



Graduate Studies Committee Agenda

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Notice of Meeting

A meeting of the **Graduate Studies Committee** will be held at **2.00pm** on **Monday 20 October 2003** in the Western Tower Room.

(Room S 495, first floor of the Western Tower of the Quadrangle on the Camperdown Campus, opposite the Clock Tower.)

Members who are unable to attend are asked to notify Keri Neveldsen at the above address. Enquiries concerning this meeting may also be directed to Miss Neveldsen.

Keri Neveldsen

for

Dr W Adams

Registrar

16 October 2003

Agenda

Pages

1. Apologies

The following apologies have been received:

Professors J Carter, T Hirst, F Nicholas, and P Ramsden, and Associate Professors J Christodoulou, G Gurr, P McCallum, M Prosser and W Julian.

2. Minutes of previous meeting

9-17

Recommendation

That the Graduate Studies Committee adopt the minutes of the previous meeting held on 15 September 2003 as a true record.

3. Business arising from Minutes (not dealt with elsewhere in the Agenda)

3.1 Postgraduate English Language Requirements

18

Recommendation

That the Graduate Studies Committee consider the report relating to postgraduate English language requirements, as set out in the report presented.

- 4. Report of the Academic Board** 19
- Recommendation*
That the Graduate Studies Committee note the report of the Academic Board meeting held on 10 September 2003, as set out in the report presented.
- 5. Report of the Chair** 20
- 5.1 Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct** 20, separate attachment
- Recommendation*
That the Graduate Studies Committee recommend through the Academic Board that the Vice-Chancellor amend the Guidelines for Dealing with Allegations of Research Misconduct, as set out in the report presented.
- 5.2 Oral report**
- Recommendation*
That the Graduate Studies Committee note the report of the Chair.
- 6. Report of the PhD Award Sub-Committee** 21
- 6.1 Oral report of the Chair of the PhD Award Sub-Committee**
- Recommendation*
That the Graduate Studies Committee note the report of the Chair of the PhD Award Sub-Committee.
- 6.2. Report of the meeting held on 6 October 2003** 21
- 6.2.1 Receipt of report**
- Recommendation*
That the Graduate Studies Committee receive and note the report of the PhD Award Sub-Committee meeting held on 6 October 2003.
- 6.2.2 Supervision of PhD Candidates** 21
- Recommendation*
That the Graduate Studies Committee advise faculties that supervisors are expected to take responsibility of the candidature up to the final decision on the award, or non-award, of the degree, as set out in the report presented.
- 6.2.3 Proceedings of the Sub-Committee** 21
- Recommendation*
That the Graduate Studies Committee note the proceedings of the PhD Award Sub-Committee, as set out in the report presented.
- 7. Report of the Postgraduate Coursework Sub-Committee** 22-30
- 7.1 Oral report of the Chair of the Postgraduate Coursework Sub-Committee**
- Recommendation*
That the Graduate Studies Committee note the report of the Chair of the Postgraduate Coursework Sub-Committee.

7.2 Report of the meeting held on 22 September 2003 22-27
7.2.1 Receipt of report

Recommendation

That the Graduate Studies Committee receive and note the report of the Postgraduate Coursework Sub-Committee meeting held on 22 September 2003.

7.2.2 Proposals for new and amended postgraduate courses

(1) Graduate School of Government: Graduate Diploma in Public Administration; and Graduate Certificate in Public Administration 22-23

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) recommend that Senate approve:*
 - (a) the proposal from the Graduate School of Government for the of the new courses, the Graduate Diploma in Public Administration, and Graduate Certificate in Public Administration,*
 - (b) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Graduate School of Government, and*
 - (c) the adoption of the Resolutions of the Senate relating to the Graduate Diploma in Public Administration, and the Graduate Certificate in Public Administration, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (2) note the Resolutions of the Faculty relating to the Graduate Diploma in Public Administration and Graduate Certificate in Public Administration, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) approve the faculty requirements relating to admission, units of study, the pass degree, and award of the degree, with effect from 1 January 2004, as set out in the report presented.*

(2) Faculty of Science: Master of Applied Science (Nutrition and Dietetics); Graduate Diploma in Applied Science (Nutrition and Dietetics); and Graduate Certificate in Applied Science (Nutrition and Dietetics) 23-24

Recommendation

That the Graduate Studies Committee that the Academic Board:

- (1) approve the proposal from the Faculty of Science for the introduction of the new specialisation in Nutrition and Dietetics in the Master of Applied Science; Graduate Diploma in Applied Science; and Graduate Certificate in Applied Science; and*
- (2) recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science; Graduate Diploma in Applied Science; and Graduate Certificate in Applied Science to provide for the new specialisation, with effect from 1 January 2004, as set out in the report presented.*

- (3) **Faculty of Medicine: Master of Medicine (Ophthalmic Science); Graduate Diploma in Medicine (Ophthalmic Science); Master of Science in Medicine (Ophthalmic Science); and Graduate Diploma of Science in Medicine (Ophthalmic Science)** 24-25

Recommendation

That the Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board:

- (1) *approve the proposal from the Faculty of Medicine for the introduction of the new specialisation in Ophthalmic Science in the Master of Medicine; Master of Science in Medicine; Graduate Diploma in Medicine; and Graduate Diploma of Science in Medicine; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Medicine; Master of Science in Medicine; Graduate Diploma in Medicine; and Graduate Diploma of Science in Medicine, to provide for the new specialisation,*

with effect from 1 January 2004, as set out in the report presented.

- (4) **Faculty of Science: Master of Psychology of Coaching** 25-26

Recommendation

That the Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board:

- (1) *approve the proposal from the Faculty of Science for the introduction of the new specialisation in Psychology of Coaching into the Master of Applied Science; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science to provide for the new specialisation,*

with effect from 1 January 2004, as set out in the report presented.

- (5) **Sydney College of the Arts: Master of Contemporary Arts for Educators** 26-27

Recommendation

That the Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board approve the proposal from the Sydney College of the Arts for the revised structure of the Master of Contemporary Arts for Educators, with effect from 1 January 2004, as set out in the report presented.

- 7.3 **Report of the meeting held on 2 October 2003** 28-30
7.3.1 **Receipt of report**

Recommendation

That the Graduate Studies Committee receive and note the report of the Postgraduate Coursework Sub-Committee meeting held on 2 October 2003.

7.3.2 Proposals for amended postgraduate courses

(1) Faculty of Science

(a) Graduate Diploma in Science (Psychology)

28

Recommendation (once the revised proposal has been approved by circulation)

That the Graduate Studies Committee that the Academic Board:

- (1) approve the proposal from the Faculty of Science for the introduction in 2004 of the amended course, the Graduate Diploma in Science (Psychology), and*
- (2) recommend that Senate adopt the revised Resolutions of the Senate relating to this course, with effect from 1 January 2004, as set out in the report presented.*

(b) Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology, Graduate Certificate in Applied Information Technology

28-29

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Faculty of Science for the introduction in 2004 of the amended courses, the Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology and Graduate Certificate in Applied Information Technology; and*
- (2) recommend that Senate adopt the amended Resolutions of the Senate relating to these courses, with effect from 1 January 2004, as set out in the report presented.*

(2) Faculty of Rural Management

(a) Master of Sustainable Management, Graduate Diploma of Sustainable Management, Graduate Certificate of Sustainable Management

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Recommendation

That the Graduate Studies Committee recommend that the Academic Board approve the proposal from the Faculty of Rural Management for the introduction of the additional mode of delivery for the Master of Sustainable Management, Graduate Diploma of Sustainable Management and Graduate Certificate of Sustainable Management courses, with effect from 1 January 2003, as set out in the report presented.

(b) **Master of Sustainable Agriculture, Graduate Diploma of Sustainable Agriculture, Graduate Certificate of Sustainable Agriculture**

30

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Rural Management for the introduction of the additional mode of delivery for the Master of Sustainable Agriculture, Graduate Diploma of Sustainable Agriculture and Graduate Certificate of Sustainable Agriculture courses;*
- (2) *recommend that Senate:*
 - (a) *rescind the Resolutions of the Senate relating to the Master of Sustainable Agriculture, Graduate Diploma of Sustainable Agriculture and Graduate Certificate of Sustainable Agriculture courses;*
 - (b) *adopt the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (3) *note the Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (4) *approve the faculty requirements relating to admission, units of study, the pass award course and the award of the degree,*
with effect from 1 January 2004, as set out in the report presented.

8. Report of the Postgraduate Research Training Sub-Committee

31-37

8.1 Oral report of the Chair of the Postgraduate Research Training Sub-Committee

Recommendation

That the Graduate Studies Committee note the report of the Chair of the Postgraduate Research Training Sub-Committee.

8.2 Report of the meeting held on 23 September 2003

31-37

8.2.1 Receipt of report

Recommendation

That the Graduate Studies Committee receive and note the report of the Postgraduate Research Training Sub-Committee meeting held on 23 September 2003.

8.2.2 Proposals for new and amended courses
(1) Faculty of Education and Social Work: Doctor of Education ...

Recommendation

That the Graduate Studies Committee that the Academic Board:

- (1) approve the revised structure of the Doctor of Education in the Faculty of Education and Social Work, in accordance with the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study, and*
- (2) recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Doctor of Education to reflect the revised structure,*
with effect from 1 January 2004, as set out in the report presented.

8.2.3 Registration of supervisors 31-32, separate attachment

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) adopt the policy relating to Postgraduate Research Higher Degree Training Supervision; and*
- (2) amend the Code of Practice for Supervision of Postgraduate Research Students,*
with effect from 1 January 2004, as set out in the report presented.

8.2.4 Proceedings of the Sub-Committee 33

Recommendation

That the Graduate Studies Committee note the proceedings of the Postgraduate Research Training Sub-Committee meeting held on 23 September 2003, as set out in the report presented.

9. Report of the Postgraduate Awards Sub-Committee 38

9.1 Oral report of the Chair of the Postgraduate Awards Sub-Committee

Recommendation

That the Graduate Studies Committee note the report of the Chair of the Postgraduate Awards Sub-Committee.

9.2 Second Semester 2003 Co-funded University of Sydney Postgraduate Awards (UPAs) 38

Recommendation

That the Graduate Studies Committee note the report relating to Second Semester 2003 Co-funded University of Sydney Postgraduate Awards (UPAs), as set out in the report presented.

10. Report from Faculties 39

10.2 Faculty of Veterinary Science: English Language Requirements

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) approve the English language requirements relating to the Master of Veterinary Public Health Management; Graduate Diploma in Veterinary Public Health Management; and Graduate Certificate in Veterinary Public Health Management; and*
- (2) amend the policy "Postgraduate English Language Requirements",*
with effect from 1 January 2004, as set out in the report presented.

10.3 Sydney College of the Arts: Doctor of Philosophy

39-40

Recommendation

That the Graduate Studies Committee recommend that the Academic Board approve the clarification of academic requirements relating to the Doctor of Philosophy in the Sydney College of the Arts, as set out in the report presented.

11. General business

12. Next meeting

The next meeting will be held on 17 November 2003 in the Western Tower Room.

**Agenda Item 3
Minutes of the Previous Meeting**

Minutes of the Graduate Studies Committee meeting held on Monday 15 September 2003

There were present: The Chair (Associate Professor R Ross) presiding, Professors M Behnia, T Hirst, F Nicholas, M O'Connor, and L Zhang, Associate Professors J Christodoulou, D Kenny, and L Unsworth, Drs A Elias, S Forsyth, and B Singh and Mr M Hall and Mr K Pratt. Drs R Gilbert and R Magnusson, and Miss K Neveltsen were in attendance.

1. Apologies

Apologies were received from: Professor C Adam, J Carter, P Parkinson and P Ramsden, Associate Professors G Gurr, W Julian, A F Masters, P McCallum and M Prosser, and Drs M Boughton and M Rogerson.

2. Minutes of the previous meeting

Resolution 110/03

That the Graduate Studies Committee adopt the minutes of the previous meeting held on 18 August 2003 as a true record.

3. Business arising from Minutes (not dealt with elsewhere in the Agenda)

There was no business arising from the minutes.

4. Report of the Academic Board

In relation to item 4.7 of the report, Academic Board Resolutions: *Academic Honesty in Coursework*, the Chair alerted members to proposed changes to be considered at the next meeting of the Committee that would make current provisions relating to research students more explicit.

Resolution 111/03

That the Graduate Studies Committee note the report of the Academic Board of its meeting held on 13 August 2003, as set out in the report presented.

5. Report of the Chair

5.1 Graduate Studies Committee membership

On behalf of the Committee, the Chair welcomed new members: Professor T Hirst (Deputy Vice-Chancellor (Research and Innovation)), and Mr Kenneth Pratt (President, SUPRA). The Committee also noted that Professor P Parkinson was the new representative of the Faculty of Law.

Resolution 112/03

That the Graduate Studies Committee note the report of the Chair relating to Graduate Studies Committee membership, as set out in the report presented.

5.1 Postgraduate Co-ordinators Workshop

The Chair informed members that the second semester workshop for Postgraduate Co-ordinators was held on Friday 29 August and expressed pleasure with the impact of the new format with two separate sessions.

The first session was designed entirely for new and/or inexperienced postgraduate co-ordinators. The focus of this session was on information about the Academic Board's role in research training policy development and implementation and related 'nuts and bolts' issues of the role of postgraduate co-ordinators.

The second session was designed for all postgraduate co-ordinators and focussed on current developments in the research training parameters and the issues Graduate Studies Committee was currently addressing.

Having a session solely for new postgraduate co-ordinators was very successful and the feedback received by the Chair had been mostly positive - the only negative feedback was that the session should have been longer. The Chair advised members that he had found that the second session was a success because the presenters were better able to concentrate on the current issues and dynamics, and spend time explaining why changes were being made.

Resolution 113/03

That the Graduate Studies Committee note the report of the Chair relating to the Postgraduate Co-ordinators Workshop, as set out in the report presented.

5.2 Oral report

The Chair had nothing further to report.

Resolution 114/03

That the Graduate Studies Committee note the report of the Chair.

6. Report of the PhD Award Sub-Committee

6.1 Oral report of the Chair of the PhD Award Sub-Committee

On behalf of Associate Professor A F Masters, Chair of the PhD Award Sub-Committee, the Chair of the Graduate Studies Committee had nothing to add to the report.

Resolution 115/03

That the Graduate Studies Committee note the report of the Chair of the PhD Award Sub-Committee.

6.2 Report of the meeting held on 2 September 2003

6.2.1 Receipt of report

Resolution 116/03

That the Graduate Studies Committee receive and note the report of the PhD Award Sub-Committee meeting held on 2 September 2003.

6.2.2 Second quarter report of 2003

The Graduate Studies Committee was asked to note that the format of the quarterly report had been amended as requested to give a comparison with the report from the second quarter of 2002.

Resolution 117/03

That the Graduate Studies Committee note the second quarter report of 2003, as set out in the report presented.

6.2.3 Proceedings of the Sub-Committee

Resolution 118/03

That the Graduate Studies Committee note the proceedings of the PhD Award Sub-Committee meeting of 2 September 2003, as set out in the report presented.

7. Report of the Postgraduate Coursework Sub-Committee

7.1 Oral report of the Chair of the Postgraduate Coursework Sub-Committee

On behalf of Dr M Boughton, Chair of the Postgraduate Coursework Sub-Committee, the Chair of the Graduate Studies Committee had nothing to add to the report.

Resolution 119/03

That the Graduate Studies Committee note the report of the Chair of the Postgraduate Coursework Sub-Committee.

7.2 Report of the meeting held on 25 August 2003

7.2.1 Receipt of report

Resolution 120/03

That the Graduate Studies Committee receive and note the report of the Postgraduate Coursework Sub-Committee meeting held on 25 August 2003

7.2.2 Proposals for new and amended postgraduate courses

(1) Faculty of Pharmacy: Master of Pharmacy

The Faculty of Pharmacy proposed to introduce a new postgraduate coursework course, the Master of Pharmacy and rename the existing Master of Pharmacy to the Master of Pharmacy (Research) from 1 January 2004.

The course was designed to provide an alternative mode of entry into the pharmacy profession for applicants with a previous university degree (who satisfied the relevant pre-requisites and/or co-requisites), as well as to provide the profession with a group of graduates skilled in research. Applicants who did not initially satisfy the course pre-requisites would be required to undertake the relevant study/training (e.g., bridging courses, non-award units of study, Summer/Winter School programs) as deemed appropriate by the Dean of the Faculty.

The University of Sydney was widely recognised as Australia's leading centre of education in all fields of pharmacy. One of the main factors contributing to the success of the Sydney Faculty of Pharmacy was the ready adaptability of its teaching staff and courses. This adaptability had enabled the Faculty to meet the changing educational needs of pharmacy graduates for community pharmacy practice, hospital pharmacy, industrial pharmacy, and research. The Faculty set the standards that other Australian pharmacy schools followed.

The scope of vocational education in pharmacy was becoming increasingly global. Graduates expected not only to have the training to fulfil the professional requirements of pharmacy practice in the 21st Century, but also to have their qualifications recognised in different parts of the world. In many countries, the expanding role of pharmacists had led to a shift from bachelor's degrees to master's degrees or doctorates as the basic registrable qualifications. In addition to the increased scope of their academic content, master's degrees and doctorates were perceived as having greater employment value than bachelor's degrees. It was therefore imperative that Australian pharmacy education kept pace with these new developments so as to not leave our own pharmacy profession behind. The impetus for this proposal had arisen from the Faculty's desire to maintain its leadership of pharmacy education nationally and internationally in this context.

The proponents had informed the Sub-Committee that the new course had been structured to ensure that registration requirements were met. The overall course structure was discussed, particularly the proposed student workload each semester and during non-standard teaching periods.

The Faculty informed the Sub-Committee that, in relation to staff workloads, the Faculty had developed strategies to address the issue including either redistribution of work or employment of additional staff.

There was also discussion regarding the ability of international students to undertake the course, and the need for appropriate and adequate support services to be provided particularly in light of the high, sustained workload.

The full course proposal was circulated and available on the University's intranet at:

<http://www.usyd.edu.au/su/ab/committees/CworkSC/2003.html>

During discussion, the names of the courses were discussed and the Chair indicated a need to revisit the naming of research Master's degrees in light of professional accreditation, and marketing issues. It was noted that previously the Academic Board had encouraged the use of 'Master of Philosophy (Faculty)'.

Resolution 121/03

That the Graduate Studies Committee recommend through the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Pharmacy for the re-naming of the existing Master of Pharmacy to the Master of Pharmacy (Research);
 - (2) the proposal from the Faculty of Pharmacy for the introduction of the new course, the Master of Pharmacy,
 - (3) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Pharmacy,
 - (4) the amendment of the Resolutions of the Senate relating to the renaming of the Master of Pharmacy to the Master of Pharmacy (Research), and
 - (5) the adoption of the Resolutions of the Senate relating to the new Master of Pharmacy,
- with effect from 1 January 2004, as set out in the report presented.

7.2.3 Proceedings of the Sub-Committee

Resolution 122/03

That the Graduate Studies Committee note the proceedings of the Postgraduate Coursework Sub-Committee meeting held on 25 August 2003, as set out in the report presented.

8. Report of the Postgraduate Research Training Sub-Committee

8.1 Oral report of the Chair of the Postgraduate Research Training Sub-Committee

The Chair of the Postgraduate Research Training Sub-Committee, Associate Professor R Ross had nothing to add to the report.

Resolution 123/03

That the Graduate Studies Committee note the report of the Chair of the Postgraduate Research Training Sub-Committee.

8.2 Report of the meeting held on 26 August 2003

8.2.1 Receipt of report

Resolution 124/03

That the Graduate Studies Committee receive and note the report of the Postgraduate Research Training Sub-Committee meeting held on 26 August 2003.

8.2.2 Proposals for new and amended courses

(1) Conservatorium of Music

(a) Variation to the Master of Music

The Sydney Conservatorium of Music proposed to amend the Master of Music (Performance), Master of Music (Composition), Master of Music (Musicology), and Master of Music (Music Education) from 1 January 2004.

For historical reasons, research masters degrees at the Conservatorium had been structured with research components such as "Thesis" listed as units of study which students enrolled in each semester. This created rigidities in course administration particularly in relation to part-time candidature. The purpose of the proposal was to amend the Resolutions of the Senate relating to the Master of Music courses to structure the Conservatorium's Masters research courses similar to those of other faculties and to allow for the introduction of the new research masters courses, Master of Music (Applied Research in Music Performance) and Master of Applied Sciences (Music Performance). The Conservatorium planned to reduce the requirement to formally enrol in a full course of units of study for the Masters by research so that seminar programs can be more easily tailored to individual research programs.

The new arrangements were not likely to affect any student who was currently enrolled as changing the structure to waive the requirement to successfully complete 96 credit points of enrolment in units of study, did not change the objectives, areas of study or general processes for administration, progression and examination in the degree. In all cases, the pathway stipulated under the old resolutions were a legitimate pathway under the new resolutions. However expressing seminar requirements in the less specific manner of the new resolutions also opened up other options. All students would have the option of sticking to the rigid seminar structure of the old resolutions or taking advantage of new options in the new resolutions.

The full course proposal was available on the University's intranet at:

<http://www.usyd.edu.au/su/ab/committees/ResTrain/2003.html>

Resolution 125/03

That the Graduate Studies Committee recommend that the Academic Board:

- (1) approve the revised structure of the Master of Music in the Sydney Conservatorium of Music, in accordance with the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study, and
- (2) recommend that Senate:
 - (a) rescind the Resolutions of the Senate relating to the Master of Music, and
 - (b) adopt the revised Resolutions of the Senate relating to the Master of Music,

with effect from 1 January 2004, as set out in the report presented.

(2) **Master of Music (Applied Research in Music Performance) and Master of Applied Science (Music Performance)**

The Sydney Conservatorium of Music proposed to introduce the new courses, the Master of Music (Applied Research in Music Performance) and the Master of Applied Science (Music Performance) from 1 January 2004.

The new courses were designed to allow candidates of the Master of Applied Science (Voice) offered by the Faculty of Health Sciences to transfer to the Conservatorium following the merger of the National Voice Centre in the Faculty of Health Sciences into the Australian Centre for Applied Research in Music Performance at the Conservatorium and to open similar research opportunities to new students.

The new courses would broaden opportunities for interdisciplinary research at the Conservatorium in the areas of physiology and music performance, the psychology of music, and music cognition and perception and acoustics.

The aim was to provide training and supervision for students undertaking research into physiological, psychological, sociological, organisational, economic, cognitive, industrial, perceptual, acoustic or other interdisciplinary aspects of music performance.

The full course proposal was available on the University's intranet at:

<http://www.usyd.edu.au/su/ab/committees/ResTrain/2003.html>

Resolution 126/03

That the Graduate Studies Committee recommend through the Academic Board recommend that Senate approve:

- (1) the proposal from the Sydney Conservatorium of Music for the introduction of the new courses, the Master of Music (Applied Research in Music Performance) and the Master of Applied Science (Music Performance),
- (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Sydney Conservatorium of Music,
- (3) the amendment of the Resolutions of the Senate relating to the Master of Music, and
- (4) the adoption of the Resolutions of the Senate relating to the Master of Applied Science (Music Performance)

with effect from 1 January 2004, as set out in the report presented.

8.2.3 Postgraduate English Language Requirements

Review of postgraduate English language requirements was identified as a topic for consideration by the Postgraduate Research Training Sub-Committee in 2003. The current Academic Board policy had been developed over a number of years and required consideration as a consolidated document. Changes arising from amendments to international visa regulations also needed to be considered during the review process.

In 1991, the Academic Board resolved that the same English language proficiency requirements that applied to undergraduate international students would apply to postgraduate international students, exempting graduates whose primary language was English and those from institutions whose language of instruction was primarily English.

The Board further resolved that local students applying for admission to candidature on the basis of qualifications obtained from a university or other institution where the language of instruction was not primarily English were required to meet the same English language proficiency requirements as for international students unless specifically exempted by the Dean of the Faculty concerned on the basis of other evidence of English language proficiency.

In 1992 the Academic Board resolved to give Deans the discretion to waive the formal language requirements on the recommendation of the Head of Department concerned where the applicant had been working in, or had been closely associated with, the Departments for a period of at least six months and the Head could offer some evidence that the applicants oral and written command of English was sufficient to allow completion of the candidature in the normal time.

In 1997 the Academic Board resolved that International applicants must either have a record of satisfactory achievement in secondary/tertiary studies in which the language of instruction was in English or must meet specific English language requirements as a condition of entry. Faculties were then able to recommend that the Academic Board set higher levels for specific courses.

The International Office (IO) advised the Academic Board that changes to the TOEFL test had implications for the University, however these were not incorporated into the policy previously. The IO had also advised that changes to visa regulations impacted on the way in which the University policy was expressed. This particularly applied to applicants who were required to sit an English language test for visa regulations who might be exempt from the test under University requirements, particularly if the medium of instruction was in English.

The revised policy sought to clarify the University's position in relation to English language requirements for postgraduate applications and had been developed in consultation with the International Office. It also included a schedule of faculty requirements, above the University minimum, as approved by the Academic Board.

The adoption of the proposed policy would require amendment to the *Delegations of Authority: Academic Functions* to ensure that all rules and policies were consistent. In considering the proposal members were interested to note that the Centre for English Teaching had an English diagnostic test that could be made available to faculties.

It was agreed that previous approvals would be checked, particularly in relation to the Master of Teaching in the Faculty of Education and Social Work, and the Physiotherapy courses in the Faculty of Health Sciences, prior to the policy being referred to the Academic Board.

Resolution 127/03

That the Graduate Studies Committee recommend that the Academic Board:

- (1) rescind the policy *English Language requirements: International Students*;
- (2) adopt the policy *Postgraduate English Language Requirements*; and
- (3) recommend that Senate amend the *Delegations of Authority: Academic Functions* accordingly,

as set out in the report presented.

8.2.4 Doctor of Philosophy (PhD) Reporting Requirements

At its June meeting, the Graduate Studies Committee discussed the Doctor of Philosophy (PhD) Reporting Requirements and referred the general issue to the Postgraduate Research Training Sub-Committee for consideration.

The Academic Board resolutions relating to the Examination Process for the degree of Doctor of Philosophy provided for annual quarterly reports to the Sub-Committee.

The Graduate Studies Committee had identified a number of issues relating to the provision of statistics including: the need for comparative data; the need for faculties to consider improvements to internal processes; and that there needed to be benchmarking against Group of Eight (Go8) universities.

The Graduate Studies Committee referred the issue of performance indices such as the length of time taken to nominate examiners to the Postgraduate Research Training Sub-Committee for consideration of the development of guidelines for good supervisory practice and requested that the Sub-Committee give consideration to the issue of ensuring that external examiners were prompt in returning their reports.

During discussion the Sub-Committee agreed that the quarterly reports should include any “non-standard” examination processes, including these examined earlier than the usual timeframe, and the examination of these including previously published work.

The Dean of Graduate Studies (DoGS) advised that data from other Group of Eight (Go8) universities about the length of examination times had also been sought.

Resolution 128/03

That the Graduate Studies Committee note the report relating to Doctor of Philosophy (PhD) Reporting Requirements, as set out in the report presented.

8.2.5 Proceedings of the Sub-Committee

Resolution 129/03

That the Graduate Studies Committee note the proceedings of the Postgraduate Research Training Sub-Committee meeting held on 26 August 2003, as set out in the report presented.

9. Report of the ANZSOG Joint Committee

Resolution 130/03

That the Graduate Studies Committee note the report of the ANZSOG Joint Committee meeting held on 28 July 2003, as set out in the report presented.

10. Amendment of the Resolutions of the Senate

10.1 Faculty of Law: Master’s coursework degrees and Graduate Diplomas

The Faculty of Law representative advised that in some unusual circumstances, Master’s candidates were permitted to undertake undergraduate units of study for which credit would be granted. Credit was normally for half of the credit points (e.g. a six credit point undergraduate unit of study would equate to three credit points of credit) and the proposal was to make the policy consistent across all the faculty postgraduate courses.

The second part of the proposed amendments was to ensure that credit was only granted on one occasion.

In respect of the research paper, the Committee was advised that the proposal to require the approval by the lecturer meant that the assessment of units of study could be better monitored and administered, while still ensuring some component of research training.

Resolution 131/03

That the Graduate Studies Committee approve the amendment of the Resolutions of the Senate relating to Master’s degrees and Graduate Diplomas in the Faculty of Law, with effect from 1 January 2004, as set out in the report presented.

11. General business

The issue of overlap of Master’s degrees was raised, particularly in light of a proposal being developed by the Faculties of Architecture, and Arts, and the Sydney College of the Arts.

Members agreed there was a need for more encouragement for collaboration between faculties.

12. Next meeting

The next meeting would be held on 20 October 2003 in the Western Tower Room.

Agenda Item 3
Business arising from Minutes

3.1 Postgraduate English Language Requirements

At its last meeting the Committee discussed postgraduate English language requirements and recommended that the Academic Board amend the existing policy following its review.

This promoted a number of faculties to review their existing requirements and consider whether there was a need to increase their minimum requirements.

In the course of this attempts were made to analyse student data to determine if a correlation between low English scores and poor performance existed, and therefore whether the English requirements needed adjustment.

Information was sought from the International Office as a first port of call however the International Office database does not have a specific field for IELTS or other test scores and therefore this information was not easily extractable. The solution offered was to look on individual student files for this data which has obvious resource implications and seems an unnecessary waste of time given this data is (or should be) verified by the University before an offer is made.

Given satisfying English language requirements is a basis for admission to candidature, the University should be collecting this important data not only for the ease of reporting and tracking candidatures, but also for quality assurance. Determining whether English requirements have been met is not only a function of the International Office but also for faculties admitting local students whose qualifications were obtained from non-English speaking institutions. It would seem therefore, the most sensible repository for this information would be the Admissions silo of FlexSIS.

Recommendation

That the Graduate Studies Committee consider the report relating to postgraduate English language requirements, as set out in the report presented.

Agenda Item 4
Report of the Academic Board

4. Report of the Academic Board meeting held on 10 September 2003

The agenda for the meeting of the Academic Board on 10 September 2003 may be accessed on the web: <http://www.usyd.edu.au/su/ab/>

4.1 Timeframe for completion of emendations

On the recommendation of the Graduate Studies Committee, the Academic Board adopted the policy relating to timeframe for the completion of emendations. The policy is available on the University's intranet at: http://db.usyd.edu.au/policy/policy_index.stm

4.2 Information and Communication Technology in Teaching and Learning at the University of Sydney

The Academic Board received a report and discussion paper relating to Information and Communication Technology in Teaching and Learning at the University of Sydney. The Board discussed the report which is available on the Academic Board website at: <http://www.usyd.edu.au/su/ab/>.

Agenda Item 5
Report of the Chair

5.1 Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct

separate attachment

The University needs to respond to a request from the Minister for Education and Training relating to academic honesty and plagiarism in research.

The NSW Ombudsman recently investigated a complaint about a senior university academic at a NSW university failing to appropriately attribute research work undertaken by a student. The Ombudsman's report contained a recommendation which all universities in the state have been asked to respond to:

Recommendation

That the University:

- (1) adopt and publish a policy on the proper attribution of prior work in all research grant applications and research publications by all member of the university. Where individual faculties or schools have existing policies in this area, such should be reviewed to ensure they accord with the principles of the overall university policy.
- (2) adopt and publish a policy to protect student and junior staff from improper or inequitable use of their academic work by more senior staff. Such a policy should cover (but not be confined to) issues of:
 - (a) to whom complaints of misuse should be made;
 - (b) ensuring assessment and investigation of complaints are carried out by staff from a different academic unit to the one in which the academic complained about works;
 - (c) the principles to guide such assessment and investigation;
 - (d) ensuring the fullest possible protection against reprisals for complainants;
 - (e) appropriate disciplinary action against those who make knowingly false complaints.

I have discussed this matter with the Chair of the Academic Board and reviewed the University's policies relating to these matters. In addition to the Code of Conduct and the *University of Sydney (Intellectual Property) Rule 2002*, the University has a policy which covers proper attribution of work, being the *Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct*.

The policy has been in place since 2001 and was reviewed a year after its implementation when minor changes were made, particularly making timeframes for investigations more explicit. The issues the Ombudsman identified as needing to be covered are within the existing policy and we are satisfied that the policy meets the requirements set out.

It is however, recommended that we amend definitions relating to plagiarism to make them consistent with those contained in the *Academic Board Resolutions: Academic Honesty in Coursework*. The proposed amendments are set out in the accompanying report.

Recommendation

That the Graduate Studies Committee recommend through the Academic Board that the Vice-Chancellor amend the Guidelines for Dealing with Allegations of Research Misconduct, as set out in the report presented.

Agenda Item 6
Report of the PhD Award Sub-Committee

6.2 Report of the PhD Award Sub-Committee meeting held on 6 October 2003

The Committee met on 6 October 2003 when there were present: The Chair of the PhD Award Sub-Committee (Associate Professor A F Masters) presiding, Associate Professors J Christodoulou, M Harding and J Small. Ms M Kemmis was in attendance.

6.2.1 Receipt of Report

The Sub-Committee recommends that the Graduate Studies Committee receive and note the following report of the meeting held on 6 October 2003.

6.2.2 Supervision of PhD Candidates

During the consideration of one case referred to the Sub-Committee, members noted that the supervisor and the associate supervisor for one candidate had advised the Head of School that they were no longer willing to supervise the candidate. Members agreed that this should be brought to the attention of the Graduate Studies Committee with a recommendation that faculties be advised that supervisors are expected to take responsibility of the candidature up to the final decision on the award, or non-award, of the degree.

Recommendation

That the Graduate Studies Committee advise faculties that supervisors are expected to take responsibility of the candidature up to the final decision on the award, or non-award, of the degree, as set out in the report presented.

6.2.3 Proceedings of the Sub-Committee

(1) Report of the Graduate Studies Committee meeting

Members noted the report of the Graduate Studies Committee meeting of 18 August 2003.

(2) Doctor of Philosophy

(a) Cases referred to the Sub-Committee

The Sub-Committee considered examiners' reports, together with the recommendations of the head of department/school concerned and the faculty board of postgraduate studies, with respect to nine candidates and resolved:

- (i) to approve the award of the degree of Doctor of Philosophy, subject to emendations, in six cases; and
- (ii) to require revision and resubmission for examination in three cases.

(b) Appointment of Examiners

The Sub-Committee noted that examiners had been appointed for thirty-eight candidates for the degree of Doctor of Philosophy.

(3) Doctor of Juridical Studies

(a) Appointment of Examiners

The Sub-Committee noted that examiners had been appointed for one candidate for the degree of Doctor of Juridical Studies.

Agenda Item 7.2
Report of the Postgraduate Coursework Sub-Committee

7.2 Report of the Postgraduate Coursework Sub-Committee meeting held on 22 September 2003

The Committee met on 22 September 2003 when there were present: The Chair (Dr M Boughton) presiding, Dr M Rogerson and Mr K Pratt. Academic proponents Adjunct Professor D Richmond and Associate Professor D Brennan (Public Administration proposal), Dr D Volker (Nutrition and Dietetics proposal), Professor F Billson and Dr C Petsoglou (Ophthalmic Science proposal), Dr A Grant (Psychology of Coaching proposal), Mr M Goldberg (Contemporary Art for Educators proposal) and Ms E Bergmann were in attendance.

7.2.1 Receipt of Report

The Sub-Committee recommends that the Graduate Studies Committee receive and note the following report of the meeting held on 22 September 2003.

7.2.2 Proposals for new and amended postgraduate courses

(1) Graduate School of Government: Graduate Diploma in Public Administration; and Graduate Certificate in Public Administration

The Graduate School of Government proposes to introduce the new courses, Graduate Diploma in Public Administration; and Graduate Certificate in Public Administration, with effect from 1 January 2004.

The courses aim to complement those currently offered by the University in the broad fields of public policy, business, management, government, international relations, and law. The NSW Government, which is supporting the courses and has undertaken to provide students, intends that the Graduate Diploma and Graduate Certificate will assist to educate, train and develop future talent to manage and lead the provision of essential public services.

The need to improve the standard of public sector management and leadership by investing in education and training has been identified as critical to the NSW, national and international communities. These proposed courses, particularly the Graduate Diploma, aim to meet this need in NSW initially, but then more widely, particularly developing alliances with regional governments and academic institutions overseas. Both will focus on practical, real world, experience as well as theoretical underpinning.

They will draw on the considerable relevant academic skills and existing units of study within the University, enabling a combination of subject areas, tailored public sector content, and modes of learning specifically designed for the needs of senior public servants. This will be supported by the involvement of public sector CEOs and senior executives as advisors on course content, to provide teaching resources and as participants in direct teaching. Engagement in the two latter roles will be undertaken by the Director, Graduate School of Government, within the University's normal process and in consultation with the School's Board of Postgraduate Studies. Students will also undertake a work-based project.

Those who undertake these courses will be better equipped for their demanding public leadership roles, or for promotion to such roles, through their theoretical and real world studies and their experience in forming valuable networks.

In discussion clarification was provided about aspects of the proposal, including the following, and some amendments to the proposal were requested:

- there was agreement in principle only at this stage about the proposed articulation of the Graduate Diploma into the Master of Public Policy;
- possible articulation of the Graduate Diploma into the Executive Master of Public Administration offered by ANZSOG would not be in the spirit of the agreement with ANZSOG;
- a wider base and the introduction of new short courses were envisaged for the future;
- full-time academic course coordinators would be appointed for each unit of study;
- existing units of study which would be part of the program had been given a new name and code, and would be taught in a different way; and
- the commitment to the Graduate School of Government from the NSW Government was for three years, and in the first two years, at least 90% of students would be provided by the Government.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the proposal from the Graduate School of Government for the of the new courses, the Graduate Diploma in Public Administration, and Graduate Certificate in Public Administration,*
 - (b) *the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Graduate School of Government, and*
 - (c) *the adoption of the Resolutions of the Senate relating to the Graduate Diploma in Public Administration, and the Graduate Certificate in Public Administration, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (2) *note the Resolutions of the Faculty relating to the Graduate Diploma in Public Administration and Graduate Certificate in Public Administration, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, and award of the degree,*
with effect from 1 January 2004, as set out in the report presented.

(2) Faculty of Science: Master of Applied Science (Nutrition and Dietetics); Graduate Diploma in Applied Science (Nutrition and Dietetics); and Graduate Certificate in Applied Science (Nutrition and Dietetics)

The Faculty of Science proposes to introduce the new specialisation of Nutrition and Dietetics into the Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science courses from 1 January 2004.

The proposed courses are based on the philosophy that training in Clinical Dietetics should involve a common corpus of professional knowledge and skills on which specialist training can be developed. Coursework will be offered as web-based units of study and clinical experience will be provided by hospital placement. These placements will be offered by the participating hospitals and the Nutrition and Dietetic Department of Central Sydney Area Health Service.

Current training in nutrition and dietetics at the University of Sydney is available at the undergraduate level through the Bachelor of Science (Nutrition & Dietetics), and through two postgraduate courses: the Master of Nutritional Science, a two-year course for Science graduates without previous study in nutrition and dietetics, and the Master of Nutrition and Dietetics, a two-year degree for Science graduates

culminating in professional registration for those without previous training in nutrition and dietetics. At present there is no award course available which allows registered and experienced dietitians to obtain advanced professional recognition. The proposed master's degree is directed towards this need in the profession and the further training of professionals with a Bachelors degree in nutrition and dietetics.

The coursework units of study will be web-based and offered for full-time and part-time study, with clinical placements in Nutrition and Dietetics Departments of the Royal Prince Alfred Hospital and its hospital affiliates. The courses will be coordinated by Dr Dianne Volker who is the dietitian responsible for training student dietitians at the University of Sydney. Royal Prince Alfred's Central Sydney Area Health Service linked with Concord and Balmain Hospitals will provide the courses with an ideal infrastructure that few other Australian universities are able to match at the present time. These links provide excellent access to patients for teaching and clinical placement purposes. At the present time, no such courses exist in Australia.

In discussion, clarification was provided about aspects of the proposal, including the following, and some amendments to the proposal were requested:

- up to 20 students could be accommodated at 5 hospitals, and more could be accommodated with staggered arrangements;
- international students would study critical care concurrently with another unit and do 40 hours of clinical placement at the end;
- coursework would be within standard teaching times, while clinical could be conducted outside standard teaching times;
- coursework and clinical assessment breakdowns were provided; and
- planned arrangements for the Nutrition collection were described in view of the closure of the Biochemistry library at the end of 2003.

Recommendation

That the Graduate Studies Committee that the Academic Board:

- (1) *approve the proposal from the Faculty of Science for the introduction of the new specialisation in Nutrition and Dietetics in the Master of Applied Science; Graduate Diploma in Applied Science; and Graduate Certificate in Applied Science; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science; Graduate Diploma in Applied Science; and Graduate Certificate in Applied Science to provide for the new specialisation,*

with effect from 1 January 2004, as set out in the report presented.

(3) **Faculty of Medicine: Master of Medicine (Ophthalmic Science); Graduate Diploma in Medicine (Ophthalmic Science); Master of Science in Medicine (Ophthalmic Science); and Graduate Diploma of Science in Medicine (Ophthalmic Science)**

The Faculty of Medicine proposes to introduce the new specialisation of Ophthalmic Science into the Master of Medicine, Graduate Diploma in Medicine, Master of Science in Medicine and Graduate Diploma of Science in Medicine courses from 1 January 2004.

The purpose of the proposal is to provide new postgraduate qualifications for medical or other health graduates wishing to extend their understanding of the ophthalmic basic and visual sciences. It also aims to assist those seeking a position in the Royal Australian and New Zealand College of Ophthalmologists (RANZCO) approved training scheme.

In 2002 RANZCO has indicated that it will no longer offer examinations for candidates in ophthalmic basic sciences. The proposed specialisation is aimed at filling a void left by the College and provides an opportunity for candidates throughout Australia and New Zealand to study the Ophthalmic Basic Sciences. They may do this either prior to or during their training on a full or part-time basis.

The University of Otago has already set up a Postgraduate Diploma in Ophthalmic Basic Sciences which it conducts through distance learning. Our close affiliation with the University of Otago has resulted in us collaborating to have a similar degree available through the University of Sydney. The University of Otago has provided access to their course material and lecturers in a sharing of knowledge and skills to provide students with a degree of the highest possible standard. An internet based course is proposed with lecturers based in either Sydney or Dunedin (or elsewhere in Australia or New Zealand) conducting the tutorials and lectures each week.

Cross accreditation will be granted to students that have already completed part of their diploma through the University of Otago and who wish to complete their degree at the University of Sydney. Students will only be accepted if this does not make up more than 50% of their degree in accordance with the Resolutions of the Senate.

In discussion, clarification was provided about aspects of the proposal, including the following, and some amendments to the proposal were requested:

- advice was provided that, while the two masters degrees in the area of Ophthalmic Science would appeal to health graduates wishing to increase their understanding of the ophthalmic basic and visual sciences, only the Master of Medicine (Ophthalmic Science) would appeal to medical graduates;
- Professor Billson and Dr Petsoglou agreed to reduce the 40,000 word maximum length of the treatise to 20,000 in line with usual practice; and
- the Chair queried the proposed allocation of nine credit points per unit of study when the University was moving to six credit points to enable easy transfer of credit points from one area to another. She undertook to seek advice on whether this needed to be changed. Professor Billson and Dr Petsoglou indicated that it would be possible to make such changes if required.

Recommendation

That the Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board:

- (1) *approve the proposal from the Faculty of Medicine for the introduction of the new specialisation in Ophthalmic Science in the Master of Medicine; Master of Science in Medicine; Graduate Diploma in Medicine; and Graduate Diploma of Science in Medicine; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Medicine; Master of Science in Medicine; Graduate Diploma in Medicine; and Graduate Diploma of Science in Medicine, to provide for the new specialisation,*

with effect from 1 January 2004, as set out in the report presented.

(4) Faculty of Science: Master of Psychology of Coaching

The Faculty of Science proposers to introduce the new specialisation of Psychology of Coaching into the Master of Applied Science course from 1 January 2004.

The proposed variation extends the existing Graduate Certificate in Applied Science (Psychology of Coaching) and Graduate Diploma in Applied Science (Psychology of Coaching) to Masters level. This will allow students of the Graduate Diploma to undertake further postgraduate units of study in the Psychology of Coaching, and is being implemented in part in response to student and industry requests for a postgraduate Masters level degree.

The Master of Applied Science (Psychology of Coaching) will teach the applied science of human performance enhancement. The existing Graduate Diploma is the first and only university-based course in Australia to offer specialised training in coaching psychology. The new Master of Applied Science (Psychology of Coaching) extends the existing six units of study in the Graduate Diploma, and allows student to take more units of study in the Psychology of Coaching. Students will be able to choose from a wider range of offered units of study and graduate with a Masters degree.

There is a high level of demand both from students and from employers for this level of education in the Psychology of Coaching and using Psychology to enhance human performance in organisational settings.

The goal of the Master of Applied Science (Psychology of Coaching) is to produce graduates who are capable of working from a theoretically-grounded empirically-supported model of coaching, and who will be capable of working in a wide range of organisational settings and with a wide range of clients. These goals are in accord with the University's strategic plan and the Faculty of Science's strategic plan in that it provided high quality postgraduate education that met the needs of both students and the broader community.

Recommendation

That the Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board:

- (1) *approve the proposal from the Faculty of Science for the introduction of the new specialisation in Psychology of Coaching into the Master of Applied Science; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science to provide for the new specialisation, with effect from 1 January 2004, as set out in the report presented.*

(5) Sydney College of the Arts: Master of Contemporary Arts for Educators

The Sydney College of the Arts proposes to introduce a revised structure for the Master of Contemporary Arts for Educators (MCAE) from 1 January 2004.

While Senate approved the MCAE course in 2000, the course has not been offered. Following discussions between the Sydney College of the Arts and the Faculty of Education and Social Work, both faculties have agreed to minor changes to the original proposal and to offer the degree for its first intake in first semester 2004.

The changes related to units of study and no amendment to the Resolutions of the Senate were required.

In discussion, clarification was provided about aspects of the proposal, including the following, and some amendments to the proposal were requested:

- advice was provided that enrolment would be currently limited to 15, with planned future expansion of facilities possibly enabling two classes;
- Dr Goldberg undertook to look into the possible articulation of the Masters degree with a Graduate Certificate or Graduate Diploma in Contemporary Arts for Educators as exit points; and
- in response to the suggestion that the course also be offered in part-time mode, Dr Goldberg noted that the full-time course was only offered at night, except for summer school/winter school/mid-semester intensives, and that it would be difficult to offer in part-time mode.

Recommendation

That the Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board approve the proposal from the Sydney College of the Arts for the revised structure of the Master of Contemporary Arts for Educators, with effect from 1 January 2004, as set out in the report presented.

Agenda Item 7.3
Report of the Postgraduate Coursework Sub-Committee

7.3 Report of the Postgraduate Coursework Sub-Committee meeting held on 2 October 2003

The Committee met on 2 October 2003 when there were present: The Chair (Dr M Boughton) presiding and Dr M Rogerson. Ms E Bergmann was in attendance.

7.3.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held on 2 October 2003.

7.3.2 Proposals for amended postgraduate courses

(1) Faculty of Science

(a) Graduate Diploma in Science (Psychology)

The Faculty of Science had submitted a proposal to amend the existing course, Graduate Diploma in Science (Psychology), with effect from 1 January 2004.

The Faculty proposed changes to the Graduate Diploma to parallel changes already made to the Psychology IV (Hons) course in 2003, as the Graduate Diploma was intended to be equivalent to the honours course and it shared some common teaching activities. At the same time, the Faculty proposed to adjust the credit points associated with the units of study in the Graduate Diploma to make them more rational and more commensurate with the workload associated with each unit of study.

The Sub-Committee considered the proposal in detail and sought clarification of several aspects, including the credit point allocation for the new unit of study "Ethics", coursework assessment, cost per credit point and parallel teaching. The Faculty of Science was asked to respond to the concerns and questions identified by the Sub-Committee and the revised proposal was considered by circulation.

Recommendation

That the Graduate Studies Committee that the Academic Board:

- (1) approve the proposal from the Faculty of Science for the introduction in 2004 of the amended course, the Graduate Diploma in Science (Psychology), and*
- (2) recommend that Senate adopt the revised Resolutions of the Senate relating to this course,*
with effect from 1 January 2004, as set out in the report presented.

(b) Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology, Graduate Certificate in Applied Information Technology

The Faculty of Science proposes to amend the existing courses, Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology, Graduate Certificate in Applied Information Technology, with effect from 1 January 2004.

...

The Faculty advised that the School of Information Technologies had undertaken a major restructure of the MInfTech/MAppIT curriculum to ensure predictable offerings, well structured majors and alignment of teaching with the School research. The revised courses were informed by current research and professional practice, and were responsive to the needs of the communities served by the University. Further, these courses would produce graduates well equipped to contribute successfully to the IT industry. The revised courses would be submitted to the Australian Computer Society for accreditation.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Science for the introduction in 2004 of the amended courses, the Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology and Graduate Certificate in Applied Information Technology; and*
- (2) *recommend that Senate adopt the amended Resolutions of the Senate relating to these courses,*
with effect from 1 January 2004, as set out in the report presented.

(2) Faculty of Rural Management

(a) Master of Sustainable Management, Graduate Diploma of Sustainable Management, Graduate Certificate of Sustainable Management

The Faculty of Rural Management proposes to amend the existing courses, Master of Sustainable Management, Graduate Diploma of Sustainable Management and Graduate Certificate of Sustainable Management, with effect from 1 January 2004.

The Master of Sustainable Management course commenced in First Semester, 2003 as an embedded program of Graduate Certificate, Graduate Diploma, and Master levels of studies in sustainable management which were offered only in the part-time mode. The purpose of this proposal was to amend the offering of the courses to include a full-time offering.

It became apparent from enquiries received both for 2003 and already for 2004 that an opportunity existed to increase enrolments in the courses by offering both full-time and part-time delivery modes. Being able to take advantage of this opportunity to increase fee paying postgraduate enrolments was in accordance with the Faculty's strategic plan to reduce the current reliance on HECS funded undergraduate students. In addition, this proposal was also in accordance with recent discussions with both the Pro-Vice-Chancellor, College of Sciences and Technology and the Dean of Graduate Studies, namely to increase enrolments in postgraduate coursework courses.

The Sub-Committee considered the proposal in detail and noted that the semester length was 16 weeks which would require informing the Student Centre that the courses were being offered in non-standard semesters.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board approve the proposal from the Faculty of Rural Management for the introduction of the additional mode of delivery for the Master of Sustainable Management, Graduate Diploma of Sustainable Management and Graduate Certificate of Sustainable Management courses, with effect from 1 January 2003, as set out in the report presented.

(b) Master of Sustainable Agriculture, Graduate Diploma of Sustainable Agriculture, Graduate Certificate of Sustainable Agriculture

The Faculty of Rural Management proposes to amend the existing courses, Master of Sustainable Agriculture, Graduate Diploma of Sustainable Agriculture and Graduate Certificate of Sustainable Agriculture, with effect from 1 January 2004.

The courses recently underwent a major review and the proposal was for amendments arising from that process and associated market research. The proposed changes were: to add an on-campus mode of study (to the current distance education mode); to add a new unit, RMRS5883 Research Methods (to be a requirement for students progressing to Master level); and to refine the Course Aims. In conjunction with these significant amendments it was intended to increase the use of online teaching and review the content of all units for currency and to ensure relevance to international students.

The Sub-Committee considered the proposal in detail, noting its quality. The Sub-Committee's only query was whether there had been consultation with the Planning Support Office over the high proposed fee increase.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Faculty of Rural Management for the introduction of the additional mode of delivery for the Master of Sustainable Agriculture, Graduate Diploma of Sustainable Agriculture and Graduate Certificate of Sustainable Agriculture courses;*
- (2) recommend that Senate:*
 - (a) rescind the Resolutions of the Senate relating to the Master of Sustainable Agriculture, Graduate Diploma of Sustainable Agriculture and Graduate Certificate of Sustainable Agriculture courses;*
 - (b) adopt the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (3) note the Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (4) approve the faculty requirements relating to admission, units of study, the pass award course and the award of the degree, with effect from 1 January 2004, as set out in the report presented.*

Agenda Item 8
Report of the Postgraduate Research Training Sub-Committee

8.2 Report of the Postgraduate Research Training Sub-Committee meeting held on 23 September 2003

The Committee met on 23 September 2003 when there were present: The Chair (Associate Professor R Ross) presiding, Professors T Hirst and F Nicholas, Associate Professors J Christodoulou and L Unsworth, and Mr K Pratt. Drs A Simpson and M Rogerson and Associate Professor J Finkelstein. Miss K Neveltsen and Ms S Paynter were in attendance.

8.2.1 Receipt of Report

The Sub-Committee recommends that the Graduate Studies Committee receive and note the following report of the meeting held on 23 September 2003.

8.2.2 Proposals for new and amended courses

(1) Faculty of Education and Social Work: Doctor of Education

The Faculty of Education and Social Work proposed to introduce a revised Doctor of Education from 1 January 2004.

The Doctor of Education currently offered at the University of Sydney was an 'early generation' model of this degree. While two thirds of the structure of the degree was research for and writing of a thesis, the course structure rested on five or more coursework units of study normally taken before a candidate began thesis work. Because of this, the degree was mistakenly thought of by some as a 'coursework-based' professional doctorate.

This model of Doctor of Education was now outmoded for several reasons including that the thesis component was not distinctively conceived or structured (indeed it seemed more or less indistinguishable from the traditional PhD in Education); and the current degree made no particular 'professional' connection, in terms of a requirement that students address concerns of the profession or professional practice in their coursework and thesis projects, or in the supervision and assessment of the students' work.

The new form of the Doctor of Education (EdD) offered candidates the opportunity for advanced self-reflective research into the education profession and professional practice in education. The specific aim of the new form of the Doctor of Education was the development of researching professionals, rather than professional researchers, as was more typically the case with the PhD.

Doctor of Education students would normally undertake two or three research studies in their topic area, each of a different kind, rather than a single study as was often the case with the PhD. At the end of the course, students would tie the work together with an extended exegesis that contextualised and interpreted the separate studies, demonstrating what was added to professional knowledge and practice from the multi-faceted perspective produced by the set of articulated studies.

The full course proposal was available on the University's intranet at:
<http://www.usyd.edu.au/su/ab/committees/ResTrain/2003.html>

Discussion focused on the following issues:

- the importance of distinguishing the Doctor of Education from similar PhD degrees offered overseas, as candidates were doing applied research in their own industry;
- Doctor of Education candidates would submit a thesis which would be more profession related and would research practical issues in their own workplace;

- a professional doctorate should not be thought of as a second class PhD but instead viewed as a distinctive PhD which attracted students with high profile leadership qualities.

The Sub-Committee noted that the proposal included provision for a project advisor for candidates. Members were assured that the project advisor would be providing feedback to candidates and would not be involved in the formal examination process and noted that the related paragraph had been struck from the proposal.

Recommendation

That the Graduate Studies Committee that the Academic Board:

- (1) *approve the revised structure of the Doctor of Education in the Faculty of Education and Social Work, in accordance with the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study, and*
- (2) *recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Doctor of Education to reflect the revised structure, with effect from 1 January 2004, as set out in the report presented.*

8.2.3 Registration of supervisors

separate attachment

The Postgraduate Research Training Sub-Committee had considered the issue of registration or accreditation of supervisors since the start of the year.

Building on work undertaken by previous working parties, the Sub-Committee considered current University provisions and practices in other Australian universities. The Sub-Committee developed a draft policy outlining the requirements for postgraduate research higher degree training supervision at the University of Sydney. Faculties were asked to consider and discuss the proposed policy.

The Sub-Committee considered all the submitted feedback from faculties and during discussion the following issues were addressed:

- (1) *Where no Associate Supervisor is immediately identifiable, the head of department/school or delegate shall be appointed to the role until such time as an associate supervisor is identifiable*
Whilst the Sub-Committee understood faculties objection to the head of department/school acting as associate supervisor, it was agreed that this would give some added incentive to identifying an appropriate associate supervisor for a candidate as soon as possible. It could also act as a mechanism for not admitting students where appropriate supervision was not available.
- (2) *Specific requirements needed to be eligible to be appointed as a supervisor*
Members agreed that it was important to the validity of the draft policy that the specific requirements for the appointment of a supervisor remain as they were, noting that a 12 month period for the training of future supervisors was reasonable.
- (3) *Professional development for current supervisors*
The Sub-Committee noted that current supervisors would benefit from regular briefing sessions, to exchange ideas and to update their skills. Members supported the inclusion of this in the Code of Practice for Supervision of Postgraduate Research Students, and noted that the issue needed to be addressed further.
- (4) *Maintenance of Register*
Members agreed that although several faculties had objected, the responsibility for maintaining the register should remain with the Dean of Graduate Studies. It was anticipated that the register would be contained within FlexSIS.

(5) *Approval of supervisors by Dean of Graduate Studies*

The Sub-Committee noted faculties concern over the provision that the Dean of Graduate Studies approved the appointment of supervisors, with several faculties requesting that that responsibility stay with the Dean of the Faculty.

The Sub-Committee resolved to amend the draft policy to allow for deans of faculties to approve the appointment of supervisors not the Dean of Graduate Studies, and to report approvals on a regular basis.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *adopt the policy relating to Postgraduate Research Higher Degree Training Supervision; and*
- (2) *amend the Code of Practice for Supervision of Postgraduate Research Students, with effect from 1 January 2004, as set out in the report presented.*

8.2.4 Proceedings of the Committee

(1) Proposals for new and amended courses

(a) Faculty of Arts: Master of Arts (Research)

The Sub-Committee considered a proposal from the Faculty of Arts to re-introduce a previous Master of Arts course and differentiate it from the existing Master of Arts by naming it Master of Arts (Research). The proposal was discussed with the proponents and it was agreed that the proposal would be revised to reflect the discussion, particularly in relation to Federal Government requirements; credit; and the length of candidature, before the proposal would be reconsidered by the Sub-Committee.

Amendment of the Resolutions of the Senate and adoption of new Resolutions

Resolutions of the Senate

Doctor of Education

The Resolutions of the Senate relating to the Doctor of Education in the Faculty of Education (pp 270-272, *Calendar 2003*) are amended to the following effect from 1 January 2004 (additions indicated by underline, deletions indicated by strikethrough and the re-numbering of the section):

DOCTOR OF EDUCATION (EdD)

The Doctor of Education is considered as an equivalent of, yet as an alternative to the PhD degree. The principal differences between the PhD and the EdD degrees are that the EdD will generally have a research focus on issues pertinent to professional aspects of the field of education; and the sequenced research training which is provided through participation in two specific research seminars and the close supervision provided during the development of three critical literature reviews. The EdD thesis of 50 000 words, together with the three literature reviews, involves writing and research equivalent to the 80 000 words associated with the degree of PhD.

The Doctor of Education degree may be undertaken on a full-time or on a part-time basis.

Admission to candidature

1. (1) An applicant for admission as a candidate for the degree shall, except as provided in subsections (2) and (3), normally hold or have fulfilled all the requirements for:
 - (a) the degree of Master of Philosophy in Education or Master of Education (Honours)
 - (b) the degree of Master of Education (Pass with Merit) ~~if the program of study includes a long essay of approximately~~ plus a dissertation of 15 000 words at a Distinction or above,
 - (c) the degree of Bachelor of Education with First or Second Class Honours.

In addition an applicant must demonstrate at least 4 years experience in the education profession, broadly conceived.

- (2) The Faculty may admit as a candidate for the degree an applicant with a pass Master's degree without a long essay after the applicant has submitted an extended piece of writing at a standard equivalent to a Distinction level pass, provided that the applicant has obtained a High Distinction or Distinction in the highest course available in the subject or subjects relevant to the proposed course of advanced study and research.
 - (3) The Academic Board may, in accordance with Chapter 10 of the By-laws **, admit as a candidate for the degree an applicant holding qualifications which, in the opinion of the Faculty, are equivalent to those prescribed in subsection (1) or subsection (2), and such candidate shall proceed to the degree under such conditions as the Faculty may prescribe.
2. (1) An applicant for admission to candidature shall submit to the Faculty:
 - (a) a proposed topic of advanced study and research, approved by the director of the EdD program, and
 - (b) satisfactory evidence of adequate training and ability to pursue the proposed course.

- (2) The Faculty may require a candidate, as part of the evidence of the candidate's training and ability to pursue the proposed course, to pass a special examination.

**Chapter 10 of the By-laws has been repealed and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

Probationary acceptance

3. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding one year and upon completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary period under subsection (1), the candidature shall be deemed to have commenced from the date of such acceptance.

Control of candidature

4. (1) Each candidate shall pursue his or her course of advanced study and research wholly under the control of the University.
- (2) Where a candidate is employed by an institution other than the University, the Faculty may require a statement by that employer acknowledging that the candidature will be under the control of the University.

Credit for previous studies

5. A candidate who, at the date of admission has completed not less than six months as a candidate for an equivalent degree in another university or institution may be permitted by the Academic Board, on the recommendation of the Faculty, to be credited for the whole or any part of that period for the degree of Doctor of Education of the University of Sydney, provided that:
 - (a) at the date of admission to candidature for the degree of the other university or institution concerned the candidate shall have fulfilled the requirements of section 1 of these resolutions;
 - (b) the period of candidature for the higher degree of the other university or institution concerned for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the other university or institution concerned and directly related to the candidate's proposed course of advanced study and research in the University of Sydney;
 - (c) the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought;
 - (d) the amount of credit which may be so granted shall not exceed one year; and
 - (e) no candidate who has been granted credit shall present a thesis for examination for the degree earlier than the end of the second year after acceptance.

Supervisors — appointment

6. (1) The Faculty, on the recommendation of the director of the program and the Associate Dean (Research) after consultation with the appropriate Head of School, shall appoint a suitably qualified supervisor for each candidate to take primary responsibility for the conduct of the candidature and to be responsible for the progress of the candidature to the Faculty.
- (2) The Faculty, on the recommendation of the director of the program and the Associate Dean (Research), shall normally also appoint one or more associate supervisors for each candidate to assist in the supervision of that candidate.
- (3) The Faculty, on the recommendation of the director of the program and the Associate Dean (Research), shall appoint an acting supervisor during any absence of the supervisor from the University for a period of more than one month.

Supervisors— qualifications

7. (1) A person appointed as a supervisor must be either—
 - (a) a member of the academic staff;
 - (b) a member of the senior research staff;
 - (c) a person upon whom the Senate has conferred an academic title or a clinical academic title; or
 - (d) such other member of the staff of the University as may be considered appropriate in a particular case by the Associate Dean (Research) and the director(s) of the EdD program.
- (2) A person appointed as an associate supervisor must—
 - (a) hold the qualifications referred to in subsection (1);
 - (b) have been appointed as an Honorary Associate of the University; or
 - (c) have been appointed as an associate supervisor within the Faculty by the dean of the faculty concerned.

Studies during the candidature

8. (1) All candidates shall participate in and successfully complete all assigned work in two specially designed research seminars: one on researching current educational issues and the other on appropriate research methodologies in education
- (2) All candidates shall complete three critical literature reviews, or equivalent, to a standard acceptable to the director of the program and the supervisor. Normally these reviews will each be of approximately 10 000 words in length and will address the

general context of the research area in which the candidate will conduct his or her study, the specific aspects of the substantive area of the proposed study, and the research methodology utilised in previous studies in the relevant area.

- (3) A candidate may be required by the director of the program or the supervisor to attend lectures, seminar courses or practical work courses.

Location

9. (1) Subject to the annual approval of the supervisor, director of the program and the Faculty, the candidate shall pursue the course of advanced study and research either—

- (a) within the University;
- (b) on fieldwork either in the field or in libraries, museums or other repositories;
- (c) within industrial laboratories or research institutions or other institutions considered by the Faculty to provide adequate facilities for that candidature; or
- (d) within a professional working environment;

and shall attend at the University for such consultation with the supervisor and shall participate in such Faculty seminars as shall annually be specified.

- (2) A candidate pursuing candidature outside Australia must also complete a minimum of two semesters of candidature within the University before submission of the thesis.
- (3) When recommending the detailed annual conditions for each candidate's particular course of advanced study and research the supervisor and the director of the program must indicate whether they are satisfied that the proposed supervision arrangements will be satisfactory.

Progress

10. (1) At the end of each year each candidate shall provide evidence of progress to the satisfaction of the supervisor and director of the program and any Faculty Postgraduate Review Committee.

(2) On the basis of evidence provided, the Associate Dean (Research) shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as the director of the program considers appropriate.

(3) If a candidate fails to submit evidence of progress or if the Associate Dean (Research) considers that the evidence submitted does not indicate satisfactory progress, the Faculty may, call upon that candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

The thesis

11. (1) On completing the course of advanced study and research, a candidate shall present a thesis of approximately 50 000 words in length embodying the results of the work undertaken, which shall be a substantially original contribution to the subject concerned. The candidate shall state, generally in the preface and specifically in notes, the sources from which the information is derived, the human ethical approvals obtained, the extent to which the work of others has been made use of, and the portion of the work the candidate claims as original.

(2) A candidate may also submit in support of the candidature any publication of which the candidate is the sole or joint author that is relevant to the topic of the thesis. In such a case the candidate must produce evidence to identify satisfactorily the sections of the work for which the candidate is responsible.

(3) A candidate may not present as the thesis any work which has been presented for a degree or diploma at this or another university, but the candidate will not be precluded from incorporating such in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.

(4) A candidate shall submit to the Registrar four copies of the thesis in a form prescribed by resolution of the Academic Board and four copies of a summary of about 300 words in length.

- (5) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

Earliest date for submission

12. (1) Except as provided in subsection (2), a candidate may not submit a thesis for examination earlier than the end of the sixth semester of candidature.
- (2) Notwithstanding the provisions of subsection (1) the Faculty may, on the recommendation of the director and supervisor concerned, permit a candidate to submit a thesis for examination up to one semester earlier than prescribed if, in the opinion of the Faculty, evidence has been produced that the candidate has made exceptional progress in his or her candidature.

Latest date for submission

13. (1) Except as provided in subsections (2) to (4), a candidate shall submit the thesis for examination not later than the end of the tenth semester of candidature.
- (2) A candidate whose candidature has been part-time throughout shall submit the thesis for examination not later than the end of the twelfth semester of candidature.
- (3) The Faculty may permit a candidate to submit the thesis for examination after a period of time greater than the maximum periods specified provided that an acceptable formal written request is made.

Examination

14. The procedures for examination shall be as prescribed by the Academic Board for the degree of Doctor of Philosophy.

Agenda Item 9
Report of the Postgraduate Awards Sub-Committee

9.2 Report of the Postgraduate Awards Sub-Committee

9.2.1 Second Semester 2003 Co-funded University of Sydney Postgraduate Awards (UPAs)

In May 2003, the University decided to offer up to 40 additional UPAs co-funded on a 50:50 basis by the office of the Pro Vice-Chancellor (Research) and departments/schools or faculties for second semester, 2003. Recipients of the UPA (Co-funded) must enrol in the postgraduate research degree and commence their award by 29 August 2003. No deferment of the scholarship will be allowed.

The awards were allocated to the three Colleges using the formula approach approved by Academic Board in 2002. The formula uses weighted completions over two years with Masters and PhD completions weighted 1:2. One award is to be allocated centrally to cover anomalous cases. To maintain parity between scholarships awarded in first and second semester, the Academic Board approved in June 2003 that scholarships will not be offered if the difference between the cut-off marks in second semester and those in first semester is greater than 5 points.

Applications opened for four weeks and a total of 135 applications (including 5 ineligible) were received. Each Faculty and College ranked the eligible applications following the same procedure used for the award of 2003 APAs and UPAs. The Postgraduate Awards Sub-Committee then considered the three College ranking lists against the cut-off mark allowed and the number of awards to be funded by each Faculty. A total of 31 offers (including one anomalous case) were approved, 15 were to new students. It was noted that eight continuing students receiving offers are currently supported by departmental or external scholarships. With one offer to a new student not accepted, 30 students have commenced their UPA (Co-funded) by 29 August 2003. A summary on the number of applications, offers and acceptances by faculty is as follows:

Faculty	No. of applications	No. of offers	No. of acceptances
Arts	18	5	5 (5 new students)
Economics and Business	3	0	n/a
Education and Social Work	3	1	1 (1 new student)
Law	1	0	n/a
Sydney College of the Arts	10	2	2 (1 new student)
Sydney Conservatorium of Music	2	0	n/a
Total for CHASS	37	8	8 (7 new students)
Health Sciences	3	0	n/a
Medicine	35	9	9 (1 new student)
Pharmacy	7	0	n/a
Total for CHS	45	9	9 (1 new student)
Architecture	6	0	n/a
Engineering	13	5	4 (2 new students)
Rural Management	1	0	n/a
Science	26	9	9 (4 new students)
Veterinary Science	2	0	n/a
Total for CST	48	14	13 (6 new students)
University Total	130	31	30 (14 new students)

Recommendation

That the Graduate Studies Committee note the report relating to Second Semester 2003 Co-funded University of Sydney Postgraduate Awards (UPAs), as set out in the report presented.

Agenda Item 10
Report from Faculties

10.1 Faculty of Veterinary Science: English Language Requirements

The Faculty of Veterinary Science proposes to increase its English language requirements with effect from 1 January 2004.

The Faculty met on 22 August 2003 and endorsed the recommendation of the Faculty's Board of Postgraduate Studies to raise the IELTS level required for the Veterinary Public Health Management (VPHMgt) courses from IELTS 6.5, TOEFL 575 and TWE 4.5 to the following:

- IELTS 7.0 with Writing and Speaking bands of 7.0; or
- TOEFL 600 plus TWE 5.0; or
- Computer-based TOEFL 250 plus Essay Rating 5.0.

The proposed increase is based on the levels of teamwork and communication required for participation and assessment in the courses.

Most of the VPHMgt units of study are delivered online. It is the opinion of the course instructional designer that participation in the online classroom, though necessarily written communication, requires equivalent oral communication skills.

The courses also contain large numbers of group assignments. In order to maintain the quality of the learning experience for all of its students, the VPHMgt courses would like to ensure a higher baseline English proficiency and thus maintain its expected level of team communication.

Furthermore, the Graduate Attributes for the courses particularly emphasise communication, teamwork and leadership with English specified as the means of presenting scientific information. Producing graduates with these attributes already assumes a higher level of English than the standard University-specified admission level for postgraduate courses - this therefore constitutes a request for a change in admission requirements that reflects the courses existing expectations.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the English language requirements relating to the Master of Veterinary Public Health Management; Graduate Diploma in Veterinary Public Health Management; and Graduate Certificate in Veterinary Public Health Management; and*
- (2) *amend the policy "Postgraduate English Language Requirements", with effect from 1 January 2004, as set out in the report presented.*

10.2 Sydney College of the Arts: Doctor of Philosophy

The Sydney College of the Arts has considered its requirements regarding the balance of thesis and creative work in the Doctor of Philosophy.

The College currently states:

The thesis must be 50,000 – 80,000 words in length, and the creative work must represent a significant coherent solo exhibition.

In order to clarify the requirements, the College proposes that:

Candidates who take the examination option of Thesis with accompanying Creative Work must obtain a pass for both the Thesis and Creative Work in order for the degree to be awarded.

There are no associated Resolutions of the Senate which required amendment.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board approve the clarification of academic requirements relating to the Doctor of Philosophy in the Sydney College of the Arts, as set out in the report presented.