



Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 11 August 1999 in the Professorial Board Room

There were present: the Chair (Professor L E Cram) presiding, the Deputy Chairs (Associate Professor R Atherton and Professors D J H Cockayne, J Sachs and G P Steven), the Vice-Chancellor and Principal (Professor G Brown), Professor C Adam, Mr W T Arthur, Dr A E Brew, Professor B Cass, Dr D Cockrell, Associate Professors D Davey and D Dragovich, Professor R Dunn, Associate Professor C J Durrant, Dr A Fekete, Professor L D Field, Dr D P Godden, Ms E Henley, Professors B Hesketh, M Jabri, H Kendig, J F Kinnear and S R Leeder, Associate Professors A F Masters, P McCallum and M Painter, Dr P Phibbs, Professor J Raper, Ms P Reynolds, Professors R Rose, A Sefton, G Sherington and P Springborg, Ms K Stenner, Professor J Webber, Ms G L Warnken, Messrs L Whittington and R Wilson and Professor P Wolnizer.

Present as observers were: Dr W Adams (Secretary of the Academic Board), Professors L M Koder, D Napper, R Pesman and P Ramsden, Mr J Shipp and Professors D Siddle and J A Young.

Present by invitation were: Ms M Baker, Dr M Edmond and Mr R Madhavan.

In attendance: Miss E R Ring.

☆ 1. Apologies

The Board noted that apologies had been received from: Professors S Armitage, J Carter, J Chudleigh, M A Harris, J Lawler, K Lee, K Lester and D Nutbeam, Miss C Price, Associate Professors E Probyn and A Reynolds and Professor V Spate.

(File 021/0005/00003)

2. Arrangement of agenda

☆ 2.1 Starring of items

The Chair reported that a new format was being trialed for the index section of the agenda that set out the recommendations for the action to be taken by the Board in respect of each item in the agenda. With respect to the reports from the Board's standing committees, only item 1, the Oral Report of the Chair, should have been starred, rather than the whole report. He therefore asked that, for the purpose of conduct of the meeting, it be taken as read that only the Chair's report was starred and that members star any other items within the standing committee reports that they wished to discuss.

The following additional items were starred: 4 and 10.2.5.

2.2 Adoption of unstarred items

Resolution 179/99

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 180/99

That the Academic Board adopt the minutes of the previous meeting held on 16 June 1999 as a true record.

(File 028/0002/00354)

☆ 4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

4.1 Meeting of the Academic Board of the Australian Graduate School of Management

Reference was made to an issue raised at the two previous meetings (*viz*, consideration of the assessment procedures and methodology at the AGSM and an apparent discrepancy in this area between UNSW and Sydney), and it was asked whether or not the Academic Board of the AGSM had met as yet. The Chair reported that he was not aware of the Board having met, and Professor Adam confirmed that, due to the resignation of the previous Dean and the absence of the Acting Dean overseas, the Board had not met. The Chair advised that he would raise the issue of assessment procedures when the Board met.

Resolution 181/99

That the Academic Board note the report on issues to be raised at the meeting of the Academic Board of the AGSM.

(File 042/0001/00836)

☆ 5. Report of the Chair

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 5 July 1999

Resolution 182/99

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 5 July 1999.

5.1.2 Report of the Senate meeting held on 2 August 1999

Resolution 183/99

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 2 August 1999.

5.2 General report

5.2.1 Delegations of Authority — Academic Functions

The Chair spoke to his general report and moved that the Board endorse the document "Delegations of Authority — Academic Functions" and commend it to Senate for approval.

During the ensuing discussion, members raised the following issues:

- Students believed that the delegation of authority for the determination of examination results from boards of examiners to heads of department removed some of the checks and balances that provided fairer assessment.
- Many faculties did not have departments, and provision needed to be made in the document for who had the delegated responsibility where there was no head.

- Clear advice was needed on when these new Delegations would come into effect, if passed by the Board and Senate, and how they would interact with existing Senate, Board and faculty resolutions.
- Clarification was needed of the proposed change in delegation in respect of the award of PhDs.

The Chair responded to the issues raised in the following terms:

- In the broad review of academic policies and delegations, there was another document on proposed changes to the conduct of examinations, including provision for the abolition of boards of examiners, that he had hoped to bring to this Board meeting. The document was being reviewed by the University Auditor; any comments from the University Auditor would be addressed and the document would then be presented to the Board. The proposed new examination procedures did not disadvantage students in any way and provided the advantage of faster result-processing and the earlier release of results to students. In unusual/difficult cases, where boards of examiners historically considered students' overall results, the new procedures provided that the relevant dean could appoint a committee to advise him or her. He believed that this would become standard practice. He wished to allay any concerns felt by the SRC, and students in general, in respect of the new examination procedures and the upholding of students' rights. If students or staff wished to make any specific comments on this issue, they should forward their comments to him in writing.
- Where there was no head of department, the authority would be delegated to the dean, who had the authority to establish certain agencies in respect of specific functions. The delegation to the dean did not need to be specified in this document as it was covered elsewhere. This issue of faculties without departments would need to be addressed in the future, however, in respect of other academic governance rules including staffing policies.
- The delegations would come into effect when approved by Senate. Any matters defined in the document would override any existing resolutions where inconsistencies existed; In respect of any matters that were not covered by the document existing resolutions would remain in force.

Associate Professor Masters clarified the entry relating to the delegations in respect of the award of PhDs.

Resolution 184/99

That the Academic Board endorse the document "Delegations of Authority — Academic Functions" and commend it to Senate for approval.

(File 033/0001/00021)

5.2.2 Resolutions Relating to Undergraduate Courses

The Chair spoke to the written report and moved that the Board endorse the document "Resolutions Relating to Undergraduate Courses" and commend it to Senate for approval of the recommendations therein, as detailed in the agenda.

During the ensuing discussion, members raised a number of issues which the Chair addressed in the following terms:

- It was suggested that section 7.(4)(d) relating to Honours Degrees in the draft Senate Rules be enhanced to allow students who fail or discontinue to be able to show good cause why they should be allowed to re-enrol in a final year honours course.

The Chair advised that the draft rule represented the status quo which had no provision for re-examination of honours courses; there were other provisions in the rules for sympathetic consideration to be given to students who suffered illness or misadventure during their final year honours courses. He was not prepared to accept a change to the draft Rule without due notice having been given, but would refer any written recommendations for same to the Undergraduate Studies Committee for its consideration.

- It was suggested that in respect of section 15 relating to Satisfactory Progress in the draft Senate Rules, the minimum period of exclusion referred to in sub-section (5) be reduced from four semesters to two.

The Chair advised that four semesters represented the status quo and that flexibility to vary this existed to all intents and purposes under sub-section (4)(b) which allowed restrictions to be placed upon a re-enrolling student.

- The Chair reported that the new Rules would come into effect when approved by Senate. Any matters defined in the new Senate Rules would over-ride any other existing resolutions with which they were inconsistent. Existing resolutions relating to any matters not covered by the Senate Rules, however, would remain in force until the new faculty resolutions relating to individual courses were enacted. It was acknowledged that there would be much work for faculties to address in re-writing specific course rules pursuant to the new Senate Rules and that the various faculties would accomplish this over a period of time.

Resolution 185/99

That the Academic Board endorse the document "Resolutions Relating to Undergraduate Courses" and commend it to Senate for approval of the recommendations therein, as detailed below:

1. That current Senate Resolutions relating to individual undergraduate courses in each Faculty be replaced by:
 - (a) A generic set of Rules governing all undergraduate courses. (Attachment 1 in the report presented.)
 - (b) A Senate Resolution for each undergraduate course, setting out the basic requirements and authorities for the relevant award. (Attachment 2 in the report presented.)
 - (c) Faculty Resolutions which set out detailed requirements for individual courses. The approval of the Academic Board would still be required for major changes to courses and units of study. Faculties will be required to transfer their current Senate Resolutions relating to undergraduate courses to Faculty Resolutions, in accordance with the template presented in the report. (Attachment 3 in the report presented.)
2. That the Resolutions of the Senate relating to Suspension of Candidature for a Bachelor's Degree and Re-enrolment after Suspension be rescinded and replaced by Section 14 of the new Rules.
3.
 - (a) That Sections 1 to 7 of the Resolutions of the Senate relating to Restriction upon Re-Enrolment and the definition of Good Cause be rescinded and replaced by Section 15 of the new Rules.
 - (b) That Sections 8 to 27 of the Resolutions of the Senate relating to Restriction upon Re-Enrolment be rescinded when each Faculty has further reviewed and determined what constitutes satisfactory progress in that Faculty.

4. That the Resolutions of the Academic Board relating to Attendance and Exemption from Reattendance be rescinded and replaced by Section 12 of the new Rules.
5. That the Resolutions of the Academic Board relating to Discontinuation of Enrolment and Re-Enrolment after Discontinuation – Undergraduate be rescinded and replaced by Section 13 of the new Rules.
6. That each Faculty review the Senate Resolutions relating to each undergraduate course in the Faculty and redraft them as Faculty Resolutions in accordance with the attached template (Attachment 3), by 30 June 2000.

(File 002/0020/00179)

5.2.3 Meeting of NSW Committee of Chairs of Academic Boards (University of Canberra, 17 June 1999)

The Chair reported that background papers on the UAI were available in his office if members of the Board wished to peruse them.

Resolution 186/99

That the Academic Board note the report of the Chair on the meeting of the NSW Committee of Chairs of Academic Boards, including the report on the final rules for the Universities Admission Index (UAI), to take effect from the Higher School Certificate 2001.

(File 028/0002/00311)

5.2.4 National Meeting of Chairs of Academic Boards (Perth, 7-9 July 1999)

Resolution 187/99

That the Academic Board note the report of the Chair on the national meeting of Chairs of Academic Boards.

5.2.5 Status of working parties of the Board and work in progress

Mr Whittington reported that he believed that there was no student representation on some of the working parties/work in progress and asked that the SRC be sent copies of the paperwork.

The Chair reported as follows: There was student representation on the Flexible Learning, Examinations and Academic Governance Rules Working Parties. There was no Working Party on Prizes and Scholarships, since the matters being considered were at present wholly concerned with streamlining procedures. The Chair agreed to forward copies of paperwork to the SRC.

Resolution 188/99

That the Academic Board note the report on the status of working parties of the Board and work in progress.

- (1) Flexible Learning Working Party
- (2) Examinations Working Party
- (3) Prizes and Scholarships
- (4) Working Party to review academic governance rules relating to elections

5.2.6 Action under delegated authority

Associate Professor Davey referred to the proposal from the Faculty of Science for the introduction of the new specialisation of Immunology in the BSc degree that the Chair had commended to Senate for approval. He expressed concern that Immunology was being listed in that section of the BSc degree requirements that provided that no more than 40 credit points from Intermediate plus Senior units of study in the areas of Anatomy and Histology, Cell Pathology, Pharmacology and Physiology could be counted towards the pass degree. He believed that this restricted students from taking sensible combinations of units of study such as Physiology

with Pharmacology. The University lost good students who went elsewhere in order to pursue such combinations, and some enrolled students were caught out mid-course when they discovered this restriction. While it was reasonable for the Faculty of Science to protect its budget, the “40 credit point rule” had unfortunate outcomes.

Professor Hesketh said that this was a complex issue with a long history. The Faculty would be reviewing degree structures, and data was being collected on the impact of unit choices; the issue would be discussed at a meeting of heads of departments.

Professor Young advised the Board that before the existence of the Bachelor of Medical Science, BSc students had been able to choose combinations of units now restricted under the “40-credit-points rule”; the rule had been introduced as the combinations were available in the BMedSc degree. The BMedSc had a quota, however, and any review should look at the issue of increasing the quota as well as the issue of the availability of certain combinations in the BSc.

Associate Professor Davey commented that the BMedSc did not allow concentration in second year and therefore did not offer the same opportunity as the BSc could do.

The Chair thanked members for raising the issue, noting that it was being addressed at departmental and faculty level.

Resolution 189/99

That the Academic Board note the action of the Chair in recommending to Senate, at its meeting of 5 July 1999, the approval of new courses and major changes to existing courses, as recommended by the Undergraduate Studies Committee.

(File 028/0002/00290)

(File 028/0006/00008)

☆ **6. Report of the Vice-Chancellor and Principal**

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 5 July 1999

Resolution 190/99

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 5 July 1999.

6.1.2 Report of the Senate meeting held on 2 August 1999

Resolution 191/99

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 2 August 1999.

6.2 General report

6.2.1 Sydney Summer School

The Vice-Chancellor reported that he wished to advertise the permanent position of Director of the Sydney Summer School shortly; any major issues associated with the Summer School should be raised as soon as possible.

The Chair commented that if faculties or staff wished to make submissions about the Sydney Summer School, they should forward them to Mrs Rose, as recommended, but also copy them to the Pro-Vice-Chancellor (Humanities and Social Sciences), Professor Pesman.

Resolution 192/99

That the Academic Board

- (i) note the report;
- (ii) note that the Chair of the Board has referred the report to the Teaching and Learning Committee and the Undergraduate Studies Committee, asking for advice on the report, including:
 - (1) whether units of study approved by the Academic Board might be offered in the Summer School before being offered in the academic year; and
 - (2) whether we are willing for the Summer School to be the first experience at the University for new students.

and

- (iii) invite staff to forward comments on the report to Mrs Lynda Rose, preferably before the meeting of the Undergraduate Studies Committee on 17 August 1999. (Secretariat, A14; fax: 9351 3572; e-mail: L.Rose@secretariat.usyd.edu.au)

(File 002/0020/00167)

6.2.2 Other business

The Vice-Chancellor briefed the Board on two matters.

Firstly, two weeks ago he had visited the University of Washington in Seattle where two agreements had been signed: one for student exchange and the other for research co-operation. The student exchange agreement provided for fee-waivers at both institutions for students under the scheme; the scheme would be available for about half-a-dozen students. The research co-operation scheme was special because the impetus for it had arisen from the Seattle business community after a civic delegation had visited Sydney.

Secondly, there had been items in the press recently about the Museum of Contemporary Art. The State Government had injected \$500,000 into the MCA which should now be financially viable for 1999. Loans to the MCA by the University were yet to be repaid, and negotiations were continuing over the matter.

In response to questions about support mechanisms for students on the exchange program, the Vice-Chancellor reported on several avenues that would provide limited support for Sydney students studying at Seattle: Mr Wolfensohn had made a donation towards scholarships, and this had been supplemented by donations from his friends and admirers; and, as part of the Sesquicentenary celebrations, Senate Scholarships would be established from donations by individual Fellows of Senate. He hoped that all staff and students would take the opportunity to contribute in a similar way. He would be happy to lend his name to any similar appeal.

Professor Kinnear reported that the University gave modest support to students on exchange programs but that support was available to too small a number of students; the support was based on merit, with some especially earmarked to take account of equity considerations.

During the ensuing discussion, members noted that the Nursing School at the University of Washington was first-rate and that the University had great strength in the area of isolated health care delivery.

Resolution 193/99

That the Academic Board note the Vice-Chancellor's general report on exchange agreements and the Museum of Contemporary Art.

(File 021/0006/00007)

7. Report of the Academic Forum

7.1 Report of the meetings held on 31 May 1999 and 12 July 1999

7.1.1 Receipt of report

Resolution 194/99

That the Academic Board receive and note the report of the Academic Forum meetings held on 31 May 1999 and 12 July 1999.

7.1.2 Forum Focus

7.1.2.1 Forum Focus: "Academic Dishonesty"

7.1.2.2 A University role in continuing education

Resolution 195/99

That the Academic Board note the Forum Focus of the Academic Forum meetings held on 31 May 1999 and 12 July 1999.

7.1.3 Proceedings of the Forum

Resolution 196/99

That the Academic Board note the proceedings of the Academic Forum meetings held on 31 May 1999 and 12 July 1999 relating to the following matters:

7.1.3.1 Tributes

7.1.3.2 Question time

7.1.3.3 Election to Student Proctorial Panel

7.1.3.4 Reports for noting

(1) Reports from Senate

(2) Report from the Chair of the Academic Forum

(3) Report from the Vice-Chancellor and Principal

(4) Report from the Chair of the Academic Board

(File 028/0039/00002)

8. Reports of Faculties and Boards

8.1 Sydney Conservatorium of Music

8.1.1 Receipt of report

Resolution 197/99

That the Academic Board receive and note the report of the Sydney Conservatorium of Music meeting held on 31 August 1998.

8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Conservatorium College Board

Resolution 198/99

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Constitution of the Conservatorium College Board to make provision for membership of the College Board:

- by fractional members of the teaching and research staff;

- by only those members of the part-time teaching staff of the Conservatorium who teach in the tertiary program for at least 6 hours per teaching week

and

- by the nominee of the Dean of the Faculty of Education (instead of just the Dean, as at present)¹

with immediate effect, as set out in the report presented.

(File 036/0006/00191)

¹ The recommendation for the action to be taken by the Board, as set out in the agenda, was corrected in the supplementary agenda, which was tabled at the meeting, to add the third purpose for the proposed amendments, viz, the provision for the nominee of the Dean of the Faculty of Education to be a member of the Conservatorium College Board (instead of just the Dean, as at present).

9. Report of the Undergraduate Studies Committee



9.1 Oral Report of the Chair

The Chair of the Board reported that the Chair of the Undergraduate Studies Committee had not been able to be present at the meeting and that she had had no further report for the meeting.

9.2 Report of the meeting held on 22 June 1999

9.2.1 Receipt of report

Resolution 199/99

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 22 June 1999.

9.2.2 Proceedings of the Committee

Resolution 200/99

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 22 June 1999 relating to the following matters:

2.1 New proposals

1. Approval in Principal

2. Amendment of the Resolutions of the Senate

2.2 Minor changes to Resolutions of the Senate relating to courses and units of study since the previous meeting

2.3 Academic delegations of authority

9.3 Report of the meeting held on 20 July 1999

9.3.1 Receipt of report

Resolution 201/99

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 20 July 1999.

Approval of major changes to an existing course

9.3.2 Faculty of Veterinary Science

9.3.2.1 Bachelor of Veterinary Science

Resolution 202/99

That the Academic Board approve the proposal of the Faculty of Veterinary Science for major changes in 2000 to the existing Bachelor of Veterinary Science course, as set out in the report presented.

(File 003/0022/00001)

9.3.3 Proceedings of the Committee

Resolution 203/99

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 20 July 1999 relating to the following matter:

3.1 Course rules

(File 028/0002/00290)

10. Report of the Graduate Studies Committee



10.1 Oral Report of the Chair

Professor Steven reported that the Committee had received a number of enquiries about the possibility of establishing cotutelle arrangements with

universities other than French universities. The Committee's report (at item 10.2.3) recommended that the cotutelle framework be broadened beyond French universities and it also included pro-forma guidelines to assist departments and faculties to establish cotutelle arrangements. It had been pointed out, however, that the original policy statement on cotutelles should have been re-drafted to incorporate the proposed changes. He was therefore withdrawing the item, which would be re-presented when the policy statement had been re-drafted.

Professor Steven reported that the Review of management structures and processes with respect to research higher degree programs and the Committee's consideration of its recommendations (at item 10.2.5) had been undertaken prior to the release of the Federal Government's Green Paper. It was now timely to address the recommendations in the Review Report.

The recommendation for the amendment of the Board Resolutions relating to the Examination Process for the PhD (at item 10.3.3) was the first of future recommendations to clarify and improve the PhD examination process.

Resolution 204/99

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

(Files 028/0002/00350, 003/0042/00002, 003/0042/00001)

10.2 Report of the meeting held on 28 June 1999

10.2.1 Receipt of report

Resolution 205/99

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 28 June 1999.

10.2.2 Annual reports on postgraduate teaching and reviews of coursework — 1998

Resolution 206/99

That the Academic Board receive the report on 1998 postgraduate teaching and reviews of coursework and forward it to Senate for noting.

(Files 028/0002/00330, 028/00002/00331)

10.2.3 Expansion of the Cotutelle Scheme

Resolution 207/99

That the Academic Board note that the Chair of the Graduate Studies Committee withdrew the item.

(File 028/0002/00350)

10.2.4 Coursework Sub-Committee Position Paper on Conjoint ventures in postgraduate courses

Resolution 208/99

That the Academic Board adopt the proposed policy on Conjoint ventures in postgraduate courses, as detailed in the Position Paper presented.

(File 028/0002/00351)



10.2.5 Review of management structures and processes with respect to research higher degree programs

Dr Brew reported that a Postgraduate Supervisors Program would be held from 10 am to 3.30 pm on Tuesday 28 September. While most such programs were now on-line, this was one of two stand-alone workshops which all were welcome to attend.

Resolution 209/99

That the Academic Board note the Committee's report on the Review of management structures and processes with respect to research higher degree programs.

(File 003/0042/00002)

10.2.6 Credit point load: Faculty of Science – Master of Psychology; and Master of Nutrition and Dietetics and Master of Nutritional Science

Resolution 210/99

That the Academic Board approve the request from the Faculty of Science for an exemption from the requirement for a 24 credit point load to be prescribed for each semester for:

- the Master of Psychology course for 2000²; and
- the Master of Nutrition and Dietetics and the Master of Nutritional Science courses for the year 2000.

(File 003/0021/00016, 003/0021/00017, 023/0021/00018)

10.2.7 Proceedings of the Committee

Resolution 211/99

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 28 June 1999 relating to the following matters:

- 7.1 Report of the PhD Award Sub-Committee
 - (a) Reports from faculties for the first quarter, 1999:
 - (i) PhDs awarded at faculty level
 - (ii) Summary of PhD examination times
 - (b) Student cases considered by the Sub-Committee
- 7.2 Report of the Coursework Sub-Committee
- 7.3 Higher doctorates
 - 7.3.1 Appointment of examiners
- 7.4 Report of the Faculty of Architecture: Degree of Doctor other than the degrees of Doctor of Education, Doctor of Juridical Studies and Doctor of Philosophy and Degrees, diplomas and certificates in the Faculty of Architecture
- 7.5 Academic Delegations of Authority
- 7.6 Appointment of working parties to consider proposals for new and amended postgraduate courses

10.3 Report of the meeting held on 26 July 1999

10.3.1 Receipt of report

Resolution 212/99

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 26 July 1999.

10.3.2 Amendment of the Resolutions of the Senate

Faculty of Economics

10.3.2.1 Master of Commerce/Master of Logistics Management, Master of International Business/Master of Commerce, Master of International Business/Master of Logistics Management, Master of International Business/Master of Transport Management and Master of Transport Management/Master of Logistics Management

Resolution 213/99

That the Academic Board recommend that Senate:

² The Committee's report and the recommendation for the action to be taken by the Board, as set out in the agenda, recommended approval of an exemption from the 24-unit credit point load for each semester for the Master of Psychology course for 1999; "1999" was corrected to read "2000" in the supplementary agenda which was tabled at the meeting.

- (a) approve of the proposal from the Faculty of Economics for the introduction in 2000 of the following combined courses
- Master of Commerce/Master of Logistics Management
 - Master of International Business/Master of Commerce
 - Master of International Business/Master of Logistics Management
 - Master of International Business/Master of Transport Management
 - Master of Transport Management/Master of Logistics Management

and

- (b) the amendment of the Resolutions of the Senate relating to the above courses, with effect from 1 January 2000, as set out in the report presented.

(Files 003/0017/00023, 003/0017/00025, 003/0017/00022, 003/0017/00021, 003/0017/00024)

10.3.3 Amendment of the Resolutions of the Academic Board: the Examination Process for the Degree of Doctor of Philosophy

Resolution 214/99

That the Academic Board amend its Resolutions relating to the Examination Process for the Degree of Doctor of Philosophy, with immediate effect, to provide that, except in special circumstances, an additional examiner acting as assessor will be an external appointment, as set out in the report presented.

(File 003/0042/00001)

10.3.4 Proceedings of the Committee

Resolution 215/99

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 26 July 1999 relating to the following matters:

- 4.1 Welcome to new member
- 4.2 Report of the PhD Award Sub-Committee
 - (a) Reports from faculties for the second quarter, 1999:
 - (i) PhDs awarded at faculty level
 - (ii) Summary of PhD examination times
 - (iii) Delays in examination times
 - (b) Student cases considered by the Sub-Committee
- 4.3 Report of the Coursework Sub-Committee
- 4.4 Academic Delegations of Authority
- 4.5 Review of management structures and processes with respect to research higher degree programs
- 4.6 Postgraduate Research Experience Questionnaire
- 4.7 Federal Government's Green Paper on higher education research and research training
- 4.8 Report of the Faculty of Architecture: Re-naming of the degree of Doctor of Architecture as the Doctor of Science in Architecture
- 4.9 Processing of proposals for new postgraduate courses
- 4.10 Appointment of working parties to consider proposals for new and amended postgraduate courses
 - (a) Faculty of Dentistry: Graduate Diploma in Clinical Dentistry - new discipline of "Advanced Practice"

(File 028/0002/00291)

11. Report of the Teaching and Learning Committee



11.1 Oral report of the Chair

Professor Sachs reported that, following discussions with the Pro-Vice-Chancellor (Teaching and Learning), the process for annual faculty reporting on teaching and learning was being changed, with greater emphasis to be placed on performance indicators and the University's strategic plan. It was hoped to have a new draft ready by September for referral to faculties for comment.

The Plagiarism Working Party was continuing its deliberations and was also addressing broader issues such as academic dishonesty.

Resolution 216/99

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

(Files 028/0025/00030, 028/0002/00338)

11.2 Report of the meeting held on 3 June 1999

11.2.1 Receipt of report

Resolution 217/99

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 3 June 1999.

11.2.2 Annual Faculty Teaching and Learning Report

Resolution 218/99

That the Academic Board note the 1998 Annual Faculty Teaching and Learning Report together with the Executive Summaries of NeTTL/Centre for Teaching and Learning and the Learning Assistance Centre, and forward them to Senate for noting.

(File 028/0025/00030)

11.2.3 Report of the Learning Assistance Centre

Resolution 219/99

That the Academic Board note the issue of resource allocation with regard to the Learning Assistance Centre, and refer the report to the Registrar and the Pro-Vice-Chancellor (Teaching and Learning).

(File 028/0025/00030)

11.2.4 Principles of Assessment – Report to the Academic Board

Resolution 220/99

That the Academic Board note the report on progress in relation to the implementation of the "Principles of Assessment and Assessment: Rights and Responsibilities of the Institution, Faculties and Departments, Staff, Students".

(File 004/0016/00015)

11.2.5 Alternative Chair

Resolution 221/99

That the Academic Board approve Dr Angela Brew as Alternative Chair of the Teaching and Learning Committee for 1999.

(File 028/0002/00335)

11.2.6 Proceedings of the Committee

Resolution 222/99

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 3 June 1999 relating to the following matters:

6.1 Performance based funding

6.2 Other business

(File 028/0025/00029)

12. Report of the Research Committee



12.1 Oral report of the Chair

Professor Cockayne reported that the Research Committee had met on 27 July when the Federal Government's Green Paper had been discussed. The Committee's suggestions had been forwarded to Professor Siddle.

Resolution 223/99

That the Academic Board note the report of the Chair of the Research Committee.

12.2 Report of the meeting held on 22 June 1999

12.2.1 Receipt of report

Resolution 224/99

That the Academic Board receive and note the report of the Research Committee meeting held on 22 June 1999.

12.2.2 Proceedings of the Committee

Resolution 225/99

That the Academic Board note the proceedings of the Research Committee meeting held on 22 June 1999 relating to the following matters:

- (1) Reports
 - Report of the Pro-vice Chancellor (Research)
 - Report by Manager, Research Office
 - Report by Director, Business Liaison Office

(File 028/0002/00173)

13. Library Committee



13.1 Oral report of the Chair

Professor Cram had no further report for the meeting.

13.2 Report of the meeting held on 19 July 1999

13.2.1 Receipt of report

Resolution 226/99

That the Academic Board receive and note the report of the Library Committee meeting held on 19 July 1999.

13.2.2 Proceedings of the Committee

Resolution 227/99

That the Academic Board note the proceedings of the Library Committee meeting held on 19 July 1999 relating to the following matters:

- 3.01/99 Apologies
- 3.02/99 Minutes of the Previous Meeting
- 3.03/99 Business Arising from the Minutes
- 3.04/99 Chair's Report
- 3.05/99 University Librarian's Report
- 3.06/99 Electronic Access to Journals
- 3.07/99 Flexible Learning
- 3.08/99 1999 Journal Subscription Cancellations
- 3.09/99 Library Restructure Program

3.10/99 Budget 2000
3.11/99 Other Business

(File 028/0002/00321)

14. Academic Staffing Committee



14.1 Oral report of the Chair

Associate Professor Atherton drew attention to the briefing sessions for Academic Board nominees on selection committees, that had been conducted by the Academic Staffing Development Unit, in conjunction with Ms Katie McDonald (formerly of the EEO Unit). The briefing sessions had had a high level of attendance, with participation even by those with selection committee experience, and would be a regular feature for Board nominees.

Resolution 228/99

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

(File 122/0043/00006)

14.2 Report of the meeting held on 21 July 1999

14.2.1 Receipt of report

Resolution 229/99

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 21 July 1999.

14.2.2 Proceedings of the Committee

Resolution 230/99

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 21 July 1999 relating to the following matters:

1. Academic Board Nominees Briefing Session
2. Promotion to Level E
3. One-off Round of Promotions for Tutors/Senior Tutors
4. Academic Probation
5. Report of the Pro-Vice-Chancellor (Employee Relations)

(File 028/0024/00372)



15. Language and International Committee

15.1 Report of the Chair of the Language and International Committee

15.1.1 Receipt of report

Professor Cram spoke to his written report and the recommendations for the abolition of the Language and International Committee and the establishment of the Board's Language Committee.

Resolution 231/99

That the Academic Board receive and note the report of the Chair of the Language and International Committee.

15.1.2 Recommendation to rescind Senate rules

Resolution 232/99

That the Academic Board recommend to Senate that Rule 18 of Senate Rules pertaining to the Academic Board, which establishes the Standing Committee for International and Language matters, be rescinded.

(File 047/0007/00001)

15.1.3 Establishment of the Academic Board's Language Committee

Resolution 233/99

That the Academic Board, pursuant to Senate rule 4(2), establish the Language Committee, and approve terms of reference and members, as detailed below:

Terms of reference:

- (a) advise the Academic Board on policies relating to national and international language study, including the provision of opportunities for the acquisition of appropriate levels of competence in English and other languages by all members of the University;
- (b) consider and report on any matter referred to it by the Academic Board or the Vice-Chancellor;
- (c) obtain information or reports from any faculty, department, school or other academic unit on academic matters relating to language study;
- (d) report to the Academic Board by December, 2001, on the need to maintain the Language Committee, especially noting the emerging role of the Institute for Languages and Cultures.

Membership

- (a) the Chair or the Chair's nominee who shall act as Chair of the Language Committee;
- (b) the Deputy Vice-Chancellor (International and Development);
- (c) the Chair of the Teaching and Learning Committee;
- (d) the Director of the Institute for Languages and Cultures;
- (e) the Director of the Language Centre;
- (f) one academic staff member from each College, nominated by the Chair of the Academic Board after consultation with the relevant Pro-Vice-Chancellor (College);
- (g) the Presidents of
 - (i) the Students' Representative Council; and
 - (ii) the Sydney University Postgraduate Representative Association;or a person nominated by either of them and chosen from the undergraduate or postgraduate (as the case may be) members of the Academic Forum.

(Files 028/0002/00358, 028/0002/00359)

(File 028/0002/00328)

16. General Business

16.1 Membership of the Academic Board

16.1.1 Appointment of a faculty member to membership of the Board: Faculty of Veterinary Science

Resolution 234/99

That the Academic Board appoint Associate Professor Wayne Bryden to membership of the Board under Section 43.(4) of the Academic Governance Rules, to hold office from 11 August 1999 to 31 December 2000.

16.1.2 Appointment of a postgraduate student to membership of the Board

Resolution 235/99

That the Academic Board appoint Mr Raj Madhavan to membership of the Board under Section 43.(3) of the Academic Governance Rules, to hold office from 11 August 1999 to 31 December 1999.

(File 021/0002/00001)

16.2 Academic Board meeting schedule – 2000

Resolution 236/99

That the Academic Board adopt the draft meeting schedule for the year 2000 as set out below:

Month	Academic Board meeting date	Provision for deferred Board meeting date
February	16	23
March	15	22
April *	12	19
May	10	17
June	14	21
July *	12	19
August	16	23
September **	13	20
October	11	18
November	15	22
December	13	20

* The Board will not meet in April and July unless there is urgent business to be conducted.

** Given that the September meeting dates fall within the Olympics' non-teaching period, the Board will not meet in September.

(File 021/0005/00004)

16.3 Report of the Vice-Chancellor and Principal on proctorial matters

Resolution 237/99

That the Academic Board note the tabled report on proctorial matters.

(Files 041/0015/00198, 041/0015/00209)

16.4 Academic Board and Academic Forum elections

Resolution 238/99

That the Academic Board note the key dates for Academic Board and Academic Forum elections in 1999.

(Files 035/0017/00006(2), 035/0017/00007(2), 035/0017/00011)

The meeting closed at 3.20 pm.

Signed as a correct record

Chair

Date