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## Academic Board Minutes

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### Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 15 September 1999 in the Professorial Board Room

**There were present:** the Chair (Professor L Cram) presiding, the Deputy Chairs (Associate Professor R Atherton and Professors D J H Cockayne, J Lawler, J Sachs and G P Steven), the Vice-Chancellor and Principal (Professor G Brown), Professor S Armitage, Dr A E Brew, Associate Professor D Davey, Professor R Dunn, Associate Professor C J Durrant, Professor K Eltis, Dr A Fekete, Professor L D Field, Mr D Gobbe, Dr D P Godden, Professor M A Harris, Ms E Henley, Professors M Jabri, H Kendig and J F Kinnear, Associate Professors A F Masters and P McCallum, Professor G T Moore, Associate Professor E Probyn, Professor J Raper, Ms P Reynolds, Professor P Springborg, Ms K Stenner, Ms G L Warnken, Professor J Webber, Mr R Wilson and Professor P Wolnizer.

**Present as observers were:** Dr M Edmond (Acting Registrar and Secretary of the Academic Board), Professor P Ramsden, Mr J Shipp and Professor J A Young.

**Present by invitation were:** Associate Professors C B Gillies and J M Mack and Professor D M Walker.

**In attendance:** Ms N Downey and Miss E R Ring.

#### ★ 1. Apologies

The Board noted that apologies had been received from: Professors C Adam and J Chudleigh, Associate Professor D Dragovich, Professors B Hesketh, K Lee and S R Leeder, Mr R Madhavan, Professor R Pesman, Dr P Phibbs and Professors S E Pretty, R Rose, D Siddle and P Wolnizer.

(File 021/0005/00003)

#### 2. Arrangement of agenda

##### ★ 2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items.

No additional items were starred.

##### 2.2 Adoption of unstarred items

###### **Resolution 179/99**

That the Academic Board resolve as recommended with respect to all unstarred items.

### **3. Minutes of previous meeting**

#### **Resolution 180/99**

That the Academic Board adopt the minutes of the previous meeting held on 11 August 1999 as a true record.

(File 028/0002/00354)

### **4. Business arising from Minutes (not dealt with elsewhere in the Agenda)**

#### **4.1 Meeting of the Academic Board of the Australian Graduate School of Management**

The Chair referred to an issue raised at several previous meetings (*viz*, consideration of the assessment procedures and methodology at the AGSM and an apparent discrepancy in this area between UNSW and Sydney) and reported that the AGSM Academic Board had not yet met. He would raise the issue of assessment procedures when the Board did meet.

(File 042/0001/00836)

#### **4.2 Resolutions Relating to Undergraduate Courses: Review of Resolutions of the Senate, Academic Board and Faculties in respect of degrees/approval mechanisms for new or amended courses of study**

The Chair referred to discussion at the last meeting about the proposed Generic Course Rules (Minute Item 5.2.5) and to the suggestion, which had not been adopted, that section 7.(4)(d) relating to Honours Degrees in the draft Senate Rules be amended to allow re-enrolment with the permission of the Dean. Subsequent to the Board meeting, he had received further well-argued representations from students in support of this amendment; he had checked the current provisions for the award of honours for the various faculties and confirmed that such provisions did exist in some faculties. He had therefore amended the Board report at the meeting of Senate to recommend that the proposed amendment relating to Honours Degrees be included. As set out in the Supplementary agenda, Senate had approved the recommendations in the document "Resolutions Relating to Undergraduate Courses" to include the replacement of current Senate Resolutions relating to individual undergraduate courses in each faculty by a generic set of Rules governing all undergraduate courses, with immediate effect, as set out in the Board's report, with section 7(4)(d) amended to read: "Students who fail or discontinue a final year honours course may not re-enrol in it except with the approval of the Dean."

(File 002/0020/00179)

#### **4.3 New HSC and UAI**

The Chair referred to his report to the last Board meeting on the new HSC and UAI (Minute Item 5.2.3) and to the continuing public discussion about the "variation of the top mark". He reported that in any such discussions he hoped that members of this University would recommend that students take those HSC subjects that they enjoyed and found interesting and challenging rather than subjects perceived to maximise their marks.

(File 028/0002/00311)

#### **Resolution 181/99**

That the Academic Board note the Chair's report on business arising out of the minutes.

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☆ 5. **Report of the Chair**

5.1 **Report on Senate matters**

5.1.1 **Report of the Senate meeting held on 6 September 1999**

**Resolution 182/99**

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 6 September 1999.

5.2 **General report**

5.2.1 **Sydney Summer School**

The Chair spoke to the written report on the Sydney Summer School and moved that the Board note the advice of the Undergraduate Studies and Teaching and Learning Committees and authorise him to write to the Vice-Chancellor drawing attention to the Committees' reports and offering the advice detailed in the agenda.

During the ensuing discussion, concern was expressed about school-leavers having their first experience of university at the Summer School, in the context of the transition and adjustment issues identified by the Teaching and Learning Committee; the view was expressed that this might be detrimental without special support for the students. Concern was also expressed about international students having their first experience of university at the Summer School, especially if they were school-leavers, if no appropriate orientation were given.

The view was also put that some of the special features of the Summer School — small classes and close contact between staff and students — made the Summer School experience no poorer, and possibly better, than the traditional one.

It was asked how school-leavers would be selected for Summer School, given that their UAIs were not known at the commencement of Summer School, whether there were quotas for the Summer School generally and for school-leavers specifically and whether school-leavers were integrated with other students.

The Chair noted that Professor Pesman had not been able to be present at the meeting, and he asked Associate Professor Mack to respond to the issues raised.

Associate Professor Mack reported in the following terms. During the Pilot Summer School Program he had been advised to consider both local school-leavers and international students; a small number in both categories had been accepted and they had been successful. There was no evidence to suggest that the Summer School provided a better or worse experience for them. He believed that they should be allowed the opportunity of participation. In the brochure advertising the Summer School, school-leavers were invited to attend those units approved by the relevant deans as suitable for school-leavers. They were told what the normal expectation would be for the UAI cut-off mark in the course to which they aspired and that they could have their fees refunded if subsequently they did not achieve the cut-off mark for the offer of a place. There was no limit on the number of students accepted for Summer School; departments were urged, however, not to hold classes with more than 50 students, and to split the class if there were more than 50. He did not anticipate that school-leaver numbers would be large and he would not like to see the imposition of sub-quotas for various categories of students. It was expected that the majority of Summer School students would be students who had already been enrolled at the University; they would have met the normal selection criteria.

The issue was raised of the same units of study being offered in different courses which had different UAI cut-offs.

The Chair clarified that after UAI cut-offs were published students at the Summer School were offered a refund if their UAIs were not high enough to gain entry into a course in which their unit of study was offered. They were, however, not obliged to receive a refund and to withdraw from the unit.

**Resolution 183/99**

That the Academic Board:

- (i) note the advice of the Undergraduate Studies Committee and the Teaching and Learning Committee (at items 8.2.3 and 10.3.2 respectively); and
- (ii) authorise the Chair to write to the Vice-Chancellor drawing attention to the Committees' reports and offering the following advice, as set out in the agenda, but amplifying the need to deal carefully with recent school-leavers and international students and adding a new section (d) on the need to take care in specifying the rules relating to refunds.
  - (a) Units of study, properly approved by the Academic Board, may be offered in the Summer School before being offered in the following academic year. The Board must be informed of this possibility at the time the unit of study is proposed.
  - (b) The forthcoming Summer School might be permitted to recruit a small proportion of its scholars from groups who are prospective University of Sydney students including school-leavers. Should this occur, it would be important to review the academic outcomes, including student success in March Semester, before agreeing to continue or expand the program in Summer 2000-2001.
  - (c) The transition from school to university can be difficult for students. The managers of the Summer School could be invited to pay particular attention to the needs of recent school-leavers, international students, and the teaching staff of the Summer School in dealing with this transition.

(File 002/0020/00167)

**5.2.2 Review of Examination and Assessment Procedures: Undergraduate and Postgraduate Coursework**

The Chair reported that the new policy document codified, simplified and streamlined examination procedures. He said that some further minor changes of a typographical nature should be made to the Document, "Illness and Misadventure: Assessment Policy Guidelines" in order to bring it into line with semesterisation. He moved that the Board note the report, endorse the Policy Document "Examination and Assessment Procedures: Undergraduate and Postgraduate Coursework" and adopt the other recommendations detailed in the agenda.

During the ensuing discussion, it was noted that individual faculties might be affected/constrained by particular, specific provisions in the new procedures; the Chair invited the deans of those faculties to write to him with their recommendations for changes to the Policy Document. In some instances a potential problem for an individual faculty was resolved by agreement upon a broad interpretation of the provisions in the Policy Document.

It was agreed that the following changes be made to the Policy Document "Examination and Assessment Procedures: Undergraduate and Postgraduate Coursework":

- In section 1. (Examination Procedures)
  - sub-section (b) should be amended to clarify that the provisions applied only if a formal examination were to be conducted for a unit of study,
  - sub-section (b)(i) should be amended to provide that any unit of study with a value of 6 or fewer credit points will be examined in **no more than** one examination, and
  - under "Exceptions", the word "Small" should be deleted from "Small faculties".
- In section 4. (Procedures for the Return of Results)
  - sub-section (2)(e)(i) should be amended to provide that the request is made within four months of the release of the result of the examinations, and
  - sub-section (2)(e)(ii) should be amended to provide that in the case of examinations involving confidential examination papers, where examination questions are used on more than one occasion, students may peruse under supervision, but not obtain a copy of, the examination paper and their answers to the questions.

The Chair asked the Board to endorse the Policy Documents on Examination and Assessment Procedures and on Illness and Misadventure, subject to the changes discussed, to adopt the other recommendations detailed in the agenda, and to authorise him to make the changes and then forward the report to Senate; he would refer a copy of the Policy Documents on Examination and Assessment Procedures and on Illness and Misadventure, as amended, back to the Board for information.

**Resolution 184/99**

That the Academic Board:

- (i) note the report on the Review of Examination and Assessment Procedures: Undergraduate and Postgraduate Coursework;
- (ii) endorse the Policy Document "Examination and Assessment Procedures: Undergraduate and Postgraduate Coursework", as presented in the report, subject to the Chair making the amendments agreed upon during the meeting, as detailed above;
- (iii) recommend to Senate that:
  - (a) Section 4 of the Resolutions of the Senate relating to Faculties and College Boards: Boards of Examiners (p 80, Calendar 1998, Volume 1) be rescinded and replaced by the proposed revised Section 4 of the Resolutions, as set out in the report presented, and that Faculty Resolutions made pursuant to this Senate Resolution also be rescinded;
  - (b) the Resolution of the Senate relating to Objective-Type Examination Papers (p 108, Calendar 1998, Volume 1) be rescinded;
  - (c) the Resolution of the Senate relating to Supplementary Examinations (p 108, Calendar 1998, Volume 1) be rescinded;
- (iv) request the Teaching and Learning Committee to review semester length in the University with the aim of achieving uniformity across faculties;
- (v) endorse the minor revisions made to the Policy "Illness and Misadventure: Assessment Policy Guidelines" which reflect the replacement of Boards of Examiners, and authorise the Chair to make further revisions to reflect the semesterisation of units of study;
- (vi) rescind the following Resolutions of the Academic Board (p 111, Calendar 1998, Volume 1):
  - (a) Examinations
  - (b) Examinations held in Vacations
  - (c) Examination Rules

(File 028/0002/00313)

### **5.2.3 Report of the Flexible Learning Working Party**

In response to questions about the future of the work of NeTTL, Professor Ramsden reported that there would be a restructuring of resources and that the Centre for Teaching and Learning, under a new name, would have a strong focus on academic staff delegation in flexible learning and support for the use of IT.

#### **Resolution 185/99**

That the Academic Board receive and endorse the Academic Board Statement "Flexible, Student-Centred Learning in the University of Sydney".

(File 028/0002/00304)

### **5.2.4 Work in progress**

#### **5.2.4.1 Review of Academic Governance Rules**

##### **Resolution 186/99**

That the Academic Board note the Chair's report on the status of the Review of Academic Governance Rules.

(File 028/0002/00353)

### **5.2.5 Outstanding examination results**

The Chair asked that members, and deans in particular, advise him if they foresaw any problems with his suggestions for dealing with outstanding examination results.

#### **Resolution 187/99**

That the Academic Board note the Chair's report on outstanding examination results including his proposal to present recommendations to the October Board meeting on the conversion of "Incomplete" results to permanent result grades.

(File 004/0006/00057)

(File 028/0006/00008)

## **☆ 6. Report of the Vice-Chancellor and Principal**

### **6.1 Report on Senate matters**

#### **6.1.1 Report of the Senate meeting held on 6 September 1999**

##### **Resolution 188/99**

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 6 September 1999.

### **6.2 General report**

The Vice-Chancellor reported on the DETYA Profile visit which had taken place on Monday. The meeting had gone well, and the University had been commended for its overall strategic plan and property management.

Informal feedback had been received that this visit was only the second experience for the DETYA group where a university was considering the Research Green Paper in a broad, national context; the vice-chancellors of a number of other universities had apparently been writing letters outlining problems and shifts for their universities as a result of the new government policies, and some regional universities had expressed their fears about losing funding to larger universities. A number of universities had also expressed concerns about the recent enterprise bargaining outcomes at Sydney and had questioned how they were to be funded.

In response to a concern expressed about the deteriorating financial circumstances of the School of Chemistry, the Vice-Chancellor briefed the Board in broad terms on budget allocations and the funding formula used by the University, and Professor Eltis, as Chair of the Budget Advisory Committee, reported on the provisions of the funding formula used by the College of Sciences and Technology.

**Resolution 189/99**

That the Academic Board note the Vice-Chancellor's general report.

(File 021/0006/00007)

## 7. Reports of Faculties and Boards

### 7.1 Faculty of Architecture

#### 7.1.1 Receipt of report

**Resolution 190/99**

That the Academic Board receive and note the report of the Faculty of Architecture meeting held on 4 August 1999.

#### 7.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Architecture

**Resolution 191/99**

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Constitution of the Faculty of Architecture to make provision for Faculty membership by:

- a representative of the postdoctoral fellows and research assistants of the Faculty and
- the President (or nominee) of the Architecture Alumni Association,

with immediate effect, as set out in the report presented.

(File 036/0006/00179)

## 8. Report of the Undergraduate Studies Committee



### 8.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee had no further report for the meeting.

### 8.2 Report of the meeting held on 17 August 1999

#### 8.2.1 Receipt of report

**Resolution 192/99**

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 17 August 1999.

#### 8.2.2 Amendment of the Resolutions of the Senate

**Faculty of Engineering**

##### 8.2.2.1 Bachelor of Engineering/Bachelor of Laws

**Resolution 193/99**

That the Academic Board recommend that Senate:

- (i) approve the proposal of the Faculty of Engineering for the new combined course, Bachelor of Engineering/Bachelor of Laws, for introduction in 2000; and

- (ii) approve the amendment of the Resolutions of the Senate relating to the above courses, with effect from 1 January 2000, as set out in the report presented.

(File 003/0018/00009)

**Sydney College of the Arts**  
**8.2.2.2 Bachelor of Visual Arts**

**Resolution 194/99**

That the Academic Board recommend that Senate:

- (i) approve the proposal of Sydney College of the Arts for the introduction in 2000 of major changes to the degree of Bachelor of Visual Arts; and
- (ii) approve the amendment of the Resolutions of the Senate relating to the above course, with effect from 1 January 2000, as set out in the report presented.

(File 003/0041/00002)

**8.2.3 Sydney Summer School Pilot Program**

**Resolution 195/99**

That the Academic Board note the recommendations of the Undergraduate Studies Committee in respect of the Sydney Summer School and consider them at item 5. 2.1.

(File 002/0020/00167)

(File 028/0002/00290)

**9. Report of the Graduate Studies Committee**



**9.1 Oral report of the Chair**

Professor Steven drew the Board's particular attention to item 9.2.2.1 in the Committee's report where the Committee was recommending the formalisation of the requirement that PhD theses be submitted in English except in the special circumstances detailed in the report.

**Resolution 196/99**

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

**9.2 Report of the meeting held on 30 August 1999**

**9.2.1 Receipt of report**

**Resolution 197/99**

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 30 August 1999.

**9.2.2 Amendment of the Resolutions of the Senate**

**9.2.2.1 Degree of Doctor of Philosophy: Language in which theses may be written**

**Resolution 198/99**

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the degree of Doctor of Philosophy, with effect from 1 January 2000, as set out in the report presented, to provide that theses shall be written in the English language, except that:

- (a) in the case of a candidature governed by an approved cotutelle agreement, theses may be written in English or in another language; and

- (b) in the Faculty of Arts, in the case of language departments, theses may be written either in English or in their target language as determined by the department unless a department has specified by means of a Faculty resolution that it will consider applications to submit the thesis in a language other than English or a target language of the department. Such applications should be made in writing and approved by the head of department concerned and the Dean of the Faculty before the commencement of candidature. In considering applications a head of department shall take into account arrangements for supervision and examination.

(File 003/0042/00003)

#### **Faculty of Architecture**

##### **9.2.2.2 Renaming of the degree of Doctor of Architecture as Doctor of Science in Architecture**

###### **Resolution 199/99**

That the Academic Board recommend that Senate approve:

- (i) the proposal of the Faculty of Architecture for the renaming of the degree of Doctor of Architecture as Doctor of Science in Architecture, with immediate effect; and
- (ii) the amendment of the related Resolutions of the Senate, with immediate effect, as set out in the report presented.

(File 003/0014/00003)

##### **9.2.2.3 Master of Philosophy (Architecture)**

###### **Resolution 200/99**

That the Academic Board recommend that Senate approve:

- (i) the proposal from the Faculty of Architecture to delete the existing Master's research degrees offered by the Faculty (the degrees of Master of Architecture, Master of Science (Architecture) and Master of Urban Studies as well as the designated degree of Master of Design Science (Research)) and to replace them with the new degree of Master of Philosophy (Architecture) from 1 January 2000; and
- (ii) the amendment of the related Resolutions of the Senate, from 1 January 2000, as set out in the report presented.

(File 003/0014/00005)

##### **9.2.2.4 Faculty of Arts: Master of Philosophy**

###### **Resolution 201/99**

That the Academic Board, acting on behalf of Senate, approve:

- (i) the proposal of the Faculty of Arts to provide that the Dean, as well as the relevant head of department, is involved in the approval process for applications for theses in language departments to be written in a language other than English or the target language of the department, from the year 2000; and
- (ii) the amendment of the Resolutions of the Senate relating to the degree of Master of Philosophy, with effect from 1 January 2000, as set out in the report presented.

(File 003/0015/00040)

**9.2.2.5 Faculty of Dentistry: Graduate Diploma in Clinical Dentistry**

**Resolution 202/99**

That the Academic Board recommend that Senate approve:

- (i) the proposal of the Faculty of Dentistry for the introduction in 2000 of the new discipline of Advanced Practice in the Graduate Diploma in Clinical Dentistry; and
- (ii) the amendment of the Resolutions of the Senate relating to the Graduate Diploma in Clinical Dentistry, with effect from 1 January 2000, as set out in the report presented.

(File 003/0016/00006)

**9.2.2.6 Faculty of Health Sciences: Doctor of Health Science**

**Resolution 203/99**

That the Academic Board recommend that Senate approve:

- (i) the proposal of the Faculty of Health Sciences for the introduction in 2000 of the new course, the Doctor of Health Science; and
- (ii) the amendment of the Resolutions of the Senate relating to the Doctor of Health Science, with effect from 1 January 2000, as set out in the report presented.

(File 003/0032/00010)

**9.2.2.7 Sydney College of the Arts: Master of Visual Arts**

**Resolution 204/99**

That the Academic Board, acting on behalf of Senate, approve:

- (i) the proposal from Sydney College of the Arts for changes in the examination process for the degree of Master of Visual Arts for 2000; and
- (ii) the amendment of the Resolutions of the Senate relating to the degree of Master of Visual Arts, from 1 January 2000, as set out in the report presented.

(File 003/0041/00001)

**9.2.3 Proceedings of the Committee**

**Resolution 205/99**

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 30 August 1999 relating to the following matters:

- 3.1 Welcome to new member
- 3.2 Report of the PhD Award Sub-Committee
- 3.3 Report of the Coursework Sub-Committee
- 3.4 Public availability of theses
- 3.5 Generic postgraduate course rules
- 3.6 Review of management structures and processes with respect to research higher degree programs
- 3.7 Appointment of working parties to consider proposals for new and amended postgraduate courses
- 3.8 2000 meeting dates
- 3.9 Work in progress

(File 028/0002/00291)

## 10. Report of the Teaching and Learning Committee



### 10.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee had no further report for the meeting.

### 10.2 Report of the meeting held on 5 August 1999

#### 10.2.1 Receipt of report

##### Resolution 206/99

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 5 August 1999.

#### 10.2.2 Proceedings of the Committee

##### Resolution 207/99

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 5 August 1999 relating to the following matters:

- 2.1 Review of animal use in teaching
- 2.2 Report of NeTTL
- 2.3 Report of the Faculty of Science Interim Document: Minimum Standards for Faculty of Science Departmental Committees of Examiners
- 2.4 Other business

### 10.3 Report of the meeting held on 2 September 1999

#### 10.3.1 Receipt of report

##### Resolution 208/99

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 2 September 1999.

#### 10.3.2 Sydney Summer School Pilot Program 1999

##### Resolution 209/99

That the Academic Board note the advice of the Teaching and Learning Committee on issues relating to the continued operation of the Sydney Summer School Pilot Program and consider it at item 5.2.1.

(File 002/0020/00167)

(File 028/0025/00029)

## 11. Report of the Research Committee



### 11.1 Oral report of the Chair

The Chair of the Research Committee, Professor Cockayne, reported that the Committee's report should be corrected by the insertion of the word "how" in item 2.(3)(v) on page 39 of the agenda in the paragraph commencing "Following the report ...", in the fifth sentence commencing "Of particular concern..." before the words "it proposed to put in place".

Professor Cockayne drew attention to the Committee's discussions on the Green Paper and the issues that the Committee believed needed to be addressed and to the Committee's sense of urgency over addressing these issues.

The Vice-Chancellor commented that changes in student numbers would have little effect on the Budget for about three years, but that this did not diminish the urgency of responding to White Paper measures.

**Resolution 210/99**

That the Academic Board note the report of the Chair of the Research Committee.

**11.2 Report of the meeting held on 17 August 1999**

**11.2.1 Receipt of report**

**Resolution 211/99**

That the Academic Board receive and note the report of the Research Committee meeting held on 17 August 1999.

**11.2.2 Proceedings of the Committee**

**Resolution 212/99**

That the Academic Board note the proceedings of the Research Committee meeting held on 17 August 1999 relating to the following matters:

- (1) Matters arising from previous meetings, not covered in the agenda
- (2) The inclusion of SPIRT APDIs on the 'The Golden List' of fellows
- (3) Reports  
Report by Pro Vice-Chancellor (Research)  
Report by Acting Director, Research and Scholarships  
Report of the Director of the Business Liaison Office  
Report of the Director of Research Development

(File 028/0002/00173)

**12. Library Committee**



**12.1 Oral report of the Chair**

The Chair of the Library Committee, Professor Cram, had no further report for the meeting.

**12.2 Receipt of report**

**Resolution 213/99**

That the Academic Board note that the Library Committee has not met since its last report to the Board.

(File 028/0002/00321)

**13. Academic Staffing Committee**



**13.1 Oral report of the Chair**

The Chair of the Academic Staffing Committee, Associate Professor Atherton, had no further report for the meeting.

**13.2 Receipt of report**

**Resolution 214/99**

That the Academic Board note that the Academic Staffing Committee has not met since its last report to the Board.

(File 028/0024/00372)

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**14. General Business**

**14.1 2000 Research HECS Exemption Scholarship Policy (RHEs)**

**Resolution 215/99**

That the Academic Board adopt the 2000 Research HECS Exemption Scholarship Policy as set out in the report presented.

(File 105/0016/00004)

**14.2 Report on the Promotion of Associate Lecturers to Lecturers in 1999**

**Resolution 216/99**

That the Academic Board note the report on the promotion of Associate Lecturers to Lecturers in 1999.

(File 028/0002/00209)

**14.3 Academic Board elections**

**14.3.1 One academic staff member of the Academic Board elected from the academic staff members of each Faculty**

**Resolution 217/99**

That the Academic Board note the outcome of the election of the academic staff members of the Academic Board elected from the academic staff members of each Faculty.

(File 035/0028/00001(3))

**14.4 Report of the Vice-Chancellor and Principal on proctorial matters**

**Resolution 218/99**

That the Academic Board note the tabled report on proctorial matters.

(File 028/0002/00209, 041/0015/00214)

The meeting closed at 3.30 pm.

Signed as a correct record

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Chair

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Date