



Graduate Studies Committee Agenda

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Notice of Meeting

A meeting of the **Graduate Studies Committee** will be held at **2.00pm** on **Wednesday 31 October 2007** in the Western Tower Room. (Room S 495, first floor of the Western Tower area of the Quadrangle Building on the Camperdown Campus, opposite the Clock Tower.)

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

Megan Kemmis

for

Dr W Adams

Registrar

24 October 2007

Agenda

Pages

1. Apologies

Apologies have been received from: Drs M Boughton and M Collins.

2. Minutes of previous meeting

pages 5-10

Recommendation

That the Graduate Studies Committee adopt the minutes of the previous meeting held on 11 September 2007 as a true record.

3. Business arising from Minutes (not dealt with elsewhere in the Agenda)

4. Report of the Chair

4.1 English Language Competencies Working Party

4.2 Postgraduate Coursework Working Group

4.3 Oral Report

Recommendation

That the Graduate Studies Committee note the report of the Chair.

5. Report of the Academic Board

page 11

Recommendation

That the Graduate Studies Committee note the report of the Academic Board meeting of 10 October 2007, as set out in the report presented.

6. Proposals for new and amended postgraduate courses

pages 12-20

6.1 Sydney College of the Arts: Master of Contemporary Art for Educators

pages 12-20

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Sydney College of the Arts to delete the Master of Contemporary Art for Educators,*
- (2) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal;*
 - (b) *approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Sydney College of the Arts; and*
 - (c) *rescind the Resolutions of Senate relating to the course; and*
- (3) *approve the rescission of the Faculty resolutions relating to the course;*

with effect from 1 January 2008, as set out in the report.

7. Amendments to Faculty Resolutions

pages 21-39

7.1 Faculty of Architecture, Design and Planning

7.1.1 Master of Architecture

pages 21, 23-29

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architecture,*
- (2) *note the amendment of the Faculty Resolutions relating to this course, and approve the resolutions relating to admission, units of study, requirements for the pass degree and requirements for the honours degree*

with effect from 1 January 2008, as set out in the report.

7.1.2 Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning

pages 21, 30-33

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning, and*
- (2) *note the amendment of the Faculty Resolutions relating to these courses*

with effect from 1 January 2008, as set out in the report.

7.2 Faculty of Medicine: Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education pages 22, 34-35

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Medicine to amend the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education, and*
- (2) *note the amendment of the Faculty Resolutions relating to these courses*

with effect from 1 January 2008, as set out in the report.

7.3 Faculty of Science

7.3.1 Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology), Graduate Certificate in Applied Science (Health Psychology) pages 22, 36-37

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Science to amend the Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology) and Graduate Certificate in Applied Science (Health Psychology)*
- (2) *note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to the requirements for the certificate, diploma and degree*

with effect from 1 January 2008, as set out in the report.

7.3.2 Master of Medical Physics, Graduate Diploma in Medical Physics pages 22, 38-39

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Science to amend the Master of Medical Physics and Graduate Diploma in Medical Physics*
- (2) *note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to the requirements for the certificate, diploma and degree with effect from 1 January 2008, as set out in the report.*

8. Analysis of SCEQ Results

pages 40-41

Recommendation

That the Graduate Studies Committee note the response from the Sydney Conservatorium of Music and the Faculty of Science to the analysis of SCEQ results, as set out in the report presented.

9. 2008 Meeting Dates

page 42

Recommendation

That the Graduate Studies Committee note the meeting dates for 2008, as set out in the report presented.

10. General business

11. Next meeting

The next meeting will be held on **Tuesday, 27 November 2007.**

Agenda Item 2 Minutes of the Previous Meeting

Minutes of the Graduate Studies Committee meeting held on Tuesday, 11 September 2007

There were present: The Chair (Associate Professor P McCallum) presiding, Professors M Behnia, L Burns and R Overall, Associate Professors A Bashford, B Buckley, J Shields and J Thistlethwaite, Drs M Collins and L Hossain, and Ms K Barnsley and Ms J Gamble. Ms A Griffiths, Ms M Kemmis and Ms J Loftus were in attendance.

1. Apologies

Apologies were received from: Professors J Lawler and B Sutton, Associate Professor D Dragovich, Dr M Boughton and Mr P Ball and Mr B Shelton.

2. Minutes of the previous meeting

Resolution 82/07

The Graduate Studies Committee adopted the minutes of the previous meeting held on 14 August 2007 as a true record.

3. Business arising from Minutes (not dealt with elsewhere in the Agenda)

There was no business arising from the minutes.

4. Report of the Chair

4.1 English Language Competencies Working Party

The Chair advised members that the Working Party had met twice since the Committee's August meeting. At its last meeting, the Working Party had considered research from the Faculty of Economics and Business and the Faculty of Education and Social Work regarding IELTS as a predictor of academic performance (it was agreed that these papers would be placed on the Learning and Teaching Committee website for the information of members). The Chair noted that both papers concluded that IELTS scores up to 6.5 were good predictors of academic performance but that the correlation diminished beyond this point, which supported the University's current general admission requirements. Both papers pointed out that other factors affected academic performance, such as isolation and acculturation.

Professor Behnia had pointed out to the Working Party that North American universities focussed on academic, rather than English language, ability in determining admission status, but counterbalanced this with more extensive English language and study skills support to international students. The Chair stressed the importance of support in this area. He noted that the 2006 Annual Report of the Learning Centre had noted an increase in enrolments from NESB students, which the Centre had attributed to increasing international student enrolments. In fact, international enrolments had decreased slightly over the last couple of years.

Members agreed that improved support services were required for international students in both English language and study skills. The Chair advised that this would be the subject of the Working Party's next meeting.

Resolution 83/07

That the Graduate Studies Committee note the Chair's report on the English Language Competencies Working Party.

4.2 Postgraduate Coursework Working Group

The Chair reminded members that the terms of reference for this group had been noted by the Committee at its last meeting. He advised that the group had met on the previous day and that he had circulated a set of issues for the group's consideration. Among items to be considered was adopting a postgraduate coursework model which included a "capstone" element (e.g. thesis, internship, comprehensive examination); the naming conventions for courses, with the possibility of adopting more generic names; and discipline-conversion courses as opposed to courses extending and developing upon studies at the undergraduate level. The Chair undertook to circulate the list of issues to the Committee for information.

Resolution 84/07

That the Graduate Studies Committee note the Chair's report on the Postgraduate Coursework Working Group.

4.3 Oral report

The Chair advised members that he had nothing further to report.

Resolution 85/07

That the Graduate Studies Committee note the report of the Chair.

5. Report of the Academic Board

The Chair presented the report of the August Academic Board meeting highlighting the proposed changes to the *University of Sydney (Academic Governance) Rule 2003 (as amended)*. The first group of changes focussed on student membership and was aimed at addressing poor levels of elected student representation on the Board and its committees. If Senate approves the changes, the number of elected student representatives would be increased from twelve to seventeen and would allow for one student representative from each faculty and the Board of Studies in Indigenous Studies. The current quotas for undergraduate, postgraduate coursework and postgraduate research students would disappear, but a reasonable spread across all three groups should still be possible. Historically, a large number of student places are filled by Dean's nomination, and deans will need to consult with both the SRC and SUPRA prior to nomination.

The other proposed amendments to the Academic Governance Rule relate to the terms of membership. Members are currently limited to two consecutive terms, which will have an impact on some current members, e.g. the current Chairs of both the Undergraduate Studies Committee and the Academic Staffing Committee are ineligible to stand for membership in 2008-2009 under the current terms. It is proposed that the number of consecutive terms be increased to three, and that any period of service as chair of a standing committee would not count in calculating the total period of membership.

The other major issue at the Board meeting was a presentation on the development of an implementation plan for the University's Strategic Directions by senior management and Senate.

Ms Barnsley noted that SUPRA was concerned about maintaining the breadth of student representation on the Academic Board but was otherwise in support of the proposed amendments. She also expressed SUPRA's support for recognition of student involvement in governance activities. The Chair advised that Professor Sutton was representing the University in discussions on the development of a National Diploma Supplement. The supplement would accompany testamurs and would provide greater detail about the content of courses and could capture other information including membership on university bodies and committees.

Resolution 86/07

That the Graduate Studies Committee note the report of the Academic Board meeting of 29 August 2007, as set out in the report presented.

6. Proposals for new and amended postgraduate courses

6.1 Faculty of Arts: Master of Peace and Conflict Studies, Graduate Diploma in Peace and Conflict Studies, Graduate Certificate in Peace and Conflict Studies

Associate Professor Bashford advised members that the recently appointed Director of the Centre for Peace and Conflict Studies was keen to extend the modes of delivery for these courses to allow for some on-line and off-site teaching. The new mode would allow students to complete three units of study on-line, three units at either the Summer or Winter School or a location in London. An agreement was currently being negotiated with the School of Oriental and African Studies (London University) to offer one or more of the units. If the agreement could not be settled with London University, alternative teaching spaces in London would be used.

Members suggested a number of minor amendments to the resolutions as follows:

- Clause 5 “Distance Education” – this should be amended to make it clear that distance education was one option, and was not the default delivery mode for the course;
- Clause 5 – the phrase “other than in the Commonwealth of Australia” should be amended as it implied that the units could be undertaken anywhere in the world; and
- Clause 13 “Satisfactory Progress” – this should be revised to make reference to the Academic Board’s policy on “Identifying and Supporting Students at Risk”.

The Committee approved the proposal, subject to these amendments.

Resolution 87/07

That the Graduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Faculty of Arts to amend the Master of Peace and Conflict Studies, the Graduate Diploma in Peace and Conflict Studies and the Graduate Certificate in Peace and Conflict Studies,
- (2) recommend that Senate endorse the Academic Board’s approval of the amendment of these courses, noting that there are no amendments to the related Resolutions of Senate, and
- (3) note the amendment of the Faculty Resolutions relating to these courses, and approve the faculty requirements relating to distance education

with effect from 1 January 2008, as set out in the report.

6.2 Faculty of Economics and Business: Master of Commerce/Master of Professional Accounting

The Chair noted that Associate Professor Bashford had been asked to review this proposal, but invited Associate Professor Shields to introduce the item. Professor Shields introduced his colleague, Ms Janice Loftus, as the academic proponent for the proposal.

He explained that the Faculty was proposing to combine two existing degrees, the Master of Commerce and the Master of Professional Accounting, into a combined program. The proposal was being submitted with some urgency for introduction in 2008 in response to recent policy

changes by the Federal Government affecting international student visas. Many of the students undertaking the two existing courses did so in order to apply for residency under the Graduate Skilled Migration program, but the criteria had only recently been altered to extend the study period required from eighteen months to two years. Currently enrolled students had already expressed concern about the impact of the change, and were looking to transfer to a two year course. This policy change, coupled with accreditation requirements for Australia's two major accountancy bodies, had led to the creation of the combined degree program.

The Chair also noted recent changes to the ESOS Act which effectively tighten the definition of full-time study: previously, students could extend an eighteen month full-time course by an extra semester and still be classified as full-time students, but this was no longer permissible under the revised student visa requirements. Ms Loftus advised that the combined degree program would also provide a wider range of majors to students. Selection of units would be driven by which of the two professional accountancy bodies the student wished to seek accreditation from, but there would still be more options available in the new course structure than in the majority of courses offered at other Australian universities.

Associate Professor Bashford advised the Committee that she felt the proposal was well-substantiated and should be endorsed. She asked Ms Loftus to clarify the unit of study structure. Ms Loftus advised that the core structure was based on the Master of Professional Accounting (MPA) which required eight core units of study plus four electives. Students seeking CPA accreditation were required to take specific units from the electives list, three of which were referred to as foundation units. Students seeking ICA accreditation would choose one of the CPA units plus three elective units. By combining the MPA with the Master of Commerce, the final structure was eight core units, four units determined by accreditation requirements and four elective units. Professor Bashford also asked for clarification regarding the Corporations Law and was advised that this unit was taught by the Business Law discipline in the Faculty of Economics and Business.

During discussion of the proposal it was suggested that the existing degrees might be modified to meet the new Commonwealth requirements. One suggestion was to package the existing eighteen month degree with a preliminary semester of English language and study skill support, while another suggested model would add a semester of internship at the end of the degree. Both models were noted, however the tight time-frame for addressing the issues raised by the recent legislative changes made the combined degree proposal the only feasible option for the Faculty.

The Committee noted that some minor amendments were required to the Faculty resolutions as follows:

- Clause 4 "Award of the degrees" – this clause should be amended to clarify that both degrees would be awarded with merit; and
- Clause 8 "Satisfactory progress" – this clause should be amended to refer to the Academic Board's "Identifying and Supporting Students at Risk" policy.

With regard to the latter point, the Chair noted that Mr Martin Hesse from the Faculty of Architecture, Design and Planning had developed a generic clause which would be provided to the Faculty of Economics and Business and SUPRA.

Members agreed to endorse the proposal subject to the above amendments.

Resolution 88/07

That the Graduate Studies Committee recommend the Academic Board:

- (1) approve the proposal from the Faculty of Economics and Business to introduce the Master of Commerce/Master of Professional Accounting combined degree,
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal;
 - (b) approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business; and
 - (c) approve the introduction of Resolutions of Senate relating to the course; and
- (3) approve the faculty requirements relating to the combined degree; with effect from 1 January 2008, as set out in the report presented.

7. Amendments to Senate Resolutions

7.1 Faculty of Medicine: Master of Surgery and Graduate Diploma in Surgery

Associate Professor Thistlethwaite advised members that, due to changes introduced by the Royal College of Surgeons, minor amendments had been made to the resolutions for the Master of Surgery and Graduate Diploma in Surgery.

The Committee approved the amendments.

Resolution 89/07

That the Graduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Faculty of Medicine to amend the Master of Surgery and Graduate Diploma in Surgery, and
- (2) note the amendment of the Faculty Resolutions relating to these courses, and approve the faculty requirements relating to admission with effect from 1 January 2008, as set out in the report.

8 Analysis of SCEQ Results

The Chair noted that there were a number of faculty responses in both the main agenda and the supplementary agenda, and suggested considering each in turn.

Faculty of Health Sciences

Ms Gamble advised that the Faculty's response was a preliminary report on these matters. She advised members that, following the disestablishment of the thirteen schools in the Faculty, new faculty structures were being developed to consider and analyse its learning and teaching performance. A new learning and teaching portfolio had been developed, including a group of sub-deans. The report included in the agenda outlines actions to be taken by the Faculty in response to the SCEQ data. She noted that there had been a 300% increase in postgraduate masters students over the past few years. This increase in enrolments was continuing, partly because of the recent introduction of combined degrees based on pairing the Bachelor of Health Sciences with various masters programs. The generic Master of Health Sciences would start in 2008, and the Faculty was working to reduce the number of postgraduate units of study. The Faculty was also reviewing its teaching workload and performance indicators.

Dr Hossain raised the issue of teaching improvement in relation to promotion and recognition, and asked that more be done to inform staff about the role of teaching performance in evaluating annual performance and applications for promotion. The Dean of Graduate Studies agreed to raise this with deans.

The Chair asked Ms Gamble to comment further on implementing the proposed changes across a diverse group of disciplines. Ms Gamble advised that consultations had been held with Associate Deans (Learning and Teaching) from other faculties and with the Institute for Teaching and Learning, and staff questionnaires had been used to gather data. She noted that the Faculty was investigating the potential for a special development grant under the University's new budget formula.

Faculty of Pharmacy

Dr Collins advised that the Faculty of Pharmacy had been considering these issues for some time. The Faculty offers two postgraduate coursework programs: the Master of Pharmacy and the Master of Herbal Medicines. The Herbal Medicines program attracted enrolments from doctors and pharmacists as well as from traditional Chinese medicine practitioners (who were usually graduates from the course offered by the University of Technology Sydney). Addressing the needs of the two cohorts had been difficult. Student workload had been identified as a problem during a course review in 2005 and had subsequently been reduced.

The Master of Pharmacy course had also been revised. The Pharmacy Education Unit had developed a series of performance rankings which were being used to shift the current poor performance indicators in the SCEQ to satisfactory indicators. The Faculty would then focus on raising specific and overall results from satisfactory to excellent. Steps taken by the Faculty to achieve this included the development of a strategic plan, reviews of both degrees, encouraging as many staff as possible to enrol in the ITL's Graduate Certificate in Education Studies (Higher Education), training for demonstrators, the introduction of an annual Pharmacy symposium, analysis of teaching performance and communication of SCEQ scores and the Faculty's response to students via WebCT. The Faculty was also educating students about the role of SCEQ data in reviewing and revising curricula and teaching practices. SUPRA thanked the Faculty for continuing to review workload and assessment practices.

Sydney Conservatorium of Music

In the absence of a representative, consideration of this report was deferred to the next meeting.

Faculty of Arts

Associate Professor Bashford advised that the Faculty had conducted a major postgraduate coursework review in 2004. The recommendations from this review were still to be implemented, with progress to be reviewed in 2008. A Director of Postgraduate Studies (half-time) had been appointed as a result of the review, and this position had been important in restructuring the courses. A number of courses had been deleted following the review, and proposals for new courses were carefully and strategically considered. The data from the SCEQ reports had generally supported the findings of the 2004 review.

Resolution 90/07

That the Graduate Studies Committee note the responses from faculties to the analysis of SCEQ results, as set out in the report presented.

9. General business

There were no items of general business.

10. Next meeting

Members noted that the next meeting would be held on Wednesday, 31 October 2007.

Agenda Item 5 Report of the Academic Board

5.1 Report of the Academic Board meeting held on Wednesday, 10 October 2007

The agenda for the meeting of the Academic Board on 10 October 2007 may be accessed on the web: <http://www.usyd.edu.au/su/ab/>

5.1.1 Approval of New and Amended Courses

The Academic Board approved proposals for the following new and amended courses:

- Faculty of Arts: amendment of the Master of Peace and Conflict Studies, Graduate Diploma in Peace and Conflict Studies and Graduate Certificate in Peace and Conflict Studies; and
- Faculty of Economics and Business: the introduction of the combined Master of Commerce/Master of Professional Accounting degree and amendments to the Master of Commerce and Master of Professional Accounting degrees.

5.1.2 Amendment to Resolutions of Senate

The Academic Board approved amendments to the Resolutions of Senate of the Master of Surgery and Graduate Diploma in Surgery in the Faculty of Medicine.

5.1.3 Proceedings of the Committee

The Academic Board noted the proceedings of the Graduate Studies Committee meeting held on 11 September 2007.

5.1.4 Focus Topics

The Academic Board received two presentations on the following issues:

- University Branding Project – the Board was advised by the Deputy Vice-Chancellor (Community) of current work on this project, and it was noted that a report to the University would be made in late January 2008; and
- the Academic User's Guide to Ethical Entrepreneurialism – the Provost and the Chair of the Academic Board put forward a proposal to develop a single University-wide policy statement on how the University deals with external bodies, particularly in the area of sponsorship and research funding, which was supported by the Board.

5.1.5 Report of the Chair of the Academic Board

The Chair reported to the Academic Board on the following matters:

- semester and vacation dates for 2011 and 2012 (which were approved by the Academic Board);
- the August meeting of the Committee of Chairs of Academic Boards in the ACT and NSW – this report particularly highlighted the intention of the University of NSW to introduce *HSC Plus*, an admissions scheme which will provide bonus UAI points to students who achieve well in key HSC subjects of relevance to their chosen tertiary course;
- the recent Senate focus topic on the role and function of the Academic Board; and
- actions taken on behalf of the Academic Board by the Chair.

Agenda Item 6

Proposals for new and amended postgraduate courses

- 6.1 Sydney College of the Arts: Master of Contemporary Art for Educators** pages 13-20
The Sydney College of the Arts is proposing to delete the Master of Contemporary Art for Educators. The course has not attracted the projected student numbers and its viability is in doubt. The proposal is set out on the following pages.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Sydney College of the Arts to delete the Master of Contemporary Art for Educators,*
- (2) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal;*
 - (b) approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Sydney College of the Arts; and*
 - (c) rescind the Resolutions of Senate relating to the course; and*
- (3) approve the rescission of the Faculty resolutions relating to the course; with effect from 1 January 2008, as set out in the report.*

SECTION 1: ACADEMIC BOARD COURSE PROPOSAL

PART 1: OVERVIEW OF PROPOSAL

Faculty: Sydney College of the Arts

Faculty Contact person and/or: Miss Erica R Ring
1135

Ext. No: 1

Email: E.Ring@sca.usyd.edu.au

Date course approved by Faculty: 13 September 2007

1.1.1. Type of proposal: Deletion

1.1.2. Type of course: Postgraduate coursework

1.1.3. Name of award course(s)

Name of award course/s to be **deleted**: Master of Contemporary Art for Educators

1.1.4. Abbreviated name

MCAE

1.1.5. Date of introduction or deletion

Deletion: Year 2008 Semester 1

1.1.6. Availability to students

Commonwealth supported students	<input checked="" type="checkbox"/>	Full-time	<input checked="" type="checkbox"/>
		Part-time	<input checked="" type="checkbox"/>
Fee-paying local students	<input checked="" type="checkbox"/>	Full-time	<input checked="" type="checkbox"/>
		Part-time	<input checked="" type="checkbox"/>
Fee-paying international students	<input checked="" type="checkbox"/>	Full-time	<input checked="" type="checkbox"/>
		Part-time	<input type="checkbox"/>

SECTION 1 : ACADEMIC BOARD COURSE PROPOSAL

PART 2: DETAILS FOR ASSESSMENT OF PROPOSAL

1.2.1 Purpose of the proposal

To delete the Master of Contemporary Art for Educators.

1.2.2 Justification for proposal

The SCA Board agreed to recommend that the postgraduate coursework degree, the Master of Contemporary Art for Educators, be rescinded.

Since its inception, the MCAE degree has attracted only relatively small enrolment numbers, occasioning consideration of the ongoing viability of this course.

MCAE new enrolments				
	2004	2005	2006	2007
Semester 1	3	4	5	3
Semester 2	2	-	-	-

The course was designed to provide current and future primary, secondary and tertiary arts teachers with professional development and the opportunity to re-engage with contemporary visual arts practice. The degree requirements provide that candidates complete, *inter alia*, 24 credit points of elective units, including 12 credit points of units chosen from specific elective units offered by the Faculty of Education and Social Work, which has provided theory components dealing with the pedagogy of arts teaching.

The Faculty of Education and Social Work has been consulted about the future of the degree and has advised that it supports the proposal to discontinue the degree.

1.2.9 Transitional arrangements (for continuing students)

Last year of student intake under existing Resolutions: Local students
International students

Provisions in place for students enrolled under existing Resolutions:

1.2.11 Resolutions

1.2.11.1 Are there changes to the list of Degrees, Diplomas and Certificates conferred by your Faculty, as listed in the **Resolutions of the Senate** available in the [University Calendar](#)?

Yes If yes, please complete Appendix 2.

1.2.11.2 Will there be new Resolutions or changes to the existing **Resolutions of the Senate** for the proposed Coursework award course?

Yes If yes, please complete Appendix 3.

1.2.11.3 Will there be new Resolutions or changes to the existing **Faculty Resolutions** for the proposed award course?

Yes If yes, please complete Appendix 4.

1.2.11.4 Will there be changes to the academic dress due to the introduction of the proposed new award course?

Yes No

SECTION 1 – APPENDIX 2: RESOLUTIONS OF THE SENATE (DEGREES, DIPLOMAS AND CERTIFICATES)

**Template for
Resolutions of the Senate**

Section 1: Resolutions of the Senate relating to degrees, diplomas and certificates

Resolutions of the Senate

Degrees in the Sydney College of the Arts

The Resolutions of the Senate relating to degrees in the Sydney College of the Arts (p 307 *Calendar 2007*) are amended, with effect from 1 January 2008, as follows (deletions shown by strikethrough):

1. The degrees in the Sydney College of the Arts shall be:
 - 1.1 Bachelor of Visual Arts (BVA)
 - 1.2 Master of Documentary Photography (MDP)
 - 1.3 Master of Interactive and Digital Media (MIDM)
 - 1.4 Master of Film and Digital Image (MFDI)
 - 1.5 Master of Studio Art (MSA)
 - ~~1.6 Master of Contemporary Art for Educators (MCAE)~~
 - 1.6 Master of Visual Arts (MVA)
 - 1.7 Doctor of Philosophy (PhD)

SECTION 1 – APPENDIX 3: RESOLUTIONS OF THE SENATE (COURSEWORK AWARD COURSES)

Resolutions of the Senate (Coursework courses)

The Resolutions of the Senate relating to the Master of Contemporary Art for Educators in the Sydney College of the Arts (pp 307-308 *Calendar 2007*) are rescinded, with effect from 1 January 2008, as follows (deletions shown by strikethrough):

~~Master of Contemporary Art for Educators~~

~~1. Award of the degree~~

~~1.1 The Master of Contemporary Art for Educators shall be awarded in one grade only.~~

~~2. Eligibility for Admission~~

~~2.1 The Director of the Sydney College of the Arts Board may admit to candidature for the Master of Contemporary Art for Educators an applicant who:~~

~~2.1.1.1 holds a bachelor's degree; or~~

~~2.1.1.2 furnishes evidence which satisfies the Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) that the applicant has equivalent professional skills and experience; and~~

~~2.1.2 has demonstrated to the satisfaction of the SCA Board through the presentation of work, their ability to proceed.~~

~~3. Availability~~

~~3.1.1 Admission to candidature for the Master of Contemporary Art for Educators may be limited by quota.~~

~~3.1.2 In determining the quota the University will take into account availability of resources, including studio space, library, equipment and computing facilities.~~

~~3.2.1 In considering an applicant for admission to candidature the Director of the SCA may take account of the quota; and~~

~~3.2.2 will select in preference candidates who are most meritorious in terms of the admission criteria.~~

~~4. Time Limits~~

~~4.1 Candidates may proceed on a full-time basis only.~~

~~5. Credit~~

~~5.1 As the course is one which is structured towards an interdisciplinary approach in order to increase the integration of skills no credit will be granted for previous study.~~

~~6. Supervision~~

~~6.1 The Director shall appoint a member of the academic staff of the SCA to be responsible for the coordination of the course.~~

~~6.2 The SCA Board shall appoint, from appropriately qualified persons, a supervisor for each of the disciplines for the supervision of candidature.~~

~~7. Requirements for the degree~~

~~7.1 A candidate shall:~~

~~7.1.1.1 complete such units of study;~~

~~7.1.1.2 attend such seminars;~~

~~7.1.1.3 complete such essay or other written work;~~

~~7.1.1.4 carry out such supervised research in the discipline areas as may be prescribed by the SCA Board; and~~

~~7.1.2 present a minor work for assessment at the end of each of the disciplines covered.~~

~~8. Assessment~~

~~8.1.1 SCA Board shall appoint an Assessment Panel consisting of two academic staff members.~~

~~8.1.2 The Assessment Panel shall assess the work prescribed in section 7.1.2 and shall assess the written work of the candidate.~~

~~8.1.3 Having received a report from the Assessment Panel the SCA Board shall determine the result of the candidature.~~

~~8.4.1 SCA Board may permit an unsuccessful candidate to revise and resubmit work if the candidate's work is of sufficient merit to warrant this concession.~~

~~8.4.2 The SCA Board may also prescribe special conditions to be filled by the candidate.~~

9. Progress

~~9.1 SCA Board may on the recommendation of the staff member appointed by the Director to have supervisory responsibility for the Master of Contemporary Art for Educators, call upon any candidate to show cause why that candidature should not be terminated by reason of satisfactory progress towards the completion of the degree; and where, in the opinion of the SCA Board, the candidate does not show good cause, terminate the candidature.~~

SECTION 1 – APPENDIX 4: RESOLUTIONS OF THE FACULTY

Resolutions of the Faculty

The Resolutions of the Faculty relating to the Master of Contemporary Art for Educators in the Sydney College of the Arts are rescinded, with effect from 1 January 2008, as follows (deletions shown by strikethrough):

Master of Contemporary Art for Educators

~~These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 (as amended), which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.~~

[Section 1]

1. Admission

1.1 An applicant for admission to candidature for the degree of Master of Contemporary Art for Educators shall:

1.1.1 hold a related bachelor's degree; or

1.1.2 furnish evidence which satisfies the Sydney College of the Arts Board that they hold equivalent professional skills and experience; and

1.1.3 have demonstrated to the satisfaction of the SCA Board through the presentation of work, their ability to undertake advanced art practice and postgraduate coursework.

2. Units of study

2.1 The units of study which may be taken for the degree are set out in Table A; Table of core requirements and Table B; Table of electives, together with:

2.1.1 credit point values;

2.1.2 corequisites/prerequisites/assumed learning/assumed knowledge; and

2.1.3 any special conditions.

3. Requirements for the Master of Contemporary Art for Educators

3.1 To qualify for the award of the degree a candidate must complete successfully units of study giving credit for a total of 48 consisting of:

3.1.1 24 credit points from the core units of study as indicated in Table A; and

3.1.2 24 credit points from elective units as indicated in Table B, 12 units of which must be from units of study listed under the Faculty of Education and Social Work section of the table.

3.2 Candidates may substitute elective units from Table B with other postgraduate coursework units subject to the approval of the Course Coordinator.

4. Award of Master of Contemporary Art for Educators

4.1 The degree of Master of Contemporary Art for Educators shall be awarded in the pass grade only.

[Section 2]

5. Cross-institutional study

5.1 Cross-institutional study is not available for this degree.

6. Suspension of candidature

6.1 Unless suspension of candidature has been approved by the Sydney College of the Arts Board, a student is required to re-enrol each calendar year.

6.2 A student who has completed units of study may, with the permission of the Sydney College of the Arts Board suspend candidature for up to two semesters. At the end of that time the candidature will be deemed to have lapsed and the student shall be required to reapply for admission to the degree.

7. Re-enrolment after an absence

7.1 Except where the Sydney College of the Arts Board determines otherwise, a candidate who re-enrols after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time.

8. Satisfactory progress

8.1 The Sydney College of the Arts Board may require a candidate:

8.1.1 to show good cause why he or she should be allowed to re-enrol in a unit of study which has been failed twice; and/or

8.1.2 to show good cause why he or she should be allowed to re-enrol if in any two successive years of attendance fails to gain at least 50 per cent of the credit points attempted.

9. Time limits

~~9.1 A candidate for the degree may proceed either full-time or part-time.~~

~~9.2 A candidate may complete the degree within a minimum of two semesters.~~

~~9.3 All candidates shall complete the requirements for the degree within a maximum of six semesters.~~

10. Assessment policy

~~10.1 The SCA Board will receive and approve assessments of all units of study from faculties offering them within the MCAE.~~

~~10.2 The SCA Board shall appoint an Assessment Panel consisting of two academic staff members for assessment of the studio project units of study. The assessment panel shall assess the work and shall assess the associated written work of the candidate.~~

~~10.3 Having received a report from the assessment panel the SCA Board shall determine the result of the studio project units.~~

11. Credit

~~11.1 A candidate, who before admission to candidature, has completed postgraduate units of study at the University of Sydney or another university may apply to the Sydney College of the Arts Board to have these credited towards his or her degree, provided that:~~

~~11.1.1 the candidate has ceased to be a candidate for the other award and~~

~~11.1.2 did not graduate with the other award and~~

~~11.1.3 the credit constitutes no more than half of the prescribed coursework for the degree.~~

Agenda Item 7 Amendments to Faculty Resolutions

7.1 Faculty of Architecture, Design and Planning

7.1.1 Master of Architecture

pages 23-29

The Faculty of Architecture, Design and Planning is proposing to amend the Faculty Resolutions for the Master of Architecture to reflect changes that have occurred since the degree was first approved earlier this year. The amendments relate to some fine tuning of the course structure and policies, and also take into account recent changes to some Academic Board policies.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architecture,*
- (2) *note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to admission, units of study, requirements for the pass degree and requirements for the honours degree*

with effect from 1 January 2008, as set out in the report.

7.1.2 **Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning**

pages 30-33

The Faculty of Architecture, Design and Planning is proposing to amend the Faculty Resolutions for its postgraduate coursework courses (other than the Master of Architecture) to reflect recent changes to some Academic Board policies.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architectural History and Theory, Master of Design Science, Master of Facilities Management, Master of Heritage Conservation, Master of Urban Design, Master of Urban and Regional Planning, Graduate Diploma in Architectural History and Theory, Graduate Diploma in Design Science, Graduate Diploma in Facilities Management, Graduate Diploma in Heritage Conservation, Graduate Diploma in Urban Design, Graduate Diploma in Urban and Regional Planning, Graduate Certificate in Architectural History and Theory, Graduate Certificate in Design Science, Graduate Certificate in Facilities Management, Graduate Certificate in Heritage Conservation, Graduate Certificate in Urban Design, Graduate Certificate in Urban and Regional Planning, and*
- (2) *note the amendment of the Faculty Resolutions relating to these courses*

with effect from 1 January 2008, as set out in the report.

7.2 Faculty of Medicine: Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education pages 34-35

The Faculty of Medicine is proposing to amend the Faculty Resolutions for the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education to bring the resolutions in to line with the Faculty standard, and to amend the inappropriate reference to the head of the School of Public Health to the head of discipline.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Medicine to amend the Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education, and*
- (2) *note the amendment of the Faculty Resolutions relating to these courses with effect from 1 January 2008, as set out in the report.*

7.3 Faculty of Science

7.3.1 Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology), Graduate Certificate in Applied Science (Health Psychology) pages 36-37

The Faculty of Science is proposing some minor changes to the core units of study for the Health Psychology stream of the Applied Science degree. The changes to be made broaden the scope of electives available to the students. For Masters candidates, one core unit (BSCH5268) has been made into an elective. The amended structure allows for students to commence mid-year and progress to complete their degree in minimum time. The changes also provide increased flexibility in elective choice.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Science to amend the Master of Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology) and Graduate Certificate in Applied Science (Health Psychology)*
 - (2) *note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to the requirements for the certificate, diploma and degree*
- with effect from 1 January 2008, as set out in the report.*

7.3.2 Master of Medical Physics, Graduate Diploma in Medical Physics pages 38-39

The Faculty of Science is proposing some minor changes to the core units of the Medical Physics degree. The School of Physics is proposing to introduce some new units which will be core units in both the Medical Physics degrees and the Applied Nuclear Science degrees. The units are designed to meet the growing needs both within Australian and globally for individuals with a postgraduate education and training in the nuclear sciences. By having common core units, the School of Physics avoids duplication of content and proliferation of units of study.

Recommendation

That the Graduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Science to amend the Master of Medical Physics and Graduate Diploma in Medical Physics*
 - (2) *note the amendment of the Faculty Resolutions relating to these courses, and approve the resolutions relating to the requirements for the certificate, diploma and degree*
- with effect from 1 January 2008, as set out in the report.*

Minor Course Amendment Proposal

Faculty: Faculty of Architecture, Design and Planning

Contact person: Martin Hesse

Name of award course

Master of Architecture

Purpose of proposal

To amend the Faculty resolutions to reflect changes since the degree was approved by Academic Board earlier in the year. These minor amendments reflect some fine tuning of the course structure and policies, as well as being driven by changes to Academic Board policies and Immigration laws.

Details of amendments:

Revised Faculty resolutions are attached in strikethrough and underline, as well as a draft 2008 table of units (to be known as 'Table M'). This degree is new for 2008 and the revisions are to the resolutions that went through with the original proposal.

1.2.3 Remove this clause. This clause was included to assist international students remain on-shore to obtain their work experience between completion of the Bachelor of Design in Architecture and commencement of the Master of Architecture. Changes to the General Skilled Migration Program and the creation of a new visa category have removed the necessity for this provision.

2.1 The table of units for the degree will now be known as 'Table M' as opposed to 'Table C'. Table C applied to the old Bachelor of Architecture – the change should reduce confusion.

3.1.1 to 3.1.2 changes to the Requirements for the Pass degree. A unit that was considered to be part of the core requirements will now be made available as an elective. This will allow students a little more flexibility in a highly regulated course structure.

4.1 See 2.1

10 Replaces the old satisfactory Progress resolutions with new rules that conform to the *Identifying and Supporting Students at Risk* policy, approved by Academic Board in July, 2007.

13.2 Junior units are now zero weighted, to reflect the policy of Academic Board in its policy on *Awards with Honours*, approved in April, 2007. Although this is a graduate course, the WAM calculation and unit weightings are standard across all degrees.

Transitional arrangements

2008 will be the first year of implementation for these resolutions. No transition required.

Signature of Dean

Master of Architecture Resolutions of the Faculty

[Section 1]

1. Admission

1.1 An applicant for admission to candidature for the degree of Master of Architecture shall have:

1.1.1 completed all the requirements for the degree of Bachelor of Design in Architecture or such other equivalent degree as the Faculty may approve and have achieved a Weighted Average Mark of at least 65.

1.1.2 completed the units of study shown as prerequisites for the Master of Architecture in the table of units of study for the Bachelor of Design in Architecture degree, if proceeding to candidature from the Bachelor of Design in Architecture; and

1.1.3 satisfied the Architectural Experience Requirement.

1.2 Pursuant to 1.1.3 above, an applicant for admission to the Master of Architecture may satisfy the Architectural Experience Requirement by the date of enrolment,

1.2.1 by completing the requirements for award of the degree of Bachelor of Design in Architecture with honours; or,

1.2.2 by completing professional work experience as an employee in architecture (minimum of 630 hours recorded in the Architects Accreditation Council of Australia (AACA) Log Book); or

~~1.2.3 by completing a minimum of 420 hours of professional work experience prior to enrolment as an employee in architecture, recorded in the Architects Accreditation Council of Australia (AACA) Log Book, and at least a further 210 hours whilst enrolled in a maximum of 18 credit points in the first semester of the Master of Architecture degree, except that no studio unit shall be taken; or~~

1.2.3 by admission to an approved University of Sydney international exchange for the first semester of enrolment; or

1.2.4 by completing professional work experience in an approved related industry (minimum of 630 hours appropriately recorded); or

1.2.5 by completing field study in relation to architecture (including, but not limited to, international field study), appropriately documented to the satisfaction of the Faculty; or

1.2.6 by a combination of methods described in 1.2 above.

2. Units of study

2.1 The units of study which may be taken for the degree are set out in the Table ~~G~~ M, the table of units of study for the Master of Architecture, together with:

2.1.1 credit point values;

2.1.2 assumed knowledge, corequisites and prerequisites;

2.1.3 the semesters in which they are offered;

2.1.4 the units with which they are mutually exclusive; and

2.1.5 designation as core or elective.

3. Requirements for the Master of Architecture

3.1 To be eligible for award of the Master of Architecture a candidate must complete successfully units of study giving credit for a total of 96 credit points, including:

3.1.1 ~~84~~ 78 credit points from the core units of study, and

3.1.2 ~~42~~ 18 credit points from the elective units of study.

4. Requirements for the Master of Architecture with honours

4.1 To be eligible for the award of honours a candidate must complete 24 credit points from designated honours units of study listed in Table ~~G~~ M and

4.1.1 achieve a mark of at least 75 in each honours unit of study; and

4.1.2 achieve a Weighted Average Mark of at least 80 in all units of study attempted for the degree.

4.2 Candidates who do not achieve a Weighted Average Mark of at least 80 shall be awarded the degree at the level merited.

4.3 To be admitted to the honours program a candidate must have a Weighted Average Mark of at least 75 in coursework completed to date within the degree.

4.4 A student awarded the degree with honours shall lodge with the Faculty one copy of the Advanced Study Report bound and printed to the standards specified for a Doctor of Philosophy thesis, for retention in the Faculty library.

5. Award of the degree

5.1 The Master of Architecture degree shall be awarded to a candidate who has completed the requirements of the degree as specified in resolution 3.

5.2 The degree shall be awarded in three grades:

5.2.1 Honours, with a Weighted Average Mark of at least 80 and additional compliance with resolution 4;

5.2.2 Pass with Merit, with a Weighted Average Mark of at least 75; or

5.2.3 Pass, with a Weighted Average Mark below 75.

[Section 2]

6. Cross institutional enrolment

6.1 Provided that permission has been obtained in advance, the Dean may permit a student to complete a unit of study at another institution and have that unit credited to his or her course requirements, provided that:

6.1.1 the unit of study content is not taught in any corresponding unit of study in the University; or

6.1.2 the student is unable for good reason to attend a corresponding unit of study at the University; and

6.1.3 the total credit points does not exceed the maximum allowable credit for the course.

7. Restrictions on enrolment

7.1 A candidate may not enrol in units of study with a total value of more than 30 credit points in any one semester.

7.2 Candidates may not enrol in undergraduate units of study.

7.3 A candidate for the degree shall normally maintain a full-time enrolment of at least 18 credit points per semester.

8. Suspension of candidature

8.1 Unless suspension of candidature has been approved, a student is required to re-enrol each calendar year.

8.2 A student who has completed units of study may, with approval, suspend candidature for up to two semesters. At the end of that time the student may reapply to extend the suspension for a maximum of another two semesters. After that time, or if extension is denied, the candidature will be deemed to have lapsed and the student shall be required to reapply for admission to the degree.

9. Re-enrolment after an absence

9.1 Except where the Dean determines otherwise, a student who re-enrols after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

10. Satisfactory progress

~~10.1 The Dean may require a candidate:~~

~~10.1.1 to show good cause why he or she should be allowed to re-enrol in a unit of study which has been failed or discontinued twice; and/or~~

~~10.1.2 to show good cause why he or she should be allowed to re-enrol in the faculty if in any year of attendance he or she fails to gain at least 50 per cent of the credit points attempted.~~

10.1 The Faculty requires students to demonstrate satisfactory progress with their studies.

10.2 A student may be deemed not to have made satisfactory progress in any semester if the student:

10.2.1 fails to complete at least half the credit points in which he/she is enrolled; or

10.2.2 obtains a WAM of less than 50 based on units of study for a given semester; or

10.2.3 fails a unit of study for the second time; or

10.2.4 has an unsatisfactory attendance record; or

10.2.5 is unable to complete the degree in the maximum time permitted.

10.3 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.

10.4 A student who has been identified as being at risk on three consecutive instances will normally be called upon to show good cause why he or she should be allowed to re-enrol in the degree.

10.5 Where a student fails to show good cause why he or she should be allowed to re-enrol, the Dean may exclude the student from re-enrolment in the degree.

11. Time limits

11.1 All candidates shall complete the requirements for the degree no later than at the end of the tenth semester of candidature.

11.2 All candidates must complete the requirements for the degree within eight calendar years of first enrolment.

12. Assessment

12.1 When a student is permitted to submit additional work other than on the grounds of illness or misadventure, and the temporary grade INC has been given, the maximum result that may be awarded is 50 Pass.

13. Weighted Average Mark

13.1 A student's Weighted Average Mark (WAM) shall be calculated using the formula:

$$\text{WAM} = \frac{\text{sum}(M \times \text{CPa} \times \text{CPw})}{\text{sum}(\text{CPa} \times \text{CPw})}$$

13.1.1 where M is the mark achieved, CPa is the credit points attempted and CPw is the credit point weighting of any given unit of study. The weighting is determined by the Faculty administering the unit.

13.2 In the Faculty of Architecture, Design and Planning a weighting of 4 zero is given to junior units and 3 one for senior and graduate units.

14. Attendance requirements

14.1 A student who is absent without leave may be deemed not to have completed a particular unit of study or course.

14.2 A student who fails to meet the attendance requirements of a unit of study will be deemed not to have completed that unit of study.

15. Credit transfer policy

15.1 Credit will not be granted for units of study completed more than nine years prior to application, except with the permission of the Dean.

15.2 Credit will not be granted for units of study gained with a "Concessional Pass" or equivalent.

15.3 Credit may be granted as Specific Credit if the unit of study is considered to be directly equivalent to a unit of study in the table of units of study for the degree, or as non specific credit.

15.4 Credit will not be granted on the basis of units of study completed in the Bachelor of Design in Architecture or such equivalent degree except for units of study in excess of those used to satisfy the requirements of the degree, and then only if the unit of study is deemed to contribute to the degree requirements of the Master of Architecture.

15.5 The total amount of credit may not be greater than 48 credit points.

15.6 A student may apply to have credit granted on the basis of non-credentialed learning or experience that is equivalent to a unit of study in the table of units of study for the degree. The Dean will determine the method of demonstrating the achievement of the equivalent academic standard.

Unit of study	Credit points	A: Assumed knowledge P: Prerequisites C: Corequisites N: Prohibition	Session
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Core units of study

Candidates are required to complete the following core units of study.

Architectural Design

MARC4001 Studio A Urban Architecture	12	Students may incur materials costs in this unit.	Semester 1 Semester 2
MARC4002 Studio B Sustainable Architecture	12	Students may incur materials costs in this unit.	Semester 1 Semester 2
MARC4003 Studio C Digital Architecture	12	Students may incur materials costs in this unit.	Semester 1 Semester 2
MARC5001 Graduation Studio	12	P At least 24 credit points from MARC4001, MARC4002, MARC4003, ARCH4101, ARCH4201, ARCH5101 N ARCH5201 Students may incur materials costs in this unit.	Semester 1 Semester 2

Architectural Science and Technology

MARC4101 Advanced Technologies 1	6	C MARC(4001 or 4002 or 4003) N ARCH4202	Semester 1
MARC5101 Advanced Technologies 2	6	C MARC(4001 or 4002 or 4003) N ARCH4203 Semester 2 for 2008 only. Semester 1 from 2009..	Semester 2

Cultural Studies

MARC4102 Modern Architectural Theory	6	N ARCH6104, ARCH9048, ARCH9049	Semester 1
MARC4201 Modern Architectural Practice	6	N ARCH4102	Semester 2

Professional Practice

MARC5102 Contract Documentation	6	C MARC(4001 or 4002 or 4003) N ARCH4103	Semester 1
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Elective units of study

Master of Architecture students may complete any other unit of study listed in Table G, the Faculty's table of graduate units of study, with permission of the unit coordinator concerned.

Architectural Design

MARC6202 Architecture Workshop A	6	Note: Department permission required for enrolment. Students may incur materials costs in this unit	S2 Intensive
MARC6203 Architecture Workshop B	6	Note: Department permission required for enrolment. Students may incur materials costs in this unit	S2 Intensive

Architectural History and Theory

ARCH9061 East Asian Arch & Urbanism (Classical) <i>This unit of study is not available in 2008</i>	6	N DESA2203, ARCH6202 This unit is offered in odd numbered years only.	Semester 1
ARCH9064 East Asian Arch & Urbanism (Modern)	6	N ARCH9054 This unit is offered in even numbered years only.	Semester 1
ARCH9073 Architecture Globalisation Urbanisation	6		Semester 2
ARCH9077 Architectural Historiography	6	Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Faculty of Architecture, Design and Planning Student Administration Centre. First preference to Architectural History and Theory students.	Semester 1
ARCH9078 Contemporary Architectural Criticism	6	Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Faculty of Architecture, Design and Planning Student Administration Centre. First preference to Architectural History and Theory students.	Semester 2

Architectural Science and Technologies

DESC9001 Air-Conditioning Design <i>This unit of study is not available in 2008</i>	6	P DESC9067 This unit is offered in odd numbered years only.	S2 Intensive
DESC9014 Building Construction Technology	6		Semester 1
DESC9138 Architectural and Audio Acoustics	6		Semester 1
DESC9185 Structural Synthesis Models	6		Semester 1
DESC9191 Building Acoustics and Noise Control	6	A Undergraduate architecture or engineering degree.	S1 Late Int

Art Workshops

DESA9001 Graduate Art Studio (Graphic Design)	6	Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Tin Sheds Gallery, Wilkinson Building. Attendance at the first class is compulsory to maintain your place in the unit; allocation of spare places will be made at the first meeting. Students may	Semester 1 Semester 2
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Unit of study	Credit points	A: Assumed knowledge P: Prerequisites C: Corequisites N: Prohibition	Session
<i>incur costs for materials in some Art Workshop units.</i>			
DESA9002 Graduate Art Studio (Graphic Design 2)	6	P DESA9001 <i>Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Tin Sheds Gallery, Wilkinson Building. Attendance at the first class is compulsory to maintain your place in the unit: allocation of spare places will be made at the first meeting. Students may incur costs for materials in some Art Workshop units.</i>	Semester 2
DESA9003 Graduate Art Studio (Photography)	6	<i>Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Tin Sheds Gallery, Wilkinson Building. Attendance at the first class is compulsory to maintain your place in the unit: allocation of spare places will be made at the first meeting. Students may incur costs for materials in some Art Workshop units.</i>	Semester 1 Semester 2
DESA9004 Art: Materials, Process and Contexts	6	<i>Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Tin Sheds Gallery, Wilkinson Building. Attendance at the first class is compulsory to maintain your place in the unit: allocation of spare places will be made at the first meeting. Students may incur costs for materials in some Art Workshop units. First preference Master of Architecture students.</i>	Semester 2
DESA9005 Graduate Art Workshop	6	<i>Note: Department permission required for enrolment. Please seek permission from the Tin Sheds Gallery, Wilkinson Building. Attendance at the first class is compulsory to maintain your place in the unit: allocation of spare places will be made at the first meeting. Students may incur costs for materials in some Art Workshop units.</i>	Semester 1 Semester 2
Digital Architecture			
DESC9019 3D Computer Graphics Concepts	6	N DECO1008, DECO2103 <i>Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Faculty of Architecture, Design and Planning Student Administration Centre.</i>	Semester 1 Semester 2
DESC9174 Theory and Practice of Digital Design	6	N DESC9139 <i>Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Faculty of Architecture, Design and Planning Student Administration Centre.</i>	Semester 1
DESC9178 Computer Integrated Design	6	A Any computer-aided design platform (e.g. AutoCAD, ArchiCAD, Microstation) N DESC9096	Semester 2
DESC9181 Designing Immersive Spaces	6	C DESC9174	Semester 1
DESC9186 Digital Culture	6	P DESC9174 <i>Enrolment numbers limited by teaching resources. If your attempt to enrol online is unsuccessful, please seek permission from the Faculty of Architecture, Design and Planning Student Administration Centre. First preference to Digital Media, March and Audio students</i>	Semester 2
Heritage Conservation			
ARCH9074 History and Theory of Conservation	6	N ARCH9003	Semester 1
ARCH9075 New Design in Old Settings	6	A None to enrol in the unit. Students who take the studio stream will need to be a graduate in Architecture or other design-related degree. N ARCH9007	Semester 2
Professional Practice			
DESC9047 Strategic Facility Management	6		S1 Intensive
DESC9048 Operational Facility Management	6		S2 Intensive
DESC9074 Project and Contract Management	6		S2 Intensive
MARC5201 Management in Architecture	6	P MARC5102 C MARC5201 or MARF5201 N ARCH6201	Semester 2
Sustainable Architecture			
DESC9015 Building Energy Analysis	6		S2 Late Int
DESC9111 Energy Management in Buildings	6		S2 Intensive
DESC9169 Daylight in Buildings	6	N DESC9106 <i>This unit is offered in even numbered years only.</i>	S1 Intensive
DESC9192 Energy Code Compliance in Building	6	A Undergraduate architecture or engineering degree.	S1 Late Int S2 Late Int
PLAN9048 Environmental Design and Planning	6		S2 Late Int
Urban Architecture			
ARCH9062 Urban Design – Ideas and Methods	6	A Some prior study of architectural, urban or planning history. N ARCH9022	Semester 1
ARCH9063 Urban Morphology	6	A Some prior study of architectural, urban or planning history. N ARCH9021	Semester 2
ARCH9001 Urban Design Studio A	12	<i>Permission of coordinator required unless enrolled in the Master, Grad Dip or Grad Cert of Urban Design or MURbDes(UrbDes & Plan) or MURbDes(Arch & UrbDes). It is recommended that the unit Urban Design – Ideas and Methods or Urban Morphology, is taken either before or concurrently with this studio</i>	Semester 1 Semester 2

Unit of study	Credit points	A: Assumed knowledge P: Prerequisites C: Corequisites N: Prohibition	Session
General Electives			
ARCH9039 General Elective 1	6	<i>Note: Department permission required for enrolment.</i> Submit an Independent Study Approval Form, signed by your proposed supervisor, with your request to enrol.	Semester 1 Semester 2
ARCH9040 General Elective 2	6	<i>Note: Department permission required for enrolment.</i> Submit an Independent Study Approval Form, signed by your proposed supervisor, with your request to enrol.	Semester 1 Semester 2
ARCH9058 General Elective 7	6	<i>Note: Department permission required for enrolment.</i> Submit an Independent Study Approval Form, signed by your proposed supervisor, with your request to enrol.	Semester 1 Semester 2
ARCH9059 General Elective 8	6	<i>Note: Department permission required for enrolment.</i> Submit an Independent Study Approval Form, signed by your proposed supervisor, with your request to enrol.	Semester 1 Semester 2
Honours units of study			
For the award of Honours, students are required to complete each unit below with a minimum grade of Distinction, and to have a degree WAM of 80. The Honours Studio replaces the Graduation Studio for students attempting the honours degree.			
MARF4201 Preparatory Honours Report	6	N ARCF4201 <i>Note: Department permission required for enrolment.</i> <i>Annual Average Mark of at least 80 required in the last year of enrolment.</i>	Semester 2
MARF5301 Honours Report	6	P MARF4201 with grade at least Distinction. N ARCF5301 <i>To qualify for honours in the March students must achieve a WAM of at least 80 in all units attempted and at least 75 in each honours unit.</i>	Semester 1 Semester 2
MARF5201 Honours Studio	12	P MARF4201 with grade at least Distinction. C MARF5301 N MARC5201 <i>To qualify for honours in the March students must achieve a WAM of at least 80 in all units attempted and at least 75 in each honours unit.</i>	Semester 2

Minor Course Amendment Proposal

Faculty: Faculty of Architecture, Design and Planning

Contact person: Martin Hesse

Name of award course

Faculty postgraduate coursework degrees with the exception of the Master of Architecture

Purpose of proposal

To amend the common Section Two of the Resolutions of the Faculty of Architecture, Design and Planning, relating to postgraduate coursework degrees with the exception of the Master of Architecture. These minor amendments reflect changes to Academic Board policies in 2007.

Details of amendments:

Revised Faculty resolutions are attached in strikethrough and underline. Commentary:

5 Replaces the old satisfactory Progress resolutions with new rules that conform to the *Identifying and Supporting Students at Risk* policy, approved by Academic Board in July, 2007.

8.2 Junior units are now zero weighted, to reflect the policy of Academic Board in its policy on *Awards with Honours*, approved in April, 2007. Although this is a graduate course, the WAM calculation and unit weightings are standard across all degrees.

Transitional arrangements

No transition required.

Signature of Dean

Postgraduate coursework degree resolutions

The following resolutions of the Faculty of Architecture, Design and Planning apply to all postgraduate coursework degrees except the Master of Architecture. [Section 2]

1. Cross institutional enrolment

1.1 Provided that permission is obtained in advance, the Dean may permit a student to complete a unit of study at another institution and have that unit credited to his/her course requirements, provided that:

1.1.1 the unit of study content is not taught in any corresponding unit of study in the university; or

1.1.2 the student is unable for good reason to attend a corresponding unit of study at the university; and

1.1.3 the total credit points does not exceed the maximum allowable credit for the course as listed in the table of credits and substitutions.

2. Restrictions on enrolment

2.1 Except with the permission of the Dean, a student may not enrol in units of study with a total value of more than 30 credit points in any one semester.

2.2 Candidates may not enrol in undergraduate units of study.

3. Suspension of candidature

3.1 Unless suspension of candidature has been approved by the Dean, a student is required to re-enrol each calendar year.

3.2 A student who has completed units of study may, with the permission of the Dean, suspend candidature for up to two semesters. At the end of that time the student may reapply to extend the suspension for a maximum of another two semesters. After that time, or if extension is denied, the candidature will be deemed to have lapsed and the student shall be required to reapply for admission to the degree.

4. Re-enrolment after an absence

4.1 Except where the Dean determines otherwise in any particular case, a candidate who re-enrols after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

5. Satisfactory progress

~~5.1 The Dean may require a candidate:~~

~~5.1.1 to show good cause why he or she should be allowed to re-enrol in a unit of study which has been failed or discontinued twice; and/or~~

~~5.1.2 to show good cause why he or she should be allowed to re-enrol in the faculty if in any year of attendance he or she fails to gain at least 50 per cent of the credit points attempted.~~

5.1 The Faculty requires students to demonstrate satisfactory progress with their studies.

5.2 A student may be deemed not to have made satisfactory progress in any semester if the student:

5.2.1 fails to complete at least half the credit points in which he/she is enrolled; or

5.2.2 obtains a WAM of less than 50 based on units of study for a given semester; or

5.2.3 fails a unit of study for the second time; or

5.2.4 has an unsatisfactory attendance record; or

5.2.5 is unable to complete the degree in the maximum time permitted.

5.3 A student who fails to demonstrate satisfactory progress in any semester of enrolment may be considered to fall into the "Students at Risk" category and will be subject to the procedures of University policy on Identifying and Supporting Students at Risk.

5.4 A student who has been identified as being at risk on three consecutive instances will normally be called upon to show good cause why he or she should be allowed to re-enrol in the degree.

5.5 Where a student fails to show good cause why he or she should be allowed to re-enrol, the Dean may exclude the student from re-enrolment in the degree.

6. Time limits

6.1 A candidate for the master degree, graduate diploma or graduate certificate may proceed either full- or part-time.

6.2 All candidates shall complete the requirements for the master degree, graduate diploma or graduate certificate no later than at the end of the tenth semester of candidature.

6.3 All candidates must complete the requirements for the master degree, graduate diploma or graduate certificate within eight calendar years of first enrolment.

7. Assessment

7.1 When a student is permitted to submit additional work other than on the grounds of illness or misadventure, and the temporary grade INC has been given, the maximum result that may be awarded is 50 Pass.

8. Weighted Average Mark

8.1 A student's weighted average mark (WAM) shall be calculated using the formula:

$$\text{WAM} = \frac{\text{sum}(M \times \text{CPa} \times \text{CPw})}{\text{sum}(\text{CPa} \times \text{CPw})}$$

8.1.1 where M is the mark achieved, CPa is the credit points attempted and CPw is the credit point weighting of any given unit of study. The weighting is determined by the faculty administering the unit.

8.2 In the Faculty of Architecture, Design and Planning a weighting of 4 zero is given to junior units, 3 for senior units and 3 for and one for senior and graduate units.

9. Credit transfer policy

9.1 The total amount of credit that may be granted is listed in the table of credits and substitutions for graduate units of study.

9.1.1 *Table of credits and substitutions for graduate units of study*

Award course level	Maximum credit	Maximum substitution
Master degrees	18*	12
Graduate diplomas	18*	12
Graduate certificates	12**	—

*Not more than 12 credit points of which can be credited towards the core unit requirements.

**Credit will be granted only for units from the faculty's table of graduate units of study completed prior to commencement of candidature as non degree study.

9.2 Candidates may receive credit for coursework previously completed in relevant fields of study and/or on the basis of prior non-credentialled learning or experience to the limits shown in the table of credits and substitutions for graduate units of study provided that the credit is specified as equivalent to existing units of study in the table of graduate units of study (except general electives, graduate internships and dissertations) for the degree, graduate diploma or graduate certificate.

9.3 Credit shall not be granted for units of study completed more than 9 years prior to commencement.

9.4 Credit shall not be granted for units of study gained with a "concessional pass" or equivalent.

9.5 "Substitution" means credentialled learning from a recognised tertiary institution taken outside the Faculty's Table of graduate units of study, while enrolled in the relevant program, including study in another faculty and cross institutional study. In all cases the approval of the Associate Dean (Graduate Studies) must be sought before commencement of such study.

9.6 A graduate of the Master of Information Technology at the University of Sydney may be granted a maximum of 24 credit points of credit from coursework undertaken in that degree, towards the core, optional and/or elective requirements of the Master of Design Science (Design Computing) or Master of Design Science (Digital Media). In all other circumstances and regards resolutions 9.1 to 9.5 apply.

9.7 A graduate of the Bachelor of Design in Architecture (Urban Design and Planning) at the University of Sydney may be granted a maximum of 24 credit points of unspecified credit from coursework undertaken in that degree, towards the elective requirements of the Master of Urban and Regional Planning. In all other circumstances and regards resolutions 9.1 to 9.5 apply.

10. Transfer

10.1 Subject to admissions criteria being met and there being available places, a candidate may transfer to any other graduate course or specialisation, with the approval of the Dean.

11. Supervision

11.1 Every candidate for a postgraduate coursework award shall have a coordinator, who will advise and approve the candidate's program of study. The coordinator will be the

program/stream coordinator and in the case of Master of Design Science with two streams, will be the coordinator of the primary stream.

12. Transitional provisions

12.1 These resolutions shall apply to:

12.1.1 persons who commence their candidature after 1 January 2007; and

12.1.2 persons who commenced their candidature prior to 1 January 2007 and who elect to proceed under these resolutions.

12.2 A candidate for the degree who commenced candidature prior to 1 January 2007 may complete the requirements in accordance with the resolutions in force at the time the candidate commenced, provided that the candidate shall complete the requirements by 1 January 2011 or such later date as the Faculty may, in special circumstances, approve.

Minor Course Amendment Proposal

Faculty/Board of Studies: Medicine

Contact person: Tricia Lyon or Jill Thistlethwaite

Name of award course

Master of Medical Education; Graduate Diploma in Medical Education; Graduate Certificate in Medical Education

Purpose of proposal

To amend the Faculty Resolutions for the above courses to bring them into line with standard Faculty of Medicine resolutions.

Details of amendments:

Master of Medical Education

Graduate Diploma in Medical Education

Graduate Certificate in Medical Education

7. Restrictions on enrolment

7.1 Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

7.1.1 availability of resources

7.1.2 availability of adequate and appropriate supervision.

7.2 In considering an application for admission the dean will take into account the quota. Entry will be based on applicants who are most meritorious in terms of item 1.

8. Discontinuation of enrolment

8.1 A candidate who wishes to discontinue enrolment from the Master of Medical Education, Graduate Diploma in Medical Education or the Graduate Certificate in Medical Education, must notify the faculty in writing and will be presumed to have discontinued enrolment from the date of that notification, unless evidence is produced showing:

8.1.1 that the discontinuation occurred at an earlier date; and

8.1.2 that there was good reason why the notification could not be made at the earlier time.

8.2 A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that discontinuation occurs within the time-frames specified by the University and published by the Student Centre, or where the student meets other conditions as specified by the faculty.

97. Suspension of candidature

97.1 A candidate who wishes to suspend their candidature must apply, in writing, to the Faculty.

97.1.1 The application must be received by the Faculty prior to the commencement of the relevant semester.

97.1.2 A candidate may only apply for a period of suspension for one semester at any one time. Should a candidate wish to suspend their candidature for more than one semester another application must be made to the Faculty for each subsequent semester, prior to the commencement of the relevant semester.

97.1.3 Late applications may be considered at the Faculty's discretion.

97.1.4 Where a student has previously enrolled for the relevant semester, a suspension of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that application is received within the time-frames specified by the University and published by the Student Centre, or where the student meets other conditions as specified by the Faculty.

97.2 Where the candidate has previously had two semesters of suspension the application will be considered by the Board of Postgraduate Studies for the Faculty.

108. Re-enrolment after an absence

108.1 A student must enrol in the semester following a period of approved suspension.

108.2 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Faculty.

11. Satisfactory progress

11.1 The faculty may

11.1.1 on the recommendation of the head of the discipline concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of either degree; and

11.1.2 where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

129. Credit

129.1 Refer to *University of Sydney (Coursework) Rule 2000 (as amended)*, Division 3, Section 8 and the Board of Postgraduate Studies for the Faculties of Dentistry, Medicine and Pharmacy, *Academic Credit, Advanced Standing, and Exemption Policy*.

1340. Time limits

1340.1 A full-time candidate for the degree of Master of Medical Education shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and not later than the end of the fourth semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

1340.2 A part-time candidate for the degree of Master of Medical Education shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and not later than the end of the eighth semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

1340.3 A full-time candidate for the Graduate Diploma in Medical Education shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and not later than the end of the two semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

1340.4 A part-time candidate for the Graduate Diploma in Medical Education shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and not later than the end of the sixth semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

1340.5 A full-time candidate for the Graduate Certificate in Medical Education shall complete the requirements for the degree not earlier than one semester after the commencement of candidature and not later than the end of the one semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

1340.6 A part-time candidate for the Graduate Certificate in Medical Education shall complete the requirements for the degree not earlier than one semester after the commencement of candidature and not later than the end of the fourth semester of candidature, except with the permission of the Faculty on the recommendation of the head of the ~~School of Public Health~~ discipline.

1444. Examination

1444.1 The Program Coordinator shall be responsible for overseeing assessment in all units counted towards the degree of Master of Medical Education, the Graduate Diploma in the Medical Education and the Graduate Certificate in Medical Education.

1444.2 The Program Coordinator shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

Signature of Dean

Minor Course Amendment Proposal

Faculty/Board of Studies: Science

Contact person: Ms Suzanne Winch

1. Name of award course

Graduate Certificate in Applied Science (Health Psychology); Graduate Diploma in Applied Science (Health Psychology), Master of Applied Science (Health Psychology)

2. Purpose of proposal

To advise the Graduate Studies Committee of amendments to the core units of study for the above degrees.

3. Details of amendment

The changes to be made broaden the scope of electives available to the students. For Masters candidates, once core unit BSCH5268 has been made into an elective. The amended structure allows for students to commence mid-year and progress to complete their degree in minimum time. There is more flexibility in electives available.

3. Requirements for the Graduate Certificate in Applied Science (Health Psychology) (GradCertAppSc (HlthPsych)); Graduate Diploma in Applied Science (Health Psychology) (GradDipAppSc HlthPsych)); Master of Applied Science (Health Psychology) (MApplSc (HlthPsych))

3.1 Candidates for the Graduate Certificate in Applied Science (Health Psychology) are required to complete satisfactorily the following core units of study: PSYC5010, PSYC5011, PUBH5018 and one elective unit of study from the following: PSYC5012, PSYC5013, BACH5340 and ~~or~~ BACH5180.

3.2 Candidates for the Graduate Diploma in Applied Science (Health Psychology) are required to complete satisfactorily the following core units of study: PSYC5010, PSYC5011, PUBH5018, ~~BACH5268~~; one elective unit of study from PSYC5013, PSYC5012, BACH5180; ~~and two~~ one elective units of study from PSYC5013, PSYC5012, ~~and~~ BACH5180, ~~and~~ BACH5268.

3.3 Candidates for the Master of Applied Science (Health Psychology) are required to complete satisfactorily the following core units of study: PSYC5010, PSYC5011, ~~and~~ PUBH5018, ~~BACH5268~~; ~~two~~ one elective units of study from PSYC5013, PSYC5012, and BACH5180; one elective unit of study from PSYC5013, PSYC5012, BACH5180 and BACH5268; one elective unit of study and one research elective unit of study.

3.4 Candidates for the Master of Applied Science (Health Psychology) may be admitted to the Research stream in their second semester of enrolment, upon completion of at least 24 credit points with a distinction average.

3.4.1 Candidates in the Research stream of the Master of Applied Science (Health Psychology) are required to complete satisfactorily the following units of study: PSYC5010, PSYC5011, PUBH5018, ~~BACH5268~~; ~~two~~ one elective units of study from PSYC5013, PSYC5012, BACH5180; one elective unit of study from PSYC5013, PSYC5012, BACH5180; BACH5268 and PSYC5015.

3.5 The units of study associated with the award course are listed in the table in subsection 4.1. Other electives will be available to students where appropriate and with agreement with the programs' coordinator and Head of School and with agreement from the Faculty involved.

3.6 A candidate for the course shall proceed by completing units of study as prescribed by the Faculty.

[Section 2]

4. Details of units of study

4.1 The units of study for the Graduate Certificate in Applied Science (Health Psychology), Graduate Diploma in Applied Science (Health Psychology) and Master of Applied Science (Health Psychology) are listed in table 4 of these resolutions, as follows:

Unless otherwise indicated, all units are worth 6 credit points.

Unit of study		Core/Option
Core for Graduate Diploma, Master		
PSYC5010	Health Psychology in Clinical Practice	C
PSYC5011	Applying Models of Health Behaviour	C
PUBH5018	Introductory Biostatistics	C
PSYC5015	<u>Research project in Health Psychology</u>	<u>C</u>
BACH5268	Developing a Research Project	C
Core for Master (Research path) only:		
PSYC5015	<u>Research project in Health Psychology (12 cp)</u>	<u>C</u>
Electives		
PSYC5013	Coping and adjustment to illness	O
PSYC5012	Advanced Communication Skills	O
BACH5340	<u>Healthy Behaviours: Promoting Self-Change</u>	<u>O</u>
PSYC5014	Developments in Health Psychology	O
BACH5180	Stress and illness	O
HPSC1001	<u>Bioethics</u>	<u>O</u>
PUBH5010	Epidemiology Methods and Uses	O
NURS6010	Clinical Qualitative Research	O
NURS5024	Cancer nursing practice	O
NURS5025	Understanding cancer causes and therapies	O
NURS5026	Health promotion in cancer recovery	O
BACH5061	Statistical Analysis with SPSS	O
BACH5300	Action Research	O

4. Transitional arrangements

The amended resolutions are more flexible than the old resolutions. Currently enrolled students may still take exactly the same units as were available previously with one exception: BACH5180 Stress Illness & Management Issues has been superseded by BACH5340 Healthy Behaviours: Promoting Self Change.

5. Signature of Dean

Minor Course Amendment Proposal

Faculty/Board of Studies: Science

Contact person: Ms Suzanne Winch

1. Name of award course

Master of Medical Physics, Graduate Diploma in Medical Physics

2. Purpose of proposal

To advise the Graduate Studies Committee of amendments to the core units of study for the above degrees.

3. Details of amendment

The School of Physics is proposing to introduce some new units which will be core units in both the Medical Physics degrees and the Applied Nuclear Science degrees. The units are designed to meet the growing needs both within Australian and globally for individuals with a postgraduate education and training in the nuclear sciences. By having common core units, the School of Physics avoids duplication of content and proliferation of units of study.

3. Requirements for the Graduate Diploma in Medical Physics and Master of Medical Physics

3.1 Candidates for the Graduate Diploma in Physics are required to complete 48 credit points consisting of the core units of study in the Table of units of study in subsection 4.1, excluding the project ~~PHYS5010~~ PHYS5019.

3.2 Candidates for the Master of Medical Physics are required to complete 72 credit points consisting of the 48 credit points of core units of study in the Table of units of study in subsection 4.1, including the 24 credit point project ~~PHYS5010~~ PHYS5019.

3.3 A candidate must complete successfully 48 credit points of units of study before enrolling in ~~PHYS5010~~ PHYS5019.

[Section 2]

4. Details of units of study

4.1 The units of study for the Graduate Diploma in Medical Physics, and the Master of Medical Physics are listed in the following table (in accordance with requirements in subsection 3):

Unit of study – <u>Students enrolled prior to 2008</u>		Credit points
All units are core. Unless otherwise indicated all units are worth 6 credit points		
PHYS5001	Radiation Physics	6
PHYS5002	Anatomy and Physiology	6
PHYS5003	Instrumentation	6
PHYS5004	Radiation Dosimetry	6
PHYS5005	Radiotherapy Physics	6
PHYS5006	Medical Imaging Physics	6
PHYS5007	Image Processing	3
PHYS5008	Radiation Biology and Health Physics	6
PHYS5009	Research Methodology	3
PHYS5010	Project (Master's only)	24

Unit of study – <u>Students enrolled from 2008 onwards</u>		Credit points
All units are core. Unless otherwise indicated all units are worth 6 credit points		
<u>PHYS5002</u>	<u>Anatomy and Physiology</u>	<u>6</u>
<u>PHYS5003</u>	<u>Instrumentation</u>	<u>6</u>
<u>PHYS5011</u>	<u>Nuclear Physics</u>	<u>6</u>

<u>PHYS5012</u>	<u>Radiation Physics and Dosimetry</u>	<u>6</u>
<u>PHYS5005</u>	<u>Radiotherapy Physics</u>	<u>6</u>
<u>PHYS5006</u>	<u>Medical Imaging Physics</u>	<u>6</u>
<u>PHYS5018</u>	<u>Health Physics and Radiation Processing</u>	<u>6</u>
<u>PHYS5020</u>	<u>Computation and Image Processing</u>	<u>6</u>
<u>PHYS5019</u>	<u>Research Methodology & Project</u>	<u>24</u>

4. Transitional arrangements

Existing units of study will be maintained on FlexSIS until all students who commenced the Medical Physics degree prior to 2008 have completed their degrees.

5. Signature of Dean

Agenda Item 8 Analysis of SCEQ Results

Members will recall that the response to the analysis of SCEQ results from the Sydney Conservatorium of Music was not considered at the Committee's last meeting, and was held over to this meeting. A response from the Faculty of Science has also been received, and is attached.

Recommendation

That the Graduate Studies Committee note the responses from the Sydney Conservatorium of Music and the Faculty of Science to the analysis of SCEQ results, as set out in the report presented.

Sydney Conservatorium of Music

We discussed the report at our most recent Graduate Studies Committee meeting. Comments were:

1. it is difficult for us to see why ratings for the Conservatorium are so inconsistent and, in some cases, are declining, as over the past three years there has been much activity to support graduate students (refurbishing of spaces, purchase of ICT equipment, increased levels of liaison with students, reinforced communication, regular emails updates to students on relevant matters)
2. there has also been much discussion and analysis of the teaching of generic skills and clarity of expectations by the Conservatorium Teaching and Learning Committee and in discussions and workshops at our annual Teaching Day
3. the committee wondered whether there was a small sample size (this is alluded to in the report), in which case we might only be seeing results from a small group of students who feel they have complaints to make – at the same time, if there are students with complaints, that is worrying in itself and we have to work at getting these students to contact relevant staff when problems arise and not wait until a survey provides opportunity to criticise
4. it was felt that as we had just gone through a period of changeover between old and new degree structures, the ratings might reflect the unsettling nature of transition between degree structures.

Faculty of Science

The Faculty of Science offers a number of discipline-specific postgraduate programs and no 'whole-of-degree' surveys are conducted independently by Science, so overall student satisfaction levels can only be assessed on a unit-by-unit basis within individual programs. It is planned to consider survey results for the SCEQ in relevant degree reviews being conducted this year. For those degrees not due for review, SCEQ results will be discussed with individual Program Coordinators.

It is expected that specific recommendations about particular units and overall degree structures and administration will be possible after these processes have been completed.

**Agenda Item 9
2008 Meeting Dates**

**Graduate Studies Committee
Meeting dates and close-off dates for submissions
2008**

Venue: Western Tower Room
Time: 2.00pm – 4:00pm

<i>Close-off for receipt of material for agenda</i>	<i>Agenda mailed</i>	<i>Meeting date</i>
Wednesday	Wednesday	Wednesday
30 January	6 February	13 February
12 March	19 March	26 March
30 April	7 May	14 May
4 June	11 June	18 June
30 July	6 August	13 August
10 September	17 September	24 September
15 October	22 October	29 October
12 November	19 November	26 November
Easter	<i>Friday 21 March to Monday 24 March inclusive</i>	
<i>Anzac Day holiday</i>	<i>Friday 25 April</i>	
<i>Queen's Birthday</i>	<i>Monday 9 June</i>	
<i>Labour Day</i>	<i>Monday 6 October</i>	
<i>AVCC Common Weeks / non-teaching periods</i>	<i>Friday 21 March to Friday 28 March inclusive; Monday 7 July to Friday 11 July inclusive; Monday 29 September to Friday 3 October</i>	

Recommendation

That the Graduate Studies Committee note the meeting dates for 2008, as set out in the report presented.