Students at Risk". He noted that there were likely to be further modifications to the policy later in the year following the review of the policy and its implementation by Professor Jocalyn Lawler. However he highlighted that there was a major inconsistency in nomenclature between the University's existing rules and policies and the "Students at Risk" policy, namely the use of the term "degree courses" rather than the more widely used, and more accurate, term "award courses".

Mr Greenland (Co-President of SUPRA) asked if the amendment would have the effect of extending the application of the policy to postgraduate research students. The Chair pointed out that the policy already states that it covers postgraduate research students, but added that this was a matter that required review.

Members approved the proposed amendments to the policy.

Associate Professor Masters noted that the policy had been in place since the beginning of 2007 and asked if it would be possible

to have a report on its effectiveness. The Chair advised that Professor Lawler's review would cover some of these issues, and that statistics on the number of students to whom the policy has been applied were being collated.

**Resolution 192/08**

That the Academic Board amend the Academic Board Resolutions regarding Student Appeals against Academic Decisions, as set out in the report presented.

*Action:* The Executive Officer to amend the Academic Board policy "Identifying and Supporting Students at Risk" on Policy OnLine.

**5.3.2 Applications for Early Submission of PhD Theses**

The Chair asked members to note that he had approved the early submission of two PhD theses.

**Resolution 193/08**

That the Academic Board note the report of the Chair of the Academic Board regarding his approval of applications for early submission of PhD theses, as set out in the report presented.

**5.3.3 NSW & ACT Committee of Chairs of Academic Boards & Senates**

The Chair advised members that the University had hosted the August meeting of the NSW & ACT Committee of Chairs of Academic Boards and Senates. He added that this Committee is a formal standing committee of the NSW Vice-Chancellors' Conference with delegated responsibility to oversee the Technical Scaling Committee for the Universities Admissions Index.

The Committee had spent some time comparing the roles of Boards and Chairs at their various universities. The Chair noted that the current round of AUQA reviews was focussing on how universities used their Boards to maintain standards. Another topic of discussion had been the distinction courses and UDBECs (university-developed, Board-endorsed courses) which were introduced some time ago, but have fallen into disfavour. In contrast, programs to attract the top secondary students were currently being offered in other states, e.g. the University of Melbourne allows high school students access to its first year units of study, with students able to count two such units towards their final secondary results.

The Committee also discussed the current interest in promoting cross-institutional schemes such as the co-operative language venture currently run by the Universities of Newcastle and New England and the Southern Cross University. There was also interest in comparing academic standards across institutions, particularly with regard to the current round of AUQA reviews and the Bradley review of higher education.

**Resolution 194/08**

That the Academic Board note the report of the Chair on the meeting of the NSW & ACT Committee of Chairs of Academic Boards and Senates, as set out in the report presented.

★ 6. **Report of the Vice-Chancellor and Principal**

6.1 **Report on Senate Matters**

6.1.1 **Report of the Senate meeting held on 4 August 2008**

Members noted that this item would be held over to the next meeting.

6.2 **General report**

The Vice-Chancellor advised members that he wished to speak with them regarding two main issues: the minor restructuring of the senior executive and related changes to the decision-making processes at the University, and the University's response to the Bradley Review on Higher Education (documents on both issues had previously been distributed to staff and students via the Vice-Chancellor's website).

With regard to the University's senior executive and its decision-making processes, he advised that the planned changes to the Senior Executive Group (SEG) were detailed in the paper on his website. The first major task for the revised group will be to develop a work slate for the next six to twelve months. He noted that the University was continually being presented with different issues and ideas to which it was expected to respond. There was currently a range of projects occurring at different levels and in different units, with some overlap, and he expressed the hope that the University as a group could agree on the projects to be worked on as priority items. He added that he hoped to present the proposed work slate to the Board in the next couple of months.

In terms of the relationship between this work slate and the Academic Board, he pointed out that the Board has ultimate responsibility for academic quality at the University and that the management of the University should bring to the Board those things that fall within the Board's jurisdiction. If a new policy is being proposed, the Board should be consulted early in the process, and the matter should then come back when more fully formulated for the Board's agreement or approval. He added that there would be times when management and the Board might not be in agreement, but robust debate on major issues was healthy.

The Vice-Chancellor pointed out that the Academic Board played a crucial role as the academic conscience of the University. Its size and representational structure also allowed it play a tribunal role, and to provide a voice for all the faculties, regardless of their individual sizes. He reiterated his invitation for all staff to comment on and contribute to decision-making at the University and added that he was looking forward to working with the Academic Board.

With regard to the Bradley Review of Higher Education, Dr Spence advised members the review was critical for a number of reasons. He stated that the position of Australian universities was both impressive and fragile, and that the work undertaken by the University was incredible, but relied heavily on the good will and passion of its staff, which was not a sustainable model. He advised that he and the Provost had met with Professor Bradley, and she had accepted this point. He added that he had also spoken in these terms with the Alumni Council, and had received a great deal of positive feedback, including three new bequests. The Vice-Chancellor concluded his talk by saying he wanted more participation from staff and students in decision-making at the University.

The Chair asked the Vice-Chancellor to outline his view of the University's major challenges. The Vice-Chancellor responded that, apart from the

challenges of the current funding model and without anticipating the discussions on the work slate, there were major issues related to international students, postgraduate research, and academic staff progression and career development. Many of the tasks to be considered for inclusion on the work slate would need to be broken into components, and the list as a whole would need to be prioritised. He added that his immediate challenge was to ensure the revised SEG operated effectively, and to get agreement on a prioritised list of tasks.

Associate Professor McCallum asked if the Vice-Chancellor could comment on the Provost's Academic Reform Program, to which the Vice-Chancellor replied that the program's recommendations was definitely on the list of items for inclusion on the work slate. He noted that there were a number of projects across the University that required alignment, either by amalgamation or restructuring, however the Academic Reform Program was important. He added that any academic contributing to a working group or project should expect that the results of that work will be given a fair hearing and feel that their contributions have been worthwhile.

Ms Santos asked the Vice-Chancellor to clarify how projects would be prioritised (i.e. what criteria would be used for this process) and to advise the timeline for finalising the work slate. He responded that the restructured SEG would meet tomorrow, and by its second meeting he intended to present a draft list for consideration. Members of SEG would come back with information on resources for these projects, and the list would then come to Academic Board for discussion and agreement. In terms of prioritising the items, the major criteria would be urgency and financial and academic impact. He added that the University needed to develop a capital projects prioritisation process which included academic priorities.

Associate Professor Collyer expressed support for developing a closer working relationship between senior executive and the Academic Board, noting that a number of key decisions had been made over the past few years without any consultation with the Board. As an example, he mentioned that a new model for the allocation of teaching resources was under discussion but noted that no advice had been presented to the Board. He stressed the need for the Academic Board to have input into management decisions which affected the teaching and research standards of the University.

The Vice-Chancellor pointed out that the Chair of the Academic Board will be on the revised membership of SEG, while he, the Deputy Vice-Chancellors and the deans were members of the Board, which should ensure a two-way flow of information. He added that he expected the Chair of the Academic Board to advise SEG on which issues should be referred to the Board. With regard to the resourcing of the University's core functions he acknowledged that the University's economic model required some work and expressed the hope that a model could be developed which would be understandable to all academic staff. He added that the complexities of the current model were an unfortunate effect of the current funding model and the rapid growth of the University.

Professor Hancock noted the creation of the position of Deputy Vice-Chancellor (Education) and asked the Vice-Chancellor to outline his vision for this position, how the role would interact with the Board and when an appointment was likely to be made. The Vice-Chancellor advised that the creation of this new role was linked to his understanding of the Provost's

role. He described the Provost as having general responsibility for the faculties, with a related range of administrative and academic responsibilities, adding that he and the Provost intended to work closely together in discharging each of their responsibilities. The new position would provide a senior executive member with responsibility for the University's teaching and learning activities, particularly for ensuring the quality of these activities, together with student management and welfare. The Academic Board would ultimately be responsible for quality assurance at the University, so this new position would work closely with the Board and its Chair. He stressed that teaching and research were both vital activities for the University, but teaching needed to have a stronger place within the University's management team. In terms of timing, he advised that the position was currently being advertised with the goal of having an appointment by April 2009 at the latest.

The Deputy Vice-Chancellor (Research), Professor Crossley, referred back to Associate Professor Collyer's statement. He noted that a meeting had been held to discuss both the new teaching formula and the research grant allocation. He added that one of the deans had objected to the new teaching formula and that, to the best of his knowledge, the new formula had been put on hold as a result. He noted that some deans were better than others at communicating the results of such meetings across their faculties and highlighted the need to address communication within the University. The Vice-Chancellor added that some of the current gaps in communication should be addressed by the new structure of SEG and by improving communication lines between senior executive and the Academic Board. He reiterated that some of the problems currently encountered by the University were a product of its rapid growth over the past twenty years.

The Chair thanked the Vice-Chancellor for his presentation, noting that the Academic Board would welcome the opportunity to participate more widely in the life of the University.

#### **Resolution 195/08**

That the Academic Board note the general report of the Vice-Chancellor and Principal.

#### ★ 7. **Question time**

Associate Professor Peter McCallum noted that in recent meetings the Board had noted the contributions of several long-standing retiring members of the Board and he asked to add to that list, the contribution of the outgoing Dean of Graduate Studies, Professor Masud Behnia. During his six years as Dean of Graduate Studies, Masud made a vital contribution to two of the Board's the most important responsibilities, postgraduate coursework and postgraduate research and many people around the University benefited from his work and advice. One of the first tasks Masud set himself was educating the University community about the Research Training Scheme. In particular he explained one of the great mysteries of the scheme, the separation pool, as a large water tank with a gaping hole in the back called non-completions from which it was seemingly impossible to obtain water. Masud ensured that Sydney was the first university to offer a program under the Commercialisation Training Scheme (despite late information from the government), established a university-wide postgraduate induction program, promoted close analysis and discussion of results from the SCEQ and SREQ, and chaired the Postgraduate Awards Sub-Committee for six years. In that latter role, he refined and improved the University's scholarship allocation process greatly, and had the unenviable but important task of moving the University from three college-based merit lists to a single list: a task that required persistent negotiation.

The two important things about Masud's tenure as Dean of Graduate Studies were that he left it in much better condition than he found it, and he initiated reforms that had tangible benefits for students. He also relished the acronym of his position title, Dean of Graduate Studies – DOGS – with grim glee. Professor McCallum asked the Board to join him in thanking Masud for his outstanding contribution, wishing him well in his new role in the Faculty of Engineering and Information Technologies, and noting that while this was DOGS' work, it was marvellous in our eyes.

Mr Greenland (Co-President of SUPRA) raised the issue of off-shore courses, noting that the Academic Board had just approved the Bachelor of Nursing (Post-Registration) to be offered in the United Arab Emirates. As the graduates of this, and similar courses, will be members of the University's alumni, he stated that faculties should ensure that equivalent resources are available to students in such courses. He asked whether such budget allocations were being made and if there was any oversight to ensure equivalent resources were made available.

Professor Nutbeam advised that he would be happy to take the question on notice. Professor White (Dean of the Faculty of Nursing and Midwifery) added that she could provide a brief response, using the Faculty's teaching in Singapore as an example. The Board's policy on "Identifying and Supporting Students at Risk" is applied to students in Singapore and the Faculty would be running information sessions for them. The Faculty had also held discussions with the SRC on how to provide students in the UAE with access to their services in an appropriate manner.

#### **Resolution 196/08**

That the Academic Board note the questions and responses provided.

#### **7.1 Sydney Conservatorium of Music: Response to Questions without Notice**

Associate Professor McCallum noted that the Conservatorium had provided a detailed response to the questions raised by the SRC, but pointed out one issue related to item 9.2.2.3. He noted that there was an internal inconsistency in the hours of tuition, with page 4 giving 14 hours tuition for the Bachelor of Music, and page 9 giving 12 hours. Professor Walker advised that the section on page 9 referred to the course's original structure with twelve individual lessons, which had since been increased to 14 lessons (as outlined on page 4). Ms Laing thanked Professor Walker and the Conservatorium for the response, as did the Chair.

#### **Resolution 197/08**

That the Academic Board note the response from the Sydney Conservatorium of Music to questions without notice from the Students Representative Council, as set out in the report presented.

### **8. Reports of Faculties and Boards**

#### **8.1 Report of the Faculty of Dentistry**

##### **8.1.1 Amendment to Constitution of the Faculty of Dentistry**

#### **Resolution 198/08**

That the Academic Board recommend that Senate approve the amendments to the Constitution of the Faculty of Dentistry, as set out in the report presented.

*Action:* The Chair to recommend that Senate approve the amendments to the Resolutions of Senate relating to the Constitution of the Faculty of Dentistry.

The Dean and Faculty Manager of the Faculty of Dentistry to note the Academic Board's approval of the amendments to the Resolutions of Senate relating to the Faculty of Dentistry.

File No. (2001/6516)

## 9. Report of the Undergraduate Studies Committee

(Dr Jane Hanrahan)

### ★ 9.1 Oral report of the Chair

The Deputy Chair of the Undergraduate Studies Committee, Dr Jane Hanrahan, advised members that this report mainly contained proposals for minor changes to existing courses. She further advised that the Committee had agreed to establish two working parties: one to re-activate the recent discussion paper on awarding pass with merit, and the other to consider the recommendations from the Academic Reform working parties related to undergraduate degrees.

#### **Resolution 199/08**

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

### 9.2 Report of the meeting held on 13 August 2008

#### 9.2.1 Proposals for new and amended postgraduate courses

##### 9.2.1.1 Faculty of Nursing and Midwifery: Bachelor of Nursing (Post-registration)

#### **Resolution 200/08**

That the Academic Board:

- (1) approve the proposal of the Faculty of Nursing and Midwifery to offer the Bachelor of Nursing (Post-registration) offshore as part of a wider project for the United Arab Emirates Armed Forces' School of Medical Services Corps; and
- (2) recommend that Senate endorse the Academic Board's approval of the proposal to offer this course in the United Arab Emirates

with effect from 1 January 2009, as set out in the report presented.

*Action:* The Chair to recommend that Senate endorse the Academic Board's approval of the Faculty of Nursing and Midwifery's proposal to offer the Bachelor of Nursing (Post-registration) in the United Arab Emirates.

The Dean and Faculty Manager of the Faculty of Nursing and Midwifery to note the Academic Board's approval of the introduction of the proposal to offer the Bachelor of Nursing (Post-registration) in the United Arab Emirates.

File No. (003/0033/00001)

## 9.2.2 Reports from Faculties

### 9.2.2.1 Faculty of Engineering and Information Technologies: Bachelor of Engineering and Bachelor of Engineering combined degrees

#### Resolution 201/08

That the Academic Board note the report from the Faculty of Engineering and Information Technologies regarding amendments to units of study in the Bachelor of Engineering and associated combined degrees.

### 9.2.2.2 Faculty of Health Sciences: Bachelor of Applied Science and the Bachelor of Health Sciences

#### Resolution 202/08

That the Academic Board note the report from the Faculty of Health Sciences on amendments to units of study in the Bachelor of Applied Science and the Bachelor of Health Sciences.

### ★ 9.2.2.3 Sydney Conservatorium of Music: Bachelor of Music, Bachelor of Music Studies, Bachelor of Music Studies/Bachelor of Arts, Bachelor of Music Studies/Bachelor of Medicine/Bachelor of Surgery and Diploma of Music

Associate Professor McCallum asked the Academic Board whether it was the assumption of members that all students enrolled in the same unit of study would be taught and assessed in the same manner. If this was the case, he queried whether the model presented in this report would provide such an outcome. He pointed out that there was a wide range of ability levels between students studying to become music teachers and those studying to become performers, and that it would be unfair to assess both groups on the same scale.

The Chair responded that it was the assumption of the Academic Board that all students in the same unit of study share a common set of teaching and assessment. He noted that it was common for advanced students to attend the same lectures as other students in the same subject, but that the advanced students would undertake different tutorials and assessments and would be enrolled under a different unit of study code.

Professor Walker offered to take this question back to the Conservatorium for a more detailed response, but asked why the query had not been made while the units were under review. She pointed out that students at the Conservatorium studied a range of instruments and entered their courses with different levels of skill. The amendments to the units of study were designed to give students greater access to overseas study opportunities, and to provide a flexible curriculum that related to the individual graduate attributes and employment prospects for each student.

The Chair asked that the Conservatorium provide an assurance that all students in any one unit of study will be instructed and assessed equivalently. Associate Professor Masters suggested this be rephrased as “assessed to the same standard”. The Chair agreed to this rewording.

Members voted in favour of noting the report with two votes against from Associate Professor McCallum and Ms Kate Laing (SRC).

**Resolution 203/08**

That the Academic Board note the report from the Sydney Conservatorium of Music on amendments to units of study in the Bachelor of Music, Bachelor of Music Studies, Bachelor of Music Studies/Bachelor of Arts, Bachelor of Music Studies/ Bachelor of Medicine/Bachelor of Surgery and Diploma of Music.

*Action:* The Sydney Conservatorium of Music to provide an assurance that all students in any one unit of study will be instructed and assessed to the same standard.

File No. (2000/4196, 2000/4197, 2000/4198)

**9.2.3 Proceedings of the Committee**

**Resolution 204/08**

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 13 August 2008, as set out in the report presented.

**10. Report of the Graduate Studies Committee**  
(Associate Professor Peter McCallum)

★ **10.1 Oral report of the Chair**

Associate Professor McCallum advised members that he had been unable to attend this meeting but would be happy to take questions on notice regarding any matter in the report.

**10.2 Report of the meeting held on 13 August 2008**

**10.2.1 Proposals for new and amended postgraduate courses**

**10.2.1.1 Faculty of Architecture, Design and Planning**

**(1) Master of Architecture**

**Resolution 205/08**

That the Academic Board:

- (1) approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architecture,
- (2) recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no associated amendments to Resolutions of Senate, and
- (3) approve the faculty requirements relating to the honours degree;

with effect from 1 January 2009, as set out in the report presented.

*Action:* The Chair to recommend that Senate endorse the Academic Board's approval of the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architecture, noting that there are no associated amendments to Resolutions of Senate.

The Dean and Faculty Manager of the Faculty of Architecture, Design and Planning to note the Academic Board's approval of the proposal to amend the Master of Architecture and submit resolutions via CMS.

File No. (2007/2407)

## **(2) Master of Urban and Regional Planning**

### **Resolution 206/08**

That the Academic Board:

- (1) approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Urban and Regional Planning,
- (2) recommend that Senate:
  - (a) endorse the Academic Board's approval of the proposal; and
  - (b) approve the amendment of the Resolutions of Senate relating to the courses; and
- (3) approve the faculty requirements relating to streams in the degree;

with effect from 1 January 2009, as set out in the report presented.

*Action:* The Chair to recommend that Senate approve the amendment of the Resolutions of Senate relating to the Master of Urban and Regional Planning in the Faculty of Architecture, Design and Planning.

The Dean and Faculty Manager of the Faculty of Architecture, Design and Planning to note the Academic Board's approval of the amendment to the Master of Urban and Regional Planning, and submit resolutions via CMS.

File No. (2000/3082)

## **10.2.1.2 Faculty of Economics and Business: Graduate Diploma in Transport Management and Graduate Certificate in Transport Management**

### **Resolution 207/08**

That the Academic Board:

- (1) approve the proposal from the Faculty of Economics and Business to amend the Graduate

- Diploma in Transport Management and Graduate Certificate in Transport Management
- (2) recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no associated amendments to Resolutions of Senate, and
  - (3) approve the faculty requirements relating to the courses;
- with effect from 1 January 2009, as set out in the report presented.

*Action:* The Chair to recommend that Senate endorse the Academic Board's approval of the proposal from the Faculty of Economics and Business to amend the Graduate Diploma in Transport Management and Graduate Certificate in Transport Management.

The Dean and Faculty Manager of the Faculty of Economics and Business to note the Academic Board's approval of the amendments to the Graduate Diploma in Transport Management and Graduate Certificate in Transport Management and submit resolutions via CMS.

File No. (TBA)

### **10.2.1.3 Faculty of Engineering and Information Technologies: Master of Project Management, Graduate Diploma in Project Management and Graduate Certificate in Project Management**

#### **Resolution 208/08**

That the Academic Board:

- (1) approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Project Management, Graduate Diploma in Project Management and Graduate Certificate in Project Management
- (2) recommend that Senate:
  - (a) endorse the Academic Board's approval of the proposal; and
  - (b) approve the amendment of the Resolutions of Senate relating to the courses; and
- (3) approve the faculty requirements relating to the courses;

with effect from 1 January 2009, as set out in the report presented.

*Action:* The Chair to recommend that Senate approve the amendment of the Resolutions of Senate relating to the Master of Project Management, Graduate Diploma in Project Management and Graduate Certificate in Project Management in the Faculty of Engineering and Information Technologies.

The Dean and Faculty Manager of the Faculty of Engineering and Information Technologies to note the Academic Board's approval of the amendments to the Master of Project Management, Graduate Diploma in

Project Management and Graduate Certificate in Project Management and submit resolutions via CMS.

File No. (003/0018/00006, 003/0018/00007,  
003/0018/00008)

#### **10.2.1.4 Faculty of Health Sciences: Master of Exercise and Sport Science**

##### **Resolution 209/08**

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences to amend the Master of Exercise and Sport Science,
- (2) recommend that Senate endorse the Academic Board's approval of the proposal, noting that there are no associated amendments to Resolutions of Senate, and
- (3) approve the faculty requirements relating to the course;

with effect from 1 January 2009, as set out in the report presented.

*Action:* The Chair to recommend that Senate endorse the Academic Board's approval of the proposal from the Faculty of Health Sciences to amend the Master of Exercise and Sport Science.

The Dean and Faculty Manager of the Faculty of Health Sciences to note the Academic Board's approval of the amendments to the Master of Exercise and Sport Science and submit resolutions via CMS.

File No. (2005/4772)

#### **10.2.2 Reports from Faculties**

##### **10.2.2.1 Faculty of Arts: English Language Requirements - Master of Health Communication, Master of Letters in US Studies, Master of Media Practice, Master of Publishing, Master of Strategic Public Relations, Master of US Studies, Graduate Diploma in Health Communication, Graduate Diploma in Media Practice, Graduate Diploma in Publishing, Graduate Diploma in Strategic Public Relations, Graduate Diploma in US Studies, Graduate Certificate in Health Communication, Graduate Certificate in Media Practice, Graduate Certificate in Publishing, Graduate Certificate in Strategic Public Relations and Graduate Certificate in US Studies**

##### **Resolution 210/08**

That the Academic Board approve the amendment to Schedule 1 of the policy "Postgraduate English Language Requirements" with effect from 1 January 2009, as set out in the report presented.

*Action:* The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the proposal to

amend the English language requirements for various postgraduate courses.

The Executive Officer to amend the policy “Postgraduate English Language Requirements” on Policy OnLine.

File No. (P24)

**10.2.2.2 Faculty of Engineering and Information Technologies: Units of Study - Master of Engineering, Master of Information Technology, Master of Information Technology Management and Master of Professional Engineering**

**Resolution 211/08**

That the Academic Board note the report from the Faculty of Engineering and Information Technologies regarding amendments to the units of study in the Master of Engineering, Master of Information Technology, Master of Information Technology Management and Master of Professional Engineering, as set out in the report presented.

**10.2.2.3 Faculty of Health Sciences: Master of Health Science, Graduate Diploma in Health Science and Graduate Certificate in Health Science**

**Resolution 212/08**

That the Academic Board note the report from the Faculty of Health Sciences regarding amendments to the units of study in the Master of Health Science, Graduate Diploma in Health Science and Graduate Certificate in Health Science, as set out in the report presented.

**10.2.2.4 Faculty of Law: Master of Business Law, Master of International Law, Master of International Business and Law, Master of Jurisprudence, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence**

**Resolution 213/08**

That the Academic Board:

- (1) approve the proposal from the Faculty of Law to amend the units of study in the Master of Business Law, Master of International Law, Master of International Business and Law, Master of Jurisprudence, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence; and
- (2) approve the faculty requirements relating to the courses;

with effect from 1 January 2009, as set out in the report presented.

*Action:* The Dean and Faculty Manager of the Faculty of Law to note the Academic Board's approval of the proposal to amend the units of study in the Master of Business Law, Master of International Law, Master of International Business and Law, Master of Jurisprudence, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence and submit resolutions via CMS.

File No. (003/0019/00008, 003/0019/00013,  
003/0019/00014, 003/0019/00015, 2001/5887,  
2002/1058, 2002/1059, 2002/1062, 2003/4455)

#### **10.2.2.5 Faculty of Medicine: Graduate Diploma in Medicine (Refractive Surgery)**

##### **Resolution 214/08**

That the Academic Board:

- (1) approve the proposal from the Faculty of Medicine to amend the Faculty Resolutions for the Graduate Diploma in Medicine, and
- (2) approve the faculty requirements relating to the course;

with effect from 1 January 2009, as set out in the report presented.

*Action:* The Dean and Faculty Manager of the Faculty of Medicine to note the Academic Board's approval of the proposal to amend the Faculty Resolutions for the Graduate Diploma in Medicine, and submit resolutions via CMS.

File No. (2005/1293)

#### **10.2.3 Proceedings of the Committee**

##### **Resolution 215/08**

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 13 August 2008, as set out in the report presented.

### **11. Report of the Learning and Teaching Committee** (Associate Professor Greg Ryan)

#### **★ 11.1 Oral report of the Chair**

Associate Professor Ryan advised members that he had nothing further to add to the report of the Committee but would be happy to take questions from members.

## **11.2 Report of the meeting held on 6 August 2008**

### **11.2.1 Focus Topic: Research-Enhanced Learning and Teaching**

#### **Resolution 216/08**

That the Academic Board note the report from the Learning and Teaching Committee on Research-Enhanced Learning and Teaching.

### **11.2.2 Report of the Deputy Provost and Pro Vice-Chancellor (Learning and Teaching)**

#### **Resolution 217/08**

That the Academic Board note and congratulate the recipients of the Australian Learning and Teaching Council Citations for Outstanding Contributions to Student Learning 2008.

### **11.2.3 Proceedings of the Committee**

#### **Resolution 218/08**

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 6 August 2008, as set out in the report presented.

## **12. Report of the Research and Research Training Committee (Associate Professor Peter McCallum)**

### **★ 12.1 Oral report on behalf of the Chair**

Associate Professor McCallum advised members that he had been unable to attend this meeting but would be happy to take questions on notice. The Chair advised members that the Committee had established a PhD Review Working Party to consider the recommendations from the Academic Reform report, and to consider how the student experience of the PhD could be enhanced. He thanked Professor Crossley for having provided some statistical data (from the Australian Bureau of Statistics) which indicated that roughly 56% of research output at universities was provided by research students (compared to 28% from staff).

Associate Professor Collyer advised the Academic Board that the Faculty of Medicine was offering APA scholarships with faculty-funded top ups, which was having an impact on offers made by the Faculty of Science. Professor Crossley advised that he had discussed this issue with the Dean of Graduate Studies, and was aware that inter-faculty competition for students could have negative effects. He pointed out that the Faculty of Medicine was not the only faculty to offer APA scholarships with extra funds, and that Medicine was using this system to attract students from other medical faculties and institutions. He also pointed out that Senator Kim Carr had undertaken to double the number of APAs available to institutions, and that the Federal Government was considering a recommendation to increase the stipend associated with APAs, with both changes (if implemented) likely to diminish the need to offer scholarships with top-ups.

Associate Professor Masters pointed out that topping up of scholarships was routine across the University. He cautioned against any changes that would limit student choice or the University's ability to develop the best and brightest PhD students. The Chair suggested that this matter could be further discussed by the Research and Research Training Committee.

Professor Hancock noted the discussion of the new Intellectual Property Rule by the Committee, noting that it had also been referred to the Provost's Academic Strategy Group. He asked who was co-ordinating the consultation on the Rule and who would have carriage of the Rule. Professor Crossley advised that there had been wide-ranging consultation on the rule with the Provost's group, SUPRA, the Research and Research Training Committee and the Senate Student Associations Liaison Committee, and that the Rule would require approval from Senate. The Vice-Chancellor added that the final version of the new Rule would need to incorporate any findings from the University of Western Australia's appeal against the Federal Court decision to dismiss the University's claim to inventions developed by an employee.

#### **Resolution 219/08**

That the Academic Board note the report given on behalf of the Chair of the Research and Research Training Committee.

### **12.2 Report of the meeting held on 6 August 2008**

#### **12.2.1 Proceedings of the Committee**

##### **Resolution 220/08**

That the Academic Board note the proceedings of the Research and Research Training Committee meeting held on 6 August 2008, as set out in the report presented.

### **13. Report of the Academic Staffing Committee**

(Professor Bruce Sutton)

#### **★ 13.1 Oral report of the Chair**

Professor Bennett advised members that the Committee was continuing to look at academic career pathways and had considered issues relating to research only academics at its most recent meeting. The Chair noted that she had been appointed to the Equal Employment Opportunity Working Party, which had been established by the Director of SydneyPeople. Professor Bennett advised that any major recommendations from this group would be referred to the Academic Staffing Committee.

Professor Nutbeam queried the recommendation for item 13.2.1. Professor Bennett advised that the Committee was recommending that research only academics be allowed to use the terms "Associate Professor" and "Professor" and that, if applying for promotion during the last year of their research funding, any promotion would be contingent on the staff member receiving further research funding. Professor Nutbeam asked if there was a specific amendment to the Promotions policy being proposed. It was noted that such wording should be developed and it was agreed that this would be brought back to the next meeting of the Board.

Professor Rhodes asked whether the Committee had discussed issues related to research only staff moving between the research only and research and teaching streams, and the impact of such movements on promotions applications. Professor Bennett advised that this had been discussed by the Committee but would require further consideration.

#### **Resolution 221/08**

That the Academic Board note the report of the Acting Chair of the Academic Staffing Committee.

**13.2 Report of the meeting held on 30 July 2008**

**13.2.1 Promotion of Research Only Academics**

**Resolution 222/08**

That the Academic Board:

- (1) support the amendment of the Promotions policy, and recommend the amendments to the Provost and Deputy Vice-Chancellor; and
- (2) support the amendments to nomenclature, and recommend their adoption to SydneyPeople as set out in the report presented.

*Action:* The Academic Staffing Committee to provide the Academic Board with a revised version of the Promotions policy for the Board's next meeting.

**13.2.2 Proceedings of the Committee**

**Resolution 223/08**

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 30 July 2008, as set out in the report presented.

The meeting closed at 3:29 p.m.

Signed as a correct record

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*Chair*

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Date

**AGENDA ITEM 6  
Report of the Chair**

**6.1 Report on Senate Matters**

**6.1.1 Report of the Senate meeting held on 15 September 2008**

Senate, at its meeting on 15 September 2008, on the report of the Academic Board meeting held on 27 August 2008:

- (1) approved the amendment of the Resolutions of Senate relating to the Constitution of the Faculty of Dentistry, as set out in the report presented.
- (2) endorsed the Academic Board's approval of the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Urban and Regional Planning; and approved the amendment of the Resolutions of Senate relating to the course, with effect from 1 January 2009, as set out in the report presented.
- (3) endorsed the Academic Board's approval of the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Project Management, Graduate Diploma in Project Management and Graduate Certificate in Project Management; and approved the amendment of the Resolutions of Senate relating to the courses, with effect from 1 January 2009, as set out in the report presented.
- (4) endorsed the Academic Board's approval of the proposal from the Faculty of Nursing and Midwifery to offer the Bachelor of Nursing (Post-registration) in the United Arab Emirates, noting that there were no related amendments to Resolutions of Senate.
- (5) noted reports on:
  - (a) Minor course amendments
  - (b) Other matters

***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 15 September 2008.*

**6.2 Honours and Distinctions**

I am pleased to report the following honours and distinctions and recommend the Academic Board extend its congratulations to the recipients:

**Professor Jo-anne Brien, Faculty of Pharmacy**

Awarded the 2008 GlaxoSmithKline Medal of Merit by the Society of Hospital Pharmacists of Australia.

**Professor Christopher Dickman, Faculty of Science**

Awarded the prestigious Whitley Medal by the Royal Zoological Society of NSW for his book "A fragile balance: the extraordinary story of Australian marsupials".

**Professor Hugh Durrant-Whyte, Faculty of Engineering and Information Technologies**

Awarded the Professional Engineer of the Year at the Engineering Excellence Awards.

**Professor Ben Eggleton, Faculty of Science**

Awarded the inaugural NSW Scientist of the Year (Physics and Astronomy).

**Dr Neal Peres de Costa, Sydney Conservatorium of Music**

Winner (with Mr Richard Tognetti and Mr Daniel Yeadon) of the 2008 Aria Award for Best Classical Album.

**Mr Malcolm Binks, Chair, US Studies Centre**

Awarded an honorary Order of Australia for his role in the trade talks and service to Australian-US relations.

**Ms Susan Graham, Faculty of Engineering and Information Technologies**

Awarded the Student of the Year at the Engineering Excellence Awards.

**Mr Andrew McLeod, Faculty of Law**

Appointed to the Australian Learning and Teaching Council Award Standing Committee.

**Mr Daniel Rifkin, Mr Daniel Galanos, Ms Lisa Kouladjian, Ms Eva Ling, Ms Anjana Rao and Ms Jane Xie, Faculty of Pharmacy**

Winners of the 2008 Pharmacy Guild of Australia National Student Business Plan Competition.

**Mr Chris Vonwiller, Board member, Warren Centre**

Awarded the Entrepreneur of the Year at the Engineering Excellence Awards.

**Mr Nathaniel Ware, Faculty of Economics and Business**

Awarded the title of Goldman Sachs Global Leader following his attendance at the 2008 Goldman Sachs Global Leaders program.

**2008 Australian Learning and Teaching Council Grants Scheme**

**Associate Professor Joseph Davis, Faculty of Engineering and Information Technologies**

*Curriculum renewal in postgraduate information technology education: a response to growing service sector dominance.* The University of Sydney is the lead institution working collaboratively with the universities of Queensland, Melbourne and New South Wales.

**Dr Sue McAllister, Faculty of Health Sciences**

*Establishing infrastructure and collaborative processes for cross-institutional benchmarking of student clinical performance in speech pathology.* The University of Sydney is the lead institution working collaboratively with James Cook University, La Trobe University and the Universities of Newcastle and Queensland.

**Dr Patricia McCabe, Faculty of Health Sciences**

*Communicating effectively with Indigenous people: a resource for health science students to learn culturally safe interviewing practices.* The University of Sydney is the lead institution working collaboratively with James Cook University

***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*

### **6.3 General Report**

#### **6.3.1 Assessment and Examination of Coursework**

The Academic Board has identified an issue with the current policy on special consideration (Section 5 of "Assessment and Examination of Coursework"). Clause 5.4.1.7 currently states that special consideration will not be given if:

"5.4.1.7 the supporting documentation post-dates the period for which special consideration was sought;"

The Academic Board has only recently become aware that this contradicts the guidelines provided by the NSW Medical Board to medical practitioners in this state. The NSW Medical Board policy on Medical Certificates states that a certificate may be issued "subsequent to a patient taking sick leave", and where the illness or injury as reported by the patient is "deemed to be true by the doctor".

The Board is asked to approve the deletion of clause 5.4.1.7 from the policy. Faculties have been asked to revise their current special consideration policies and processes in line with this deletion, and to advise all staff dealing with this policy of this amendment.

#### ***Recommendation***

*That the Academic Board approve the amendment of the Academic Board Resolutions on Assessment and Examination of Coursework with immediate effect, as set out in the report presented.*

#### **6.3.2 Academic Board Forum**

The Chair will provide an oral report on the planned Academic Board Forum to be held on Friday, 31 October 2008.

#### ***Recommendation***

*That the Academic Board note the report on the Academic Board Forum to be held on 31 October 2008, as set out in the report presented.*

**AGENDA ITEM 7**

**Report of the Vice-Chancellor and Principal**

**7.1 Report on Senate Matters**

**7.1.1 Report on the Senate meeting held on 15 September 2008**

Senate, at its meeting held on 15 September 2008:

- (1) appointed the following selection committee for the Deanship in Veterinary Science:

***Ex-officio***

Vice-Chancellor and Principal, Dr Michael Spence

Chair of the Academic Board (or nominee), Professor Bruce Sutton

Provost and Deputy Vice-Chancellor, Professor Don Nutbeam

**Members appointed by Senate:**

Three members (plus reserve) nominated by the Faculty:

- Professor Paul Canfield
- Professor Rosanne Taylor
- Professor Christopher Moran

Reserve members:

- Professor Michael Ward (Reserve)
- Associate Professor Julia Beatty (Reserve)

External member:

- Professor John Edwards, Dean and Head of School, Faculty of Veterinary and Biomedical Sciences, Murdoch University

- (2) referred to the Vice-Chancellor the need to raise with the Chairs of the Audit and Risk Management Committee and the Finance and Infrastructure Committee his proposal that the Audit and Risk Management Committee be refocussed as the OH&S and Risk Management Committee, with a view to a recommendation coming to the next meeting of Senate.

- (3) noted the Vice-Chancellor's report on the following:

- (a) Professor Ben Eggleton's success in the Physics and Astronomy Category of the inaugural NSW Scientist of the Year Awards.
- (b) the 2 week Christmas closure of the University.
- (c) the release of the Report of the Review of the National Innovation System, which included the recommendation that research in universities be fully funded, with a briefing note to come to the November Senate.
- (d) the allocation of the \$35M from the Federal Government's Building Better Universities Renewal Fund to pre-existing University priorities, with the tabling of a Schedule of Works and advice that an additional \$17M would be contributed by the University to ensure the best outcome.
- (e) meetings of the Senior Executive Group (SEG), Vice-Chancellor's Office meeting (VCOM) and Vice-Chancellor and Senior Officers Group (VSOG).
- (f) discussions concerning the Vice-Chancellor's proposed Work Slate, with a recommended Work Slate to be brought to Senate for comment at its November meeting.

- (g) the Brand project, with a final report including formal recommendations to be brought to Senate's December meeting.
  - (h) the report on Naming of Internal Assets in the Faculty of Law Building, with advice that the policy document "Naming of Buildings and Other Significant Physical Assets" was under review and that a paper on the naming of chairs and posts was being developed, for inclusion in the gifts policy.
  - (i) the international report.
  - (j) the community report.
- (3) noted the following:
- (k) the Chief Operating Officer's advice that the Triple Bottom Line report, which described the extent of the University's Greenhouse Gas emissions and strategies proposed for their reduction, would come to the November Senate meeting.
  - (l) advice from the Deputy Chancellor that Mr Patrick Dodson was the 2008 Sydney Peace Prize recipient. Mr Dodson would give the City of Sydney Peace Prize Lecture on 5 November in the Sydney Opera House, and on 6 November would receive the 2008 Sydney Peace Prize in the Great Hall of the University of Sydney.
  - (m) advice from Mr A Spencer that University of Sydney Pharmacy student Zhao Zong Yuan, who had been named chess Grandmaster at the Gibraltar Tournament, had now won his first three tournaments as Grandmaster, the first person in history to do so.

**Recommendation**

*That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 15 September 2008.*

**7.2 General report**

**7.2.1 Work Slate**

C3-C6

At the Academic Board's last meeting, the Vice-Chancellor advised members that he was developing a Work Slate of major projects across the University. He advised that this document was being developed in consultation with the members of the Senior Executive Group, including the Chair of the Academic Board, and that further advice on this matter would be referred to the Board.

The draft Work Slate is attached for the information of members.

**Recommendation**

*That the Academic Board note the Vice-Chancellor's report on the development of the Work Slate, as set out in the report presented.*

Project	Scope	Leadership
<b>EDUCATION</b>		
Review of PhD	A review of existing PhD programmes and the development of a core concept of a PhD	Academic Board
Working Party on PhD Strategy	To consider the feasibility of, and, if feasible, develop a strategy for achieving the University's stated goal of increasing the number of PhD students	Provost
Review of Research Masters	A review and of existing research Masters provision with recommendations for reform to Academic Board	Academic Board
Review of Coursework Masters	A review of existing coursework Masters provision with recommendations for reform to Academic Board	Academic Board
Working Party on Undergraduate Liberal Arts and Sciences Programmes	To develop a new programme in the liberal arts and sciences	Provost
Task Force on Second Language Acquisition	To propose a strategy for the teaching of second languages in both contexts in which instruction in the language is required as part of an existing student's course of study and those in which it is not.	Provost
Task Force on Overseas Student Programmes	To review take-up of our existing overseas programmes and to consider a strategy for increasing participation	DVC (I)
Working Party on Assessment	To develop a new University-wide policy on assessment methods and processes, probably taking the form of guidelines to be adopted in each faculty according to local needs.	Academic Board
Review of Indigenous Student Support Services	A review of existing provision	Provost
Review of Provision for International Students	To review the provision that the University makes for the support of overseas students, to benchmark it against other institutions both here and overseas and to propose a strategy for future provision.	VC
Survey of Scholarship Provision	An update on the existing survey of University, Faculty and College scholarships and the development of a scholarship strategy	Provost
Review of the Sydney Student Experience	A three part survey of: (i) Existing levels of co-curricula activity, (ii) Student demand for co-curricula activity, (iii) Provision at other commuter universities	VC
Task Force on the Record of Student Experience	To determine whether, and if so how, the University might respond to employer requests for verified statements of a student's extra-curricular participation	Provost

Project	Scope	Leadership
<b>RESEARCH</b>		
Development and Implementation of RIM System	Development of appropriate knowledge management systems for understanding and facilitating access to the research of the University	ADVC (R)
Task Force on a University Electronic Repository and Open Access	To consider the development of the University Electronic Repository and an Open Access policy	ADVC (R)
Review of Thematic Research Strengths	To identify areas of research strength for communication and to encourage cross-disciplinary links	ADVC (R)
Review of Area Studies	To identify a University model for taking forward area studies in the University	VC
Development of a VC's Showcase Programme	To develop a showcase in one or more areas of thematic research with the purpose of (i) bringing together researchers in the University around a particular theme, and (ii) drawing the attention of the international academic community of the strength of the University in a particular thematic area	VC
Review of Research in the Performing and Creative Arts	Identify modes of recognition within and outside the University of research in the performing and Creative Arts	ADVC (R)

Project	Scope	Leadership
<b>ADMINISTRATION</b>		
Development and Implementation of a New Student Administration System	To streamline student administration processes, developing new ICT support	ADVC (E)
Development and Implementation of the Economic Model	Development of the Economic Model by (i) developing a governance model for its ongoing maintenance and development, (ii) conducting a process of University-wide staff education about the model, (iii) developing an understanding of how resources are distributed within faculties once the model has delivered an allocation to a faculty as a whole.	COO
Development and Implementation of a Capital Projects Prioritisation Process	To develop a process for aligning the current capital projects prioritisation process with the academic strategy of the University	COO
Campus 2020 Consultation	Scoping and consultation	COO
Working Party on Campus Facilities for Staff and Students	To review existing common room/dining facilities for staff and students and to propose a strategy for ameliorating them with the USU	COO (+VC)
Project on Student Housing	To increase available affordable student housing by an agreed target	COO
Review of Policies Management	To audit existing policies and to develop a process for their presentation, communication to staff and students and ongoing maintenance	OGC
Review of Complaint, Grievance and Misconduct Proceedings	To develop a scoping paper for issues around the reform of these process and to begin a programme of work around those regarded as priority	CEO UC
Review of OH&S Management	A review of oversight for OH&S	OGC
Review of Delegations	To develop a scoping paper for issues around the revision of delegations and to begin a programme of work around those regarded as priority	CEO UC
Review of Legal Risk Compliance	A review of legal risk	OGC
Review of Controlled Entities	A survey of existing controlled entities and the development of principles to guide the abolition of some and the establishing of any new ones	OGC

Project	Scope	Leadership
<b>HUMAN RESOURCES</b>		
Task Force on Academic Staff Development and Career Progression	To develop a process for academic staff performance review and development and to consider the existing career structure for academic staff	Provost
Review of General Staff Remuneration Strategy	Project conducted with a grant from the Commonwealth originally focused upon AWA's	Director (Sydney People)
Completion of HRIS and further automation of recruitment processes		Director (Sydney People)
Project to Improve Support for Deans and Heads of School	To review and develop both training and documentation support for Deans and Heads of School	Director (Sydney People) + Provost
Project on Seasonal Appointments for Overseas Academics	To produce a guide for faculties wishing to appoint an academic to serve part of the year in Sydney and part of the year at an overseas institution.	Provost

Project	Scope	Leadership
<b>INTERNATIONAL AND EXTERNAL RELATIONS</b>		
Brand Project	Completion and implementation of the brand project.	DVC (ER)
Task Force on Reciprocation and Donor Recognition	A review of existing reciprocation and recognition strategies to build upon new gift policy.	DVC (ER)
Feasibility Study for a Major Campaign	Review of development capacity across the University for understanding the feasibility/desirability of a major University campaign	DVC (ER)
Review of Foundations	Review of existing Foundations and compliance with the Foundations policies and guidelines.	DVC (ER)
Development of a Strategy for Overseas Offices	Review of current arrangements for overseas representation and proposal of a strategy to support alumni, development and outreach activities overseas	DVC (ER) + DVC (I)
Expansion of the Sydney Ideas Programme	Development of the Sydney Ideas programme through (i) more extensive marketing, (ii) the development of a leading alumni engagement event, (iii) the development of an accompanying journal	DVC (ER)

**AGENDA ITEM 9  
Reports of Faculties**

**9.1 Report of the Faculty of Economics and Business**

**9.1.1 Amendment to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees**

D3

The Faculty of Economics and Business amended its constitution in May 2007, following the transfer of the Graduate School of Government in to the Faculty. These changes have led to some consequent amendments to the Senate Resolutions relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees.

***Recommendation***

*That the Academic Board recommend that Senate approve the amendments to the Senate Resolutions relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees, as set out in the report presented.*

**9.2 Report of the Faculty of Medicine**

**9.2.1 Amendment to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees and Constitution of the Faculty of Medicine**

D3-D5

The Dean's Advisory Committee, acting on behalf of the Faculty of Medicine, at its meeting on 25 September 2008 resolved to recommend to the Academic Board that it recommend to the Senate that the Senate Resolutions relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees be amended to make provision for student membership of the Faculty of Medicine by a postgraduate coursework candidate. A consequent amendment to the Faculty's Constitution was also endorsed.

***Recommendation***

*That the Academic Board recommend that Senate approve the amendments to:*

- (1) the Senate Resolutions relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees, and*
- (2) the Senate Resolutions relating to the Constitution of the Faculty of Medicine*

*as set out in the report presented.*

**9.2.2 Semester and Vacation Dates 2009**

D6

The Dean's Advisory Committee, acting on behalf of the Faculty of Medicine, at its meeting on 25 September 2008 recommended that the semester and vacation dates for 2009 be varied as per the attached table. All variations are to allow for fulfilment of professional experience requirements.

***Recommendation***

*That the Academic Board approve the semester and vacation dates for the Faculty of Medicine for the year 2009, as set out in the report presented.*

**9.3 Report of the Faculty of Nursing and Midwifery**

**9.3.1 Amendment to the Constitution of the Faculty of Nursing and Midwifery**

D7

At its meeting of 24 September 2008, the Faculty of Nursing and Midwifery approved amendments to the Faculty's Constitution as set out in the report attached.

**Recommendation**

*That the Academic Board recommend that Senate approve the amendments to the Senate Resolutions relating to the Faculty of Nursing and Midwifery, as set out in the report presented.*

**9.4 Report of the Sydney Conservatorium of Music**

**9.4.1 Amendment to the Constitution of the Sydney Conservatorium of Music**

D8

At its meeting of 18 September 2008, the Sydney Conservatorium of Music approved amendments to its Constitution as set out in the report attached.

**Recommendation**

*That the Academic Board recommend that Senate approve the amendments to the Senate Resolutions relating to the Sydney Conservatorium of Music, as set out in the report presented.*

**9.4.2 Semester and Vacation Dates 2009**

D9-D10

At its meeting of 18 September 2008, the Sydney Conservatorium of Music recommended that the semester and vacation dates for 2009 be varied as per the attached table. All variations are to allow for fulfilment of professional experience requirements.

**Recommendation**

*That the Academic Board approve the semester and vacation dates for the Sydney Conservatorium of Music for the year 2009, as set out in the report presented.*

**9.5 Report of the Faculty of Veterinary Science**

**9.5.1 Amendment to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees and Constitution of the Faculty of Veterinary Science**

D3, D11

At its meeting of 28 March 2008, the Faculty of Veterinary Science approved amendments to the Faculty's Constitution and to the Senate Resolutions relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees as set out in the report attached.

**Recommendation**

*That the Academic Board recommend that Senate approve the amendments to the Senate Resolutions relating to the Faculty of Veterinary Science, as set out in the report presented.*

## Resolutions of Senate

### Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees

The Resolutions of the Senate relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees are amended, with immediate effect as follows (additions indicated by underlined, deletions indicated by strikethrough):

### FACULTIES, COLLEGES, COLLEGE BOARDS, BOARDS OF STUDIES, DEPARTMENTS, SCHOOLS AND COMMITTEES

#### Graduate schools

15. A graduate school shall consist of such persons or classes of persons as are either prescribed in the by-laws or by resolution of the Senate.

~~16. In respect of courses provided for the curriculum leading to any degree or diploma under its control the Graduate School of Business shall have the same powers and functions as a faculty.~~

#### Student membership of each faculty, college board and board of studies

1.5 There shall be six student members of the **Faculty of Economics and Business**, namely—

~~1.5.1 the President of the Sydney University Economics Society or another office bearer of the Society nominated by the President, being a person who is enrolled as a candidate for a degree in the Faculty;~~

1.5.2 1.5.1 three undergraduate students enrolled as candidates for an undergraduate degree in the Faculty; and

~~1.5.3 1.5.2 one two~~ postgraduate students enrolled as a candidates for a postgraduate coursework degree in the Faculty; and

1.5.4 1.5.3 one postgraduate student enrolled as a candidate for a postgraduate research degree in the Faculty.”

1.10 There shall be six student members of the **Faculty of Medicine**, namely:

1.10.1 the Senior Graduate President of the University of Sydney Medical Society, provided that person is a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Faculty;

1.10.2 the President of the Faculty of Medicine Postgraduate Society, provided that person is a candidate for a postgraduate degree in the Faculty; and

1.10.3 ~~four~~ five elected students, being:

1.10.3.1 one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the First Year of that course;

1.10.3.2 one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Second Year of that course;

1.10.3.3 one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Third Year of that course;

1.10.3.4 one student enrolled as a full-time candidate for a postgraduate research degree ~~or for a postgraduate diploma~~ in the Faculty;

1.10.3.5 one student enrolled as a full-time candidate for a postgraduate coursework degree or diploma in the Faculty.

1.14 There shall be three student members of the **Faculty of Veterinary Science**, namely:

1.14.1 two undergraduate students enrolled candidates for an undergraduate degree offered by the Faculty ~~the degree of Bachelor of Veterinary Science or Bachelor of Science (Veterinary)~~; and

1.14.2 one postgraduate student enrolled as a full-time or part-time candidate for a postgraduate degree or diploma in the Faculty of Veterinary Science, not otherwise eligible for membership of the Faculty.

## Resolutions of Senate

### Constitution of the Faculty of Medicine

The Resolutions of the Senate relating to the Constitution of the Faculty of Medicine are amended, with immediate effect as follows (additions indicated by underlined, deletions indicated by strikethrough):

#### Faculty of Medicine

1. The Faculty of Medicine shall comprise the following persons:

1.1 the Dean of the Faculty;

1.2 associate lecturers, being full-time members of the teaching staff in the following Schools and Units:

1.2.1 Central Clinical School;

1.2.2 Centre for Innovation in Professional Health Education and Research;

1.2.3 Children's Hospital at Westmead Clinical School;

1.2.4 Concord Clinical School;

1.2.5 Nepean Clinical School;

1.2.6 Northern Clinical School;

1.2.7 Office of Medical Education;

1.2.8 School of Medical Sciences;

1.2.9 School of Public Health;

1.2.10 School of Rural Health; and

1.2.11 Western Clinical School.

1.3 the professors, readers, associate professors, senior lecturers, lecturers, and associate lecturers, being fractional members of the teaching staff of half-time or greater of the schools and units included in section 1.2;

1.4 the Higher Education Officers Level 8 and above of the Faculty;

1.5 persons upon whom the University has conferred the title of professor, reader, associate professor, senior lecturer, lecturer or associate lecturer and who are members of the schools and units included in section 1.2;

1.6 persons upon whom the University has conferred the title of visiting professor and who are members of the schools and units included in section 1.2;

1.7 persons upon whom the University has conferred the title of adjunct associate lecturer, adjunct lecturer, adjunct senior lecturer, adjunct associate professor and adjunct professor; and who are members of the schools and units included in section 1.2;

1.8 persons upon whom the University has conferred the title of clinical professor, clinical associate professor, clinical senior lecturer, clinical lecturer or clinical associate lecturer; and who are members of the schools and units included in section 1.2;

1.9 the Director of the Electron Microscope Unit;

1.10 full-time members of the research staff of the schools and units included in section 1.2 holding University appointments of research fellow and above;

1.11 persons upon whom the University has conferred the title of research fellow, senior research fellow, principal research fellow and senior principal research fellow and who are members of the schools and units included in section 1.2;

1.12 the deans of the Faculties of Arts, Dentistry, Health Sciences, Nursing and Midwifery, Pharmacy, Science and Veterinary Science and of the Sydney Conservatorium of Music and the professors in the Faculties of Dentistry, Health Sciences, Nursing and Midwifery and Pharmacy;

1.13 the Director General of the NSW Health Department and the Chief Health Officer of New South Wales;

1.14 Chair of the Board and the Chief Executive Officer or nominee of the following Area Health Services: Greater Western Area Health Service; Northern Sydney/Central Coast Area Health Service; Sydney South West Area Health Service; Sydney West Area Health Service;

1.15 the Chairman of the Board and the Chief Executive or nominee of the Royal Alexandra Hospital for Children;

- 1.16 former members of the Faculty upon whom the University has conferred the title of emeritus professor;
  - 1.17 persons upon whom the University has conferred honorary degrees in the faculty;
  - 1.18 the President of the Medical Foundation and the President of the Medical Graduates' Association;
  - 1.19 medically qualified Fellows of Senate;
  - 1.20 not more than ~~six~~ seven students elected in the manner prescribed by resolution of the Senate;
  - 1.21 such other persons as may be appointed by the Faculty on the nomination of the Dean.
2. A person appointed pursuant to section 1.21 shall be appointed for a period of two years and shall be eligible for reappointment.
  3. The Faculty may elect persons to honorary membership of the Faculty in accordance with resolutions adopted by the Faculty at its meeting on 21 May 1992.

Faculty of Medicine – Calendar 2009

25.8.08

2009		Dates in this Planner commence on Mondays																												endorsed by the Operations Committee and Office of Medical Education June 2008																															
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Stage 1																																																													
Commence																																																													
Mon 9 Feb																																																													
Enrolment 5&6 Feb																																																													
Stage 2																																																													
Start TBC -->																																																													
Stage 3																																																													
Start Wed 21 Jan -->																																																													
Stage 4																																																													
Start Mon 23 Mar -->																																																													
Fixed Elective 15 Dec 08 - 20 Mar 09																																																													
Legend:																																																													
TERMS: See Worksheet 2 for Stream breakdown																																																													
ROTATIONS include Psychological & Addiction Medicine, Child & Adolescent Health, Perinatal & Women's Health, and Community Rotation (each to be assessed: A)																																																													
Starting dates for 1st PBL session in each Block																																																													

## Resolutions of Senate

### Constitution of the Faculty of Nursing and Midwifery

The Resolutions of the Senate relating to the Constitution of the Faculty of Nursing and Midwifery are amended, with immediate effect as follows (additions indicated by underlined, deletions indicated by strikethrough):

#### Faculty of Nursing and Midwifery

1. The Faculty of Nursing and Midwifery shall comprise the following persons:

1.1 the professors, readers, associate professors, senior lecturers, research fellows, lecturers, associate lecturers, and postdoctoral and postgraduate fellows who are full-time or at least half-time members of the academic staff or who are on continuing or fixed term appointments (of at least two years) in the Departments of Clinical Nursing and Family and Community Nursing, and the Research Centre for Adaptation in Health and Illness;

~~1.2 the professors, readers, associate professors, senior lecturers, lecturers, associate lecturers and postgraduate fellows being members of the academic staff who are on continuing or fixed term appointments (of at least two years) in the departments and research centres included in section 1.1;~~

1.2 the Dean, or a nominee of the Dean, of each of the Faculties of Arts, Health Sciences, Medicine, Pharmacy and Science;

1.3 the Faculty Manager ~~Executive Officer~~ who shall act as Faculty Secretary;

1.4 the Librarian of the Mallett Street library;

~~1.6 full-time members of research staff of the departments and research centres included in section 1.1 who hold appointments of research fellow and above;~~

1.5 ~~not more than~~ five students, one each from the following categories: Master of Nursing (Graduate Entry); combined degrees; Bachelor of Nursing (Post-Registration); postgraduate coursework degrees; and postgraduate research i.e. three students enrolled in an undergraduate pre-registration (Master of Nursing (graduate entry), or post-registration degree and one student enrolled in a postgraduate coursework degree or diploma offered by the Faculty, and one from among the postgraduate research students elected in the manner prescribed by resolutions of Senate;

~~1.6 four of the directors of nursing of health care agencies associated with the Faculty and up to five other members of the nursing profession who have appropriate associations with the work of the Faculty, appointed by the Faculty on the nomination for the Dean; appointed by the Faculty on the nomination of the Dean;~~

~~1.8 not more than five persons, who have teaching, research or other appropriate associations with the work of the Faculty, appointed by the Faculty on the nomination of the Dean;~~

1.7 up to four ~~two~~ persons, being members of the general staff employed by the Faculty of Nursing and Midwifery having a close and appropriate association with the Faculty's work of teaching and research, to be appointed by the Dean.

2. A person appointed in accordance with sections 1.~~7~~<sup>9</sup> or 1.~~8~~<sup>10</sup> shall hold office for a period of two years unless otherwise specified at the time of appointment and shall be eligible for reappointment.

## Resolutions of Senate

### Constitution of the Sydney Conservatorium of Music

The Resolutions of the Senate relating to the Constitution of the Sydney Conservatorium of Music are amended, with immediate effect as follows (additions indicated by underlined, deletions indicated by strikethrough):

### Constitution of the Sydney Conservatorium of Music

1. The Conservatorium College Board (hereafter called the College Board) shall comprise the following persons:

1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time or fractional members of the teaching staff in the tertiary program and members of the full-time or fractional research staff, as defined by the Senate, of:

1.1.1 the departments and schools placed under the supervision of the Conservatorium; and

1.1.2 such other departments and schools as may be prescribed from time to time by resolution of the Senate;

1.2 the Principal and Dean of the Sydney Conservatorium of Music;

1.3 the part-time members of the teaching staff of the Conservatorium who are currently employed in the tertiary program and ~~who have been employed continuously for two or more years in the tertiary program~~ and who teach in the tertiary program ~~for at least six hours per teaching week~~ on a .2 fte or higher;

1.4 the Dean of the Faculty of Arts or nominee;

1.5 the Dean of the Faculty of Medicine or nominee;

1.6 the Dean of the Faculty of Architecture or nominee;

1.7 the Dean of the Faculty of Economics and Business or nominee;

1.8 the Dean of the Faculty of Education or nominee;

1.9 not more than two Conservatorium students elected annually in the manner prescribed by resolution of the Senate;

1.10 the Conservatorium Librarian;

1.11 one person, being a member of the non-teaching staff of the Conservatorium who, in the opinion of the College Board, has a close and appropriate association with its work of teaching and research.

2. A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office.

3.1 The College Board shall encourage teaching, scholarship and research in the departments and schools that the Vice-Chancellor has determined shall be placed under the supervision of the Conservatorium; and

3.2 shall have the same powers and functions as are specified for faculties in the resolutions of the Senate.

4. The Principal and Dean shall preside at meetings of the College Board.

5.1 The College Board shall meet at least once each semester and shall be convened at the direction of the Vice-Chancellor, the Principal and Dean, or on the written requisition of any five members addressed to the Registrar.

5.2 The Principal and Dean shall have a vote and in the case of an equality of votes a second or casting vote.

## Sydney Conservatorium of Music – Calendar 2009

### Semester 1 2009

Week beginning	Sydney Conservatorium of Music	Conservatorium Open Academy	Conservatorium High School
5 Jan	Non-teaching period		School holidays
12 Jan	Non-teaching period	12-16 Jan: Summer Festival	School holidays
19 Jan	Non-teaching period		School holidays
26 Jan 26 Jan: Australia Day	Non-teaching period		27 Jan: Term 1 starts
2 Feb	Non-teaching period 2 Feb: Late Auditions (tbc)		
9 Feb	Non-teaching period	9 Feb: Community Academy Term 1 starts 14 Feb: Intro to Music starts	
16 Feb	Non-teaching period		
1 23 Feb	Individual lessons start 1st Year Orientation	28 Feb: Jnr/Snr Schools Sem 1 starts	
2 2 Mar	Academic and ensemble lessons start USyd Semester 1 starts		
3 9 Mar			
4 16 Mar			
5 23 Mar			
6 30 Mar	30 Mar: HECS census deadline	3 Apr: Community Academy Term 1 ends 5 Apr: Jnr/Snr Schools Sem 1 breaks 5 Apr: Intro to Music breaks	
7 6 Apr 10 Apr: Good Friday			9 Apr: Term 1 concludes
- 13 Apr 13 Apr: Easter Monday	AVCC Common Week non-teaching week		School holidays
8 20 Apr			School holidays
9 27 Apr	Special Projects Week 1*	Vocal School starts 2 May: Intro to Music resumes 2 May: Jnr/Snr Schools resume	28 Apr: Term 2 starts
10 4 May		4 May: Community Academy Term 2 starts	
11 11 May			
12 18 May		23 May: Intro to Music ends	
13 25 May			
14 1 Jun	5 Jun: Academic and ensemble lessons conclude		
15 8 Jun 8 Jun: Queen's Birthday	Study Week Individual/makeup lessons conclude Honours & postgraduate recitals 2nd year exams Tue, Wed 1st & 2nd year jury exams Wed, Thu, Fri		
16 15 Jun	Written examinations Postgraduate recitals	20 Jun: Jnr/Snr Schools Sem 1 ends	
17 22 Jun	27 June: USyd Semester 1 ends BMus/MusEd) Ball Field trip	26 Jun: Community Academy Term 2 ends 26 Jun: Vocal School ends	
29 Jun	Non-teaching period		
6 Jul	Non-teaching period		10 Jul: Term 2 ends
13 Jul	Non-teaching period	20-25 Jul: Winter Festival	School holidays
		8 weeks Vocal School (Yrs 10-12) 12 weeks Intro to Music 13 weeks Jnr/Snr Schools 8 weeks Community Academy per term	16 weeks practical lessons

\* During each Special Projects Week, there will be a cessation of normal lessons and classes for tertiary students.

<sup>A</sup> Deferral of recitals is subject to written approval. See Rule 5.4 of the Sydney Conservatorium of Music Rules in this Handbook.

Note: Subject to approval by Academic Board

Semester 2 2009

Week beginning	Sydney Conservatorium of Music	Conservatorium Open Academy	Conservatorium High School
1 20 Jul	Individual lessons start Deferred Semester 1 Recitals <sup>a</sup> Academic classes start for BMus (MusEd) 3 & 4		School holidays
2 27 Jul	Academic & ensemble lessons start BMus(MusEd) 3 single day Practicum starts USyd Semester 2 starts	27 Jul: Community Academy Term 3 starts 27 Jul: Vocal School starts	27 Jul: Term 3 starts
3 3 Aug	BMus(MusEd) 2: Monday Practicum starts	8 Aug: Intro to Music starts 8 Aug: Jnr/Snr Sem 2 starts	
4 10 Aug	BMus(MusEd) 4: 7 week Practicum starts		
5 17 Aug			
6 24 Aug	29 Aug: Sydney Uni Live		
7 31 Aug	BMus(MusEd) 3: 4 week Practicum starts		
8 7 Sep			
9 14 Sep	Special projects Week 2 * 14 Sep: Early Auditions 1 (tbc)	18 Sep: Community Academy Term 3 ends 18 Sep: Vocal School ends	
10 21 Sep	BMus(MusEd) 3 & 4 week Practicum ends	27 Sep: Intro to Music break 27 Sep: Jnr/Snr Schools Sem 2 break	
- 28 Sep	AVCC Common Week - Non-teaching week 2 Oct: Early Auditions 2 (tbc)		2 Oct: Term 3 ends
11 5 Oct 6 Oct: Labour Day	6 Oct: Teaching resumes BMus(MusEd) 3 & 4 non teaching week		School holidays
12 12 Oct			School Holidays
13 19 Oct		19 Oct: Community Academy Term 4 starts 24 Oct: Intro Music resumes 24 Oct: Jnr/Snr Schools resume	19 Oct: Term 4 starts
14 26 Oct	30 Oct: Academic & ensemble lessons end BMus(MusEd) 2: Monday Practicum ends		
15 2 Nov	Study Week Individual and makeup lessons conclude 2nd year exams Mon, Tue, Wed 1st and 2nd year jury exams Wed, Thu, Fri Honours recitals		
16 9 Nov	Written examinations week Postgraduate recitals		
17 16 Nov	Years 3 and 4 recitals BMus (MusEd) 2: Block Practicum starts 21 Nov: USyd Semester 2 ends	20 Nov: Community Academy Term 4 ends 21 Nov: Intro to Music ends	
18 23 Nov	Years 3 & 4 recitals BMus (MusEd) 2: Block Practicum ends	28 Nov: Jnr/Snr School Sem 2 ends	
19 30 Nov	Deferred recitals <sup>#</sup> Auditions (tbc)		
20 7 Dec	Non-teaching period Auditions (tbc)		
14 Dec	Non-teaching period		18 Dec: Term 4 concludes
21 Dec	Non-teaching period		
		8 weeks Vocal School 12 weeks Jazz School 12 weeks Intro to Music 13 weeks Jnr/Snr School 6-8 weeks Community Academy	16 weeks practical lessons

\* During each Special Projects Week there will be a cessation of normal lessons and classes for tertiary students.

<sup>a</sup> Deferral of recitals is subject to written approval. See Rule 5.4 of the Sydney Conservatorium of Music Rules in this Handbook.

Note: Subject to approval by Academic Board.

## Resolutions of Senate

### Constitution of the Faculty of Veterinary Science

The Resolutions of the Senate relating to the Constitution of the Faculty of Veterinary Science are amended, with immediate effect as follows (additions indicated by underlined, deletions indicated by strikethrough):

#### Faculty of Veterinary Science

1.1 The Faculty of Veterinary Science shall comprise the following persons:

1.1.1 the academic staff at levels A, B, C, D and E, being full-time or fractional (50 per cent or greater) members of the tenured, tenurable and fixed term teaching staff within the Faculty;

1.1.2 the Head of the School of Chemistry, and the ~~Head of the Department of Crop Sciences~~ Leader of the Sciences Discipline in the Faculty of Agriculture, Food and Natural Resources, or one full-time tenured member of the academic staff of each of these units nominated by the Head or Leader of that unit;

1.1.3 ~~Deans of non-veterinary faculties in the College of Sciences and Technology~~ Dean of the Faculty of Science, or the Dean's nominee, and the Dean of the Faculty of Agriculture, Food and Natural Resources, or the Dean's nominee;

1.1.4 the Directors of Laboratory Animal Services and the Properties and Investments Office and the Coordinator Library Services (Life Sciences);

1.1.5 up to three persons distinguished in the field of Veterinary Science appointed by the Faculty on the nomination of the Dean of the Faculty;

1.1.6 up to three students (two undergraduates and one postgraduate) elected in the manner prescribed by resolution of the Senate;

1.1.7 up to four members of the general staff elected by the general staff in the manner laid down by the Faculty;

1.1.8 one nominee from each of the Australian College of Veterinary Scientists and the Australian Veterinary Association;

1.1.9 the Directors of the Postgraduate Foundation in Veterinary Science, the Dairy Research Foundation, the Poultry Research Foundation, and the Veterinary Science Foundation;

1.1.10 the research staff of the Faculty, being full-time or fractional (50 per cent or greater), holding the position of Research Fellow or above;

1.1.11 Senior Registrars and Registrars, being full-time or fractional (50 per cent or greater) employed in the University Veterinary Centres at Camden and Sydney;

1.1.12 persons holding adjunct or clinical titles within the Faculty; and

1.1.13 any other persons appointed by the Senate on the nomination of the Dean of the Faculty and with the approval of the Faculty and the Academic Board.

2. All nominees to the Faculty shall be appointed triennially.

## AGENDA ITEM 10

## Report of the Undergraduate Studies Committee

**10.2 Report of the Undergraduate Studies Committee meeting held on 24 September 2008**

The Committee met on 24 September 2008 when there were present: the Chair (Professor S Kable) presiding, Professor B Sutton, Associate Professors C Collyer, P McGreevy, T Ho, Drs F Burns, W Currie, S Cattle, C Comerton-Forde, J Hanrahan, M Rosenman, B Winter, Mr P Ball, Mr D Bowan, Ms J Gavan, Ms K Laing and Ms L Riley. Ms A Griffiths was in attendance.

**10.2.1 Proposals for New and Amended Undergraduate Courses****10.2.1.1 Faculty of Medicine: Bachelor of Medicine and Bachelor of Surgery** E4-E13

Changes contained in this proposal include recommendations of the University of Sydney Medical Program Review as approved by the Faculty in 2007, as well as changes to the award of Honours to reflect Academic Board policy. Under the proposal, students will now have the option of completing years three and four of the program part time. A barrier exam is introduced at the end of Stage One of the program and a 12 credit point Honours Research Project elective will be introduced.

The full proposal is available on the Committee's website at:

[http://sydney.edu.au/ab/committees/UG\\_studies/agendas/agendas2008/2008\\_agendas.shtml](http://sydney.edu.au/ab/committees/UG_studies/agendas/agendas2008/2008_agendas.shtml)

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Medicine and recommend that Senate endorse the Academic Board's approval of the proposal from the Faculty of Medicine for amendments to the degree of the Bachelor of Medicine and the Bachelor of Surgery,*
- (2) *note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) *approve the faculty requirements relating to the award of the degree with honours*

*with effect from 1 January 2009, as set out in the report presented.*

**10.2.1.2 Faculty of Arts****(1) Bachelor of Arts: Celtic Studies Major**

E14-E15

This proposal is linked to the establishment of the Sir Warwick Fairfax Chair of Celtic Studies which was enabled by generous donations to the University from Lady Mary Fairfax and the Celtic community. The newly established department is concerned with the study of Celtic languages, past and present, and the culture and history of the Celts. It is understood that a condition of the donation was that Celtic Studies once again be offered as a major by the Faculty of Arts.

The full proposal is available on the Committee's website at:

[http://sydney.edu.au/ab/committees/UG\\_studies/agendas/agendas2008/2008\\_agendas.shtml](http://sydney.edu.au/ab/committees/UG_studies/agendas/agendas2008/2008_agendas.shtml)

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce a Celtic Studies major in the Bachelor of Arts and associated combined degrees and recommend that Senate endorse the Academic Board's approval to amend these courses,*
- (2) *note the Resolutions of the Faculty of Arts relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree,*  
*with effect from 1 January 2009, as set out in the report presented.*

**(2) Bachelor of International and Global Studies: International Business Major** E16-E18

'International Business' is an existing major in the Faculty of Economics and Business and was previously available to students in the Bachelor of International Studies. The proposal to merge International and Global Studies programs as the Bachelor of International and Global Studies did not have International Business as an available major. Following discussions between the Faculty of Arts and the Faculty of Business it was agreed that there would be benefits in listing this 'major' in the degree core.

The full proposal is available on the Committee's website at:

[http://sydney.edu.au/ab/committees/UG\\_studies/agendas/agendas2008/2008\\_agendas.shtml](http://sydney.edu.au/ab/committees/UG_studies/agendas/agendas2008/2008_agendas.shtml)

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce an International Business major in the Bachelor of International and Global Studies and associated combined degrees and recommend that Senate endorse the Academic Board's approval to amend these courses,*
- (2) *note the Resolutions of the Faculty of Arts relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree,*

*with effect from 1 January 2009, as set out in the report presented.*

**10.2.2 Reports from Faculties**

**10.2.2.1 Faculty of Arts: Undergraduate degrees**

*page E19-E23*

The Faculty of Arts has approved a substantial number of new units of study for 2009.

Full details of the units of study are available on the Committee's website at:  
[http://sydney.edu.au/ab/committees/UG\\_studies/agendas/agendas2008/2008\\_agendas.shtml](http://sydney.edu.au/ab/committees/UG_studies/agendas/agendas2008/2008_agendas.shtml)

**Recommendation**

*That the Academic Board note the new units of study to be offered by the Faculty of Arts from 2009.*

### **10.2.3 Proceedings of the Committee**

The Committee also:

- noted the report of the Academic Board meeting of 27 August 2008;
- noted a report from the Chair of the Committee in which he requested that each faculty representative from the committee provide a brief statement before the next meeting outlining their faculty's approach to honours now that a year has passed since the Academic Board changes to Honours were introduced;
- discussed the differing workloads and responsibilities of Associate Deans (Undergraduate) across faculties; and
- discussed the awarding of marks for attendance.

**AWARD OF HONOURS IN MBBS  
8 SEPTEMBER 2008**

**Introduction**

The Honours program is an optional additional program that is offered to provide research training opportunities to students enrolled in the MBBS degree. The program is undertaken concurrently with the rest of the course and allows students to develop a more complete understanding of an area of medical science or clinical medicine under the supervision of an academic member of staff or adjunct staff (e.g. staff of our hospitals who hold academic appointments with the University). Honours will be assessed by a thesis (called "report" till now - typically shorter than the usual 'thesis') and research seminar and will be graded to reward and recognise academic achievement.

**Objectives of Program**

1. To provide training in the core research skills required to undertake future clinical or basic medical research.
2. To recognise high academic achievement throughout the MBBS course.

**When to apply to undertake Honours**

Students can apply to undertake Honours any time from the end of Block 4 in year 1 up until March 31 of Year 3. Research is undertaken from the time of acceptance into the honours stream until the end of June in Year 4 when the thesis is submitted.

Part-time students are not eligible to enrol in Honours.

**Eligibility**

To be eligible for the award of Honours students need to achieve the following grades in assessments throughout the 4 years of the MBBS course:

<b>Assessment</b>	<b>Grade required to be eligible for Honours (%)</b>
Year 1 written exam	Satisfactory
Years 1-3 portfolio on Personal and Professional Development	Satisfactory
Year 2 written exam	≥ 75% competency
Year 2 OSCE –practical exam	Satisfactory
Year 3 Long case practical exam	Satisfactory
Years 3 and 4 written exams	Average ≥ 75% competency

Eligibility for the award of Honours will be contingent upon achieving at least a 75% competency and adjusted for item difficulty in the Stage 2 (year 2) barrier exams and a pass in all other components of assessment in years 1 and 2. Students will receive their results as a point on a graph showing their position in relation to other students and will be identified as "eligible for entry into the Honours program". In addition, students must obtain a ≥75% competency and adjusted for item difficulty in at least 48 credit points in years 3 and 4 of the Medical program to obtain Honours. Since the Honours program must be integrated into the rest of the course, students can commence Honours on the basis of the above criteria for years 1 and 2 but can only be awarded Honours if they satisfy the eligibility criteria given above for years 3 and 4. If they do not satisfy these criteria but successfully complete a research project, their academic transcript will show that they completed a 12 credit points Research Project. Students who fail the research project will be required to undertake an elective at the end of the program as an additional unit in order to achieve the correct number of credit points required for the award of MBBS.

## Projects

Students will be encouraged to participate in research projects in a wide range of areas including clinical research, medical sciences, rural and public health, and medical education. Students are encouraged to use the Honours research project as an opportunity to undertake research in international settings.

### Time commitment

The Honours/Research project Unit of Study is worth 12 credit points and equivalent to a load of 312 hours.

### Assessment and grading

Grading of Honours will be introduced in 2011 and will apply to current (2008) 1<sup>st</sup> year students.

Assessment and grading of Honours will be based on a research seminar (10% of Honours mark), given in the student's department/discipline, as well as a ~10,000 word dissertation (90% of Honours mark), which is examined by 3 examiners (supervisor and 2 others who are experts in the field).

The classes of Honours that may be awarded are:

- (i) First Class (80-100)
- (ii) Second Class/ Division 1 (75-79)
- (iii) Second Class/ Division 2 (70-74)

Honours classes will be calculated according to the student's final Honours WAM (HWAM). The HWAM will be calculated from the 80 core credit points in stage 3, plus the Honours mark which will be given double weighting.

Students who achieve an Honours grade of  $\geq 90\%$  may be awarded a University Medal.

### Summary and rationale for changes being introduced in 2008

1. Introduction of a 12 credit point Unit of Study makes Honours an identifiable research component within the degree. This is the minimum number of credit points that satisfies Academic Board requirements for the award of degrees with Honours. The introduction of an identifiable research component means that students cannot enrol in both Honours and the Elective without exceeding the maximum number of credit points for an award and incurring additional financial liability. It will be possible, however, for Honours to be undertaken overseas with appropriate supervision and approval of the Faculty during the Elective Term.
2. Grading of Honours will enable recognition of excellence. This will also bring MBBS Honours at the University of Sydney in line with other Australian medical schools and thereby make our MBBS graduates competitive for postgraduate scholarships, hospital appointments and Royal College specialist training programs.
3. Introduction of the Honours seminar that counts towards the final score.
4. Increase in the total number of hours from the initial 200 hours, in the recent years 250 hours, to 312 hours. This nominally includes writing up the report/thesis.
5. Change in the entry criteria and a change in the standards to be maintained throughout the course to stay in the Honours program.

**Associate Professor Tessa Ho**  
**Associate Dean (Curriculum)**  
**Head of the USyd Medical Program**

**Dr Margot Day**  
**Sub-Dean**  
**USyd Medical Program Honours Coordinator**

Office of Medical Education (OME)

**Units of Study in the MBBS for Stage 3**

as at 12/9/2008

**Current Units of Study:**

Unit of Study Number and Name:	CP	Stage:	Available from:
<b>Stage 3, Year 3</b>			
GDMP3012 Basic and Clinical Sciences 5	12	Academic Stage 2	2008-2009 only
GDMP3013 Patient and Doctor 5	6	Academic Stage 2	2008-2009 only
GDMP3014 Community and Doctor 5	3	Academic Stage 2	2008-2009 only
GDMP3015 Personal and Professional Development 5	3	Academic Stage 2	2008-2009 only
GDMP3022 Basic and Clinical Sciences 6	12	Academic Stage 2	2008-2009 only
GDMP3023 Patient and Doctor 6	6	Academic Stage 2	2008-2009 only
GDMP3024 Community and Doctor 6	3	Academic Stage 2	2008-2009 only
GDMP3025 Personal and Professional Development 6	3	Academic Stage 2	2008-2009 only
<b>Total:</b>	<b>48</b>	<b>Credit Points</b>	
<b>Stage 3, Year 4</b>			
GDMP4011 Child & Adolescent Health	10	Academic Stage 3	2008-2009 only
GDMP4012 Perinatal and Women's Health	10	Academic Stage 3	2008-2009 only
GDMP4013 Community	10	Academic Stage 3	2008-2009 only
GDMP4014 Psychological and Addiction Medicine	10	Academic Stage 3	2008-2009 only
GDMP 4015 Elective Term	4	Academic Stage 3	2008-2009 only
GDMP4025 Pre-Internship Term	4	Academic Stage 3	2008-2009 only
<b>Total:</b>	<b>48</b>	<b>Credit Points</b>	
<b>Grand Total:</b>	<b>96</b>	<b>Credit Points</b>	

**New Units of Study:**

<b>Stage 3, Years 3 &amp; 4</b>			
GDMP3101 Medicine Year 3	10	Academic Stage 3	2009 onwards
GDMP3102 Medicine Year 4	10	Academic Stage 3	2009 onwards
GDMP3103 Surgery	10	Academic Stage 3	2009 onwards
GDMP3104 Critical Care	10	Academic Stage 3	2009 onwards
GDMP3105 Community	10	Academic Stage 3	2009 onwards
GDMP3106 Psychological and Addiction Medicine	10	Academic Stage 3	2009 onwards
GDMP3107 Perinatal and Women's Health	10	Academic Stage 3	2009 onwards
GDMP3108 Child and Adolescent Health	10	Academic Stage 3	2009 onwards
GDMP4025 Pre-Internship Term	4	Academic Stage 3	2009 onwards
GDMP3109 Elective	12	Academic Stage 3	2009 onwards
<b>OR GDMP4110 Honours/ Research Project</b>	12	Academic Stage 3	2009 onwards
<b>Grand Total:</b>	<b>96</b>	<b>Credit Points</b>	

Last Reviewed:  
6.6.08

endorsed by the Operations Committee and  
Office of Medical Education - June 2008

## Streams for Stage III in 2009

### Year 3 - 2009

	Term A	Term B	Term C	Term D	Term E
Stream 1	CC	CR	MED(3)	PAAM	CAH
Stream 2	MED(3)	PAAM	SURG	CR	PWH
Stream 3	MED(3)	SURG	CR	PWH	PAAM
Stream 4	SURG	MED(3)	PAAM	EL	CR

### Year 4 - 2010

	Term F	Term G	Term H	Term I	Term J
Stream 1	EL	MED(4)	PWH	SURG	PR
Stream 2	EL	CC	CAH	MED(4)	PR
Stream 3	EL	CAH	CC	MED(4)	PR
Stream 4	CAH	PWH	MED(4)	CC	PR

MED	Medicine	PWH	Perinatal and Women's Health
SURG	Surgery	CAH	Child and Adolescent Health
CC	Critical Care	PAAM	Psychological and Addiction Medicine
EL	Elective	CR	Community
PR	Print		

**Combined Board of Postgraduate Studies for the Faculties of Dentistry, Medicine and Pharmacy  
Creation of Unit of Study Form  
(Please refer to the Guidelines below for assistance in completing this form.)**

1. Unit of Study Name: Max 40 Characters including spaces	Honours/ Research Project
2. Faculty, School and Discipline:	Faculty of Medicine, K00
3. Unit of Study Preferred Code: 4 letters + 4 numerals with no space, e.g. SLEE5002	GDMP4110
4. ASCED Code: List of codes available at: <a href="http://www.plansup.usyd.edu.au/statistics/deststudent07/appendix/section_appendix.htm">http://www.plansup.usyd.edu.au/statistics/deststudent07/appendix/section_appendix.htm</a>	060101
5. Credit Point Value: IMPORTANT NOTE: If UoS is less than 3 CPs, please attach an explanatory note.	12 credit points
6. Session(s) Offered: Refer to guidelines for list of available sessions	One, two, 51 and 61
7. Delivery mode: Refer to guidelines for list of available delivery modes	Normal Day
8. Course(s) Associated With this Unit of Study: <b>Include all course codes as well as names</b>	KH006
9. Description of Course for Handbook: No more than 200 words and no lists	Honours/ Research students will undertake a supervised research project whilst enrolled in the MBBS, that will culminate in the submission of an honours thesis and a seminar given to the Discipline. Students will be monitored through regular progress reports.
10. Classes: All lowercase characters and very abbreviated, with no full stops	Frequent, regular contact the honours or research supervisor.
11. Assessment: All lowercase characters and very abbreviated, with no full stops	Honours thesis (90%) seminar (10%)
12. Unit Coordinator (s): Titles and names separated by commas and no full stops	Dr Margot Day
13. Textbooks: Please end with a full stop.	N/A

14. Prerequisite Unit of Study Code(s): Provide alphanumerical codes only, no names or commas. Use brackets to make ORs and ANDs unambiguous.	GDMP2021 & GDMP2022 & GDMP2023 & GDMP2024 & GDMP2025
15. Co-requisite Unit of Study Code(s): As for prerequisite units of study.	N/A
16. Prohibited Unit of Study Code(s): As for prerequisite units of study.	GDMP3109
17. Departmental permission required:	Yes.
18. Additional information:	To apply for honours in the MBBS, students must submit a research proposal to the Honours/ Research Co-ordinator at the end of Stage 2 and before the commencement of Stage 3 of the MBBS.
19. Assumed knowledge:	None

### Approvals

Head of School/Discipline or delegated authority:	Chair:
Name: Associate Professor Tessa Ho Signature:	Name: Signature:
Date: 21st July, 2008	Date:
Your details:	
Name:	Mrs Karen L.Scott (Executive Officer of the Office of Medical Education)
Phone:	(02) 9036 6561
Fax:	(02) 9036 7580
Email:	kscott@med.usyd.edu.au

## Resolutions of Senate

### **Bachelor of Medicine and Bachelor of Surgery**

The Resolutions of the Senate relating to the Bachelor of Medicine and Bachelor of Surgery in the Faculty of Medicine are amended, with effect from 1 January 2009, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### **Bachelor of Medicine and Bachelor of Surgery**

#### **1. Requirements for the pass degree**

1.1 To qualify for the award of the pass degree, candidates must:

1.1.1 complete successfully ~~34~~prescribed units of study giving credit for a total of 192 credit points; and

1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### **2. Requirements for the honours degree**

2.1 To qualify for the award of the honours degree, candidates must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Resolutions of the Faculty

### **Bachelor of Medicine and Bachelor of Surgery**

The Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery in the Faculty of Medicine are amended, with effect from 1 January 2009, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### **Bachelor of Medicine and Bachelor of Surgery**

#### **1. Admission**

1.1 Admission to the Bachelor of Medicine and Bachelor of Surgery is based on the following criteria:

- 1.1.1 academic performance in the applicant's most recently completed bachelor's degree;
- 1.1.2 performance in the Graduate Australian Medical Schools Admission Test (GAMSAT) or Medical Colleges Admissions Test (MCAT) for international applicants only; and
- 1.1.3 performance in an interview process.

1.2 Information on the assessment of each of these criteria is outlined in the Faculty of Medicine Handbook.

1.3 In the interest of equity and fairness to all applicants, those applicants who do not meet the Faculty's admission criteria, including the required grade point average (GPA), will not be considered for admission to the University of Sydney Medical Program. The GPA requirements shall apply, regardless of circumstances such as illness, misadventure or disadvantage during the bachelor's degree.

1.4 No preference or advanced standing is offered to any applicant.

1.5 No credit is given for previous units of study.

1.6 No exemptions from units of study are offered, however applicants who have completed the Bachelor of Dentistry at the University of Sydney may request consideration for exemption from the non-clinical components of Stages 1 and 2 of the Bachelor of Medicine and Bachelor of Surgery.

1.7 Transfer of enrolment between medical schools is not possible except in very exceptional circumstances and only with the approval of the deans/heads of the two schools involved.

#### **1.8 Deferrals**

1.8.1. Deferral of enrolment after acceptance of an offer of admission may only be permitted under the following circumstances:

1.8.1.1 Deferral for one year may be permitted in the event of serious illness or misadventure that could not have been foreseen at the time of application. Appropriate evidence and documentation acceptable to the faculty must be provided to support such a request for deferral.

1.8.1.2 Deferral for one year may be permitted to allow suitably qualified applicants to undertake an additional research year for an honours degree (i.e. those applicants enrolled in the final year of a bachelor's degree which leads directly to a one-year research program for an honours level degree).

1.8.1.3 Deferral for up to three years may be permitted to allow applicants who are enrolled in a higher research degree at a tertiary institution at the time of application to the University of Sydney Medical Program to complete that higher degree.

1.8.1.4 In exceptional circumstances, the dean may permit deferral for one year to allow suitably qualified applicants to complete a non-degree postgraduate research year at an institution approved by the faculty.

1.8.1.5 Requests for deferral must be in writing and must be received by faculty by 30 November. Requests will be considered by the Admissions Committee and the Dean of the Faculty of Medicine.

1.9 An applicant who believes that his or her performance at interview has been compromised by serious illness or misadventure, may appeal in writing to the Faculty following the procedures outlined in the Faculty of Medicine handbook.

#### **2. Units of study**

2.1 The units of study for the degree are set out in the Faculty of Medicine Handbook.

### 3. Requirements for the pass degree

3.1 To qualify for the award of the pass degree students must:

3.1.1 gain a minimum of 192 credit points by successfully completing all prescribed units of study; and

3.1.2 satisfy the requirements of all other relevant by-laws, rules and resolutions of the University.

### 4. Requirements for the honours degree

4.1 The degrees of Bachelor of Medicine and Bachelor of Surgery may be awarded with honours. ~~As assessments within the University of Sydney Medical Program are ungraded, the honours degree is awarded without specification of a class.~~

4.2 The award of honours is based on the completion of an honours project. To qualify for the award of the Bachelor of Medicine and Bachelor of Surgery with Honours a student must:

4.2.1 complete the requirements for the pass degree of the Bachelor of Medicine and Bachelor of Surgery; and

4.2.2 achieve a level of performance in both the research project and coursework as defined by the HWAM (Honours weighted average mark) as set out in the Faculty Handbook.

4.3 ~~Refer to the Faculty Handbook for a list of those who are excluded from being awarded with honours.~~ The class of Honours is awarded on the basis of a student's HWAM as specified in the table in 5.3.1:

#### 4.3.1

Description	Mark range
Honours Class I	80 to 100
Honours Class II (Division 1)	75 to 79
Honours Class II (Division 2)	70 to 74

4.4 A student with an HWAM of 90 or above may be awarded a University medal.

4.5 A student who undertakes a research project and obtains either a mark between 50 and 69 for the research project or an HWAM of less than 70, will not be awarded honours but will have "Research Project" listed on the academic transcript.

4.6 A student who fails the research project will be required to undertake an elective.

### 5. Time limit

5.1 ~~A full-time candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery shall complete all the requirements for the degrees within five calendar years from and including the year of first enrolment as a candidate for the degrees, unless the dean specifically permits otherwise not earlier than senate and faculty resolutions the end of the eighth semester of enrolment and not later than the end of the tenth semester of enrolment.~~

5.2 A part-time candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery shall complete all the requirements for the degrees not earlier than the end of the eighth semester of enrolment and not later than the end of the fourteenth semester of enrolment.

### 6. Suspension of candidature

6.1 A candidate may be granted approval for a suspension from candidature only after completing at least one semester of enrolment.

6.2 A candidate must obtain approval from the faculty in advance to suspend their candidature ~~from the faculty.~~

6.3 ~~A candidate who has been permitted to suspend candidature shall complete the requirements for the degrees under such special conditions, if any, as the faculty may prescribe.~~ Each application for suspension will be considered on its individual merits including, but not limited to, for the purpose of undertaking a higher degree, serious illness, misadventure and appropriate professional development.

6.4 ~~Each application for suspension will be considered on its individual merits including, but~~

~~not limited to, for the purpose of undertaking a higher degree, serious illness, misadventure and appropriate professional development. A candidate who has been permitted to suspend candidature shall complete the requirements for the degrees under such special conditions, if any, as the faculty may prescribe.~~

**7. Progression requirements**

- 7.1 No candidate shall be permitted to enrol in any academic stage unless that candidate has satisfied all the requirements prescribed for the preceding stage.
- 7.2 A candidate who has failed to satisfy the requirements for a particular academic stage, shall be required to repeat that stage and, in doing so, shall complete all prescribed units of study for that stage.

**8. Discontinuation of enrolment without permission**

- 8.1 A candidate who discontinues candidature for the degrees of Bachelor of Medicine and Bachelor of Surgery without having obtained the permission of the dean may be permitted to resume candidature at such time and under such conditions as shall be specified by the dean.

## Resolutions of the Faculty

### Faculty of Arts Undergraduate Resolutions

The Faculty of Arts Undergraduate Resolutions are amended, with effect from 1 January 2009, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### Faculty of Arts Undergraduate Resolutions

#### 2. Units of Study

##### 2.3 Part A

All-Arts degrees, combined and joint degree programs require the completion of at least one major from Part A

- 2.3.1 American Studies
- 2.3.2 Ancient History
- 2.3.3 Anthropology
- 2.3.4 Arab World, Islam and the Middle East
- 2.3.5 Arabic Language and Literature
- 2.3.6 Archaeology
- 2.3.7 Art History and Theory
- 2.3.8 Asian Studies
- 2.3.9 Australian Literature
- 2.3.10 Australian Studies
- 2.3.11 Biblical Studies
- 2.3.12 Celtic Studies
- ~~2.3.12-13~~ Chinese Studies
- ~~2.3.13-14~~ Classical Studies
- 2.3.14 15 Cultural Studies
- 2.3.15 16 Digital Cultures
- ~~2.3.16~~ 17 English
- 2.3.17 18 European Studies
- ~~2.3.18~~ 19 Film Studies
- ~~2.3.19~~ 20 French Studies
- ~~2.3.20~~ 21 Gender Studies
- ~~2.3.21~~ 22 Germanic Studies
- 2.3.22 23 Government and International Relations
- ~~2.3.23~~ 24 Greek (Ancient)
- 2.3.24 25 Hebrew (Classical)
- ~~2.3.25~~ 26 Hebrew (Modern)
- ~~2.3.26~~ 27 Heritage Studies
- ~~2.3.27~~ 28 Hindi-Urdu
- ~~2.3.28~~ 29 History
- ~~2.3.29~~ 30 Indigenous Australian Studies
- ~~2.3.30~~ 31 Indonesian Studies
- ~~2.3.31~~ 32 International and Comparative Literary Studies
- ~~2.3.32-33~~ Italian Studies
- ~~2.3.33~~ 34 Japanese Studies
- 2.3.34 35 Jewish Civilisation, Thought and Culture
- 2.3.35 36 Korean Studies
- ~~2.3.36~~ 37 Latin
- ~~2.3.37~~ 38 Legal Studies (no major is available)
- ~~2.3.38~~ 39 Linguistics
- ~~2.3.39~~ 40 Medieval Studies
- ~~2.3.40~~ 41 Modern Greek Studies
- 2.3.41 42 Music
- 2.3.42 43 Pali (no major is available)
- 2.3.43 44 Peace and Conflict Studies (no major available)

- 2.3.44 45 Performance Studies
- 2.3.45 46 Philosophy
- 2.3.46 47 Political Economy
- 2.3.47 48 Sanskrit
- 2.3.48 49 Social Policy
- 2.3.49 50 Sociology
- 2.3.50 51 Spanish and Latin American Studies
- 2.3.51 52 Thai (no major available)
- 2.3.52 53 Yiddish

## Resolutions of the Faculty

### Bachelor of International and Global Studies

The Resolutions of the Faculty relating to the Bachelor of International and Global Studies in the Faculty of Arts are amended, with effect from 1 January 2009, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### Bachelor of International and Global Studies

#### 1. Admission

All applications for admission to candidature to an undergraduate degree in the Faculty of Arts will be subject to the Undergraduate Admissions Policy of the Faculty of Arts.

#### 2. Units of study

See Table of Unit of Study – *Arts Undergraduate Handbook*

#### 3. Requirements for the Bachelor of International and Global Studies

3.1 To qualify for the award of the Bachelor of International and Global Studies students must be admitted to candidature for the degree and complete 144 credit points in total, including:

3.1.1 no more than 48 junior credit points in total;

3.1.2 a minimum of 96 senior credit points;

3.1.3 units of study in International and Global Studies (units coded INGS) to the value of 24 credit points as may be prescribed annually by the Degree Director;

3.1.4 at least one major from the following subject areas:

3.1.4.1 Anthropology

3.1.4.2 American Studies

3.1.4.3 Arab World, Islam and The Middle East

3.1.4.4 Asian Studies

3.1.4.5 Australian Studies

3.1.4.6 European Studies

3.1.4.7 Government and International Relations

3.1.4.8 International Business

3.1.4.8 9 Political Economy

3.1.4.9 10 Sociology

3.1.5 a second major or elective units from Table A or Table B of the Faculty of Arts units of study; except

3.1.5.1 if an 'International Business' major (Part B) is undertaken, a Part A major from the Faculty of Arts must also be completed

3.1.6 A Faculty of Arts major consists of 36 senior credit points in a single subject area, or from pre-approved cross-listing between subject areas, as outlined in Section 3 *The major and cross-listing* in the Arts Undergraduate Resolutions; a major from another faculty is as defined by that faculty. The testamur for the degree shall specify the major/s.

#### 4. Requirements for honours degrees

To qualify to enrol in an honours course as a Bachelor of International and Global Studies candidate, a student must:

4.1 have qualified for the award of the pass degree of Bachelor of International and Global Studies from the University of Sydney, or have qualified for the award of the pass degree from another faculty of the University of Sydney, or from another university, and

4.1.1 have completed the pre-requisites as outlined in the *Table of units of study*; and

4.1.2 have written permission of the chair of department concerned.

- 4.2 A student who is qualified to enrol in two honours courses may either:
  - 4.2.1 complete the honours course in the two subject areas separately, or
  - 4.2.2 complete a joint honours course, equivalent to an honours course in a single subject area, in two subject areas. A joint honours course shall comprise such units of the two Honours courses as may be decided by the Dean.
- 4.3 An honours course consists of 48 credit points at 4000 level in International and Global Studies, or as a joint honours year in International and Global Studies and one other approved subject area, completed with a minimum overall mark of 65.
5. **Award of Bachelor of International and Global Studies**
  - 5.1 There are no special requirements for the award of the Bachelor of International and Global Studies apart from the successful completion of units of study.
6. **Details of units of study**

Students are to refer to the Table of Units of Study provided in the *Arts Undergraduate Handbook*
7. **Enrolment in more/less than minimum load**

As per existing Faculty Resolutions in the 2008 *Arts Undergraduate Handbook*, p. 253
8. **Cross-institutional study**

As per existing Faculty Resolutions in the 2008 *Arts Undergraduate Handbook*, p. 253
9. **Restrictions on enrolment**

As per existing Faculty Resolutions in the 2008 *Arts Undergraduate Handbook*, p. 253
10. **Discontinuation of enrolment**

As per existing Faculty Resolutions in the 2008 *Arts Undergraduate Handbook*, p. 253
11. **Suspension of candidature**

As per existing Faculty Resolutions in the 2008 *Arts Undergraduate Handbook*, p. 253
12. **Re-enrolment after an absence**

As per existing Faculty Resolutions in the 2008 *Arts Undergraduate Handbook*, p. 253
13. **Satisfactory progress**
  - 13.1 The Faculty requires students to demonstrate satisfactory progress with their studies.
  - 13.2 A student may be deemed not to have made satisfactory progress in any semester if the student:
    - 13.2.1 fails to complete at least half the credit points in which he/she is enrolled; or
    - 13.2.2 obtains a Weighted Average Mark (WAM) of less than 50 based on units of study for a given semester; or
    - 13.2.3 fails a unit of study for the second time; or
    - 13.2.4 has an unsatisfactory attendance record; or

- 13.2.5 is unable to complete the degree in the maximum time permitted
- 13.3 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the “Students at Risk” category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.
- 13.4 A student who has been identified as being at risk on three consecutive instances will normally be called upon to show good cause why he or she should be allowed to re-enrol in the degree course
- 13.5 Where a student fails to show good cause why he or she should be allowed to re-enrol, the Dean may exclude the student from re-enrolment in the degree
- 14. Time limit**  
As per existing Faculty Resolutions in the 2008 *Arts Undergraduate Handbook*, p. 253
- 15. Assessment policy**  
The assessment requirements for each unit of study are outlined in the Arts Faculty Handbook, and detailed in the departmental information distributed to students enrolled in that unit.
- 16. Credit transfer policy**  
As per existing Faculty Resolutions in the 2008 *Arts Undergraduate Handbook*, p. 253

## **Supplement to Report of Faculty of Arts to Undergraduate Studies Committee concerning new Units of Study.**

### **Rationale**

New Units of Study are introduced in the Faculty of Arts for four reasons:

1. To replace a discontinued unit (as part of curriculum or staffing change).
2. To enable new members of staff to teach in their areas of specialisation
3. To develop curriculum in an expanding program or a new major or new degree.
4. As part of a new Faculty-wide initiative.

In the List below, Units corresponding to the first case are asterisked. New ECOP Units, for example, are tied to a curriculum review of Political Economy following its move to the Faculty of Arts.

Units corresponding to the second case come from most of the disciplines listed. Some of these also replace old Units as the new staff member is replacing a staff member who has retired.

As for the third case:

The CLST Units relate to the re-activation of the major in Celtic Studies; INGS Units are core Units for the new Bachelor of International and Global Studies.

The new SPAN Unit relates both to new staff and to the expansion of the Spanish program to meet student demand, notably in the area of Latin American Studies.

New ASNS, EUST and ICLS Units similarly are introduced as these programs expand. ICLS and ASNS are both tied to curriculum review (including the expanding demand for Buddhist studies in the case of ASNS, as well as a new Professor) and ICLS is introducing an Honours year from 2009.

WRIT 1001 and WRIT 1002 are in both the first and fourth category: they are new Faculty-wide Units focusing on Academic Writing in English, developed out of, and replacing, very successful existing Units in Linguistics and English respectively. They are designed for native speakers, but WRIT 1001 may be taken by non-native speakers with a high level competency in English. WRIT 1001 it is designed to help students develop competency in using different registers of English in academic situations; i.e. it is designed for fluent speakers of English whose essay-writing and oral presentation skills may be weak. WRIT 1002 is more advanced: using theories of rhetoric and writing, it helps students develop sophisticated essay writing and argumentation skills. A third Faculty wide Unit in this series is under discussion; it would be designed for non-native speakers of English who have met the minimum IELTS entry requirement but still have difficulties with English writing.

## New Undergraduate Units of Study 2009

*Asterisked Units replace Units to be discontinued*

<b>Code</b>	<b>Title</b>	<b>Credit points</b>
ANHS2612	Historiography Ancient and Modern	6
ANTH2663	Discerning Tastes, Anthropology of food	6
ANTH2664	Cosmology and Power in South Asia	6
ANTH2665	South Asian Popular Culture	6
ARHT2672	French Art: Rococo to Impressionism	6
ARTS2600	Internship 1	6
ASLT2618	Australian Gothic	6
ASNS1601*	Asian Traditions: Past in the Present	6
ASNS1602*	Modernity in Asia	6
ASNS2612	Chinese Religions in Modernity	6
ASNS2624	Understanding Buddhist Literature	6
ASNS2625	Buddhism in modern Asia	6
ASNS2671	Confucian East Asia	6
ASNS2672*	Japan in East Asia from 1840 Until Today	6
CLST2601*	Defining the Celts	6
CLST2602*	Old Irish 2	6
CLST2603*	Middle Welsh 2	6
CLST2604*	Middle Welsh	6
CLST2605*	Celts in History	6
CLST2606*	Old Irish	6
CLST2607*	Modern Irish Linguistics	6
CLST4011*	Celtic Studies Honours A	12
CLST4012*	Celtic Studies Honours B	12
CLST4013*	Celtic Studies Honours C	12
CLST4014*	Celtic Studies Honours D	12
ECOP1004*	Economy and Society	6
ECOP2011*	Economics of Modern Capitalism	6
ECOP2612*	Economic Policy in Global Context	6
ECOP3014*	Political Economy of Development	6
ECOP3620	Distribution of Income and Wealth	6
ECOP3911*	Theories in Political Economy	6
ECOP3912*	Research in Political Economy	6
ENGL2658*	Love and Desire in Early Modern England	6
ENGL2659	The 18th Century: Scandal and Sociability	6
ENGL2660*	Reading the Nation: Modern U.S. Writing	6
ENGL3605*	Canonical Poetry	6
ENGL3606	Fantastical Women	6
ENGL3643*	The Canterbury Tales	6
EUST2613	Romanticism and Revolution	6
FRNC3655	French Sociolinguistics	6
GRMN2641*	German Culture and Society 1806 - 1848	6
GRMN2642*	German Culture and Society 1849 - 1914	6
GRMN2685*	Artificial Humans in German Culture	6
HSTY2614	Australian Social History	6
HSTY2626	Fascism and Antifacism	6
HSTY2680	Living: Modern British Social History	6
HSTY2681*	Colonialism in Modern Asia	6
HSTY2682	Portraits of Medieval Women	6
ICLS2603*	Crosscultural Modernities	6
ICLS2622*	Great Books 3: The Twentieth Century	6

ICLS2624*	Great Books 1: The Human Condition	6
ICLS 2622	Int Comparative Literary Studies Hons A	
ICLS4011		12
ICLS4012	Int Comparative Literary Studies Hons B	12
ICLS4013	Int Comparative Literary Studies Hons C	12
ICLS4014	Int Comparative Literary Studies Hons D	12
INGS1001*	Power and Money in Global Society	6
INGS1002*	Global Culture and Society	6
ITLN3667*	Images of Contemporary Italy	6
ITLN3693	Impatient Capital: 21st Century Italy	6
JPNS2672*	Japanese Media Culture and New Japan	6
JPNS3676	Monsters & Ghosts: Japanese Fantasy and SF	6
KOCR2608	Speaking Gamilaraay 2	6
LNGS2620*	Phonetics	6
LNGS2621*	Phonology	6
LNGS2622*	The Syntax of English	6
MDST2613	Sex and Sin in the Middle Ages	6
PALI2601	Pali Intermediate 1	6
PALI2602	Pali Intermediate 2	6
RLST2636*	Ancient Egyptian Religion and Magic	6
RLST2637*	Engaged Buddhism: Politics and Justice	6
SCLG2620	Sociology of Friendship	6
SCPL2603	Development and Welfare in East Asia	6
SLSS2603	Medico-Legal and Forensic Criminology	6
SPAN3623	Argentina for Export	6
USSC2601	U.S. in the World	6
WRIT1001*	Academic English	6
WRIT1002*	Academic Writing	6

**Extract from papers, Faculty of Arts meeting 18 August 2008**  
**Report to Faculty from Undergraduate Matters Committee**

**New Undergraduate Units of Study 2009**

The following new units of study have been approved by the Committee:

Item 7.7  
UGMC Report  
Faculty 18 August 2008

**Units of Study – Conversion of Credit Points**

<b>New Code</b>	<b>Title</b>	<b>New Credit point Value</b>	<b>Old Code</b>	<b>Old Credit Point Value</b>
CHNS3642	Governing China: The Premodern Heritage	6	CHNS3552	8
GOVT2611	Capitalism & Democracy in East Asia	6	GOVT2411	8
HSTY2640	Twentieth Century China: 1912-Present	6	HSTY3071	8
HSTY2645	Invisible Cities: Imagining Urban Italy	6	HSTY2045	8
ICLS2636	Great Books 2: Innovations, Inspirations	6	ICLS2001	8
JPNS3677	Behaving the Japanese Way	6	JPNS2316	8
PRFM3611	The Secret Art of Dramaturg	6	PRFM3010	8
PRFM3619	Performance Analysis and Documentation	6	PRFM3019	8

UGMC Report

Faculty 18 August 2008

**Units of Study – Changes in Title:**

<b>Code</b>	<b>Old Title</b>	<b>New Title</b>
ARHT2612	Baroque Courts	Seventeenth Century Arts: Royalty & Riches
ARHT2653	Cross-Cultural Perspectives on Cinema	Memory of the World: Key Films & Directors
ARHT2655	Cinema and Spectatorship	Modern Cinema: Modes of Viewing
ARHT2671	Orientalism and Visual Culture	Art, Travel, Empires
HSTY2619	Australia to 1888 Colonising Cultures	Living in Colonial Australia
ANTH1002	Globalisation and Experience	Anthropology and the Global
ANTH2601	The Ethnography of Mainland Southeast Asia	The Ethnography of Southeast Asia
RLST2620	Contemporary Religion and Politics	Religion and Violence, Faith and Blood
HSTY2640	20 <sup>th</sup> Century China: 1912 – Present	Twentieth Century China
HSTY2606	China in its World 1839-2000	China and its World in the 19 <sup>th</sup> Century

### **New Degrees to be offered from 2009**

Proposals for the following courses were supported by the Undergraduate Matters Committee:

#### **Bachelor of International and Global Studies**

#### **Bachelor of International and Global Studies/Bachelor of Laws**

The Bachelor of International and Global Studies degree replaces the existing Bachelor of International Studies and Bachelor of Global Studies degrees. Transitional arrangements are in place for students in the cancelled degrees.

#### **Bachelor of Information Technology/Bachelor of Arts**

The course is designed to meet the growing industry demand for graduates who master both the Information Technology and Arts disciplines.

The above degree will be administered by the Faculty of Engineering and Information Technology.

### **Majors to be offered from 2009**

Proposal for the following major was supported by the Undergraduate Matters Committee:

#### **Celtic Studies**

**11.2 Report of the Graduate Studies Committee meeting held on 24 September 2008**

The Committee met on 24 September 2008 when there were present: The Chair (Associate Professor P McCallum) presiding, Professors L Burns and B Sutton, Associate Professors A Bashford, B Buckley, M Collins, D Dragovich, P Dunbar-Hall, L Hossain and J Shields, Drs M Boughton and S Cumming, and Mr S Greenland, Mr J Masters, Mr C Riley and Mr B Shelton. Professor D Ivison and Ms M Kemmis were in attendance.

**11.2.1 Proposals for new and amended postgraduate courses****11.2.1.1 Faculty of Science: Graduate Diploma in Psychology***pages F4-F5*

The Faculty of Science is proposing to amend the Graduate Diploma in Psychology. This proposal is necessary to ensure that students admitted to the Graduate Diploma of Psychology will meet requirements for admission to the Australian Psychological Society and to ensure that the course maintains its accreditation with the Society.

Full details of the proposal are available from the Committee's website at:  
[http://sydney.edu.au/ab/committees/grad\\_studies/grad\\_studies\\_agendas.shtml](http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml)

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Science to amend the Graduate Diploma in Psychology;*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal; and*
- (3) *approve the faculty requirements relating to the courses; with effect from 1 January 2009, as set out in the report presented.*

**11.2.1.1 Sydney Conservatorium of Music: Master of Music Studies (Conducting), Master of Music Studies (Opera), Master of Music Studies (Performance), Graduate Diploma in Music (Accompaniment), Graduate Diploma in Music (Opera) and Graduate Diploma in Music (Performance)***pages F6-F23*

The Sydney Conservatorium of Music has replaced the existing Resolutions of Senate relating to the above courses with Faculty Resolutions, developed in accordance with the *University of Sydney (Coursework) Rule 2000* (as amended).

Full details of the proposal are available from the Committee's website at:  
[http://sydney.edu.au/ab/committees/grad\\_studies/grad\\_studies\\_agendas.shtml](http://sydney.edu.au/ab/committees/grad_studies/grad_studies_agendas.shtml)

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Sydney Conservatorium of Music to amend the Senate and Faculty Resolutions relating to the Master of Music Studies (Conducting), Master of Music Studies (Opera), Master of Music Studies (Performance), Graduate Diploma in Music (Accompaniment), Graduate Diploma in Music (Opera) and Graduate Diploma in Music (Performance);*
- (2) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal;*

- (b) *approve the rescission of the existing Resolutions of Senate and the introduction of new Resolutions of Senate relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses; with effect from 1 January 2009, as set out in the report presented.*

### **11.2.2 Reports from Faculties**

#### **11.2.2.1 Faculty of Arts: English Language Requirements - Master of Art Curatorship, Master of Human Rights, Master of International Studies, Master of Political Economy, Master of Public Policy, Master of Translation Studies, Graduate Diploma in Art Curatorship, Graduate Diploma in Human Rights, Graduate Diploma in International Studies, Graduate Diploma in Political Economy, Graduate Diploma in Public Policy, Graduate Diploma in Translation Studies, Graduate Certificate in Art Curatorship, Graduate Certificate in Human Rights, Graduate Certificate in International Studies, Graduate Certificate in Political Economy and Graduate Certificate in Public Policy**

*pages F24-F31*

The Faculty of Arts has highlighted that a number of courses are currently missing from the faculty's listing in the Academic Board policy "Postgraduate English Language Requirements". The courses involved were either approved for introduction with higher English language requirements or have been transferred from the Faculty of Economics and Business with higher English language requirements.

#### ***Recommendation***

*That the Academic Board approve the amendment to Schedule 1 of the policy "Postgraduate English Language Requirements" with effect from 1 January 2009, as set out in the report presented.*

#### **11.2.2.2 Faculty of Law: Master of Administrative Law and Policy, Master of Business Law, Master of Environmental Law, Master of Environmental Science and Law, Master of International Business and Law, Master of International Law, Master of Jurisprudence, Master of Labour Law & Relations, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in Environmental Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence**

*pages F32-F39*

The Faculty of Law has submitted the attached report regarding the amendment of units of study in the above courses.

#### ***Recommendation***

*That the Academic Board approve the amendments to the Faculty Resolutions relating to the Master of Administrative Law and Policy, Master of Business Law, Master of Environmental Law, Master of Environmental Science and Law, Master of International Business and Law, Master of International Law, Master of Jurisprudence, Master of Labour Law & Relations, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in Environmental Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence in the Faculty of Law, with effect from 1 January 2009, as set out in the report presented.*

### **11.2.3 Faculty of Arts: Asia Pacific Master's of Human Rights and Democratisation**

*pages F40-F41*

The Committee received the attached report on the development of a regional program, headed by the University of Sydney, in human rights and democratisation. The program was under development following the University's successful application

for a grant from the European Union to develop a postgraduate program in partnership with other regional institutions (the University of Colombo (Sri Lanka), Kathmandu Law School (Nepal), Mahidol University (Thailand) and Gada Madja University (Indonesia), and with Ataneo University (the Philippines) and the University of Auckland (New Zealand)).

As this is the first program of its type to be developed by the University, the Faculty of Arts has agreed to provide regular updates on the program development to the Academic Board and Senate, to allow adequate time to identify and address any issues posed by the proposal.

**Recommendation**

*That the Academic Board note the preliminary report on plans by the Faculty of Arts to develop the Asia Pacific Master's of Human Rights and Democratisation, as set out in the report presented.*

**11.2.4 The Capstone Experience in University of Sydney Master's Degrees** *pages F42*

The recent review of postgraduate coursework at the University of Sydney had made a number of recommendations regarding the structure of the University's Master's degrees. One recommendation was the inclusion of a capstone experience in all coursework master's degrees. The Chair gave a presentation to the Committee on how capstone experiences might be included in degrees, the form they might take and outlined a set of principles for implementing this recommendation. The notes of this presentation are enclosed for information.

**Recommendation**

*That the Academic Board note the report on the capstone experience in University of Sydney Master's degrees, as set out in the report presented.*

**11.2.5 Proceedings of the Committee**

**(1) Report of the Chair**

In addition to his report on the Capstone Experience, the Chair suggested that the Committee commence a series of discussions on the structure of the New Sydney Master's Degree. The Committee will discuss graduate attributes at its next meeting, and will also review the parallel teaching of undergraduate and postgraduate students.

**(2) Other Items**

The Committee also noted the report of the Academic Board's meeting of 27 August 2008.

## Resolutions of the Faculty

### Graduate Diploma in Psychology

The Resolutions of the Faculty relating to the Graduate Diploma in Psychology in the Faculty of Science are amended, with effect from 1 January 2009, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### Graduate Diploma in Psychology

#### Course rules

#### 1. Admission

1.1 The Dean of the Faculty of Science may admit to candidature for the Graduate Diploma in Psychology:

1.1.1 applicants who hold the degree of Bachelor of Science, Bachelor of Arts, Bachelor of Economics ~~(Social Sciences) & Social Sciences, Bachelor of Arts and Sciences,~~ or Bachelor of Liberal Studies from the University of Sydney, or

1.1.2 applicants who hold an equivalent degree as deemed by the Faculty, who have not previously completed a major in Psychology.

1.2 When assessing an applicant, both undergraduate record and UAI (or equivalent) may be taken into account.

1.3 Applicants must have already successfully completed 12 credit points of Junior Psychology (currently PSYC1001 and 1002) or equivalent within the last 10 years, ~~except that an applicant who has completed 6 credit points of Junior Psychology at the University of Sydney in the previous 12 months with a grade of Distinction or better shall be considered for admission.~~

1.4 Conditions of candidature are prescribed by Resolutions of the Faculty.

#### 2. Units of study

2.1 The units of study for the Graduate Diploma in Psychology are listed in Table 1 associated with the resolutions of the Bachelor of Science.

2.2 Credit point value, assumed knowledge, corequisites, prerequisites and any special conditions are included in the description of units of study associated with these resolutions.

#### 3. Requirements for the Graduate Diploma in Psychology

3.1 A candidate shall complete coursework to the value of 48 credit points comprising:

3.1.1 24 credit points of Intermediate units of study in Psychology, and

3.1.2 24 credit points of Senior units of study in Psychology which must, except with Departmental approval, include PSYC~~(3012 or 3010)~~ and one of PSYC(3011, 3012, 3013 and 3014).

3.2 The prerequisites and progression requirements for these units of study as set out in Table I for the BSc must be met.

#### Faculty rules

#### 4. Details of units of study

4.1 The units of study for the Graduate Diploma Psychology are listed in Table 1 of the Resolutions of the Bachelor of Science.

4.2 A candidate for the course shall proceed by completing units of study as prescribed by the Faculty.

4.3 A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed.

4.4 In these resolutions, 'to complete a unit of study' or any derivative expression means:

4.4.1 to attend the lectures and the meetings, if any, for seminars or tutorial instruction;

4.4.2 to complete satisfactorily the essays, exercises, practical and project work if any; and

4.4.3 to pass any other examination of the unit of study that may apply.

4.5 All units of study for a particular subject area may not be available every semester.

#### 5. Enrolment in more/less than minimum load

5.1 A candidate ~~may~~ will proceed on a part-time basis ~~only~~ until a minimum of 12 cp of intermediate Psychology units of study has been completed.

5.2 After a minimum of 12 cp of intermediate Psychology units of study has been completed, a candidate may proceed on a full-time or a part-time basis.

#### 6. Cross-institutional study

6.1 Cross-institutional study shall not be available to students enrolled in the Graduate Diploma in Psychology except where the University of Sydney has a formal Cooperation Agreement with another University.

**7. Restrictions on enrolment**

7.1 Admission to the Graduate Diploma in Psychology may be limited by a quota.

7.2 In determining the quota, the University will take into account:

7.2.1 availability of resources including space, laboratory and computing facilities; and

7.2.2 availability of adequate and appropriate supervision.

7.3 In considering an application for admission to candidature the Dean shall take account of the quota and will select, in preference, applicants who are most meritorious in terms of subsection 1 above.

**8. Discontinuation of enrolment**

8.1 A student who does not enrol in any semester without first obtaining written permission from the Dean to suspend candidature will be deemed to have discontinued enrolment in the course.

8.2 Students who have discontinued from the course will be required to apply for admission to the course and be subject to admission requirements pertaining at that time.

**9. Suspension of candidature**

9.1 A student may seek written permission from the Dean to suspend candidature in the course.

9.2 Suspension may be granted for a maximum of one year.

**10. Re-enrolment after an absence**

10.1 A student who plans to re-enrol after a period of suspension must advise the Faculty of Science Office in writing of their intention by no later than the end of October for First Semester of the following year or the end of May for Second Semester of the same year.

**11. Satisfactory progress**

11.1 Candidates for the Graduate Diploma in Psychology shall be governed by the rule as follows:

11.1.1 A student who has failed a cumulative total of 12cp at any stage of enrolment in the Graduate Diploma in Psychology will be required to show good cause why he or she should be allowed to re-enrol and, if good cause has not been established, the student's enrolment will be terminated and the student will not be permitted to re-enrol.

**12. Time limit**

12.1 A candidate for the Graduate Diploma in Psychology shall complete the requirements for the award in a minimum of four semesters and a maximum of eight semesters, and (in the event of suspension) except with permission of the Dean within five calendar years of admission to candidature.

**13. Assessment policy**

13.1 A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.

13.2 On completion of the requirements for the Graduate Diploma in Psychology, the results of the examination of the coursework and participation in the seminar series shall be reported by the School of Psychology to the Faculty, which shall determine the result of the candidature.

**14. Credit transfer policy**

14.1 Students may apply for credit (up to 24 credit points) for unit(s) of study where they have already completed studies which the Faculty deems equivalent to unit(s) in the Graduate Diploma in Psychology ~~and for which no award has been conferred.~~

14.2 Such units of study must have been completed within the previous 10 years.

## Resolutions of Senate

### **Master of Music Studies (Conducting), Master of Music Studies (Opera), Master of Music Studies (Performance), Graduate Diploma in Music (Accompaniment), Graduate Diploma in Music (Opera) and Graduate Diploma in Music (Performance)**

The Resolutions of the Senate relating to the Master of Music Studies (Conducting), Master of Music Studies (Opera), Master of Music Studies (Performance), Graduate Diploma in Music (Accompaniment), Graduate Diploma in Music (Opera) and Graduate Diploma in Music (Performance) in the Sydney Conservatorium of Music are amended, with effect from 1 January 2009 as follows (additions indicated by underlined, deletions indicated by strikethrough):

#### **Master of Music Studies (Conducting)**

##### **1. Award of the degree**

~~1.1 The degree of Master of Music Studies (Conducting) shall be awarded in one grade, namely the Pass degree.~~

##### **2. Eligibility for admission**

~~2.1 An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*\*:~~

~~2.1.1 be a Bachelor of Music of the Sydney Conservatorium of Music; or~~

~~2.1.2 have completed studies deemed by the Graduate Studies Committee of Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or~~

~~2.1.3 submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee of Sydney Conservatorium of Music that the applicant possesses the educational preparation and capacity to pursue graduate studies; and~~

~~2.1.4 successfully complete at a level determined by the Graduate Studies Committee of Sydney Conservatorium of Music: an audition; tests of aural skills and musical capabilities; an interview.~~

~~\*\*Chapter 10 of the By-laws has been repealed and Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999* (as amended) refers.~~

##### **3. Probationary acceptance**

~~3.1 A candidate may be accepted by the Graduate Studies Committee of Sydney Conservatorium of Music on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the Graduate Studies Committee of Sydney Conservatorium of Music shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.~~

~~3.2 In the case of a candidate accepted on a probationary basis under subsection 3.1, the candidature shall be deemed to have commenced from the date of such acceptance.~~

##### **4. Time limits**

~~4.1 The normal length of candidature shall be four semesters from the date of enrolment for a full-time candidate and eight semesters from the date of enrolment for a part-time candidate. Permission to vary the length of candidature may be granted by the Graduate Studies Committee of Sydney Conservatorium of Music.~~

##### **5. Requirements for the degree**

~~5.1 A candidate shall:~~

~~5.1.1 complete such seminars, masterclasses, and performances as may be prescribed by the Graduate Studies Committee of Sydney Conservatorium of Music;~~

~~5.1.2 complete an Individual Project; and~~

~~5.1.3 complete the practical (performance) and other requirements including a minimum of 80 credit points, as prescribed by the Graduate Studies Committee of Sydney Conservatorium of Music.~~

~~6. A candidate shall be required to perform in graduate seminars, concerts and staged performances at the Conservatorium and elsewhere as directed.~~

##### **7. Progress**

~~7.1 The Graduate Studies Committee of Sydney Conservatorium of Music may:~~

~~7.1.1 in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature~~

should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

7.1.2 where, in the opinion of the Graduate Studies Committee of Sydney Conservatorium of Music, the candidate does not show good cause, terminate the candidature.

### **8. Credit**

8.1 A candidate who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution and has completed work considered by the Graduate Studies Committee of Sydney Conservatorium of Music to be equivalent to courses prescribed for the degree, may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.

### **9. Examination**

9.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:

#### **9.1.1 Master of Music Studies (Conducting)**

9.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance. The candidate is required to pass all components to be granted the degree.

### **Master of Music Studies (Conducting)**

#### **1. Requirements for the degree**

1.1 To qualify for the award of the pass degree candidates must:

1.1.1 complete successfully units of study giving credit for a total of 96 credit points; and

1.1.2 satisfy the requirement of all other relevant By-laws, Rules and resolutions of the University.

### **Master of Music Studies (Opera)**

#### **1. Award of the degree**

1.1 The degree of Master of Music Studies (Opera) shall be awarded in one grade, namely the pass degree.

#### **2. Eligibility for admission**

2.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:

2.1.1 be a Bachelor of Music of the Sydney Conservatorium of Music; or

2.1.2 have completed studies deemed by the Graduate Studies Committee of the Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or

2.1.3 submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies; and

2.1.4 successfully complete an audition at a level determined by the Graduate Studies Committee.

#### **3. Probationary acceptance**

3.1 A candidate may be accepted by the Graduate Studies Committee on a probationary basis for a period not exceeding one year; and upon completion of this probationary period, the Graduate Studies Committee shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.

3.2 In the case of a candidate accepted on a probationary basis under section 3.1, the candidature shall be deemed to have commenced from the date of such acceptance.

#### **4. Time limits**

4.1 The normal length of candidature shall be three semesters from the date of enrolment for a full-time candidate and six semesters from the date of enrolment for a part-time candidate.

4.2 Permission to vary the length of candidature may be granted by the Graduate Studies Committee.

#### **5. Supervision**

~~5.1 The Graduate Studies Committee shall appoint a fulltime member of the academic staff of the Conservatorium to act as supervisor of each candidate.~~

## ~~6. Requirements for the degree~~

~~6.1 A candidate shall:~~

~~6.1.1 complete such seminars as may be prescribed by the Graduate Studies Committee; and~~

~~6.1.2 complete the practical (performance) and other requirements including a minimum of 36 credit points, as prescribed by the Graduate Studies Committee.~~

~~6.2 A candidate shall be required to perform in graduate seminars and in concerts at the Conservatorium and elsewhere.~~

## ~~7. Progress~~

~~7.1 The Graduate Studies Committee may, in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Graduate Studies Committee, the candidate does not show good cause, terminate the candidature.~~

## ~~8. Credit~~

~~8.1 A candidate who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution; and who has completed work considered by the Graduate Studies Committee to be equivalent to courses prescribed for the degree; may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.~~

## ~~9. Examination~~

~~9.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:~~

### ~~9.1.1 Master of Music Studies (Opera)~~

~~9.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.~~

~~9.1.1.2 The candidate is required to pass all components to be granted the degree.~~

## ~~10. Transitional arrangements~~

~~10.1 These resolutions apply to all candidates for the degree enrolling after 1 January 2006.~~

~~10.2 Candidates who enrolled for the degree of Master of Performance may until December 2006 choose to qualify for that degree under the old resolutions.~~

~~10.3 Alternatively, such candidates may elect to transfer to the Master of Music Studies (Opera).~~

## **Master of Music Studies (Opera)**

### **1. Requirements for the degree**

**1.1 To qualify for the award of the pass degree candidates must:**

**1.1.1 complete successfully units of study giving credit for a total of 96 credit points; and**

**1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.**

## **Master of Music Studies (Performance)**

### **1. Award of the degree**

~~1.1 The degree of Master of Music Studies (Performance) shall be awarded in one grade, namely the pass degree.~~

### **2. Eligibility for admission**

~~2.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:~~

~~2.1.1 be a Bachelor of Music of the Sydney Conservatorium of Music; or~~

~~2.1.2 have completed studies deemed by the Graduate Studies Committee of the Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or~~

~~2.1.3 submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies; and~~

~~2.1.4 successfully complete an audition at a level determined by the Graduate Studies Committee.~~

### **3. Probationary acceptance**

~~3.1 A candidate may be accepted by the Graduate Studies Committee on a probationary basis for a period not exceeding one year; and upon completion of this probationary period, the Graduate Studies Committee shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.~~

~~3.2 In the case of a candidate accepted on a probationary basis under section 3.1, the candidature shall be deemed to have commenced from the date of such acceptance.~~

### **4. Time limits**

~~4.1 The normal length of candidature shall be three semesters from the date of enrolment for a full-time candidate and six semesters from the date of enrolment for a part-time candidate.~~

~~4.2 Permission to vary the length of candidature may be granted by the Graduate Studies Committee.~~

### **5. Supervision**

~~5.1 The Graduate Studies Committee shall appoint a full-time member of the academic staff of the Conservatorium to act as supervisor of each candidate.~~

### **6. Requirements for the degree**

~~6.1 A candidate shall:~~

~~6.1.1 complete such seminars as may be prescribed by the Graduate Studies Committee; and~~

~~6.1.2 complete the practical (performance) and other requirements including a minimum of 36 credit points, as prescribed by the Graduate Studies Committee.~~

~~6.2 A candidate shall be required to perform in graduate seminars and in concerts at the Conservatorium and elsewhere.~~

### **7. Progress**

~~7.1 The Graduate Studies Committee may, in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Graduate Studies Committee, the candidate does not show good cause, terminate the candidature.~~

### **8. Credit**

~~8.1 A candidate:~~

~~8.1.1 who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution; and~~

~~8.1.2 who has completed work considered by the Graduate Studies Committee to be equivalent to courses prescribed for the degree;~~

~~8.2 may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.~~

### **9. Examination**

~~9.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:~~

~~9.1.1 *Master of Music Studies (Performance)*~~

~~9.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.~~

~~9.1.1.2 The candidate is required to pass all components to be granted the degree.~~

### **10. Transitional arrangements**

~~10.1 These resolutions apply to all candidates for the degree enrolling after 1 January 2006.~~

~~10.2 Candidates who enrolled for the degree of Master of Performance may until December 2006 choose to qualify for that degree under the old resolutions.~~

~~10.3 Alternatively, such candidates may elect to transfer to the Master of Music Studies (Performance).~~

## **Master of Music Studies (Performance)**

### **1. Requirements for the degree**

1.1 To qualify for the award of the pass degree candidates must:

1.1.1 complete successfully units of study giving credit for a total of 72 credit points; and

1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

## **Graduate Diploma in Music (Accompaniment)**

### **1. Eligibility for admission**

~~1.1 An applicant for admission to candidature shall, except as provided in Chapter 10 of the By-Laws\*\*:~~

~~1.1.1 be a Bachelor of Music or Bachelor of Music Education of the Conservatorium of Music; or~~

~~1.1.2 have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; and~~

~~1.1.3 successfully complete an audition and interview.~~

~~\*\*Chapter 10 of the By-Laws has been repealed and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 (as amended) refers.~~

### **2. Requirements**

~~2.1 A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time or four semesters part-time.~~

## **Graduate Diploma in Music (Accompaniment)**

### **1. Requirements of the Graduate Diploma**

1.1 To qualify for the award of the graduate diploma candidates must:

1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and

1.1.2 satisfy the requirement of all other By-laws, Rules and Resolutions of the University.

## **Graduate Diploma in Music (Opera)**

### **1. Eligibility for admission**

~~1.1 An applicant for admission to candidature shall, except as provided in Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 (as amended):~~

~~1.1.1 be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or~~

~~1.1.2 have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; and~~

~~1.1.3 successfully complete an audition and interview.~~

### **2. Requirements**

~~2.1 A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time.~~

## **Graduate Diploma in Music (Accompaniment)**

### **1. Eligibility for admission**

~~1.1 An applicant for admission to candidature shall, except as provided in Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 (as amended):~~

~~1.1.1 be a Bachelor of Music or Bachelor of Music Education of the Conservatorium of Music; or~~

~~1.1.2 have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; and~~

~~1.1.3 successfully complete an audition and interview.~~

### **2. Requirements**

~~2.1 A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time or four semesters part-time.~~

### **Graduate Diploma in Music (Opera)**

#### **1. Requirements of the Graduate Diploma**

1.1 To qualify for the award of graduate diploma candidates must:

1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and

1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### **Graduate Diploma in Music (Performance)**

#### **1. Eligibility for admission**

~~1.1 An applicant for admission to candidature shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:~~

~~1.1.1 be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or~~

~~1.1.2 have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or~~

~~1.1.3 have completed a Diploma of Music of the Sydney Conservatorium of Music in an appropriate specialist area; and~~

~~1.1.4 successfully complete an audition and interview.~~

#### **2. Requirements**

~~2.1 A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time or four semesters part-time.~~

#### **3. Examination**

~~3.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:~~

##### ~~3.1.1 *Graduate Diploma in Performance*~~

~~3.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.~~

~~3.1.1.2 The candidate is required to pass all components to be granted the degree.~~

### **Graduate Diploma in Music (Performance)**

#### **1. Requirements of the Graduate Diploma**

1.1 To qualify for the award of the graduate diploma candidates must:

1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and

1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

## Resolutions of the Faculty

### **Master of Music Studies (Conducting), Master of Music Studies (Opera), Master of Music Studies (Performance), Graduate Diploma in Music (Accompaniment), Graduate Diploma in Music (Opera) and Graduate Diploma in Music (Performance)**

The Resolutions of the Faculty relating to the Master of Music Studies (Conducting), Master of Music Studies (Opera), Master of Music Studies (Performance), Graduate Diploma in Music (Accompaniment), Graduate Diploma in Music (Opera) and Graduate Diploma in Music (Performance) in the Sydney Conservatorium of Music are inserted, with effect from 1 January 2009, as follows:

#### **Master of Music Studies (Conducting)**

##### *Course rules*

#### **1. Admission**

1.1 An applicant may be admitted to the Master of Music Studies (Conducting) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course;

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 successfully complete at a level determined by the Graduate Studies Committee of Sydney Conservatorium of Music: an audition; tests of aural skills and musical capabilities; an interview.

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### **2. Examination**

2.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements;

2.1.1 Master of Music Studies (Conducting)

2.1.2 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.

2.1.3 The candidate is required to pass all components to be granted the degree.

#### **3. Units of study**

3.1 The table of units of study for the Master of Music Studies (Conducting) is as follows.

Name		Prerequisites
Conducting 1	12	
Conducting 2	12	Conducting 1
Conducting 3	12	Conducting 2
Conducting 4	12	Conducting 3
Keyboard Skills	6	
Analysis for Conducting	6	
Graduate Aural	6	
Ensemble Experience 1	6	
Ensemble Experience 2	6	Ensemble Experience 1
Ensemble Experience 3	6	Ensemble Experience 2
Individual Project 1	6	
Individual Project 2	6	Individual Project 1

#### **4. Requirements for the Master of Music Studies (Conducting)**

4.1 To qualify for the degree students take units of study from the table of units of study set out in section 2 above to the value of 96 credit points.

4.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

<b>Semester 1</b>		<b>Semester 2</b>	
Conducting 1	12	Conducting 2	12
Keyboard Skills	6	Ensemble Experience 1	6
Analysis for Conducting	6	Graduate Aural	6
	<b>24</b>		<b>24</b>
<b>Semester 3</b>		<b>Semester 4</b>	
Conducting 3	12	Conducting 4	12
Ensemble Experience 2	6	Ensemble Experience 3	6
Individual Project 1	6	Individual Project 2	6
<b>24</b>			<b>24</b>

#### *Faculty rules*

### **5. Details of units of study**

5.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

### **6. Variation of normal load**

6.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

### **7. Cross-institutional study**

7.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Master of Music Studies (Conducting) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 12 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

### **8. Restriction on enrolment**

8.1 Rules on enrolment in units of study with the Master of Music Studies (Conducting) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

### **9. Discontinuation of Enrolment**

9.1 Rules on Discontinuation of Enrolment within the Master of Music Studies (Conducting) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

### **10. Suspension of Candidature and re-enrolment after an absence**

10.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

10.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

### **11. Satisfactory Progress**

11.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

11.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

11.1.2 where, in the opinion of the Graduate Studies Committee of Sydney Conservatorium of Music, the candidate does not show good cause, terminate the candidature.

## 12. Time limit

12.1 A student shall be required to complete the Master of Music Studies (Conducting) within a period of five years from commencement of enrolment.

## 13. Assessment Policy

13.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Master of Music Studies (Conducting) is set out in the Conservatorium Assessment Policy.

## 14. Credit for previous study

14.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Master of Music Studies (Opera)

### Course rules

#### 1. Admission

1.1 An applicant may be admitted to the Master of Music Studies (Opera) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course;

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 successful completion of an audition and satisfactory completion of an interview

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Examination

2.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements;

2.1.1 Master of Music Studies (Opera)

2.1.2 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.

2.1.3 The candidate is required to pass all components to be granted the degree.

#### 3. Units of Study

3.1 The table of units of study for the Master of Music Studies (Opera) is as follows.

Name		Prerequisites
Principal Study Opera 1	8	
Principal Study Opera 2	8	Principal Study Opera 1
Principal Study Opera 3	8	Principal Study Opera 2
Principal Study Opera 4	8	Principal Study Opera 3
Language & Interpretation 1	4	
Language & Interpretation 2	4	Language & Interpretation 1
Language & Interpretation 3	4	Language & Interpretation 2
Language & Interpretation 4	4	Language & Interpretation 3
Graduate Production 1	8	
Graduate Production 2	8	Graduate Production 1
Graduate Production 3	8	Graduate Production 2
Graduate Production 4	8	Graduate Production 3
Opera Performance Repertoire 1	4	
Opera Performance Repertoire 2	4	Opera Performance Repertoire 1
Opera Performance Portfolio 1	4	
Opera Performance Portfolio 2	4	Opera Performance Portfolio 1

#### 4. Requirements for the Master of Music Studies (Opera)

4.1 To qualify for the degree students take units of study from the table of units of study set out in section 2 above to the value of 96 credit points.

4.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1		Semester 2	
Principal Study Opera 1	8	Principal Study Opera 2	8
Language & Interpretation 1	4	Language & Interpretation 2	4
Graduate Production 1	8	Graduate Production 2	8
Opera Performance Repertoire 1	4	Opera Performance Repertoire 2	4
	<b>24</b>		<b>24</b>
Semester 3		Semester 4	
Principal Study Opera 3	8	Principal Study Opera 4	8
Language & Interpretation 3	4	Language & Interpretation 4	4
Graduate Production 3	8	Graduate Production 4	8
Opera Performance Portfolio 1	4	Opera Performance Portfolio 2	4
<b>24</b>		<b>24</b>	

#### Faculty rules

##### 5. Details of units of study

5.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

##### 6. Variation of normal load

6.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

##### 7. Cross-institutional study

7.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Master of Music Studies (Opera) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 12 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

##### 8. Restriction on enrolment

8.1 Rules on enrolment in units of study with the Master of Music Studies (Opera) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

##### 9. Discontinuation of Enrolment

9.1 Rules on Discontinuation of Enrolment within the Master of Music Studies (Opera) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

##### 10. Suspension of Candidature and re-enrolment after an absence

10.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

10.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

##### 11. Satisfactory Progress

11.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

11.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any

candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

11.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

## 12. Time Limit

12.1 A student shall be required to complete the Master of Music Studies (Opera) within a period of five years from commencement of enrolment.

## 13. Assessment Policy

13.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Master of Music Studies (Opera) is set out in the Conservatorium Assessment Policy.

## 14. Credit for previous study

14.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Master of Music Studies (Performance)

### Course rules

#### 1. Admission

1.1 An applicant may be admitted to the Master of Music Studies (Performance) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course;

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 successful completion of an audition and satisfactory interview

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Examination

2.1.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements;

2.1.2 Master of Music Studies (Performance)

2.1.2 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.

2.1.3 The candidate is required to pass all components to be granted the degree.

#### 3. Units of Study

3.1 The table of units of study for the Master of Music Studies (Performance) is as follows.

Name		Prerequisites
Principal Study (Perf) 1	12	
Principal Study (Perf) 2	12	Principal Study (Perf) 1
Principal Study (Perf) 3	12	Principal Study (Perf) 2
Graduate Ensemble 1	6	
Graduate Ensemble 2	6	Graduate Ensemble 1
Graduate Ensemble 3	6	Graduate Ensemble 2
Graduate Ensemble 4	6	Graduate Ensemble 3
Graduate Ensemble 5	6	Graduate Ensemble 4
Graduate Research Project	6	

#### 4. Requirements for the Master of Music Studies (Performance)

4.1 To qualify for the degree students take units of study from the table of units of study set out in section 2 above to the value of 72 credit points.

4.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1		Semester 2	
Principal Study (Perf) 1	12	Principal Study (Perf) 2	12
Graduate Ensemble 1	6	Graduate Ensemble 1	6
Graduate Ensemble 1	6	Graduate Ensemble 1	6
<b>24</b>		<b>24</b>	
Semester 3			
Principal Study (Perf)	12		
Graduate Ensemble 5	6		
Graduate Research Project	6		
<b>24</b>			

### *Faculty rules*

#### **5. Details of units of study**

5.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### **6. Variation of normal load**

6.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### **7. Cross-institutional study**

7.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Master of Music Studies (Performance) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 12 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### **8. Restriction on enrolment**

8.1 Rules on enrolment in units of study with the Master of Music Studies (Performance) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### **9. Discontinuation of Enrolment**

9.1 Rules on Discontinuation of Enrolment within the Master of Music Studies (Performance) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### **10. Suspension of Candidature and re-enrolment after an absence**

10.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

10.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### **11. Satisfactory Progress**

11.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

11.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

11.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

## 12. Time limit

12.1 A student shall be required to complete the Master of Music Studies (Performance) within a period of five years from commencement of enrolment.

## 13. Assessment Policy

13.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Master of Music Studies (Performance) is set out in the Conservatorium Assessment Policy.

## 14. Credit for previous study

14.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Graduate Diploma in Music (Accompaniment)

### Course rules

#### 1. Admission

1.1 An applicant may be admitted to the Graduate Diploma in Music (Accompaniment) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree or three-year diploma program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course; or

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 successfully complete an audition and interview.

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Units of Study

2.1 The table of units of study for the Graduate Diploma in Music (Accompaniment) is as follows.

Name		Prerequisites
Instrumental Study 1	6	
Instrumental Study 2	6	Instrumental Study 1
Accompaniment (Graduate) 1	6	
Accompaniment (Graduate) 2	6	Accompaniment (Graduate) 1
Studio Experience 1	4	
Studio Experience 2	4	Studio Experience 1
Vocal & Instrumental Literature 1	4	
Vocal & Instrumental Literature 2	4	Vocal & Instrumental Literature 1
Music Craft 1	4	
Music Craft 2	4	Music Craft 1

#### 3. Requirements for the Graduate Diploma in Music (Accompaniment)

3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 2 above to the value of 48 credit points.

3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	Semester 2
Instrumental Study 1	Instrumental Study 2
Accompaniment (Graduate) 1	Accompaniment (Graduate) 2
Studio Experience 1	Studio Experience 2
Vocal & Instrumental Literature 1	Vocal & Instrumental Literature 2
Music Craft 1	Music Craft 2

### *Faculty rules*

#### **4. Details of units of study**

4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### **5. Variation of normal load**

5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### **6. Cross-institutional study**

6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Diploma in Music (Accompaniment) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### **7. Restriction on enrolment**

7.1 Rules on enrolment in units of study with the Graduate Diploma in Music (Accompaniment) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### **8. Discontinuation of Enrolment**

8.1 Rules on Discontinuation of Enrolment within the Graduate Diploma in Music (Accompaniment) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### **9. Suspension of Candidature and re-enrolment after an absence**

9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### **10. Satisfactory Progress**

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

#### **11. Time limit**

11.1 A student shall be required to complete the Graduate Diploma in Music (Accompaniment) within a period of three years from commencement of enrolment.

#### **12. Assessment Policy**

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Diploma in Music (Accompaniment) is set out in the Conservatorium Assessment Policy.

#### **13. Credit for previous study**

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Graduate Diploma in Music (Opera)

### Course rules

#### 1. Admission

1.1 An applicant may be admitted to the Graduate Diploma in Music (Opera) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree or three-year diploma program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course; or

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 successfully complete an audition and interview.

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Units of study

2.1 The table of units of study for the Graduate Diploma in Music (Opera) is as follows.

Name		Prerequisites
Principal Study (Opera) 1	8	
Principal Study (Opera) 2	8	Principal Study (Opera) 1
Language & Interpretation 1	4	
Language & Interpretation 2	4	Language & Interpretation 1
Graduate Production 1	8	
Graduate Production 2	8	Graduate Production 1
Opera Performance Repertoire 1	4	
Opera Performance Repertoire 2	4	Opera Performance Repertoire 1

#### 3. Requirements for the Graduate Diploma in Music (Opera)

3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 2 above to the value of 48 credit points.

3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	Semester 2
Principal Study (Opera) 1	Principal Study (Opera) 2
Language & Interpretation 1	Language & Interpretation 2
Graduate Production 1	Graduate Production 2
Opera Performance Repertoire 1	Opera Performance Repertoire 2

#### 4. Details of units of study

4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 5. Variation of normal load

5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### 6. Cross-institutional study

6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Diploma in Music (Opera) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written

approval by the relevant dean in the other university to take the proposed unit or units of study.

#### **7. Restriction on enrolment**

7.1 Rules on enrolment in units of study with the Graduate Diploma in Music (Opera) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### **8. Discontinuation of Enrolment**

8.1 Rules on Discontinuation of Enrolment within the Graduate Diploma in Music (Opera) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### **9. Suspension of Candidature and re-enrolment after an absence**

9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### **10. Satisfactory Progress**

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

#### **11. Time limit**

11.1 A student shall be required to complete the Graduate Diploma in Music (Opera) within a period of three years from commencement of enrolment.

#### **12. Assessment Policy**

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Diploma in Music (Opera) is set out in the Conservatorium Assessment Policy.

#### **13. Credit for previous study**

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

### **Graduate Diploma in Music (Performance)**

#### *Course rules*

##### **1. Admission**

1.1 An applicant may be admitted to the Graduate Diploma in Music (Performance) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree or three-year diploma program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course; or be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 have completed a Diploma of Music of the Sydney Conservatorium of Music in an appropriate specialist area; and

1.1.4 successfully complete an audition and interview.

1.1.5 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

## 2. Examination

2.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements;

2.1.1 Graduate Diploma in Music (Performance)

2.1.2 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.

2.1.3 The candidate is required to pass all components to be granted the degree.

## 3. Units of study

3.1 The table of units of study for the Graduate Diploma in Music (Performance) is as follows.

Name		Prerequisites
Principal Study (Performance) 1	12	
Principal Study (Performance) 2	12	Principal Study (Performance) 1
Graduate Ensemble 1	6	
Graduate Ensemble 2	6	
Graduate Ensemble 3	6	
Graduate Ensemble 4	6	

## 4. Requirements for the Graduate Diploma in Music (Performance)

4.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 3 above to the value of 48 credit points.

4.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	Semester 2
Principal Study (Performance) 1	Principal Study (Performance) 2
Graduate Ensemble 1	Graduate Ensemble 3
Graduate Ensemble 2	Graduate Ensemble 4

## 5. Details of units of study

5.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

## 6. Variation of normal load

6.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

## 7. Cross-institutional study

7.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Diploma in Music (Performance) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

## 8. Restriction on enrolment

8.1 Rules on enrolment in units of study with the Graduate Diploma in Music (Performance) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

## 9. Discontinuation of Enrolment

9.1 Rules on Discontinuation of Enrolment within the Graduate Diploma in Music (Performance) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### **10. Suspension of Candidature and re-enrolment after an absence**

10.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

10.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### **11. Satisfactory Progress**

11.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

11.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

11.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

#### **12. Assessment Policy**

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Diploma in Music (Performance) is set out in the Conservatorium Assessment Policy.

#### **13. Assessment Policy**

13.1 Policy governing assessment in the Graduate Diploma in Music (Performance) is set out in the Conservatorium Assessment Policy.

#### **14. Credit for previous study**

14.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.



# The University of Sydney

## Postgraduate English Language Requirements

Amended by the Academic Board on 16 April 2008

Date of effect: 17 April 2008

Appendix last amended: 8 October 2008

### 1. Policy

This policy outlines the Academic Board's position on English language requirements for applicants for postgraduate award courses for whom English is not their first language.

### 2. Background

The Academic Board has established the minimum English language requirements for postgraduate award course applicants. Faculties may ask the Academic Board to approve specific requirements above the University minimum levels. Students must be made aware of the English language requirements at the time of application.

### 3. Coverage

This policy applies to all applicants, both local and international, for postgraduate coursework and postgraduate research award courses.

### 4. Principles

4.1 Once candidates have satisfied academic eligibility provisions (admission) and met any necessary student visa requirements, candidates must also satisfy these provisions relating to English language proficiency.

4.2 Faculties may request that the Academic Board approve English language requirements above the minimum set out in 4.3.3 below. Approved Faculty variations above the minimum requirements are set out in appendix one of this policy.

4.3 Proof of proficiency in English may include:

4.3.1 a record of satisfactory achievement in tertiary studies in which the language of the institution was English and the language of instruction, examination and assessment was English. Satisfactory achievement will be determined by the appropriate Faculty and should be relevant to the discipline concerned.

4.3.2 successful completion of the course "English for Academic Purposes" at the University's Centre for English Teaching.

4.3.3 an internationally recognised English language test meeting the University minimum requirements, or approved Faculty requirements where these are higher than the University minimum:

4.3.3.1 IELTS (International English Language Testing Scheme) overall band score of 6.5 with a minimum of 6.0 in each band;  
or

4.3.3.2 TOEFL (Test of English as a Foreign Language) 577 plus TWE (Test of Written English) at 4.5; or

4.3.3.3 CBT (Computer-based TOEFL) 233 plus Essay Rating 4.5; or

4.3.3.4 IBT (Internet Based TOEFL) 90 plus minimum of 23 for writing and 22 for Reading, Speaking and Listening

- 4.3.3.5 Cambridge Certificate of Proficiency in English grade A or B;
- 4.3.3.6 GCSW English language grade A or B; or
- 4.3.3.7 CULT (Combined Universities Language Test 70); or
- 4.3.3.8 the relevant Faculty requirements set out in Appendix One, where the requirements are higher than the University minimum above.

**5. Dean's ability to waive English language requirements in certain circumstances**

- 5.1 In accordance with the *Delegations of Authority: Academic Functions*, the Dean of the Faculty has the ability to waive English language requirements in certain circumstances.
- 5.2 In waiving English language requirements the Dean of the Faculty must be satisfied, on the advice of the head of department/school concerned that the candidate has English language competency to enable the successful completion of the course.
- 5.3 The Dean of the Faculty may waive English language requirements where a candidate submits a recognised English language test score which deviates from the University, or specific course requirements by IELTS (International English Language Testing Scheme) not more than 0.5 below the overall band score and not more than 1.0 below in any of the individual bands; or equivalent result in an alternative recognised measure of English language proficiency as listed in Section 4.3.
- 5.4 In establishing satisfaction that the candidate has English language competency to enable the successful completion of the course, where the Dean is waiving English language requirements, the Dean may consider all relevant factors including such things as ability to communicate in an academic environment; the fact of a student having been known to the Faculty for at least two years; previous appropriate work experience in an English language environment; and verbal discussion between the Faculty and the candidate.
- 5.5 The Graduate Studies Committee (in the case of postgraduate coursework courses) and the Research and Research Training Committee (in the case of postgraduate research courses) may approve exceptions to the limits for 5.3 in exceptional circumstances.

**6. Time limits**

- 6.1 Where a candidate is providing proof of proficiency in English through a record of satisfactory achievement in tertiary studies. The tertiary studies must have been undertaken no more than a maximum of 5 years prior to the application.
- 6.2 Where a candidate is providing proof of proficiency in English through successful completion of an appropriate course at the University's Centre for English Teaching, the course shall have been completed no more than 2 years prior to the application
- 6.3 Where a candidate is providing proof of proficiency in English through an internationally recognised English language test, scores older than two years at the time of application will not be accepted.

**7. Procedures for waiving English language requirements**

- 7.1 The Dean must record in writing the approval to waive English requirements on an individual basis outlining:
  - 7.1.1 the proof of proficiency in English provided by the candidate;
  - 7.1.2 the reasons, in accordance with this policy, the Dean approved the waiver.
- 7.2 The Faculty Office (or appropriate administrative unit) shall ensure:
  - 7.2.1 a record of the approved waiving of requirements is kept on the student file;
  - 7.2.2 for local applicants, that the basis for admission is recorded in FlexSIS; and

- 7.2.3 for International applicants, that the International Office is advised of the approval to waive English requirements and the basis for the decision and that the International Office ensures that the basis for admission is recorded in FlexSIS.

## 8. Authority

### 8.1 Development/consultation

Consultation on this policy involved the International Office, the Strategic Director (Internationalisation), faculties, the Postgraduate Research Training Sub-Committee, Graduate Studies Committee, and the Academic Board.

### 8.2 Management responsibility

The Dean of Graduate Studies shall have overall management responsibility for the policy.

### 8.3 Implementation and monitoring

The Dean of Graduate Studies shall have responsibility for implementing and monitoring the policy.

### 8.4 Review

The Dean of Graduate Studies shall initiate a review of the policy in July 2006

### 8.5 Communication

The Dean of Graduate Studies shall be responsible for communicating the policy.

### 8.6 Contact

Inquiries should be directed to:  
Office of the Dean of Graduate Studies  
H04  
Phone: 9036 9518  
E-mail: [DoGS@usyd.edu.au](mailto:DoGS@usyd.edu.au)

## 9. Related information

- 9.1 Related University legislation, resolutions, policies and procedures include:
- 9.1.1 University of Sydney (Amendment Act) Rule 1999 (as amended) at <http://www.usyd.edu.au/publications/calendar/>
  - 9.1.2 Probationary candidate and English expression at [http://db.usyd.edu.au/policy/policy\\_index.stm](http://db.usyd.edu.au/policy/policy_index.stm)
- 9.2 University policies superseded or replaced by this policy:
- 9.2.1 Postgraduate English Language Requirements (approved 28 April 2004) at [http://db.usyd.edu.au/policy/policy\\_index.stm](http://db.usyd.edu.au/policy/policy_index.stm)
- 9.3 External legislation, resolutions, policies related to this policy include:
- 9.3.1 Education Services for Overseas Students Act 2000 at <http://www.dest.gov.au/esos/>
  - 9.3.2 National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (The National Code) at [http://www.dest.gov.au/esos/National\\_Code/contents.htm](http://www.dest.gov.au/esos/National_Code/contents.htm)

**Appendix One: Schedule of approved Faculty variations, above the University minimum requirements**

Faculty	Course	Requirements (above the University minimum)	Approval Date
Faculty of Agriculture, Food and Natural Resources			
Faculty of Architecture	All postgraduate award courses	For students without a Bachelor's Degree from an English language university, and who have studied less than two years in an institution of English instruction, an IELTS score of a minimum average of 7.0 with no section below 6.0 must be provided.	18 April 2007
Faculty of Arts	<p>Master of Media Practice Graduate Diploma in Media Practice Graduate Certificate in Media Practice</p> <p>Master of Publishing Graduate Diploma in Publishing Graduate Certificate in Publishing</p> <p>Master of Strategic Public Relations Graduate Diploma in Strategic Public Relations Graduate Certificate in Strategic Public Relations</p> <p>Master of Health Communication Graduate Diploma in Health Communication Graduate Certificate in Health Communication</p> <p><u>Master of Human Rights</u> <u>Graduate Diploma in Human Rights</u> <u>Graduate Certificate in Human Rights</u></p> <p><u>Master of Art Curatorship</u> <u>Graduate Diploma in Art Curatorship</u> <u>Graduate Certificate in Art Curatorship</u></p> <p><u>Master of Translation Studies</u> <u>Graduate Diploma in Translation Studies</u></p> <p><u>Master of Political Economy</u> <u>Graduate Diploma in Political Economy</u> <u>Graduate Certificate in Political Economy</u></p> <p><u>Master of International Studies</u> <u>Graduate Diploma in International Studies</u> <u>Graduate Certificate in</u></p>	<p>IELTS – Overall band score of 7.0 with a minimum of 6.0 in any band</p> <p><u>IELTS – Overall band score of 7.0 with a minimum of 6.0 in any band</u></p>	<p>27 August 2008</p> <p><u>8 October 2008</u></p>

	<p><u>International Studies</u></p> <p><u>Master of Public Policy</u> <u>Graduate Diploma in Public Policy</u> <u>Graduate Certificate in Public Policy</u></p>		
	<p>Master of Letters in US Studies Master of US Studies Graduate Diploma in US Studies Graduate Certificate in US Studies</p>	<p>IELTS – Overall band score of 7.0 or above with a result of a minimum of 6.5 in Speaking and Writing and a minimum of 6.0 in Listening and Reading</p>	<p>27 August 2008</p>
<p>Faculty of Dentistry</p>	<p>Master of Dental Science in Oral Medicine and Oral Pathology, Orthodontics, Paediatric Dentistry, Periodontics, Prosthodontics</p>	<ul style="list-style-type: none"> <li>• IELTS 7 with no band below 6.0 or</li> <li>• TOEFL 600 plus TWE 4.5 or</li> <li>• Computer-based TOEFL 250 with an Essay Rating of 4.5.</li> </ul>	<p>18 April 2007</p>
<p>Faculty of Economics and Business</p>	<p>Executive Master of Business Administration, Master of Management, Master of Management (CEMS), Master of Marketing, Master of Human Resource Management and Industrial Relations (and embedded sequences), Master of International Business and Law, Master of International Security Studies (and embedded sequences), Master of Organisational Coaching (and embedded sequences), Master of Commerce and Master of Facilities Management, Master of Transport Management and Master of Urban and Regional Planning</p>	<ul style="list-style-type: none"> <li>• TOEFL – 600 or better plus TWE at 4.5+</li> <li>• IELTS – Overall band score of 7.0 or better, with no component being below 6.0</li> </ul>	<p>16 April 2008</p>
<p>Faculty of Education and Social Work</p>	<p>Master of Teaching</p>	<ul style="list-style-type: none"> <li>• IELTS – Overall band score of 7.5 or better with no band less than 7.5</li> </ul>	<p>27 February 2008</p>
<p>Faculty of Engineering</p>			
<p>Faculty of Health Sciences</p>	<p>Doctor of Health Sciences</p>	<ul style="list-style-type: none"> <li>• IELTS - Overall band of 7.0, with individual band of speaking and writing of no less than 6.5</li> </ul>	<p>12 June 2002 (effective from 1 January 2003)</p>
	<p>Master of Occupational Therapy</p>	<ul style="list-style-type: none"> <li>• TOEFL – 600 or better, plus TWE at 5.0+</li> <li>• IELTS – Overall band score of 7.0 or better, with at least 7 for Speaking and for Writing on each band</li> </ul>	<p>29 August 2007</p>
	<p>Master of Diagnostic Radiography, Master of Nuclear Medicine and Master of Radiation Therapy</p>	<ul style="list-style-type: none"> <li>• TOEFL – 600 or better, plus TWE at 5.0+</li> <li>• IELTS – Overall band score of 7.0 or better, with at least 6.5 for Speaking and for</li> </ul>	<p>29 August 2007</p>

		Writing on each band	
	All postgraduate Physiotherapy courses	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.0 or better with individual bands of speaking and writing of 7.0</li> </ul>	17 May 2006
	Master of Speech Language Pathology; Master of Speech Language Pathology (Honours)	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.0 or better, with at least 7.0 in each of the components</li> </ul>	15 September 2004
	All postgraduate award courses in the School of Exercise and Sports Science	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.0 or better with individual bands of speaking and writing of no less than 6.5</li> </ul>	2 November 2005
	Combined degrees of: Bachelor of Health Sciences / Master of Clinical Vision Sciences; Bachelor of Health Sciences / Master of Health Information Management; Bachelor of Health Sciences / Master of Rehabilitation Counselling	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.0 or better, with individual bands of speaking and writing of no less than 7.0</li> <li>TOEFL – 600 or better, plus TWE at 5+, computer 250 or better, plus essay rating of 5 or better</li> <li>CULT – 85</li> </ul>	4 October 2006
Faculty of Law	All postgraduate award courses	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.0 or better, with at least 6.0 in each of the components</li> </ul>	12 February 1997
Faculty of Medicine	All postgraduate award courses	<ul style="list-style-type: none"> <li>TOEFL – 577 or better overall, plus TWE at 4.5+</li> </ul>	2 November 2005
Faculty of Nursing and Midwifery	All postgraduate award courses	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.0 or better, with at least 7.0 in each of the components</li> </ul>	14 August 2002
Faculty of Pharmacy	All postgraduate award courses, with the exception of the Master of Philosophy and Doctor of Philosophy	<ul style="list-style-type: none"> <li>TOEFL – 600 or better plus TWE at 4.5+</li> <li>IELTS – Overall band score of 7.0 or better, with no component being below 6.5</li> </ul>	11 October 2007 (effective from 1 January 2008)
Faculty of Science	Master of Nutrition and Dietetics; Master of Nutritional Science; Master of Applied Science (Nutrition and Dietetics); Graduate Diploma in Applied Science (Nutrition and Dietetics); and Graduate Certificate in Applied Science (Nutrition and Dietetics)	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.5 or better, with at least 6.5 in each of the components</li> </ul>	14 November 2005 (effective from 1 January 2006)
	Graduate Certificate in Applied Science (Psychology of Coaching), Graduate Diploma in Applied Science (Psychology of Coaching) and Master of Applied Science (Psychology of Coaching)	<ul style="list-style-type: none"> <li>IELTS: Overall band score of 7.5 as a minimum on each band with no band falling below a score of 6.0</li> </ul>	16 March 2005 (effective from 1 January 2005)
	Master of Environmental Science and Law and Master of Environmental Law	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.0 with no band less than 6.0</li> </ul>	2 November 2005

	Doctor of Clinical Psychology; Doctor of Clinical Neuropsychology	<ul style="list-style-type: none"> <li>IELTS – Overall score of 7.0, with no band less than 7.0</li> </ul>	14 November 2005 (effective from 1 January 2006)
Faculty of Veterinary Science	All postgraduate award courses except the Veterinary Public Health Management courses	<ul style="list-style-type: none"> <li>IELTS: Overall band score of 7.0 with no band falling below a score of 6.5.</li> <li>TOEFL: 600 or better plus TWE at 5.0+</li> <li>CBT: 250 plus essay rating 5.0</li> </ul>	16 March 2005 (effective from 1 January 2005)
	Master of Veterinary Public Health Management; Graduate Diploma in Veterinary Public Health Management; and Graduate Certificate in Veterinary Public Health Management	<ul style="list-style-type: none"> <li>TOEFL – 600 or better plus TWE at 5.0+</li> <li>CBT – 250 plus Essay Rating 5.0</li> <li>IELTS – Overall band score of 7.0 or better, with at least 7.0 for Speaking and 7.0 for Writing on each band.</li> </ul>	12 November 2003
Sydney College of the Arts	All postgraduate award courses	<p>“Satisfactory record in tertiary studies” is defined as follows:</p> <p>Applicants must present evidence of one-year full-time university study in which the language of the institution was English, and the language of instruction, examination and assessment was English. To be “satisfactory” the applicant must have a pass average if this qualification was not used to gain admission. The study must have been undertaken at a recognised institution. Where a university has two official languages, one being English, proof must be received from the Registrar/Academic Affairs office or equivalent that the applicant’s course was conducted in English.</p> <p>The above definition of “satisfactory achievement” should be applied for local and international postgraduate applicants, where English is not their first language.</p>	2 July 2008
Sydney Conservatorium of Music	All postgraduate award courses	<ul style="list-style-type: none"> <li>IELTS – Overall band score of 7.0 with no band less than 6.5</li> </ul>	2 November 2005
	Graduate Certificate of Music Studies (Pedagogy), Graduate Diploma of Music Studies (Pedagogy) and Master of Music Studies (Pedagogy)	<ul style="list-style-type: none"> <li>IELTS – Overall band of 6.5 with no band less than 6.0</li> </ul>	2 November 2005
	Graduate Certificate of Music Studies (Creative Sound Production), Graduate Diploma of Music Studies (Creative Sound Production)	<ul style="list-style-type: none"> <li>IELTS – Overall band of 6.5 with no band less than 6.0</li> </ul>	2 November 2005

	and Master of Music Studies (Creative Sound Production)		
	the Graduate Diploma of Music (Performance) and Master of Music Studies (Performance)	<ul style="list-style-type: none"><li>IELTS – Overall band of 6.0</li></ul>	2 November 2005

## Resolutions of the Faculty

**Master of Administrative Law and Policy, Master of Environmental Law, Master of Environmental Science and Law, Master of International Business and Law, Master of International Law, Master of Jurisprudence, Master of Labour Law & Relations, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in Environmental Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence**

The Resolutions of the Faculty relating to the Master of Administrative Law and Policy, Master of Environmental Law, Master of Environmental Science and Law, Master of International Business and Law, Master of International Law, Master of Jurisprudence, Master of Labour Law & Relations, Graduate Diploma in Commercial Law, Graduate Diploma in Corporate, Securities and Finance Law, Graduate Diploma in Environmental Law, Graduate Diploma in International Business Law, Graduate Diploma in International Law and Graduate Diploma in Jurisprudence in the Faculty of Law are amended, with effect from 1 January 2009, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### **Master of Administrative Law and Policy**

#### **2. Units of study**

##### **2.4 Table of units of study: Master of Administrative Law and Policy (MALP)**

###### **2.4.1 Compulsory units of study**

###### 2.4.1.1 Legal Reasoning and the Common Law System

2.4.1.1.1 Candidates for the Master of Administrative Law and Policy (MALP) who do not hold a legal qualification as specified in section 1.5 of these resolutions are required to undertake this unit.

2.4.1.1.2 Candidates must have completed or be concurrently enrolled in this unit before being permitted to enrol in other law units.

###### 2.4.1.2 Administrative Law

###### 2.4.1.3 ~~Policy Analysis~~ Policy Making, Power and Politics

~~2.4.1.3.1 This unit replaces the unit of study, Public Policy Making: Structure & Processes.~~

~~2.4.1.3.2 Candidates may enrol in Public Policy Making: Structure & Processes or any other unit of study of 6 credit points prescribed by the Discipline of Government and International Relations.~~

###### 2.4.1.4 Public Policy

2.4.1.4.1 Candidates who have completed the unit of study Public Sector Policy 1, Taxation and Social Policy or Environmental Economics are not permitted to enrol in this unit.

### **Master of Environmental Law**

#### **2. Units of study**

##### **2.4 List of units of study: Master of Environmental Law (MEL)**

###### **2.4.2 Optional units of study**

###### 2.4.2.1 Administrative Law

###### 2.4.2.2 Asia Pacific Environmental Law

###### 2.4.2.3 Asia Pacific Environmental Law Journal

###### 2.4.2.4 Biodiversity Law

###### 2.4.2.5 Comparative Environmental Law

###### 2.4.2.6 Dispute Resolution in Asia

###### 2.4.2.7 Dispute Resolution in Australia

###### 2.4.2.8 Environmental Criminology

###### 2.4.2.9 Environmental Dispute Resolution

###### 2.4.2.10 Environmental Economics

2.4.2.10.1 Candidates who have previously completed Public Policy are not permitted to enrol in this unit.

###### 2.4.2.11 Environmental Impact Assessment Law

###### 2.4.2.12 Environmental Planning Law

###### 2.4.2.13 European Environmental Law

- 2.4.2.14 Heritage Law
- 2.4.2.15 Integrated Natural Resources Management
- 2.4.2.16 International Environmental Law
- 2.4.2.17 International Law and Australian Institutions
- 2.4.2.18 Judicial Review - Principles, Policy and Procedure
- 2.4.2.19 Law and Legal Culture in Asia/Pacific (12 credit points)
- 2.4.2.20 Law of the Sea
- 2.4.2.21 Local Government Law
- 2.4.2.22 Modern Corporate Governance
- 2.4.2.23 Native Title – Perspectives on Co-existence
- 2.4.2.24 Pollution Law
- 2.4.2.25 Protection of the Antarctic Environment
- 2.4.2.26 Public Policy
- 2.4.2.26.1 Candidates who have completed Public Sector Policy 1, Taxation and Social Policy or Environmental Economics are not permitted to enrol in this unit.
- 2.4.2.27 Sustainable Development Law in China (12 credit points)

## Master of Environmental Science and Law

### 4. Details of units of study

4.1 The units of study for the Master of Environmental Science and Law are listed in the following table (in accordance with requirements in subsection 3):

Unit of study	
Unless otherwise indicated, all units are worth 6 credit points	
<i>Core units</i>	
LAWS6252	Legal Reasoning and Common Law System
LAWS6044	Environmental Law and Policy
<i>Science Units (* = recommended)</i>	
ENVI5501	Environmental Research Project (12cp)
ENVI5705*	Ecological Principles for Environmental Scientists
ENVI5707	Energy - Sources, Uses and Alternatives
ENVI5708*	Introduction to Environmental Chemistry
ENVI5808*	Applied Ecology for Environmental Scientists
ENVI5809	Computer Modelling and Resource Management
GEOG5001	Geographic Information Science A
GEOG5002	Geographic Information Science B
MARS5001	Coastal Processes and Systems
WILD5001	Australasian Wildlife: Introduction
WILD5002	Australasian Wildlife: Field Studies
<i>Law units (# = offered every second year)</i>	
<u>LAWSXXXX</u>	<u>Dispute Resolution in Asia</u>
LAWS6041	Environmental Dispute Resolution
LAWS6042	Environmental Economics
LAWS6043	Environmental Impact Assessment Law
LAWS6045	Environmental Planning Law
LAWSXXXX	European Environmental Law
LAWS6055	Heritage Law
LAWS6081	Integrated Natural Resources Management
LAWS6061	International Environmental Law
LAWS6082#	Pollution Law
LAWS6154	Sustainable Development Law in China
LAWS6163	Energy Law
LAWS6165	Biodiversity Law
LAWS6186	Native Title - Co-Existence Perspectives
LAWS6191#	Water Law
LAWS6257	Public Policy

## **Master of International Business and Law**

### **2. Units of study**

#### **2.4 Table of units of study: Graduate Diploma in International Business Law (GradDiplIntBusL)**

##### **2.4.2 Optional units of study**

- 2.4.2.1 World Trade Organisation Law II
- 2.4.2.2 Comparative Competition Law
- 2.4.2.3 Comparative Corporate Taxation
- 2.4.2.4 Comparative Value Added Tax
- 2.4.2.5 Dispute Resolution in Asia
- 2.4.2.6 Doing Business in China
- 2.4.2.7 GST - International Issues
- 2.4.2.8 International Investment Law
- 2.4.2.9 Introduction to Chinese Law
- 2.4.2.10 Law and Society in Indonesia
- 2.4.2.11 Maritime Law
- 2.4.2.12 Modern Corporate Governance
- 2.4.2.13 Public International Law
- 2.4.2.14 Tax Law in Asia and the Pacific
- 2.4.2.15 Tax Treaties
- 2.4.2.16 The Legal System of the European Union
- 2.4.2.17 Trade and Commerce in European Law
- 2.4.2.18 Transfer Pricing in International Taxation

## **Master of International Law**

### **2. Units of study**

#### **2.4 List of units of study: Master of International Law (MIL)**

##### **2.4.3 Optional units of study**

- 2.4.3.1 World Trade Organisation Law II
- 2.4.3.2 Asia Pacific Environmental Law
- 2.4.3.3 Chinese Laws and Chinese Legal Systems (12 credit points)
  - 2.4.3.3.1 Candidates undertaking this unit are not permitted to enrol in Introduction to Chinese Law.
- 2.4.3.4 Comparative Competition Law
- 2.4.3.5 Comparative Constitutional Law
- 2.4.3.6 Comparative Environmental Law
- 2.4.3.7 Comparative International Taxation
- 2.4.3.8 Dispute Resolution in Asia
- 2.4.3.8 Doing Business in China
- 2.4.3.10 European Environmental Law
- 2.4.3.11 Health Law and Globalisation
- 2.4.3.12 Human Rights and the Global Economy
- 2.4.3.13 Immigration and Nationality Law
- 2.4.3.14 International and Comparative Criminal Justice
- 2.4.3.15 International Investment Law
- 2.4.3.16 International Law Research Project (12 credit points)
- 2.4.3.17 Introduction to Chinese Law
  - 2.4.3.17.1 Candidates who have previously completed Chinese Laws and Chinese Legal Systems (12 credit points) are not permitted to enrol in this unit.
- 2.4.3.18 Japanese Law
- 2.4.3.19 Japanese Law and the Economy
- 2.4.3.20 Legal Reasoning and the Common Law System
  - 2.4.3.20.1 Candidates who do not hold a law degree or equivalent qualification may undertake this unit prior to enrolling in other law units.
- 2.4.3.21 Maritime Law
- 2.4.3.22 Sustainable Development Law in China (12 credit points)
- 2.4.3.23 Tax Law in Asia and the Pacific

- 2.4.3.24 Tax Treaties
- 2.4.3.25 The Legal System of the European Union
- 2.4.3.26 Trade and Commerce in European Law

## **Master of Jurisprudence**

### **2. Units of study**

#### **2.3 Table of units of study: Master of Jurisprudence (MJur)**

##### **2.3.2 Optional units of study**

###### 2.3.2.1 Aspects of Law and Justice

2.3.2.1.1 Candidates who have previously completed Aspects of Law and Justice 1 and Aspects of Law and Justice 2 are not permitted to enrol in this unit.

###### 2.3.2.2 Aspects of Law and Social Control

###### 2.3.2.3 Comparative Constitutional Law

###### 2.3.2.4 Comparative Family in Law and Society

###### 2.3.2.5 Constitutional Theory

###### 2.3.2.6 Dispute Resolution in Asia

###### 2.3.2.7 Federal Jurisdiction

###### 2.3.2.8 Feminist Legal Theory & Practice

###### 2.3.2.9 Freedom of Speech and Freedom of Religion

###### 2.3.2.10 International Human Rights

###### 2.3.2.11 Japanese Law

###### 2.3.2.12 Japanese Law and the Economy

###### 2.3.2.13 Law and Legal Culture in Asia/Pacific (12 credit points)

###### 2.3.2.14 Law and Society in Indonesia

###### 2.3.2.15 Legal Responsibility and Philosophy of Mind

###### 2.3.2.16 Precedent, Interpretation and Probability

2.3.2.16.1 Candidates who have previously completed Aspects of Legal Reasoning 1 and Aspects of Legal Reasoning 2 are not permitted to enrol in this unit.

###### 2.3.2.17 The Legal System of the European Union

###### 2.3.2.18 Trade and Commerce in European Law

2.3.2.19 With the permission of the Program Coordinator, a candidate for the Master of Jurisprudence (MJur) may complete up to 24 credit points by undertaking a unit or units of study prescribed for one of the other master's degrees offered by the Faculty.

## **Master of Labour Law and Relations**

### **2. Units of study**

#### **2.4 Table of units of study: Master of Labour Law and Relations (MLLR)**

##### **2.4.1 Compulsory units of study**

###### 2.4.1.1 Legal Reasoning and the Common Law System

2.4.1.1.1 Candidates for the Master of Labour Law and Relations (MLLR) who do not hold a legal qualification as specified in section 2.5 of these resolutions are required to undertake Legal Reasoning and the Common Law System.

2.4.1.1.2 Candidates must have completed or be concurrently enrolled in Legal Reasoning and the Common Law System before being permitted to enrol in other law units.

###### 2.4.1.2 International Industrial Relations

###### 2.4.1.3 Labour Law

2.4.1.3.1 Unless and until otherwise approved by the ~~Postgraduate Coursework Committee~~ Program Co-ordinator, all candidates (except candidates enrolling in 2.4.2.3, 2.4.2.4 and 2.4.2.7) must first complete Labour Law before enrolling in any other law unit of study, provided that a full-time candidate may enrol in other law units of study concurrently with this unit of study.

##### **2.4.2 Optional units of study**

###### 2.4.2.1 Advanced Employment Law

###### 2.4.2.2 Comparative Industrial Law

###### 2.4.2.3 Discrimination in the Workplace

###### 2.4.2.4 Dispute Resolution in Australia

###### 2.4.2.5 Immigration and Labour Law

###### 2.4.2.6 Labour Law in the ~~New~~ Global Economy

- 2.4.2.7 Mediation - Skills and Theory
- 2.4.2.8 Workplace Bargaining
- 2.4.2.9 Work Safety

## **Graduate Diploma in Commercial Law**

### **2. Units of study**

#### **2.3 List of units of study: Graduate Diploma in Commercial Law (GradDipCommLaw)**

##### **2.3.1 Optional units of study**

###### 2.3.1.1 Advanced Financing Techniques

2.3.1.1.1 Candidates who do not have a background in Australian corporate law are encouraged to undertake Introductory Corporate Law and possibly Debt Financing or Equity Financing before taking this unit.

###### 2.3.1.2 World Trade Organisation Law II

###### 2.3.1.3 Comparative Competition Law

###### 2.3.1.4 Comparative Constitutional Law

###### 2.3.1.5 Consumer Protection Law - Regulation of Unfair Marketing Practices

###### 2.3.1.6 Corporate Fundraising

###### 2.3.1.7 Current Issues in Defamation Law

###### 2.3.1.8 Debt Financing

2.3.1.8.1 Candidates who do not have a background in Australian corporate law are encouraged to undertake Introductory Corporate Law before taking this unit.

###### 2.3.1.9 Equity Financing

2.3.2.9.1 Candidates who do not have a background in Australian corporate law are encouraged to undertake Introductory Corporate Law before taking this unit.

###### 2.3.2.10 Insolvency Law

###### 2.3.2.11 Intellectual Property: Issues in Marketing Rights

###### 2.3.2.12 International Business Law

###### 2.3.2.13 International Commercial Arbitration

###### 2.3.2.14 International Investment Law

###### 2.3.1.15 World Trade Organisation Law I

###### 2.3.1.16 Issues in the Law of Copyright

###### 2.3.1.17 Japanese Law

###### 2.3.1.18 Japanese Law and the Economy

###### 2.3.1.19 Maritime Law

###### 2.3.1.20 Modern Corporate Governance

###### 2.3.1.21 Principles of Defamation Law

###### 2.3.1.22 Privacy, Surveillance and Fair Information Practices

###### 2.3.1.23 Regulation of Collective Investments

###### 2.3.1.24 Restitution for Ineffective Contracts

###### 2.3.1.25 Restitution for Unjust Enrichment

###### 2.3.1.26 Takeovers and Reconstructions

###### 2.3.1.27 The Legal System of the European Union

###### 2.3.1.28 Trade and Commerce in European Law

## **Graduate Diploma in Corporate, Securities and Finance Law**

### **2. Units of study**

#### **2.3 Table of units of study: Graduate Diploma in Corporate Securities and Finance Law (GradDipCorpLaw)**

##### **2.3.1 Optional units of study**

2.3.1.1 In addition to the subjects listed in 2.3.1.2-2.3.1.21, candidates may also take one unit of study not on the prescribed list, including from among those units listed for the Master of Taxation (MTax).

###### 2.3.1.2 Advanced Financing Techniques

2.3.1.2.1 Candidates who do not have a background in Australian corporate law are encouraged to undertake Introductory Corporate Law and possibly Debt Financing or Equity Financing before taking this unit.

###### 2.3.1.3 World Trade Organisation Law II

###### 2.3.1.4 Comparative Competition Law

- 2.3.1.5 Comparative Corporate Taxation
- 2.3.1.6 Comparative International Taxation
- 2.3.1.7 Corporate Fundraising
- 2.3.1.8 Corporate Taxation
- 2.3.1.9 Debt Financing
- 2.3.1.9.1 Candidates who do not have a background in Australian corporate law are encouraged to undertake Introductory Corporate Law before taking this unit.
- 2.3.1.10 Dispute Resolution in Asia
- 2.3.1.11 Doing Business in China
- 2.3.1.12 Equity Financing
- 2.3.1.12.1 Candidates who do not have a background in Australian corporate law are encouraged to undertake Introductory Corporate Law before taking this unit.
- 2.3.1.13 Intellectual Property: Issues in Marketing Rights
- 2.3.1.14 International Business Law
- 2.3.1.15 International Commercial Arbitration
- 2.3.1.16 World Trade Organisation Law I
- 2.3.1.17 Japanese Law
- 2.3.1.18 Japanese Law and the Economy
- 2.3.1.19 Labour Law in the New Global Economy
- 2.3.1.20 Modern Corporate Governance
- 2.3.1.21 Stamp Duties
- 2.3.1.22 Takeovers and Reconstructions
- 2.3.1.23 Taxation of Financial Transactions
- 2.3.1.23.1 This unit replaces Taxation of Financial Institutions and Financial Transactions. It is recommended that candidates who are not working in the field of tax and have not completed an undergraduate tax unit in Australia in the past five years undertake The Impact of Tax on Business Structures and Operations before enrolling in this unit.

## **Graduate Diploma in Environmental Law**

### **2. Units of study**

#### **2.4.2 Optional units of study**

- 2.4.2.1 Administrative Law
- 2.4.2.2 Asia Pacific Environmental Law
- 2.4.2.3 Asia Pacific Environmental Law Journal
- 2.4.2.4 Biodiversity Law
- 2.4.2.5 Comparative Environmental Law
- 2.4.2.6 Dispute Resolution in Asia
- 2.4.2.7 Dispute Resolution in Australia
- 2.4.2.8 Environmental Criminology
- 2.4.2.9 Environmental Dispute Resolution
- 2.4.2.10 Environmental Economics
- 2.4.2.10.1 Candidates who have previously completed Public Policy are not permitted to enrol in this unit.
- 2.4.2.11 Environmental Impact Assessment Law
- 2.4.2.12 Environmental Planning Law
- 2.4.2.13 Heritage Law
- 2.4.2.14 Integrated Natural Resources Management
- 2.4.2.15 International Environmental Law
- 2.4.2.16 International Law and Australian Institutions
- 2.4.2.17 Judicial Review - Principles, Policy and Procedure
- 2.4.2.18 Law and Legal Culture in Asia/Pacific (12 credit points)
- 2.4.2.19 Law of the Sea
- 2.4.2.20 Local Government Law
- 2.4.2.21 Modern Corporate Governance
- 2.4.2.22 Native Title - Perspectives on Co-existence
- 2.4.2.23 Pollution Law
- 2.4.2.24 Protection of the Antarctic Environment
- 2.4.2.25 Public Policy

2.4.2.25.1 Candidates who have completed Public Sector Policy 1, Taxation and Social Policy or Environmental Economics are not permitted to enrol in this unit.

2.4.2.26 Sustainable Development Law in China (12 credit points)

### **Graduate Diploma in International Business Law**

#### **2. Units of study**

#### **2.4 Table of units of study: Graduate Diploma in International Business Law (GradDipIntBusL)**

##### **2.4.2 Optional units of study**

2.4.2.1 Australian International Taxation

2.4.2.2 World Trade Organisation Law II

2.4.2.3 Comparative Competition Law

2.4.2.4 Comparative Corporate Taxation

2.4.2.5 Comparative Value Added Tax

2.4.2.6 Dispute Resolution in Asia

2.4.2.7 Doing Business in China

2.4.2.8 GST - International Issues

2.4.2.9 International Investment Law

2.4.2.10 Introduction to Chinese Law

2.4.2.11 Japanese Law

2.4.2.12 Japanese Law and the Economy

2.4.2.13 Law and Society in Indonesia

2.4.2.14 Maritime Law

2.4.2.15 Modern Corporate Governance

2.4.2.16 Public International Law

2.4.2.17 Tax Law in Asia and the Pacific

2.4.2.18 Tax Treaties

2.4.2.19 The Legal System of the European Union

2.4.2.20 Trade and Commerce in European Law

2.4.2.21 Transfer Pricing in International Taxation

### **Graduate Diploma in International Law**

#### **2. Units of study**

#### **2.4 Table of units of study: Graduate Diploma in International Law (GradDipIL)**

##### **2.4.3 Optional units of study**

2.4.3.1 World Trade Organisation Law II

2.4.3.2 Asia Pacific Environmental Law

2.4.3.3 Chinese Laws and Chinese Legal Systems (12 credit points)

2.4.3.3.1 Candidates undertaking this unit are not permitted to enrol in *Introduction to Chinese Law*.

2.4.3.4 Comparative Competition Law

2.4.3.5 Comparative Environmental Law

2.4.3.6 Comparative International Taxation

2.4.3.7 Dispute Resolution in Asia

2.4.3.8 Doing Business in China

2.4.3.9 European Environmental Law

2.4.3.10 Health Law and Globalisation

2.4.3.11 Human Rights and the Global Economy

2.4.3.12 Immigration and Nationality Law

2.4.3.13 International and Comparative Criminal Justice

2.4.3.14 International Investment Law

2.4.3.15 Introduction to Chinese Law

2.4.3.15.1 Candidates who have previously completed Chinese Laws & Chinese Legal Systems (12 cp) are not permitted to enrol in this unit.

2.4.3.16 Japanese Law

2.4.3.17 Japanese Law and the Economy

2.4.3.18 Legal Reasoning and the Common Law System

2.4.3.18.1 Candidates who do not hold a law degree or equivalent qualification may undertake this unit prior to enrolling in other law units.

2.4.3.19 Maritime Law

2.4.3.20 Sustainable Development Law in China (12 credit points)

2.4.3.21 Tax Law in Asia and the Pacific

2.4.3.22 Tax Treaties

2.4.3.23 The Legal System of the European Union

2.4.3.24 Trade and Commerce in European Law

## **Graduate Diploma in Jurisprudence**

### **2. Units of study**

#### **2.3 Table of units of study: Graduate Diploma in Jurisprudence (GradDipJur)**

##### **2.3.1 Optional units of study**

2.3.1.1 Aspects of Law and Justice

2.3.1.1.1 Candidates who have previously completed *Aspects of Law and Justice 1* and *Aspects of Law and Justice 2* are not permitted to enrol in this unit.

2.3.1.2 Aspects of Law and Social Control

2.3.1.3 Comparative Constitutional Law

2.3.1.4 Comparative Family in Law and Society

2.3.1.5 Constitutional Theory

2.3.1.6 Dispute Resolution in Asia

2.3.1.7 Federal Jurisdiction

2.3.1.8 Feminist Legal Theory and Practice

2.3.1.9 Freedom of Speech and Freedom of Religion

2.3.1.10 International Human Rights

2.3.1.11 Japanese Law

2.3.1.12 Japanese Law and the Economy

2.3.1.13 Law and Legal Culture in Asia/Pacific (12 credit points)

2.3.1.14 Law and Society in Indonesia

2.3.1.15 Legal Responsibility and Philosophy of Mind

2.3.1.16 Precedent, Interpretation and Probability

2.3.1.16.1 Candidates who have previously completed *Aspects of Legal Reasoning 1* and *Aspects of Legal Reasoning 2* are not permitted to enrol in this unit.

2.3.1.17 The Legal System of the European Union

2.3.1.18 Trade and Commerce in European Law

## **Asia Pacific Master's of Human Rights and Democratisation**

### *Background*

In 2007, the European Commission (EC) called for proposals for the development of number of regionally-based master's programs in human rights and democratisation. The aim, pursuant to the European Instrument for Democracy and Human Rights, was to support and strengthen "the international and regional framework for the promotion of human rights, justice, the rule of law and the promotion of democracy". Applicants were required to show that they were the lead institution in the region, to form partnerships with at least four institutions in the region and to develop a three-year plan of action for the development and implementation of the program. The EC foreshadowed granting up to €5.65 million in total to the call for proposals, with up to €1.5 million available per regional master's program (representing 80% of the total budget, with the applicant to provide the remaining 20%).

The University of Sydney (through a partnership between the Faculty of Arts and the Research Institute for the Asia Pacific, RIAP) successfully applied for the grant, in partnership with the University of Colombo (Sri Lanka), Kathmandu Law School (Nepal), Mahidol University (Thailand) and Gada Madja University (Indonesia), and with Ataneo University (the Philippines) and the University of Auckland (New Zealand) as associates. The European Commission will provide the University with a grant of €1.498 million (approximately AU\$2.5 million) over three years. The bid was led by Dr. Danielle Celermajer (Sociology and Social Policy), Professor Duncan Ivison (Philosophy) and Ms. Emma Walters (RIAP). Dr. Danielle Celermajer will be the Program Director, with RIAP providing financial, administrative and logistical support.

The project will commence on January 1, 2009.

### *Program Plan*

The first 18 months of the program will be devoted to researching and devising a curriculum in human rights and democratisation specifically tailored to the region as well as developing the capacity of partner institutions to deliver the program. The contract specifies that the first master's intake will occur 18 months after commencement. Subject to the feasibility of expediting the development process however, the first cohort may commence 12 months into the project (semester 1, 2010).

The degree will be structured as follows:

- (i) Foundational Semester at the University of Sydney. This will comprise core foundational units on human rights and democratisation;
- (ii) One week intensive involving international and domestic practitioners and experts at the University of Sydney. This will provide a critical opportunity for engagement between students, academics and practitioners;
- (iii) Second semester at one of the partner institutions, to be taken as a combination of electives, dissertation and/or internship. It is envisaged that the dissertation component will be co-supervised and examined by academics across the consortium.

### *Significance and Opportunity*

The European Union's own European Master's of Human Rights and Democratisation represents the educational dimension of the EU's regional human rights and democracy policy. The EC's objective in funding parallel regional programs is to develop a linked global network of regional master's programs on human rights and democratisation, as part of a broader objective of strengthening human rights and democracy globally through regional bodies. The Asia Pacific is currently on the brink of developing regional human rights instruments and institutions, with the recent adoption of an ASEAN human rights instrument

and incipient negotiations on an ASEAN human rights institution. Our proposed network and program will prove a critical and effective means of supporting such developments. Most importantly, it will do so through a partnership of regional institutions and actors, thereby ensuring that advocacy for regional developments comes from within a range of nations. This is fully consistent with Australia's regional human rights policy, which emphasises support for the development of human rights and democratic institutions within nations in the region.

By virtue of being the lead institution in the Asia Pacific arm of this global development in regional human rights and democratisation education, the University of Sydney is in an extraordinary position to develop and strengthen relationships with institutions in the region and beyond, to build collaborative research projects and open up new pathways for potential candidates for doctoral research.

For the University of Sydney, this also represents the opportunity to develop a unique postgraduate program that will attract significant numbers of high quality fee-paying students from both the region, the USA and Europe. It will also set a precedent for multi-institutional master's programs, which are now being embraced by leading universities in the UK, the USA and Europe.

#### *Governance*

A formal steering committee comprising two representatives of each of the partner universities will be responsible for overseeing curriculum development, issues regarding quality of instruction and assessment, internships, research supervision, student resources, program sustainability and relations with human rights organisations and governments. The degree director will also work in consultation with an internal advisory committee comprising key human rights academics from the University of Sydney and an external reference group comprising persons with an international and regional reputation as human rights experts. These mechanisms will ensure that the degree meets standards of quality appropriate to the University of Sydney and partner universities and that the program is sustainable beyond the life of the EC grant.

#### **For further information, please contact:**

Dr. Danielle Celermajer, Sociology and Social Policy ([danielle.celermajer@usyd.edu.au](mailto:danielle.celermajer@usyd.edu.au))  
Professor Duncan Ivison, Head of School, SOPHI ([duncan.ivison@usyd.edu.au](mailto:duncan.ivison@usyd.edu.au))  
Mr. Thomas Soem, RIAP ([t.soem@usyd.edu.au](mailto:t.soem@usyd.edu.au))

## **The Capstone Experience**

The rationale behind the capstone experience is to provide an opportunity for degree candidates to synthesise their learning and experience, and draw conclusions from it in order to provide a platform for further learning and development. It provides an opportunity for candidates to draw together what they have learnt in the degree, to synthesise it with their prior learning and experience and to draw conclusions, which themselves form a basis for further investigation and/or action. Candidates focus on drawing connections between discrete areas of knowledge, and between other aspects of their learning and experience, to demonstrate mastery, and to apply it to new contexts.

### **Principles**

- It should come towards the end of the degree after substantial core learning has been completed
- It should be sufficiently flexible in form and content to allow candidates to devise projects that are relevant to their interests and ability, and meaningful to the context in which they intend to apply the learning they have acquired.
- It should be designed to allow the candidate considerable input into its final form and content and to assume ownership over it.
- It should test a candidates ability to synthesise what they have learnt and apply it to new and contexts that are relevant to them.
- It should embody an element where candidates articulate in appropriate form the connections, principles and learning that they have drawn together and applied to the new context.

### **Form**

The form that the Capstone experience takes will be discipline specific, but may include:

- A thesis or long essay.
- A project resulting in a written report or presentation.
- Workplace experience leading to a report or viva voce examination
- A comprehensive written or oral exam or presentation
- A portfolio of work with summary commentary
- A performance or exhibition with explanatory commentary
- A public presentation.
- Publications
- Participation in Law moots

The result of the capstone experience should be reported in a specific unit of study with an appropriate title which indicates that it is the culmination of earlier aspects of the program. It is not essential, however, that the unit of study be of a full semester's duration. It may be one of a series of intensive programs, a summer or winter school unit, or a unit coming at the end of coursework units for which regular weekly tuition is not appropriate. Faculties should give thought to how, and at what stage, the expectations of the capstone experience will be communicated to the student and in what form they will receive appropriate support. In some cases, it will be appropriate for expectations to be communicated at the outset of the program so that students may build up a relevant portfolio of work as they progress through the program. In others, it may not be appropriate to embark on work towards this unit, until core units have been completed.

### **Relation to research path.**

The optional capacity for research track to be part of all degrees in new Sydney Master's. To count as Honours 1E for an APA, research component (thesis) needs to be 25% of the total. Therefore, in cases where the capstone experience is a thesis, there is a need to be consideration of how the capstone can be integrated with this path for students choosing the research path.

**AGENDA ITEM 12****Report of the Learning and Teaching Committee****12.2 Report of the Learning and Teaching Committee meeting held on 16 September 2008**

The Learning and Teaching Committee met on 16 September 2008 when there were present: The Chair (Associate Professor G Ryan) presiding, Professor B Sutton, Associate Professors D Airey, S Barrie, M Freeman, P McCallum and P McGreevy, Drs T Bishop, M Boughton, D Collins, S Cumming, M Edmond, E Fonacier, C Groenlund, J Jones, A Rubino, R Saunders and C Taylor, Mr A Cooper, Ms J Gavan, Mr S Greenland and Mr N Wilson. Drs R Ellis and T Hubble and Ms M Kemmis were in attendance.

The full agenda for the meeting may be accessed on the web:

[http://sydney.edu.au/ab/committees/oldcom/learn\\_teach/2008\\_agendas.shtml](http://sydney.edu.au/ab/committees/oldcom/learn_teach/2008_agendas.shtml)

**12.2.1 Academic Board Policy on Consultation with Students***pages G4-G7*

The Committee is currently involved in identifying and reviewing out-of-date policies. Over the past few months it has reviewed the existing Academic Board principles on Consultation with Students. This document has been reframed as an Academic Board policy with the aim of promoting student and staff dialogue at all levels of the University.

Attached is the existing document and the new policy. The Committee recommends that the Academic Board approve the implementation of the new policy with immediate effect.

***Recommendation***

*That the Learning and Teaching Committee recommend that the Academic Board approve the "Academic Board Policy on Consultation with Students" with immediate effect, as set out in the report presented.*

**12.2.2 Academic Board Review Reports: Faculty of Economics and Business**

The Committee received and noted the report of the Academic Board Review of the Faculty of Economics and Business.

The full report is available at:

[http://sydney.edu.au/ab/committees/oldcom/learn\\_teach/agendas/2008/EB\\_report\\_final\\_BS\\_120908.pdf](http://sydney.edu.au/ab/committees/oldcom/learn_teach/agendas/2008/EB_report_final_BS_120908.pdf)

***Recommendation***

*That the Academic Board note the report of the Academic Board Review of the Faculty of Economics and Business.*

**12.2.3 Report of the Deputy Provost (Learning and Teaching) and Pro-Vice-Chancellor**

The Committee noted a report from the Deputy Provost (Learning and Teaching) and Pro-Vice-Chancellor as follows:

**(1) Australian Learning and Teaching Council Standing Committee**

Each year the Australian Learning and Teaching Council invites two student representatives to join their Award Standing Committee in selecting recipients of the Program, Teaching, Prime Minister's and Career Achievement Awards. All universities are invited to nominate two students (one undergraduate and one postgraduate) who have knowledge of learning and teaching and who may have held a leadership position within their institution. Mr Andrew McLeod, Undergraduate Student in the Faculty of Law and student

representative on the Academic Board, has been selected as the Undergraduate student member of the Australian Learning and Teaching Council's Award Standing Committee. Andrew will participate in the full day meeting of the Award Standing Committee next month.

**(2) Australian Learning and Teaching Council Grants Scheme**

The University of Sydney has three ALTC Grant proposals which have been approved for funding in the 2008 round, as follows:

- **Dr Patricia McCabe** - *Communicating effectively with Indigenous people: a resource for health science students to learn culturally safe interviewing practices.* The University of Sydney is the lead institution working collaboratively with James Cook University
- **Associate Professor Joseph Davis** - *Curriculum renewal in postgraduate information technology education: a response to growing service sector dominance.* The University of Sydney is the lead institution working collaboratively with the universities of Queensland, Melbourne and New South Wales.
- **Dr Sue McAllister** - *Establishing infrastructure and collaborative processes for cross-institutional benchmarking of student clinical performance in speech pathology.* The University of Sydney is the lead institution working collaboratively with James Cook University, La Trobe University and the Universities of Newcastle and Queensland.

This year ALTC will be providing individual written feedback to every applicant who submitted unsuccessful expressions of interest and full proposals in the 2008 funding rounds. Those applicants with high rating expressions of interest will be encouraged to re-submit their applications as proposals in the next funding round.

**(3) Learning and Teaching Strategy Group**

The Group met earlier this month for a special meeting where the Senate Undergraduate Student Fellow Mr Angus McFarland was invited to speak to the group about his vision for a Learning and Teaching Master Plan and how this plan can be developed in the context of students and student benefits. The Chair of the Academic Board and chairs of the Undergraduate and Graduate Studies committees were also invited to attend to discuss the development of a Master Plan.

Angus outlined his ideas for a Master Plan, emphasising that new leadership at the top gave a sense of renewal, change and an opportunity to re-think where the University was going and provided a perfect opportunity to establish ambitious goals and targets.

He provided a sample of four main goals and targets which included:

1. The highest quality academic experience
2. A supportive and affordable learning environment and experience
3. A commitment to community development and social justice. A social inclusion agenda for Sydney
4. A green University where students learn principles and practices of environmental sustainability

The Group noted that there may be some difficulty in selecting and prioritizing targets because of competing interests within the University but agreed that it was an opportune time to be discussing drafting a plan for change. The next

step would be to take forward to the Senior Executive Group an outline of the broad themes from these preliminary discussions with examples to see whether there would be support for drafting such a plan.

**(4) Learning and Teaching Forum for Heads of Schools and Departments**

The Deputy Provost has arranged a Forum on Learning and Teaching issues at the University of Sydney for Heads of Schools and Departments to be held in early October. The Forum will involve various speakers providing their comments and views on present issues and future developments in learning and teaching at the University followed by further discussion and debate.

Professor Keith Trigwell will be speaking about the work of the ITL and its work with the faculties, in particular the relationship between cluster co-ordinators and heads of school. Two heads of school from the Faculties of Arts and Science have also been asked to speak about their experiences in the role, specifically in relation to relevant learning and teaching issues they may be facing. The Forum aim is to provide an opportunity for the wider academic community, specifically heads of schools and departments, to engage in discussion about relevant learning and teaching issues.

**Recommendation**

*That the Academic Board note the report of the Deputy Provost (Learning and Teaching) and Pro-Vice-Chancellor.*

**12.2.3 Proceedings of the Committee**

**(1) Report of the Chair of the Learning and Teaching Committee**

The Chair informed members that he attended the recent meetings of the eLearning Governance Group and the Associate Deans (Learning and Teaching). The minutes of the eLearning Governance Group were circulated to members of the Committee.

**(2) Other matters considered by the Committee**

The Committee:

- noted the report of the Academic Board meeting of the 27 August 2008; and
- noted a report from the Chair of the Academic Board on the current work of the Assessment Working party, noting that the two major issues being addressed were a review of the Special Consideration policy and the development of the principles that should underpin assessment at the University.

## Existing policy



# The University of Sydney

## Consultation With Students

**Approved by:** Academic Board in June 1993  
**Date of effect:** June 1993

### 1. Background

- (1) At its December 1992 meeting the Academic Board adopted the Chair's recommendation that annual reports from Faculties to the Board on student consultation and student representation were no longer necessary.
- (2) The Academic Board subsequently adopted the following principles as recommended by the Committee for Undergraduate Studies and commended them to Faculties to take into account when developing new procedures for student consultation and representation.

### 2. Principles

- (1) Establishment and maintenance by Faculties and Departments of procedures for seeking regular feedback from students on all matters affecting them in their studies and for involving them, where appropriate, in decisions and discussion affecting their learning, as recommended in the Australian Vice-Chancellor's Committee's Guidelines for Effective University Teaching (April 1993, 2.1.1, p5).
- (2) Stated recognition by Faculties, Departments and lecturers of the importance of individual interviews between staff members and students and that the responsibility to use feedback and input from students lies with the staff.
- (3) Maintenance and development by Faculties and Departments of Staff/Student Liaison Committees, and meetings with the Student Society in the Faculty, where applicable.
- (4) Appointment of student representatives on Faculty and Department Boards to serve on important standing committees whenever appropriate; appointment of students to new committees and working parties, especially where the agenda concerns students.
- (5) Preparation and publication of Faculty students' guides to consultation. The examples from the Arts and Science faculties have much to recommend them. The faculties that might find this the most profitable are the larger ones, those with more than one site, and those whose students may need especial encouragement to seek consultation. The use of electronic bulletin boards might also be considered.
- (6) Continuing appropriate use by Departments of course questionnaires to seek students' comments on courses taught. These questionnaires should be used

for purposes of formative development. The Higher Education Research and Development Society of Australasia (HERDSA) recommends that "information collected (on course evaluation) should include more than outcome measures. Since the quality of student learning is related to the way students learn, information from students on their learning processes can be an important component of evaluation". (Checklist on Valuing Teaching #8, p1).

- (7) When course reviews and course development are undertaken Faculties and Departments seek student comment widely, through questionnaires, membership on committees, and interviews, as recommended in the Australian Vice-Chancellors' Committee's Guidelines for Effective University Teaching (April 1993), 2.2.1, p5. In this case, and in others, the term "students" might be best understood broadly to include past and future students.
- (8) Regular review of procedures by Faculties and Departments to ensure that objectives are being achieved.



# The University of Sydney

## Academic Board Policy on Consultation with Students

**Approved by:** Academic Board on 8 October 2008  
**Date of effect:** 9 October 2008

### 1. Principles

The University is committed to promoting a culture that supports open dialogue with students and respect for student opinion. Free and open discussion with and among students is an essential component of academic discourse, intellectual debate and the evolution of ideas. Consultation with students and student representative bodies, and the involvement of students in collegial decision making is a foundational value of the University and a core element in maintaining and improving quality. Students constitute one of the University's principle constituencies: they make a crucial contribution to the formation of its values, and provide a vital perspective on its academic programs and operations.

The processes outlined in this policy are concrete expressions of a larger educational context that is committed to the exchange of ideas, and to genuine reciprocity in the student-teacher relationship.

### 2. Policy

2.1 The University will provide opportunities for students to participate in decision making processes of the University at all levels.

2.2 Students and student representative organizations have a responsibility to participate in the decision making processes of the University.

2.3 The University shall ensure student representation on the Academic Board and its subcommittees, on all Faculty Boards and their subcommittees, and shall ensure a role for the elected presidents of SUPRA and the SRC on the Academic Board, Senate liaison committees, and other appropriate fora.

2.4 Faculties shall maintain ongoing dialogue with students through the establishment and maintenance of Staff/Student Liaison Committees, and meetings with student representative organisations, where applicable.

2.5 A variety of other mechanisms will be used to provide opportunities for engagement with students, including (but not necessarily limited to):

- the election or appointment of students to new committees and working parties, especially where the agenda concerns students;
- seeking student input in course reviews and course development through such mechanisms as questionnaires, interviews, and membership on working groups. Where appropriate, the input of recent past students as well as present students will also be sought.

2.6 Faculties will make clear to students the mechanisms for consultation with students in Faculty handbooks, on Faculty websites and in other appropriate places.

2.7 Faculties will seek ongoing student feedback on courses and programs, in line with appropriate Academic Board policies

2.8 Faculties will provide students with feedback about responses and changes made as a result of student input, consultation and student evaluations of courses.

2.9 The University and its faculties will review student consultation procedures regularly, via the Academic Board Review process, and by other appropriate mechanisms to ensure that objectives are being achieved, and will publish the results of such reviews.

**AGENDA ITEM 13****Report of the Research and Research Training Committee****13.2 Report of the Research and Research Training Committee meeting held on 17 September 2008**

The Committee met on 17 September 2008 when there were present: The Chair (Professor J Trehella) presiding, Professors M Behnia (attending for Professor A Masri), J Christodoulou, E Cowley, T Hambley, K Refshauge, J Stubbs, B Sutton, R Waterhouse, N Weber and K White, Associate Professors A Bashford, J Bobis, P McCallum and J Kril, Drs A Ammit, D Cabrera and K Marsh, Mr R Coleman (attending for Mr J Shipp), Mr W Dawson, Ms M Fairskye, Mr S Greenland and Mr D Trembath. Mr M Charet was in attendance

**13.2.1 Proceedings of the Committee****(1) Chair's Report**

The Chair advised the Committee of the Academic Board Review of the Faculty of Economics and Business, and encouraged participation in the Vice-Chancellor's staff consultation sessions.

**(2) Report of the Academic Board**

The Committee noted the report of the Academic Board meeting of 27 August 2008. The Chair of Academic Board appraised the Committee on the Vice-Chancellor's work slate, an open list of activities being monitored by the Vice-Chancellor and SEG.

**(3) Other Reports**

The Committee also noted:

- update reports from the PhD Review Working Party, Master of Philosophy Working Party and Open Access Working Party
- the report of the PhD Award Sub-Committee meetings held by circulation in July 2008 and on 28 August 2008;
- an update from the Research Office on the Research Management Program.

**AGENDA ITEM 14**  
**Report of the Academic Staffing Committee****14.2 Report of the Academic Staffing Committee meeting held on 10 September 2008**

The Committee met on 10 September 2008 when there were present: The Chair (Professor B Bennett) presiding, Professors Professor G Barnes, D Day, G Hancock, C Murphy, D Nutbeam and B Sutton, Associate Professor P McCallum, and Mr S Malcolm and Mr C Streeter. Ms M Kemmis was in attendance.

**14.2.1 Promotion of Research Only Academics***pages 13-14*

At its meeting of 30 July 2008, the Committee received a report from the Pro-Vice-Chancellor (Research), Professor Carol Armour, on the issue of promotion of research only academics. The proposals in this report (to allow senior research only staff to use the nomenclature "Associate Professor" and "Professor" for Levels D and E, and to allow research only staff to submit applications for promotion during the last year of a grant period, with promotion conditional on further funding being obtained) were approved by the Academic Board, but the Committee was asked to suggest amended wording for the current promotions policies and documents.

This revised wording has been developed and is submitted to the Academic Board for its approval.

**Recommendation**

*That the Academic Board approve the amendments to the Promotions policy with effect from 1 January 2009, as set out in the report presented.*

**14.2.2 Proceedings of the Committee****(1) Retirement of Academic Staff**

The Committee held a discussion on this issue, noting that there were academic aspects, particularly with regard to the impact on academic staff workloads, identifying and maintaining the engagement of key academic staff, and the impact of staff retirements on research grants and ERA. The Director of SydneyPeople undertook to hold discussions with key academic managers and to report back to the Committee on this issue.

**(2) Academic Career Paths**

The Chair of the Academic Board, the Provost and the Director of SydneyPeople advised the Committee that the discussion paper on academic career paths had been considered at the Vice-Chancellor's work slate workshop. It was agreed at the workshop that a working party would be formed to look further at the principles outlined in the paper, with the group reporting to both the Academic Staffing Committee and the Senior Executive Group. The working party would contain representation from SydneyPeople, senior management and the Academic Board and would look at performance assessment, remuneration, work clarity and promotions. The Chair of the Academic Board, the Provost and the Director of SydneyPeople will develop a road map for the group and report back to the Committee regarding the establishment of this working party.

**(3) Other Reports**

The Committee also noted:

- discussions between the Chair of the Academic Board and the Director of SydneyPeople regarding Academic Board nominees;

- the formation and ongoing work of the Equal Opportunity Committee (formed by the Director of SydneyPeople) as an advisory group on equal opportunity issues for general and academic staff; and
- the report of the Academic Board meeting of 27 August 2008.

Academic promotion – proposed amendments (additions **highlighted**) to relevant Academic Promotion documents as a result of the changes recommended by the Academic Staffing Committee meeting of 30 July 2008.

(Note: there may be amendments to other HR policy/procedure documents, which SydneyPeople should follow up.)

## 1. Proposed amendment to the Applicant Information Statement

### Section II: Eligibility

Academic Levels A-D who are on a continuing appointment or a fixed term contract that extends **at least one semester beyond the effective date of promotion to the end of the year in which the application is being made** are eligible to apply for promotion.

**If the staff member's employment is not extended beyond the effective date for promotions, that is 1 January following the year the application is made, a promotion approval should not be interpreted as any undertaking by the University that an extension was intended or approved.**

Fractional and conjoint appointees are expected to carry out the duties of a full time staff member at the same level, on a pro rata basis. Applications for promotion from fractional and conjoint appointees will be assessed against the same criteria in terms of opportunities available.

However, if grant funded, eligibility is dependent on the grant conditions governing the funding of employment. Academic research-only staff members may only apply under University procedures where:

- (a) the grant does not specify the classification or salary level; and
- (b) there is no general prohibition of personal promotion.

## 2. Proposed amendment to the Committee Guidelines and Procedures

At Section 5, following the current existing paragraph:

### Approval

The approval process for each level of promotion is as follows:

- Level B** – recommendation made by the LPC for approval by the Provost and Deputy Vice-Chancellor.
- Level C** – recommendation made by an LPC comprising of more than one faculty for approval by the Provost and Deputy Vice-Chancellor. Final recommendation made by CPC for approval by the Provost and Deputy Vice-Chancellor for all other applications.
- Level D** – recommendation made by the LPC. Final recommendation made by CPC for approval by the Provost and Deputy Vice-Chancellor.
- Level E** – recommendation made by the LPC. Final recommendation made by CPC for approval by the Senate Chair Appointments Committee.

Upon promotion the following position and personal titles will apply:

	<b>Teaching &amp; Research</b> <i>Position Title</i>	<i>Personal Title</i>	<b>Research Only</b> <i>Position Title</i>	<i>Personal Title</i>
<b>Level B</b>	Lecturer	As per personal status (Dr, Ms, Mrs, Mr)	Research Fellow	As per personal status (Dr, Ms, Mrs, Mr)
<b>Level C</b>	Senior Lecturer	As per personal status (Dr, Ms, Mrs, Mr)	Senior Research Fellow	As per personal status (Dr, Ms, Mrs, Mr)
<b>Level D</b>	Associate Professor	Associate Professor	Principal Research Fellow	Associate Professor
<b>Level E</b>	Professor	Professor	Professorial Research Fellow	Professor