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## Undergraduate Studies Committee Agenda

Committee Secretary: Amy Griffiths

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Web site: [http://www.usyd.edu.au/ab/committees/UG\\_studies/index.shtml](http://www.usyd.edu.au/ab/committees/UG_studies/index.shtml)

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### Notice of Meeting

A meeting of the **Undergraduate Studies Committee** will be held at **10.00am** on **Wednesday 29 October 2008** in the Western Tower Room. (Room S 495, first floor of the Western Tower area of the Quadrangle Building on the Camperdown Campus, opposite the Clock Tower.)

Members who are unable to attend are asked to notify Amy Griffiths at the above address. Enquiries concerning this meeting may also be directed to Ms Griffiths.

*Amy Griffiths*  
for  
Mr T Robinson  
**Acting Registrar**

23 October 2008

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### Agenda

### Pages

1. **Apologies**

The following apologies have been received:  
F Burns

2. **Minutes of previous meeting**

***Recommendation***

*That the Undergraduate Studies Committee adopt the minutes of the previous meeting held on 24 September 2008 as a true record.*

3. **Business arising from Minutes (not dealt with elsewhere in the Agenda)**

**4. Report of the Chair**  
**4.1 Oral Report**

**Recommendation**

*That the Undergraduate Studies Committee note the report of the Chair.*

**5. Report of the Academic Board**

**5**

**Recommendation**

*That the Undergraduate Studies Committee note the report of the Academic Board meeting of 8 October 2008, as set out in the report presented.*

**6. Proposals for new and amended undergraduate courses**

**6-11**

**6.1 Faculty of Health Sciences**

Following a review by the Faculty, it is proposed that the Bachelor of Health Science post-registration conversion courses in Medical Radiation Technology, Occupational Therapy, and Physiotherapy offered on-shore in Sydney and off-shore in Singapore to diploma holders from Singapore's Nanyang Polytechnic, be deleted.

**Recommendation**

*That the Undergraduate Studies Committee recommend that the Academic Board:*

- (1) *recommend that Senate:*
  - (a) *endorse the Academic Board's approval of the proposal from the Faculty of Health Sciences for the deletion of the Bachelor of Health Science ( Medical Radiation Technology), Bachelor of Health Science (Occupational Therapy) and Bachelor of Health Science (Physiotherapy)*
  - (c) *approve the deletion of Resolutions of the Senate relating to these courses, and*
- (2) *note the deletion of Resolutions of the Faculty relating to the above courses,*

*With effect from 1 January 2009.*

**7. Report from Faculties**

**12-16**

**7.1 Faculty of Engineering and Information Technologies**

**12**

Bachelor of Engineering and Bachelor of Medical Science

The Faculty proposes to change the co-joint thesis requirements of the above combined degree in light of continued difficulties experienced by students with this aspect of the program.

**Recommendation**

*That the Undergraduate Studies Committee recommend that the Academic Board*

- (1) *approve the changes to the Bachelor of Engineering and Bachelor of Medical Science combined degree ,*
- (2) *note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree, as set out in the report presented.*

- 7.2 Faculty of Medicine** **13**  
**7.2.1** Change to names of units of study
- Recommendation**  
*That the Undergraduate Studies Committee note the report from the Faculty of Medicine on changes to units of study as presented.*
- 7.2.2** Move to standard grading of coursework **15**
- Recommendation**  
*That the Undergraduate Studies Committee note the report from the Faculty of Medicine as presented.*
- 7.3 Faculty of Nursing and Midwifery**  
To be circulated separately.
- 8. Honours updates from faculties** **17**  
At the last meeting, members were asked to provide a brief update on Honours within their faculty, now that twelve months have passed since the introduction of the new Academic Board policy.
- 9. General business** **20**  
**9.1 Meeting dates**  
A draft schedule of 2009 meeting dates is attached.
- 9.2 Information Session**  
An information session for new and returning members is being planned for January 2009. This session will allow members the opportunity to meet one another ahead of the first formal meeting of the committee for the year and also give an outline of the work and procedures of the committee.
- 10. Next meeting**  
The next meeting will be held on 26 November 2008 in the Western Tower Room.

**Agenda Item 2**  
**Minutes of the Previous Meeting**

## Agenda Item 5 Report of the Academic Board

**5.1** The agenda for the meeting of the Academic Board on 8 October 2008 may be accessed on the web: <http://www.usyd.edu.au/su/ab/>.

### **5.1.1 Approval of New and Amended Courses**

The Academic Board approved proposals for the following new and amended courses:

- Faculty of Arts: introduction of the Celtic Studies major to the Bachelor of Arts, introduction of the International Business major to the Bachelor of International and Global Studies; and
- Faculty of Medicine: amendments to the Bachelor of Medicine and Bachelor of Surgery.

The Academic Board also noted amendments to the units of study in the undergraduate degrees of the Faculty of Arts.

### **5.1.2 Proceedings of the Committee**

The Academic Board noted the proceedings of the Undergraduate Studies Committee meeting held on 24 September 2008.

### **5.1.3 Report of the Chair of the Academic Board**

The Academic Board, in relation to items in the report of its Chair:

- amended the Academic Board policy on Assessment and Examination of Coursework; and
- noted a report from the Chair on the Academic Board Forum to be held on 31 October 2008.

### **5.1.4 Other matters**

The Academic Board also:

- noted a response from the Sydney Conservatorium of Music regarding item 9.2.2.3 of the Academic Board meeting of 27 August 2008;
- noted a presentation regarding SydneyTalent;
- noted a presentation on the recruitment and selection of academic staff;
- noted a report on the Academic Board Forum to be held on 31 October 2008;
- noted a report on the development of the Work Slate;
- approved amendments to the Senate Resolutions relating to the Governance of Faculties, Colleges, College Boards, Departments, Schools and Committees;
- approved amendments to the Constitutions of the Faculty of Medicine, the Faculty of Nursing and Midwifery, the Sydney Conservatorium of Music and the Faculty of Veterinary Science;
- approved variations to the semester and vacation dates in 2009 for the Faculty of Medicine and the Sydney Conservatorium of Music;
- noted a report on the development of the Asia Pacific Master's of Human Rights and Democratisation by the Faculty of Arts;
- noted a report on the capstone experience in the University's Master's degrees;
- approved the amended Academic Board policy on Consultation with Students;
- noted the Academic Board Review report on the Faculty of Economics and Business; and
- endorsed the rewording of the University's Promotions policy with respect to research only academics.

## Agenda Item 6

### Proposals for new and amended postgraduate courses

#### 6.1 Faculty of Health Sciences

#### SECTION 1: ACADEMIC BOARD COURSE PROPOSAL

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##### PART 1: OVERVIEW OF PROPOSAL

**Faculty:** Health Sciences

**Department/School presenting the proposal:** SIM off-shore & on-shore programs

**Faculty Contact person and/or:** Ms Jane Gamble **Ext. No:** 19203

**Academic Proponent** **Email:** j.gamble@usyd.edu.au

**Date course approved by Faculty:** 1997

**1.1.1. Type of proposal:** Deletion

**1.1.2. Type of course:** Undergraduate   
Postgraduate coursework   
Postgraduate research   
Other (provide details)

##### 1.1.3. Name of award course(s)

Name of award course/s to be **deleted**:

##### **SIM (Singapore Institute of Management Sydney based programs)**

Bachelor of Health Science (Medical Radiation Technology) On-shore, Sydney based

Bachelor of Health Science (Occupational Therapy) On-shore, Sydney based

Bachelor of Health Science (Physiotherapy) On-shore, Sydney based

##### **SIM (Singapore Institute of Management Singapore based programs)**

Bachelor of Health Science (Medical Radiation Technology) Off-shore, Singapore based

Bachelor of Health Science (Occupational Therapy) Off-shore, Singapore based

Bachelor of Health Science (Physiotherapy) Off-shore, Singapore based

##### 1.1.4. Abbreviated name

BHlthSc

##### 1.1.5. Date of introduction or deletion

Deletion: Year 2009 Semester 1

##### 1.1.6 Availability to students

|                                 |                          |           |                          |
|---------------------------------|--------------------------|-----------|--------------------------|
| Commonwealth supported students | <input type="checkbox"/> | Full-time | <input type="checkbox"/> |
|                                 |                          | Part-time | <input type="checkbox"/> |
| Fee-paying local students       | <input type="checkbox"/> | Full-time | <input type="checkbox"/> |
|                                 |                          | Part-time | <input type="checkbox"/> |

Fee-paying international students

Full-time   
Part-time

Research Training Scheme

(PG Research students only)

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## SECTION 1 : ACADEMIC BOARD COURSE PROPOSAL

### PART 2: DETAILS FOR ASSESSMENT OF PROPOSAL

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#### 1.2.1 Purpose of the proposal

The purpose of this proposal is to delete the current Bachelor of Health Science post-registration conversion courses in Medical Radiation Technology, Occupational Therapy, and Physiotherapy offered on-shore in Sydney and off-shore in Singapore to diploma holders from Singapore's Nanyang Polytechnic. This decision is based on a review undertaken by the Faculty.

#### 1.2.2 Justification for proposal

There has not been a demand for places in the on-shore, Sydney-based Bachelor of Health Science post-registration conversion courses in Medical Radiation Technology, Occupational Therapy, and Physiotherapy over the last 4-5 years. Diploma holders from Singapore's Nanyang Polytechnic have taken up the option to enrol in the off-shore version of these courses offered by the Faculty through the Singapore Institute of Management. The agreement between the Faculty and the Singapore Institute of Management (SIM) has not been renewed to offer these courses in Singapore, based on low student enrolments. Potential future students have alternative options to upgrade their diplomas and degrees with other organisations in Singapore.

#### 1.2.9 Transitional arrangements (for continuing students)

Last year of student intake under existing Resolutions: International students 2008

Provisions in place for students enrolled under existing Resolutions:

Students enrolled in the Bachelor of Health Science (Physiotherapy) On-shore, Sydney based course in 2008 will proceed to completion of the existing course. There are currently no students enrolled in the Bachelor of Health Science (Medical Radiation Technology) or Bachelor of Health Science (Occupational Therapy) On-shore, Sydney based courses.

#### 1.2.11 Resolutions

1.2.11.1 Are there changes to the list of Degrees, Diplomas and Certificates conferred by your Faculty, as listed in the **Resolutions of the Senate** available in the [University Calendar](#)?

Yes  *If yes, please complete Appendix 2.*  
No

1.2.11.2 Will there be new Resolutions or changes to the existing **Resolutions of the Senate** for the proposed Coursework award course?

Yes  *If yes, please complete Appendix 3.*  
No

1.2.11.3 Will there be new Resolutions or changes to the existing **Faculty Resolutions** for the proposed award course?

Yes  *If yes, please complete Appendix 4.*  
No

#### APPROVALS

Mr Scott Avery  
Executive Director  
Teaching

Dr Steven Cumming  
Acting Director, Learning and

Faculty Services,  
Faculty of Health Sciences

and Associate Dean,  
Faculty of Health Sciences

Date:

Date:

**SECTION 5: OFFICE OF STRATEGY IMPLEMENTATION & SUSTAINABILITY  
PLANNING**

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**Faculty:** Health Sciences

**Faculty Contact person and/or:** Ms Jane Gamble **Ext. No:** 19203  
**Academic Proponent** **Email:** j.gamble@usyd.edu.au

**5.1.1 Type of proposal:** Deletion

**5.1.2 Type of course:** Undergraduate

**5.1.3 Name of award course(s)**

Name of award course to be **deleted**:

**SIM (Singapore Institute of Management Sydney based programs)**

Bachelor of Health Science (Medical Radiation Technology) On-shore, Sydney based

Bachelor of Health Science (Occupational Therapy) On-shore, Sydney based

Bachelor of Health Science (Physiotherapy) On-shore, Sydney based

**SIM (Singapore Institute of Management Singapore based programs)**

Bachelor of Health Science (Medical Radiation Technology) Off-shore, Singapore based

Bachelor of Health Science (Occupational Therapy) Off-shore, Singapore based

Bachelor of Health Science (Physiotherapy) Off-shore, Singapore based

**5.1.4 Abbreviated name**

BhlthSc

**5.1.5 Date of introduction or deletion**

Deletion: Year 2009 Semester 1

**5.1.6 Estimated percentage distribution of load across departments in one or more faculties:**

| Faculty | Department | Estimated percentage of load |
|---------|------------|------------------------------|
|         |            |                              |
|         |            |                              |
|         |            |                              |

**5.1.7 Number of semesters required to complete the course in minimum time**

█

**5.1.8 Estimated student enrolments (i.e. head count)**

| Estimated student enrolments  |           | 2xxx | 2xxx | 2xxx |
|-------------------------------|-----------|------|------|------|
| Commonwealth-supported places | Full-time |      |      |      |
|                               | Part-time |      |      |      |
| Local fee-paying              | Full-time |      |      |      |
|                               | Part-time |      |      |      |
| International fee-paying      | Full-time |      |      |      |
|                               | Part-time |      |      |      |
| Total student enrolments      |           |      |      |      |

**5.1.9 For undergraduate degrees only, please indicate the expected 'carry-on' rate from one academic year to the next.**

*e.g. the number of students in first year in year 'n' expected to re-enrol in second year in year 'n+1'.*

**5.1.10 IMPORTANT** The University operates within a fixed target for Commonwealth-supported Place (CSP) load. Any new course proposals which include intakes of CSP (HECS) students must be accompanied by an indication of a corresponding reduction in the CSP intake to another degree of similar duration offered within the same Faculty.

Details of proposed reduction:

**APPROVALS**

Mr Scott Avery,  
Executive Director,  
Teaching  
Faculty Services,  
Faculty of Health Sciences

Dr Steven Cumming,  
Acting Director, Learning and  
  
and Associate Dean,  
Faculty of Health Sciences

Date:

Date:

## Agenda Item 7 Reports from faculties

### 7.1 Faculty of Engineering and Information Technologies

#### **Minor Course Amendment Proposal**

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**Faculty/Board of Studies: Engineering and Information Technologies**

**Contact person: Annette Alexander, Faculty Secretary**

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**1. Name of award course**

Bachelor of Engineering and Bachelor of Medical Science combined degree.

The minor amendment affects all Engineering streams combined with Medical Science.

**2. Reason for amendment**

The co-joint thesis for the BE/BMedSc students has not been managed well, with students having difficulties finding a suitable science supervisor for their thesis. Over ½ the combined degree students had to be given exemption from this rule in 2007 as the Medical Science program is not set up to cater for thesis projects for undergrad pass degree students. The current enrolment requirements, which have changed since the inception of the degree, now require combined degree students to take at least 96 cp of Science and Medical Science based units without the requirement for an addition 6cp from a joint thesis. Students will choose a 12 cp thesis as part of their Engineering enrolment.

**3. Details of amendment**

The resolutions of the Bachelor of Engineering and Bachelor of Medical Science will be amended to delete the following point:

“3.1.5 a 12 credit point interdisciplinary thesis jointly supervised by Schools from Engineering and Information technologies and Science.”

**4. Transitional arrangements**

Students who are currently enrolled may choose to enrol in a co-joint thesis as long as a suitable Science supervisor is available.

**5. Signature of Dean**

13 October 2008

## Agenda item 7 Reports from faculties

### 7.2.1 Changes to names of units of study

#### **Recommendation**

*That the Undergraduate Studies Committee note the report from the Faculty of Medicine on changes to units of study as presented.*

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### Minor Course Amendment Proposal

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**Faculty/Board of Studies:**

**Contact person: Associate Professor Tessa Ho, Head of the Office of Medical Education**

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**1. Name of award course**

Bachelor of Medicine/ Bachelor of Surgery (MBBS) (Course Code: KH006)

**2. Purpose of proposal**

Provide a statement setting out the reasons for the amendment(s) or approval(s) including all relevant background information

*The Office of Medical Education in the Faculty of Medicine would like to advise the Undergraduate/Graduate Studies Committee of the change of name to one of the four themes that form an integral part of the program. The “Community and Doctor Theme” will be changed to “Population Medicine Theme”. This affects the names of four units of study in Stages 1 & 2 of the MBBS but not the content as follows:*

*Current Units of Study:*

|          |                        |
|----------|------------------------|
| GDMP1013 | Community and Doctor 1 |
| GDMP1023 | Community and Doctor 2 |
| GDMP2013 | Community and Doctor 3 |
| GDMP2023 | Community and Doctor 4 |

*Proposed Units of Study:*

|          |                       |
|----------|-----------------------|
| GDMP1013 | Population Medicine 1 |
| GDMP1023 | Population Medicine 2 |
| GDMP2013 | Population Medicine 3 |
| GDMP2023 | Population Medicine 4 |

**3. Details of amendment**

Provide specific references from the relevant Resolutions of the Senate or Faculty Resolutions and clearly indicate where the proposed change is being made. Include page references to the current University Calendar. Underline proposed additions and strikethrough proposed deletions.

*One of the Recommendations of the Review of the University of Sydney Medical Program (2006), Section 7, The Four Themes, under “Community and Doctor” part 1 (pp23) is as follows:*

*“1. The Community and Doctor Theme should be renamed the Population Medicine Theme.”*

*On Tuesday the 30<sup>th</sup> September, 2008, the University of Sydney Medical Program Operations Committee endorsed the change to the name of one of the four themes that form an integral part of the program. It was agreed that the “Community and Doctor Theme” be changed to “Population Medicine Theme” to better reflect the educational content of this area of study.*

*Furthermore, the Units of Study that refer to this theme will also need to be changed. It is proposed that the change to the name take effect from semester 1 2009.*

*There will be no other changes to the Units of Study listed above. The credit point values, learning objectives, assessments and timetabling of these Units of Study will remain the same as under the previous names for those Units of Study.*

**4. Transitional arrangements**

N/A

**5. Other relevant information**

**6. Signature of Dean**

## 7.2.2 Move to standard grading of coursework

### **Recommendation**

*That the Undergraduate Studies Committee note the report from the Faculty of Medicine as presented.*

### **Minor Course Amendment Proposal**

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**Faculty/Board of Studies:**

**Contact person: Associate Professor Tessa Ho, Head of the Office of Medical Education**

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**1. Name of award course**

Bachelor of Medicine/ Bachelor of Surgery (MBBS) (Course Code: KH006)

**2. Purpose of proposal**

The Faculty of Medicine requests that standard University of Sydney grading for coursework be introduced to Stage 3 of the University of Sydney Medical program from the commencement of 2009. This will be based on the grades specified in the "University of Sydney (Coursework) Rule 2000 (as amended on 28 November, 2006), Section 5".

These grades will include:

|                  |               |
|------------------|---------------|
| High Distinction | 85% or higher |
| Distinction      | 75%-84%       |
| Credit           | 65%-74%       |
| Pass             | 50%-64%       |
| Fail             | 49% or less   |

A student who completes a unit of study for which only a pass/fail result is available, will be recorded as having satisfied requirements with a grading of "R". All Stage 1 and 2 units will remain as ungraded pass.

No "Pass Concessional (PCON)" grading will be available to students for Units of Study undertaken in the MBBS.

**3. Details of amendment**

One of the findings of the Review of the University of Sydney Medical Program (2006), Section 12, Grading, (pp110) is as follows:

"Grading has been a long-term issue for the Faculty. The Assessment Forum in 2001 recommended consideration of recognition of excellence, and how grading should be implemented if it was the best way to achieve that recognition.

1. A working party in 2002 recommended that the Dean's letter include a ranking indicator, and students be given their percentage score with their summative assessment result.

2. A 2006 Faculty report concluded that 'the bulk of educational evidence would appear to support the implementation of graded assessment.... Students may be motivated to study more thoroughly and grading can be a very powerful incentive for students to spend more time in their study ... leading to higher levels of achievement'.

3. The majority of submissions to the review favoured the introduction of grading."

One of the Recommendations of the Review of the University of Sydney Medical Program (2006), Section 12, Grading, part 2 (pp111) that relates to this finding is as follows:

“2. A grading system will be introduced for clinical and written assessments in the final two years i.e. Stage 3. University regulations require five grades: fail, pass, credit, distinction and high distinction. A simpler, less competitive grading system for clinical and written assessments is preferred e.g. three grades: fail, pass, and pass with merit. The faculty should explore this option with the Academic Board.”

The faculty, including the Office of Medical Education, explored the option of introducing a simpler, three point grading system with the Academic Board, and were advised that the Faculty of Medicine should adopt the standard University of Sydney five point grading system as outlined in the “University of Sydney (Coursework) Rule 2000 (as amended on 28 November, 2006), Section 5”.

**4. Transitional arrangements**

This proposal will be for students commencing Stage 3 in 2009. Students who commenced Stage 3 prior to semester 1, 2009 will continue in the existing system of ungraded passes.

**5. Other relevant information**

**6. Signature of Dean**

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## **Agenda Item 8 Honours updates from faculties**

### **FACULTY RESPONSES TO ACADEMIC BOARD HONOURS POLICY September/October 2008**

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#### **Faculty of Agriculture, Food and Natural Resources**

The Faculty of Agriculture, Food and Natural Resources offers integrated Honours degrees with qualifying criteria (already) in line with the Academic Board's Honours Policy. Specifically, Honours in all five degrees offered by FAFNR are calculated on the grade average of 144 credit points (Years 2-4), with cut-offs for the various Classes and Divisions matching those at Point 5 of the Policy. The weighting of the research-containing Year 4 grades are twice those of the non-research-containing Years 2 and 3 grades. For all degrees, students carry out between 18 and 24 credit points of identifiable research work. The Faculty Handbook includes a clear statement regarding the calculation and awarding of Honours.

No changes have been made since the amended policy was released in 2007.

Stephen Cattle.

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#### **Faculty of Architecture, Design and Planning**

Our Faculty's current two undergraduate programs have always had an appended Honours year. The award of grades is based on HWAM = 70% Honours grade + 30% WAM (with senior units weighted as 2 x junior units).

This has always been as per Academic Board regulations

The previous Bachelor of Architecture is no more and has been replaced by a Master of Architecture.

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Dr. Mike Rosenman

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#### **Faculty of Arts**

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#### **Faculty of Dentistry**

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#### **Faculty of Education and Social Work**

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#### **Faculty of Engineering and Information Technologies**

The Engineering and Information Technologies Faculty has made several changes in resolutions in relation to the Honours requirements for BE over the last two years. These changes have been made to ensure the resolutions have been brought into alignment with the university policy. Honours for our IT degrees have not changed as Honours in these degrees was already consistent with the university policy.

The major changes to Engineering Honours resolutions have been,

1. Introduction of an entry requirement based on a 2<sup>nd</sup>/3<sup>rd</sup> WAM. A level of 65% is required for students to now be able to undertake Honours in the 4<sup>th</sup> year of their Engineering program.
2. Introduction of identified Research Thesis units (min 12 cp). Students in the Honours program are required to complete these research units, students in the pass program enrol in a project unit.
3. Research Thesis units are given double weighting for the Honours WAM calculation that is the basis of the award of Honours. Honours in Engineering is run in integrated mode and uses the defined levels for this mode to award Honours.

Along with the above rule changes, the faculty Teaching and Learning committee have initiated a project look at the assessment criteria for Research Thesis for all Engineering streams. The aim is to make sure appropriate standards are being used to evaluate and grade this work. This will ensure consistency across the faculty. Along with this the faculty executive runs reports on all faculty unit results to compare these to the normal standards applied across the university. Indications from the Sem 1, 2008 report show that the faculty is correctly aligned with university standards (for over 200 units of study), except for two cases which have been referred to the appropriate heads of school for corrective action.

Doug Auld  
Associate Dean

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### **Faculty of Health Sciences**

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#### **Faculty of Law**

New honours proposal expected for October meeting.

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#### **Faculty of Medicine**

New honours program passed at October 2008 meeting of Academic Board.

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### **Faculty of Nursing and Midwifery**

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#### **Faculty of Pharmacy**

Prior to changes to the University Honours policy, the Faculty of Pharmacy Honours program consisted of 24 credit points (6CP of research methods and 18 CP of research project), in 2011 (as part of our new curriculum) this will increase to 30 CP (6CP of research methods and 24 CP of research project).

Honours grades will be awarded using a combination of HWAM and final Honours mark, for the first time in 2008 (prior to this the Faculty of Pharmacy used a combination of WAM and final Honours mark).

As yet it is too early to see how the changes are working.  
Jane Hanrahan.

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### **Faculty of Science**

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#### **Sydney College of the Arts**

The SCA BVA Honours program is currently in line with the University guidelines, it is a research intensive program of one year, with currently 60-70 percent of students on average electing to progress into this program.

A recent review of the BVA was positive about quality of the current honours program with some quality assurance recommendations which are to be presented to the SCA learning and teaching committee next month for implementation.

These came in part from staff feedback and a benchmarking project conducted with ANU by the current honours coordinator.

**Honours Program Initiatives:**

- That unit outlines also be developed for Honours, in accordance with the Faculty template.
- That the criteria for Honours assessment be amended to make the roles of the two examiners more explicit, reflecting that the external examiner is not able to comment adequately on some issues, such as students' commitment and development.
- That a member of SCA academic staff from outside the studio sit in on two assessments in each discipline, and that the Honours Co-ordinator be asked to consider other possible ways to moderate the process beyond what is currently in place.

**Jane Gavan      September 2008.**

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**Sydney Conservatorium of Music**

In 2008, the Sydney Conservatorium of Music introduced new undergraduate degrees including new honours units, all of which are in line with Academic Board policy changes. All these units have an identifiable discipline-specific research component, totalling 24 credit points of a full-time honours year of study. Other pre-existing honours units for all performance degrees were already in line with the Academic Board policy, i.e. Principal Study (Honours) 7 and 8 at 12 credit point each.

Bachelor of Music (Composition)  
CMPN4610 Composition 7 (Honours)      12 cpts  
CMPN4611 Composition 8 (Honours)      12 cpts

Bachelor of Music (Musicology)  
MCGY4603 Musicology 7 (Honours)      12 cpts  
MCGY4605 Musicology 8 (Honours)      12 cpts

Bachelor of Music (Music Education)  
Honours Research in Music 1      6 cpts  
Honours Research in Music 2      6 cpts  
Honours Project in Music Education      12 cpts

Bachelor of Music Studies (Honours)  
PERF4601 Honours Project 1      12 cpts  
PERF4602 Honours Project 2      12 cpts  
Anne Boyd.



## The University of Sydney

### Undergraduate Studies Committee

Committee Secretary: Amy Griffiths

Secretariat, Quadrangle, A14

Phone: 9036 7891; Fax: 9351 3572

E-mail: [A.Griffiths@secretariat.usyd.edu.au](mailto:A.Griffiths@secretariat.usyd.edu.au)

Web site: <http://www.usyd.edu.au/su/ab/>

### Undergraduate Studies Committee Meeting dates and close-off dates for submissions 2009

**PLEASE NOTE THAT THESE ARE TENTATIVE TIMES ONLY AS AT 23/10/08**

Venue: Senate Room  
Time: 10.00am – 12:00pm

| Faculty to notify USC of forthcoming proposal | Paperwork for proposal to be received no later than: | Close off (2 weeks prior) | Agenda mailed (approximately 1 week prior to meeting) | Meeting Date |
|---|--|---------------------------|---|--------------|
|   |  | Wednesday                 | Wednesday   | Wednesday    |
| 14 January                                    | 21 January   | 28 January                | 4 February  | 11 February  |
| 25 February                                   | 4 March  | 11 March                  | 18 March  | 25 March     |
| 15 April                                      | 22 April   | 29 April                  | 6 May   | 13 May       |
| 20 May  | 27 May   | 3 June                    | 10 June   | 17 June      |
| 15 July                                       | 22 July  | 29 July                   | 5 August  | 12 August    |
| 26 August                                     | 2 September  | 9 September               | 16 September  | 23 September |
| 30 September                                  | 7 October  | 14 October                | 21 October  | 28 October   |
| 28 October                                    | 4 November   | 11 November               | 18 November   | 25 November  |

**Draft: 06/09/08**