



Undergraduate Studies Committee Agenda

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Web site: http://www.usyd.edu.au/ab/committees/UG_studies/index.shtml

Appendix 1

for the meeting on **Wednesday 24 September 2008**

6.1.1 Bachelor of Arts

Celtic Studies Major

This proposal is linked to the establishment of the Sir Warwick Fairfax Chair of Celtic Studies enabled by generous donations to the University from Lady Mary Fairfax and the Celtic community, in particular the Scottish Australian Heritage Council Appeal. The major is therefore being offered again.

Established from donations received by the University, the department is concerned with the study of Celtic languages, past and present, and the culture and history of the Celts.

Recommendation

That the Undergraduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Faculty of Arts to introduce a Celtic Studies major in the Bachelor of Arts and associated combined degrees and recommend that Senate endorse the Academic Board's approval to amend these courses,*
- (2) note the Resolutions of the Faculty of Arts relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree,*

With effect from 1 January 2009, as set out in the report presented.

SECTION 1: ACADEMIC BOARD COURSE PROPOSAL

PART 1: OVERVIEW OF PROPOSAL

Faculty: Arts

Department/School presenting the proposal: Celtic Studies

Faculty Contact person and/or: Dr Daniel Anlezark [redacted] Ext.No:13828 [redacted]
Professor Anders Ahlqvist Ext.No. 13841

Academic Proponent Email: Daniel.anlezark@usyd.edu.au

Email: aahlqvist@usyd.edu.au [redacted]

Date course approved by Faculty: 7 July 2007 (approved by Professor Nerida Newbiggin Acting Dean) [redacted]

- 1.1.1. Type of proposal: **New** (reactivate Celtic Studies major)
Amended Please note if the proposal is changing the course name, for example Bachelor of ABC to Bachelor of AB (C) then this is a NEW course.
Deletion For deletion of a course please complete Part 1, and Part 2 items 1.2.1, 1.2.2, 1.2.9 and 1.2.11.

- 1.1.2. Type of course: **Undergraduate**
Postgraduate coursework
Postgraduate research
Other (provide details)

1.1.3. Name of award course(s)

Give the name of the course/specialisation as it will appear on the testamur. If the proposal is for a new award course, the title should give a realistic indication of the content and objectives. The generic stem of a title and any bracketed endorsement should reflect the particular emphasis and content of the qualification. Standard conventions should be applied, particularly where they are widely accepted internationally. The unnecessary use of descriptors should be avoided.

Name of **new** major (reactivate): Celtic Studies) [redacted] OR

Name of **amended** award course/s: [redacted] OR

Change of name of **existing** award course/s: from [redacted] to [redacted] OR

Name of award course/s to be **deleted**: [redacted]

1.1.4. Abbreviated name – Not Applicable

Give the abbreviated name of the new award course or the abbreviated name of the award course being amended. (If it is intended that there be any variation from the normal presentation of testamurs and academic transcripts, the Director, Student Centre must be consulted.)

1.1.5. Date of introduction or deletion

Give the year and semester in which the amendments will take effect or the new award course will be introduced.

Introduced: Year 2009 Semester 1

Deletion: Year Semester

1.1.6 Availability to students

Commonwealth supported students	x	Full-time	x
		Part-time	x
Fee-paying local students	Not Applicable	Full-time	N/A
		Part-time	N/A
Fee-paying international students	x	Full-time	x
		Part-time	x

Research Training Scheme (PG Research students only)

SECTION 1 : ACADEMIC BOARD COURSE PROPOSAL

PART 2: DETAILS FOR ASSESSMENT OF PROPOSAL

1.2.1 Purpose of the proposal

The purpose of this proposal is to reactivate the 'Celtic Studies' major.

1.2.2 Justification for proposal

The proposal is linked to the establishment of the Sir Warwick Fairfax Chair of Celtic Studies resulting from exceptionally generous donations to the University from Lady Mary Fairfax and the Celtic community, in particular the Scottish Australian Heritage Council Appeal . The major is therefore being offered again.

1.2.3 Benchmarking, market research and analysis

Not Applicable

1.2.3.1 Benchmarking: N/A

1.2.3.2 Market research and analysis: N/A

1.2.3.3 Summary table of competitive offerings to proposed award course: N/A

1.2.3.4 Estimated student demand

Estimated student numbers for the next three years of the award course:

Estimated student demand	2009	2010	2011
Commonwealth-supported	5	7	9
Local fee-paying	0	0	0
International fee-paying	1	1	1
Estimated Total EFTSU	5	7	9
Lowest EFTSU for which course would be run	5	5	5

Estimated proportion of full-time to part-time students:

Estimated full-time and part-time Students	2009	2010	2011
Estimated number of Full-time students	4	6	8
Estimated number of Part-time students	2	2	2

Impact on students currently enrolled: The proposed course...N/A

Enrolment Quotas:

Will quotas be set for the proposed award course or for any units of study within the award course?

For local fee-paying students

Yes Please specify
No Not applicable

For international fee-paying students

Yes Please specify
No Not Applicable

1.2.4 Consultation and external references – Not Applicable

The Faculty is reactivating the Celtic Studies major as a result of the establishment of the Chair of Celtic Studies as instructed by the former Vice-Chancellor & Principal.

Consultees	Date of consultation	Method of consultation	Type of supporting evidence provided
Not Applicable			

1.2.5 Course structure

What are the requirements to complete the qualification and the expected normal length of candidature, both full-time and part-time.

1.2.5.1

1.2.5.2 Minimum credit points required for completion of qualification: 36 senior credit points in the subject area are required for the Celtic Studies major.

1.2.5.3 Mode of delivery: Face-to-face teaching Distance education
Offshore delivery

Please provide justification

1.2.5.4 Does the course involve clinical or industrial placement/experience?

Yes No

If Yes, please provide details

1.2.5.5 Please indicate what processes are in place to guarantee the quality of academic staffing, available resources for teaching and provision of adequate curriculum delivery, assessment and authentication of student work.

The units of study that students will choose will be subject to the standard quality control processes of the Faculty.

1.2.6 Assessment procedures

Proposed assessment regime	Proportion of assessment regime (%)	Use of external assessors/examiners (Yes/No) (if yes, please provide details)
Coursework	100%	No

The assessment regimes across the units of study will be consistent with the Faculty Teaching and Learning Plan as well as Academic Board requirements.

1.2.7 Student workload

6 credit point units of study: 3 to 4 hours contact time and 4,000 to 4,500 words of assessment, or 2 hours of contact time and 6,000 words of assessment

1.2.7.2 Provide an indication of how the academic course load including the weight given to any dissertation component compare with other similar course loads in the faculty/college/university

The academic course load is equivalent to that of all programs in the Faculty of Arts

1.2.7.3 What load for HECS and student load purposes should be given to each of the constituent parts or units making up the award course?

0.125

1.2.8 Attributes of graduates

Provide a statement of the generic and specific attributes and skills that can be expected of graduates of the award course, including the body of knowledge that graduates should have attained. Please refer to the [University policy Generic Attributes of Graduates](#) for explanations on the five clusters of abilities and skills - Research and inquiry, Information literacy; Personal and intellectual autonomy, Ethical, social and professional understanding, Communication.

Not applicable -

1.2.9 Transitional arrangements (for continuing students) Not applicable

Last year of student intake under existing Resolutions: Local students

International students

Provisions in place for students enrolled under existing Resolutions:

1.2.10 Course administration

Course to be administered by the following Faculty: Arts

1.2.10.1 Is there **shared teaching** with other Faculties?

Yes Please see below on provision of additional information.

No

If yes,

Faculty	Percentage of EFTSU
Managing Faculty:	
Collaborating faculties:	
External partners:	

1.2.10.2 Basis for the above allocation between faculties: Not Applicable

1.2.10.3 Combined degree – inter-faculty arrangements:

1.2.10.4 Is the proposed award course part of a **con-joint venture** with another institution?

Yes No - Not Applicable

If yes, has the Director Student Centre been consulted?

Yes No

N/A

1.2.11 Resolutions

The Faculty Manager or nominee must provide any new Resolutions or proposed amendments to existing Resolutions with this proposal, using the attached templates as a strict guide. (Refer to Appendix 2 and 3 for Resolutions of the Senate and Appendix 4 for Faculty Resolutions). Please also indicate below if changes to the Resolutions apply. New and amended resolutions are to be submitted as pdfs generated from the relevant CMS file. Advice and assistance can be obtained from the Secretary of the Undergraduate Studies or Graduate Studies Committee, whichever is applicable.

NOTE: As of 2006 all Senate and Faculty resolutions must comply with the University of Sydney (Coursework) Rule 2000 (as amended). Old-style Senate Resolutions will NOT be accepted for existing coursework courses.

1.2.11.1 Are there changes to the list of Degrees, Diplomas and Certificates conferred by your Faculty, as listed in the **Resolutions of the Senate** available in the **University Calendar**?

Yes If yes, please complete Appendix 2.
No

1.2.11.2 Will there be new Resolutions or changes to the existing **Resolutions of the Senate** for the proposed Coursework award course?

Yes If yes, please complete Appendix 3.
No

1.2.11.3 Will there be new Resolutions or changes to the existing **Faculty Resolutions** for the proposed award course?

Yes If yes, please complete Appendix 4.
No

1.2.11.4 Will there be changes to the academic dress due to the introduction of the proposed new award course?

Yes No

1.2.12 Quality assurance arrangements and plans

Provide details of practices and processes to be implemented to:

- monitor, measure and achieve quality learning and teaching;
- review content, delivery and Resolutions of the award course;
- review and rationalise units of study for the award course.

The units of study will be monitored and evaluated by means of student evaluations. It will be reviewed in line with the Faculty's policy on the review of coursework units and programs.

SECTION 1 : ACADEMIC BOARD COURSE PROPOSAL

PART 3: RESOURCE IMPLICATIONS

It is important that faculties consult with relevant staff and administrative units to ensure that adequate resources are available to support the delivery of a new award course and to discuss any impact amendment(s) to an existing course may have on current resources. Please refer to the checklist for internal and external stakeholder consultation in Appendix 1 for guidance on the issues for discussion and consultation.

1.3.1 Estimated Student Numbers for next three years of the award course

Estimated Student Demand	2009	2010	2011
Estimated Student Numbers	6	8	10
Estimated EFTSU	5	7	9

1.3.2 Availability of teaching and support staff

Provide details of the academic staffing and support staffing (administrative, IT or technical support) required to deliver the award course. (It is not necessary to provide detailed information on the names or qualifications of individual staff members.) What are the strengths of the department/school relevant to this proposal?

1.3.2.1 Availability of academic and support staff to deliver the proposed award course:
The Chair of department and inter-departmental staff support will be available.

1.3.2.2 Strengths of the department/school/faculty:
The department was established as a result of the donations the University received. The department is concerned with the study of Celtic languages, past and present, and the culture and history of the Celts.

1.3.3 Availability of teaching space, and other required facilities

Please indicate the teaching space and other facilities required for the course.

1.3.3.1 Teaching rooms: allocated

1.3.3.2 Lecture theatres: None

1.3.3.3 Laboratories (including computer access labs): Not applicable

1.3.3.4 Staff offices: provided by the Faculty

1.3.3.5 Storage or other space required including any which needs to be rented externally: none

1.3.4 Availability of Library Resources

Faculties are required to consult with the [Faculty Liaison Contact](#) (click on link for list of Faculty Librarians) at the University Library about matters relating to library resources. The course proposal needs to be forwarded to the Faculty Librarian as soon as possible to allow at least one week for the assessment of impact on library resources. The Faculty Librarian must complete Appendix 5 "Library Impact Statement" and any concerns raised about library holdings will need to be addressed in the proposal. Faculties should also discuss any potential impact projected student load/numbers will have on library resources.

Concerns about library holdings that need to be addressed: Not Applicable

1.3.5 Availability of IT and other Equipment

Provide details of the nature and cost of computer technology (i.e. computer hardware and software, teaching technology, etc) and other equipment (e.g. specialised IT resources such as videoconferencing, data projectors, laboratory equipment such as microscopes) required to deliver and support the proposed award course.

1.3.5.1 Computer Technology: adequate

1.3.5.2 Other Equipment: adequate

1.3.6 Timetabling arrangements

Faculties should consult with relevant officers (e.g. the Director, Student Centre or the Timetabling Coordinator at the Student Centre) about timetabling arrangements.

The proposed award course will be offered in the following teaching period:
standard x non-standard teaching
(e.g. Summer School, Winter School)

APPROVALS

Nominated Faculty Officer

Dean of Faculty (or Delegate)

SECTION 1 – APPENDIX 1: INTERNAL AND EXTERNAL STAKEHOLDER CONSULTATION CHECKLIST

Professor Stephen Garton – Dean, Faculty of Arts

Professor Geraldine Barnes – Head, School of Letters, Art, and Media

Professor Margaret Clunies Ross – Dept of English

Dr Daniel Anlezark – Department of English

Dr Lyn Olsson – Department of History

SECTION 1 – APPENDIX 2: RESOLUTIONS OF THE SENATE (DEGREES, DIPLOMAS AND CERTIFICATES)

Resolutions of the Senate – Not Applicable

SECTION 1 – APPENDIX 3: RESOLUTIONS OF THE SENATE (COURSEWORK AWARD COURSES)

SECTION 1 – APPENDIX 4: RESOLUTIONS OF THE FACULTY

Resolutions of the Faculty

Template for the Resolutions of the Faculty

Template for Faculty Resolutions relating to Coursework Courses

All new resolutions must first be entered into CMS. Academic Board will only accept a PDF which has been printed out from the resolutions section of CMS.

[The Coursework clause:]

The Resolutions for all coursework degrees, diplomas and certificates must be read in conjunction with the *University of Sydney (Coursework) Rule 2000 (as amended)*, which sets out the requirements for all coursework courses, and with the relevant Faculty Resolutions.

Faculty of Arts Undergraduate Resolutions

2. Units of Study

2.3 Part A

All-Arts degrees, combined and joint degree programs require the completion of at least one major from Part A

- 2.3.1 American Studies
- 2.3.2 Ancient History
- 2.3.3 Anthropology
- 2.3.4 Arab World, Islam and the Middle East
- 2.3.5 Arabic Language and Literature
- 2.3.6 Archaeology
- 2.3.7 Art History and Theory
- 2.3.8 Asian Studies
- 2.3.9 Australian Literature
- 2.3.10 Australian Studies
- 2.3.11 Biblical Studies
- 2.3.12 Celtic Studies
- ~~2.3.12-13~~ Chinese Studies
- ~~2.3.13-14~~ Classical Studies
- ~~2.3.14~~ 15 Cultural Studies
- ~~2.3.15~~ 16 Digital Cultures
- ~~2.3.16~~ 17 English
- ~~2.3.17~~ 18 European Studies
- ~~2.3.18~~ 19 Film Studies
- ~~2.3.19~~ 20 French Studies
- ~~2.3.20~~ 21 Gender Studies
- ~~2.3.21~~ 22 Germanic Studies
- ~~2.3.22~~ 23 Government and International Relations
- ~~2.3.23~~ 24 Greek (Ancient)
- ~~2.3.24~~ 25 Hebrew (Classical)
- ~~2.3.25~~ 26 Hebrew (Modern)
- ~~2.3.26~~ 27 Heritage Studies

- 2.3.27 28 Hindi-Urdu
- 2.3.28 29 History
- 2.3.29 30 Indigenous Australian Studies
- 2.3.30 31 Indonesian Studies
- 2.3.31 32 International and Comparative Literary Studies
- 2.3.32-33 Italian Studies
- 2.3.33 34 Japanese Studies
- 2.3.34 35 Jewish Civilisation, Thought and Culture
- 2.3.35 36 Korean Studies
- 2.3.36 37 Latin
- 2.3.37 38 Legal Studies (no major is available)
- 2.3.38 39 Linguistics
- 2.3.39 40 Medieval Studies
- 2.3.40 41 Modern Greek Studies
- 2.3.41 42 Music
- 2.3.42 43 Pali (no major is available)
- 2.3.43 44 Peace and Conflict Studies (no major available)
- 2.3.44 45 Performance Studies
- 2.3.45 46 Philosophy
- 2.3.46 47 Political Economy
- 2.3.47 48 Sanskrit
- 2.3.48 49 Social Policy
- 2.3.49 50 Sociology
- 2.3.50 51 Spanish and Latin American Studies
- 2.3.51 52 Thai (no major available)
- 2.3.52 53 Yiddish

SECTION 1 – APPENDIX 5: LIBRARY IMPACT STATEMENT

The individual units of study have library support statements.

I have examined the Library needs related to the proposal and certify that existing Library holdings, staffing, services and accommodation are, or will be, **adequate/inadequate** to cover the demands that are inherent in it.

(If there are any concerns about library holdings, please address these.)

.....
for the University Librarian

.....
Date

Further comments:

Holdings:

Services/Staffing:

SECTION 2: FEE REVIEW AND FEE SETTING

Please complete the following section on the proposed course and proposed fees which has to be sent to the DVC (Academic & International) for the fee review and fee-setting process. Where applicable, responses may be cut and pasted from Section 1

Faculty: Arts

Department/School presenting the proposal: Celtic Studies

Faculty Contact person and/or: Dr Daniel Anlezark Ext.No:13828
 Professor Anders Ahlqvist Ext.No. 13841

Academic Proponent Email: Daniel.anlezark@usyd.edu.au
 Email: aahlqvist@usyd.edu.au

2.1.1 Type of proposal: New Reactivate 'Celtic Studies' major
 Amended Please note if the proposal is changing the course name, for example Bachelor of ABC to Bachelor of AB (C) then this is a NEW course.
 Deletion

2.1.2 Type of course: Undergraduate
 Postgraduate coursework
 Postgraduate research

2.1.3 Name of award course(s)
 Name of **new** major: Celtic Studies OR
 Name of **amended** award course: OR
Change of name of **existing** award course: from to OR
 Name of award course to be **deleted**:

2.1.4 Abbreviated name – Not Applicable

2.1.5 Date of introduction or deletion
 Introduced: Year 2009 Semester 1
 Deletion: Year Semester

2.1.6 Fee review and Fee-setting

2.1.6.1 Fees for **Undergraduate award course**: Not Applicable

Undergraduate award course	Current fee band and fees (per 1 EFTSU per annum)		Proposed increase (%)		Proposed fee band and fees (per 1 EFTSU per annum)	
	Local students	International students	Local	Int'l	Local students	International students

--	--	--	--	--	--	--

2.1.6.2 Fees for Postgraduate award course: Not Applicable

Postgraduate award course	Current fees (per 1 EFTSU per annum)		Proposed increase (%)		Proposed fees (per 1 EFTSU per annum)	
	Local students	International students	Local	Int'l	Local students	International students

PROPOSED BY:

Nominated Faculty Officer Dean of Faculty (or Delegate)

APPROVAL:

Provost and Deputy Vice-Chancellor/Vice-Chancellor

SECTION 2 – APPENDIX 1: CONSULTATION CHECKLIST FOR FEE REVIEW AND FEE-SETTING

The purpose of this checklist is to provide guidance on the types of issues relating to the proposed award course which require consultation with internal and external stakeholders. This checklist relates all items in Section 2 of the Course Proposal Template.

Internal/External Stakeholder	Contact person	Issue / Topic
International Office	Deputy Director Marketing	Fee-setting, international market <ul style="list-style-type: none">• Proposed Fees for international students• Sensitivities in the international student market
OSISP	Director, Planning	Fee-setting <ul style="list-style-type: none">• Costing for delivery of courses• Costing and pricing model

SECTION 3: COURSE INFORMATION FORM AND MARKETING PLAN

PART 1: COURSE INFORMATION FOR FLEXSIS

Please complete the following information which is required for input of course data in FlexSIS and the University's "UG/PG Course Database" which will be used for internal and external publications and marketing purposes.

Faculty: Arts

Department/School presenting the proposal: Celtic Studies

Faculty Contact person and/or: Dr Daniel Anlezark Ext.No:13828
Professor Anders Ahlqvist Ext.No. 13841

Academic Proponent Email: Daniel.anlezark@usyd.edu.au
Email: aahlqvist@usyd.edu.au

3.1.1 Type of proposal: New Reactivate 'Celtic Studies' major
Amended Please note if the proposal is changing the course name, for example Bachelor of ABC to Bachelor of AB (C) then this is a NEW course.
Deletion

3.1.2 Type of course: Undergraduate
Postgraduate coursework
Postgraduate research

3.1.3 Name of award course(s)
Name of **new** major: Celtic Studies OR
Name of **amended** award course: OR
Change of name of **existing** award course: from OR
Name of award course to be **deleted**: OR

3.1.4 Abbreviated name – Not Applicable

3.1.5 Date of introduction or deletion
Introduced: Year 2009 Semester 1
Deletion: Year Semester

3.1.6 Course code
Course code of existing award course for amendment or deletion: Not Applicable

3.1.7 CRICOS code

CRICOS code of existing award course for amendment or deletion: Not Applicable [redacted]

3.1.8 Short degree description (e.g. for the UAC Guide): Not Applicable
[redacted]

3.1.9 Full degree description (e.g. for Faculty handbook): Not Applicable
[redacted]

3.1.10 Level of award: Not applicable

- Higher doctorate
- Doctor of Philosophy (PhD)
- Doctorate by research and advanced coursework
- Master's degree by research
- Master's degree by coursework
- Graduate Diploma
- Graduate Certificate
- Bachelor's degree
- Advanced Diploma
- Associate Diploma
- Diploma
- Certificate

3.1.11 Is this an Honours course? Yes No x
Honours requirements (if applicable):

3.1.12 If the proposal is for a new award course, please indicate if the new course is the result of new resolutions for an existing course? Yes No x

3.1.13 Name of award that will be conferred upon completion of course: Not applicable [redacted]

(Explanation: A course can lead to its own award or a 'generic' award e.g. Bachelor of Arts)

3.1.14 If the proposal is for a new award course, please indicate which category the proposed course should be allocated to according to the DEST Field of Education and Discipline Area (available from the [Courses and Fees Toolkit](#)):

DEST Field of Education N/A [redacted]
DEST Discipline Area [redacted]

3.1.15 Credit points required for the award: N/A

3.1.16 Location/campus for student attendance:

Camperdown & Darlington Camden Cumberland
Mallett Street St James College of the Arts
Conservatorium Offshore please specify [redacted]
Hospital (please specify) [redacted]

3.1.17 Are students enrolling in the proposed award course subject to: N/A

Criminal Record Check Yes No

Prohibited Employment Declaration Yes No
 Health Records & Privacy Information Declaration Yes No

3.1.18 Prohibitions:

Please indicate any prohibitions for the proposed new course or changes to prohibitions for proposed amendments to an existing award course. (e.g. is there a limit on the number of credit points that can be taken in a single semester or for the course, any prerequisites or corequisites)

3.1.19 Articulation pathway (if applicable): Not Applicable

If the proposal is for a new course, provide information on how this course articulates, if at all, towards other related courses. If the proposal is for amendment to an existing award course, please indicate any changes to the articulation pathway.

Course(s) to which this course articulates		Credit given in articulating course
Code	Name	

3.1.20 Units of study offered in proposed award course: Not Applicable

(a). Existing units of study

UoS Code	UoS Name	Core/ Elective	Session offered	Course year offered

Note:
 As a unit of study may be offered in one or more sessions in a year, the following explains the different types of sessions available:
 Sessions 1 and 2 = Standard Semesters 1 and 2
 Session 4= Summer School
 Session 11 = Winter School
 Other session numbers indicate non standard teaching periods (e.g. weekend intensive lectures).

(b). New units of study to be offered in Celtic Studies major

UoS Code	UoS Name	Core/ Elective	Faculty	Australian Standard Classification Education (ASCED) Code	Session & campus offered	Credit points
CLST2601	Defining the Celts		Arts	091599	1	6
CLST2602	Old Irish 2		Arts		2	6
CLST2603	Middle Welsh 2		Arts		2	6
CLST2604	Middle Welsh		Arts		1	6
CLST2605	The Celts in History		Arts		2	6
CLST2606	Old Irish		Arts		1	6
CLST2607	Modern Irish Linguistic s		Arts		2	6

SECTION 3 : COURSE INFORMATION FORM AND MARKETING PLAN

PART 2: COURSE INFORMATION FOR UNIVERSITY'S UNDERGRADUATE AND POSTGRADUATE COURSE DATABASE (FOR MARKETING PURPOSES)

All information in this form needs to be completed for proposed new courses. For amended courses, please indicate where changes have been made.

3.2.1 UAC code: N/A (Undergraduate courses only)

3.2.2 CRICOS code: N/A

3.2.3 Career opportunities: N/A

3.2.4 Areas of study: Celtic Studies

3.2.5 Assumed knowledge: N/A

3.2.6 Minimum education requirements:

Year 12 (senior secondary certificate) or equivalent	x	Bachelor's degree (pass)	<input type="checkbox"/>
No minimum education	<input type="checkbox"/>	Bachelor (Hons)	<input type="checkbox"/>
Mature background	<input type="checkbox"/>	Graduate Certificate	<input type="checkbox"/>
Relevant employment experience	<input type="checkbox"/>	Graduate Diploma	<input type="checkbox"/>
		Master's degree	<input type="checkbox"/>

Additional information:

3.2.7 If the proposal is for a Postgraduate award course, please indicate the course method:

Coursework	<input type="checkbox"/>	Coursework with research pathway	<input type="checkbox"/>
Research	<input type="checkbox"/>		

3.2.8 UAI (for UG only): 2xxx (e.g. 2007) N/A
2xxx (e.g. 2006)
2xxx (e.g. 2005)
2xxx (e.g. 2004)

3.2.9 Additional admission selection criteria:

3.2.10 If the course is offered to international students please complete the following:

UAI International (for international students only): N/A (Undergraduate courses only)

Other international student entry requirements:

3.2.11 If the proposal is for a Postgraduate award course, please indicate the application closing date:

For local students, closing date for applications is

For international students, closing date for applications is N/A

3.2.12 Will mid-semester intake be available for: N/A

Commonwealth-supported students Yes No

Local fee-paying students Yes No

International fee-paying students Yes No

SECTION 3 : COURSE INFORMATION FORM AND MARKETING PLAN

PART 3: MARKETING PLAN

3.3.1 Marketing plan and strategy

Provide a brief summary of plans to market this proposed award course and to recruit students. Advice is available from the Marketing and Student Recruitment Unit or the relevant faculty marketing officer.

The major will be marketed as part of the courses by Marketing and Student Recruitment

APPROVALS

Nominated Faculty Officer

Dean of Faculty (or Delegate)

SECTION 4: INTERNATIONAL STUDENT ADMINISTRATION REQUIREMENTS

Please complete the following if you intend that the proposed new award course will be made available to international students studying onshore on a Student Visa. The following additional information is required to allow registration on the DEST Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS), system set-up and application processing.

Faculty: Arts

Department/School presenting the proposal: Celtic Studies

Faculty Contact person and/or: Dr Daniel Anlezark Ext.No:13828
Professor Anders Ahlqvist Ext.No. 13841

Academic Proponent Email: Daniel.anlezark@usyd.edu.au
Email: aahlqvist@usyd.edu.au

4.1.1 Type of proposal: New Amended Deletion
Please note if the proposal is changing the course name, for example Bachelor of ABC to Bachelor of AB (C) then this is a NEW course.

4.1.2 Type of course: Undergraduate Postgraduate coursework Postgraduate research

4.1.3 Name of award course(s)
Name of **new** award course major: Celtic Studies OR
Name of **amended** award course: OR
Change of name of **existing** award course: from to OR
Name of award course to be **deleted**:

4.1.4 Abbreviated name Not Applicable

4.1.5 Date of introduction or deletion
Introduced: Year 2009 Semester 1
Deletion: Year Semester

4.1.6 Course code
Course code of existing award course for amendment or deletion: N/A

4.1.7 CRICOS code

CRICOS code of existing award course for amendment or deletion: N/A

4.1.8 Marketing plan and strategy -

Provide a brief summary of plans to market this proposed award course and to recruit international students. Advice is available from the International Office, Marketing and Student Recruitment Unit or the relevant faculty marketing officer. For information on where to get assistance, refer to Section 4 – Appendix 1 Consultation checklist.

To be marketed with the courses

4.1.9 Availability of course major

Only full-time courses are permitted to be registered on CRICOS.

Will international students be able to enrol full-time?

Yes No

4.1.10 Mode of study

Courses taught in distance mode or on-line cannot be registered on CRICOS.

Will international students be able to study the proposed course in “face-to-face” mode for at least 75% of the time each semester?

Yes No

4.1.11 Incidental (ancillary) fees

The CRICOS register requires an indication of any compulsory costs other than tuition fees (e.g. bench fees).

Will the proposed course incur any compulsory costs other than tuition fees and compulsory subscriptions?

Yes If yes please indicate the amount
No

4.1.10 Commencement semester

Indicate whether entry to the course is possible in each semester.

SEM1 ONLY SEM1or 2 SEM2 ONLY

If entry is permissible in Semester 2, please indicate whether subject choice will be restricted and whether the duration of the course will necessarily increase?

.....

4.1.11 English language requirements

Will the minimum English language requirement for the proposed course differ from the usual requirements (i.e. overall IELTS score of 6.5 with a minimum of 6.0 in each band)?

Yes If yes please indicate IELTS equivalent
No

APPROVALS

.....
Dean or delegate

The Proposed Course is suitable for CRICOS registration and International Office processing.

.....

Director International Office

SECTION 4 – APPENDIX 1: CONSULTATION CHECKLIST FOR INTERNATIONAL STUDENT ADMINISTRATION REQUIREMENTS

The purpose of this checklist is to provide guidance on the types of issues relating to the proposed award course which require consultation with internal and external stakeholders. This checklist relates to all items in Section 4 of the Course Proposal Template.

Internal/External Stakeholder	Contact person	Issue/Topic
Academics and other staff from own Faculty		Other course <ul style="list-style-type: none"> • Information on how other courses are developed and marketed to overseas students
International Office	Deputy Director, Government Relations and Student Advice	Legislative compliance <ul style="list-style-type: none"> • Legislative compliance for offering courses to international students e.g. requirements relating to mode of delivery/study • Arrange CRICOS registration
International Office	Deputy Director Marketing and Admissions	International market and admissions <ul style="list-style-type: none"> • Sensitivities in the international student market • English language requirements
Faculty Marketing officer		Market research, marketing <ul style="list-style-type: none"> • Conducting market research and analysis • Marketing plans and strategy • Primary or secondary sources of comparative data

SECTION 5: OFFICE OF STRATEGY IMPLEMENTATION AND SUSTAINABILITY PLANNING

Please complete this section for information to be provided to the Planning Office. The information is required to incorporate new degrees/diplomas/certificates into the University's planning processes. The information provided will enable the student load (EFTSL) to be quantified and allocated to departments and faculties for the purpose of income distribution.

Faculty: Arts

Faculty Contact person and/or: Dr Daniel Anlezark Ext.No:13828
Professor Anders Ahlqvist Ext.No. 13841

Academic Proponent Email: Daniel.anlezark@usyd.edu.au
Email:aahlqvist@usyd.edu.au

5.1.1 Type of proposal: New Amended Deletion
Please note if the proposal is changing the course name, for example Bachelor of ABC to Bachelor of AB (C) then this is a NEW course.

5.1.2 Type of course: Undergraduate Postgraduate coursework Postgraduate research

5.1.3 Name of award course(s) major– Celtic Studies
Name of new award course: OR

Name of amended award course: OR

Change of name of existing award course: from to OR

Name of award course to be deleted:

5.1.4 Abbreviated name – Not applicable

5.1.5 Date of introduction or deletion
Introduced: Year 2009 Semester 1
Deletion: Year Semester

5.1.6 Estimated percentage distribution of load across departments in one or more faculties:

Faculty	Department	Estimated percentage of load
Arts	Celtic Studies	100%

5.1.7 Number of semesters required to complete the course in minimum time
Not applicable

5.1.8 Estimated student enrolments (i.e. head count)

Estimated student numbers for the next three years of the award course:

Estimated student enrolments		2009	2010	2011
Commonwealth-supported places	Full-time	3	5	7
	Part-time	2	2	2
Local fee-paying	Full-time	N/A	N/A	N/A
	Part-time	N/A	N/A	N/A
International fee-paying	Full-time	1	1	1
	Part-time			
Total student enrolments				

5.1.9 For undergraduate degrees only, please indicate the expected 'carry-on' rate from one academic year to the next.

e.g. the number of students in first year in year 'n' expected to re-enrol in second year in year 'n+1'.

5.1.10 IMPORTANT The University operates within a fixed target for Commonwealth-supported Place (CSP) load. Any new course proposals which include intakes of CSP (HECS) students must be accompanied by an indication of a corresponding reduction in the CSP intake to another degree of similar duration offered within the same Faculty.

Details of proposed reduction:

APPROVALS

Nominated Faculty Officer

Dean of Faculty or delegate

CHECKLIST FOR SECTIONS 1 - 5

This checklist has been developed as a guide to ensure the University supplies all necessary information to DEST. Nominated faculty officers will need to use the checklist to verify that all sections have been completed prior to sending the proposal to the relevant areas specified in the instruction sheet.

Section 1 – Academic Board course proposal

For proposed new/amended course have the following been completed:

- Part 1 – Overview of proposal.....
- Part 2 – Details for assessment of proposal
- Part 3 – Resource implications
- Appendix 2,3,4,5.....

For proposed deleted course have the following been completed:

- Part 1 – Overview of proposal.....
- Part 2 – Details for assessment of proposal (items 1.2.1, 1.2.2, 1.2.9, 1.2.11 ONLY)
- Appendix 2,3,4.....

Has the course proposal been signed off by the dean and faculty manager?

Section 2 – Fee review and fee-setting

Has this section been completed for new/amended course?

Has this section been signed off by the Provost, dean and faculty manager?

Section 3 – Course information form and marketing plan

For proposed new/amended course have the following been completed:

- Part 1 – Course information for FlexSIS
- Part 2 – Course information for University’s Course Database
- Part 3 – Marketing plan.....

Have the Student Centre and Marketing & Student Recruitment Unit been consulted about the deleted course?

Has this section been signed off by the dean and faculty manager?.....

Section 4 – International student administration requirements

Has the section been completed for proposed new/amended course?

Has the International Office been consulted about the deleted course?

Has this section been signed off by the dean/nominee and Director, International Office?

Section 5 – OSISP

Has the section been completed for proposed new/amended course?

Has the OSISP been consulted about the deleted course?.....

Has this section been signed off by the dean and faculty manager?.....



University of Sydney

LIBRARY IMPACT STATEMENT

Proposed Award Course: Celtic Studies Major

I have examined the Library needs related to the proposal and certify that existing Library holdings, staffing, services and accommodation are, or will be, adequate to cover the demands that are inherent in it.

Students will use resources and services via several of the University of Sydney Libraries, including the Fisher and SciTech Libraries.

To ensure that sufficient resources are available it will be necessary for the Faculty to work closely with the Library to develop the collection. The Library is traditionally strong in Celtic materials, especially from the 19th century. The collection does, however, require strengthening and updating. We look forward to working in partnership with the staff and students to support this course and develop training and services appropriate to their needs.

If, in the future, new Units of Study are developed within this program, or the Faculty intends delivering the program or Units within the program in a different mode, it is understood that the Library will be advised and will be asked to provide additional Library Impact Statements specific to the new Units.

A handwritten signature in cursive script, reading 'Su Hanfling'.

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Su Hanfling
Director, Library Services
for the University Librarian

25 August 2008