



Graduate Studies Committee Agenda

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Notice of Meeting

A meeting of the **Graduate Studies Committee** will be held at **2.00pm** on **Monday 16 May 2005** in the Darlington Centre Boardroom.

Members who are unable to attend are asked to notify Mark Smith at the above address. Enquiries concerning this meeting may also be directed to Mark.

Mark Smith
for
Dr W Adams
Registrar

9 May 2005

Agenda	Pages
1. Apologies	
2. Minutes of previous meeting	7 – 12
<i>Recommendation</i> <i>The Graduate Studies Committee adopt the minutes of the previous meeting held on Monday, 4 April 2005 as a true record.</i>	
3. Business arising from Minutes (not dealt with elsewhere in the Agenda)	
4. Report of the Academic Board	
4.1 The report of the Academic Board meeting of 4 May 2005 will be supplied in the supplementary agenda.	
5. Report of the Chair	
5.1 Oral report of the Chair	

Recommendation

The Graduate Studies Committee note the report of the Chair

5.2 Higher degrees
5.2.1 Admission to candidature and appointment of examiners(confidential attachment)

Recommendation

The Graduate Studies Committee note and confirm the action of the Chair in approving the admission to candidature of, and appointment of examiners for, candidatures for higher degrees, as set out in the report presented.

5.2.2 Award of degree (confidential attachment)

Recommendation

The Graduate Studies Committee note and confirm the action of the Chair in approving the award of higher degrees, as set out in the report presented.

6. Report of the PhD Award Sub-Committee **13**
6.1 Oral report of the Chair of the PhD Award Sub-Committee

Recommendation

The Graduate Studies Committee note the report of the Chair of the PhD Award Sub-Committee.

6.2 Report of the meeting held on Tuesday, 19 April 2005

6.2.1 Receipt of report

Recommendation

The Graduate Studies Committee receive and note the report of the PhD Award Sub-Committee meeting held on Tuesday, 19 April 2005, as set out in the report presented.

6.2.2 Proceedings of the Sub-Committee

Recommendation

The Graduate Studies Committee note the proceedings of the PhD Award Sub-Committee, at its meeting of Tuesday, 19 April 2005, as set out in the report presented.

7. Report of the Postgraduate Coursework Sub-Committee **14 – 16**
7.1 Oral report of the Chair of the Postgraduate Coursework Sub-Committee

Recommendation

The Graduate Studies Committee note the report of the Chair of the Postgraduate Coursework Sub-Committee.

7.2 Report of the meeting held on Monday, 18 April 2005

7.2.1 Receipt of report

Recommendation

That the Graduate Studies Committee receive and note the report of the Postgraduate Coursework Sub-Committee meeting held on Monday, 18 April 2005, as set out in the report presented.

7.3 Proposals for new and amended postgraduate courses

7.3.1 Faculty of Economics and Business: Master of Business and Graduate Diploma of Business

The Faculty of Economics and Business recommended through the Postgraduate Coursework Sub-Committee and the Graduate Studies Committee that the Academic Board approve and recommend that Senate

endorse the introduction of the Master of Business and Graduate Diploma of Business, with effect from 1 January 2006.

Recommendation

The Graduate Studies Committee recommends the Academic Board:

- (i) *approve the proposal from the Faculty of Economics and Business to introduce the Master of Business and Graduate Diploma of Business;*
- (ii) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal; and*
 - (b) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to the course; and*
- (iii) *approve the faculty requirements relating to the degree; with effect from 1 January 2006, as set out in the report presented.*

7.3.2 Faculty of Science: Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science

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The Faculty of Science recommends through the Postgraduate Coursework Sub-Committee and the Graduate Studies Committee that the Academic Board recommend that Senate approve the amendments to the Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science, with effect from 25 July 2005.

Recommendation

The Graduate Studies Committee recommends the Academic Board:

- (i) *approve the proposal from the Faculty of Science to amend the Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science;*
- (ii) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal; and*
 - (b) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to the course; and*
- (iii) *approve the faculty requirements relating to the degree; with effect from 25 July 2005, as set out in the report presented.*

7.3.3 Faculty of Science: Graduate Certificate in Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master in Applied Science (Molecular Biotechnology)

15 – 16

The Faculty of Science recommends through the Postgraduate Coursework Sub-Committee and the Graduate Studies Committee that the Academic Board recommend that Senate approve the amendments to the Graduate Certificate in Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master of Applied Science (Molecular Biotechnology), with effect from 25 July 2005.

Recommendation

The Graduate Studies Committee recommends the Academic Board:

- (i) *approve the proposal from the Faculty of Science to amend the Graduate Certificate of Applied Science (Molecular*

- Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master in Applied Science (Molecular Biotechnology);*
- (ii) *recommend that Senate:*
- (a) *endorse the Academic Board's approval of the proposal; and*
- (b) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to the course; and*
- (iii) *approve the faculty requirements relating to the degree; with effect from 23 March 2005, as set out in the report presented.*

7.4 Proceedings of the Sub-Committee

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Recommendation

The Graduate Studies Committee note the proceedings of the Postgraduate Coursework Sub-Committee, at its meeting of Monday, 18 April 2005, as set out in the report presented.

8. Report of the Postgraduate Research Training Sub-Committee

8.1 Oral report of the Chair of the Postgraduate Research Training Sub-Committee

Recommendation

The Graduate Studies Committee note the report of the Chair of the Postgraduate Research Training Sub-Committee

8.2 Report of the meeting held on Tuesday, 19 April 2005

8.2.1 Receipt of report

The report of the Postgraduate Research Training Sub-Committee meeting of Tuesday, 19 April 2005 will be supplied in the supplementary agenda.

8.3 Nominations to Postgraduate Research Training Sub-Committee

The Terms of Reference of the Postgraduate Research Training Sub-Committee provide for:

up to three members appointed annually by and from the Graduate Studies Committee

Recommendation

The Graduate Studies Committee is invited to nominate three members to the Postgraduate Research Training Sub-Committee

8.4 Nominee to Postgraduate Research Training Sub-Committee

The Terms of Reference of the Postgraduate Research Training Sub-Committee provide for:

one academic staff member from each College appointed by the Chair of the Graduate Studies Committee on the nomination of the relevant Pro Vice-Chancellor (College).

The College of Health Sciences with approval from the Chair of Graduate Studies Committee nominated Professor David Burke to represent the College on the Sub-Committee.

Recommendation

The Graduate Studies Committee note Professor Burke's nomination to the Postgraduate Research Training Sub-Committee.

9. Report of the Postgraduate Awards Sub-Committee

9.1 Oral report of the Chair of the Postgraduate Awards Sub-Committee

Recommendation

The Graduate Studies Committee not the report of the Chair of the Postgraduate Research Training Sub-Committee

9.2 Report of the meeting held on Tuesday, 26 April 2005

The report of the Postgraduate Awards Sub-Committee meeting of Tuesday, 26 April 2005 will be supplied in the supplementary agenda.

10. Report of the Admissions Sub-Committee

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10.1 Report of the meeting held on Thursday, 21 April 2005

10.1.1 Receipt of report

Recommendation

The Graduate Studies Committee receive and note the report of the Admissions Sub-Committee meeting held on Thursday, 21 April 2005, as set out in the report presented.

10.1.2 English Language Requirements

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At the Admissions Sub-Committee meeting of 21 April 2005 discussion took place regarding English Language Requirements. The International Office advised the Sub-Committee that there are currently two policies relating to English Language Requirements, one for Undergraduate the other Postgraduate and that there are inconsistencies between the two policies.

The International Office is currently liaising with faculties regarding the inconsistencies and seeking their comments. A report on faculty responses will be submitted to both the Admissions Sub-Committee and the Graduate Studies Committee.

Recommendation

The Graduate Studies Committee receive and note the report from the International Office of English Language Requirements, as set out in the report presented.

10.1.3 Proceedings of the Sub-Committee

Recommendation

The Graduate Studies Committee note the proceedings of the Admissions Sub-Committee, at its meeting of Thursday, 21 April 2005, as set out in the report presented.

11. Scholarship completions

The Director (International Office), Mr Peter Ball is invited to attend for this item.

At the April meeting of the Graduate Studies Committee, the Dean of Graduate Studies gave a presentation titled "Research Training, Past, Present & Future".

The Dean of Graduate Studies identified six targets for improving the University's research training processes. They are:

1. Improve HDR completion rates
2. Improve research candidature management and supervision
3. Increase research student numbers
4. Consistent adoption of best practice across the University
5. Integrate student services, support, administration, etc

6. Effective and efficient allocation of scholarships

In relation to target 3, the Committee recommended an invitation be extended to the Director of the International Office to attend the May meeting of the Committee to discuss how the University can increase our international postgraduate student numbers.

Recommendation

For discussion.

12. Amendment of the Resolutions of the Senate **18 – 20**

12.1 Faculty of Law – Master of International Law **18 – 19**

Recommendation

The Graduate Studies Committee recommends the Academic Board:

- (1) *recommend Senate approve the amendments of the Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to the Master of International Law in the Faculty of Law, with effect from 1 January 2006;*
as set out in the report presented.

12.2 Faculty of Law – Various Masters and Graduate Diploma Programs **19 – 20**

Recommendation

The Graduate Studies Committee recommends the Academic Board:

- (1) *recommend Senate approve the amendments of the Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to the various Masters and Graduate Diploma Programs in the Faculty of Law, with effect from 1 January 2006;*
as set out in the report presented.

13. Postgraduate English Language Requirements

The Graduate Studies Committee has received requests from various faculties to update Appendix One: “*Schedule of approved Faculty variations, above the University minimum requirements*” of the *Postgraduate English Language Requirements* policy.

The updating of this policy is currently on hold awaiting the outcome of the International Office report [refer to Agenda item 9.1.2]. Once the International Office has submitted their recommendations the policy will be updated and forwarded to the Graduate Studies Committee for approval.

Recommendation

For noting.

14. General business

15. Next meeting

The next meeting will be held on Monday, 27 June 2005 at 2.00pm in the Darlington Centre Boardroom.

Agenda Item 3 Minutes of the Previous Meeting

Minutes of the Graduate Studies Committee meeting held on Monday 4 April 2005 at 2.00pm in the Darlington Centre Boardroom.

Present: The Chair (Associate Professor A F Masters) presiding, Professors M Behnia and J Christodoulou, Associate Professors B Buckley, J Finkelstein (representing D Coleman), R Magnusson, B Paltridge, M Thompson and N Weber, Drs M Boughton, and P Dunbar-Hall. Ms S Paynter and Mr M Smith were in attendance.

1. Apologies

Apologies were received from: Professors C Adams, J Carter, T Hirst and L Zhang, Associate Professors D Coleman and W Julian and Drs M Govendir and B Singh.

2. Absent

Professor D Hensher and Ms G Wong.

3. Welcome and Thanks

The Chair welcomed all new members attending the Graduate Studies Committee meeting.

The Chair thanked Ms Paynter who was retiring from the role of Secretary for her dedication and outstanding service to the Committee.

4. Minutes of the previous meeting

Resolution 16/05

That the Graduate Studies Committee adopted the minutes of the previous meeting held on 14 February 2005 as a true record.

5. Business arising from Minutes (not dealt with elsewhere in the Agenda)

5.1 Scholarship completions

Professor Behnia gave a presentation to members titled "Research Training, Past, Present & Future".

The presentation covered a range of areas including: completion rates; research student numbers; RTS funding; scholarships and research income.

Professor Behnia advised members that the University was slipping behind other Go8 Universities, in particular the Universities of Melbourne and Queensland, both of whom have well established Graduate Schools. This slipping resulted in a loss of funding to the University.

Members noted the need to improve the University's completion rates and discussion was held regarding better management of graduate students. Topics covered included: supervision; appropriate resources; recruitment strategies; student reviews and retention of students.

Professor Behnia identified six targets for improving the University's research training processes. They are:

1. Improve HDR completion rates
2. Improve research candidature management and supervision
3. Increase research student numbers
4. Consistent adoption of best practice across the University
5. Integrate student services, support, administration, etc
6. Effective and efficient allocation of scholarships

The Chair advised members that the Graduate Studies Committee needed to supply the Academic Board with possible solutions to issues. With this in mind the Chair advised that targets 1, 2 and 4 would be forwarded to the Research Training Sub-Committee for consideration. Target 6 would be forwarded to the Postgraduate Awards Sub-Committee for consideration.

In relation to target 3, members advised and the Chair agreed the new Director of the International Centre be invited to the next meeting of the Graduate Studies Committee for a discussion on how to increase our international postgraduate student numbers.

Resolution 17/05

The Graduate Studies Committee noted the presentation from Professor Behnia and recommends targets 1, 2 and 4 be forwarded to the Research Training Sub-Committee, target 6 forwarded to the Scholarships Sub-Committee and that the new Director of the International Centre be invited to the next meeting to discuss increasing international postgraduate student numbers.

6. Report of the Academic Board

Resolution 18/05

The Graduate Studies Committee noted the report of the Academic Board meeting of 16 March 2005.

7. Report of the Chair

7.1 Higher degrees

7.1.1 Deferment of public availability of thesis

Resolution 19/05

The Graduate Studies Committee noted and confirmed the action of the Chair in approving the deferment of public availability of a higher degree thesis.

7.2 The Length of PhD examinations at the University of Sydney

At the February 2005 Graduate Studies Committee meeting the Committee discussed the length of examination times and how it provided a disincentive for potential students and the need for the University to implement a process to speed up examination times.

A discussion paper titled “The Lengths of PhD Examinations at the University of Sydney” by Associate Professor Masters was circulated to all faculties for comment. A number of responses were received from the faculties, with the majority of faculties agreeing “in principal” that the length of PhD examination times was an issue and an appropriate solution needed to be implemented.

Discussion was held regarding a number of possible solutions including an increase in the payment of examiners. Members noted that to implement this increase the Vice-Chancellor would need to take the recommendation to the Australian Vice-Chancellors Committee for approval.

Another possible solution was to review the current management of PhD examinations across the University and identify best practice models. Members also recommended the University review PhD examination processes in other Go8 universities such as the Universities of Melbourne and Queensland. The Chair advised members that these institutions already had Graduate Schools in place to deal with PhD matters and that the Committee may wish to think about recommending to the University consideration of the merits of a Graduate School/Studies Centre.

Associate Professor Buckley advised the Sydney College of Arts were employing oral as well as written examinations. Discussion was held regarding the benefits of oral examinations. Members noted one of the main benefits of oral examinations was the reduction of time in the PhD examination process. The Chair recommended other faculties might wish to start employing oral examinations. Faculties were encouraged to provide advice as to what requirements would be needed for the successful administration of oral exams. For example, whether the University should have centralised facilities to assist with oral examination.

The Chair advised another possible solution could be examination by published works. Members noted if the appropriate mechanisms were in place this process could also speed up examination times.

The Committee agreed there was a problem with the length of PhD examination times. The Chair advised that therefore the current status quo of PhD examination could not remain.

Members noted the Chair would advise the Academic Board that the Committee agreed there was a significant problem which had to be solved, data should be obtained from other institutions regarding PhD examinations and the Committee would report to back to the Board with possible solutions.

Resolution 20/05

The Graduate Studies Committee recommends to the Academic Board that faculties be invited to provide solutions to the length of PhD examination times after further research and analysis of other institutions and consultation on various models to conduct PhD examinations.

7.3 Oral report

Resolution 21/05

The Graduate Studies Committee noted the report of the Chair.

8. Report of the PhD Award Sub-Committee

8.1 Oral report of the Chair of the PhD Award Sub-Committee

8.1.1 The Chair of the PhD Award Sub-Committee advised members there was nothing further to add to the report of the PhD Award Sub-Committee.

Resolution 22/05

The Graduate Studies Committee noted the oral report of the Chair of the PhD Award Sub-Committee.

8.2 Report of the meeting held on 8 March 2005

8.2.1 Receipt of report

Resolution 23/05

The Graduate Studies Committee received and noted the report of the PhD Award Sub-Committee meeting held on 8 March 2005.

8.2.2 Period of Candidature for Revision and Resubmission of Thesis

The Chair of the PhD Award Sub-Committee advised members there was confusion regarding the prescribed period of candidature for revision and resubmission of thesis where a candidate was enrolled in part-time study. The Chair of the Sub-Committee recommended that faculties are advised that periods of further candidature are referred to in terms of its full-time equivalency.

Resolution 24/05

The Graduate Studies Committee advise faculties that any period of prescribed candidature for revision and resubmission of a thesis be referred to in terms of its full-time equivalency.

8.2.3 Proceedings of the Sub-Committee

Resolution 25/05

The Graduate Studies Committee noted the proceedings of the PhD Award Sub-Committee, at its meeting of 8 March 2005.

9. Report of the Postgraduate Coursework Sub-Committee

9.1 Oral report of the Chair of the Postgraduate Coursework Sub-Committee

Resolution 26/05

The Graduate Studies Committee noted the oral report of the Chair of the Postgraduate Coursework Sub-Committee.

9.2 Report of the meeting held on 28 February 2005

9.2.1 Receipt of report

Resolution 27/05

The Graduate Studies Committee received and noted the report of the Postgraduate Coursework Sub-Committee meeting held on 28 February 2005.

9.2.2 Course Review Template (Postgraduate Coursework)

Resolution 28/05

The Graduate Studies Committee recommend to the Academic Board approval of:

- (i) the use of the Course Review Template (Postgraduate Coursework) as a framework for evaluating a postgraduate coursework course once every four years; and
- (ii) postgraduate courses which have professional accreditation be reviewed within an appropriate time frame to coincide with this process, provided that this period does not exceed five years.

9.2.3 Interpretation/review of policy element in Creation, Variation and Deletion of Award Courses and Units of Study

The Chair of the Postgraduate Coursework Sub-Committee advised members page 13, paragraph 2, sub-paragraph (c) of the Creation, Variation and Deletion of Award Courses and Unit of Study be modified to read:

- (c) Changes having a significant impact on the professions, employers or the wider community, including:
 - (i) enhancement or diminution of employment opportunities;
 - (ii) entry into a new segment of the education system or higher education sector; or
 - (iii) new off-shore or distance education mode of delivery eg off-shore or distance education delivery modes.

The Chair of the Postgraduate Coursework Sub-Committee requested the Graduate Studies Committee recommend to the Academic Board the changes to the policy.

Resolution 29/05

The Graduate Studies Committee recommends the Academic Board approve the amendments to the Academic Board Resolutions: Creation, Variation and Deletion of Award Course and Units of Study.

10. Amendment of the Resolutions of the Senate

10.1 Faculty of Law: Appendix: Units of Study Offered within the Faculty - Master of Business Law; Master of International Law, Graduate Diploma in International Law; Graduate Diploma in International Business Law; Graduate Diploma in Corporate, Securities and Finance Law

Resolution 30/05

The Graduate Studies Committee recommends to the Academic Board to recommend to Senate approval of the amendments of the Resolutions of the Senate relating to the Appendix: Units of Study Offered within the Faculty - Master of Business Law; Master of International Law, Graduate Diploma in International Law; Graduate Diploma in International Business Law; Graduate Diploma in Corporate, Securities and Finance Law by coursework programs in the Faculty of Law, with effect from 1 March 2005.

11. Postgraduate English Language Requirements

Resolution 31/05

The Graduate Studies Committee recommends the Faculties review Appendix One of the Postgraduate English Language Requirements and advise the Graduate Studies Committee Secretary of any amendments prior to the next meeting of the Graduate Studies Committee on 16 May 2005.

12. Library Sub-Committee

The Graduate Studies Committee was invited to nominate a member to join the Library Sub-Committee.

Dr Dunbar-Hall advised the Chair and members that he would be happy to join the Library Sub-Committee.

Resolution 32/05

The Secretary, Graduate Studies Committee advise the Library Sub-Committee that Dr Dunbar-Hall would be Graduate Studies Committee representative on the Sub-Committee.

13. General business

13.1 PhD Candidates – Department of Music

Dr Dunbar-Hall advised members about an administrative issue which had arisen between the Faculty of Arts and the Conservatorium of Music. The Faculty of Arts had dissolved its Department of Music and students were transferred into the Conservatorium.

Members noted that graduate students who were enrolled in the Department of Music were in the process of completing their PhD program through the Faculty of Arts and not the Conservatorium.

The Chair advised that this administrative matter should be discussed between the Dean of Arts and the Dean of the Conservatorium as it would have resource allocation issues, but that students should be enrolled in the Faculty which had responsibility for the resourcing (including allocation of supervisors) of the candidature.

13.2 Graduate Entry Program

Members noted an issue regarding advance standing over transfers from undergraduate programs.

13.3 Chair of the PhD Awards Sub-Committee

The Chair, Graduate Studies Committee advised members that he would be standing down as Chair of the PhD Awards Sub-Committee.

14. Next meeting

Members noted the next meeting would be held on Monday, 16 May 2005 at 2.00pm in the Darlington Centre Boardroom.

Agenda Item 6

Report of the PhD Award Sub-Committee

6.2 Report of the PhD Award Sub-Committee meeting held on 19 April 2005

The Committee met on 19 April 2005 when there were present: The Chair of the PhD Award Sub-Committee (Associate Professor A F Masters) presiding, Professor J Christodoulou and Dr M Boughton. Ms S Paynter was in attendance.

6.2.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held on 19 April 2005.

6.2.2 Proceedings of the Sub-Committee

(1) Doctor of Philosophy

(a) Award of the degree with qualification

The Sub-Committee noted that the Chair had considered the examiners' reports, together with the recommendations of the head of department/school concerned and the faculty board of postgraduate studies, with respect to two candidates and resolved to approve the award of the degree of Doctor of Philosophy, subject to emendations.

(b) Revise and Resubmit

The Sub-Committee noted that the Chair had considered the examiners' reports, together with the recommendations of the head of department/school concerned and the faculty board of postgraduate studies, with respect to one candidate and resolved to recommend that the degree of Doctor of Philosophy not be awarded but that the candidate be allowed to revise and re-submit the thesis.

(c) Cases referred to the Sub-Committee

The Sub-Committee considered examiners' reports, together with the recommendations of the head of department/school concerned and the faculty board of postgraduate studies, with respect to five candidates and resolved:

- (i) to approve the award of the degree of Doctor of Philosophy, subject to emendations, in three cases;
- (ii) to require revision and resubmission for examination in one case; and
- (iii) to seek further consideration by the Faculty in one case.

(c) Appointment of Examiners

The Sub-Committee noted that examiners had been appointed for 70 candidates for the degree of Doctor of Philosophy.

Agenda Item 7 Report of the Coursework Sub-Committee

7.2 Report of the Postgraduate Coursework Sub-Committee meeting held on Monday, 18 April 2005

The Committee met on Monday, 18 April 2005 when there were present: The Chair (Dr M Boughton) presiding, Associate Professors A Bashford, W Julian, A McLachlan and M Thompson, Drs L Harbon and M J Mahony. Mr M Smith was in attendance.

7.2.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held on Monday, 18 April 2005.

7.3 Proposals for new and amended postgraduate courses

7.3.1 Faculty of Economics and Business: Master of Business and Graduate Diploma of Business

The Faculty of Economics and Business recommended through the Postgraduate Coursework Sub-Committee and the Graduate Studies Committee that the Academic Board approve and recommend that Senate endorse the introduction of the Master of Business and Graduate Diploma of Business, with effect from 1 January 2006.

The purpose of the proposal is to replace the existing Master of Business (MBus) award course with a new Master of Business redesigned following recommendations made in the review conducted under the auspices of the Graduate Studies Board (GSB), Faculty of Economics and Business. The full list of the review's recommendations may be found on page 7 of the full Master of Business Review Report which is available from the Secretary to the Graduate Studies Committee. The new Master of Business is designed to be the flagship general management degree of the faculty aiming to give a broad-based general management education. The new Master of Business will expose students to the diversity of thinking and skills across disciplines that lay the ground work for preparing future leaders of industry in the public and private sectors. Cornerstone to this exposure is the ability to see the role of knowledge at the strategic, tactical and operational levels and the way forward in integrating such cross-disciplinary knowledge to guide the success of modern business globally as well as nationally. The program recognises the development of technical and specialist skills within the development of a broader professional capability including the interpersonal and strategic capabilities upon which business and professional practice ultimately depend. Cross-disciplinary teaching is crucial to the delivery of these aims.

The full proposal is available on the website at:

http://www.usyd.edu.au/su/ab/committees/CworkSC/2005/April05_Supplementary%20Agenda%20Item_6.13.pdf

Recommendation

The Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board:

- (i) approve the proposal from the Faculty of Economics and Business to introduce the Master of Business and Graduate Diploma of Business;*
- (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to the course; and*
- (iii) approve the faculty requirements relating to the degree; with effect from 1 January 2006, as set out in the report presented.*

7.3.2 Faculty of Science: Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science

The Faculty of Science recommends through the Postgraduate Coursework Sub-Committee and the Graduate Studies Committee that the Academic Board recommend that Senate approve the amendments to the Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science, with effect from 25 July 2005.

To seek the approval of the Graduate Studies Committee for the changes to the Resolutions of Senate for the above award courses, in relation to progress, commencing in semester 2, 2005. The proposed changes would serve to clarify what constitutes progress. At present, there are no limits set on how often a student may fail a core unit in programs where optional units are also available. It was agreed by the Faculty that a rule be implemented, which permitted a student to re-enrol once in a failed core unit, after which they should show cause why their enrolment in the degree program, may continue.

The full proposal is available on the website at:

http://www.usyd.edu.au/su/ab/committees/CworkSC/2005/April05_Agenda%20Item_6.10.pdf

Recommendation

The Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board:

- (i) approve the proposal from the Faculty of Science to amend the Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science;*
- (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to the course; and*
- (iii) approve the faculty requirements relating to the degree; with effect from 25 July 2005, as set out in the report presented.*

7.3.3 Faculty of Science: Graduate Certificate in Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master in Applied Science (Molecular Biotechnology)

The Faculty of Science recommends through the Postgraduate Coursework Sub-Committee and the Graduate Studies Committee that the Academic Board recommend that Senate approve the amendments to the Graduate Certificate in Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master of Applied Science (Molecular Biotechnology), with effect from 25 July 2005.

To advise the Graduate Studies Committee of the changes to Resolutions of Faculty for the above award courses, to clarify the knowledge required for admission to the Molecular Biotechnology postgraduate coursework program.

The full proposal is available on the website at:

http://www.usyd.edu.au/su/ab/committees/CworkSC/2005/April05_Agenda%20Item_6.11.pdf

Recommendation

The Postgraduate Coursework Sub-Committee recommend through the Graduate Studies Committee that the Academic Board:

- (i) *approve the proposal from the Faculty of Science to amend the Graduate Certificate of Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master in Applied Science (Molecular Biotechnology);*
- (ii) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal; and*
 - (b) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to the course; and*
- (iii) *approve the faculty requirements relating to the degree; with effect from 23 March 2005, as set out in the report presented.*

7.4 Proceedings of the Committee

(1) Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study

The Sub-Committee noted the current version of the *Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study* is in the process of being updated by the Secretariat. This update will include the changes recommended by the Sub-Committee once it is approved by the Academic Board.

The Sub-Committee and faculties will be notified when the new version of the policy is available online.

(2) The Length of PhD examinations at the University of Sydney

The Sub-Committee noted the discussion held at the Graduate Studies Committee meeting regarding the length of time for PhD examinations.

(3) Submission dates for course proposals

The Sub-Committee noted that the current DEST lodgement date for 2006 courses is 1 September 2005. For course proposals to meet the University's approval requirements and the DEST date all course proposals will need to be submitted at the May meeting.

Members noted it may be necessary to hold additional meetings to ensure the review of all course proposals.

Agenda Item 10

Report of the Admissions Sub-Committee

10.1 Report of the Admissions Sub-Committee meeting held on Thursday 21 April 2005

The Committee met on Thursday 17 March 2004 when there were present: The Chair (Professor J Carter) presiding, Associate Professor B Sutton, Dr D Airey, Mr P Ball, Ms B Chmielewski, Mr T Heath, Mr T Robinson. Ms K Mozsi and Ms M Kemmis were in attendance.

10.1.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held on Thursday 21 April 2005.

10.1.2 English Language Requirements

(1) Review of English Language Requirements

The International Office advised members that English Language Requirements were currently described in two Academic Board policies: the Admission to Undergraduate Courses policy and the Postgraduate English Language Requirements policy. The International Office had noticed inconsistencies between the two policies, and cited instances where the postgraduate English language requirements for a specific discipline were lower than the undergraduate requirements. It was also noted that there was currently no consultation between the Graduate Studies and Undergraduate Studies Committees on this issue.

The International Office had recently written to faculties pointing out existing inconsistencies and seeking their comments. A collated report on faculty responses would be submitted to both the Admissions Sub-Committee and the Graduate Studies Committee. It was also suggested that any changes to English language requirements be considered by both the Graduate Studies and Undergraduate Studies Committee before being approved by the Academic Board. This suggestion received endorsement from the Sub-Committee.

(2) Waiving of English Language Requirements

The International Office advised members that the Delegations of Academic Functions referred to Deans having the authority to waive English language requirements, and it was noted that the Postgraduate English Language Requirements policy had recently been revised to include principles for waiving English language requirements.

The International Office further advised the Sub-Committee that the Department of Immigration, Multicultural and Indigenous Affairs (DIMIA) required specific minimum English language requirements for students from certain countries, and that the Education Services for Overseas Students (ESOS) Act makes specific reference to students being given a reasonable opportunity to complete their degree in the minimum time. It was noted that the ESOS Act was currently under review and could potentially become more punitive on this issue. It was also noted that DIMIA was auditing universities on the issue of English language requirements.

It was agreed that the revised version of the Postgraduate English Language Requirements policy would be referred to the International Office for their advice and comments.

Recommendation

That the Graduate Studies Committee note the International Office's report on English language requirements.

Agenda Item 12 Amendment of the Resolutions of the Senate

12.1 Faculty of Law – Master of International Law

1. Name of award course

Master of International Law

2. Purpose of proposal:

To amend the resolutions governing the Master of International Law to eliminate, as a mandatory requirement, completion of the unit 'International Law Research Project'. This unit would remain an optional component of the course.

3. Details of amendment

At its meeting held on 3 May 2005, the Faculty resolved that the following minor course changes be approved and consequent amendments to Senate Resolutions be referred to the Senate for approval via the University Graduate Studies Committee and the Academic Board:

.1 Pages 306-307 of the 2005 University Calendar, **replace** existing **Clause 3.9** with the following:

What are the particular requirements of the International Law programs?

3.9 A candidate for the Master of International Law must:

- (a) attend all classes in units of study totalling 48 credit points chosen from units of study prescribed by the Faculty as units of study leading to the degree and pass the assessment in those units, including Public International Law (candidates who have previously completed a unit of study in International Law may be exempted from this unit), International Law and Australian Institutions, and one unit of study totalling 6 credit points from units offered by the Discipline of Government and International Relations in the Master of International Studies Program.
- (b) Candidates granted exemptions on the basis of prior studies are required to complete 48 credit points from units of study prescribed by the Faculty.
- (c) With the permission of the program coordinator, a candidate for the Master of International Law may elect to complete up to 12 credit points of the coursework requirement in (a) or (b), as applicable, by completing a research project worth 12 credit points on a topic approved by the program coordinator related to the candidate's course of study.

.2 Page 307 of the 2005 University Calendar, **replace** existing Clauses **3.22-3.23** and **amend the heading** of these clauses as follows:

What are the rules concerning research projects (Master of Criminology by coursework, ~~and~~ Master of Jurisprudence ~~only~~ and Master of International Law only)?

3.22 (a) The topic of the research project in the Master of Criminology by coursework, the Master of Jurisprudence and the Master of International Law may be related to any unit of study undertaken by the candidate as part of the course of study.

(b) The candidate must nominate the topic of the research project, after consultation with and approval by the lecturer in charge of the unit of study concerned. In the case of the Master of International Law, the candidate must also consult with and obtain the approval of the program coordinator before enrolling in the research project.

(c) The research project has a value of 12 credit points.

3.23 (a) For students enrolled in the Master of Criminology by coursework choosing to complete a research project but not an Honours dissertation, the required length of the research project is approximately 15,000 words.

(b) For students enrolled in the Master of Jurisprudence, the length of the research project is approximately 15,000 words.

(c) For students enrolled in the Master of International Law choosing to complete a research project, the length of the research project is approximately 15,000 words.

.3 Page 313 of the 2005 University Calendar, *Master of International Law, Graduate Diploma in International Law*

Compulsory Units of Study

Delete the unit 'International Law Research Project'

Optional Units of Study

Insert the approved unit 'International Law Research Project' in correct alphabetical order.

4. **Transitional arrangements** NIL
5. **Other relevant information** NIL
6. **Signature of Dean**

3 May 2005

Recommendation

The Graduate Studies Committee recommends the Academic Board:

- (1) *recommend Senate approve the amendments of the Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000;*
 - (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
 - (3) *approve the faculty requirements relating to the Master of International Law in the Faculty of Law, with effect from 1 January 2006;*
- as set out in the report presented.*

12.2 Faculty of Law – Various Masters and Graduate Diploma Programs

1. **Name of award course**
Various Masters and Graduate Diploma programs
2. **Purpose of proposal:**
To impose a requirement that would preclude a candidate from receiving credit for a unit completed more than ten years previously when there has been a break in candidature during the intervening time. This rule would ensure consistency with the rule that applies to upgrade cross-Faculty and cross-institutional credits. It would also create an incentive to candidates who have interrupted their studies to make a final decision about returning and completing their degree. Finally, given the fact that developments in the law may mean that the content of some units 'dates' over time, to that extent, it ensures some currency for units credited towards a degree or diploma awarded by the Faculty.
3. **Details of amendment**
At its meeting held on 3 May 2005, the Faculty resolved that the following amendments to Senate Resolutions be referred to the Senate for approval via the University Graduate Studies Committee and the Academic Board:

Clause 5.1 under 'What are the time limits for the degree or diploma?' on page 310 of the 2005 University Calendar

Insert a para **5.1(b)(iii)** as follows:

'in no case may a candidate obtain credit for a unit of study completed more than ten years prior to completion of the requirements of the degree. In exceptional circumstances, the Committee may waive this requirement.'

Insert a para **5.1(c)(iii)** as follows:

'in no case may a candidate obtain credit for a unit of study completed more than ten years prior to the completion of the requirements of the diploma. In exceptional circumstances, the Committee may waive this requirement.'

4. **Transitional arrangements** NIL
5. **Other relevant information** NIL
6. **Signature of Dean**

3 May 2005

Recommendation

The Graduate Studies Committee recommends the Academic Board:

- (1) *recommend Senate approve the amendments of the Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to the various Masters and Graduate Diploma Programs in the Faculty of Law, with effect from 1 January 2006;*
as set out in the report presented.