



Graduate Studies Committee Supplementary Agenda

Committee Secretary: Mark Smith

Secretariat, Quadrangle, A14

Phone: 9351 3305; Fax: 9351 3572

E-mail: gradstudies@academicboard.usyd.edu.au

Web site: http://www.usyd.edu.au/ab/committees/grad_studies/index.shtml

Supplementary Agenda for the meeting to be held at **2.00pm** on **Monday, 6 March 2006** in the Darlington Centre Boardroom.

	Pages
1. Apologies Additional apologies have been received from: Professor C Adam, M Behnia and I Marsh and Dr R Caldwell	
6. Report of the Academic Board	(2 – 3, 4 – 13)
<i>Recommendation</i> <i>The Graduate Studies Committee note the report of the Academic Board meeting of Wednesday, 22 February 2006, as set out in the report presented.</i>	
8. Report of the Postgraduate Coursework Sub-Committee	(14 – 15)
8.2 Report of the meeting held on Monday, 20 February 2006	(14)
8.2.1 Receipt of report	
<i>Recommendation</i> <i>The Graduate Studies Committee receive and note the report of the Postgraduate Coursework Sub-Committee meeting held on Monday, 20 February 2006.</i>	
8.2.2 Proposals for new, amended and deleted postgraduate courses	
The Sub-Committee reviewed a number of proposals at the Monday, 20 February 2006 meeting. The approved proposals are located under Agenda Item 13.	
8.2.3 Proceedings of the Sub-Committee	(14 – 15)
<i>Recommendation</i> <i>The Graduate Studies Committee note the proceedings of the Postgraduate Coursework Sub-Committee, at its meeting of Monday, 20 February 2006, as set out in the report presented.</i>	

Agenda Item 6 **Report of the Academic Board**

Report of the Academic Board meeting held on Wednesday, 22 February 2006

The report of the Graduate Studies Committee to the Academic Board is available in the agenda for the meeting of the Academic Board on Wednesday, 22 February 2006. The agenda may be accessed on the University's intranet at: <http://www.usyd.edu.au/su/ab>

6. Report of the Academic Board meeting held on 22 February 2006

The agenda for the meeting of the Academic Board on 22 February 2006 may be accessed on the web: <http://www.usyd.edu.au/su/ab/>

6.1 Proposals for Amended Courses

The Academic Board approved the following proposals for amendments to existing courses:

- Faculty of Arts: Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication; admission requirements for the Master, Graduate Diploma and Graduate Certificate of Applied Linguistics courses;
- Faculty of Health Sciences: Master of Exercise and Sport Science;
- Faculty of Nursing and Midwifery: Doctor of Health Services Management; and
- Sydney Conservatorium of Music: Master of Music Studies (Conducting).

6.2 Terms of Reference: Postgraduate Coursework Sub-Committee

The Academic Board approved the proposed amendments to the terms of reference for the Postgraduate Coursework Sub-Committee.

6.3 PhD Oral Examinations

The Academic Board noted the report from the Graduate Studies Committee on oral examinations for PhDs, and further noted that the Chair of the Committee would be meeting with the Acting Deputy Vice-Chancellor (Research and Innovation) to discuss associated resourcing issues.

6.4 Proceedings of the Committee

The Academic Board noted the proceedings of the Graduate Studies Committee meeting held on 30 January 2006.

6.5 Summary of Academic Board Activities 2005

(4 – 13)

A report of the Academic Board's activities during 2005 is attached. This summary highlights the principle issues the Board has been involved with during 2005, showcasing the Board's achievements and demonstrating the range of activities the Board participates in across the University.

6.6 Amendment to the *University of Sydney (Academic Governance Rule) 2003*

The Academic Board noted that the following proposal had been approved by Senate on 19 February 2006:

“At the time of close of nominations for the position of Chair of the Academic Board on 21 November 2005, no nominations had been received. To enable the Returning Officer to seek further nominations, at the Senate meeting of 5 December 2005 Senate approved an amendment to clause 7 (2) of the *University of Sydney (Academic Governance) Rule 2003* which allowed a Chair elect to take office in the year of election.

A subsequent call for nominations closed at 4.00pm on 22 December 2005 with still no nominations being received.

Currently only professors may be nominated for the position of Chair of the Academic Board. It is proposed that eligibility be extended to include associate professors as was the case prior to 2003. This proposal requires Senate to approve an amendment to clause 7 (2) of the *University of Sydney (Academic Governance) Rule 2003*, which Minter Ellison has confirmed is in order.

The required amendment is as follows (additions underlined):

7. Chair of the Academic Board
 - (2) Election and term of office
The Chair:
 - (a) must be an academic staff member who is a professor or associate professor;

The *University of Sydney Amendment (Election of Chair, Academic Board) Rule 2006* amends the *University of Sydney (Academic Governance) Rule 2003* and takes effect from 21 February 2006, the day it is published, in accordance with section 37(2) of the *University of Sydney Act 1989*.”

As a result of the above amendment being approved by Senate and promulgated, a fresh election for Chair of the Academic Board was called on 27 February 2006 with nominations closing at 4 p.m. on Monday 13 March 2006. If more than one nomination was received, an election would be held on Wednesday 12 April 2006.

6.7 Rationalisation of Units of Study

The Academic Board noted a report from the Deputy Vice-Chancellor (Academic and International) regarding the rationalisation of existing units of study (see item 5.3.5 in the Academic Board agenda). The Deputy Vice-Chancellor has invited feedback and comment on the proposals.

6.8 Academic Board Forum

The Academic Board noted that the Academic Forum scheduled for 30 March 2006 would be rescheduled for later in Semester 1.

Summary of Academic Board activities 2005

The work of the Academic Board is wide-ranging and engages with the various communities within the University through its meetings, its Committees, Sub-Committees and Working Parties, and the activities of the Chair and the Deputy Chair.

The Academic Board considered a range of issues throughout 2005. Summarised below are some of the activities of the Board, its committees and key officers.

Faculty Review Visits

The Academic Board continued its Faculty Review Visits, finalising Phase Two of the visits which covered the goals of the University's strategic plan other than teaching and learning, and research training which were covered during Phase One. Phase Two reports were received for the Faculties of Dentistry, Education & Social Work, Law, Medicine and Pharmacy, the Sydney College of the Arts, the Institute for Teaching and Learning and the Koori Centre.

2005 also saw faculties preparing progress reports on recommendations from Faculty Review Visits. The Board received progress reports from the Faculties of Agriculture, Food & Natural Resources, Arts, Dentistry, Economics & Business, Engineering, Health Sciences, Law, Medicine, Nursing & Midwifery, Pharmacy, Science and Veterinary Science and the Sydney College of the Arts and the Sydney Conservatorium of Music.

Resolutions, Policies and Procedures

The Academic Board:

- approved the *Code of Conduct for Students*;
- amended the *Postgraduate English Language Requirement* policy;
- approved semester and vacation dates for 2007 to 2010;
- approved the use of the *Course Review Template (Postgraduate Coursework)* as a framework for evaluating a postgraduate coursework course once every four years;
- approved postgraduate courses which have professional accreditation being reviewed within an appropriate time frame to coincide with this process, provided that this period does not exceed five years;
- amended the *Academic Board Resolutions: Creation, Variation and Deletion of Award Course and Units of Study*;
- endorsed the principles "*Learning and Teaching – creative teaching, quality learning*";
- endorsed the revised *Scholarship Index* and associated criteria;
- amended the *Academic Board Resolutions: Admission to Undergraduate Courses* ;
- approved the new *Scholarships* policy;
- approved the new "*Special Arrangements for Assessment and Examination*" policy;
- amended the *Academic Board Resolutions: Academic Honesty in Coursework*;
- approved revisions to the *Research Fellows Conditions* policy;
- approved the *APA/UPA 2005 Ranking Guidelines*;
- noted and endorsed the amended definition of Research Active Academic Staff;
- approved the changes to the policy "*Guidelines for the Usage of the Terms Thesis, Treatise, Dissertation, Essay and Long Essay as Units of Study Within Coursework Programs*";
- amended the "*PhD Candidature: Maximum Length*" policy;
- approved the *APA/UPA 2006 Ranking Guidelines*;
- approved the new policy and guidelines "*Improving learning and teaching through collaboration, benchmarking and alliances*"; and
- gave in principle approval to the policy "*Identifying and Supporting Students at Risk*".

The Board also:

- acknowledged the National Days of Action organised by the National Union of Students, from 12 noon on 28 April 2005 and 10 August 2005, to protest against voluntary student unionism, and recommended to all staff that students not be penalised for not attending classes during that time;
- noted faculty reports on cases of academic dishonesty;
- approved the amendment of the Terms of Reference for the Teaching and Learning Committee to change its name to the Learning and Teaching Committee, and encouraged faculties to rename existing faculty Teaching and Learning Committees to Learning and Teaching Committees, in line with the new University of Sydney Strategic Directions document;
- appointed the Director of the International Office to membership of the Academic Board until 31 December 2005;
- endorsed the Graduate Studies Committee's invitation to faculties to provide solutions to the length of PhD examination times after further research and analysis of other institutions and consultation on various models to conduct PhD examinations;
- recommended to the Vice-Chancellor and the Senior Executive Group that the term "quality teaching and creative learning" in the University Strategic Plan be amended to "creative teaching and quality learning";
- recommended the amendment to the *University of Sydney (Academic Governance) Rule 2003 (as amended)* regarding nominators for student candidates;
- noted presentations from the Dean of the Faculty of Nursing and Midwifery and the Deputy Vice-Chancellor (Academic and International);
- approved amendments to the Terms of Reference for the Postgraduate Awards Sub-Committee;
- endorsed the adoption of the policies and procedures relating to community access to the University of Sydney Library;
- endorsed the Reconciliation Statement;
- approved the parallel teaching of postgraduate and undergraduate students in units of study in Sanskrit and Pali in the Faculty of Arts;
- noted the papers titled "*The Lengths of PhD Examinations at The University of Sydney*" and "*Improving the duration of examination times at the University of Sydney*", approved the development of an alternative method of processing PhD examinations, and approved the dissemination of the recommendations in "*Improving the duration of examination times at the University of Sydney*" to all faculties;
- approved the amendment of the Terms of Reference for the Undergraduate Studies Committee;
- encouraged faculties to align criteria for any faculty-based teaching awards to the criteria for the Carrick awards; and endorsed the alignment of the Vice-Chancellor's Awards with the Carrick Awards for Australian University Teaching; and
- conducted elections for student representatives from Colleges and non-professorial academic staff representatives from Colleges.

Academic Staffing

The Board appointed members to Central Promotion Committees for 2005 and, acting on behalf of the Academic Board, the Chair appointed nominees for selection committees. The Board also received reports on the promotion of academic staff from Level A to Level B, Level B to Level C, Level C to Level D, and to Level E (Professor) in 2005.

The Academic Staffing Committee had undertaken extensive reviews of the promotions process and the following changes were approved by the Academic Board:

- the introduction of a report template and instructions on voting to Faculty Promotions Committees;
- the amendment of relevant promotion forms to include a section where applicants for promotion to Level E positions would be invited to outline the increased role and responsibilities they envisaged taking on for their discipline and the wider University;
- the introduction of revised Academic Promotions documents;
- a revised template for Faculty Promotions Committee Reports; and
- the title "Reader" was removed from Academic Promotions documents

Faculty Governance

The Academic Board considered and recommended that Senate adopt the amended constitutions of the Faculties of Arts, Dentistry, Health Sciences, Medicine and Nursing & Midwifery and the Board of Studies in Indigenous Studies.

Variations to semester and vacations dates for 2006 were considered and approved for the Faculties of Education & Social Work, Health Sciences, Medicine and Nursing & Midwifery, and the Sydney Conservatorium of Music.

Chair and Deputy Chair

The Chair and Deputy Chair were involved in other varied activities including participation in selection committees; appeals panels (which the Chair of the Academic Board chairs on behalf of Senate); promotions committees (at the University of Sydney and the University of New South Wales); participation in the NSW and ACT Committee of Chairs of Academic Boards; graduations; prize-givings; induction days; the Sydney Welcome Orientation and Transition (SWOT); and hosting functions for visiting internal delegations among other things. The Chair and the Pro Vice-Chancellor (Learning and Teaching) also conducted a review in Singapore of the Singapore Institute of Management (a partner institute with the Faculty of Health Sciences) on behalf of the College of Health Sciences.

Undergraduate and Postgraduate Courses

The Academic Board recommended the introduction of new courses or amendment of existing courses as follows:

Board of Studies in Indigenous Studies	Master of Indigenous Languages Education;	New
Faculty of Agriculture, Food & Natural Resources	Bachelor of Agricultural Economics	Amendment
	Bachelor of Horticultural Science	Amendment
	Bachelor of Land and Water Science	Amendment
	Bachelor of Resource Economics	Amendment
	Bachelor of Science in Agriculture	Amendment
	Bachelor of Animal Science	Withdrawal
Faculty of Architecture	Graduate Certificate in Facilities Management	New
	Graduate Diploma in Facilities Management	New
	Master of Facilities Management	New
	Master of Facilities Management (Honours)	New
Faculty of Arts	Bachelor of Arts	Amendment
	Bachelor of Arts (Advanced)	Amendment
	Bachelor of Arts (Asian Studies)	Amendment
	Bachelor of Arts (Asian Studies) (Honours)	Amendment
	Bachelor of Arts (Honours)	Amendment
	Bachelor of Arts (Languages)	Amendment
	Bachelor of Arts (Languages) (Honours)	Amendment
	Bachelor of Arts (Media and Communications)	Amendment
	Bachelor of Arts (Media and Communications) (Honours)	Amendment
	Bachelor of Arts and Sciences	Amendment
	Bachelor of Arts and Sciences (Honours)	Amendment
	Bachelor of Arts Informatics	Amendment

	Bachelor of Arts Informatics (Honours)	Amendment
	Bachelor of Liberal Studies	Amendment
	Bachelor of Liberal Studies (Advanced)	Amendment
	Bachelor of Liberal Studies (Honours)	Amendment
	Bachelor of Liberal Studies (International)	Amendment
	Bachelor of Social Sciences	Amendment
	Bachelor of Social Sciences (Honours)	Amendment
	Graduate Certificate in Applied Linguistics	Amendment
	Graduate Certificate in Asian Studies	Amendment
	Graduate Certificate in Creative Writing	Amendment
	Graduate Certificate in European Studies	Amendment
	Graduate Certificate in Peace and Conflict Studies	Amendment
	Graduate Diploma in Applied Linguistics	Amendment
	Graduate Diploma in Asian Studies	Amendment
	Graduate Diploma in Creative Writing	Amendment
	Graduate Diploma in European Studies	Amendment
	Graduate Diploma in Peace and Conflict Studies	Amendment
	Master of Applied Linguistics	Amendment
	Master of Asian Studies	Amendment
	Master of Creative Writing	Amendment
	Master of Crosscultural Communication	Amendment
	Master of European Studies	Amendment
	Master of Museum Studies	Amendment
	Master of Peace and Conflict Studies	Amendment
	Graduate Certificate in Buddhist Studies	New
	Graduate Certificate in E-Communications	New
	Graduate Diploma in Buddhist Studies	New
	Master of Buddhist Studies	New
	Graduate Certificate in Early Christian Studies	Withdrawal
	Graduate Certificate in Human Services Management	Withdrawal
	Graduate Certificate in Modern Language Teaching	Withdrawal
	Graduate Certificate in Public History	Withdrawal
	Graduate Diploma in Early Christian Studies	Withdrawal
	Graduate Diploma in Modern Language Teaching	Withdrawal
	Graduate Diploma in Public History	Withdrawal
	Graduate Diploma in Public History (Heritage)	Withdrawal
	Graduate Diploma in Public History (Media)	Withdrawal
	Master of Arts in Public History	Withdrawal
	Master of Letters in Public History	Withdrawal
	Master of Theology	Withdrawal
	Master of Theology (Honours)	Withdrawal
Faculties of Arts and Science	Bachelor of Science/Bachelor of Arts	Amendment
	Bachelor of Arts/Bachelor of Science	Withdrawal

Faculty of Dentistry	Bachelor of Dentistry	Amendment	
	Bachelor of Oral Health	Amendment	
Faculties of Economics & Business and Law	Bachelor of International Studies/Bachelor of Laws	New	
Faculty of Economics and Business	Bachelor of Arts/Bachelor of Commerce	Amendment	
	Bachelor of Commerce	Amendment	
	Bachelor of Commerce (Liberal Studies)	Amendment	
	Bachelor of Commerce/Bachelor of Laws	Amendment	
	Bachelor of Economic & Social Sciences/ Bachelor of Laws	Amendment	
	Bachelor of Economics	Amendment	
	Bachelor of Economics/Bachelor of Laws	Amendment	
	Bachelor of Economics and Social Sciences	Amendment	
	Bachelor of Engineering/Bachelor of Commerce	Amendment	
	Bachelor of International Studies	Amendment	
	Bachelor of Science/Bachelor of Commerce	Amendment	
	Bachelor of Science/Bachelor of Commerce	Amendment	
	Graduate Certificate in Commerce	Amendment	
	Graduate Certificate in Economics (Social Science) in Australian Political Economy	Amendment	
	Graduate Certificate in Industrial Relations and Human Resource Management	Amendment	
	Graduate Certificate in International Business	Amendment	
	Graduate Certificate in International Studies	Amendment	
	Graduate Certificate in Logistics Management	Amendment	
	Graduate Certificate in Marketing	Amendment	
	Graduate Certificate in Organisational Human Resource Management and Coaching	Amendment	
	Graduate Certificate in Public Affairs	Amendment	
	Graduate Certificate in Transport Management	Amendment	
	Graduate Diploma in Business	Amendment	
	Graduate Diploma in Commerce	Amendment	
	Graduate Diploma in Economics	Amendment	
	Graduate Diploma in Economics (Social Science) in Australian Political Economy	Amendment	
		Graduate Diploma in Industrial Relations and Human Resource Management	Amendment
		Graduate Diploma in International Business	Amendment
		Graduate Diploma in International Studies	Amendment
		Graduate Diploma in Logistics Management	Amendment
		Graduate Diploma in Organisational Human Resource Management and Coaching	Amendment
		Graduate Diploma in Public Affairs	Amendment
Graduate Diploma in Transport Management		Amendment	
Graduate Diploma of Business		Amendment	
Master of Business		Amendment	
Master of Commerce		Amendment	

	Master of Commerce (Professional Accounting)	Amendment
	Master of Commerce and Master of Logistics Management	Amendment
	Master of Commerce and Master of Transport Management	Amendment
	Master of Economics	Amendment
	Master of Economics (Social Science)	Amendment
	Master of Economics (Social Science) in Australian Political Economy	Amendment
	Master of Industrial Relations and Human Resource Management	Amendment
	Master of International Business	Amendment
	Master of International Business and Law	Amendment
	Master of International Business and Master of Commerce	Amendment
	Master of International Business and Master of Logistics Management	Amendment
	Master of International Studies	Amendment
	Master of Logistics Management	Amendment
	Master of Organisational Human Resource Management and Coaching	Amendment
	Master of Philosophy in Economics and Business	Amendment
	Master of Public Affairs	Amendment
	Master of Transport Management	Amendment
	Master of Transport Management / Master of Urban and Regional Planning	Amendment
	Graduate Diploma in Organisational Coaching	New
	Master of Business Information Systems	New
	Master of Commerce/Master of Facilities Management	New
	Master of Organisational Coaching	New
	Graduate Certificate in Human Resource Management and Coaching	Withdrawal
	Graduate Diploma in Human Resource Management and Coaching	Withdrawal
	Master of Human Resource Management and Coaching	Withdrawal

Faculty of Education and Social Work	Master of Philosophy in Education	Amendment
	Master of Policy Studies	Amendment
	Graduate Certificate in Mental Health Policy and Practice	New
	Master of Learning Science and Technology	New

Faculty of Engineering	Bachelor of Engineering	Amendment
	Master of Engineering Studies	Amendment
	Master of Engineering Studies (Aerospace)	Amendment
	Master of Engineering Studies (Automation and Manufacturing Systems)	Amendment
	Master of Engineering Studies (Manufacturing Commerce and Business Management)	Amendment

	Master of Engineering Studies (Manufacturing Knowledge Integration and Project Management)	Amendment
	Master of Engineering Studies (Network Engineering)	Amendment
	Master of Engineering Studies (New Materials Technology)	Amendment
	Master of Engineering Studies (Structural and Foundation Engineering)	Amendment
	Master of Engineering Studies (Sustainable Processing)	Amendment
	Master of Engineering Studies (Wireless Engineering)	Amendment
	Master of Engineering Studies (Biophysical Processes)	New
	Master of Engineering Studies (Environmental Fluids)	New
	Master of Engineering Studies (Fluid and Wind Engineering)	New
	Master of Engineering Studies (Geotechnical)	New
	Master of Engineering Studies (Structures)	New

Faculty of Health Sciences	Bachelor of Applied Science	Amendment
	Bachelor of Applied Science (Medical Radiation Sciences)	Amendment
	Bachelor of Applied Science (Medical Radiation Sciences) (Honours)	Amendment
	Bachelor of Behavioural Health Science	Amendment
	Bachelor of Health Science	Amendment
	Bachelor of Health Science (Nursing)	Amendment
	Bachelor of Health Science (Occupational Therapy)	Amendment
	Bachelor of Health Sciences	Amendment
	Diploma of Health Science	Amendment
	Doctor of Health Science	Amendment
	Graduate Program in Sexual Health	Amendment
	Master of Health Sciences (Speech-Language Pathology)	Amendment
	Graduate Diploma in Communication Disorders	New
	Graduate Certificate of Health Science (Sexual Health)	New mode of delivery
	Graduate Diploma of Health Science (Sexual Health)	New mode of delivery
	Master of Exercise and Sport Science (Clinical Exercise Science)	New mode of delivery
	Master of Exercise and Sport Science (Clinical Exercise Science) (Honours)	New mode of delivery
	Master of Exercise and Sport Science (Sports Performance)	New mode of delivery
	Master of Exercise and Sport Science (Sports Performance) (Honours)	New mode of delivery

Faculty of Law	Graduate Diploma in Commercial Law	Amendment
	Graduate Diploma in Corporate, Securities and Finance Law	Amendment
	Graduate Diploma in Environmental Law	Amendment
	Graduate Diploma in International Law	Amendment

	Graduate Diploma in Taxation	Amendment
	Master of Environmental Law	Amendment
	Master of Environmental Science and Law	Amendment
	Master of International Law	Amendment
	Master of Taxation	Amendment
Faculty of Medicine	Bachelor of Medicine and Bachelor of Surgery	Amendment
	Master of Medicine (Topic);	Amendment
	Master of Surgery by coursework	Amendment
Faculty of Nursing and Midwifery	Graduate Certificate in Cancer Nursing	Amendment
	Graduate Certificate in Clinical Education	Amendment
	Graduate Certificate in Clinical Nursing	Amendment
	Graduate Certificate in Emergency Nursing	Amendment
	Graduate Certificate in Gerontic Nursing	Amendment
	Graduate Certificate in Intensive Care Nursing	Amendment
	Graduate Certificate in Mental Health Nursing	Amendment
	Graduate Diploma in Midwifery	Amendment
	Master of Cancer Nursing	Amendment
	Master of Cancer Nursing (Honours)	Amendment
	Master of Clinical Education	Amendment
	Master of Clinical Education (Honours)	Amendment
	Master of Clinical Nursing	Amendment
	Master of Clinical Nursing (Honours)	Amendment
	Master of Emergency Nursing	Amendment
	Master of Emergency Nursing (Honours)	Amendment
	Master of Gerontic Nursing	Amendment
	Master of Gerontic Nursing (Honours)	Amendment
	Master of Intensive Care Nursing	Amendment
	Master of Intensive Care Nursing (Honours)	Amendment
	Master of Mental Health Nursing	Amendment
	Master of Mental Health Nursing (Honours)	Amendment
	Master of Midwifery	Amendment
	Bachelor of Applied Science (Exercise & Sports Science)/Master of Nursing	New
	Bachelor of Arts/Master of Nursing	New
	Bachelor of Behavioural Health Science/Master of Nursing	New
	Bachelor of Health Science/Master of Nursing	New
	Bachelor of Science/Master of Nursing	New
	Graduate Certificate in Health Services Management	New
	Graduate Diploma in Health Services Management	New
	Master of Health Services Management	New
	Master of Health Services Management (Honours)	New
	Master of Midwifery Research	New
	Master of Midwifery Research (Honours)	New
Master of Nursing	New	

	Master of Nursing Research	New
	Master of Nursing Research (Honours)	New
Faculty of Pharmacy	Bachelor of Pharmacy	Amendment
	Bachelor of Pharmacy (Rural)	Amendment
	Graduate Certificate in Herbal Medicines	Amendment
	Graduate Diploma in Herbal Medicines	Amendment
	Master of Herbal Medicines	Amendment
	Master of Herbal Medicines (Honours)	Amendment
	Graduate Certificate in Pharmaceutical Industry	Withdrawal
	Graduate Diploma in Pharmaceutical Industry	Withdrawal
	Master of Pharmaceutical Industry	Withdrawal
Faculty of Science	Bachelor of Science	Amendment
	Graduate Certificate in Applied Science	Amendment
	Graduate Certificate of Applied Science	Amendment
	Graduate Certificate of Applied Science (Molecular Biotechnology)	Amendment
	Graduate Diploma in Applied Science	Amendment
	Graduate Diploma in Applied Science (Molecular Biotechnology)	Amendment
	Graduate Diploma in Psychology	Amendment
	Master in Applied Science (Molecular Biotechnology)	Amendment
	Master of Applied Science	Amendment
	Master of Information Technology	Amendment
	Bachelor of Science and Technology	New
	Graduate Certificate in Bioethics	New
	Graduate Certificate in Bioethics (Biotechnology)	New
Graduate Certificate in Information Technology Management	New	
Graduate Diploma in Bioethics	New	
Graduate Diploma in Information Technology Management	New	
Master of Bioethics	New	
Master of Bioethics (Honours)	New	
Master of Information Technology Management	New	
Faculty of Veterinary Science	Bachelor of Veterinary Science	Amendment
	Graduate Diploma in Veterinary Public Health Management	Amendment
	Master of Veterinary Public Health Management	Amendment
	Graduate Certificate in Animal Science	New
	Graduate Diploma in Animal Science	New
	Master of Animal Science	New

Sydney College of the Arts	Master of Contemporary Art for Educators	Amendment
	Master of Studio Art	Amendment
Sydney Conservatorium of Music	Graduate Diploma in Music (Performance)	Amendment
	Master of Music Studies (Opera)	Amendment
	Master of Music Studies (Performance)	Amendment

Agenda Item 8

Report of the Postgraduate Coursework Sub-Committee

8. Report of the Postgraduate Coursework Sub-Committee meeting held on Monday, 20 February 2006

The Committee met on Monday, 20 February 2006 when there were present:

The Chair (Dr M Boughton) presiding, the Committee Secretary Mr M Smith; Members: Associate Professors A McLachlan and M Thompson, Dr K C Wong and Ms J Leong and Observer: Dr R Walker.

8.2.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held on Monday, 20 February 2006.

8.2.2 Proposals for new, amended and deleted postgraduate courses

The Sub-Committee reviewed a number of proposals at the Monday, 20 February 2006 meeting. The approved proposals are located under Agenda Item 13.

8.2.3 Proceedings of the Committee

(1) Terms of Reference

The Chair advised members the Graduate Studies Committee was recommending to the Academic Board the approval of the new Terms of Reference for the Sub-Committee. Members noted the Secretary, Coursework Sub-Committee had written to the Pro Vice-Chancellors of the Colleges requesting representatives to serve on the Sub-Committee.

It was anticipated new members would be able to start on the Sub-Committee at the April meeting.

(2) Proposals for new and amended postgraduate courses

At the February meeting of Postgraduate Coursework Sub-Committee the following proposals for new and amended postgraduate courses were reviewed and returned to the Faculty for further clarification:

Faculty of Arts

(a) Master of English Language in Australia; Graduate Diploma in English Language in Australia; Graduate Certificate in English Language in Australia

(b) Master of Publishing; Graduate Diploma in Publishing; Graduate Certificate in Publishing

Faculty of Science

Master of Applied Science (Health Psychology); Graduate Diploma in Applied Science (Health Psychology); Graduate Certificate in Applied Science (Health Psychology)

Sydney College of the Arts

Master of Documentary Photography

(3) Review of proposal Faculty of Medicine : Master of Medicine (Sleep & Chronobiology)

The Chair advised members that this item would be held over until the April meeting of Postgraduate Coursework Sub-Committee.

(4) Course Review Template

Members noted the email received from the Faculty of Health Sciences regarding the Course Review Template. In particular the problems experienced where the Faculty had more information to insert in the template than the allowable space provided.

The Sub-Committee was requested to provide advice regarding:

1. whether or not the table format limitation would be changed; and
2. the rationale for the limitations.

Discussion was held regarding the Course Review Template. In responding to the questions raised members agreed the table format limitation would not be changed. The reason for the limitations was so Faculties would provide short and clear responses.

The Sub-Committee recommends that if a Faculty had additional information to supply in the template, then this information (where it was considered essential) should be attached as an appendix to the template.

(5) Resignation from Postgraduate Coursework Sub-Committee

Members noted that Dr Mary-Jane Mahony (Nominee for the Chair of the Academic Board) and Associate Professor Alison Bashford (Nominee for the College of Humanities and Social Sciences) had resigned from the Sub-Committee due to other commitments.

The Chair on behalf of the Sub-Committee had written to Dr Mahony and Associate Professor Bashford thanking them for their outstanding contributions to the Sub-Committee.

(6) Membership for Postgraduate Coursework Sub-Committee

The Chair advised members under the new Terms of Reference the Sub-Committee may co-opt up to three members. Members noted that Dr Lesley Harbon had been co-opted to the Sub-Committee and two vacancies still existed.

The Chair recommended Dr Richard Walker Postgraduate Student Coursework Coordinator from the Faculty of Education and Social Work be co-opted onto the Sub-Committee. Dr Walker's term of office would be from April 2006 until December 2007.

On the recommendation of the Chair, second by Associate Professor McLachlan, the Sub-Committee resolved to appoint Dr Richard Walker as a co-opted member for a term of two years commencing April 2006 and concluding in December 2007.

(7) Next meeting

The next meeting would be held on Monday, 10 April 2006 at 2.00pm in the Western Tower Meeting Room.