



The University of Sydney

Academic Board

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MEMORANDUM TO: Members of the Academic Board

A meeting of the Academic Board will be held at 2 pm on **Wednesday, 12 February 1997** in the Professorial Board Room.

The agenda for the meeting is set out below, and the Chair's recommendation for the action to be taken by the Board in respect of each agenda item is set out below each item, preceded by the symbol #. The Chair has also starred those items which he believes need discussion. Members will be invited at the beginning of the meeting to star any other items that they wish to have discussed.

Erica Ring
for
Sue Chapman
Registrar and Deputy Principal (Administrative Support Services)

4 February 1997

The items on this agenda are as follows:

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A G E N D A

A1. Minutes

The minutes of the meeting of the Academic Board held on Wednesday 11 December 1996 are enclosed.

Any proposed amendments to the minutes should be submitted in writing to the Registrar (Attention: Miss E R Ring) before the meeting and preferably by 11 February 1997 so that they can be included in the supplementary agenda for the meeting.

that the minutes of the meeting of the Academic Board held on Wednesday 11 December 1996 be confirmed and signed as a correct record.

A2. Business arising out of the minutes

A4. Report of the Chair

Part I

1. Report on Senate matters

December 1996

Senate, at its meeting on 2 December 1996 and adjourned meeting on 4 December 1996, on the report of the Academic Board

- (1) approved amendment of its Resolutions in relation to the Graduate Certificate in Industrial Relations and Human Resources Management (Faculty of Economics).
- (2) (a) noted the Chair's report on the establishment of the new Academic Board.
(b) noted the Chair's report on Awards for Excellence in Teaching and resolved to congratulate the recipients.

3 February 1997

The report of the Senate meeting held on 3 February 1997 will be tabled at the meeting.

that the Board note the report.

P

2. Committee to Consider Awards for Excellence in Teaching

As I reported to the December 1996 Board meeting, and following discussions with Professor Johnstone, the Committee to Consider Awards for Excellence in Teaching will be established as a sub-committee of the Teaching and Learning Committee. I have asked Professor Sefton, Chair of that Committee, to take the steps necessary to do this.

In accordance with the Working Party recommendations, and following discussions with Professor Sefton, this Sub-Committee will be constituted as follows:

- (a) Pro-Vice-Chancellor (Academic) (Convenor);
- (b) Chair of the Academic Board or nominee;
- (c) a Professor of Education;
- (d) the Director of the Centre for Teaching and Learning;
- (e) an undergraduate student member of the Academic Forum, nominated by the President of the SRC;
- (f) a postgraduate student member of the Academic Forum, nominated by the President of SUPRA; and
- (g) three other members of the academic staff nominated by the Teaching and Learning Committee.

It was also agreed that I should approach the 1996 Committee members regarding their willingness to serve in 1997 and I hope to provide advice on the 1997 membership at the

P 3. Membership of the Planning Committee

Four nominees of the Academic Board need to be appointed by Senate to membership of the Planning Committee, for a one year term of office, at the Senate meeting to be held on 3 March 1997.

The four nominees of the Academic Board appointed by Senate for the previous term were:
Professor L Cram
Professor P Droege
Professor M Harris
Professor L Russell

I am in the process of consulting with colleagues about possible nominees.

that the Board nominate the following persons for appointment to the Planning Committee:

.....
.....
.....
.....

P 4. West Review of Higher Education

Attached is an extract from the DEETYA Web site giving the terms of reference and membership for this review (<http://www.deetya.gov.au/minwn/vanstone/v414197.htm>). Further information may be obtained from: Christian Kerr, Minister's Office, 08 8237 7946. (see pages 21-25)

I understand that a call for submissions to the Review will be made on 19 February and that the due date is expected to be early in April. I will seek advice from the Board on the composition of a Working Party to assist in the preparation of a submission from this University.

.....

P 5. Titles of Honorary Professor and Emeritus Professor

Attached are extracts from the minutes of the Board meetings in October 1994 and October 1996 regarding the conferring of appropriate honorary academic titles on academics who continue to serve the University after their retirement. (see pages 26-27)

As the October 1996 extract explicitly states, neither Professor Dorsch nor I intended that the first recommendation in 1994 should include the title of "Honorary Professor", because of the requirement that Senate alone authorises any appointment or title at professorial level (excepting certain categories of visiting professor and adjunct professor appointments).

I have recently learned that, over the past few years, the title of Honorary Professor has been conferred on a small number of members of staff in accordance with the 1994 procedure. Following discussions with the Chancellor, I now **recommend** that the Board recommend to Senate that the procedure for conferring honorary titles as adopted in 1994 be formally extended to include retiring professors of this University.

In addition, the Chancellor has agreed to a suggestion from me that the Board, in consultation with the Vice-Chancellor, review the current conditions for the award of the title of Emeritus Professor and provide advice to the Senate on this matter. I **recommend** that the Board ask its Academic Staffing Committee to consider this and provide a recommendation.

that the Board

- **recommend to Senate that the procedure for conferring honorary titles, as adopted in 1994, be formally extended to include retiring professors of this University, to apply retrospectively from October 1994; and**
- **ask its Academic Staffing Committee to review the current conditions for the award of the title of Emeritus Professor and provide a report to the Board.**

- P 6. **Meeting commencement time and afternoon tea**
- The introduction of a short afternoon tea into the Board's meetings was warmly received and will be continued. I seek advice from members of the Board regarding the starting time of the meeting (do we continue to meet at 2 pm or defer until 2.15 ?) and the timing of afternoon tea (around 3 pm?).
- #
- P 7. **Deadlines for the University's entry in the UAC Guide**
- Faculties and the Academic Board have been following information on UAC deadlines provided in 1996 for the preparation of the material needed for the 1998 UAC Guide. Only recently, these bodies learned that the deadline for this publication was not 31 March but, apparently, 24 February.
- I sought advice from the Registrar on the due dates and understand that the date by which material is required by the Prospective Students' Unit in order to prepare the University entry is in fact 1 March, with the deadline for receipt by UAC being 2 April. I have asked the Registrar to confirm these dates to the Board and also to advise on the procedures for informing the Board and the faculties of these deadlines in the future.
- I have sought and obtained from the Senate appropriate delegations of authority to enable all necessary course changes, requiring Board and/or Senate approval, to be processed by the 1 March deadline, once they have been recommended to the Board by the appropriate Board committees.
- # ***that the Board note the report.***
8. **New nomenclature relating to academic programs and the academic year**
- Attached for members' information is a paper on the new nomenclature to be used from 1998 onwards in respect of the University's academic programs. *(see pages 28-34).*
- # ***that the Board note the report.***
9. **Release of examination results**
- During the December/January period, I received several inquiries from staff regarding the release of results for individual students or for cohorts of students, and seeking my advice on policy.
- Subject to the usual rubric regarding the overall authority of the Senate and the Academic Board, sections 8 and 9 of the Resolutions of the Senate relating to Faculties and College Boards (1996 Calendar, pp 59-60) clearly state that relevant Boards of Examiners are the only bodies authorised to release students' results. In most cases, such Boards would normally authorise the Dean, or nominees of the Dean, to act on behalf of a Board in relation to students' results, at times other than when a Board is convened. No unauthorised person has any authority to release results or to instruct others to do so.
- # ***that the Board note the report.***
10. **Data on the broad categories of performance in assessment for promotion**
- At the November 1996 Board meeting, it was requested that future Promotions Committee reports to the Board include data showing how the four broad categories of performance had contributed to success in promotion (Minute item 8/96). I undertook to consult with the Chairs of the Central Promotions Committees and the Academic Staffing Committee on this matter and to report back to the Board.
- Following consultation with the Chairs of the 1996 Central Promotions Committees, I advise that it is not the practice of such committees to document for each successful applicant the exact level of contributions in each area of activity that has resulted in agreement that promotion be supported. This does arise in cases where Committees agree that some specific matters relevant to the application, referred reports or the EPA C report

in an application being supported. It is an expectation of the CPC that, in cases where the FPAC offers support for a promotion, its report will be careful to address the evidence it considers provides a basis for that support, in relation to each area, and with respect to the applicant's claims regarding level of achievement. It may be relevant to remark that it is often the case, at the CPC deliberations, for it to agree that the FPAC reports from some academic units have not effectively shown how the information provided to it has demonstrated a proper basis for statements made in those reports. This concern has arisen in regard to all areas considered for promotion, and also in terms of what has been perceived to be both a lesser or a stronger FPAC statement of support than the CPC initially (and sometimes finally) felt to be appropriate in terms of the information provided. I hope that further useful feedback provided to FPACs during the 1996 round and subsequently will help them address this important matter in 1997.

that the Board note the report.

11. **Reports on Chairs**

As members are aware, the Academic Groups present monthly reports to the Board on the status of all Chairs under consideration. The last of these reports will be presented to the March meeting. I suggest that in future these reports be prepared biannually, say in May and October. This is consistent with section 16 in the new Appointments Policy, which requires Pro-Vice-Chancellors (Heads of Group) to report the outcomes of all advertised academic appointments within their academic groups to the Board. It will be appropriate for these reports to be transmitted to the Board via its Academic Staffing Committee.

that the Board agree to the Chair's suggestion in respect of the submission to the Board of staffing reports.

12. **University Quality Control**

Set out below for members' information is the text of a recent DEETYA media release.

HIGHER EDUCATION COUNCIL TO HAVE CHARGE OF UNI QUALITY CONTROL

V3/97 14 January 1997

The Higher Education Council will have responsibility for university quality assurance and improvement, Minister for Employment, Education, Training and Youth Affairs Senator Amanda Vanstone announced today.

Senator Vanstone said after talks with the Australian Vice-Chancellors' Committee, she had decided that the Higher Education Council was the most appropriate body to implement the Government's new approach to quality improvement.

"The new approach will mean quality improvement plans can be integrated with institutions' strategic planning processes," Senator Vanstone said.

"Institutions will be encouraged to develop meaningful quantitative performance indicators and benchmarks, and concentrate on addressing weaknesses while building on their strengths."

Senator Vanstone said the Government's approach to quality improvement in higher education acknowledged and encouraged institutional diversity.

"Our aim is to allow institutions to develop approaches to quality improvement that are consistent with their individual missions and goals.

"The Council will implement this by:

- developing a structure which includes the integration of quality improvement plans into the educational profiles process;*
- reviewing quality improvement in institutions every three to four years; and*
- reviewing aspects of higher education of interest to the Government and the sector.*

"The Council has been asked to ensure that each institution is reviewed every three to four years. This will give institutional reviews a truly developmental perspective.

"There is no national model for quality improvement programmes, and the reviews will be

Senator Vanstone said there was a significant degree of consensus with this approach when it was raised during the recent profiles discussions.

Further information: Christian Kerr, Minister's Office, 08 8237 7946

that the Board note the report and seek advice from the Vice-Chancellor regarding the development of quality improvement plans in the University.

13. Committee of Chairs

I will be able to provide a report to the March meeting of the Board summarising the major activities of the Committee of Chairs during 1996. An early task for the Committee in 1997 will be considering a submission to the West Review of Higher Education.

that the Board note the report.

14. Action under delegated authority and reports from the Academic Groups

The Standing Committee and the Academic Board gave me authority in October 1996 to act on their respective behalves in progressing recommendations that might otherwise be delayed during transition to full operational status of the new Board and new appointments guidelines.

I have considered the recommendations of the Academic Groups in respect of academic appointments and the appointment of selection committees and have approved/noted them as appropriate, as set out in the attached report. (see pages 35-39)

that the Board note the report.

15. From Professorial Board to Academic Board

Members will recall that I invited Professor Sir Bruce Williams to deliver the closing address at the final meeting of the former Academic Board. Following that meeting, Professor Williams presented the attached statement which I present to the Board for members' information. (see pages 40-42)

that the Board note the report.

16. Light relief

Members may find the following amusing; I wonder whether any parallels with modern-day collegial life are apparent and whether anyone can authenticate the text:

*Message from The Duke of Wellington to The British Foreign Office in London
(Written from Central Spain, August 1812)*

Gentlemen:

Whilst marching from Portugal to a position which commands the approach to Madrid and the French forces, my officers have been diligently complying with your requests which have been sent by H.M. ship from London to Lisbon and thence by dispatch rider to our headquarters.

We have enumerated our saddles, bridles, tents and tent poles, and all manner of sundry items for which His Majesty's Government holds me accountable. I have dispatched reports on the character, wit and spleen of every officer. Each item and every farthing has been accounted for, with two regrettable exceptions for which I ask your indulgence.

Unfortunately the sum of one shilling and ninepence remains unaccounted for in one infantry battalion's petty cash, and there has been a hideous confusion as to the number of jars of raspberry jam issued to one cavalry regiment during a sandstorm in Western Spain. This reprehensible carelessness may be related to the pressure of circumstance, since we are at war with France, a fact which may come as a bit of a surprise to you gentlemen in Whitehall.

This brings me to my present purpose, which is to request elucidation of my instructions from His Majesty's Government, so that I may better understand why I am dragging an army over

1. To train an army of uniformed British clerks in Spain for the benefit of the Accountants and copy-boys in London or perchance
2. To see to it that the forces of Napoleon are driven out of Spain.

Your most obedient servant
Wellington

that the Board note the report.

17. **Work in progress**

Set out below, for members' information, is a progress report on a number of issues currently being addressed:

(a) **Working Party on the Academic Year**

The Working Party met once in December to consider a first draft proposal, prepared by me, as a basis for discussion. Members were invited to share its suggestions informally with colleagues prior to a further meeting to be convened in late February. Given commitments regarding the academic year structure already published to 2002, it is likely that the major immediate outcome of the current discussions will be the formal identification of a 'summer session'. Even this, if adopted, will have to recognise bookings already made in the January/February period for conferences, summer schools, etcetera.

(b) **Working Party to examine the present procedures for student appeals against academic decisions**

The Working Party met once and agreed that information be sought on 'good practice' here and in some other universities, for consideration at its next meeting (to be held early in 1997). It was felt that better and clearer guidelines were needed to assist both students and staff in dealing with queries regarding academic decisions at departmental and faculty levels. Those with recent involvement in appeals noted that such appeals often related to procedures relevant to class work, assessment or supervision of clinical or practical experience rather than to formal examinations. Common causes of concern were the failure of academic units to adhere to published procedures, and/or to keep proper records.

It was also agreed that the appeals procedure should be reviewed so that there was a common approach for both undergraduate and postgraduate coursework situations. This will also be developed at the next meeting.

(c) **Progress on re-drafting of "green papers" considered by the Board/Forum in 1996**

Further work is taking place on the following "green papers", but they are not yet at the stage for re-circulation to the University community.

- (i) Code of Conduct:
- (ii) Outside Earnings:
- (iii) Intellectual property

that the Board note the report.

18. **Question Time**

I have not received any questions this month.

that the Board note the report.

P **Part II**

To be presented at the meeting.

A5. Statement by the Vice-Chancellor and Principal

Part I

1. Report on Senate matters

December 1996

Senate, at its meeting on 2 December 1996 and adjourned meeting on 4 December 1996:

- (1) noted the Vice-Chancellor's report on information received from the Board of Governors of Simon University.
- (2) noted that the Chair Appointments Committee had approved the award of the title of Adjunct Professor to the Director of the Centre for Mental Health, NSW Health Department, and approved titles for ten Personal Chairs; and agreed that any reports requiring urgent attention before the next meeting be considered by the Committee by circulation.
- (3) noted a report on discipline of students.
- (4) discussed a question raised in relation to the Sydney Conservatorium of Music.
- (5) elected Professor Sir Bruce Williams as Chair and Associate Professor R S Armstrong, Mr K G Coles, Dr A Eyland, Mr C Green and Professor S Leeder as members of the Finance Committee for a one year term of office, and deferred appointment of one external member nominated by the Finance Committee for a two year term of office.
- (6) noted a report on the implications of the restriction of Medicare provider numbers for medical students of this University.
- (7) noted a report on the level of staffing in the Library to handle students with needs.
- (8) endorsed the resolutions of the Finance Committee listed below; it approved the Draft 1997 Budget (Version 1.0) and resolved to support the proposal to carry out the refurbishment of the current St James site of the Law School while further possibilities are explored for a joint site operation which would give the School a significant presence both in the city and on the main campus.

The Draft 1997 Budget (Version 1.0)

The Finance Committee commended its quality and resolved to recommend to Senate that it be approved.

A report on Capital Development 1997-2001

The Finance Committee resolved:

- (i) to record its appreciation for the analysis in the Plan and to transmit it to Senate with the Vice-Chancellor's revised commentary;
 - (ii) to recommend that Senate support the proposal to carry out the refurbishment of the current St James site of the Law School while further possibilities are explored for a joint site operation which would give the School a significant presence both in the city and on the main campus;
 - (iii) to approve the program of works set out in Sections A, B, C and E of Annex A if the new funds available in 1997 did not exceed \$29.1M;
 - (iv) to note that the new capital works, listed in Section D of Annex A, were to be deferred pending further consideration along with other required capital works on the Main Quadrangle and the Services Building, and that recommendations on any new capital works would be provided at a later stage;
 - (v) to note that the Vice-Chancellor had accepted the important recommendation of the Capital Management Plan Co-ordinating Group that he examine ways in which an extra \$10M plus might be raised.
- (9) (i) noted the extensive consultations undertaken by the Vice-Chancellor in developing the new academic and senior management structure to take effect from 3 March 1997, and unanimously endorsed it;
 - (ii) approved the recommendation that the vacant positions be advertised for a three-year term;
 - (iii) agreed on procedures and timetable for filling new positions;
 - (iv) endorsed the transfer of Professor D J Anderson to the position of Deputy

- (v) endorsed, when the current Academic Groups cease to exist, the transfer of Professor R Johnstone to the position of Pro-Vice-Chancellor (Academic Support).
- (10) endorsed the proposed responsibilities for senior staff, and appointed the joint selection committees for senior staff as follows, noting that members appointed by Senate on the nomination of the Academic Board were subject to availability and ratification at the December Academic Board; that the appointment of Mr D Sriskandarajah and Ms J Stratford was subject to their availability; and that the fourth member appointed by Senate for the position of Pro-Vice-Chancellor (Health Sciences) and that of Pro-Vice-Chancellor (Sciences and Technology) was to be decided by the Chancellor and Vice-Chancellor.

Deputy Vice-Chancellors

Members *ex-officio*

The Chancellor

The Deputy Chancellor

The Vice-Chancellor and Principal

Professor James Lawrence (for Chair of Academic Board)

Members appointed by Senate on the nomination of the Academic Board (subject to availability and ratification at the December Academic Board)

Professor John Carter

Professor Margaret Harris

Professor Ross McPhedran ((in place of Professor John Rosenberg who subsequently advised that he was not available)

Professor William Schworm

Members appointed by Senate

Mrs Renata Kaldor

Mr John McCarthy QC

Ms Valerie Pratt AM

Professor Sir Bruce Williams KBE

Pro-Vice-Chancellor (Humanities and Social Sciences)

Members *ex-officio*

The Chancellor

The Deputy Chancellor

The Vice-Chancellor and Principal

Professor Jocelyn Lawler (for Chair of Academic Board)

Members appointed by Senate on the nomination of the Academic Board (subject to availability and ratification at December Academic Board)

Professor Graeme Gill

Associate Professor Roslyn Arnold

Professor Colin Phegan

Professor Diana Austin-Broos (in place of Professor Kevin Lee who subsequently advised that he was not available)

Members appointed by Senate

Mr Carl Green

Mrs Renata Kaldor

Mr John McCarthy QC

Mr Donald McDonald AO

Pro-Vice-Chancellor (Health Sciences)

Members *ex-officio*

The Chancellor

The Deputy Chancellor

The Vice-Chancellor and Principal

Professor David Cockayne (for Chair of Academic Board)

Members appointed by Senate on the nomination of the Academic Board (subject to

Professor Nick Hunt
 Professor Stephen Leeder

Members appointed by Senate

Dr Michael Copeman
 Mr Donald McDonald AO
 Ms Jacquie Stratford (subject to availability)
 the fourth position to be decided by the Chancellor and Vice-Chancellor

Pro-Vice-Chancellor (Sciences and Technology)

Members *ex-officio*

The Chancellor
 The Deputy Chancellor
 The Vice-Chancellor and Principal
 Professor Ros Pesman (for Chair of Academic Board)

Members appointed by Senate on the nomination of the Academic Board (subject to availability and ratification at December Academic Board)

Professor Graeme Gill
 Professor David Hill
 Professor Gerry Wake
 Associate Professor Patricia Armati

Members appointed by Senate

Mr Ken Coles
 Dr Ann Eyland
 Mr Danny Sriskandarajah (subject to availability)
 the fourth position to be decided by the Chancellor and Vice-Chancellor

- (11) endorsed the extensions of the appointments of Professor K Eltis as Acting Deputy Vice-Chancellor and of the Academic Group Pro-Vice-Chancellors to 2 March 1997.
- (12) as several Fellows expressed the view that the position of Dean of the Faculty of Agriculture should be advertised externally as well as internally, noted that the Vice-Chancellor would bring back a proposal, after further discussion with the Faculty, about the advertising of the position.
- (13) approved the establishment of the Centre for Health Economics Research and Evaluation Foundation with the constitution as proposed.
- (14) approved the appointment of the Law Extension Committee for a term of one year.
- (15) approved the endowment of the chair in the Basser Department of Computer Science and its proposed name of the "Sybase Chair in Information Systems".
- (16) approved the award of the title of Emeritus Professor to Professor G A Wilkes, effective 1 January 1997.
- (17) approved the recommendation that Mr I G Bowie be admitted to the degree of Master of Engineering ad eundem gradum.
- (18) noted the Vice-Chancellor's report on new Special Research Centres, ARC Fellowships and Australian Industry Postgraduate Awards (Industry) and resolved to congratulate the successful applicants from this University and those who helped make their success possible.
- (19) extended its congratulations to Professor T Smith on his election as a Fellow of the Australian Academy of the Humanities.
- (20) noted the progress report on building works in relation to:
 - Senate Room Refurbishment
 - Student Centre
 - Student Administration
 - Main Quadrangle
 - Information Centre
 - MacLaurin Hall
 - Conservatorium of Music
 - Great Hall
- (21) noted the Vice-Chancellor's report on planning in the University.

- (23) resolved to authorise the Vice-Chancellor to alter admissions policy, if the examination bans were not lifted and if their continuation would negatively impact on the 1997 admissions and enrolments round.
- (24) approved an additional graduation ceremony for the Faculty of Education to be held at 9.30 am on Monday, 22 December 1997.
- (25) approved the proposed amendment to Rule 2(a)(ii) of the Orange Agricultural College Student Association Rules.
- (26) (i) approved the funding in 1997 of the thirteen projects listed in the report of the University of Sydney Cancer Research Fund at the level indicated; and
(ii) resolved that the Constitution of the University of Sydney Cancer Research Committee be amended as recommended to allow for the number of external assessors to be increased from two to three.
- (27) noted the following list of those who have accepted Senate's invitation to receive an honorary award to date:

Honorary degrees:

Mr Esmond Ross Brown AM, PhC, FAICD FAIPM FPS, Governor of the Pharmacy Practice Foundation

Hon Degree: Master of Pharmacy

Ceremony: 11.30am on Wednesday 26 February 1997 (Pharmacy)

Dr Harold George Cogger AM, PhD *Macq.* former Deputy Director of the Australian Museum

Hon Degree: Doctor of Science

Ceremony: 9.30am on Wednesday 26 February 1997 (Science)

Dr David Campbell Glenn, BSc(Med) MB BS, FRACS FRCS, Clinical Lecturer in Surgery, Senior Surgeon, Royal Prince Alfred Hospital

Hon Degree: Master of Surgery

Ceremony: 4.00pm on Thursday 1 May 1997 (Medicine)

Emeritus Professor James Patrick Quirk, DSc PhD *Lond.* Hon.DScAgr *Louvain, Melb. & W.Aust.* BScAgr, Honorary Research Fellow, Faculty of Agriculture, University of Western Australia

Hon Degree: Doctor of Science in Agriculture

Ceremony: 9.00am on Friday 30 May 1997 (Agriculture)

Mr Ian Alastair Ramage, BEc, FCIS FCPA, former Investment Officer, Accountant and Acting Bursar of the University

Hon Degree: Master of Economics

Ceremony: 2.00pm on Friday 11 April 1997 (Economics)

Professor Bernard Smith, PhD A.N.U. Secondary Teachers Cert. *NSW Dept of Ed.* Senior Associate, Department of Fine Arts, University of Melbourne

Hon Degree: Doctor of Letters

Ceremony: 11.30am on Friday 28 February 1997 (Arts)

Dr John Samuel Yu AM, DCH *RCP&S* MB BS, FRACP FRACMA FAIM, Chief Executive of The New Children's Hospital

Hon Degree: Doctor of Medicine

Proposed Ceremony: 2.00pm on Thursday 1 May 1997 (Medicine)

Honorary Fellowship:

Mrs Rikki O'Neill, fundraiser for multiple sclerosis research at the University

Ceremony: 2.00pm on Thursday 1 May 1997 (Medicine)

3 February 1997

The report of the Senate meeting held on 3 February 1997 will be tabled at the meeting.

that the Board note the report.

P Part II

To be presented at the meeting.

A8. Report by the Vice-Chancellor and Principal on proctorial matters

The Vice-Chancellor and Principal will table a report at the meeting.

that the Board note that a report was tabled.

A12. Report of the Academic Forum

The Academic Forum met on Monday 16 December 1996.

1. Forum Focus: Draft Intellectual Property Policy

Three people spoke to the paper: the Pro-Vice-Chancellor Professor Roger Tanner who has responsibility for the draft, Professor Trevor Cole representing the science/technology area and Professor Margaret Clunies Ross representing the arts and humanities.

In the ensuing discussion questions were raised about various areas, including assignment of copyright, inheritance of intellectual property and the proportion of remuneration the University proposed to claim. Several Forum members recommended the need for clarification of aspects of the document that would take into account specific problems that could arise.

Professor Tanner undertook to revise the policy in the light of comments from members of the University community and make the revised version available on the WWW by mid-January. He would circulate a note to Forum members advising them as to the whereabouts of the revised version and inviting further comment. Professor Tanner planned to present a final draft to the February meeting of Senate.

2. Report of the Chair of the Academic Forum

The Forum noted previously circulated reports on future meetings and on an amendment to the Academic Governance Rules relating to the Academic Forum.

The Forum appointed the persons listed in the circulated agenda papers to membership of the Forum and the Chair urged faculties that had still not elected non-professorial members to do so for appointment at the next meeting of the Forum.

The Chair proposed to present recommendations to the next meeting for ensuring that there are more open channels between the Forum and the University's academic community as a whole.

The Forum agreed to congratulate recipients of the honours and distinctions as previously circulated and the Chair proffered the Forum's best wishes to Professor G Wilkes, the senior professor in the University, who will shortly be retiring.

3. Report of the Vice-Chancellor

The Vice-Chancellor reported that at its last meeting Senate had approved the proposals for academic restructuring of the University to take effect from 3 March 1997. Two Deputy Vice-Chancellor positions had been advertised internally and externally and the Pro-Vice-Chancellor positions had been advertised internally. The Vice-Chancellor also reported that slow progress was being made regarding enterprise bargaining.

The following points arose from questions put to the Vice-Chancellor after his report:

The restructuring would entail some reconsideration of the document pertaining to the responsibilities of deans and heads of departments. The names currently being used to describe the three future colleges were for the purposes of advertising and were open to change. The colleges could discuss the names they wished to have. The Vice-Chancellor said his original proposal was to advertise internally only for all positions as the University was of a size where it should be able to find people of the calibre required. On

4. **Report of the Chair of the Academic Board**

The Forum noted a report by the Chair of the Academic Board on (1) the November 1996 meeting of the Board and (2) the 1996 Christmas party.

In the Forum meeting the Chair of the Board reported that the meeting to rank and make the first round of offers of APAs would take place on Thursday 19 December. He expected all the necessary offers would be made on that date, thanks to the work of academic colleagues and the Scholarships Office. One group outstanding was the group of CSFP applicants to travel to Canada. The eligible field had been somewhat reduced by the fact that Canada would now only consider those applying for a one-year appointment.

The Chair advised that a Student Information Systems Steering Committee had been established under Professor Koder's chair to develop a new student information system for 1998 and there had already been consultation regarding a new terminology and description system for courses, degrees, etc. Following feedback, decisions have been made to change to DEETYA terminology for 1998. This will require changes in *Calendar*/handbook entries. A final paper will appear early in 1997.

A working party to look into the structure of the academic year would have its first meeting just before Christmas. Three major considerations would be: (1) establishment of a summer session at University level, (2) the need for the University to prepare itself for mid-year intake of students, and (3) the amount of time currently spent on administrative processing between the end of a semester's teaching and the next semester, which diminished the time left for other academic activities. Restructuring of the academic year may not take place till after the year 2000 as the University has published its calendar up until 2002 and events such as conferences have been planned in accordance with this.

5. **The late Emeritus Professor Bruce Mayes**

A tribute was paid by Professor J A Young.

6. **Question time**

Responding to questions regarding enterprise bargaining, the Vice-Chancellor reported that there had been no lifting of bans. His offer had been made in good faith, totally independent of the bans but, as students were being damaged, it may be necessary to no longer take the view that the University will not retaliate against the bans. He reported that, in order to pay a 10% salary increase over the next two years without going bankrupt, the University might need to shed as many as 800 staff (academic and general). Due to the current inability to finalise examination results because of the bans, it may be necessary to consider flexible starting times for 1997 and a meeting would be held on 23 December to discuss this and related issues.

that the Board note the report.

C1. Report of the Graduate Studies Committee

The Committee met on 19 December 1996 when there were present: the Chair (Professor J R Lawrence) presiding, Messrs J Arthur and B Buckley, Drs S Ellis, M King and M J Mahony, Associate Professor A F Masters, Drs P McCallum, R Mitchell and R Ross, Professor E Webby and Associate Professor A Ziegert. Professor G Berry and Associate Professor G E Sherington were present by invitation. Miss E R Ring was in attendance.

1. **Amendment of the Resolutions of the Senate**

(1) **Faculty of Economics: Master of Commerce**

On the recommendation of the Faculty of Economics, the Committee **recommends** that the Resolutions of the Senate be amended to provide for the introduction of the new subject area of Professional Accounting within the existing Master of Commerce degree

Draft legislation to effect this is attached. (see page 43)

that, Item 1(1), the Board, acting behalf of Senate, amend the Resolutions of the Senate to provide for the introduction of the new subject area of Professional Accounting within the Master of Commerce degree, as recommended.

(2) Faculty of Medicine: Graduate Medical Program - Restriction upon Re-enrolment

On the recommendation of the Faculty of Medicine, the Committee **recommends** the amendment of the Resolutions of the Senate relating to Restriction upon Re-enrolment to reflect the introduction of the Graduate Medical Program.

The Faculty's recommendation has also been referred to the Undergraduate Studies Committee.

Draft legislation is attached. (see page 43)

that, Item 1(2), subject to endorsement by the Undergraduate Studies Committee, the Board recommend the amendment of the Resolutions of the Senate relating to Restriction upon Re-enrolment in the Faculty of Medicine, as recommended.

(3) Sydney Conservatorium of Music: Master of Performance

On the recommendation of the Sydney Conservatorium of Music and a Working Party which the Committee had appointed, the Committee **recommends** that the Resolutions of the Senate be amended to provide for the introduction of a new award program, the Master of Performance.

This program is designed to meet the needs of graduate students who wish to extend their technical mastery of their instrument while deepening their knowledge of the repertoire and performance practice. The philosophy underlying this program is the need to provide students who, for various reasons, are not attracted by the academic aspects of the present MMus, with an alternative program of study which has a similar rigour but different focus.

Draft legislation to effect this is attached. (see pages 44-45)

that, Item 1(3), the Board recommend the amendment of the Resolutions of the Senate to provide for the introduction of the new award program, the Master of Performance, as recommended.

2. English language proficiency requirements

The Committee considered recommendations from the Faculties of Economics and Law for the amendment of the minimum English language proficiency requirements for postgraduate students in these Faculties. The Committee **recommends** that the Board adopt these recommendations.

(1) Faculty of Economics

The Board of Postgraduate Studies in the Faculty of Faculty of Economics recommends that the minimum English language proficiency requirements for applicants for whom English is not their first language and who have not undertaken significant study at a tertiary institution at which the medium of instruction is English be prescribed as follows:

- an IELTS overall band score of 7.0, with no component being below 6.0, or
- a TOEFL of 600 with a TWE of 4.5

This recommendation applies to all postgraduate award programs in the Faculty, except the Commerce programs (for which the existing level will continue to apply, but will be reviewed in twelve months).

(2) Faculty of Law

Faculty recommends that international postgraduate students be required to obtain an average score of 7.0 with no less than 6.0 in any one component of the IELTS examination, or equivalent English examination.

appropriate for students wishing to study law at postgraduate level. It was agreed with the International Office that in order to give potential students sufficient notice of the new requirement, that it would not be applied until 1998 admissions.

In recommending the adoption of these recommendations, the Committee noted that the current minimum English language qualifications in respect of IELTS and TOEFL are:

IELTS Overall band score of 6.5 or better; and
TOEFL 575 or better plus TWE (Test of Written English) at 4.5+.

that, Item 2, the Board adopt the recommendations for the amendment of the minimum English language requirements in the Faculties of Economics and Law for 1998 admissions onwards.

3. Librarian's statement: new or amended award programs and courses

The Committee noted that in December 1994 the Board had agreed to require that proposals for new or amended award programs, both postgraduate and undergraduate, had to include a statement from the University Librarian on the adequacy of the collections and services to support the initiative and any impact the initiative might have on the way existing commitments were supported. The Board had also agreed that this requirement be reviewed after twelve months of operation.

The Committee considered the attached report from the Acting University Librarian on the Library's evaluation of the efficacy of the Library Impact Statement process. This report has also been referred to the Undergraduate Studies Committee. (see pages 46-47)

The Committee agreed to report to the Board that it considered this process to be a valuable one and to recommend its continuation. The Committee also agreed that the issue of sufficient time being allowed for the Librarian to make an assessment should be drawn to the Board's attention, together with the advice that it considered this process to be sufficiently important that proposals without the Librarian's statement should not be considered.

that, Item 3, subject to support by the Undergraduate Studies Committee, the Board:

- **adopt the report; and**
- **advise faculties that the University Library should be allowed sufficient time to make assessments of proposals for new and amended award programs and courses and that proposals without the Librarian's statement would not normally be considered.**

4. Proceedings of the Committee

(1) Administration of graduate candidatures

(a) PhD Award Sub-Committee

On the report of the meeting of the PhD Award Sub-Committee held on 25 November 1996, the Committee noted that:

Doctor of Philosophy

- the award of the degree had been approved, without further qualification, to four candidates;
- the award of the degree had been approved, subject to correction of typographical errors, to four candidates;
- the award of the degree had been approved, subject to emendations, to 22 candidates;
- one candidature had been referred back to the Faculty of Law;
- examiners had been appointed for 28 candidates for the PhD (including a replacement examiner for one thesis); and

Doctor of Juridical Studies

- examiners had been appointed for 3 candidates.

(b) Deferment of public availability of higher degree theses

The Committee noted that the Chair had approved deferment of the public

had granted a six-month deferment in addition to the six months which the Dean had already approved.

(2) Terms of reference and constitution of the new Graduate Studies Committee

As part of its ongoing discussions about its terms of reference and constitution, the Committee gave consideration to the work of the PhD Award Sub-Committee and the Postgraduate Awards Selection Committee.

PhD Award Sub-Committee

The Committee considered a report from Professor Berry, Chair of the PhD Award Sub-Committee, on recommendations from the Sub-Committee for changes to the PhD examination process. It was agreed to ask members to discuss the proposals in their faculties and to consider the recommendations at the Committee's February 1997 meeting in the light of members' discussions with their colleagues.

Postgraduate Awards Selection Committee

The Committee noted that Professor Gero and Dr Ross would present recommendations in respect of the terms of reference and constitution of the Postgraduate Awards Selection Committee to the Committee's February 1997 meeting.

(3) Levels of award and grading systems used for Master's degrees

The Committee received a further report from the Working Party it had appointed to consider levels of award and grading systems used for Master's degrees across the University. The Committee agreed to ask the Working Party to reconvene again in order to address some issues on which the various faculties appeared to have disparate views.

(4) Work in progress

(a) Structure of the initial year of the PhD

The Committee noted that the Working Party appointed to give consideration to the structure of the initial year of the PhD was proceeding with its deliberations.

(b) UMI Dissertation Service

The Committee noted that Professor Berry would prepare a discussion paper and recommendations in respect of a proposal that the University join the UMI Dissertation Service.

that, Item 4, the Board note the report.

C2. Report of the Committee for Undergraduate Studies

Report of the Standing Sub-Committee for Award/Course Approvals

The Sub-Committee met on 16 December 1996.

There were present: Professor G J Hancock (Chair), Ms S Baker, Professor M M Bryden, Professor W Julian, Dr G Lee, Professor A A Martin, Associate Professor A F Masters, Dr P McCallum, Associate Professor G Patmore and Dr A Swan. The Chair of the Committee for Undergraduate Studies (Associate Professor R Waterhouse), the Chair of the Undergraduate Studies Committee (Professor J Lawler), Associate Professor R Atherton, Associate Professor G Barton, Associate Professor R King and Ms E Bergmann were in attendance.

Initial proposals for new academic programs/major changes to existing awards/courses for approval in principle

1. **Faculty of Engineering**
Bachelor of Engineering in Computer Engineering
Bachelor of Engineering in Electrical Engineering (Telecommunications)

**Bachelor of Engineering/Bachelor of Commerce
Bachelor of Engineering in Mechanical Engineering (Mechatronics)**

The Committee **recommends** that the Academic Board approve in principle the proposal to introduce in 1998 the new award programs Bachelor of Engineering in Computer Engineering and Bachelor of Engineering in Electrical Engineering (Telecommunications), the new combined Bachelor of Engineering/Bachelor of Arts and Bachelor of Engineering/Bachelor of Science programs, and major changes to all Bachelor of Engineering programs, the Bachelor of Engineering/Bachelor of Commerce and the Bachelor of Engineering in Mechanical Engineering (Mechatronics), subject to course unit details being worked out for the full proposals.

The Bachelor of Engineering in Computer Engineering and Bachelor of Engineering in Electrical Engineering (Telecommunications) have been proposed due to identified industrial need and the success of the more specialised program offerings at this and other universities.

The purpose of introducing a Bachelor of Engineering/Bachelor of Arts and offering this option to commencing students within all BE programs is to enable a greater number of our engineering graduates to have a broader education than at present. The Faculty of Arts reserves the right to comment in more detail on any of the elements of the proposal when the full proposal came forward.

The proposal to introduce a Bachelor of Engineering/Bachelor of Science program to commencing students will allow students the option to study a much broader range of science courses than is currently available under the existing Bachelor of Science, Bachelor of Engineering program (the latter will remain in place). The Faculty of Science reserves the right to comment in more detail on any of the elements of the proposal when the full proposal came forward.

Modifications have been made to the structure and content of each existing Bachelor of Engineering degree to allow them to be taken in either single or combined degree modes.

The Bachelor of Engineering/Bachelor of Commerce program is to be modified so that it is available to commencing students. This is consistent with the objective of increasing the visibility of program options, and will also enable the Bachelor of Commerce content to be covered without overloading the students.

The purpose of the revision to the Bachelor of Engineering in Mechanical Engineering (Mechatronics) is to offer the program to commencing students.

- # ***that the Board approve in principle the proposal to introduce in 1998 the new award programs Bachelor of Engineering in Computer Engineering and Bachelor of Engineering in Electrical Engineering (Telecommunications), the new combined Bachelor of Engineering/Bachelor of Arts and Bachelor of Engineering/Bachelor of Science programs, and major changes to all Bachelor of Engineering programs, the Bachelor of Engineering/Bachelor of Commerce and the Bachelor of Engineering in Mechanical Engineering (Mechatronics) as recommended, and recommend that Senate approve in principle the proposals for the introduction of the new award programs.***

2. **Faculty of Health Science
Bachelor of Applied Science (Leisure and Health)**

The Committee **recommends** that the Academic Board approve in principle the proposal for the introduction in 1997 of major changes to the Bachelor of Applied Science (Leisure and Health).

The proposal to offer an honours program within the existing Bachelor of Applied Science ((Leisure and Health) program is a logical development in the preparation of graduates for the diversional therapy profession and related professions in the field of leisure and health.

Bachelor of Health Science (Aboriginal Health and Community Development)

The Committee **recommends** that the Academic Board approve in principle the proposal for

The purposes of the changes are to provide a program structure with increased flexibility, a smaller number of subjects, each of equivalent value, and elective studies, and to accommodate changes in the developing profession, including increased opportunities for community based and workplace learning, increasing professionalism and the employment of Aboriginal health workers with varying levels of training.

Bachelor of Health Science (Rehabilitation Counselling)

The Committee **recommends** that the Academic Board approve in principle the proposal for the introduction in 1998 of major changes to the Bachelor of Health Science (Rehabilitation Counselling).

In the revised course, many subjects will be retained with a shift in emphases in the content towards rehabilitation applications, and new professional skills subjects will be added in the areas of case management and injury and compensation. A major improvement in professional competence is achieved by introducing a fourth year to the Pass course, to meet demands from both industry and the professional association for extra content and for additional placement hours.

- # ***that the Board approve in principle the proposals for major changes to the Bachelor of Applied Science (Leisure and Health), Bachelor of Health Science (Aboriginal Health and Community Development) and Bachelor of Health Science (Rehabilitation Counselling) programs, as recommended.***

3. Faculty of Science Bachelor of Science (Bioinformatics)

The Committee **recommends** that the Academic Board approve in principle the proposal for the introduction in 1998 of the new award program Bachelor of Science (Bioinformatics), noting that the following issues needed to be addressed in the full proposal: how the program would integrate biology and computer science, the value of the proposed Bioinformatics Project to pull students together who were doing the degree, and the possibility of other courses being included in this degree, e.g. physiology.

With the exception of COMP 326S (Bioinformatics Project) and a possible Bioinformatics coursework module, all of the modules offered in the proposed program are currently offered within the Bachelor of Science program. However, the need for a specifically named program arose because potential students are unaware that a combination of courses in the biosciences together with computer science can lead to significant employment opportunities both locally and internationally.

- # ***that the Board endorse in principle the proposal to introduce in 1998 the new award programs Bachelor of Science (Bioinformatics) as recommended, and recommend that Senate approve this proposal in principle.***

4. Sydney Conservatorium of Music Bachelor of Music Studies Bachelor of Music (Performance) Bachelor of Music (Composition) Bachelor of Music (Musicology) Bachelor of Music (Music Education)

The Committee **recommends** that the Academic Board approve in principle the proposal for the introduction in 1998 of the new award program Bachelor of Music Studies and of major changes to the Bachelor of Music (Performance), the Bachelor of Music (Composition), the Bachelor of Music (Musicology) and the Bachelor of Music (Music Education), subject to the Board of Studies in Music being consulted about the proposal.

The purpose of the new Bachelor of Music Studies program is to offer musically talented students an intellectual and artistic foundation for a general career in music.

The purpose of the changes to the Bachelor of Music (Performance), Bachelor of Music (Composition), Bachelor of Music (Musicology) and Bachelor of Music (Music Education)

provision of music education of the highest quality through enhanced educational flexibility, increased educational options and maximum musical and scholarly interaction between programs for all students. A secondary but important aim is to achieve these objectives in a way which, while respecting the specific educational needs of sub-discipline, achieves maximum coordination of program, efficient use of resources and elimination of unnecessary duplication.

that the Board approve in principle the proposal to introduce in 1998 the new award programs Bachelor of Music Studies and the proposal for major changes to the Bachelor of Music (Performance), the Bachelor of Music (Composition), the Bachelor of Music (Musicology) and the Bachelor of Music (Music Education) programs, as recommended, and recommend that Senate approve in principle the proposal for the introduction of the new award program.

5. Sydney College of the Arts Bachelor of Visual Arts

The Committee **recommends** that the Academic Board approve in principle the proposal for the introduction in 1998 of major changes to the Bachelor of Visual Arts.

The purpose of the change is to provide students with increased flexibility to work in more than one discipline, and access processes and facilities particular to other disciplines, without affecting their formal enrolment. Related to this is the current identification of academic courses with physical facilities which are considered to be inappropriate, and the need for structures provision of foundation studies and the teaching of generic skills.

that the Board approve in principle the proposal for major changes to the Bachelor of Visual Arts program, as recommended.

D1. Reports of the Academic Groups on Chairs

Reports from the Academic Groups on Chairs are attached.

(see pages 48-51)

that the Board note the reports.

D2. Report of the Promotions Committee for Personal Chairs/Title of Professor

At its November 1996 meeting, the Board noted the report of the Promotions Committee for Personal Chairs, that had been tabled, noting also that further advice would be provided regarding the titles for Personal Chairs. Titles had been proposed by the Deans, after consultation with the recipients and the Heads of Departments, and were recommended for endorsement by the Senate Chair Appointments Committee at its meeting on 2 December 1996. A report to the Board on the titles was delayed, so that the recipients could be notified formally before publication of the information in the Board papers.

A copy of the report of the Promotions Committee is attached, and the report on the titles for the Personal Chairs is set out below.

(See pages 52-53)

Second Report of the Promotions Committee for Personal Chairs Titles for Personal Chairs

Following the meeting of the Senate Chair Appointments Committee on 4 November 1996, promotion to Personal Chairs was approved for members of the academic staff. The following titles have been proposed by the Deans after consultation with the recipients and the Heads of Departments and are recommended for endorsement by the committee, effective from 1 January 1997:

Professor Roslyn Pesman

(Personal Chair) Department of History

Professor Geoffrey Sherington (School of Social and Policy Studies in Education)	(Personal Chair in History of Education)
Professor Brian Haynes (Department of Chemical Engineering)	(Personal Chair in Combustion)
Professor Hong Yan (Department of Electrical Engineering)	(Personal Chair in Imaging Science)
Professor Roger Dampney (Department of Physiology)	(Personal Chair in Cardiovascular Neuroscience)
Professor David Handelsman (Department of Medicine)	(Personal Chair in Reproductive Endocrinology & Andrology)
Professor Ian Curthoys (Department of Psychology)	(Personal Chair in Vestibular Function)
Professor David McKenzie (School of Physics)	(Personal Chair in Materials Physics)
Professor Peter Lay (School of Chemistry)	(Personal Chair in Inorganic Chemistry)

that the Board note the report.

D3. Report of the Committee appointed to consider applications for promotion from Associate Lecturer to Lecturer

The Chair, acting under delegated authority from the former Standing Committee and Board, endorsed the following report and recommended its approval to the Deputy Vice-Chancellor. The Deputy Vice-Chancellor approved the promotions, as recommended, and all applicants were then notified.

Six applications were received from Associate Lecturers seeking promotion to the grade of Lecturer.

Eligibility to apply for promotion is restricted to tenured or tenurable members of the academic staff and those on fixed-term or renewable contracts which extend for at least one semester beyond the effective date of promotion.

The committee to consider the applications met on Friday, 22 November 1996, and comprised Professor L Cram (Chair), Professor J Mack, Associate Professor R Pesman, Associate Professor T Baker (University of Technology), Professor D Hill, Associate Professor N Newbigin, Associate Professor F Gill, Associate Professor M Lee, Dr J Lingard, Dr J Reeve, Dr O Hoegh-Guldberg.

Each applicant, who so wished had been interviewed by the Faculty Promotion Assessment Committee (FPAC) appointed by the Academic Board. The FPAC considered the application and the reports of the Head of Department and the referees, and forwarded its recommendations in ranked order to the Central Promotions Committee (Promotions Committee). Following consideration of each application and of the recommendations of the relevant FPAC, the Promotions Committee met with the relevant Dean who was asked to provide additional information regarding the applicants in cases where the preliminary decisions of the Promotions Committee were not entirely in accord with the FPAC recommendations. Members of the Promotions Committee then voted for or against promotion of the candidates. At least eight members of the committee (two-thirds) voted in favour of each candidate recommended below for promotion.

It is recommended that the following four (4) promotions to the grade of Lecturer be made effective from 1 January 1997. All successful applicants were strongly supported by their referees.

Dr Craig Campbell	Social and Policy Studies in Education
Dr Kathryn Welch	School of Archaeology, Classics and Ancient History
Dr Joseph Khachan	School of Physics
Dr Laurel Bornholt	Department of Psychology

Faculty	Applications received			Recommendations made		
	<i>Male</i>	<i>Female</i>	<i>Total</i>	<i>Male</i>	<i>Female</i>	<i>Total</i>
Arts	-	1	1	-	1	1
Education	2	-	2	1	-	1
Science	2	1	3	1	1	2
Totals	4	2	6	2	2	4

The Promotions Committee is concerned to maintain the confidentiality of the results until after the applicants have been notified. Once endorsed by the Standing Committee, this report will be forwarded immediately to the Deputy Vice-Chancellor for his approval, a delegation already approved by Senate. The committee requests that the referral of this report for noting by the full Academic Board be delayed until the following month, so that all applicants receive official advice of the outcome prior to its publication in the Academic Board papers.

that the Board note the report.

**Extract from DEETYA media release
HIGHER EDUCATION REVIEW COMMITTEE**

**REVIEW OF HIGHER EDUCATION FINANCING AND POLICY
TERMS OF REFERENCE**

BACKGROUND

The last decade has been a period of sustained and far-reaching change for Australia's higher education sector. Increases in access and participation have completed its transformation from an elite to a mass higher education system. At the same time, there has been pressure both to restrain expenditure and to address the issues arising from the rapid expansion of the system, such as the need for quality assurance processes. Associated with this transformation have been other changes, including the removal of the binary divide in higher education, increased use of targeted research funding, and the increased use of advanced communications technology by institutions.

The next two decades are likely to bring additional change to the sector. Higher education will increasingly become an international enterprise, where services are delivered to a global market place and international links are vital to the creation and advancement of knowledge. Developments in communications technology will reinforce these trends. These developments also will continue to change the delivery of higher education and the management of information, with profound effects on the nature of teaching and learning and the provision of teaching and research infrastructure.

At the same time, higher education will become an increasingly vital component of the economic and social fabric of advanced industrial societies. A diverse, high quality higher education sector will be one of Australia's most important comparative competitive advantages as manufacturing processes and capital become more mobile.

It is timely, therefore, to examine the fundamental processes that are shaping the future of higher education in Australia, and to consider the policy frameworks and financing arrangements that are necessary to ensure that universities meet Australia's economic and social needs in the long term, and are able to respond to the challenges and opportunities posed by their increasingly competitive environment.

TERMS OF REFERENCE

The committee will undertake a broad ranging review of the state of Australia's higher education sector, the effectiveness of the sector in meeting Australia's social, economic, scientific and cultural needs, and the developments which are likely to shape the provision of higher education in the next two decades.

The review committee will develop a comprehensive policy framework for higher education that will allow universities to respond creatively and flexibly to change, and will ensure that the sector meets the needs of students, industry and society in general as these are likely to develop over the next two decades.

Within this framework, the review committee will identify options for the financing of higher education teaching and research, and for providing Commonwealth funding to higher education institutions for these purposes.

SCOPE OF THE REVIEW

The Government does not wish to limit the scope of the review committee's work in any way, though it expects that the review committee will examine long term developments in the following areas, and the implications of these developments for higher education teaching and research:

- the internationalisation of higher education;
- sources of finance for higher education;
- historical trends and likely future directions in the level and nature of demand for higher education;
- the equality of opportunity to participate in higher education;

- the role of research conducted in higher education institutions in the national research and innovation system, and the increasing importance of international links for research conducted in higher education institutions in Australia;
- teaching practice and course content in the context of changing undergraduate and postgraduate students' needs and developments in the knowledge base of disciplines;
- the use of advanced communications technologies in teaching, and in libraries and other teaching and research infrastructure;
- pressures on higher education quality assurance and accreditation processes arising from the development of a more diverse higher education sector;
- policy and practice in public sector financing and management, including the increased emphasis on competition, contestability and competitive neutrality principles; and
- the review committee will take account of the requirements of the Commonwealth's legislation review program.

THE REVIEW COMMITTEE'S REPORT

In developing its recommendations, the Government expects that the review committee will pay particular attention to the need to ensure that:

- public funds for higher education teaching and research are used efficiently and effectively, and appropriate accountability arrangements are in place;
- Government funding mechanisms and processes encourage diversity between higher education institutions and excellence in teaching and research;
- program and advisory structures for research and development in the higher education sector
 - maximise the development of high level skills,
 - maximise the contribution of higher education research to the broader research and innovation system,
 - strengthen Australia's research base and its contribution to Australia's long term sustainable industry competitiveness, and
 - facilitate the communication of research results to end users in industry and the community
- Government funding mechanisms support a national system of higher education, in which it is recognised that universities play a vital role in regional economies;
- there is an appropriate balance between private and public funding for higher education;
- financial, social and geographic factors do not act as a barrier to higher education for appropriately qualified students within Australia;
- higher education institutions are committed to achieving high quality outcomes and to continuous quality improvement;
- the structure and range of higher education courses meet the needs of students and industry;
- the interfaces between the higher education sector and the vocational education and schools sectors operate efficiently and effectively; and
- commercial activities comply with the principles of competitive neutrality.

TIMELINE

The review committee will provide a final report to the Minister by December 1997.

Senator The Hon Amanda Vanstone
 Minister for Employment, Education, Training and Youth Affairs
 January 1997

REVIEW OF HIGHER EDUCATION FINANCING AND POLICY: MEMBERSHIP OF REVIEW COMMITTEE

Chair: Mr Roderick West

Mr West has a distinguished record in education, having retired in 1996 as Headmaster of Trinity Grammar School in Sydney. In his 21 years at the helm of Trinity Mr West presided over the most impressive period of sustained growth that the school has experienced. His leadership qualities are well recognised and have contributed to the school's international recognition and its current position of eminence. He has previously taught at Baker House; The King's School, Parramatta; Timbertop-Geelong Grammar School; Fort Street Boys' High School; Cootamundra High School; and King Edward's School, Witley, Godalming, Surrey, England.

Mr West was Secretary to the Headmasters' Conference of NSW from 1989 to 1993 and President of the Classical Association of NSW from 1991 to 1993. He is a member of the Standing Committee of the Synod of the Diocese of Sydney, a member of the Education Issues Committee of the Anglican Education Commission, and a Trustee of Moore Theological College.

Mr West holds a Bachelor of Divinity degree from the University of London and a Master of Arts in Latin from the University of Sydney.

Mr Gary Banks

Mr Banks is Executive Commissioner with the Industry Commission which he joined in 1990. Since then he has completed a dozen major reports on a variety of public policy and regulatory topics, including the Commission's report on Research and Development. He is currently presiding on the Private Health Insurance inquiry, as well as having special responsibility in the area of regulation review.

Mr Banks was born in Melbourne and holds degrees in Economics from Monash University and the Australian National University.

Before joining the Commission, he spent two years with the Centre for International Economics in Canberra, where he managed projects for corporate clients as well as the OECD and the World Bank. In earlier years, Mr Banks was a lecturer at the University of New South Wales and Senior Economist with the GATT Secretariat in Geneva.

Professor Peter Baume AO

Professor Baume is currently Professor of Community Medicine at the University of New South Wales and was Head of School between 1991 and 1995. He is also Chancellor of the Australian National University. Educated in Sydney and trained as a gastroenterologist, he qualified as a physician and held posts in Birmingham, Nashville, Tennessee and the Royal North Shore Hospital in Sydney.

From 1974-91 he was a Senator for New South Wales. He was Government Deputy Whip and Government Whip before becoming Minister for Aboriginal Affairs, Minister for Health and then Minister for Education and a Minister in Cabinet. Between 1983 and 1987 he was a Shadow Minister before resigning from the Shadow Cabinet over the issue of equal employment opportunity for women.

Professor Baume is Foundation Chair of the Australian Sports Drug Agency, has been Deputy President of the National Council on AIDS, was President of the New South Wales Branch of the Public Health Association (1992-94), was Chair of the Drug Offensive Council in New South Wales, is a part-time Commissioner of the Law Reform Commission, and holds a number of other positions in the community. With appointment as Chancellor of the ANU he has relinquished the Headship of the School of Community Medicine. He was made an Officer of the Order of Australia in 1992.

Professor Lauchlan Chipman

Professor Chipman is Vice Chancellor of the Central Queensland University. Prior to his current appointment in 1996, he held the positions of Deputy Vice Chancellor and Pro Vice Chancellor at Monash University.

degrees from the University of Melbourne, Bachelors and Doctoral degrees from the University of Oxford and a Diploma of Education (Tertiary) from the University of New England.

Professor Chipman has been a member of the Board of Governors of Frensham and Gib Gate Schools in Mittagong and Chairman of the Wollongong Conservatorium of Music. He has served as Ministerial nominee on the Illawarra Area Health Services Board and is a former member of the SBS Community Advisory Committee. He is a Fellow of the Australian College of Education.

Dr Doreen Clark

Dr Clark is Managing Director of Analchem Bioassay Pty Ltd, a firm providing chemical and microbiological testing services to industry, government and the community. She is also a founding director of Organic Crop Protectants Pty Ltd, a firm developing and marketing environmentally friendly agricultural chemicals.

She trained as an organic chemist with an honours degree in science from Sydney University and a doctorate from the University of New South Wales. She founded her business in 1969 and developed it from a home based occupation to a leading Australian commercial laboratory.

In 1992, Dr Clark was appointed a Commissioner of the National Standards Commission and in 1995 she became its Chair. She is one of a handful of women elected to Fellowship of the Australian Academy of Technological Sciences and Engineering. In 1994 she was the first woman to be elected National President of the Royal Australian Chemical Institute. She is a member of the Australian Science, Technology and Engineering Council and a member of the Council of the University of Technology, Sydney.

Mr Clem Doherty

Mr Doherty retired as a Director of McKinsey & Company in 1996. At McKinsey he led the Asia-Pacific Telecommunications, Electronics, Media & Multimedia Sector and was co-leader of the Global Telecommunications Sector. He was also a member of the firm's Global Technology Committee. In his seventeen years at McKinsey he worked with leading telecommunications, media and multimedia companies in areas of strategy, tactics, innovation and transformation. He worked in Australia, US, Germany and extensively in Asia, including Malaysia, Japan, Hong Kong and India. He has also advised governments on service sector policy.

He is a regular speaker at national and international business forums such as the Royal Institute of International Affairs 1994 Conference on Multimedia & Telecommunications in the 21st Century (London), Committee for the Economic Development of Australia and the Australian Coalition of Service Industries. He chaired the Telecommunication Industry Forum at the Pacific Basin Economics Council meeting in Kuala Lumpur in 1994.

He is a co-author of the upcoming report (1997) "australia.com, Australia's future on-line" for the Australian Coalition of Service Industries.

He was educated in Australia and the USA receiving bachelors degrees in science and electrical engineering from the University of New South Wales and an MBA from Stanford University where he was an Arjay Miller Scholar and received the Mason Smith Award in General Management as the outstanding student in business policy.

Professor Kwong Lee Dow AM

Professor Kwong Lee Dow is Dean of the Faculty of Education at the University of Melbourne and is one of the longest serving deans in Australia, having been Dean of Education continuously since 1978.

For six years he was Foundation Chairman of a Victorian Government statutory body established in 1976 to conduct state-wide year 12 examinations and school assessments. Later, for four years he was Pro Vice Chancellor of the University of Melbourne serving as Vice Chairman and Chairman of the Academic Board. More recently, he has been a member of the Higher Education Council of the National Board of Employment, Education and Training.

His current appointments include member of the Standards Council for the Teaching Profession in Victoria, Chair of the National Asia Education Foundation, and member of the Hong Kong Council for Academic Accreditation, and the Governing Council of the Hong Kong Institute of Education.

He became a member of the Order of Australia for services to education in 1994 and in 1994 received

Any comments or queries should be sent to wwweditor@deetya.gov.au

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Honorary Academic Titles

Extract from the minutes of the meeting of the Academic Board held on 17 October 1994

146/94 Report of the Chair

Part I

6. **Conferring of appropriate academic titles on members of academic staff who continue to serve the University after their retirement**

I have received the following from Professor Dorsch:

As you will be aware I have recently received a number of inquires from Deans and Heads of Department about the possibility of conferring appropriate academic titles on members of academic staff who continue to serve the University after their retirement. The honorary titles currently available are not appropriate in many cases.

With your agreement I would like to recommend to the Academic Board :

1. That a member of the academic staff who continues to make significant contributions to the academic activities of the University following his/ her retirement be eligible for the award of an honorary title;
2. That the title be that of the academic rank held by the staff member at the time of retirement;
3. That the honorary title be approved by the PVC Group on the recommendation of the Head of the relevant Department/ School;
4. That the recommendation for the award of an honorary title include details of the contributions being made and their significance to the academic activities of the Faculty/ School/ Department;
5. That honorary titles be annually renewable on confirmation of continuing contributions.

I support this recommendation and **commend** it to the Board.

*** ***On the recommendation of the Standing Committee, it was agreed that the Board adopt the recommendations as circulated, except that:***

- ***Section 3. be amended by adding the words "and the Dean" after the words "on the recommendation of the Head of the relevant Department/School".***
- ***Section 5. be amended by making provision for honorary titles to be able to be awarded for periods of up to three years, rather than only annually.***

Extract from the minutes of the meeting of the Academic Board held on 21 October 1996

165/96 Report of the Chair

Part I

6. **Extension of discretion granted to deans in respect of honorary titles**

At present, deans have discretion, subject to certain conditions, to award the titles of honorary lecturer, senior lecturer or associate professor to members of staff holding a corresponding academic title and who are retiring from or otherwise concluding their association with the University. Recently, a situation has been drawn to my attention which suggests that it may be desirable for deans to have a similar discretion to award these titles to academic colleagues in other universities who are in a similar position but who may wish to continue or further develop an ongoing academic association with a department or faculty in this University.

A copy of the current Resolutions of the Academic Board relating to the conferring of appropriate academic titles on members of academic staff who continue to serve the University after their retirement is set out below:

1. That a member of the academic staff who continues to make significant contributions to the academic activities of the University following his/her retirement be eligible for the award of an honorary title;
2. That the title be that of the academic rank (Associate Lecturer, Lecturer, Senior Lecturer and Associate Professor/Reader) held by the staff member at the time of retirement;
3. That the honorary title be approved by the PVC Group on the recommendation of the Head of the relevant Department/ School and the Dean;
4. That the recommendation for the award of an honorary title include details of the contributions being made and their significance to the academic activities of the Faculty/ School/ Department;
5. That honorary titles may be awarded for periods of up to three years, renewable on confirmation of continuing contributions.

***** On the recommendation of the Standing Committee, it was agreed that the Board amend its resolutions, as recommended.**

New nomenclature relating to academic programs and the academic year

MEMORANDUM

Date: 16 January, 1997

To: Deans and Faculty Managers

From: Professor Michael Koder, Chair, Student Information Systems Steering Committee, Professor John Mack, Chair, Academic Board, and Thomas Crook, SIS Project Manager

Subject: Nomenclature changes for 1998

Following discussion during 1996, involving members of SIS Steering Committee, members of Academic Board and of faculties and colleges (including administrative staff), based upon a 'Draft Course Codes Proposal' circulated in October 1996, there is general agreement that a number of nomenclature changes be adopted now, for use in 1998 and subsequent years. Hence, all material now in preparation for 1998 and relating to the University's academic programs should be prepared using the nomenclature and description rules provided below.

It is expected that the Chair of the Academic Board and working groups of the SIS Steering Committee will have all curriculum-related aspects of these changes formulated into a policy document for presentation to the March meeting of Academic Board. Although final policies and specifications have not yet been adopted, we know enough of their final form to give you some of the information you need now to revise and create academic offerings and prepare 1998 faculty handbooks, UAC Guide entries, etc. The purpose of these changes is to:

- rationalise University policies and procedures,
- adopt a common nomenclature based on DEETYA standards,
- encourage rules and procedures that are understandable, logically consistent and computationally tractable (eg, to allow future automatic checking of graduation eligibility).

In addition, with assistance from Publications, work has begun on developing a 'template' for the presentation of information about individual degree programs and related faculty-specific matters in handbooks, etc. It is expected to have some guidelines available by April.

Note that the information given below supersedes previous correspondence and replaces previous information on nomenclature.

Nomenclature

The University will be changing nomenclature to improve clarity and make it conform more closely to DEETYA/CASMAC. Please refer to the CASMAC glossary at <http://www.avcc.edu.au/avcc/casmac/casmacgl.htm> for more information.

New Nomenclature	Old term	Description
course (usages such as "degree course" and "course of study" are also acceptable)	degree, diploma	A complete award program (ie, a degree, diploma, certificate, etc)
unit of study (those of us who have been working with this somewhat awkward term for a few weeks have begun to shorten it to just	course	A stand-alone component of a student's degree program that is recordable on a student transcript

credit points	unit value	a measure of value indicating the contribution each unit of study provides towards meeting course completion requirements stated as a total credit point value
March semester	semester 1	Semesters will be identified by their start months
July semester	semester 2	
January session	summer semester	We avoid using seasonal designations for semesters to avoid confusion between northern and southern hemisphere seasons

Note: words such as 'subject', 'area of study', 'discipline', 'major', 'minor', etc. will not be given a formal definition at this stage and have some flexibility in usage, but all materials prepared for 1998 or later must use course and unit of study as defined above.

Semesterisation

Courses and units of study will be fully semesterised by 1998. As noted in the Nomenclature table, semesters will be named by the month in which they start, and the formal introduction of a "summer session" is anticipated.

Credit points for units of study and for courses

Each unit of study will have a credit point value assigned to it and each course of study will have a minimum number of credit points assigned to it, according to the following principles:

- (i) the normal minimum credit point value for full-time study in a course is 24 credit points per semester for each course semester
- (ii) each unit of study will have an integer credit point value, normally in the range of from 3 to 24 credit points per semester
- (iii) a unit of study available in more than one course has a single credit point value assigned to it and applicable to all courses for which it is available
- (iv) a faculty may, on academic grounds, propose to Academic Board units of study worth 1 or 2 credit points within a course of study. The Board will normally accept these provided they are confined to courses available only within the faculty. The use of units of study worth less than 3 credit points is discouraged.

Notes:

- 1 Student transcripts and student record files will record a single result and a single credit point value for each unit of study attempted by a student. In those cases where the description of a unit of study includes reference to options within the unit that were attempted by the student, this description will be limited to those options satisfactorily completed by the student but will not include a result or a credit point value for each option. (Any 'option' for which a result and credit point value is required must in fact be identified as a stand-alone unit of study, with a corresponding descriptor as defined below).
- 2 The requirement that each unit of study have a single unique credit point value, even if it is available in a range of courses (eg. a mathematics unit in the BSc, the BE and the Combined Arts/Law degrees), may lead to different minimum total credit point values for different degrees, or to different full-time study requirements per semester according to the course of study chosen. In general, faculties are expected to construct undergraduate degree programs on the basis of 24 credit points per semester of full-time study and, if necessary, to use this as a minimum credit point value for course construction.
- 3 The credit point terminology refers to the value of a unit of study towards meeting course of study completion requirements. While it may be expected to relate in a reasonably direct way to the amount of work in a unit of study, or to the load generated by a unit of study, these are matters to be determined by the faculty or faculties involved, in accordance with

Nomenclature for courses of study

The full name and abbreviation used for each award course offered by the University shall be that approved by the Senate on the advice of the Academic Board and the faculty or faculties concerned.

A canonical descriptor for units of study

This descriptor is a revised version of that proposed originally, and preserves the emphasis placed on general relevance of the descriptor to curriculum planning and organisation, both by staff and by students.

Units of study and courses are related via progression and completion rules. These linkages, and many other types of linkage between unit and course information and other enrolment data, are handled using constructs available within the new student information system and hence do not form part of the descriptor for units of study.

Unit of study descriptions (eg. for inclusion in faculty handbooks) should follow the format in the following example:

<i>Unit Code</i>		Credit Points	Name	Description	Index Number
Alphabetic Field	Numeric Field				
4 Letters	4 digits	Integer value from 3 to 24	No enforced length, but 40-60 characters preferred	No enforced length. A short paragraph is preferred.	6 + 3 digits to be assigned by the SIS
Example					
Math	1101	6	Introductory Algebra	Basic algebra including systems of multiple equations.	000117-021

This descriptor contains five main fields:

1 Unit Code

A human readable field which uniquely identifies a unit of study. It consists of two subfields:

- **Alphabetic Field**
A 4 character field with the name or abbreviation of the field of study.
- **Numeric Field**
A 4 digit number to uniquely identify a unit within a field of study. The first digit should correspond, as far as possible, to the level of the unit as follows
 - 1 - 1st year unit
 - 2 - 2nd year unit
 - 3 - 3rd year unit
 - 4 - 4th year or honours unit
 - 5 - 5th year, postgraduate unit (eg. Masters level)
 - 6 - 6th and above year postgraduate unit (eg., advanced Masters, Doctoral)
 - 7 - Advanced Doctoral or Postdoctoral work
 - 8 - future use or special cases
 - 9 - future use or special cases

Faculties may assign the last three digits as desired, so long as they maintain unique codes for each unit.

- 3 Course Name**
Plain English name of the unit, preferably 40 to 60 characters long.
- 4 Description**
Plain English description of the unit, preferably a short paragraph.
- 5 Index Number**
A 9 digit number that will be assigned by the SIS—please coordinate with the SIS Manager, Thomas Crook, to get numbers for your faculty's units. Only the first 6 digits would be printed in a handbook; the other 3 digits will be used to represent a specific class section (eg, semester, place & meeting time). The complete nine digit code can be entered via touch phone or during in-person enrolment. This field is designed to meet the constraints of a possible touch phone enrolment system by being numeric only.

Criteria for changing the descriptor for a unit of study

Information in the previous section relating to the separate parts of the descriptor indicate some of the possible reasons why a descriptor may be required to change, as aspects of the unit of study change. For example

- (a) a department may wish to preserve its unit codes (e.g., MATH1011) but redesign unit contents, so that names and descriptions change. This type of review would require new index numbers to be assigned.
- (b) a department may wish to offer the "same" unit of study at various times in the same or different semesters. Depending upon the need to identify these different schedulings and the need to allocate students to prescribed classes, the final 3 digits of the Index Number may need separate specification for each scheduling (thus producing a unique descriptor [hence, separate units of study] for each separate scheduling).
- (c) There may be cases where a unit of study, with specific modifications, serves as the basis for units offered to different groups of students as parts of different courses. This may lead to all parts of the unit descriptor requiring separate entries and thus to formally distinct units of study, with quite distinct descriptors.

On the other hand, a given unit of study may count in different ways towards fulfilling degree requirements, even for the same degree, depending upon students' choices of other units. (For example, a unit might be able to be counted as contributing to two or more possible sequences of units, with different students needing to include it in different sequences.) This situation does not require the production of separate descriptors (i.e., of separate units of study), because it is an example of a linkage that can be handled via utilisation of the grouping facility component of the new student system.

The Grouping Facility

The unit descriptor described above has been deliberately designed to restrict the information in it to that relevant to units of study. For many other purposes, enrolment in a unit of study requires that linkages or checks be made at the time of enrolment. Some examples of these are: is the unit allowed in the course of study? have pre-requisites been met? does it meet degree progression rules? has a quota/class size been exceeded? what load does this generate? what is the HECS charge for this unit?

Matters of these kinds, and other linkages relevant to the Student Information System, will be handled via unit and course rules and similarly defined algorithmic procedures that integrate naturally with the relational database capabilities of the System.

A particular application of this facility is to the future management of 'options' and 'umbrella courses' in relation to units of study.

At present, some departments offer semester- or year-long units of study which may be completed by completing a certain number of 'options' from among a larger number of 'options', or perhaps by completing core units plus a selection of 'options'.

As indicated above, any 'option' for which a separate result or credit point value is to be recorded

In cases where a unit of study offers a free choice of 'options', with the consequent implication that one timetabling arrangement only is needed to meet class and examination requirements (no special arrangement is needed to cater for particular choices), only one result is required for the unit of study, and there is no need to identify 'options' taken by particular students, then only one unit descriptor would be required.

In cases where 'options' required different timetabling or examining arrangements, depending upon students' choices of 'option' combinations, but again only one result is required, then only one unit descriptor would be required if all class and examination arrangements for that unit were handled within the department. If such arrangements are to be managed outside the department, then it will be necessary for separate units of study to be described, according to the number of separate arrangements required.

The 'umbrella course' situation can involve more complex arrangements than that of relating 'options' to a unit of study. There exist degree programs where a result depends upon students completing several stand-alone units, but where the result could relate to different fields of study. For example, a given stand-alone unit (20th Century Feminist Fiction) could contribute to a result in ENGL3011 or to a result in WMNS3021, corresponding respectively to, say, a major in English and others to Women's Studies. The unit descriptor by itself does not do this, but a course grouping facility enables this to be done, as well as enabling 'options' to be linked to larger units of study.

Examples

'Umbrella course', or field of study groups, may be defined in order to link units of study into patterns of study necessary for meeting course of study requirements. For example, in the humanities, an 'English Literature Group', a 'Philosophy Group' and a 'Women's Studies Group' might all define field of study groups to which the unit '20th Century Feminist Fiction' could be assigned for each student enrolling in this unit. Degree progression rules would provide automatic checks on the validity of both the enrolment and its assignment to a specific group.

Note that 'Women's Studies', etc., may be used to identify both units of study (e.g., WMNS3011) and a field of study group.

'Option' groups may be used to link 'options' or units of study together in order that results be reported for the larger unit of study, with or without additional reporting of 'options' taken or results in 'options'. For example, an 8 credit point unit of study EURS3001 might require students to attempt two 4 credit point units chosen from a possible six such units. A grouping facility will be employed to link the six units to EURS3001, to check that only two such are linked to EURS3001, for each enrolled student, and to compute a result for EURS3001 if that result depends upon separate results for each unit.

If, in addition, it is necessary to record the 'optional' units taken, with or without their results, that will also be managed by the grouping facility, noting that in this case it will be necessary to provide full unit descriptors for each 'optional' unit.

Student ID Numbers

Student ID numbers will be issued by the new System and will be nine digits long. The following points are important to understand the new ID scheme:

- We will no longer prefix SIDs with the student's first year of enrolment. Students who first enrol in 1998 will receive the new numbers. Current students will retain their existing numbers.
- The new format will incorporate a 6 digit prefix and a 3 digit suffix. The 6 digit prefix will allow a total of 1 million unique IDs before we need add another digit (at current enrolments, and allowing for some growth this will occur in approximately 40 years).
- Old IDs all fall in the first 199,999 of the million. (As far as we can determine all old IDs have a prefix of 18 or 19, which is not always displayed, for example, on the printed ID cards, but is always entered into electronic systems.)
- To easily differentiate new and old IDs, no new IDs will be issued with a 1 in the first digit. Thus, if you see a 9 digit ID starting with any digit other than 1, you will know it is a new ID.
- The 3 digit suffix will be used for validation. Using 3 digits for validation allows strong checks of the entered ID. Typos or fraudulently created numbers would only have something like a 1/1000 chance of being accepted as valid by the system. The probability of someone

Course (eg. Degree) rules

Course rules should be expressed in a logically consistent manner so that they can be entered into a computer program, which can then assess a proposed enrolment's adherence to the rules. The SIS programmers are building a course rule editor which will allow faculties to express rules in just such a manner. This editor should be available in March 1997. In the meantime, faculties should keep the following in mind when revising or creating course rules:

Rules should be expressed in explicit quantifiable terms. For example, the following rule from the Arts handbook cannot be expressed explicitly because it is too broad:

- 33 A candidate may not count ... two units of study which overlap substantially in content.

This rule could better be expressed by supplying a table of allowable units of study and noting which ones cannot be taken together for the degree.

An example of a more computationally tractable rule from the Arts handbook is:

- 35 A candidate may not enrol in units of study having a total value of more than 32 credit points in a semester.

Mr Piers Lauder, who is developing the computer models that will implement course rules, has provided the following material on Degree rules.

Piers Lauder's Degree Rule GuidelinesOverview

Degree rules ought to be computationally tractable so they can be processed automatically. This requires that the rules must be expressible algorithmically, and that all the parameters to the algorithms must either be simple quantities able to be contained in a database, or derivable from them.

Of course there may be exceptions for a rule, such as overrides requiring special permission.

Appropriate parameters

Any quantifiable outcome from the University's activities is suitable. Degree rules are conventionally expressed in terms of types of units of study taken, length of study, and credit point values accumulated. Units of study can be grouped by subject, and by level, and those groups and levels referred to in algorithms. Various time values are suitable, such as duration of study, dates of units of study, and hence units of study can be sequenced.

Necessary student data

The parameters are supplied by student details kept in the database, and for the purposes of satisfying degree rules these therefore need to include the following:

- The identification, start and end time for each unit of study completed;
- The duration of every period of enrolment;
- The duration of and reason for every period of suspension;
- A set of fields allowing overrides for every overridable rule.

Modification to some degree rules

As mentioned above, some current degree rules (in particular, those relating to the content of units of study) will need to be modified. Such rules more properly belong in the unit of study prerequisite rules, where the conflicting units of study can be negatively related, but if a general rule is required, then each unit of study would need some content classification that could be compared algorithmically.

Authorisation for 1998 handbook entries

Conversion of current handbook entries into the new terminology, and re-design of course rules needed to remove ambiguity and permit them to be expressible algorithmically, will be the responsibility of faculties, and final authorisation of the new format handbooks, etc. is to be provided by the Dean.

Only where major changes to units of study or courses of study are made, or if a new course is proposed, is there the usual formal requirement for passage of these via faculty to Academic Board

Inquiries and assistance

Please contact Mr Thomas Crook:

phone 17709

fax 17711

email tomc@vision.econ.su.oz.au

Reports from Academic Groups on Academic Appointments and the Appointment of Selection Committees

1. Sciences Academic Group

Academic Appointments

Appointment of Visiting Professor

The Academic Board is asked to note the action of the Chair (Professor John M Mack), in approving the following appointments which have been recommended by the Pro-Vice-Chancellor, on the advice of the relevant Head of School:

Name	Department/School	Period
Professor Ram Gopal Rastogi	Mathematics & Statistics	30 November 1996 to 1 May 1997
Professor Harold Zirin	Mathematics & Statistics	27 February 1997 to 12 March 1997

2. Professional Faculties Academic Group

Academic Appointments

Appointment of Visiting Professor

The Academic Board is asked to note the action of the Chair (Professor John M Mack), in approving the following appointment which had been recommended by the Pro-Vice-Chancellor, on the advice of the relevant Head of School:

Name	Department/School	Period
Professor Armand Silva	Civil Engineering	28 February to 20 April 1997

3. Health Sciences Academic Group

Academic Appointments

(1) Appointment of Visiting Professor

The Board is asked to note the following appointment approved by Professor J Mack on behalf of the Academic Board.

Name	Department	Period
Professor G Smith	Anaesthesia	1 November 1997 to 1 March 1998

(2) Report on award of clinical and other academic titles

The Board is asked to note the acceptance of the following clinical and academic titles:

- **Clinical Associate Professors**

Dr P Van Asperen

Qualifications: MBBS (Hons I) 1974, MD 1987, FRACP 1980
 Current appointments: Head, Department of Respiratory Medicine, Royal Alexandra Hospital for Children
 Honorary Staff Specialist, Westmead Hospital
 Clinical Lecturer in Paediatrics, University of Sydney
 Consultant Paediatric Respiratory Physician, Orange Base Hospital

Dr W Selby

Qualifications: MBBS (Hons I) 1974, MD 1985, FRACP 1980
 Current appointments: Senior Visiting Gastroenterologist and Director of Endoscopic Services, AW Morrow Gastroenterology

Visiting Physician, Sydney Adventist Hospital

Dr R R Grunstein

Qualifications: MBBS 1980, MD 1984, PhD *Gothenburg* 1996, FRACP 1987

Current appointment: Senior Staff Specialist, Centre for Respiratory Failure and Sleep Disorder, Department of Respiratory Medicine, Royal Prince Alfred Hospital

- **Clinical Senior Lecturers**

Dr D Storey

Qualifications: BSc (Med) (Hons II) 1968, MBBS (Hons II) 1972, FRACS 1979, FRCS (Eng) 1979

Current appointments: Visiting Surgeon, Department of Upper Gastrointestinal Surgery and Parenteral Nutrition, Royal Prince Alfred Hospital
Visiting Surgeon, NSW Masonic Hospital

Dr J Knight

Qualifications: BA *Macq* 1979, MBBS 1979, MA 1995, FRACP 1987

Current appointments: Head, Renal Research Laboratories
Senior Staff Specialist and Consultant Physician
Research and Development Manager
Royal Alexandra Hospital for Children

Dr S Gruenewald

Qualifications: MB ChB *UCT* 1973, MSc Nucl Med *Lond* 1980, MRCP (UK) 1979, FRACP 1984, DDU 1983, AMEC 1983

Current appointments: Director, Department of Nuclear Medicine and Ultrasound and Deputy Chairman, Division of Imaging
Westmead Hospital

Dr G Larcos

Qualifications: MBBS 1983, FRACP 1989, DDU 1989

Current appointment: Acting Director, Department of Nuclear Medicine and Ultrasound, Westmead Hospital

Dr S Jurd

Qualifications: MBBS 1978, FRANZCP 1984

Current appointments: Head, Department of Drug and Alcohol Services, Royal North Shore Hospital
Unit Director, Phoenix Unit, Manly District Hospital

- **Clinical Associate Lecturer**

Dr B Krupa

Qualifications: MB ChB *Glas* 1972, MRCOG 1977, FRCOG 1993, FRACOG 1985

Current appointment: Visiting Medical Officer, Nepean Hospital

- **Associate Professor**

Dr A Bune

Qualifications: MBBS 1970, MRACP 1973, FRACP 1977

Current appointment: Staff Specialist, Co-ordinator of Medical Education, Royal North Shore Hospital

- **Senior Lecturers**

Current appointment: Staff Specialist, Department of Anaesthesia, Royal Prince Alfred Hospital

Dr J Peat

Qualifications: BSc (Hons) *York* 1969, PhD 1994

Current appointment: Hospital Statistician, New Children's Hospital

- **Lecturer**

Dr E Delikatny

Qualifications: BSc *Winnipeg* 1978, PhD *Br Col* 1987

Current appointment: Senior Research Officer, Department of Medicine, University of Sydney

- **Senior Research Fellows**

Dr N Saksena

Qualifications: BSc *Saugor* 1980, MSc *Saugor* 1982, PhD 1986

Current appointments: Senior Scientist, Head, Retroviral Genetics Laboratory, Department of Virology, Westmead Hospital

Dr L Wright

Qualifications: BSc *Qld* 1960, MSc *Macq* 1980, PhD 1988

Current appointment: Senior Scientist, Lipid Research Laboratory, Department of Infectious Diseases, Westmead Hospital

- **Research Fellows**

Dr G Lawrence

Qualifications: General Nursing Cert 11977, BSc (Hons) *UNSW* 1986, PhD *Camb* 1991

Current appointment: Principal Chief Investigator, Department of Virology, Westmead Hospital

Dr L Kritharides

Qualifications: MBBS *Melb* 1984, PhD 1995, FRACP 1991

Current appointments: Co-Group Leader, Clinical Research Group and Senior Scientist, Cell Biology Group, Heart Research Institute
Associate Cardiologist, Royal Prince Alfred Hospital

Selection committees

Committees appointed to consider the award of clinical and other academic titles

The Board is asked to note that the Chair, acting on behalf of the Standing Committee, has appointed the following committees:

- **Associate Professor**

Committee appointed to consider the award of the title of Associate Professor upon the appointee to a conjoint position in Clinical Pharmacology at the Canberra Hospital

Ex officio:

Pro-Vice-Chancellor (Health Sciences) (Professor J A Young)

Deputy Chair of the Academic Board (*Professor R Pesman)

Acting Dean, Faculty of Medicine (Associate Professor C D Shorey)

Head of Department or nominee and, where relevant, the Professor most concerned:

*Clinical Professor G N Shenfield (Pharmacology)

Head of Department or nominee of any other Department in the Faculty:

*Professor A Woolcock (Medicine)

Non-professorial member of the Department concerned:

Clinical Associate Professor P J Collignon (Canberra Clinical School)

Two members of the University's Core Committee for promotions to Associate Professors and Readers:

Associate Professor M Painter (Government and Public Administration)

Associate Professor E Fackerell (Mathematics and Statistics)

Representative of the Hospital concerned and any other appropriate persons:

Professor P Gatenby (Associate Dean)

This committee consists of 6 males and 3 females (marked *)

- **Principal Research Fellow**

Committee appointed to consider the award of the title of Principal Research Fellow to members of staff of the Children's Medical Research Institute (a research unit which has been formally recognised by the University as being associated with the Faculty)

Ex officio:

Pro-Vice-Chancellor (Health Sciences) (Professor J A Young)

Deputy Chair of the Academic Board (*Professor R Pesman)

Acting Dean, Faculty of Medicine (Professor J R Lawrence)

Head of Department or nominee and, where relevant, the Professor most concerned:

Professor P B Rowe (CMRI)

Head of Department or nominee of any other Department in the Faculty:

Dr J W McAvoy (Anatomy & Histology)

Non-professorial member of the Department concerned:

Dr P L Jeffery (CMRI)

Two members of the University's Core Committee for promotions to Associate Professors and Readers:

Associate Professor E Fackerell (Mathematics and Statistics)

*Professor E Webby (English)

Representative of the Hospital concerned and any other appropriate persons:

Associate Professor J P Fletcher (Acting Associate Dean, Western Clinical School)

Chair, Faculty Research Committee:

Associate Professor D Cook

This committee consists of 8 males and 2 females (marked *)

- **Clinical Associate Professor**

Committee appointed to consider the award of the title of Clinical Associate Professor upon the Director, Needs Assessment and Health Outcomes Unit, CSAHS

Ex officio:

Pro-Vice-Chancellor (Health Sciences) (Professor J A Young)

Nominee of Chair of the Academic Board (*Professor J Lawler)

Acting Dean, Faculty of Medicine (Professor J R Lawrence)

Head of Department or nominee and, where relevant, the Professor most concerned:

Professor S R Leeder (Public Health and Community Medicine)

Head of Department or nominee of any other Department in the Faculty:

*Associate Professor J Hall (CHERE)

Non-professorial member of the Department concerned:

Dr A Shiell (Public Health and Community Medicine)

Two members of the University's Core Committee for promotions to Associate Professors and Readers:

Representative of the Hospital concerned and any other appropriate persons:

Dr Peter Sainsbury (CSAHS)

This committee consists of 6 males and 3 females (marked *)

• **Principal Research Fellow**Committee appointed to consider the award of the title of Principal Research Fellow to a member of staff of the Centenary Institute of Cancer Medicine and Cell Biology**Ex officio:**

Pro-Vice-Chancellor (Health Sciences) (Professor J A Young)

Nominee of the Chair of the Academic Board (*Professor J Lawler)

Acting Dean, Faculty of Medicine (Professor J R Lawrence)

Head of Department or nominee and, where relevant, the Professor most concerned:

Professor A Basten (Centenary Institute)

Head of Department or nominee of any other Department in the Faculty:

Professor J D Pollard (Medicine)

Non-professorial member of the Department concerned:

Associate Professor W Britton (Centenary Institute)

Two members of the University's Core Committee for promotions to Associate Professors and Readers:

Associate Professor M Painter (Government and Public Administration)

*Associate Professor R Atherton (Law)

Chair, Faculty of Medicine Research Committee:

*Professor J Black (Acting Chair)

This committee consists of 6 males and 3 females (marked *)

Committee appointed to consider the award of the title of Adjunct Professor to the Medical Director, Johnson and Johnson Pty Ltd

The Board is asked to note the action of the Deputy Vice-Chancellor (Professor D Anderson) in appointing Professor J R Lawrence (Acting Dean, Faculty of Medicine) and Professor C I Benrimoj (Pharmacy) to replace Professor S R Leeder (Acting Dean, Faculty of Medicine) and Professor K F Brown (Pharmacy) who were unable to act.

Personnel Team E**Report of the Tenure Committee**

The Board is asked to note that the relevant Acting Deputy Vice-Chancellor, acting on the recommendation of the appropriate committee, has approved the granting of tenure to the following tenurable academic staff:

Lecturer:

Ms Janet Mooney

BA (Visual Arts) 1982, *City Art Institute*,Grad DipEd (Secondary) 1983, *Sydney Institute of Advanced Education*

Current Appointment:

Tenurable Lecturer in the Koori Centre since 1 March 1994.

From Professorial Board to Academic Board

The Academic Board that replaced the Professorial Board in 1975 had its last meeting in October 1996. The Chair of the Academic Board, Professor John Mack, invited me to make the closing remarks at that meeting. Before doing so, I read the relevant sections of *The History of The University of Sydney*. I found the accounts there, of the related changes in the membership of Senate and of the Chief Academic Board in the By-laws on Faculties and the creation of a By-law for Departments, were rather sketchy. I decided to refresh my recollection of the processes of change by consulting the Minutes of the Senate and Professorial Board and *The University of Sydney News*. The account that follows is the outcome.

In September 1967, when I became Vice-Chancellor, the University and University Colleges Act stated that no person could be a student of the University unless living at home, or with a relative, or in a University College, or in a lodging approved by the Chancellor or Vice-Chancellor. Whether the lodgings of students had ever been approved was not clear, but it was clear that, at least recently, the University had not been acting in accordance with the Act in conferring degrees on many of its students. It seemed obvious to me that at least one section of the Act should be changed despite the warning from the Chancellor that it would be dangerous to ask the Government to do so: "The last University that asked for a change did not get what it wanted, but had two Archbishops added to its Council".

Apart from the question of compliance with the law, that provision in the Act implied that the University had an obligation to act *in loco parentis*, and that, given the increase in the age of students since the Act was passed, seemed no longer appropriate. I had observed "revolting students" in Europe and the United States of America, and thought that the serious discontent of students in Europe, the United States of America, and Japan, might spread to Australia. In that event, I thought that the University's By-law on discipline, which implied a University role *in loco parentis*, would create problems. The Senate of the University did decide to ask the State Government to change the Act, and it introduced a new By-law on Good Order which included provision for students on the Proctorial Board.

The University Act provided for the Chairman of the Professorial Board, four of the ten Deans of Faculties, and a graduate elected by the students, to be Fellows in a Senate of twenty-six. At the Senate meeting of November 1967 there was a debate about which four Deans should be chosen. During the debate, Mr Justice Le Gay Brereton was minuted as saying "Consideration should be given to the Constitution of Senate", and the Vice-Chancellor as responding "that he was aware of the need for consideration of this sort and he hoped in due course to place some proposals before Senate".

In December 1968 the Senate considered a letter from the President of the Sydney Association of University Teachers (SAUT) which stated that there was a considerable body of opinion, particularly among the sub-professorial staff, that they were wrongly denied knowledge of, and participation in, the affairs of their governing body. The President requested that one of the then three co-opted Fellows of Senate should be nominated by the permanent academic staff. The Senate resolved to inform the President that it was not able to do as requested but that it was already considering the broader issue of the Constitution of Senate.

In March 1969 the Senate appointed a Committee "to advise the Vice-Chancellor" on possible amendments to the Act and called for submissions to the Vice-Chancellor. In September 1969 the Senate approved the Vice-Chancellor's draft proposals and their publication and referred them to the Professorial Board, the Student Representative Council (SRC), and the Standing Committee of Convocation, for comment. At its November meeting, on the motion of the Vice-Chancellor seconded by Mr H D Black, Senate agreed proposed amendments to the Act. The proposals included an addition to the Senate of two Fellows elected by academic staff and two students elected by the students, and the power of Senate to elect a Chancellor who was not at the time a Fellow of Senate.

The Act was amended in 1970, though not entirely as the University requested. The responsibility of the Chancellor and Vice-Chancellor to approve lodging was removed and the provision for additional student Fellows was approved. There was, however, provision for the more staff Fellows than had been requested, though, as an offset, members of staff were made ineligible for

The decision to publish draft proposals for changes in the Act was part of a new policy on communication and consultation. A draft of new By-laws for the maintenance and enforcement of good order within the University had also been published and discussed with the SRC and Professorial Board before Senate made a decision. In the past there had been too much secrecy. Agendas of the Senate and Professorial Board, and even statistics on pass rates in the various subjects, had been treated as confidential. The decision to publish a weekly *News* (from March 1969), and the institution of Faculty and Departmental student-staff liaison Committees, student membership of the Proctorial Board and, before long, of Faculties, were designed to improve communications and generate a greater sense of participation. In an address to Convocation in October 1972, I suggested that our new procedures on communication and consultation might prove to be more important than constitutional changes, and perhaps they were.

Just as with the Senate, the membership of the Professorial Board was a live issue. The Universities of La Trobe and Macquarie, founded in 1964, had small Academic Boards which included "sub professorial" members of staff, and several British universities had made such provisions. As President of the Staff Association, I had been involved in such a change at Manchester and I had been a member of the UGC Committee which created the University of Lancaster and provided for elected non-professorial members of their Academic Board equal to one-third the numbers of Professors. Not surprisingly, I encouraged discussion on whether the constitution of the Professorial Board, which had been created when there were few full-time members of the academic staff other than professors, was still appropriate where the number of Professors had declined to just 10% of full-time academic staff. Discussions in the Board had already begun on proposals from SAUT and the SRC for non-professorial and student membership when I circulated a paper on *Structure and Process in University Government*. The paper which went to Senate was dated 4 May 1970, though the Professorial Board Minutes for June 1970 referred to "the Vice-Chancellor's paper currently being discussed by Senate, which the Professorial Board Committee had discussed in March".

This paper on *Structure and Process in University Government* outlined the case for a broader membership of the Professorial Board, for less secrecy, and for prompt and adequate communication of decisions. It referred to the failure of Faculties to co-ordinate the academic activities of increasingly stronger departments, and to check the disintegrating effect of the proliferation of subjects in undergraduate studies, and it encouraged further discussion of new ways of organising Departments.

In July 1970 the Professorial Board considered a proposal from its Committee that non-professorial members of the Academic staff, equal to one-third the number of professors (and perhaps some students), be added to the Board. The Board requested a further report, including the case for a small Academic Board which I had advocated in Board discussions. In September, the Board considered a further report from its Committee which outlined four possibilities, three of which would have reduced the size of the Board by between two-thirds and one half. In a "straw vote" the Board voted for the other possibility - namely, an addition of non-professors equal to one-third the number of Professors and an Executive of twenty-four. In October 1971 the Board decided, by twenty-one votes to eight, to agree to the proposal discussed a year earlier for a larger Board. In October 1972 the Board agreed to draft By-laws for a proposed new Academic Board with one significant change from the earlier proposal. The draft By-laws were passed on the understanding that the new Academic Board would be left to make a decision on an Executive Committee. There was a strong fear that the small Executive might reduce the role of Professors.

Another paper of mine written for Senate - *Functions and Membership of Boards, Faculties, and Departments* (July 1971) - emphasised the need to draft new By-laws for the Board, the Faculties, and Departments, which reflected the inter-related nature of their roles. At that time there was no By-law on Departments. "The Professor and his staff" constituted the Department which, for most members of the academic staff, was the most important part of university administration. Some Professors held departmental meetings and some did not, the growth of specialisation and multi-chair departments created complications, and the contrast between the role of sub-professorial staff in their departments and in the "democratic" faculties, and the exclusion of sub-professors from the chief academic body, added to tensions and, some maintained, a sense of alienation.

The growth in the influence of Departments was due largely to the growth in the size of

report to the Board, not to the Senate. Given that the Board consisted of Professors, most of whom were Heads of Departments, the effect of that change was to strengthen Departmental autonomy. That effect led me to propose that the chief academic body should be a General Board of Faculties, and to request a thorough discussion of that possibility. There was an associated proposal for a By-law on Departments which made provision for Departmental meetings, for submission to Faculty of any proposals for courses of study or examinations where the Professor or Professors did not accept proposals of the majority of academic staff, for the Vice-Chancellor to be able to appoint as Head of Department a person other than a Professor - some of whom were keen not to be Heads of Department - , and for formal consultation with students.

The Senate began its discussion of the paper on *Functions and Membership of Boards, Faculties, and Departments* in September 1971. It appointed a Committee chaired by the Chancellor to draft new By-laws for an Academic Board, Faculties, Schools, and Departments. Draft proposals were approved by Senate in May 1973. The proposals were published in *The University of Sydney News* on 9 May and comments were requested by 31 July.

The reports of the Committee to the December 1973 Senate listed the submissions received - many more than on previous occasions - and outlined the changes in the draft proposals made as a result of eight meetings following the receipt of submissions. The number of meetings indicated that serious attention was given to the submissions and also that there were some differences within the Committee. The Senate approved the revised draft By-laws at that meeting and "sent them down town for approval". Approval took some time, and the Academic Board - with power to delegate its functions to an Executive Committee - came into being in June 1975.

The draft By-laws which Senate published, and on which requested submissions, did not include my proposal for a small General Board of Faculties. That was regarded as too radical and was very unpopular with the - often few - Professors who attended Board meetings. It is interesting that the new Academic Board has much in common with a General Board of Faculties, though it is larger than the one I proposed.

The reputation of the new Board with those who are not members will depend in considerable measure on the quality of decisions, on appropriate measures of consultation, and on prompt explanations of difficult decisions. There have been occasions in recent years when the University forgot the importance of good communication and discussion - even at times cultivated secrecy - and it is to be hoped that the new Board will establish sensible attitudes and procedures from the outset.

Bruce Williams
Vice-Chancellor and Principal 1967 - 1981

Report of the Graduate Studies Committee Amendment of the Resolutions of the Senate

Faculty of Economics

Master of Commerce

The Resolutions of the Senate relating to the Master of Commerce (pp 273-5, Calendar 1996, Vol I) are amended to the following effect from 1 January 1997:

- Section 2 is amended
 - by deleting the full-stop at the end of sub-section (2) and by inserting instead a semi-colon followed by the word “and”
 and
 - by inserting the following new sub-section (3):
 - (3) in the case of candidates taking the Professional Accounting major, have recently completed or be concurrently enrolled in either the PY Program of the Institute of Chartered Accountants in Australia or the CPA Program of the Australian Society of Certified Practising Accountants.
- Section 3 is amended
 - by re-numbering the existing section 3. as section 3.(1)
 and
 - by inserting the following new sub-section (2):
 - (2) Candidates in the Professional Accounting major may be granted exemptions for two courses after successful completion of either the CPA or the PY program.
- Section 6 is amended
 - by inserting in sub-section (a) the words “Professional Accounting” after the words “Operations Research”.

Faculty of Medicine

Undergraduate Medical Program - Restriction Upon Re-Enrolment

The Resolutions of the Senate relating to restriction upon re-enrolment in the Faculty of Medicine (pp 94-99, Calendar 1996, Vol I) are replaced with the following new section from 1 January 1997:

17. (1) **Undergraduate Medical Program**
The Senate authorises the Faculty of Medicine to require a student to show cause why the student should be allowed to re-enrol in the Faculty of Medicine in accordance with sections 8 and 9 above.
- (2) **Graduate Medical Program**
 - (a) The Senate authorises the Faculty of Medicine to require a student to show good cause why he or she should be allowed to re-enrol in the Faculty of Medicine if, in the opinion of the Faculty, that student has not made satisfactory progress towards fulfilling the requirements for the degree.
 - (b) A student who has failed to satisfy the requirements of three of the Themes as defined in the 1997 Resolutions relating to the degrees of Bachelor of Medicine and Bachelor of Surgery shall generally be deemed not to have made satisfactory progress. The Faculty may make resolutions to define in more detail what constitutes unsatisfactory progress.
 - (c) Where the Faculty permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Faculty may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why that student should be allowed to re-enrol in the Faculty of

Sydney Conservatorium of Music:

Master of Performance

Degrees and Diplomas in the Sydney Conservatorium of Music

The Resolutions of the Senate relating to Degrees and Diplomas in the Sydney Conservatorium of Music (p484, Calendar 1996, Vol I) are amended to the following effect from 1 January 1997:

Section 1 is amended by

- inserting the following new sub-section (g)
(g) Master of Performance (MPerf)

and by

- re-lettering the existing sub-section (g) as sub-section (h).

Adoption of new Resolutions of the Senate

The following new Resolutions relating to the degree of Master of Performance are adopted:

MASTER OF PERFORMANCE

Award of the degree

1. The degree of Master of Performance shall be awarded in one grade, namely the Pass degree.

Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the by-laws--

- (a) be a Bachelor of Music of the Sydney Conservatorium of Music; or
- (b) have completed studies deemed by the College Board of the Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or
- (c) submit such other evidence of general and professional qualifications as will satisfy the College Board that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
- (d) successfully complete an audition at a level determined by the College Board.

Probationary acceptance

3. (a) A candidate may be accepted by the College Board on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the College Board shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.
- (b) In the case of a candidate accepted on a probationary basis under subsection (a), the candidature shall be deemed to have commenced from the date of such acceptance.

Time limits

4. The normal length of candidature shall be four semesters from the date of enrolment for a full-time candidate and eight semesters from the date of enrolment for a part-time candidate. Permission to vary the length of candidature may be granted by the College Board.

Supervision

5. The College Board shall appoint a full-time member of the academic staff of the Conservatorium to act as supervisor of each candidate.

Requirements for the degree

6. A candidate shall--
 - (a) complete such seminars as may be prescribed by the College Board; and
 - (b) complete a performance portfolio; and
 - (c) complete the practical (performance) and other requirements including a minimum of 48 units, as prescribed by the College Board.
7. A candidate shall be required to perform in graduate seminars and in concerts at the Conservatorium and elsewhere.

Progress

8. The College Board may

candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

- (b) where, in the opinion of the College Board, the candidate does not show good cause, terminate the candidature.

Credit

9. A candidate who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution and has completed work considered by the College Board to be equivalent to courses prescribed for the degree, may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the Rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.

Report on the Library Impact Statements Process 1995/96

In 1995 the Academic Board adopted guidelines for approval of new Undergraduate and Postgraduate awards and courses or major changes to them. These included provision for a formal statement by the University Librarian of the adequacy of the Library's resources to support the particular award, course or major change. The Board also required a review of the process after 12 months.

To ensure consistent and speedy processing of proposals from academic units, the University Librarian delegated to appropriate library staff the task of evaluating the adequacy of the Library's resources, staffing, services and accommodation to support the new course etc. Deans and College Principals were notified of the Library's procedures (see sample, Appendix 1)¹, and guidelines were issued to assist the delegated library staff, including advice on consultations and procedures to follow if they assessed library resources would be inadequate to support a proposal.

From mid 1995 over 60 proposals were received from nine Faculties. These included proposals for new undergraduate courses, major revisions in curricula and teaching methods, and new postgraduate awards, especially new certificates and diplomas (see Appendix 2)². Library Impact Statements were issued by Library staff after evaluation of all these proposals.

Some assessments require considerable work by library staff and may involve discussion with the proposer before the statement can be completed. During the initial period many proposals were received in the Library at the last minute (i.e. the day before or even the day of submission) and library staff were expected to provide the statement on the spot. As mentioned in the letter to Deans sufficient time (at least one week) must be allowed for the library assessment and any necessary consultation to occur. It would be appreciated if this could be communicated to staff.

Many of the proposals received proved, on investigation, to involve only formal changes in award structures, or minor changes in course content, with little or no change in library support required. However, several major implications for library support were identified during subsequent discussions, some of which may previously not have been detected as early, with consequent delays in a response by the Library. Particular examples where major library implications were identified were the introduction of the Master of Teaching degree, changes to the Bachelor of Social Work curriculum and the revision of the Bachelor of Nursing course. In regard to Education courses, a major exercise was undertaken to identify gaps in the Library's collection and strategies were developed to identify future relevant material. For the Bachelor of Social Work, where a problem solving approach was adopted, new material in a variety of formats, eg videotape, was identified and ordered. The revision of the Bachelor of Nursing was not initially referred to the Library and involved the Library subsequently in difficult negotiations when the Nursing Librarian considered there would be significant impact on the Library, although this had not been identified by the Faculty. This highlighted the inherent difficulties and the tension which can arise when an academic unit's desire to introduce changes to its curriculum does have an impact on other units. However it is precisely this type of situation which the library consultation process was intended to address. Proposals are requested to be as specific as possible regarding library support required so that consultation can be as productive and efficient as possible.

Not all parts of the University appear to be aware of the requirement to refer course proposals to the Library so that the Library Impact Statement can be provided. It is hoped that as part of the Board's evaluation of the process, this requirement could be confirmed and communicated to Faculties for the information of any staff involved. A list of staff delegated to consider proposals and sign Library impact statements is available on the World Wide Web at :
<http://www.library.usyd.edu.au/Services/Policies/coursepl.html>

Summary

There were teething problems in the first year but as academics become increasingly familiar with the requirement for Library Impact statements the usefulness of this step in the approval process will become more apparent. Proposers should be mindful of the need to forward proposals to the library in sufficient time for the assessment to be made and to provide all relevant information.

support is available when the new course commences. The need to allocate funds to support new courses has been noted for consideration in framing of future Library budgets. Initial experience clearly indicates the value of the process in improving communication between the parties involved and if systematically adopted will assist library planning to better support academic initiatives.

Judith Campbell
Associate Librarian
(Branch Libraries)

John Rodwell
Information Services Librarian

15 October 1996

Reports on Chairs

(as at 29 January 1997)

1. Sciences Academic Group

The Academic Board is asked to note the following report:

(1) Chairs under active consideration

- **Head of Medical Psychology, Westmead Hospital, Professor/Associate Professor, Department of Psychology (Conjoint Appointment)**

Selection Committee appointed: 16 October 1996

Applications closed: 31 October 1996

Seven applications were received with referees' reports called for four short listed applicants. The Committee met on 20 December 1996 to confirm the short list for interview. Interviews were conducted on 24 January 1997. A recommendation for appointment was submitted to the Senate Chair Appointments Committee on 3 February 1997.

- **Cisco Systems Chair of Internetworking**

Selection Committee appointed: 13 November 1996

Applications closed: 16 January 1997

Nine applications were received and have been forwarded to the Dean.

- **Sybase Chair of Information Systems**

Selection Committee appointed: 15 January 1997

Applications close: 17 April 1997

(2) Chairs for which an offer has been made but not yet accepted:

- **Chair of Physics (Theoretical Astrophysics)**

Selection Committee appointed: 10 July 1996

Applications closed: 19 September 1996

Five applications were received with referees' reports called for two short listed applicants. The Committee met on 6 November 1996 to short list for interview. It was agreed that the two short listed applicants be invited for interview. Interviews were conducted on 12 December 1996. Approval was received by the Senate Chair Appointments Committee to circulate the selection committee's recommendation for approval. All members of the Senate Chair Appointments Committee approved an offer of appointment. An offer of appointment was made on 23 January 1997. The successful candidate is yet to indicate acceptance of the offer.

(3) Chair accepted

- **McCaughey Chair of Geography (Re-advertised)**

The successful candidate, Professor Eric Waddell, has accepted the offer of appointment. The position was offered from early 1997 until 31 December 2004. Attached is the recommendation of the Chair Selection Committee as it pertains to the preferred applicant. *(see page 51)*

2. Professional Faculties Academic Group

The Standing Committee is asked to note the following report:

Chairs for which an offer has been made but not yet accepted

- **Abbott Tout Chair of Litigation and Dispute Resolution (REF. B24/13)**

Selection Committee appointed: 4 July 1996

Applications closed: 16 August 1996

11 applications were received and referees' reports were called for 2 applicants

- **Dunhill Madden Butler Chair of Women and the Law (REF. B24/14)**
 Selection Committee appointed: 4 July 1996
 Applications closed: 16 August 1996
 6 applications were received and referees' reports were called for 3 applicants. The Committee met on 2 December 1996 to interview 3 applicants. An offer of appointment was made on 31 January 1997. The successful candidate is yet to indicate acceptance of the offer.
- **Shell Chair of Environmental Engineering (Ref B43/01)**
 Selection Committee appointed: 20 November 1995
 Applications closed: 31 January 1996
 16 applications were received and referees' reports were called for 6 candidates. The Committee met on 17 May 1996 to interview 3 candidates. An offer of appointment was made on 4 June 1996. Following protracted negotiations with Shell Australia and with the successful applicant on variations to the offer, a revised offer was issued on 16 January, 1997. The successful candidate is yet to indicate acceptance of the offer.

3. Health Sciences Academic Group

(1) Chairs under active consideration

- **Chair of Orthodontics, Faculty of Dentistry**
 Selection Committee to be appointed:
 Applications close: 8 May 1997
- **Motor Accidents Authority of NSW Professor of Rehabilitation Medicine or Associate Professor, Director of Medical Services, Royal Rehabilitation Centre, Sydney**
 Selection Committee to be appointed:
 Applications close: 3 April 1997
- **Professor/Associate Professor of Materno-fetal Medicine, Central Sydney Area Health Service**
 Selection Committee appointed: 25 November 1996
 Applications closed: 17 January 1997
 One application was received and referees' reports have been called for. The Committee will meet on 11 March 1997 to short-list the application and again on 23 April 1997 to interview.
- **Chair of Surgery, Western Sydney Area Health Service, Westmead Hospital**
 Selection Committee appointed: 21 October 1996
 Applications closed: 14 November 1996
 Four applications were received and referees' reports have been called for all the applicants. The Committee will meet on 5 February 1997 to short-list for interview and again on 6 March 1997 to interview the applicants.
- **North Shore Heart Research Foundation Chair of Cardiology, Northern Sydney Area Health Service, North Shore Heart Research Foundation**
 Selection Committee appointed: 21 October 1996
 Applications closed: 14 November 1996
 Six applications were received and referee's reports have been called for all the applicants. The Committee met on 14 January to short-list for interview and will meet again on 28 February 1997 to interview five applicants.
- **Professor/Associate Professor, General Practice, Canberra Clinical School**
 Selection Committee appointed: 16 September 1996
 Applications close: 14 November 1996
 Five applications were received and referees' reports have been called for three

- **Professor/Associate Dean (Western Clinical School), Wentworth Area Health Service, Western Sydney Area Health Service**
 Selection Committee appointed: 16 September 1996
 Applications closed: 28 November 1996
 One application and three expressions of interest were received and referees' reports have been called for the applicant. One expression of interest has been withdrawn. The Committee met on 28 January 1997 and will meet again on 4 March 1997 to interview.
- **Chair of Neonatal Medicine, Western Sydney Area Health Service, Royal Alexandra Hospital for Children**
 Selection Committee appointed: 17 June 1996
 Applications closed: 3 October 1996
 Three applications were received. Referees' reports were called for all three applicants. The Committee met on 4 December 1996 to short-list for interview. The two remaining applicants have withdrawn their applications.
- **Director, Professor/Associate Professor of Developmental Disabilities, The Centre for Developmental Disability Studies**
 Selection Committee appointed: 19 August 1996
 Applications closed: 30 September 1996
 Four applications were received. Referees' reports were called for all four applicants. The Committee met on 14 November 1996 and again on 19 December 1996 to interview two applicants. A recommendation for appointment will be forwarded to the Senate Chair Appointments Committee.
- **Professor/Associate Professor & Senior Staff Specialist, ACT Health/Department of Psychological Medicine**
 Selection Committee appointed: 20 August 1996 (revised)
 Applications closed: 13 June 1996
 Six applications were received. Referees' reports were called for all six applicants. The Committee met on 10 October 1996 and 28 November 1996 to interview four applicants. The Committee will meet again shortly.
- **Professor/Associate Professor of Paediatrics, ACT Health**
 Selection Committee appointed: 18 March 1996
 Applications closed: 9 May 1996
 Five applications were received. One applicant withdrew. The committee met on 9 September 1996 and 11 October 1996 to interview one applicant. The Committee recommended that the appointment be offered at level of Associate Professor, which was approved by the Chair on behalf of the Standing Committee of the Board in November. However, the applicant subsequently withdrew his application.
- **Chair of Oral Biology**
 Selection Committee appointed: 16 February 1994
 Applications closed: 12 April 1995
 The Committee met on 26 April 1995 to discuss the applications and, in view of other developments, it was decided to put the position on hold.
- (2) **Chair for which an offer has been made but not yet accepted.**
Professor/Associate Professor, Program Director, Genetics Services for the Greater West (based at Royal Alexandra Hospital for Children)
 Selection Committee appointed: 20 May 1996
 Applications closed: 8 August 1996
 Seven applications were received. Referees' reports were called for all seven applicants. The Committee met on 5 November 1996 and met again on 18 December 1996 to interview three applicants. One applicant withdrew their application prior to the interview. The successful candidate is yet to indicate acceptance of

Report of the Committee appointed to consider applications for the McCaughey Chair of Geography (Ref No A06/01)

The Committee appointed to consider applications for the McCaughey Chair of Geography was constituted as follows:

Pro-Vice-Chancellor, Sciences Group (Professor Robert G Hewitt)
 Chair, Academic Board (Professor John M Mack)
 Acting Dean, Faculty of Science (Professor Helen C Beh)
 Associate Professor Andrew D Short (Geography)
 Professor Antony J Underwood (Institute of Marine Ecology)
 Professor Graeme J Gill (Government & Public Administration)
 Professor Roger McLean (Australian Defence Force Academy)
 Professor Diana Howlett (formerly Department of Geography, ANU)

Following advertisement in Australia and overseas thirteen (13) applications were received. Statistics are as follows:

	Australia	Overseas	Total
Male	5	7	12
Female	-	1	1

The Committee met on 22 August 1996 to short list for interview. All members of the committee were present. Four applicants were invited for interview.

Statistics are as follows:

	Australia	Overseas	Total
Male	2	2	4

One applicant subsequently declined the invitation to attend the interview.

Interviews were conducted on 11 October 1996. All members of the committee were present.

The Committee recommends unanimously that Professor Eric Waddell be appointed to the McCaughey Chair of Geography.

Report of the Promotions Committee for Personal Chairs/Title of Professor

Senate, at its meeting on 4 November 1996, noted that the Chair Appointments Committee had approved promotions to Personal Chairs as recommended below.

In 1996 twenty three (23) applications for appointment to a Personal Chair/title of Professor were received.

The Faculty Committees, appointed by the Academic Board, initially considered all applications and recommended assessors with standing in the field. Comments were requested from these assessors and considered by the Faculty Committees in conjunction with the application papers and the reports of the referees nominated by the applicants. Each applicant attended an interview with the relevant Faculty Committee. The reports and recommendations, in ranked order, of the Faculty Committees were then referred for the consideration of the Central Promotions Committee appointed by the Academic Board.

The Committee to consider the applications met on Friday 18 October 1996, and comprised Professor Derek Anderson (Chair), Professor John Mack, Professor Lawrence Cram, Professor Roger Tanner, Professor John Loxton, Professor Jocalyn Lawler, Professor Tania Sorrell, Professor Elizabeth Webby and Professor Kevin Lee.

Following consideration of each application and of the recommendations of the relevant Faculty Committee, the Promotions Committee met with the Dean of the relevant Faculty to discuss each case in which the Faculty recommendation was not supported by the Committee. Members of the Committee then voted for or against appointment of the candidates under consideration. At least six of the nine members of the Promotions Committee voted in favour of each candidate recommended below for promotion to a Personal Chair. All successful applicants were strongly supported by their referees and assessors.

In accordance with the Resolutions of the Senate dated 5 November 1990, the Committee **recommends** to the Chair Appointments Committee that the following ten (10) promotions to Personal Chair and one (1) for the title of Professor be made effective from 1 January 1997.

Personal Chair

Dr Ian Curthoys	Department of Psychology
Dr Roger Dampney	Department of Physiology
Associate Professor David Handelsman	Department of Medicine
Associate Professor Brian Haynes	Department of Chemical Engineering
Dr Peter Lay	School of Chemistry
Dr David McKenzie	School of Physics
Associate Professor Roslyn Pesman	Department of History
Associate Professor Geoffrey Sherington	School of Social and Policy Studies in Education
Dr Patricia Springborg	Department of Government and Public Administration
Associate Professor Hong Yan	Department of Electrical Engineering

Title of Professor

Associate Professor Judith Black	Department of Pharmacology
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Details of those recommended for promotion are set out below:

Associate Professor Judith Black: MB BS (Hons II) 1968, PhD 1980, FRACP 1996
 Areas of Research Interest: Respiratory pharmacology with particular reference to asthma

An Associate Professor/NH&MRC Principal Research Fellow in the Department of Pharmacology since 1 January 1994.

Dr Ian Curthoys: BA (Hons) 1965, PhD Monash 1968
 Areas of Research Interest: Sensory processes, specifically the operation of the vestibular system

A Reader in the Department of Psychology since 1 January 1982.

A Reader in the Department of Physiology since 1 July 1988.

Associate Professor David Handelsman: MB BS 1974, FRACP 1980, PhD *Sydney* 1984
 Areas of Research Interest: Reproductive endocrinology and andrology
 An Associate Professor in the Department of Medicine since 1 April 1989.

Associate Professor Brian Haynes: BE (Hons & University Medal) 1973, PhD *UNSW* 1976
 Areas of Research Interest: Combustion, especially the formation, emission and control of air pollutants
 An Associate Professor in the Department of Chemical Engineering since 1 July 1990.

Dr Peter Lay: BSc (Hons I) 1977, PhD *ANU* 1981
 Areas of Research Interest: Bioinorganic chemistry, reaction mechanisms and electrochemistry
 A Reader in the School of Chemistry since 1 January 1994.

Dr David McKenzie: BSc (Hons I) 1968, PhD (Physics) *UNSW* 1972
 Areas of Research Interest: Materials physics
 A Reader in the School of Physics since 1 July 1988.

Associate Professor Roslyn Pesman: BA (Hons) 1960, PhD *London* 1965
 Areas of Research Interest: Renaissance Italy, Italian-Australian relations, Italian migration, history of women's travel
 An Associate Professor in the Department of History since 1 July 1988.

Associate Professor Geoffrey Sherington: BA (Hons) 1967, MA 1970, PhD *Canada* 1975
 Areas of Research Interest: Historical analysis of policy formulation, history of educational institutions, educational change with reference to migration
 An Associate Professor in the School of Social and Policy Studies in Education since 1 January 1988.

Dr Patricia Springborg: BA 1965, MS 1968, PhD *Oxford* 1979
 Areas of Research Interest: University political theory, current ARC project (large) Hobbes and the poets, disciplining the early modern court
 A Reader in the Department of Government and Public Administration since 26 July 1991.

Associate Professor Hong Yan: BE 1982, MSE 1984, PhD *Yale* 1989
 Areas of Research Interest: Signal and image processing, pattern recognition, biomedical magnetic resonance
 An Associate Professor in the Department of Electrical Engineering since 1 January 1995.

The following statistical information is provided for the information of the committee:

	Applications Received			Recommendations Made		
	<i>Male</i>	<i>Female</i>	<i>Total</i>	<i>Male</i>	<i>Female</i>	<i>Total</i>
Architecture	-	1	1	-	-	-
Arts	-	1	1	-	1	1
Dentistry	1	-	1	-	-	-
Economics	2	1	3	-	1	1
Education	1	-	1	1	-	1
Engineering	2	1	3	2	-	2
Law	1	-	1	-	-	-
Medicine	5	1	6	2	1	3
Science	5	-	5	3	-	3
Veterinary Science	1	-	1	-	-	-
Totals	18	5	23	8	3	11



The University of Sydney

Academic Board

Meeting held on Wednesday 11 December 1996

Minutes of the meeting of the Academic Board held at 2.00 pm on Wednesday 11 December 1996 in the Professorial Board Room.

There were present: the Chair (Professor J M Mack) presiding, the Deputy Chairs (Professors D J H Cockayne, J Lawler and J R Lawrence and Associate Professors R Pesman and R Waterhouse), the Vice-Chancellor and Principal (Professor G Brown), Associate Professors R Arnold and R Atherton, Ms S Baker, Associate Professor H C Beh, Dr A E Brew, Professors L W Burgess, K K Campbell, J P Carter and B Cass, Associate Professor L J Copeland, Professors L Cram and R Dunn, Associate Professor C J Durrant, Professors K Eltis, L D Field, D R Fraser, G Gill and J R Glastonbury, Associate Professor J Gordon, Professor M A Harris, Ms C Hyde, Associate Professor P Jones, Professors W G Julian and J F Kinnear, Associate Professor A F Masters, Professor R McPhedran, Dr R A Mitchell, Associate Professor N E Newbigin, Mr K Oliver, Professors R L Russell and S M Salsbury, Associate Professor G E Sherington, Professors D Weisbrot and M C Wells, Mr R Wilson, Dr G Wright and Professor J A Young.

Present as observers were: Mrs S Chapman (Secretary to the Academic Board), Professors R G Hewitt, R Johnstone and L M Koder and Ms C M Sexton.

Present by invitation were: Ms L Maral, Dr C O'Brien, Ms B Olde, Mr M Partridge and Associate Professor G Stone.

In attendance: Miss E R Ring.

P This symbol denotes items which were starred for discussion at the meeting. All other items were dealt with as recommended in the agenda.

11/96 Minutes

*** The Board agreed that the minutes of the inaugural meeting of the Academic Board held on Wednesday 13 November 1996 be confirmed and signed as a correct record.

12/96 Business arising out of the minutes

None.

13/96 Report of the Chair

The following reports had been circulated and tabled:

(see agenda and supplementary agenda item A4.)

Part I

1. Report on Senate Matters

*** The Board agreed to note the report.

2. 1997 meeting dates of the Academic Board

*** The Board agreed to note the report.

3. 1997 meeting dates of the Academic Forum

*** The Board agreed to note the report.

4. Appointment of members to fill casual vacancies on the Board

*** The Board agreed to appoint the nominees, as requested.

5. Chairing of the Library and Information Technology Committee

*** The Board agreed to appoint Professor McPhedran as Alternate Chair of the Library and IT Committee, as recommended.

6. Future directions

*** The Board agreed to appoint the Working Party, as recommended.

7. Working Party to examine appeals against academic decisions

*** The Board agreed to note the report.

P

8. Working Party to consider Awards for Excellence in Teaching

Professor Johntone spoke to the report of the Working Party and clarified a number of issues raised by Board members. He undertook to take on notice Professor Cockayne's question about whether or not nominees could be re-nominated. Professor Koder responded to a concern expressed by the Chair and said that provision had been made for funding the Awards from 1997 onwards. The Chair said that he would suggest some nominees for appointment to the 1997 Committee to the February Board meeting, but would initially approach all members of the 1996 Committee regarding their nomination for 1997.

*** The Board agreed to adopt the recommendations of the Working Party, subject to an amendment being made to Recommendation 6 whereby the words "to consider" are replaced by the words "to familiarise the Committee with".

9. Implementation of the new Appointments Policy

*** The Board agreed to note the report.

10. Action under delegated authority

*** The Board agreed to note the report.

11. Reports on promotions: titles for Personal Chairs and promotions to Lecturer

*** The Board agreed to note the report.

12. Statistical reports from the Academic Groups on retirements and resignations and Chair appointments

*** The Board agreed to note the report.

13. Afternoon tea break

*** The Board agreed to note the report.

14. Question Time

*** The Board agreed to note the report.

P

15. Academic Board Nominees on Senior Staff Selection Committees

The Chair reported that with Senate's endorsement of the proposed responsibilities for senior staff at its December meeting, there had been some urgency in progressing the selection process to fill the senior staff positions. He had therefore used the authority delegated to him by the former Board and its Standing Committee to put forward the names of nominees. He had based his choice of nominees on the principles used in the past in such situations and had tried to reflect the range of interests associated with each of the positions; he had consulted with the Deputy Chairs about the nominees. He had excluded Deans as nominees as they could be potential applicants.

*** After some discussion, the Board agreed to endorse the nominees for appointment by Senate to the selection committees.

16. Promotions Procedures - 1997

*** The Board agreed to note the report and to endorse the Chair's action in approving the changes requested.

P

Part II

At the meeting the Chair reminded members that they were invited to attend the Christmas party to be held on the following Monday after the meeting of the Academic Forum.

*** The Board noted the report.

14/96 Statement by the Vice-Chancellor and Principal

The following report was tabled:

(see supplementary agenda item A5.)

Part I

Report on Senate Matters

*** The Board agreed to note the report.

P

Part II

At the meeting, the Vice-Chancellor reported in the following terms:

It had been a particularly difficult period in the sense of making all the arrangements for the restructuring for next year, together with the obvious problem of enterprise bargaining. He wished to reiterate his view that it was not helpful to be emotional about the latter issue. Enterprise bargaining seemed to be moving towards some kind of resolution, although the news from the meeting held earlier in the day was inconclusive. The bans on the return of Honours results had now been lifted, but there were still concerns about other issues.

In the discussion that followed, it was reported that the NTEU had agreed to meet again on the following Monday, and that it was also reported that it had been agreed that special cases for dispensation from the bans could be made to Dr Whiting. It was noted that such a dispensation could resolve some difficulties, such as that for final year Nursing students, whose results needed to be processed in order that they qualify to graduate, with this being a prerequisite for professional registration, which was a requirement for them to take up nursing positions. The Vice-Chancellor said that he would be pleased to be of assistance in making such special cases as this was not part of the enterprise bargaining process.

In response to a question about the position of University Librarian, the Vice-Chancellor said that he was in a position to respond to the advice provided by the Board. The position would be specifically that of Librarian, and, recognising its academic significance, the appointment would be at the equivalent level of a dean. In view of the pending restructuring, it would be appropriate for Professor Anderson to progress the advertisement and the filling of the position.

*** The Board noted the report.

15/96 Report by the Vice-Chancellor and Principal on proctorial matters

*** The Board noted that the Vice-Chancellor and Principal tabled a report.

16/96 Report of the Faculty of Architecture

The following report had been circulated:

(see agenda item B2.)

Amendment of the Resolutions of the Senate: constitution of the Faculty of Architecture

*** The Board agreed to recommend the amendment of the Resolutions of the Senate, as recommended.

17/96 Report of the Faculty of Education

The following report had been circulated:

(see agenda item B7.)

Semester and vacation dates for 1997

Candidature for the degrees of Bachelor of Teaching and Master of Teaching

*** The Board agreed to approve the 1997 semester and vacation dates for the BTeach and MTeach, as requested.

18/96 Report of the Graduate Studies Committee

The following report had been circulated:

(see agenda item C1.)

Proceedings of the Committee

1. **Terms of reference and constitution of the new Graduate Studies Committee**
2. **Levels of award and grading systems used for Master's degrees**
3. **New initiatives by the Graduate School of Business**
4. **English language proficiency requirements**
5. **Administration of graduate candidatures**
 - (a) **PhD Award Sub-Committee**
 - (b) **Higher doctorates**
6. **Proposals for new and amended postgraduate award programs**
 - (1) **Graduate School of Business: Graduate Certificate in Transport Management**
 - (2) **Sydney Conservatorium of Music: Master of Performance**
7. **Work in progress**
 - (1) **Structure of the initial year of the PhD**
 - (2) **UMI Dissertation Service**

*** The Board agreed to note the report.

19/96 Report of the Library and IT Committee

The following report had been circulated:

(see agenda item C2.)

1. **Structure of the Committee/Proposed Reference Groups**
 - (a) **Student Representation**
 - (b) **Joint Meeting of the Library Committee and Working Party on Information Technology: Proposed Reference Groups**
 - (c) **Director of Information Services**
 - (d) **Deputy Chairs**
 - (e) **Membership and tasks of the Reference Groups**
2. **Position of the University Librarian**
3. **Electronic Publishing**
4. **Internet Charging and Access**
5. **Student Access to IT**

*** The Board agreed to note the report.

20/96 Report of the Research Committee

The following reports had been circulated:

(see agenda item C3.)

- A. **Report of the final meeting of the Research Policy Committee**
 1. **Revision of Procedures for the Allocation of APAs and UPAs**
 2. **DEETYA Research Publications Report**
 3. **Arrangements for the Research Forum on Wednesday 4 December**
 4. **Report of the Pro-Vice-Chancellor (Research)**
 5. **Report from the Director, Business Liaison Office**

6. Report from the Director, Research and Scholarships Office

*** The Board agreed to note the report.

B. Report of the inaugural meeting of the Research Committee

- 1. Change of Name of Committee**
- 2. Welcome and Farewell**
- 3. Weightings for International and National Conference Publications**
- 4. Performance Indicators**
- 5. DEETYA Research Publications Report**
- 6. Meeting with Research Fellows**
- 7. Eligibility Criteria for Applicants for Research Funding through The University of Sydney**
- 8. Report from the Pro-Vice-Chancellor (Research)**
- 9. Report from the Director, Business Liaison Office**
- 10. Report from the Director, Research and Scholarships Office**

*** The Board agreed to note the report.

21/96 Reports of the Academic Groups on Chairs

The following report had been circulated:

(see agenda item D1.)

*** The Board agreed to note the report.