



---

**ACADEMIC BOARD**  
**Learning and Teaching Committee**  
**Library Sub-Committee**

---

Meeting 8/06 of the Library Sub-Committee will be held at **10.00 am** on **Monday 28 August** in the Conference Room on Level 3 (main entrance level) of the Fisher Library.

(The Conference Room is located behind the Information Desk. Morning tea will be served.)

**AGENDA**

- 1.08/06 Apologies**
- 2.08/06 Minutes of the Previous Meeting**
- 3.08/06 Business Arising from the Minutes**
- 4.08/06 Chair's Report**
- 5.08/06 University Librarian's Report**
- 6.08/06 Future Faculty – Library Consultation**
- 7.08/06 Library Budget 2007**
- 8.08/06 Library buildings**
- 9.08/06 Other Business**

**Agenda Item 2.08/06**

---

**Minutes of the meeting of the Library Sub-Committee held at 10am on Monday, 29 May 2006  
in the Conference Room in the Fisher Library**

**Present:** Associate Professor D Dragovich presiding, Mr R Araghi (for Ms J Leong), Dr S Barrie, Professor M Behnia, Professor M Harris, Dr K Jolliffe, Associate Professor T Langrish, Mr T Patton (for Mr N Wood), Mr J Robinson, Ms K Sexton, Mr J Shipp.

**In attendance:** Ms K Johnson, Ms L O'Reilly, Mr J Rodwell, Ms L Nock (minutes)

**1.02/06 Apologies**

Dr C Bird, Ms S Hanfling, Dr J Hanrahan, Dr M Henwood, Mr P O'Carroll, Mr I Stevens, Associate Professor Bruce Sutton

**2.02/06 Minutes of the Previous Meeting**

Minutes of the meeting held 1 March 2006 were accepted.

**3.02/06 Business Arising from the Minutes**

*3.1 Course packs*

With central funding, the Library has created a project team to coordinate the digitisation of as many course packs as possible. Most packs are received from the University Printing Service and the Library either scans documents or links to them if they are already available in digital format. It is quite a significant workload – for instance, recent education packs have an average of 20 articles or book chapters per pack, and there is variation in content of packs across the subject areas. There are also Copyright issues to be considered and not all material can be made available. Some material (eg laboratory notes) does not constitute course readings in the Library context and has not been included. Once material is digitised, it will be available to students via the online catalogue or a course management site. The ultimate aim is to provide a print-on-demand service.

*3.2 Changes to patron types and loan conditions*

The University Librarian gave a presentation on the changes to patron types and loan conditions to the Academic Board on 17 May and the changes were supported by the meeting. The implementation process is being coordinated by L. O'Reilly and changes will be introduced by the end of the year. It was reaffirmed that provision for hardship cases will continue to be included with the new conditions.

**4.02/06 Chair's Report**

- Two new members have joined the committee – Dr Kate Jolliffe representing the Graduate Studies Committee, and Dr Jane Hanrahan representing the Undergraduate Studies Committee.
- It is pleasing to note that the Library is the lead institution and the focus with such initiatives as *Sydney eScholarship* and the appointment of the University Copyright Coordinator.

**5.02/06 University Librarian's Report**

- The University Copyright Coordinator, Cynthia Laing, has commenced and brings extensive experience as an intellectual property lawyer. She is meeting with staff in the University and reviewing requirements and areas of risk, particularly in relation to Internet material and possible copyright infringement. High priority developments will include take-down procedures, a web site with guides attached, and training classes and programs. Appropriate publicity will be included in the next issue of *Discover*, the Library newsletter, and also in the *UniNews*.
- An extension of funding has been requested for the Australian Partnership for Sustainable Repositories project. There is a high likelihood of success.

- A Library IT planning day was held recently and included a representative from ICT. Library activities align well with ICT priorities. There will be an emphasis on improving learning environments for students and in particular, providing more PCs for students.
- A review of music collections (the Conservatorium Library, the Music Library in the Seymour Centre, and the music collection in Fisher Library) is to be undertaken by a consultant from the National Library of Australia. As part of this process, it is planned to close the Music Library.
- The Library was asked to take on the Health Education Unit Library but declined as that collection does not fit with the Library profile and activities.
- University restructure - the Library currently reports to the Provost via the PVC (Learning and Teaching). This is strategically appropriate as the Library is a significant contributor to the learning environment.
- 2006 budget – expenditure is on target. US dollar commitments have been hedged at US\$0.76.

#### **6.02/06 Collection retention strategy**

The University Librarian advised that the proposed collection strategy would bring significant changes. Fisher Library, in particular, has a considerable amount of low use publications including incomplete journal runs. Throughout the Library, e-journal backsets duplicate kilometres of print journals. There are also OH&S problems in the Library with narrow aisles and overcrowded shelves. At the same time, student facilities are inadequate with severe overcrowding in sites such as Medical Library and long queues for computing facilities a daily event in Fisher Library.

It is proposed to redevelop the Fisher Library as a centre for learning and research, with provision of more computing facilities and a variety of study spaces. It may also be appropriate to incorporate other learning support services with the Library. The aim would be to replicate this concept in other Library areas such as the SciTech Library, the Medical Library precinct and on the Cumberland Campus.

To achieve this, it is necessary to review the collection – to relegate seldom used material to storage and retrieve books on demand or scan articles and send to requestor's desktop within hours; to provide networked access to e-resources wherever possible in preference to print; and to dispose of inappropriate items such as odd/incomplete journals and obscure exchange items. It was recognised that the collection is significant and strong, particularly in the areas of humanities and social sciences, and it is proposed that one copy of monographs be retained in Library storage. It was also confirmed that arrangements would be made for an archival copy of each journal run to be retained somewhere in the country.

Further consultation will be undertaken. Usage criteria for reviewing the collection will be determined in consultation with the academic community as disciplines vary. The proposal will go to the Learning and Teaching Committee and then to the Academic Board. Any items identified for disposal will be available for review.

#### **7.02/06 Library buildings**

- Camden Library has been repainted and more computing facilities provided.
- Law Library – work is proceeding on the new Law building adjacent to Fisher Library.
- SciTech Library – work has commenced on the site of the new Student Services building which will also house the new SciTech Library.
- Medical Library – is very overcrowded and numerous complaints have been received about lack of space for clients. L. O'Reilly is discussing the situation with the Faculty of Medicine, and will explore any opportunities for more space for the library.
- Fisher Library – the University would like a plan for the proposed redevelopment of the Fisher building. Some improvements to learning environments will be possible in the short-term with funding available from the Teaching, Learning and Performance Fund.

#### **8.02/06 Other business**

The meeting was preceded by a presentation on *Sydney eScholarship* by Mr Ross Coleman, the Library's Director of *Sydney eScholarship*. The following notes are a brief overview of the presentation.

*Sydney eScholarship*, a strategic initiative of the University of Sydney Library, is a set of innovative services for the University of Sydney that integrates the management of digital content with new forms of access and scholarly publication. Built upon the Library's recognised expertise in creating, archiving, managing, publishing and providing access to digital content, and working in partnership with other University services, SeS:

- supports and facilitates eResearch and eLearning across the University of Sydney
- secures and archives digital content
- provides managed web-based access to content
- adds value and impact through new and cost-effective processes of scholarly publication
- provides recognised publication for DEST research funding purposes
- promotes innovation and experimentation
- implements digital sustainability principles and standards
- provides advisory and project analyst services
- enables managed use, re-use and re-packaging of digital content
- engages in collaboration with faculty and University services
- provides e-commerce, eStore and business support services

Key components of SeS are:

- Sydney Digital Library providing content services including SETIS (Sydney Electronic Text and Image Service) digital collections, the Sydney eScholarship Repository, Sydney Digital Theses, and faculty collaborations developing sustainable data repositories. Content is scholarly or research oriented and different formats (text, audio, video etc) can be managed.
- Sydney University Publishing providing publishing services including Sydney University Press (SUP) and other business and e-commerce opportunities.

SeS can add value and impact – some examples are:

- enhanced access through the web (higher citations)
- secure central archiving of research output
- publication to DEST requirements
- partnerships for HERDC/RQF etc
- managed platforms/facilities and skills for projects

SeS is based on partnerships and collaborations including internal collaborations (UPS, Research Office, ICT, General Counsel, Publications, University Archives) and can provide specialist management of research publications data.

As part of an ongoing national initiative (Australasian Digital Theses), the Sydney Digital Theses program is developing a platform to enable mandated electronic submission of theses at USyd. The Dean of Graduate Studies is facilitating discussion and agreement on a process for the University of Sydney with a possible implementation date of 2007. With appropriate funding, the Library is in a position to manage the submission process and training of students. SeS can manage non-textual data so theses in a variety of formats can be accommodated.

SeS is also involved in various activities with the Australian Partnership for Sustainable Repositories (APSR) including guidelines and middleware assistance for managing datasets.

For any enquiries on *Sydney eScholarship*, contact Ross Coleman on ext 13352 or email: [R.Coleman@library.usyd.edu.au](mailto:R.Coleman@library.usyd.edu.au)

---

*The meeting concluded at 11.30am*