



Graduate Studies Committee Agenda

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Notice of Meeting

A meeting of the **Graduate Studies Committee** will be held at **2.00pm** on **Monday, 30 October 2006** in the **Western Tower Room, Quadrangle Building**.

Members who are unable to attend or have questions concerning this meeting are asked to notify Mark at the above address.

Mark Smith

for

Dr W Adams

Registrar

23 October 2006

Agenda

Pages

1. Apologies

The following apologies have been received:

Professor L Zhang, Associate Professor P Dunbar-Hall, Dr M Govendir

2. Arrangement of agenda

2.1 Starring of items

2.2 Adoption of unstarred items

Recommendation

The Graduate Studies Committee resolve as recommended with respect to all unstarred item.

3. Minutes of previous meeting

6 – 14

Recommendation

The Graduate Studies Committee adopt the minutes of the previous meeting held on Monday, 4 September 2006 as a true record.

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

- 5. Report of the Chair** **15**
- ★ **5.1 Oral report**
- Recommendation*
The Graduate Studies Committee note the report of the Chair.
- ★ **5.2 Faculty of Science – Postgraduate Studies Committee Meeting** **15**
- Recommendation*
The Graduate Studies Committee note the report of the Chair.
- ★ **5.3 Review of Postgraduate Coursework Programs** **15**
- Recommendation*
The Graduate Studies Committee note the report of the Chair.
- ★ **5.4 Higher degrees**
- 5.4.1 Admission to candidature and Appointment of Examiners** *confidential attachment*
- Recommendation*
The Graduate Studies Committee note and confirm the action of the Chair in approving the admission to candidature of, and appointment of examiners for, candidatures for higher degrees, as set out in the report presented.
- 5.4.2 Award of degree** *confidential attachment*
- Recommendation*
The Graduate Studies Committee note and confirm the action of the Chair in approving the award of higher degrees, as set out in the report presented.
- 5.4.3 Deferment of public availability of thesis** *confidential attachment*
- Recommendation*
The Graduate Studies Committee note and confirm the action of the Chair in approving the deferment of public availability of a higher degree thesis, as set out in the report presented.

REPORTS FROM ACADEMIC BOARD AND SUB-COMMITTEES

- 6. Report of the Academic Board** **16 – 18**
- Recommendation*
The Graduate Studies Committee note the report of the Academic Board meeting of Wednesday, 4 October 2006 as set out in the report presented.
- 7. Report of the PhD Award Sub-Committee** **19 – 20**
- ★ **7.1 Oral report of the Chair of the PhD Award Sub-Committee**
- Recommendation*
The Graduate Studies Committee note the report of the Chair of the PhD Award Sub-Committee.

- 7.2 Report of the meetings held on Tuesday, 29 August 2006 and via circulation in September 2006** **19 – 20**
- 7.2.1 Receipt of reports**
- Recommendation*
The Graduate Studies Committee receive and note the reports of the PhD Award Sub-Committee meetings held on Tuesday, 29 August 2006 and via circulation in September 2006.
- 7.2.2 Proceedings of the Sub-Committee** **19 – 20**
- Recommendation*
The Graduate Studies Committee note the proceedings of the PhD Award Sub-Committee, at its meetings of Tuesday, 29 August 2006 and via circulation in September 2006 as set out in the report presented.
- 8. Report of the Postgraduate Coursework Sub-Committee** **21 – 22**
- ★ **8.1 Oral report of the Chair of the Postgraduate Coursework Sub-Committee**
- Recommendation*
The Graduate Studies Committee note the report of the Chair of the Postgraduate Coursework Sub-Committee.
- 8.2 Report of the meeting held on Monday, 9 October 2006** **21**
- 8.2.1 Receipt of report**
- Recommendation*
The Graduate Studies Committee receive and note the report of the Postgraduate Coursework Sub-Committee meeting held on Monday, 9 October 2006.
- 8.2.2 Proceedings of the Sub-Committee** **21 – 22**
- Recommendation*
The Graduate Studies Committee note the proceedings of the Postgraduate Coursework Sub-Committee, at its meeting of Monday, 9 October 2006, as set out in the report presented.
- 9. Report of the Postgraduate Research Training Sub-Committee** **23 – 28**
- ★ **9.1 Oral report of the Chair of the Postgraduate Research Training Sub-Committee**
- Recommendation*
The Graduate Studies Committee note the report of the Chair of the Postgraduate Research Training Sub-Committee.
- 9.2 Report of the meeting held on Tuesday, 3 October 2006** **23**
- 9.2.1 Receipt of report**
- Recommendation*
The Graduate Studies Committee receive and note the report of the Postgraduate Research Training Sub-Committee meeting held on Tuesday, 3 October 2006
- 9.2.2 Proceedings of the Sub-Committee** **23 – 25**

Recommendation

The Graduate Studies Committee note the proceedings of the Postgraduate Research Training Sub-Committee, at its meeting of Tuesday, 3 October 2006, as set out in the report presented.

- ★ 9.3 **Amendment to the University of Sydney (Doctor of Philosophy (PhD))
Rule 2004** 25 – 28

Recommendation

The Graduate Studies Committee recommend that the Academic Board recommend that Senate approve the amendments to the University of Sydney (Doctor of Philosophy (PhD)) Rule 2004.

10. **Report of the Postgraduate Research Training Sub-Committee** 29

Recommendation

For noting.

FOR DISCUSSION

11. **Academic Board – 2006 Self Review** 30 – 47

- ★ 11.1 **Academic Board – 2006 Self Review – Realignment of Graduate Studies
Committee and Research Committee**

Recommendation

For discussion and recommendation to the Academic Board whether it is appropriate to realign the Graduate Studies Committee and Research Committee.

FOR NOTING

12. **Proposals for new and amended postgraduate courses** 48

- 12.1 **Faculty of Economics and Business
Graduate Certificate in Innovation & Enterprise**

Recommendation

The Graduate Studies Committee recommend that the Academic Board:

- (i) *approve the proposal from the Faculty of Economics and Business to introduce the Graduate Certificate in Innovation & Enterprise*
- (ii) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal; and*
 - (b) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to the course; and*
- (iii) *approve the faculty requirements relating to the degree;*
With effect from Semester 1, 2007, as set out in the report presented.

- 13. Proposals for deletion of postgraduate courses** **49**
13.1 Faculty of Arts
Master of Arts in Early Christian Studies; Graduate Diploma in Early Christian Studies; Graduate Certificate in Early Christian Studies

Recommendation

The Graduate Studies Committee recommend that the Academic Board:

- (i) approve the proposal from the Faculty of Arts to delete the Master of Arts in Early Christian Studies; Graduate Diploma in Early Christian Studies and Graduate Certificate in Early Christian Studies*
- (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to the course; and*
- (iii) approve the faculty requirements relating to the degree;*
With effect from Semester 1, 2007, as set out in the report presented.

- 14. Amendment of the Resolutions of the Senate and Faculty** **50**
14.1 Faculty of Law

Recommendation

The Graduate Studies Committee recommend that the Academic Board:

- (1) recommend that Senate approve:*
 - (a) the rescission of the Resolutions of the Senate relating to the degrees and diplomas, and*
 - (b) the adoption of new Resolutions of the Senate relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from Semester 1, 2007 and*
- (2) note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, specially designated streams and award of the degree,*
as set out in the report presented.

- 15. Report from Faculties** **51 – 54**
15.1 Faculty of Arts – English Language Requirements

Recommendation

The Graduate Studies Committee recommend the Academic Board amend Appendix 1 of the policy "Postgraduate English Language Requirements", as set out in the report presented.

- 16. General business**

- 17. Next meeting**

The next meeting is scheduled for Monday, 20 November 2006. Given this date is approximately three weeks away this meeting may be postponed until late November or early December. Members will be advised by Friday, 10 November 2006 as to the decision for the next meeting.

Agenda Item 3 Minutes of the Previous Meeting

Minutes of the Graduate Studies Committee meeting held on Monday, 4 September 2006 at 2.00pm in the Darlington Centre Boardroom

Present: The Chair (Associate Professor P McCallum) presiding
The Secretary Mr M Smith

Members: Professors J Christodoulou, B Sutton and N Weber; Associate Professors B Buckley, P Dunbar-Hall, J Keene and M Thompson; Drs J Bobis, M Boughton, M Govendir; Ms J Leong and Ms K Neveltsen.

1. Welcome and Apologies

The Chair welcomed Ms K Neveltsen to the meeting. Members noted that Ms Neveltsen was working with the Chair on his course review project.

Apologies were received from: Professor M Behnia, D Hensher, Associate Professor J Kril, Dr K Jolliffe and Ms N Franklin. Professors M Crossley, L Zhang, Dr R Caldwell and Mr B Forwood were absent from the meeting.

2. Arrangement of agenda

2.1 Starring of items

Members noted that Item 4 Business arising from Minutes and Item 13 General Business were starred for discussion.

2.2 Adoption of unstarred items

Resolution 171/06

The Graduate Studies Committee resolved as recommended with respect to all unstarred item.

3. Minutes of the previous meeting

Resolution 172/06

The Graduate Studies Committee adopted the minutes of the previous meeting held on Monday, 24 July 2006 as a true record.

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

4.1 Review of the Academic Board and Standing Committees

The Chair of the Academic Board spoke to this item.

Members noted that the Academic Board was required to undertake a review every two years. The next review was currently underway. The Academic Board was recommending a review of the Terms of Reference and structure of all its Standing Committees and their Sub-Committees.

The Chair of the Academic Board advised members that the Board was recommending a realignment of Graduate Studies Committee and Research Committee. This realignment included incorporating the Postgraduate Research Training Sub-Committee into the Research Committee and realigning the PhD Award and Postgraduate Awards Sub-Committees to have a reporting relationship to the new Research and Research Training Committee. This incorporation and realignment recognises the importance of the researcher/supervisor relationship and would create greater scope for research.

The realignment of Graduate Studies was to bring the Coursework Sub-Committee up to the Graduate Studies level. Members noted that this would be similar to the

Undergraduate Studies Committee. It was anticipated that by bringing Coursework up to the Graduate Studies level it would reduce the time taken for approval by Academic Board of postgraduate coursework courses.

Discussion was held regarding the positives and negatives of the realignment. Some members argued that the work done by the Graduate Studies Committee could be lost within a Research and Research Training Committee. The Chair of the Academic Board advised members that this concern should be addressed by the terms of reference which were currently under development.

Members noted that once the draft terms of reference for the Committees were completed they would be forwarded for consultation.

Resolution 173/06

The Graduate Studies Committee noted the information supplied by the Chair of the Academic Board in relation to the realignment of the Graduate Studies and Research Committee.

5. Report of the Chair

5.1 Oral Report

Resolution 174/06

The Graduate Studies Committee noted the oral report of the Chair.

5.2 Higher degrees – Deferment of confidential material

The Chair advised members that approval of deferment of confidential material contained in a higher degree thesis was approved for a five year period as allowed under the *University of Sydney (Amendment Act) Rule 1999 (as amended)*.

Resolution 175/06

The Graduate Studies Committee noted and confirmed the action of the Chair in approving the deferment public availability of confidential material contained in a higher degree thesis.

5.3 Commercialisation Training Scheme

Members noted that the Chair and the Dean of Graduate Studies met with representatives from DEST to discuss the Commercialisation Training Scheme. The idea of the Scheme was to provide twenty-four PhD students with the ability to undertake a Graduate Certificate in Entrepreneurship.

Following on from this meeting the Dean of Graduate Studies met with the Faculty of Economic and Business to discuss the possibility of running the Graduate Certificate. The Faculty of Economics and Business were currently developing a Graduate Certificate in Innovation and Enterprise. Once this proposal was received it would be discussed by the appropriate University committees.

The Chair advised members that the close off for advising DEST of all course on offer for 2007 occurred on 1 August 2006. Research was currently underway to ascertain whether it was possible to place this new course on the DEST list for 2007. Members would be kept informed as to the outcome of the research.

Resolution 176/06

The Graduate Studies Committee noted the report of the Chair.

5.4 Deferment of Public Availability of Thesis and Use of Confidential material

Members noted the attached information Part 10 – Awarding Degrees, Diplomas and Certificates, Division 5: Higher degree theses as contained in the *University of Sydney (Amendment Act) Rule 1999 (as amended)*. The Chair informed members that

some problems were occurring whereby the University community was making decisions outside of the legislative policy set down in various Senate Rules.

The Chair requested all members remind their respective faculties of the need to remain up to date and observant of University policies, in particular policies that govern PhDs. Members noted that if any doubts exist regarding the interpretation of policies then they should contact either the Chair or the University Secretariat.

Resolution 177/06

1. *The Graduate Studies Committee noted the information from the Chair regarding University policies.*
2. *Members of the Graduate Studies Committee to remind colleagues of the need to remain up to date on University policies, in particular policies relating to PhDs.*

6. Report of the Academic Board

6.1 Report of the Academic Board meeting held on Wednesday, 23 August 2006

Resolution 178/06

The Graduate Studies Committee noted the report of the Academic Board meeting of Wednesday, 23 August 2006.

6.2 Student Research Experience Questionnaire

The Chair advised members that the report titled “The University of Sydney Analysis of Student Research Experience Questionnaire (SREQ) – Areas of Best Practice and suggested improvements” was presented to the Academic Board on 23 August 2006. The SREQ provided the University with a good source of data regarding research higher degrees at the University. This was particularly important given the new research funding model being introduced by the federal government.

Some members advised that they had not received a copy of the SREQ report and requested a copy be forwarded to them in the near future.

Resolution 179/06

1. *The Graduate Studies Committee noted the report of the Chair regarding the Student Research Experience Questionnaire (SREQ) report.*
2. *The Secretary, Graduate Studies Committee to ensure the SREQ report was forwarded to members.*

7. Report of the PhD Award Sub-Committee

7.1 Oral report of the Chair of the PhD Award Sub-Committee

Members noted that the Chair of the PhD Award Sub-Committee was unable to attend this meeting. However, the Chair of Graduate Studies supplied additional information on behalf of the Chair of the Sub-Committee.

The Chair of the Graduate Studies Committee tabled a document titled “Academic Board Working Party Proposal Examination of PhD”. Members noted that the Chair of the Sub-Committee was in the process of establishing a working party to review the examination process of the PhD award.

Some of the goals of the working group were to review the different models for examining PhDs and develop an efficient and robust examination process. It was anticipated that a draft report would be submitted to the Graduate Studies Committee by the end of 2006.

Members who were interested in serving on the working party should advise either the Chair of the Sub-Committee or the Chair of the Graduate Studies Committee.

Resolution 180/06

1. The Graduate Studies Committee noted the report of the Chair of the PhD Award Sub-Committee supplied by the Chair of the Graduate Studies Committee.
2. Members interested in serving on the Examination of PhD Working Party should advise either the Chair of the PhD Award Sub-Committee or the Chair of the Graduate Studies Committee.

7.2 Report of the meeting held via circulation in July 2006

7.2.1 Receipt of report

Resolution 181/06

The Graduate Studies Committee received and noted the report of the PhD Award Sub-Committee meeting held via circulation in July 2006

7.2.2 Second quarter report of 2006

The Graduate Studies Committee reviewed the second quarter report of 2006.

Resolution 182/06

The Graduate Studies Committee noted the second quarter report of 2006 of the PhD Award Sub-Committee.

7.2.3 Proceedings of the Sub-Committee

Resolution 183/06

The Graduate Studies Committee noted the proceedings of the PhD Award Sub-Committee, at its meeting held via circulation in July 2006.

8. Report of the Postgraduate Coursework Sub-Committee

8.1 Oral report of the Chair of the Postgraduate Coursework Sub-Committee

The Chair of the Postgraduate Coursework Sub-Committee advised members that the Dean of Graduate Studies had written to faculties reminding them about reviewing their postgraduate coursework programs. It was anticipated that by utilising the Course Review Template developed by the Sub-Committee, faculties would be able to use the information obtained as part of their reporting requirements in the next AUQA round.

Discussion was held regarding whether the information should be forwarded to the Coursework Sub-Committee or the Dean of Graduate Studies. Members noted that it would be convenient to send the report to the Sub-Committee as all reports were reviewed by the Sub-Committee and then forwarded to the Academic Board via Graduate Studies Committee.

Resolution 184/06

The Graduate Studies Committee noted the report of the Chair of the Postgraduate Coursework Sub-Committee.

8.2 Report of the meeting held on Monday, 31 July 2006

8.2.1 Receipt of report

Resolution 185/06

The Graduate Studies Committee received and noted the report of the Postgraduate Coursework Sub-Committee meeting held on Monday, 31 July 2006.

8.2.2 Postgraduate Coursework Course Review : Faculty of Health Sciences

8.2.2.1 Master of Health Science (Behavioural Science); Master of Health Science (Honours) (Behavioural Science); Graduate Certificate of Health Sciences (Behavioural Science)

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Behavioural Science); Master of Health Science (Honours) (Behavioural Science); and the Graduate Certificate of Health Sciences (Behavioural Science).

Members of the Graduate Studies Committee acknowledged the excellent work in the reviews recently conducted at the Faculty of Health Sciences.

The Graduate Studies Committee noted the recommendations made in the Course Review Template and recommended the Academic Board note the information supplied by the Faculty of Health Sciences.

Resolution 186/06

The Academic Board note the information supplied by the Faculty of Health Sciences.

8.2.2.2 Master of Health Science (Child and Adolescent Health); Master of Health Science (Honours) (Child and Adolescent Health); Graduate Certificate of Health Sciences (Child and Adolescent Health)

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Child and Adolescent Health); Master of Health Science (Honours) (Child and Adolescent Health); and the Graduate Certificate of Health Sciences (Child and Adolescent Health).

The Graduate Studies Committee noted the recommendations made in the Course Review Template and recommended the Academic Board note the information supplied by the Faculty of Health Sciences.

Resolution 187/06

The Academic Board note the information supplied by the Faculty of Health Sciences.

8.2.2.3 Master of Health Science (Education); Master of Health Science (Honours) (Education); Graduate Diploma of Health Science (Education); Graduate Certificate of Health Sciences (Education)

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Education); Master of Health Science (Honours) (Education); Graduate Diploma of Health Science (Education); and the Graduate Certificate of Health Sciences (Education).

The Graduate Studies Committee noted the recommendations made in the Course Review Template and recommended the Academic Board note the information supplied by the Faculty of Health Sciences.

Resolution 188/06

The Academic Board note the information supplied by the Faculty of Health Sciences.

8.2.2.4 Master of Health Science (Gerontology) and Master of Health Science (Honours) (Gerontology)

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Gerontology) and the Master of Health Science (Honours) (Gerontology).

The Graduate Studies Committee noted the recommendations made in the Course Review Template and recommended the Academic Board note the information supplied by the Faculty of Health Sciences.

Resolution 189/06

The Academic Board note the information supplied by the Faculty of Health Sciences.

8.2.2.5 Master of Health Science (Medical Radiation Sciences); Graduate Diploma in Health Science (Medical Radiation Sciences) and Graduate Certificate in Health Science (Medical Radiation Sciences)

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Medical Radiation Sciences); Graduate Diploma in Health Science (Medical Radiation Sciences); and the Graduate Certificate in Health Science (Medical Radiation Sciences).

The Graduate Studies Committee noted the recommendations made in the Course Review Template and recommended the Academic Board note the information supplied by the Faculty of Health Sciences.

Resolution 190/06

The Academic Board note the information supplied by the Faculty of Health Sciences.

8.2.2.6 Master of Rehabilitation Counselling and Graduate Diploma in Rehabilitation Counselling

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Rehabilitation Counselling and Graduate Diploma in Rehabilitation.

The Graduate Studies Committee noted the recommendations made in the Course Review Template and recommended the Academic Board note the information supplied by the Faculty of Health Sciences.

Resolution 191/06

The Academic Board note the information supplied by the Faculty of Health Sciences.

8.2.3 Proceedings of the Sub-Committee

Resolution 192/06

The Graduate Studies Committee noted the proceedings of the Postgraduate Coursework Sub-Committee, at its meeting of Monday, 31 July 2006.

9. Report of the Postgraduate Research Training Sub-Committee

9.1 Oral report of the Chair of the Postgraduate Research Training Sub-Committee

The Chair of the Research Training Sub-Committee advised members that there was nothing further to add to his report.

Resolution 193/06

The Graduate Studies Committee noted the report of the Chair of the Postgraduate Research Training Sub-Committee.

9.2 Report of the meeting held on Tuesday, 15 August 2006

9.2.1 Receipt of report

Resolution 194/06

The Graduate Studies Committee received and noted the report of the Postgraduate Research Training Sub-Committee meeting held on Tuesday, 15 August 2006

9.2.2 Examination times and visa requirements for international students

Members noted that at the July meeting of Research Training members discussed PhD examination times in relation to international students and how delays in examinations created additional stress for international students and their visa requirements. Research Training Sub-Committee agreed this was an important issue to be discussed; in particular possible strategies the University could employ to assist international students.

Members noted that the Chair of the Research Training Sub-Committee had liaised with the Director of the Student Centre and the Deputy Director, Government Relations and Student Advice at the International Office. The Director of the Student Centre advised that the present situation for international PhD students was as follows:

1. The student becomes "Not enrolled" after submission of the thesis.
2. Scholarship payments then cease.
3. The Library could provide access on request from the Head of Department or supervisor.
4. The Student Centre were currently looking at keeping open Unikey accounts, however this was not yet implemented.

The advice received from the International Office was that DIMA allowed international research students to apply for a three month "marking visa" if their student visa was to expire prior to their thesis being marked. A further three month marking visa would be considered if the thesis had not been marked within this period. There was no guarantee that the "marking visa" would be granted, however the International Office was not aware of a student being refused one.

The International Office fully supports Unikey accounts remaining open for research students until their thesis was marked as it was a visa requirement that they advise the University of any change of address within seven days. This could not be done if they do not have access to MyUni.

Research Training members agreed that it was important for this information to be forwarded to faculties, the International Office and SUPRA. The Chair recommended that the most appropriate way for the dissemination of this information was to advise the Graduate Studies Committee and request this Committee to advise the appropriate areas within the University.

Resolution 195/06

1. *The Graduate Studies Committee noted the information on Examination times and visa requirements for international students.*
2. *Members of Graduate Studies Committee to disseminate information on Examination times and visa requirements for international student within their faculty.*
3. *Secretary, Graduate Studies Committee to forward information on Examination times and visa requirements for international students to International Office and SUPRA.*

9.2.3 Proceedings of the Sub-Committee

Resolution 196/06

The Graduate Studies Committee noted the proceedings of the Postgraduate Research Training Sub-Committee, at its meeting of Tuesday, 15 August 2006.

10. Report of the Postgraduate Research Training Sub-Committee

10.1 Oral report of the Chair of the Postgraduate Awards Sub-Committee

Members of the Graduate Studies Committee noted that the next meeting of the Postgraduate Awards Sub-Committee would be held on 26 October 2006.

Resolution 197/06

The Graduate Studies Committee noted that the next meeting of the Postgraduate Awards Sub-Committee would be held on 26 October 2006.

11. Review of Postgraduate Coursework Programs

11.1 Review of Postgraduate Coursework Programs Terms of Reference

The Chair reminded members that at the July meeting of the Graduate Studies Committee he advised them that the Provost and Deputy Vice-Chancellor, Professor Nutbeam had established a working group to review the postgraduate courses offered at the University. The terms of reference for the working group were then in the process of being drafted and would be circulated to members once finalised.

Members noted the attached document titled "Review of Postgraduate Coursework Programs Draft Terms of Reference". Some of the reasons behind the establishment of the working group were to ensure coherence of structure, to ensure the postgraduate courses offered met with the University's strategic goals and remained competitive. Other factors were to guarantee faculties had the opportunity to be flexible in relation to market changes and to guarantee the status of the masters degree within the University.

The Committee noted that the review would collect statistical information on the programmes currently on offer, consult with stakeholder groups and benchmark Sydney's programme against that at the University of Melbourne, the Australian National University, one major regional university (NUS) and one major American university (Stanford), as well as testing the range and structure of the University's offerings for alignment and compatibility with American and European tertiary educational frameworks.

Discussion was held regarding the Draft Terms of Reference with members noting that faculty input would be important in undertaking the review of postgraduate award offerings at the University. The Committee noted that the final report would be presented to the Provost and Deans by February 2007.

The Chair advised members that any questions or concerns from faculties should be directed to either himself or a member of the Steering Group.

Resolution 198/06

Members of Graduate Studies Committee to note and disseminate the Review of Postgraduate Coursework Programs Draft Terms of Reference to faculty colleagues.

12. Report from Faculties

12.1 Faculty of Law : Units of Study

The Committee noted the advice from the Faculty of Law that new Unit of Study were to be introduced in the Master of Health Law, Graduate Diploma in Health Law and Graduate Diploma in Public Health Law.

The purpose of the proposal was to offer an alternative compulsory unit of study to Legal Reasoning and the Common Law System in the abovementioned Health Law programs. The unit of study to be offered was Health Law for Health Professionals.

The Faculty of Law also advised that it was concurrently endorsing revised Senate and Faculty Resolutions relating to its postgraduate courses, including the aforementioned courses and would report its decisions to the Graduate Studies Committee in due course.

Resolution 199/06

The Graduate Studies Committee noted and recommend the Academic Board note the unit of study information supplied by the Faculty of Law.

13. General business

13.1 Faculty of Health Sciences : English Language Requirements

The Graduate Studies Committee recommends that the Academic Board approve the amendment of appendix one of the policy *Postgraduate English Language Requirements* to provide for requirements above the University minimum for admission to the combined undergraduate/postgraduate degrees of Bachelor of Health Sciences / Master of Clinical Vision Sciences / Master of Health Information Management / Master of Rehabilitation Counselling in the Faculty of Health Sciences.

The Faculty wishes to change the IELTS cut-off from the University standard of 6.5 to set an overall band score of 7.0 or better, with individual bands of speaking and writing of no less than 7.0. The TOEFL of 600 or better, plus TWE at 5+, Computer 250 or better, plus Essay Rating of 5 or better based TOEFL and a CULT of 85.

Resolution 200/06

The Graduate Studies Committee recommends the Academic Board approve amendments to Appendix 1 of the "Postgraduate English Language Requirements" policy for the Faculty of Health Sciences.

14. Next meeting

The next meeting would be held on Monday, 23 October 2006 in the Darlington Centre Boardroom.

Agenda Item 5 Report of the Chair

5. Report of the Chair

5.1 Oral report

Recommendation

The Graduate Studies Committee note the report of the Chair.

5.2 Faculty of Science – Postgraduate Studies Committee Meeting

On Tuesday, 5 September 2006 the Chair of the Faculty of Science Postgraduate Studies Committee invited the Chair and Secretary of the Graduate Studies Committee to attend the Faculty's Postgraduate Studies meeting. This provided the opportunity to provide information to the members of the Faculty of Science Postgraduate Studies Committee on the review of Postgraduate Coursework programs; the Academic Board 2006 Self Review and the impact on Standing Committees; the review of existing PhD policies and the implementation of the new Graduate Certificate in Innovation and Enterprise and the working party on the review of PhD examination.

This meeting also provided the members of the Faculty of Science with the ability to give feedback on current University policies in relation to coursework and research.

Recommendation

The Graduate Studies Committee note the report of the Chair.

5.3 Review of Postgraduate Coursework Programs

The Provost and Deputy Vice-Chancellor's working group to review the postgraduate courses offered at the University has collected statistical information on the programmes currently on offer and received feedback from faculties, completed a literature search, and sought university wide input from all postgraduate students and staff. Focus groups with postgraduate students will take place in November 2006. The Review expects to deliver its report in February 2007 under the following broad headings:

- A distinctive vision for postgraduate coursework at the University of Sydney
- A Coherent framework
- Managing the life-cycle of degree programmes
- The student learning experience
- International compatibility and competitiveness

Input from members of the Graduate Studies Committee is welcome at all times.

Recommendation

The Graduate Studies Committee note the report of the Chair.

5.4 Higher degrees

For the Higher degrees items of Admission to candidature and Appointment of Examiners; Award of degree and Deferment of public availability of thesis please refer to the confidential agenda.

Agenda Item 6 Report of the Academic Board

Report of the Academic Board meeting held on Wednesday, 4 October 2006

The report of the Graduate Studies Committee to the Academic Board is available in the agenda for the meeting of the Academic Board on Wednesday, 4 October 2006. The agenda may be accessed on the University's intranet at: <http://www.usyd.edu.au/su/ab>

6.1 Faculty Reports

The Academic Board noted Faculty reports from the Faculty of Health Sciences and the Faculty of Law, and in particular approved amendments to English Language requirements from the Faculty of Health Sciences.

6.2 Proceedings of the Committee

The Academic Board noted the proceedings of the Graduate Studies Committee meeting held on 4 September 2006.

6.3 Academic Board Membership

The Academic Board endorsed amendments to the *University of Sydney (Academic Governance) Rule 2003* relating to membership of the Academic Board, as follows:

University of Sydney (Academic Governance) Rule 2003

5. Constitution

(1) Members

The Board consists of:

- (a) the Chair;
- (b) the Vice-Chancellor;
- (c) the following members ex officio:
 - (i) the Deputy Vice-Chancellors;
 - (ii) the Pro-Vice-Chancellors and Assistant Pro-Vice-Chancellors;
 - (iii) the Executive Deans and Deans;
 - (iv) the Director of the Graduate School of Government;
 - (v) the University Librarian;
 - (vi) the Director of the Koori Centre;
 - (vii) the Director of the Institute for Teaching and Learning;
 - (viii) the Director of the International Office;
 - (ix) the Director of Student Services;
 - (x) the President of the Students' Representative Council; and
 - (xi) the President of the Sydney University Postgraduate Representative Association;
- (d) the following elected academic staff members, who do not already hold office as members under Rule 5(1) (a), (b) or (c) elected:
 - (i) by a group of voters defined by each relevant Faculty and approved by the Academic Board; and
 - (ii) according to guidelines approved from time to time by the Academic Board and the Senate:
 - (A) three academic staff members for each faculty with 40 or fewer full-time academic staff;
 - (B) four academic staff members for each faculty with more than 40 but fewer than 100 full-time academic staff; and
 - (C) five academic staff members for each faculty with 100 or more full-time academic staff;
 - (iii) for each group of academic staff members elected from a faculty at least one should be appointed at professorial level and at least one should be appointed at a non-professorial level;

- (A) ~~three academic staff members of each of the following Faculties:~~
- (I) ~~Agriculture, Food and Natural Resources;~~
 - (II) ~~Architecture;~~
 - (III) ~~Australian Graduate School of Management;~~
 - (IV) ~~Dentistry;~~
 - (V) ~~Education;~~
 - (VI) ~~Engineering;~~
 - (VII) ~~Graduate School of Government;~~
 - (VIII) ~~Law;~~
 - (IX) ~~Nursing;~~
 - (X) ~~Pharmacy;~~
 - (XI) ~~Rural Management;~~
 - (XII) ~~Sydney College of the Arts;~~
 - (XIII) ~~Sydney Conservatorium of Music; and~~
 - (XIV) ~~Veterinary Science;~~
- (B) ~~five academic staff members of each of the following Faculties:~~
- (XIV) ~~Arts;~~
 - (XV) ~~Economics and Business;~~
 - (XVI) ~~Health Sciences;~~
 - (XVII) ~~Medicine; and~~
 - (XVIII) ~~Science;~~
- (e) ~~three non professorial academic staff members, who do not already hold office as members under Rule 5(1) (a), (b), (c) or (d), elected by and from the non professorial members of academic staff of each of the Colleges;~~
- (e) the following elected student members:
- (i) ~~one~~ three postgraduate coursework students elected by and from the postgraduate coursework student members of the Faculties and Boards of Studies in each of the Colleges with no more than one from any faculty;
 - (ii) ~~one~~ three postgraduate research students elected by and from the postgraduate research student members of the Faculties and Boards of Studies in each of the Colleges with no more than one from any faculty; and
 - (iii) ~~two~~ six undergraduate students elected by and from the undergraduate student members of the Faculties and Boards of Studies in each of the Colleges with no more than one from any faculty;
- (f) up to four members, who do not already hold office as members under rules 5(1)(a) to (e) inclusive, appointed by resolution of the Academic Board at an ordinary meeting of the Academic Board on the recommendation of the Chair;
- (g) up to four members, who do not already hold office as members under Rules 5(1)(a) to (f) inclusive, co-opted by resolution at an ordinary meeting of the Academic Board on the recommendation of the Chair (Note: co-opted members are defined as short-term appointees who are identified to assist the Academic Board with a specific issue or project, and their term of office will normally reflect the time-span of that issue or project).

6. Terms of Office

(3) Appointed and Co-opted Members

All appointed and co-opted members appointed pursuant to Rule 5(1) (f) or (g) hold office for the term and on such conditions as resolved by the Academic Board at the time of their appointment.

6.4 Academic Board Committees

The Academic Board noted a report from the Chair regarding the planned restructure of the Board's committees. Amendments to the terms of reference for the Learning and Teaching Committee and the Undergraduate Studies Committee were approved, and it was noted that discussions were being held at the Committee level regarding a possible amalgamation of the Research Committee and the Postgraduate Research Training Sub-Committee (which currently reports to the Graduate Studies Committee) to become the Research and Research Training Committee. An amalgamation of the Graduate Studies Committee with the Postgraduate Coursework Sub-Committee was also being discussed.

6.5 Academic Board Forum

Members noted that the next Academic Board Forum will be held on Wednesday, 8 November 2006 in the Eastern Avenue Auditorium, with a further forum to be held later in the same month. The Chair advised members that there were a couple of topics being considered, one being the examination of Doctor of Philosophy theses, which would be the subject of the later forum. The forum in early November would look at how staff can manage their roles as academics in a research-intensive university.

Agenda Item 7

Report of the PhD Award Sub-Committee

7.2 Report of the PhD Award Sub-Committee meeting held on 29 August 2006

The Committee met on 29 August 2006 when there were present: The Chair of the PhD Award Sub-Committee (Associate Professor J Kril) presiding, Professors M Behnia, J Christodoulou, P Wilson and L Zhang and Dr D Easdown. Mr D Bradbury and Ms M Kemmis were in attendance.

7.2.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held on 29 August 2006.

7.2.2 Proceedings of the Sub-Committee

(1) Report of the Chair

Review of the Terms of Reference for the PhD Award Sub-Committee

The Chair advised members that the committee structure of the Academic Board was currently under review. The PhD Award Sub-Committee would remain, but the terms of reference were being reviewed, and she invited members to submit any comments or suggestions.

(2) Doctor of Philosophy

(a) Award of the degree with qualification

The Sub-Committee noted that the Chair had considered the examiners' reports, together with the recommendations of the head of department/school concerned and the faculty board of postgraduate studies, with respect to seven candidates and resolved to approve the award of the degree of Doctor of Philosophy, subject to emendations.

(b) Revise and resubmit

The Sub-Committee noted that the Chair had considered the examiners' reports, together with the recommendations of the head of department/school concerned and the faculty board of postgraduate studies, with respect to one candidate and resolved that the degree of Doctor of Philosophy not be awarded but that the candidate be allowed to revise and resubmit the thesis within two (2) semesters.

(c) Cases referred to the Sub-Committee

The Sub-Committee considered examiners' reports, together with the recommendations of the head of department/school concerned and the faculty board of postgraduate studies, with respect to six candidates and resolved:

- (i) to approve the award of the degree of Doctor of Philosophy, subject to typographical corrections, in one case,
- (ii) to approve the award of the degree of Doctor of Philosophy, subject to emendations in one case,
- (iii) to recommend that the degree of Doctor of Philosophy not be awarded, but that the candidate be allowed to revise and resubmit the thesis in three cases; and
- (iv) to recommend that the degree of Doctor of Philosophy not be awarded in one case.

(d) Appointment of Examiners

The Sub-Committee noted that examiners had been appointed for 49 candidates for the degree of Doctor of Philosophy.

7.2 Report of the PhD Award Sub-Committee meeting held via circulation in September 2006

7.2.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held via circulation in September 2006.

7.2.2 Proceedings of the Sub-Committee

(1) Doctor of Philosophy

(a) Award of the degree with qualification

The Sub-Committee noted that the Chair had considered the examiners' reports, together with the recommendations of the head of department/school concerned and the faculty board of postgraduate studies, with respect to nine candidates and resolved to approve the award of the degree of Doctor of Philosophy, subject to emendations.

(b) Appointment of Examiners

The Sub-Committee noted that examiners had been appointed for 50 candidates for the degree of Doctor of Philosophy.

Agenda Item 8

Report of the Postgraduate Coursework Sub-Committee

8.2 Report of the Postgraduate Coursework Sub-Committee meeting held on Monday, 9 October 2006

The Committee met on Monday, 9 October 2006 when there were present: The Chair (Dr M Boughton) presiding; the Committee Secretary Mr M Smith and Members: Professor M Behnia, Associate Professor P McCallum, Dr K C Wong and Ms J Leong.

8.2.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held on Monday, 9 October 2006.

8.2.2 Proceedings of the Committee

(1) Proposals for new and amended postgraduate courses

(a) Faculty of Engineering : Graduate Certificate in Event Management

The Postgraduate Coursework Sub-Committee reviewed this proposal at the July meeting and had reviewed the information supplied by the Faculty of Engineering regarding the introduction of the new Graduate Certificate in Event Management.

The Postgraduate Coursework Sub-Committee advised the Faculty that the proposal could not be approved until a number of matters were finalised.

(b) Sydney Conservatorium of Music : Graduate Diploma in Music (Professional Practice)

The Postgraduate Coursework Sub-Committee reviewed this proposal at the July meeting and had reviewed the revised proposal from the Sydney Conservatorium of Music to introduce the new Graduate Diploma in Music (Professional Practice).

The Chair recommended that subject to final approval Associate Professor McCallum liaise with the Conservatorium and obtains additional information on the degree program.

(2) Academic Board – 2006 Self-Review – Terms of Reference for Academic Board Standing Committees

Members noted that the Academic Board was required to undertake a review every two years. The next review was currently underway. The Academic Board was recommending a review of the Terms of Reference and structure of all its Standing Committees and their Sub-Committees.

The Academic Board was recommending a realignment of Graduate Studies Committee and Research Committee. The realignment of Graduate Studies was to bring the Coursework Sub-Committee up to the Graduate Studies level. This was similar to the Undergraduate Studies Committee. It was anticipated that by bringing Coursework up to the Graduate Studies level it would reduce the time taken for approval by Academic Board of postgraduate coursework courses.

The realignment of the Postgraduate Research Training Sub-Committee includes incorporating the Sub-Committee, the PhD Awards and Postgraduate Awards Sub-Committees into proposed new Research and Research Training Committee. This incorporation and realignment recognises the importance of the researcher/supervisor relationship and would create greater scope for research.

The Chair recommended that given the apologies for this meeting that all information relating to the proposed new Standing Committee of the Academic Board be forwarded to members for feedback. The Chair request the Secretary of the Sub-Committee to transmit the new terms of reference and the proposed membership for the proposed new Graduate Studies Committee to all member of the Postgraduate Coursework Sub-Committee.

Members were requested to forward all feedback to the Committee Secretary, Postgraduate Coursework Sub-Committee by Monday, 30 October 2006.

(3) Coursework Reviews

The Chair advised members that the Dean of Graduate Studies had written to all Deans advising them of the need to review all new courses that were introduced in 2002.

Members noted that the Dean of Graduate Studies would be requested to provide an update on this item at the next meeting.

(4) Review of Postgraduate Coursework Programs Terms of Reference

The Chair and Associate Professor McCallum provided members with an update on the review of postgraduate coursework programs. Members noted that the review would collect statistical information on the programmes currently on offer, consult with stakeholder groups and benchmark Sydney's programme against that at the University of Melbourne, the Australian National University, one major regional university (NUS) and one major American university (Stanford), as well as testing the range and structure of the University's offerings for alignment and compatibility with American and European tertiary educational frameworks.

The Chair advised members that further information would be provided as the review progresses.

(5) Next meeting

The next meeting would be held on Monday, 6 November 2006 in the Western Tower Meeting Room.

Agenda Item 9

Report of the Postgraduate Research Training Sub-Committee

9.2 Report of the Postgraduate Research Training Sub-Committee meeting held on Tuesday, 3 October 2006

The Committee met on Tuesday, 3 October 2006 when there were present: The Chair (Associate Professor P McCallum) presiding; the Committee Secretary Mr M Smith and Members: Professors M Behnia, D Burke, B Sutton, Associate Professors B Buckley, J Kril and Ms R Whitecross (representing Ms J Leong).

9.2.1 Receipt of Report

The Sub-Committee **recommends** that the Graduate Studies Committee receive and note the following report of the meeting held on Tuesday, 3 October 2006.

9.2.2 Proceedings of the Committee

(1) Postgraduate research and coursework handbook 2005/06

The Chair advised members that at the July meeting of the Postgraduate Research Training Sub-Committee it was recommended a small working group be established off line to review the Sydney University Postgraduate Representative Association recommendations regarding the handbook and to develop a recommendation for the Academic Board regarding the future of the Postgraduate Handbook.

The working group met on Wednesday, 13 September 2006. Members of the group included the Chair of the Research Training Sub-Committee, the Director of Corporate Services, the Committee Secretary of the PhD Awards Sub-Committee and the Committee Secretary of the Research Training Sub-Committee. The working group agreed that it was important for the Postgraduate research and coursework handbook be maintained.

The working group undertook to review the information contained in the handbook, as well as the recommendations provided by the Sydney University Postgraduate Representative Association and update the handbook. The updated handbook would be forwarded to the Research Training Sub-Committee prior to the November meeting for consultation and feedback.

(2) Academic Board – 2006 Self-Review – Terms of Reference for Academic Board Standing Committees

Members noted that the Academic Board was required to undertake a review every two years. The next review was currently underway. The Academic Board was recommending a review of the Terms of Reference and structure of all its Standing Committees and their Sub-Committees.

The Academic Board was recommending a realignment of Graduate Studies Committee and Research Committee. This realignment includes incorporating the Postgraduate Research Training Sub-Committee into the Research Committee and realigning the PhD Award and Postgraduate Awards Sub-Committees to have a reporting relationship to the new Research and Research Training Committee. This incorporation and realignment recognises the importance of the researcher/supervisor relationship and would create greater scope for research.

The realignment of Graduate Studies was to bring the Coursework Sub-Committee up to the Graduate Studies level. This was similar to the Undergraduate Studies Committee. It was anticipated that by bringing Coursework up to the Graduate Studies level it would reduce the time taken for approval by Academic Board of postgraduate coursework courses.

Members noted the draft terms of reference for the proposed new Standing Committees and the tabled membership document for the proposed new Standing Committee. Members were requested to review the draft terms of reference and circulate the information amongst their colleagues for information and feedback.

The Postgraduate Research Training Sub-Committee gave in principle endorsement for the new Research and Research Training Standing Committee provided that appropriate consultation was undertaken by the Academic Board.

The Chair recommended all members liaise with their colleagues regarding the new terms of reference and membership of the Research and Research Training Standing Committee. All feedback should be forwarded to the Committee Secretary, Research Training Sub-Committee by Tuesday, 31 October 2006.

(3) University of Sydney (Doctor of Philosophy (PhD)) Rule 2004

Members noted that at the August meeting, the Chair of the Academic Board provided information regarding the University of Sydney (Doctor of Philosophy (PhD)) Rule 2004. In particular the areas that this Rule covers including Admission to candidature, Credit for previous studies, Earliest date for submission and Latest date for submission. The Chair of the Academic Board advised that some issues had arisen regarding the PhD Rule. For example, under Admission to candidature it states a candidate could hold “the degree of master”; however the Rule does not stipulate whether this was a coursework or research degree.

The Chair of the Research Training Sub-Committee recommended that a small working group be established to review the PhD Rule. The working group consisting of the Chair of the Academic Board and the Chair of the Research Training Sub-Committee had met. The working group noted that to reform the Rule was a major project and would eventually need Senate approval. Further discussion held by the working group noted that other outside factors such as the new research training funding formula would possibly impact on the Rule. The working group would be recommending some small amendments to the PhD Rule in the near future. These amendments would be forwarded to members for comment prior to sending the amendments to the Academic Board for endorsement and Senate approval.

(4) Review of Postgraduate Research policies

Members noted that at the August meeting discussion was held regarding a number of postgraduate research policies. These policies had been identified as requiring review by the Sub-Committee. Given the detail contained in each of the policies listed for discussion, the Chair recommended a working group be established to review these policies.

The working group was in the process of reviewing the postgraduate research training policies. It had been noted by the working group that a number of postgraduate research policies needed reviewing and that some of these policies may end up being reviewed by other working groups.

The Chair advised members that any policies reviewed by the working party would be forwarded to the Research Training Sub-Committee for comment before sending the amended policies to the Graduate Studies Committee for endorsement and Academic Board approval.

(5) Commercialisation Training Scheme

The Chair advised members that he and the Dean of Graduate Studies met with representatives from DEST to discuss the Commercialisation Training Scheme. The idea of the Scheme was to provide twenty-four PhD students with the ability to undertake a Graduate Certificate in Entrepreneurship.

Following on from this meeting the Dean of Graduate Studies met with the Faculty of Economic and Business to discuss the possibility of running the Graduate Certificate. The Faculty of Economics and Business were currently developing a Graduate Certificate in Innovation and Enterprise. This proposal was due to be discussed at the Postgraduate Coursework Sub-Committee on 9 October 2006.

The Chair advised that the Vice-Chancellor had written to DEST advising that the University would like to be part of the commercialization training scheme. Research was currently underway to ascertain whether it was possible to place this new course on the DEST list for 2007.

(6) Student Research Experience Questionnaire (SREQ) Results

The Chair advised members that the SREQ results were discussed by Senate. In particular Senate noted that the SREQ provided the University with a good source of data regarding research higher degrees at the University. This was particularly important given the new research funding model being introduced by the federal government.

Members noted that Senate raised some questions regarding what the University was planning to do with the report. The Sub-Committee noted that the Academic Board may play a role in implementing some of the actions out of the report.

(7) Next meeting

Members noted that the next meeting was to be held on Tuesday, 7 November 2006 in the Western Tower Room. However this date was not suitable for the majority of members.

The Chair advised that members would be contacted regarding the re-scheduling of this meeting.

**9.3 Amendment to the University of Sydney (Doctor of Philosophy (PhD))
Rule 2004**

27 – 28

At the August meeting of the Postgraduate Research Training Sub-Committee, the Chair of the Academic Board provided information regarding the University of Sydney (Doctor of Philosophy (PhD)) Rule 2004. In particular the areas that this Rule covers including Admission to candidature, Credit for previous studies, Earliest date for submission and Latest date for submission. The Chair of the Academic Board advised that some issues had arisen regarding the PhD Rule in particular relating to credit for previous studies.

The Research Training Sub-Committee recommended that a small working group be established to review the PhD Rule. The working group consisting of the Chair of the Academic Board and the Chair of the Research Training Sub-Committee has met. The working group noted that to reform the Rule is a major project and will eventually need Senate approval.

At the October meeting the Chair of the Academic Board brought to the Sub-Committee some recent cases involving credit for prior study and early submission. The Research Training Committee agreed that the limitation of 1 year's credit in the current PhD rule ought to be removed, as long as the credit is on the basis of research training of a comparable standard to that at the University of Sydney. The amount of credit given ought to reflect the faculty's view of the status of the candidate's progress when compared with what will have been expected in a comparable case from a University of Sydney candidate.

The Research Training Committee also agreed that the Chair of the Academic Board needed additional discretion in the case of requests for early submission.

The Research Training Committee agreed that proposed changes should be circulated to its members for comment and presented to the next meeting of the Graduate Studies Committee.

The proposed amendments to the University of Sydney (Doctor of Philosophy (PhD)) Rule 2004 are attached on pages 27 and 28.

Recommendation

The Graduate Studies Committee recommend that the Academic Board recommend that Senate approve the amendments to the University of Sydney (Doctor of Philosophy (PhD)) Rule 2004 in relation to Credit for previous studies and Earliest date for submission.

Attachment to Agenda Item 9.3

Amendment to the University of Sydney (Doctor of Philosophy (PhD)) Rule 2004

University of Sydney (Doctor of Philosophy (PhD)) Rule 2004

(University Calendar 2006, pages 116 – 118, additions indicated by underline, deletions indicated by strikethrough)

8. Credit for previous studies

(1) A candidate who, at the date of admission to candidature, has completed not less than six months as a candidate for the degree of master in any faculty or board of studies of the University of Sydney, may be permitted by the faculty concerned to be credited for the whole or any part of the period of candidature completed for the degree of master as a period of candidature completed for the degree of Doctor of Philosophy, provided that the period of candidature for the degree of master for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the faculty or board of studies concerned and directly related to the candidate's proposed course of advanced study and research for the degree of Doctor of Philosophy.

(2) A candidate who, at the date of admission has completed not less than six months as a candidate for a higher degree in another university or institution may be permitted by the Academic Board, on the recommendation of the faculty concerned, to be credited for the whole or any part of the period of candidature completed as a period completed for the degree of Doctor of Philosophy of the University of Sydney, provided that:

- (a) at the date of admission to candidature for the higher degree of the other university or institution concerned the candidate shall have fulfilled the requirements of admission to candidature set out in section 3 above;
- (b) the period of candidature for the higher degree of the other university or institution concerned for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the other university or institution concerned and directly related to the candidate's proposed course of advanced study and research in the University of Sydney;
- (c) the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought;
- ~~(d) the amount of credit which may be so granted shall not exceed one year; and~~
- ~~(e) no candidate who has been granted credit shall present a thesis for examination for the degree earlier than the end of the second year after acceptance~~
- (d) the faculty concerned attests that the program of advanced study and research taken at the other institution is of a standard and level of achievement commensurate with that expected of a candidate at the University of Sydney of comparable standing to the period of credit being sought.

(3) The Faculty of Medicine may grant credit not exceeding one year to a candidate for the degree of Doctor of Philosophy in that Faculty who has submitted documented evidence of having previously completed supervised study towards the degree of Doctor of Medicine of the University of Sydney.

13. Earliest date for submission

(1) Except as provided below, a candidate may not submit a thesis for examination earlier than the end of the sixth semester of candidature.

(2) A faculty or college board may permit a candidate holding any of the following qualifications of the University of Sydney or from such other institution as the faculty or college board may approve, to submit a thesis for examination not earlier than the end of the fourth semester of candidature:

- (a) a degree of master completed primarily by research;
- (b) both the degrees of Bachelor of Dental Surgery with honours and Bachelor of Science (Dental) with honours;
- (c) both the degrees of Bachelor of Medicine with honours and Bachelor of Science (Medical) with honours; or
- (d) both the degrees of Bachelor of Veterinary Science with honours and Bachelor of Science (Veterinary) with honours.

(3) Notwithstanding (1) and (2) above, a faculty may, on the recommendation of the head of department and supervisor concerned, permit a candidate to submit a thesis for examination up to one semester earlier than prescribed if, in the opinion of the faculty, evidence has been produced that the candidate has made exceptional progress in his or her candidature.

(4) Notwithstanding (1), (2) and (3) above, the Chair of the Academic Board may, on the recommendation of the dean of the faculty in which the candidate is enrolled, permit a candidate to submit a thesis for examination earlier than prescribed if, in the opinion of the Chair of the Academic Board, evidence has been produced that the candidate has made exceptional progress in his or her candidature or other circumstances exist which, in the Chair's view, justify early submission, provided that, in the Chair's view, such early submission shall not disadvantage the candidate or diminish the quality of the research findings over what would have been expected from a candidature which had run the full term. The Chair of the Academic Board may take advice from the Chair of the Graduate Studies Committee and shall report any applications under this provision and the action taken to the next meeting of the Academic Board.

Agenda Item 10
Report of the Postgraduate Awards Sub-Committee

10. Report of the Postgraduate Awards Sub-Committee

The Graduate Studies Committee to note that the Postgraduate Awards Sub-Committee met on Thursday, 26 October 2006. The report from the meeting will be supplied in the November 2006 agenda.

Recommendation

For noting.

Agenda Item 11

Academic Board – 2006 Self Review

Realignment of Graduate Studies Committee and Research Committee

11. Academic Board – 2006 Self Review

★ **11.1 Academic Board – 2006 Self Review – Realignment of Graduate Studies Committee and Research Committee**

At the 4 September 2006 meeting of Graduate Studies; the Chair of the Academic Board advised members that the Academic Board is undergoing a self-review and is recommending realignment of the Graduate Studies Committee and the Research Committee. The Chair of the Academic Board tabled a document outlining the proposed new Standing Committees for the Academic Board.

This realignment included incorporating the Postgraduate Research Training Sub-Committee into the Research Committee and realigning the PhD Award and Postgraduate Awards Sub-Committees to have a reporting relationship to the new Research and Research Training Committee. This incorporation and realignment recognises the importance of the researcher/supervisor relationship and will create greater scope for research.

The realignment of Graduate Studies is to bring the Coursework Sub-Committee up to the Graduate Studies level. This would be similar to the Undergraduate Studies Committee. It is anticipated that by bringing Coursework up to the Graduate Studies level it will reduce the time taken for approval by Academic Board of postgraduate coursework courses. Currently, it can take approximately seven weeks for a proposal approved by the Coursework Sub-Committee to reach the Academic Board. Under the new structure it will take approximately three weeks.

The following documents outlines the terms of reference and membership for the new Graduate Studies Committee and Research and Research Training Committee:

- Terms of Reference for Graduate Studies Committee and Research and Research Training Committee; **31 – 38**
- Membership of new Graduate Studies Committee; and **39 – 42**
- Membership of new Research and Research Training Standing Committee **43 – 46**

On 17 October 2006 the Chair of the Graduate Studies Committee requested that the Secretary the Committee provided members with the above documents and requested members to review the information and consult with their colleagues regarding the Terms of Reference and Membership. Feedback is to be either forwarded to the Secretary, Graduate Studies Committee prior to Monday, 30 October or alternatively brought to the meeting for discussion. Information from Faculties on the realignment is attached on page 47.

Graduate Studies Committee will be recommending to the Academic Board whether it is appropriate to realign the Standing Committees.

Recommendation

For discussion and recommendation to the Academic Board whether it is appropriate to realign the Graduate Studies Committee and Research Committee.

Attachment to Agenda Item 11

Academic Board – 2006 Self-Review

As part of its commitment to good governance, the Academic Board conducts a self-review every two years. There are many reasons for the review; one of the main reasons is to ensure the Board is providing high quality academic leadership to the University. With the realignment of the University structure the Academic Board recommended the 2006 self-review look at the Terms of Reference and structure of all its Standing Committees and their Sub-Committees.

The Academic Board is recommending a realignment of Graduate Studies Committee and Research Committee. This realignment includes incorporating the Postgraduate Research Training Sub-Committee into the Research Committee. This incorporation recognises the importance of the researcher/supervisor relationship.

The realignment of Graduate Studies Committee is to bring the Coursework Sub-Committee up to the Graduate Studies level. This is similar to the Undergraduate Studies Committee. It is anticipated that by bringing the Coursework Sub-Committee up to the Graduate Studies level it will reduce the time taken for approval by Academic Board of postgraduate coursework courses.

The Chair of the Academic Board and the Chairs of Research Committee and Graduate Studies Committee acknowledge the excellent work done by members of the Research Committee, Graduate Studies Committee, Postgraduate Coursework Sub-Committee and Postgraduate Research Training Sub-Committee.

Below are the draft Terms of Reference for the proposed Research and Research Training Committee and the Graduate Studies Committee. Please note that the membership of these Committees is still under development. The Academic Board will finalise the membership once the new University structure is in place.

Any questions or comments regarding the Terms of Reference should be addressed to:

Professor Bruce Sutton
Chair, Academic Board
Room L4.05
Quadrangle Building
A14
Email: chair@academicboard.usyd.edu.au

Ms Megan Kemmis
Executive Officer, Academic Board
Room L4.22
Quadrangle Building
A14
Email: M.Kemmis@secretariat.usyd.edu.au

Terms of Reference
Research and Research Training Committee / Graduate Studies Committee

Research and Research Training Committee	Graduate Studies Committee
<p>1. Advises the Academic Board about Resolutions, policy and procedures relating to research and research training in the University, including but not limited to:</p> <ul style="list-style-type: none"> • the pattern of postgraduate research in the University; • admission of research students and the recognition of prior learning, exemption, credit, credit transfer and advanced standing; • attraction and recruitment of research students; • equity and access initiatives; and • provision of facilities and services. 	<p>1. Advises the Academic Board on Resolutions, policy and procedures relating to all postgraduate coursework courses in the University, including but not limited to:</p> <ul style="list-style-type: none"> • the pattern of postgraduate courses in the University; • admission of postgraduate coursework students and the recognition of prior learning, exemption, credit, credit transfer and advanced standing; • attraction and recruitment of students to postgraduate coursework courses; • equity and access initiatives; and • provision of facilities and services.
<p>2. Develops, oversees and monitors processes for the effective implementation of Resolutions, policy, procedures that support the University's strategic objectives in relation to research and research training and good practice.</p>	<p>2. Develops, oversees and monitors processes for the effective implementation of Resolutions, policy, procedures that support the University's strategic objectives in relation to postgraduate studies and good practice.</p>
<p>3. Monitors issues relating to quality in research, research activities and research training and to make recommendations to the Academic Board as appropriate.</p>	<p>3. Monitors issues relating to quality in relation to postgraduate coursework programs, and to make recommendations to the Academic Board as appropriate.</p>
<p>4. Make recommendations to the Academic Board regarding:</p> <ul style="list-style-type: none"> • the introduction; amendment or deletion of postgraduate research award courses and any higher degrees including higher doctorates; • English language requirements; • requirements to be satisfied by candidates for the award of a research degree. 	<p>4. Makes recommendations to the Academic Board regarding:</p> <ul style="list-style-type: none"> • the introduction; amendment or deletion of postgraduate award courses; • English language requirements; • requirements to be satisfied by candidates for the award of a degree, diploma or certificate.

<p>5. Consider and report on any matter referred to it by:</p> <ul style="list-style-type: none"> • the Academic Board; • the Vice Chancellor; • the Deputy Vice Chancellor (Research); • the Chair of the Academic Board; • the Dean of Graduate Studies and/or • the Graduate Studies Committee. 	<p>5. Consider and report on any matter referred to it by:</p> <ul style="list-style-type: none"> • the Academic Board; • the Vice Chancellor; • the Chair of the Academic Board; and/or • the Dean of Graduate Studies.
<p>6. Receive regular reports from, and provide advice to:</p> <ul style="list-style-type: none"> • the Academic Board; • the Deputy Vice-Chancellor (Research); • the Dean of Graduate Studies; • the Research Office; • the Business Liaison Office; • the Faculties and • the Library <p>on the development of Resolutions, policy and procedures relating to research and research training.</p>	<p>6. Receive regular reports from, and provide advice to:</p> <ul style="list-style-type: none"> • the Academic Board; • the Dean of Graduate Studies; • the Faculties and • the Library <p>on the development of Resolutions, policy and procedures relating to postgraduate studies.</p>
<p>7. Obtain information or reports from academic units on academic matters relating to research and research training.</p>	<p>7. Obtain information or reports from any academic unit on academic matters relating to postgraduate coursework programs.</p>
<p>8. Advise the Academic Board on the activities of bodies established to support research and research training.</p>	<p>8. Acts for the Academic Board in recognising institutions, programs and courses for the purposes of admission</p>
<p>9. Make recommendations to the Academic Board regarding procedures for examination for higher degrees including higher doctorates and matters relating to the award of the degrees.</p>	<p>9. Promote and foster initiatives relating to postgraduate studies for Indigenous students in accordance with the objectives of the University of Indigenous Education Strategic Plan.</p>
<p>10. Make recommendations to the Academic Board regarding the establishment of effective supervisory practices for postgraduate research candidates.</p>	<p>10. To refer to other committees, as appropriate, comments or recommendations about matters concerning postgraduate students.</p>

11. Consider and decide appeals, where it has the appropriate authority under the relevant University legislation.	11. Provide regular reports on its activities under its terms of reference to the Academic Board.
12. Develop, oversee and monitor processes for the effective implementation of policy and good practice relating to the award of specific postgraduate scholarships.	
13. To refer to other committees, as appropriate, comments or recommendations about matters concerning research and research training.	
14. Provide regular reports on its activities under its terms of reference to the Academic Board.	

Existing Terms of Reference and relationship to new Terms of Reference

Research Committee	Research Training Sub-Committee	Graduate Studies Committee	Coursework Sub-Committee
<p>The Research Committee advises the Academic Board about Resolutions, policy and procedures relating to research at the University. NTOR-RRTC (*) 1</p>	<p>The Postgraduate Research Training Sub-Committee advises the Graduate Studies Committee about Resolutions, policy and procedures relating to research training at the University and on proposals to introduce new postgraduate research award courses or amend existing postgraduate research award courses. NTOR-RRTC 4</p>	<p>To advise the Academic Board on Resolutions, policy and procedures relating to all postgraduate studies in the University, including: (1) the pattern of postgraduate courses in the University; (2) admission of postgraduate students and the recognition of prior learning, exemption, credit, credit transfer and advanced standing; (3) assessment and examinations of postgraduate research candidatures; (4) attraction and recruitment of students to postgraduate award courses; (5) equity and access initiatives; (6) provision of facilities and services; and (7) approval of new postgraduate award courses amendments to existing postgraduate award courses. NTOR-GSC (#) 1</p>	<p>The Postgraduate Coursework Sub-Committee advises the Graduate Studies Committee about Resolutions, policy and procedures relating to postgraduate coursework study at the University and on proposals to introduce new postgraduate coursework award courses or amend existing postgraduate coursework award courses. NTOR-GSC 4</p>
<p>To advise the Academic Board and the Deputy Vice-Chancellor (Research and Innovation) on the promotion of research, scholarship and other creative work both within the University and externally. NTOR-RRTC 12</p>	<p>To advise the Graduate Studies Committee on Resolutions, policy and procedures relating to postgraduate research training in the University. NTOR-RRTC 1</p>	<p>To make recommendations to the Academic Board regarding: (1) proposals to introduce new postgraduate award courses and amendments to existing postgraduate award courses; (2) English language requirements; (3) requirements to be satisfied by candidates for the award of a degree, diploma or certificate; and NTOR-GSC 4 (4) the procedures for examination for the degree of Doctor of Philosophy. NTOR-RRTC 4</p>	<p>To advise the Graduate Studies Committee on Resolutions, policy and procedures relating to postgraduate coursework studies in the University. NTOR-GSC 1</p>
<p>To promote research and research opportunities to members of the academic staff and to College and faculty research committees. NTOR-RRTC 6</p>	<p>To make recommendations to the Graduate Studies Committee regarding: (1) proposals to introduce new postgraduate research award courses and amendments to existing postgraduate research award courses and any higher degrees including higher doctorates;</p>	<p>To act for the Academic Board in: (1) recognising institutions, programs and courses for the purposes of admission; NTOR-GSC 8 (2) admitting candidates for higher doctorates who are not graduates of the University of Sydney; and NTOR-RRTC 1</p>	<p>To make recommendations to the Graduate Studies Committee about proposals to introduce new postgraduate coursework award courses, amendments to existing postgraduate coursework award courses and the removal of postgraduate coursework award</p>

Research Committee	Research Training Sub-Committee	Graduate Studies Committee	Coursework Sub-Committee
	<p>NTOR-RRTC 4</p> <p>(2) procedures for examination for higher degrees including higher doctorates and matters relating to the award of the degrees; and NTOR-RRTC 9</p> <p>(3) the establishment of effective supervisory practices for postgraduate research candidates. NTOR-RRTC 10</p>	<p>(3) determining whether or not a Higher Doctorate be awarded. NTOR-RRTC 4</p>	<p>courses. NTOR-GSC 4</p>
<p>To develop, recommend to the Academic Board, and regularly review Resolutions, policy and procedures supporting the University's strategic objectives in relation to research and identify resource needs arising from those policies. NTOR-RRTC 2</p>	<p>To develop, oversee and monitor processes for the effective implementation of postgraduate research studies Resolutions, policy, procedures and good practice. NTOR-RRTC 2</p>	<p>To develop, recommend to the Academic Board, and regularly review Resolutions, policy and procedures supporting the University's strategic objectives in relation to postgraduate studies. NTOR-GSC 2</p>	<p>To develop, oversee and monitor processes for the effective implementation of postgraduate coursework studies Resolutions, policy, procedures and good practice. NTOR-GSC 2</p>
<p>To develop, oversee and monitor processes for the effective implementation of research Resolutions, policy, procedures and good practice, and identify resource needs arising from such policies. NTOR-RRTC 2</p>	<p>To provide an annual report on its activities under its terms of reference to the Graduate Studies Committee. NTOR-RRTC 14</p>	<p>To develop, oversee and monitor processes for the effective implementation of postgraduate studies policy and good practice. NTOR-GSC 2</p>	<p>To provide an annual report on its activities under its terms of reference to the Graduate Studies Committee. NTOR-GSC 11</p>
<p>To monitor issues relating to quality in research and research activities, and to make recommendations to the Academic Board as appropriate. NTOR-RRTC 3</p>	<p>To consider and report on any matter referred to it by the Academic Board, the Vice Chancellor, the Graduate Studies Committee or the Chair of the Academic Board. NTOR-RRTC 5</p>	<p>To promote and foster initiatives relating to postgraduate studies for Aboriginal and Torres Strait Islander students in accordance with the objectives of the University of Sydney Aboriginal and Torres Strait Islander Strategic Plan. NTOR-GSC 9</p>	<p>To consider and report on any matter referred to it by the Academic Board, the Vice Chancellor, the Graduate Studies Committee or the Chair of the Academic Board. NTOR-GSC 5</p>

Research Committee	Research Training Sub-Committee	Graduate Studies Committee	Coursework Sub-Committee
<p>To obtain information or reports from any faculty, school or department, College, College or faculty research committees or other academic unit on academic matters relating to research. NTOR-RRTC 6</p>		<p>To monitor issues relating to quality in relation to postgraduate award courses, and to make recommendations to the Academic Board as appropriate. NTOR-GSC 3</p>	
<p>To receive regular reports from, and provide advice to, the Deputy Vice-Chancellor (Research), on the development of Resolutions, policy and procedures relating to research. NTOR-RRTC 6</p>		<p>To determine matters relating to the award of the degree of Doctor of Philosophy; NTOR-RRTC 4</p>	
<p>To receive regular reports from the Research Office and the Business Liaison Unit and advise the Academic Board on the activities of bodies established to support research. NTOR-RRTC 6</p>		<p>To establish effective supervisory policy and procedures for postgraduate research students; NTOR-RRTC 10</p>	
<p>To provide an annual report on its activities under its terms of reference to the Academic Board. NTOR-RRTC 14</p>		<p>To consider and decide appeals, where it has the appropriate authority under the relevant University legislation. NTOR-RRTC 11</p>	
<p>To consider and report on any matter referred to it by the Academic Board, the Vice Chancellor or the Deputy Vice-Chancellor (Research and Innovation). NTOR-RRTC 5</p>		<p>To obtain information or reports from any faculty, school or department, College or other academic unit on academic matters relating to postgraduate studies. NTOR-GSC 7</p>	

Research Committee	Research Training Sub-Committee	Graduate Studies Committee	Coursework Sub-Committee
		To refer to other committees, as appropriate, comments or recommendations about matters concerning postgraduate students. NTOR-GSC 10	
		To receive regular reports from, and provide advice to, the Dean of Graduate Studies on the development of Resolutions, policy and procedures relating to postgraduate studies. NTOR-GSC 6	
		To provide an annual report on its activities under its terms of reference to the Academic Board. NTOR-GSC 11	
		To consider and report on any matter referred to it by the Academic Board, the Vice Chancellor or the Dean of Graduate Studies. NTOR-GSC 5	

*New Terms of Reference – Research and Research Training Committee

#New Terms of Reference – Graduate Studies Committee

**Academic Board – 2006 Self-Review
Proposed Membership for Graduate Studies Committee**

Current Graduate Studies Committee Membership	Current Coursework Sub-Committee Membership	Members serving on both Committees
Ex Officio Members	Ex Officio Members	
Chair of the Graduate Studies Committee (Associate Professor Peter McCallum)	Chair of the Coursework Sub-Committee (Dr Maureen Boughton)	Chair of the Graduate Studies Committee (Associate Professor Peter McCallum)
Chair of the Academic Board, or nominee (Professor Bruce Sutton)	Chair of the Academic Board, or nominee (Professor Bruce Sutton)	Chair of the Academic Board, or nominee (Professor Bruce Sutton)
Acting Deputy Vice-Chancellor (Research) (Professor Merlin Crossley)	Chair of the Graduate Studies Committee (Associate Professor Peter McCallum)	Deputy Chair of the Graduate Studies Committee (Dr Maureen Boughton)
Dean of Graduate Studies (Professor Masud Behnia)	Dean of Graduate Studies (Professor Masud Behnia)	Dean of Graduate Studies (Professor Masud Behnia)
Chairs of Faculty Postgraduate Committees	President of the Sydney University Postgraduate Representative Association, or nominee (Ms Jenny Leong)	President of the Sydney University Postgraduate Representative Association, or nominee (Ms Jenny Leong)
Agriculture, Food and Natural Resources (Dr Robert Caldwell)	Appointed Members up to three members appointed annually by and from the Graduate Studies Committee	Health Sciences (Associate Professor Martin Thompson)
Architecture (Mr Bruce Forwood)	Health Sciences (Associate Professor Martin Thompson)	
Arts (Associate Professor Judith Keene)	Two academic staff from each College appointed by the Chair of Graduate Studies Committee on the nomination of the Pro Vice-Chancellor (College)	
Economics and Business (Professor David Hensher)	College of Health Sciences	
Education and Social Work (Dr Janette Bobis)	(Associate Professor Andrew McLachlan)	

Engineering Professor (Liangchi Zhang)	Casual vacancy	
Health Sciences (Associate Professor Martin Thompson)	College of Humanities and Social Sciences	
Law (Ms Nicola Franklin)	(Professor Graeme Cooper)	
Nursing (Dr Maureen Boughton) [Deputy Chair Graduate Studies Committee]	(Dr Toni Borowsky)	
Science (Professor Neville Weber)	College of Science and Technology	
Veterinary Science (Dr Merran Govendir)	(Dr Kee Choon Wong)	
Sydney College of the Arts (Associate Professor Brad Buckley)	(Dr Dhia Al Bakri)	
Sydney Conservatorium of Music (Associate Professor Peter Dunbar-Hall)	Co-opted Members	
Joint Board of Postgraduate Studies for the Faculty of Dentistry, Medicine and Pharmacy (Professor John Christodoulou)	Dr Richard Walker, Faculty of Education and Social Work	
Chairs of Sub-Committees, if not already members Associate Professor Jillian Kril (Chair, PhD Awards Sub-Committee)		
President of the Sydney University Postgraduate Representative Association, or nominee (Ms Jenny Leong)		
Appointed Members		
one postgraduate coursework student member of the Academic Board appointed annually by and from the postgraduate coursework student members of the Academic Board (Vacant)		

one postgraduate research student member of the Academic Board appointed annually by and from the postgraduate research student members of the Academic Board (Vacant)		
Co-opted Members (Dr Kate Jolliffe)		

Proposed Graduate Studies Committee Membership

Ex Officio Members

Chair of the Committee, appointed bi-annually by the Academic Board (Associate Professor Peter McCallum)

Chair of the Academic Board, or nominee (Professor Bruce Sutton)

Dean of Graduate Studies (Professor Masud Behnia)

Chair of the Research and Research Training Committee (Associate Professor Robyn Overall)

President of the Sydney University Postgraduate Representative Association, or nominee (Ms Jenny Leong)

Appointed Members

Associate Deans or Chairs of Faculty Graduate Studies Committees or nominees from the Committee, on advice of Dean for two years.

Appointed Members

one postgraduate coursework student member of the Academic Board appointed annually by and from the postgraduate coursework student members of the Academic Board

up to five members appointed by the Chair of the Academic Board on the nomination of the Chair of the Graduate Studies Committee

Co-opted Members

Graduate Studies Committee points to note:

As the Graduate Studies Committee will be focussing on postgraduate coursework items the Acting Deputy Vice-Chancellor (Research) will not be required as a member for the new Committee. However, to ensure appropriate exchange of information the Chair of the Research and Research Training Committee will be invited to join the new Graduate Studies Committee.

With the new realignment of Committees; the PhD Awards Sub-Committee will report to the new Research and Research Training Committee.

Postgraduate Coursework Sub-Committee points to note:

The up to three members appointed annually by and from the Graduate Studies Committee have been replaced by the “*Appointed Members Associate Deans or Chairs of Faculty Research Committees or nominees from the Committee, on advice of Dean for two years*”.

The two academic staff members from each College appointed annually by the Chair of the Graduate Studies Committee on the nomination of the relevant Pro Vice-Chancellor (College) has been replaced by the “*Appointed Members up to five members appointed by the Chair of the Academic Board on the nomination of the Chair of the Graduate Studies Committee*” and the “*Appointed Members Associate Deans or Chairs of Faculty Graduate Studies Committees or nominees from the Committee, on advice of Dean for two years*” categories.

**Academic Board – 2006 Self-Review
Proposed Membership for Research and Research Training Committee**

Current Research Committee Membership	Current Research Training Sub-Committee Membership	Members serving on both Committees
Ex Officio Members	Ex Officio Members	
Chair of the Committee, appointed bi-annually by the Academic Board (Associate Professor Robyn Overall)	Chair of the Graduate Studies Committee, or nominee, who shall be chairperson (Associate Professor Peter McCallum)	Chair of the Graduate Studies Committee (Associate Professor Peter McCallum)
Chair of the Academic Board, or nominee (Professor Bruce Sutton)	Chair of the Academic Board, or nominee (Professor Bruce Sutton)	Chair of the Academic Board, or nominee (Professor Bruce Sutton)
Acting Deputy Vice-Chancellor (Research) (Professor Merlin Crossley)	Acting Deputy Vice-Chancellor (Research) (Professor Merlin Crossley)	Acting Deputy Vice-Chancellor (Research) (Professor Merlin Crossley)
Dean of Graduate Studies (Professor Masud Behnia)	Dean of Graduate Studies (Professor Masud Behnia)	Dean of Graduate Studies (Professor Masud Behnia)
Chair of the Graduate Studies Committee (Associate Professor Peter McCallum)	President of the Sydney University Postgraduate Representative Association, or nominee (Ms Jenny Leong)	President of the Sydney University Postgraduate Representative Association, or nominee (Ms Jenny Leong)
Director, Research Office (Mr Warwick Dawson)	Postgraduate research student member of the Graduate Studies Committee (Vacant)	Director of Research and Development, College of Health Sciences (Professor David Burke)
Director, Research Development (Ms Merrilee Robb)	Appointed Members up to three members appointed annually by and from the Graduate Studies Committee	
Director, Business Liaison Office (Dr Isaac Shariv)	Professor John Christodoulou, Faculty of Medicine	
Chair of the College Research Committee in the College of Humanities and Social Sciences (Associate Professor Phillip Jones Faculty of Education & Social Work)	Associate Professor Brad Buckley, Sydney College of the Arts	
Chair of the College Research Committee in the College of Sciences and Technology (nominee) (Professor Trevor Hambly Faculty of Science)	Casual vacancy	

Director of Research and Development, College of Health Sciences (Professor David Burke)	one academic staff member from each College appointed annually by the Chair of the Graduate Studies Committee on the nomination of the relevant Pro Vice-Chancellor (College)	
President of the Sydney University Postgraduate Representative Association, or nominee (Ms Jenny Leong)	College of Health Sciences (Professor David Burke)	
Appointed Members up to five members appointed by the Chair of the Academic Board on the nomination of the Chair of the Research Committee	College of Humanities and Social Sciences (Associate Professor Alison Bashford)	
Professor Carol Pollock (Faculty of Medicine)	College of Science and Technology (Professor Simon Fleming)	
Professor Margaret Harris (Faculty of Arts)	Co-opted Members Associate Professor Jillian Kril (Chair, PhD Awards Sub-Committee)	
Dr Stephen Simpson (Faculty of Science)		
Associate Professor Peter McCallum (Sydney Conservatorium of Music)		
Professor David Cook (Faculty of Medicine)		
one member of research-only staff appointed by the Chair of the Academic Board on the nomination of the Chair of the Research Committee (Dr Joel McKay Faculty of Science)		
Co-opted Members (Casual vacancy)		

Proposed Research and Research Training Committee Membership

Ex Officio Members

Chair of the Committee, appointed bi-annually by the Academic Board (Associate Professor Robyn Overall)

Chair of the Academic Board, or nominee (Professor Bruce Sutton)

Acting Deputy Vice-Chancellor (Research) (Professor Merlin Crossley)

Dean of Graduate Studies (Professor Masud Behnia)

Chair of the Graduate Studies Committee (Associate Professor Peter McCallum)

Chair of the PhD Awards Sub-Committee (Associate Professor Jillian Kril)

Director, Research Office (Mr Warwick Dawson)

Director, Research Development (Ms Merrilee Robb)

Director, Business Liaison Office (Dr Isaac Shariv)

President of the Sydney University Postgraduate Representative Association, or nominee (Ms Jenny Leong)

Appointed Members

Associate Deans or Chairs of Faculty Research Committees or nominees from the Committee, on advice of Dean for two years:

Appointed Members

up to five members appointed by the Chair of the Academic Board on the nomination of the Chair of the Research Committee

Co-opted Members

Research Committee points to note:

The Chair of the College Research Committee in the College of Humanities and Social Sciences; the Chair of the College Research Committee in the College of Sciences and Technology and the Director of Research and Development, College of Health Sciences will no longer be Ex Officio members of the Research Committee. These positions have been replaced by the "*Appointed Members Associate Deans or Chairs of Faculty Research Committees or nominees from the Committee, on advice of Dean for two years*".

The members nominated under the "*Appointed Members up to five members appointed by the Chair of the Academic Board on the nomination of the Chair of the Research Committee*" can remain appointed under this membership category or move into the "*Appointed Members Associate Deans or Chairs of Faculty Research Committees or nominees from the Committee, on advice of Dean for two years*" category.

The "*one member of research-only staff appointed by the Chair of the Academic Board on the nomination of the Chair of the Research Committee*" has been replaced by the "*Co-opted Members*" category

Research Training Sub-Committee points to note:

The up to three members appointed annually by and from the Graduate Studies Committee have been replaced by the “*Appointed Members Associate Deans or Chairs of Faculty Research Committees or nominees from the Committee, on advice of Dean for two years*”.

The one academic staff member from each College appointed annually by the Chair of the Graduate Studies Committee on the nomination of the relevant Pro Vice-Chancellor (College) has been replaced by the “*Appointed Members up to five members appointed by the Chair of the Academic Board on the nomination of the Chair of the Research Committee*” and the “*Appointed Members Associate Deans or Chairs of Faculty Research Committees or nominees from the Committee, on advice of Dean for two years*” categories.

The Chair, PhD Awards Sub-Committee will become an Ex Officio member of the new Research and Research Training Committee.

Attachment to Agenda Item 11 Feedback from Faculties

Faculty of Science (feedback)

The revised Terms of Reference for the Research and Research Training Committee and the Graduate Studies Committee do not address how the professional doctorates and combined programs like the DCP/MSc and DCP/PhD are handled. These are a mix of coursework and research training. Point 4 refers to "postgraduate research award courses and any higher degrees". The meaning of "higher degrees" is left vague. Does it cover Graduate Diplomas and coursework degrees?

Point 2 on the Existing Terms of Reference for the Research Committee is not clearly reflected in the new Terms of Reference. There needs to be stronger statements about promotion of research, not just research training.

Agenda Item 12

Proposals for new and amended postgraduate courses

12. Proposals for new and amended postgraduate courses

12.1 Faculty of Economics and Business

Graduate Certificate in Innovation & Enterprise

The Postgraduate Coursework Sub-Committee, on the recommendation of the Faculty of Economics and Business, has reviewed a proposal from the Faculty to introduce the new Graduate Certificate in Innovation & Enterprise.

The purpose of this proposal is to introduce a new award course, the Graduate Certificate in Innovation and Enterprise. The course is designed to equip technology and science researchers with the skills, knowledge and experience necessary to bring research-based ideas and inventions to market.

The Postgraduate Coursework Sub-Committee recommends the Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

The full proposal is available on the website at:

<http://www.usyd.edu.au/su/ab/committees/CworkSC/2006.html>

Recommendation

The Graduate Studies Committee recommend that the Academic Board:

- (i) approve the proposal from the Faculty of Economics and Business to introduce the Graduate Certificate in Innovation & Enterprise*
 - (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to the course; and*
 - (iii) approve the faculty requirements relating to the degree;*
- With effect from Semester 1, 2007, as set out in the report presented.*

Agenda Item 13

Proposal for deletion of postgraduate courses

13. Proposals for deletion of postgraduate courses

13.1 Faculty of Arts

Master of Arts in Early Christian Studies; Graduate Diploma in Early Christian Studies; Graduate Certificate in Early Christian Studies

The Postgraduate Coursework Sub-Committee, on the recommendation of the Faculty of Arts, has reviewed a proposal from the Faculty to delete the Master of Arts in Early Christian Studies; Graduate Diploma in Early Christian Studies and the Graduate Certificate in Early Christian Studies.

The purpose of the proposed course is to delete the current Master of Arts/Graduate Diploma and Graduate Certificate in Early Christian Studies based on a Review of Postgraduate Coursework programs undertaken by the Faculty

The Postgraduate Coursework Sub-Committee recommends the Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

The full proposal is available on the website at:

<http://www.usyd.edu.au/su/ab/committees/CworkSC/2006.html>

Recommendation

The Graduate Studies Committee recommend that the Academic Board:

- (i) approve the proposal from the Faculty of Arts to delete the Master of Arts in Early Christian Studies; Graduate Diploma in Early Christian Studies and Graduate Certificate in Early Christian Studies*
 - (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to the course; and*
 - (iii) approve the faculty requirements relating to the degree;*
- With effect from Semester 1, 2007, as set out in the report presented.*

Agenda Item 14 Amendment of the Resolutions of the Senate

14. Amendment of the Resolutions of the Senate and Faculty

14.1 Faculty of Law

The Graduate Studies Committee, on the recommendation of the Faculty of Law, reviewed the amendments to the Resolutions of the Senate and the Faculty. The amendments include revising the Resolutions of the Senate and Faculty relating to the Faculty's postgraduate courses to bring them in line with Academic Board and Senate requirements.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate approve the amendments to the Resolutions of the Senate and Faculty, with effect from Semester 1, 2007.

The full set of Senate and Faculty Resolutions for the Faculty of Law are available on the website at:

<http://www.usyd.edu.au/su/ab/committees/GSC/2006.html>

Recommendation

The Graduate Studies Committee recommend that the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the rescission of the Resolutions of the Senate relating to the degrees and diplomas, and*
 - (b) *the adoption of new Resolutions of the Senate relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from Semester 1, 2007 and*
- (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, specially designated streams and award of the degree,*
as set out in the report presented.

Agenda Item 15 **Report from Faculties**

15. Report from Faculties

15.1 Faculty of Arts – English Language Requirements

52 – 54

The Faculty of Arts recommends through the Graduate Studies Committee that the Academic Board approve the amendment of appendix one of the policy *Postgraduate English Language Requirements* to provide for requirements above the University minimum for admission to postgraduate award courses of Master, Graduate Diploma and Graduate Certificate in Media Practice.

The Faculty wishes to change the TOEFL and IELTS to read:

- TOEFL – 600 or better plus TWE at 4.5+
- IELTS – Overall band score of 6.5 or better with a result of not less than 7.0 in *either* the Speaking *or* Writing band and not less than 6.0 in *both* the Listening *and* Reading bands.

The amendments to Appendix One are set out in the following pages, additions are indicated by underlining.

Recommendation

The Graduate Studies Committee recommend the Academic Board amend Appendix 1 of the policy “Postgraduate English Language Requirements”, as set out in the report presented.

Attachment to Agenda Item 15.1 Appendix 1 : Postgraduate English Language Requirements

Appendix One: Schedule of approved Faculty variations, above the University minimum requirements

Faculty	Course	Requirements (above the University minimum)	Approval Date
Faculty of Agriculture, Food and Natural Resources			
Faculty of Architecture	All postgraduate award courses	<ul style="list-style-type: none"> • TOEFL – 600 or better plus TWE at 4.5+ • IELTS – Overall band score of 7.0 or better, with no component being below 6.5 	12 May 1999
Faculty of Arts	<u>Master of Media Practice</u> <u>Graduate Diploma in Media Practice</u> <u>Graduate Certificate in Media Practice</u>	<ul style="list-style-type: none"> • <u>TOEFL – 600 or better plus TWE at 4.5+</u> • <u>IELTS – Overall band score of 6.5 or better with a result of not less than 7.0 in either the Speaking or Writing band and not less than 6.0 in both the Listening and Reading bands.</u> 	<u>15 November 2006</u>
Faculty of Dentistry			
Faculty of Economics and Business	All postgraduate award courses except the Commerce courses	<ul style="list-style-type: none"> • TOEFL – 600 or better plus TWE at 4.5+ • IELTS – Overall band score of 7.0 or better, with no component being below 6.0 	12 February 1997
Faculty of Education and Social Work	Master of Teaching	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.5 or better with no band less than 7 	16 March 2005
Faculty of Engineering			
Faculty of Health Sciences	Doctor of Health Sciences	<ul style="list-style-type: none"> • IELTS - Overall band of 7.0, with individual band of speaking and writing of no less than 6.5 	12 June 2002 (effective from 1 January 2003)
	Master of Occupational Therapy	<ul style="list-style-type: none"> • TOEFL – 600 or better, plus TWE at 5.0+ • IELTS – Overall band score of 7.0 or better, with at least 6 for Speaking and 7 for Writing on each band 	8 December 2000
	All postgraduate Physiotherapy courses	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 or better with individual bands of speaking and writing of 7.0 	17 May 2006
	All postgraduate award courses in the School of Exercise and Sports Science	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 or better with individual bands of speaking and writing of no less than 6.5 	2 November 2005
	Combined degrees of: Bachelor of Health Sciences / Master of Clinical Vision Sciences; Bachelor of Health Sciences / Master of Health Information Management;	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 or better, with individual bands of speaking and writing of no less than 7.0 • TOEFL – 600 or better, plus TWE at 5+; 	4 October 2006

	Bachelor of Health Sciences / Master of Rehabilitation Counselling	<ul style="list-style-type: none"> computer 250 or better, plus essay rating of 5 or better • CULT – 85 	
Faculty of Law	All postgraduate award courses	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 or better, with at least 6.0 in each of the components 	12 February 1997
Faculty of Medicine	All postgraduate award courses	<ul style="list-style-type: none"> • TOEFL – 577 or better overall, plus TWE at 4.5+ 	2 November 2005
Faculty of Nursing	All postgraduate award courses	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 or better, with at least 7.0 in each of the components 	14 August 2002
Faculty of Pharmacy	All postgraduate award courses	<ul style="list-style-type: none"> • TOEFL – 600 or better plus TWE at 4.5+ • IELTS – Overall band score of 7.0 or better, with no component being below 6.5 	28 April 2004 (effective from 1 January 2005)
Faculty of Rural Management			
Faculty of Science	Master of Nutrition and Dietetics; Master of Nutritional Science; Master of Applied Science (Nutrition and Dietetics); Graduate Diploma in Applied Science (Nutrition and Dietetics); and Graduate Certificate in Applied Science (Nutrition and Dietetics)	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.5 or better, with at least 6.5 in each of the components 	14 November 2005 (effective from 1 January 2006)
	Graduate Certificate in Applied Science (Psychology of Coaching), Graduate Diploma in Applied Science (Psychology of Coaching) and Master of Applied Science (Psychology of Coaching)	<ul style="list-style-type: none"> • IELTS: Overall band score of 7.5 as a minimum on each band with no band falling below a score of 6.0 	16 March 2005 (effective from 1 January 2005)
	Master of Environmental Science and Law and Master of Environmental Law	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 with no band less than 6.0 	2 November 2005
	Doctor of Clinical Psychology; Doctor of Clinical Neuropsychology	<ul style="list-style-type: none"> • IELTS – Overall score of 7.0, with no band less than 7.0 	14 November 2005 (effective from 1 January 2006)
Faculty of Veterinary Science	All postgraduate award courses except the Veterinary Public Health Management courses	<ul style="list-style-type: none"> • IELTS: Overall band score of 7.0 with no band falling below a score of 6.5. • TOEFL: 600 or better plus TWE at 5.0+ • CBT: 250 plus essay rating 5.0 	16 March 2005 (effective from 1 January 2005)
	Master of Veterinary Public Health Management; Graduate Diploma in Veterinary Public Health Management; and Graduate Certificate in Veterinary Public Health Management	<ul style="list-style-type: none"> • TOEFL – 600 or better plus TWE at 5.0+ • CBT – 250 plus Essay Rating 5.0 • IELTS – Overall band score of 7.0 or better, with at least 7.0 for Speaking and 7.0 for Writing on each band. 	12 November 2003
Sydney College of the Arts			
Sydney Conservatorium of Music	All postgraduate award courses	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 with no 	2 November 2005

		band less than 6.5	
	Graduate Certificate of Music Studies (Pedagogy), Graduate Diploma of Music Studies (Pedagogy) and Master of Music Studies (Pedagogy)	<ul style="list-style-type: none"> IELTS – Overall band of 6.5 with no band less than 6.0 	2 November 2005
	Graduate Certificate of Music Studies (Creative Sound Production), Graduate Diploma of Music Studies (Creative Sound Production) and Master of Music Studies (Creative Sound Production)	<ul style="list-style-type: none"> IELTS – Overall band of 6.5 with no band less than 6.0 	2 November 2005
	the Graduate Diploma of Music (Performance) and Master of Music Studies (Performance)	<ul style="list-style-type: none"> IELTS – Overall band of 6.0 	2 November 2005