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## Academic Board Minutes

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**Minutes of the meeting of the Academic Board  
held at 2 pm on Wednesday 12 May 1999 in the Professorial Board Room**

**There were present:**

the Chair (Professor L E Cram) presiding, the Deputy Chairs (Associate Professor R Atherton and Professors D J H Cockayne, J Lawler, J Sachs and G P Steven), the Acting Vice-Chancellor (Professor J F Kinnear), Professor C Adam, Dr A E Brew, Professors L W Burgess and B Cass, Dr D Cockrell, Associate Professors D Davey, D Dragovich, and C J Durrant, Professor K Eltis, Dr A Fekete, Professor L D Field, Dr D P Godden, Professor M A Harris, Ms E Henley, Professor M Jabri, Associate Professor P Jones, Professors H Kendig and K Lester, Associate Professor A F Masters, Professors R McPhedran, G T Moore and D Nutbeam, Associate Professor M Painter, Professor S E Pretty, Miss C Price, Associate Professor E Probyn, Professor J Raper, Associate Professor A Reynolds, Ms P Reynolds, Professors R Rose, V Spate and P Springborg, Mr D Trudinger, Professor J Webber and Messrs L Whittington and R Wilson.

Present as observers were: Dr W Adams (Secretary of the Academic Board) and Professors D Napper, R Pesman, D Siddle and J A Young.

Present by invitation was: Ms M Baker.

In attendance: Miss E R Ring.

★ **1. Apologies**

The Board noted that apologies had been received from: Professor S Armitage, Mr W T Arthur, Professors J Carter and R Dunn, Associate Professor M Findlay, Professor S R Leeder, Associate Professor P McCallum, Dr P Phibbs and Professors R L Russell, G Sherington and P Wolnizer.

(File 021/0005/00003)

**2. Arrangement of agenda**

★ **2.1 Starring of items**

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 7.1.1 and 9.1.4.

**2.2 Adoption of unstarred items**

**Resolution 67/99**

That the Academic Board resolve as recommended with respect to all unstarred items.

### **3. Minutes of previous meeting**

#### **Resolution 68/99**

That the Academic Board adopt the minutes of the previous meeting held on 10 March 1999 as a true record.

(File 028/0030/00016)

### **4. Business arising from Minutes (not dealt with elsewhere in the Agenda)**

#### **4.1 Reciprocal borrowing usage fee for postgraduate students**

##### **Resolution 69/99**

That the Academic Board note the report.

(File 097/0024/00003)

### **☆ 5. Report of the Chair**

#### **5.1 Report on Senate matters**

##### **5.1.1 Report of the Senate meeting held on 6 April 1999**

###### **Resolution 70/99**

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 6 April 1999.

##### **5.1.2 Reference from Senate on Undergraduate courses**

Associate Professor Masters referred to the report in the Supplementary agenda concerning the Senate reference on undergraduate courses. He suggested that direct interaction between the Board and Senate on this issue might be useful. During the brief ensuing discussion, there was general agreement that Senate should first have the opportunity to discuss the Board's response.

###### **Resolution 71/99**

That the Academic Board note the report to Senate.

(Files 003/0039/00001, 003/0039/00002)

##### **5.1.3 Report of the Senate meeting held on 3 May 1999**

###### **Resolution 72/99**

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 3 May 1999.

#### **5.2 General report**

##### **5.2.1 Meeting of the Committee of Chairs of Academic Boards/Senates in NSW and the ACT**

The Chair spoke to his written report and answered questions about specific issues relating to proposed changes to the way the HSC and UAI will be reported in 2001.

###### **Resolution 73/99**

That the Academic Board note the Chair's report on the meeting of the Committee of Chairs of Academic Boards/Senates in NSW and the ACT.

(File 028/0022/00072)

**5.2.2 Action by the Chair under delegated authority from the Board**

**5.2.2.1 Nomination of members of the Advisory Committee for the Centre for Continuing Education**

**Resolution 74/99**

That the Academic Board note the Chair's nomination of members to the Advisory Committee for the Centre for Continuing Education under delegated authority from the Board.

(File 028/0001/00146)

**5.2.3 Nomination of members of the Academic Board of the Australian School of Management (AGSM)**

Mr Trudinger inquired about the reporting mechanisms between the AGSM Board and the Sydney Academic Board and asked that the University of Sydney members of the AGSM Board give consideration to the assessment procedures and methodology at the AGSM as there appeared to be discrepancies in this area between UNSW and Sydney. The Chair agreed that this could be addressed.

**Resolution 75/99**

That the Academic Board note the Chair's nomination of members to the Academic Board of the AGSM.

(File 042/0001/00835)

(File 028/0006/00008)

**6. Report of the Vice-Chancellor and Principal**

**6.1 Report on Senate matters**

**6.1.1 Report of the Senate meeting held on 6 April 1999**

**Resolution 76/99**

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 6 April 1999.

**6.1.2 Report of the Senate meeting held on 3 May 1999**

**Resolution 77/99**

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 3 May 1999.



**6.2 General report**

The Acting Vice-Chancellor, Professor Kinnear, reported on the following matters:

**6.2.1 Vice-Chancellor**

The Vice-Chancellor had been in hospital but was recovering well and was expected back at the end of the month.

**6.2.2 Federal Budget**

A quick analysis had been made of how the Federal Budget would impact on the tertiary sector generally and on the University in particular. This analysis indicated the main effects to be as follows:

- No provision had been made for salary supplementation, and this would impact on the current round of enterprise bargaining.
- Particular areas of research would be allocated additional funding, such as: research infrastructure through the block grant (\$36.8 million over three years), representing a return to the 1996 level; and the SPIRT scheme (\$59.8 million), which maintained the scheme at the current level. While the NHMRC would

receive additional funding (\$614 million over six years), this increase did not address the salary gap and would be a matter of concern to the University.

- Two new government agencies would be created in the area of biotechnology at a cost of \$17.5 million.
- In respect of additional funding, \$20 million had been allocated to new capital grants for independent health/medical research institutes and \$20 million for a three-year period for national tenders by projects involving partnerships between industry and the universities.
- The Equity and Merit Scholarship Scheme would be phased out, which was a matter of concern to the University, there being 146 recipients at Sydney, representing 5% of the Scholarships awarded.
- Cuts of \$4 million would be made over four years to Innovative Teaching Grants, but the Government's Awards for Excellence in Teaching would be maintained.
- Funding would be provided for a new medical school at James Cook University, with some places being transferred there from other universities. This had the potential to impact negatively on our Graduate Medical Program.

There would be a \$40 million cut in DETYA operating funds over the next three years.

There had been an AVCC media release on two issues: firstly, that while the Government was investing money at school level and in particular areas of research, there was no acknowledgment of the undergraduate sector in the Budget; and, secondly, that while there was support for medical research, there were large areas of research enterprise without additional support.

During the ensuing discussion members raised the following issues:

- Reference was made to the assertion that the Equity and Merit Scholarship scheme was not meeting its goals and it was suggested that information should be sought on whether the scheme offered genuine support or whether the recipients would have been able to undertake studies without a Scholarship. The Acting Vice-Chancellor agreed that information on how the Scholarships had been used would be sought.
- A reduction in the number of medical students at Sydney should be resisted; a reduction could result in the University not being able to remain in four clinical schools.
- Consideration would need to be given to how funding would be divided between the research infrastructure components, the block grant and equipment and facilities.

It was also suggested that the Board should protest and voice concern over the continuing neglect of the tertiary sector. The Chair reported that there was an accepted cycle for influencing the Government in budget formulation and that the relationship between the tertiary sector and the Federal Government was important not just to the University but to the fabric of society. Care needed to be taken in how the Board and the University displayed its disappointment and it was important that the tertiary sector spoke in unison.

The Acting Vice-Chancellor said that it was important that the detail of each proposal in the Budget be studied carefully in respect of both pros and cons to the tertiary sector and the University. Her report had been based on a quick analysis, and she was keen for a detailed analysis to be made before the University considered what it should do and the most effective way to do it.

Several members spoke in support of the Acting Vice-Chancellor's comments. It was suggested that when more information was available about the specific affects of the Budget, consideration could be given to asking the Chair to ascertain other universities' views

through the Committee of Chairs and that strong, unified comment could be made through the AVCC.

(File 095/0003/00044)

**Resolution 78/99**

That the Academic Board note the Acting Vice-Chancellor's general report.

(File 021/0006/00007)

## 7. Report of the Academic Forum

### 7.1 Report of the meetings held on 15 March and 12 April 1999



#### 7.1.1 Receipt of report

Mr Trudinger commented that a number of members of the Academic Forum had commented on the low attendance at meetings of the Forum where important issues had been discussed. He suggested that one way of encouraging greater attendance would be to include the list of those present at Forum meetings in the Forum's reports to the Board, a practice followed by the Board's standing committees.

**Resolution 79/99**

That the Academic Board receive and note the report of the Academic Forum meetings held on 15 March and 12 April 1999.

#### 7.1.2 Forum focus

**2.1 Student selection into the University of Sydney**

**2.2 Libraries and Scholarly Publication in Crisis**

**Resolution 80/99**

That the Academic Board note the Forum Focus of the Academic Forum meetings held on 15 March and 12 April 1999.

#### 7.1.3 Proceedings

**Resolution 81/99**

That the Academic Board note the proceedings of the Academic Forum meetings held on 15 March and 12 April 1999 relating to the following matters:

3.1 Question Time

3.2 Elections to Student Proctorial Panel

3.2.1 Election of academic staff members

3.2.2 Election of student members

3.3 Reports for noting

3.3.1 Reports from Senate

3.3.2 Report from the Chair of the Academic Forum

3.3.3 Report from the Vice-Chancellor and Principal

3.3.4 Report from the Chair of the Academic Board

(File 028/0039/00002)

## 8. Reports of Faculties and Boards

### 8.1 Faculty of Agriculture

#### 8.1.1 Receipt of report

**Resolution 82/99**

That the Academic Board receive and note the report of the Faculty of Agriculture meeting held on 23 March 1999.

**8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Agriculture**

**8.1.2.1 Plant Breeding Institute**

**Resolution 83/99**

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Constitution of the Faculty of Agriculture to provide for membership of the Faculty by members of staff of the Plant Breeding Institute, with immediate effect, as set out in the report presented.

**8.1.2.2 Australian Agricultural Health Unit**

**Resolution 84/99**

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Constitution of the Faculty of Agriculture to provide for membership of the Faculty by the Director of the Australian Agricultural Health Unit, with immediate effect, as set out in the report presented.

(File 036/0006/00184)

**8.2 Faculty of Law**

**8.2.1 Receipt of report**

**Resolution 85/99**

That the Academic Board receive and note the report of the Faculty of Law meeting held on 9 March 1999.

**8.2.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Law**

**Resolution 86/99**

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Constitution of the Faculty of Law to make provision for Faculty membership by three members of the general staff, with immediate effect, as set out in the report presented.

(File 036/0006/00185)

**9. Report of the Undergraduate Studies Committee**

**9.1 Report of the meeting held on 16 March 1999**

**9.1.1 Receipt of report**

**Resolution 87/99**

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 16 March 1999.

**9.1.2 Approval in principle for a new degree/major changes to an existing degree**

**Faculty of Nursing**

**9.1.2.1 Bachelor of Nursing/Bachelor of Arts (combined course)**

**Resolution 88/99**

That the Academic Board recommend that Senate approve in principle the proposal of the Faculty of Nursing for major changes to the courses Bachelor of Nursing and Bachelor of Arts and for the introduction of the new combined course of Bachelor of Nursing/Bachelor of Arts, for introduction in the year 2000, as set out in the report presented.

(File 003/0033/00005)

### 9.1.3 Amendment of the Resolutions of the Senate

#### Faculty of Education

#### 9.1.3.1 Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Arts, Bachelor of Education (Secondary: Humanities and Social Sciences/Bachelor of Economics (Social Sciences), Bachelor of Education (Secondary: Mathematics)/Bachelor of Science, Bachelor of Education (Secondary: Science)/Bachelor of Science

##### Resolution 89/99

That the Academic Board recommend that:

- (a) Senate approve the proposal of the Faculty of Education for major changes to existing courses and for the introduction of the following new combined courses, from the year 2000, as set out in the report presented -  
Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Arts,  
Bachelor of Education (Secondary: Humanities and Social Sciences/Bachelor of Economics (Social Sciences),  
Bachelor of Education (Secondary: Mathematics)/Bachelor of Science,  
Bachelor of Education (Secondary: Science)/Bachelor of Science
- (b) Senate approve the amendment of the Resolutions of the Senate relating to the above courses, with effect from 1 January 2000, as set out in the report presented.

(Files 003/0030/00081, 003/0030/00091, 003/0030/00020, 003/0030/00021)



#### 9.1.4 Faculty of Architecture - Minimum English Language Requirements for Admission to Architecture Undergraduate Programs

The Chair said that he had starred this item as the proposal to raise the minimum English language requirement for admission to Architecture undergraduate courses provided for a move away from the University's common, one-line entry in the UAC Guide. The deans might wish to consider this issue collectively in the light of other universities' policies.

During the ensuing discussion, it was suggested that the Faculty should justify the reasons for such a major change in policy and provide evidence that the higher minimum English language requirement would make a significant difference. It was also suggested that it would be useful for such an analysis to be made across the University, with all faculties considering the English proficiency of their students — all students, and not just international students.

It was noted that a similar recommendation had been made by the Faculty of Architecture in respect of its postgraduate courses and that the recommendation had been endorsed by the Graduate Studies Committee (Item 10.1.4 refers). There were precedents of the Board having approved other faculty recommendations for raising the minimum English language requirements for postgraduate courses in Economics and Law. Also, the Faculty of Medicine required applicants for the new Graduate Medical Program to sit for the Graduate Australian Medical School Admission Test (GAMSAT) which had a component on written communication in English.

Professor Lawler reported that the Faculty's recommendation had been considered by the Undergraduate Studies Committee and that no concerns had been expressed about the proposal.

**Resolution 90/99**

That the Academic Board approve the minimum English language requirements for Architecture undergraduate programs, with effect from 1 January 2000, as set out in the report presented.

(File 036/0006/00183)

**9.1.5 Admissions Working Party: Reference from the Academic Board**

**Resolution 91/99**

That the Academic Board note the advice from the Undergraduate Studies Committee concerning matters raised by the Faculty of Agriculture.

(File 028/0002/00310)

**9.1.6 Proceedings of the Committee**

**Resolution 92/99**

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 16 March 1999 relating to the following matters:

- 6.1 Honours grades and grading
- 6.2 Review of Resolutions of the Senate, Academic Board and Faculties in respect of courses/approval mechanisms for new or amended courses of study.
- 6.3 Alternative Chair
- 6.4 Membership of the Teaching & Learning Committee
- 6.5 Minor changes to Resolutions of the Senate relating to courses and units of study since the previous meeting

**9.2 Report of the meeting held on 20 April 1999**

**9.2.1 Receipt of report**

**Resolution 93/99**

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 20 April 1999.

**9.2.2 Proceedings of the Committee**

**Resolution 94/99**

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 20 April 1999 relating to the following matters:

- 2.1 UAC Guide: Unapproved courses
- 2.2 Report of the Admissions Working Party
  - 2.2.1 Change of residency of international fee paying students
    - (a) Change of permanent residency before the 31 March DETYA census date.
    - (b) Change of permanent residency after the 31 March DETYA census date
  - 2.2.2 Review of the University's educational access schemes (Broadway and Educationally Disadvantaged Schemes)
- 2.3 Honours grades and grading
- 2.4 Faculty of Engineering: Joint degree between the University of Sydney and the National University of Singapore
- 2.5 Orange Agricultural College: Review of graduation requirements for undergraduate courses



**9.3 Report of the Chair**

The Chair had no further report for the meeting.

(File 028/0002/00290)

## **10. Report of the Graduate Studies Committee**

### **10.1 Report of the meeting held on 22 March 1999**

#### **10.1.1 Receipt of report**

##### **Resolution 95/99**

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 22 March 1999.

#### **10.1.2 Reference from the Academic Board: Reciprocal borrowing usage fee for postgraduate students**

##### **Resolution 96/99**

That the Academic Board note the report.

(File 097/0024/00003)

#### **10.1.3 Alternative Chair of the Graduate Studies Committee**

##### **Resolution 97/99**

That the Academic Board approve Associate Professor R Ross as Alternative Chair of the Graduate Studies Committee for 1999.

(File 028/0002/00286)

#### **10.1.4 English language proficiency requirements: Faculty of Architecture**

##### **Resolution 98/99**

That the Academic Board approve the minimum English language requirements for Architecture graduate programs, with effect from 1 January 2000, as set out in the report presented.

(File 036/0006/00186)

#### **10.1.5 Survey of the annual departmental review process for research students**

##### **Resolution 99/99**

That the Academic Board endorse the Committee's report on the annual departmental review process for research students and draw it to the attention of faculties, colleges and boards of studies.

(File 028/0002/00339)

#### **10.1.6 Proceedings of the Committee**

##### **Resolution 100/99**

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 22 March 1999 relating to the following matters:

##### **6.1 Report of the PhD Award Sub-Committee**

(a) Interim arrangements for the Chair of the PhD Award Sub-Committee

(b) Student cases

##### **6.2 Report of the Coursework Sub-Committee**

##### **6.3 Higher doctorates**

(a) Award of degree

### **10.2 Report of the meeting held on 20 April 1999**

#### **10.2.1 Receipt of report**

##### **Resolution 101/99**

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 20 April 1999.

#### **10.2.2 Proceedings of the Committee**

##### **Resolution 102/99**

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 20 April 1999 relating to the following matters:

- 1.1 Membership of the Committee
- 1.2 Report of the PhD Award Sub-Committee
- 1.3 Report of the Coursework Sub-Committee
- 1.4 Appointment of Working Parties to consider new and amended postgraduate courses
- 1.5 Research Training for the 21<sup>st</sup> Century
- 1.6 Work in progress

★ **10.3 Report of the Chair**

The Chair had no further report for the meeting.

(File 028/0002/00291)

**11. Report of the Teaching and Learning Committee**

**11.1 Report of the meeting held on 4 March 1999**

**11.1.1 Receipt of report**

**Resolution 103/99**

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 4 March 1999.

**11.1.2 Proceedings of the Committee**

**Resolution 104/99**

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 4 March 1999 relating to the following matters:

- 2.1 Report of the Learning Assistance Centre
- 2.2 Annual faculty teaching review
- 2.3 Flexible learning

**11.2 Report of the meeting held on 1 April 1999**

**11.2.1 Receipt of report**

**Resolution 105/99**

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 1 April 1999.

**11.2.2 Proceedings of the Committee**

**Resolution 106/99**

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 1 April 1999 relating to the following matters:

- 2.1 Policies on examinations and assessment
- 2.2 Business arising from the minutes
  - 2.2.1 Working party to review the Academic Board's policy on plagiarism
- 2.3 Report of NeTTL

★ **11.3 Report of the Chair**

The Chair of the Committee, Professor Sachs, thanked those who had returned faculty reports on teaching and learning for 1998. She reported that work was being done on a revised policy on plagiarism and that this would be the Focus for the next meeting of the Academic Forum.

**Resolution 107/99**

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

(File 028/0025/00029)

## 12. Report of the Research Committee

### 12.1 Report of the meeting held on 16 March 1999

#### 12.1.1 Receipt of report

##### Resolution 108/99

That the Academic Board receive and note the report of the Research Committee meeting held on 16 March 1999.

#### 12.1.2 Proceedings of the Committee

##### Resolution 109/99

That the Academic Board note the proceedings of the Research Committee meeting held on 16 March 1999 relating to the following matters:

- (1) Matters arising from previous meetings, not covered in the agenda
- (2) Presentation by Professors Fahey and Daly of RIAP
- (3) Reports
  - Report by Pro Vice-Chancellor (Research)
  - Report of the Director Business Liaison Office
  - Report by Director, Research and Scholarships

### 12.2 Report of the meeting held on 20 April 1999

#### 12.2.1 Receipt of report

##### Resolution 110/99

That the Academic Board receive and note the report of the Research Committee meeting held on 20 April 1999.

#### 12.2.2 Proceedings of the Committee

##### Resolution 111/99

That the Academic Board note the proceedings of the Research Committee meeting held on 20 April 1999 relating to the following matters:

- (a) Discussion on the URGS/ARC Small Grants Schemes
- (b) Tobacco Sponsorship Policy – Update
- (c) Reports
  - (i) Report of the Pro-Vice-Chancellor (Research)
  - (ii) Report of the Director of Research Development
- (d) Other Business Discussed



### 12.3 Report of the Chair

The Chair of the Committee, Professor Cockayne, encouraged members to read the information in the Committee's proceedings, particularly the items in the second report relating to the Review of Ethics Committees and ARC and NHMRC Fellows. He reported that the membership of the Committee was being reviewed and that he expected to be able to report on this to the next meeting of the Board.

##### Resolution 112/99

That the Academic Board note the report of the Chair of the Research Committee.

(File 028/0002/00173)

## 13. Library Committee

### 13.1 Receipt of report

##### Resolution 113/99

That the Academic Board note that there was no Library Committee report for this meeting of the Board.



### **13.2 Report of the Chair**

The Chair reported that the Library Committee had met on the previous Monday and that a report would be presented to the next meeting of the Board.

#### **Resolution 114/99**

That the Academic Board note the report of the Chair of the Library Committee.

(File 028/0002/00321)

## **14. Academic Staffing Committee**

### **14.1 Report of the meeting held on 24 March 1999**

#### **14.1.1 Receipt of report**

##### **Resolution 115/99**

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 24 March 1999.

#### **14.1.2 Policy Document: Conferring of All Academic Titles, Section 4: Clinical Academic Titles**

##### **Resolution 116/99**

That the Academic Board endorse the amendment of section 4 of the Policy Document: Conferring of All Academic Titles, and commend it to the Deputy Vice-Chancellor (Planning and Resources) for approval under delegated authority.

(File 028/0002/00042)

#### **14.1.3 Proceedings of the Committee**

##### **Resolution 117/99**

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 24 March 1999 relating to the following matters:

1. Position Classification Standards
2. Policy Document: Promotion of Academic Staff to Levels B, C, D and E (Lecturer, Senior Lecturer, Associate Professor, Reader, Professor) and Academic Research-only Staff to Levels B, C, D and E - Promotion Committee Procedures and Guidelines
3. Policy Document: Promotion of Academic Research-Only Staff to Level E
4. Policy Document: Promotion of Centre Staff Levels B and C

### **14.2 Report of the meeting held on 21 April 1999**

#### **14.2.1 Receipt of report**

##### **Resolution 118/99**

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 21 April 1999.

#### **14.2.2 Policy document: Conferring of All Academic Titles, Section 3: Adjunct Titles**

##### **Resolution 119/99**

That the Academic Board endorse the amendment of section 3 of the Policy Document: Conferring of All Academic Titles, and commend it to the Deputy Vice-Chancellor (Planning and Resources) for approval under delegated authority.

(File 028/0002/00042)

### 14.2.3 Proceedings of the Committee

#### Resolution 120/99

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 21 April 1999 relating to the following matters:

1. Policy Document: Appointment of all Categories of Academic Staff
2. Position Classification Standards
3. Policy Document: Promotion of Academic Staff to Levels B, C, D and E (Lecturer, Senior Lecturer, Associate Professor, Reader, Professor) and Academic Research-only Staff to Levels B, C, D and E - Promotion Committee Procedures and Guidelines.
4. Monitoring of the Academic Promotions Process
5. Policy Document: Promotions for Staff at Centres
6. Criteria for the Award of Clinical Title - Level E
7. Conferral of a Higher Clinical Title
8. Report of the Pro-Vice-Chancellor (Employee Relations), Professor L M Koder



### 14.3 Report of the Chair

The Chair of the Committee, Associate Professor Atherton, reported that expressions of interest were being sought, via deans and an item in the *News*, from those prepared to serve as Academic Board nominees on selection committees. Training would be provided for nominees.

Professor Young thanked the Academic Staffing Committee for its work on the proposed amendment of the section on Adjunct Titles in the Policy Document: Conferring of All Academic Titles and asked if it could be expanded by reference being made to the University's guidelines concerning expectations of each academic rank.

Professor Atherton said that she would take Professor Young's request back to the Committee for its consideration and would present a new report to the Board.

(File 028/0002/00042)

#### Resolution 121/99

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

(File 028/0024/00372)

## 15. Language and International Committee

### 15.1 Receipt of report

#### Resolution 122/99

That the Academic Board note that the Language and International Committee had not yet met.



### 15.2 Report of the Chair

The Chair reported that discussions were currently being conducted on how the new Language and International Committee would be positioned in respect of other committees.

#### Resolution 123/99

That the Academic Board note the report of the Chair of the Language and International Committee.

(File 028/0002/00328)

**16. General Business**

**16.1 Report of the Vice-Chancellor and Principal on proctorial matters**

**Resolution 124/99**

That the Academic Board note the tabled report on proctorial matters.

(Files 028/0002/00209, 041/0015/00200, 041/0015/00202,  
041/0015/00205, 041/0017/00109, 041/0017/00110)

The meeting closed at 3.20 pm.

Signed as a correct record

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Chair

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Date