



Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 15 December 1999 in the Professorial Board Room

There were present: the Chair (Professor L Cram) presiding, the Deputy Chairs (Professors D J H Cockayne, J Lawler and J Sachs), the Vice-Chancellor and Principal (Professor G Brown), Professor S Armitage, Mr W T Arthur, Dr A E Brew, Associate Professor W L Bryden, Professors L W Burgess and B Cass, Dr D Cockrell, Associate Professor D Dragovich, Professors R Dunn and K Eltis, Dr A Fekete, Professor L D Field, Dr D P Godden, Professor M A Harris, Ms E Henley, Professors B Hesketh, M Jabri, H Kendig and K Lester, Associate Professor P McCallum, Dr P Phibbs, Associate Professor A Reynolds, Associate Professor R Ross (for Professor G P Steven), Professors A Sefton and G Sherington, Ms K Stenner, Ms N Verco and Professors J Webber and P Wolnizer.

Also present:

Secretary of the Academic Board: Dr W Adams.

Present as observers: Dr M Edmond, Professors L M Koder, R Pesman and P Ramsden, Mr J Shipp and Professors D Siddle and J A Young.

Present by invitation: Ms J Russell and Mr J Toh.

In attendance: Miss E R Ring.

★ 1. Apologies

The Board noted that apologies had been received from: Professors C Adam, J Carter and J Chudleigh, Associate Professors D Davey, C J Durrant and P Jones, Professors J F Kinnear, K Lee and S R Leeder, Associate Professor A F Masters, Professors R McPhedran, G T Moore, D Napper and D Nutbeam, Associate Professor M Painter, Professor S E Pretty, Miss C Price, Associate Professor E Probyn, Professor J Raper, Ms P Reynolds, Professors R Rose, V Spate, P Springborg and G P Steven and Mr R Wilson.

(File 021/0005/00003)

2. Arrangement of agenda

★ 2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 10.2.4, 11.2.2, 11.2.3.1 and 13.2.2: 5.08/99.

2.2 Adoption of unstarred items

Resolution 296/99

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 297/99

That the Academic Board adopt the minutes of the previous meeting held on 10 November 1999 as a true record.

(File 028/0002/00354)

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

4.1 Academic Board elections

Resolution 298/99

That the Academic Board note Associate Professor Masters' comments and note that the Chair encourages members of the Board to make submissions to the Working Party on Elections on issues relating to:

- (i) nominations for and filling of positions in more than one category;
- (ii) gender balance rules, including filling casual vacancies; and
- (iii) filling casual vacancies generally, including those for deputy chairs of the Board.

Submissions should be forwarded to the Chair of the Board (Academic Board, A14; fax: 9351 3572; email: l.cram@secretariat.usyd.edu.au) by 17 January 2000.

(File: 028/0002/00353)

☆ 5. Report of the Chair

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 6 December 1999

Resolution 299/99

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 6 December 1999.

5.2 General report

5.2.1 Amendment of the Resolutions of the Senate: Joint Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy

Resolution 300/99

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to Faculties and College Boards: Boards of Postgraduate Studies to create a Joint Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy, from 1 January 2000, as set out in the report presented.

(Files 028/0002/00364, 036/0004/00004)

5.2.2 Student appeals against academic decisions

Resolution 301/99

That the Academic Board note the report of the Chair on the time-lines specified in Senate and Board Resolutions relating to student appeals, including the acknowledgment of formal complaints within three working days and the attempt to resolve the appeal within ten working days.

(File 028/0002/00116)

5.2.3 Deputy Chairs

Resolution 302/99

That the Academic Board note the Chair's report and endorse the Chair's comments in thanking Professors Atherton, Cockayne and Lawler for their contributions to the work of the Board and wishing them all the best in their new positions.

(File 021/0002/00001)

5.2.4 Alternative Chair of the Board

Resolution 303/99

That the Academic Board approve Professor Judyth Sachs as Alternative Chair of the Board, to hold office from 1 January 2000 to 31 December 2000.

(File 021/0002/00001)

5.2.5 Alternative Chairs of Board Standing Committees

Resolution 304/99

That the Academic Board approve Associate Professor Ros Arnold as Alternative Chair of the Academic Staffing Committee and Professor Les Field as Alternative Chair of the Research Committee, to hold office from 1 January 2000 to 31 December 2000.

(Files 028/0002/00325, 028/0002/00080)

5.2.6 Christmas Party

Resolution 305/99

That the Academic Board note the Chair's invitation to members to join him for champagne and Christmas cake at the University of Sydney Club at the close of this Board meeting, at approximately 3.30 pm.

(File 028/0006/00008)

☆ **6. Report of the Vice-Chancellor and Principal**

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 6 December 1999

Resolution 306/99

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 6 December 1999.

6.2 General report

6.2.1 Orange Agricultural College

The Vice-Chancellor reported on developments in the renaming of Orange Agricultural College as the Faculty of Rural Management, with the OAC campus being known as the University of Sydney, Orange. He advised that the State and Federal Governments were supportive of the concept of a broadly-based educational facility at Orange, for joint educational activities including TAFE activities.

Resolution 307/99

That the Academic Board note the Vice-Chancellor's report on Orange Agricultural College.

(File 021/0006/00007)

7. Report of the Academic Forum

7.1 Report of the meeting held on 15 November 1999

7.1.1 Receipt of report

Resolution 308/99

That the Academic Board receive and note the report of the Academic Forum meeting held on 15 November 1999.

7.1.2 Forum focus: "Improving the Management of Teaching"

Resolution 309/99

That the Academic Board note the Forum Focus of the Academic Forum meeting held on 15 November 1999.

7.1.3 Proceedings of the Forum

Resolution 310/99

That the Academic Board note the proceedings of the Academic Forum meeting held on 15 November 1999 relating to the following matters:

7.1.3.1 Tribute

7.1.3.2 Question time

7.1.3.3 Casual vacancies - Non-professorial members of the Academic Forum

7.1.3.4 Reports for noting

(1) Reports from Senate

(2) Report from the Vice-Chancellor

(3) Report from the Chair of the Academic Board

(File 028/0039/00002)

8. Reports of Faculties and Boards

8.1 Faculty of Medicine

8.1.1 Receipt of report

Resolution 311/99

That the Academic Board receive and note the report of the Faculty of Medicine meeting held on 4 November 1999 .

8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Medicine

Resolution 312/99

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Constitution of the Faculty of Medicine, with effect from 1 January 2000, in order to extend membership of the Faculty of Medicine to:

(a) the Dean of, and Professors in, the Faculty of Pharmacy and

(b) Visiting Professors in the Faculty,

as set out in the report presented.

(Files 036/0006/00202, 036/0004/00004)

9. Report of the Undergraduate Studies Committee



9.1 Oral report of the Chair

No further report was presented.

9.2 Report of the meeting held on 16 November 1999

9.2.1 Receipt of report

Resolution 313/99

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 16 November 1999.

**9.2.2 Initial proposals – New courses/major changes to existing courses
Faculty of Nursing**

9.2.2.1 Bachelor of Nursing/Bachelor of Science

Resolution 314/99

That the Academic Board recommend that Senate approve in principle the proposal of the Faculty of Nursing for major changes to the courses Bachelor of Nursing and Bachelor of Science and for the introduction of the new combined course Bachelor of Nursing/Bachelor of Science, for introduction in 2001 as set out in the report presented.

(File 003/0033/00006)

9.2.3 Amendment of the Resolutions of the Senate

Faculty of Science

9.2.3.1 Bachelor of Medical Science

Resolution 315/99

(a) That the Academic Board approve Faculty Resolutions relating to the above course, drafted in accordance with the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2000, as set out in the report presented.

(b) That the Academic Board recommend that Senate:

- (i) approve the proposal of the Faculty of Science for major changes to the existing course, Bachelor of Medical Science, for introduction in 2000; and
- (ii) approve the Resolutions of the Senate relating to the above course, with effect from 1 January 2000 as set out in the report presented.

(File 003/0021/00019)

9.2.4 University of Sydney (Undergraduate Courses) Rule 1999

Resolution 316/99

That the Academic Board note the request that the wording of Division 3, section 12(2) of the University of Sydney (Undergraduate Courses) Rule 1999 be reviewed and refer it to the Chair of the Board for inclusion in the process of reviewing the Undergraduate Courses Rule.

(File 002/0020/00179)

9.2.5 Proceedings of the Committee

Resolution 317/99

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 16 November 1999 relating to the following matters:

- 5.1 Restriction upon re-enrolment: Satisfactory Progress
- 5.2 Report from the Faculty of Science
- 5.3 Report from Orange Agricultural College
- 5.4 Meeting dates 2000

(File 028/0002/00290)

10. Report of the Graduate Studies Committee



10.1 Oral report of the Chair

The Alternative Chair of the Graduate Studies Committee, Associate Professor Ross, high-lighted item 10.2.4 in the Committee's report. Professor Ross reported that the Graduate Studies Coursework Sub-Committee's position paper on length of candidature was the result of a lengthy consultative process. It recommended, *inter alia*, the prescription of minimum work-loads, expressed in terms of credit points, for all postgraduate coursework awards at the level of master, graduate diploma and graduate certificate. Professor Ross advised that, following the referral of the Committee's report to the Board, further discussions had been held, particularly with the Faculty of Law. He wished to make an amendment to Recommendation 1 by the addition of the words "except with the prior written approval of the Graduate Studies Committee". Recommendation 1 would therefore read as follows:

"(i) that, except with the prior written approval of the Graduate Studies Committee, the minimum work load requirements for postgraduate award programs be: ..."

Resolution 318/99

That the Academic Board note the report of the Alternative Chair of the Graduate Studies Committee, noting also the amendment of Recommendation 1 in the Graduate Studies Coursework Sub-Committee's position paper on Length of candidature.

(File 028/0002/00352)

10.2 Report of the meeting held on 29 November 1999

10.2.1 Receipt of report

Resolution 319/99

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 29 November 1999.

10.2.2 Proposals for new and amended postgraduate courses

10.2.2.1 Faculty of Health Sciences: Master of Health Science, Master of Health Science (Honours), Graduate Diploma of Health Science, Graduate Certificate of Health Science

Resolution 320/99

That the Academic Board recommend that Senate:

- (i) approve the proposal of the Faculty of Health Sciences for -
 - (a) the introduction of the following new courses in July Semester 2000, except for the Master of Health Science (Speech-Language Pathology) which will commence in March Semester 2000:
 - Graduate Certificate of Health Science (Exercise and Sport Science)
 - Master of Health Science (Medical Sonography)
 - Graduate Certificate of Health Science (Medical Sonography)
 - Master of Health Science (Speech-Language Pathology)
 - (b) major changes to the following existing courses from July Semester 2000:
 - Master of Health Science (Exercise and Sport Science), Master of Health Science (Honours) (Exercise and Sport Science) and

- Graduate Diploma of Health Science (Exercise and Sport Science)
- Master of Health Science (Management)
- Master of Health Science (Occupational Therapy) and Graduate Certificate of Health Science (Occupational Therapy)
- Graduate Diploma of Health Science (Medical Sonography)

and

- (ii) approve the amendment of the Resolutions of the Senate relating to the above courses, with effect from January or July 2000, as set out in the report presented.

(Files 003/0032/00004, 003/0032/00008, 003/0032/00009)

10.2.3 Alternative Chair of the Graduate Studies Committee

Resolution 321/99

That the Academic Board approve Associate Professor Russell Ross as Alternative Chair of the Graduate Studies Committee for 2000.

(File 028/0002/00286)



10.2.4 Graduate Studies Coursework Sub-Committee Position Paper on Length of candidature of coursework master's degrees, graduate diplomas and graduate certificates

Professor Webber reported that, while the Faculty of Law was in favour of the general direction of the provisions of the position paper, there had been concern over the minimum credit point provisions, especially as they affected the Faculty's negotiations to offer the Graduate Diploma in International Business Law in Singapore. He advised that Professor Ross' amendment addressed the Faculty's concerns.

Professor Hesketh said that she had expected to see reference in the Committee's report to consideration of proposals from the Faculty of Science relating to the Graduate Diploma in Psychology and to new postgraduate courses in Applied Science; she asked that the Faculty be advised if there were delays in processing proposals.

Professor Ross said that the approval process provided for the establishment of a working party which reported to the Committee which in turn reported to the Board. There had been a delay in this particular case, but the working party would be meeting during the following week.

The Chair reported that he and the Chair of the Graduate Studies Committee had held discussions about the work-load associated with working parties to consider new and amended postgraduate courses; this work was necessary in terms of quality control but it needed to be expedited by the addition of more trained people.

The Chair referred to agenda item 15.1 under which the Board had granted the Chair of the Board authority to act on its behalf in respect of any urgent matters that might arise between this meeting and the first Board meeting in 2000 and suggested that the Board might wish to specify that this authorisation also relate to approval of new and amended courses in order to expedite their referral to Senate. Following a brief discussion, there was general agreement that the delegated authority granted to the Chair comprise authority to endorse, on the Board's behalf, proposals for new and amended courses which had been endorsed by the Graduate or Undergraduate Studies Committee, as appropriate.

The Vice-Chancellor said that he had been pleased to note that the Committee had been developing common University policies in

respect of the minimum credit point requirements for postgraduate courses; he believed that consideration should also be given to developing common policies for maximum requirements. The Vice-Chancellor also encouraged the development of common policies in respect of the amount of credit to be given to candidates on the basis of prior work and the liberalisation of the amount of credit to be allowed between courses in articulated programs. Professor Ross advised that these issues were on the Coursework Sub-Committee's agenda for consideration at the beginning of the new year.

Resolution 322/99

That the Academic Board endorse the Graduate Studies Coursework Sub-Committee's position paper on "Length of candidature" and adopt its recommendations as detailed below in sections (i) to (iv):

- (i) that, except with the prior written approval of the Graduate Studies Committee, the minimum work load requirements for postgraduate award programs be:
 - (a) Graduate Certificate: 24 credit points;
 - (b) Graduate Diploma: 36 credit points;
 - (c) Master's by coursework: 48 credit points;
- (ii) these minima to be effective from January 2001 for all new award course proposals received by the Graduate Studies Committee after 1 October 1999; and
- (iii) all proposed modifications to existing award courses will need to comply before GSC approval is granted.
- (iv) that candidature-related policies be developed by the Graduate Studies Committee to assist in making the University's postgraduate coursework award programs more transparent to all stakeholders, including current students, potential students, academic staff, and administrative staff by the development of transparent guidelines for:
 - (a) fast-tracking;
 - (b) articulation; and
 - (c) credit for previous studies.

and

- (v) that the Academic Board note the recommendation that a comprehensive postgraduate coursework database be developed.

(File 028/0002/00352)

10.2.5 Proceedings of the Committee

Resolution 323/99

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 29 November 1999 relating to the following matters:

- 5.1 Report of the PhD Award Sub-Committee
 - (1) Examination times/length of candidature
 - (a) Length of delay between appointment of examiners and receipt of thesis
 - (b) Other issues
 - (2) Student cases considered by the Sub-Committee
- 5.2 Report of the Coursework Sub-Committee
- 5.3 Report of the Postgraduate Awards Sub-Committee
- 5.4 Performance Indicators for postgraduate research supervision and support
- 5.5 Research Degree Completion Rates and Research Degree Completion Times
- 5.6 1999 Annual review of research candidatures
- 5.7 Higher doctorates
 - 4.7.1 Appointment of replacement examiner
 - 4.7.2 Award of Degree
- 5.8 Appointment of Working Parties to consider new and amended postgraduate courses
- 5.9 Work in progress

5.10 Graduate Studies Committee 2000 meeting dates

(File 028/0002/00291)

11. Report of the Teaching and Learning Committee



11.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor Sachs, drew particular attention to item 11.2.2 in the Committee's report, and explained that the document entitled "Improving the Management of Teaching at the University of Sydney" was not a Teaching and Learning Committee/Academic Board document as such, but had been developed by the Pro-Vice-Chancellor (Teaching and Learning) on the basis of broad consultations within the University including consultation with the Teaching and Learning Committee.

Resolution 324/99

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

11.2 Report of the meeting held on 4 November 1999

11.2.1 Receipt of report

Resolution 325/99

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 4 November 1999.



11.2.2 Improving the management of teaching (New course monitoring system)

In response to resource-related questions in respect of the 4.5% of operating grant funding for performance and improvement, Professor Eltis reported that the level and source of funding was still to be determined.

During the ensuing discussion the following concerns were expressed:

- if the performance and improvement funding were to come from existing funding, it could represent taxation of the poor and would compound any existing problems;
- more information was needed on the categories for assessment, how they were to be developed and on whether they were to be compared with previous years' data or with other universities' data;
- the indicators needed to take account of factors such as social or economic disadvantage on progress and retention rates; and
- the validity of using indicators such as full-time further study rates as indicators of teaching performance, given the growing diversity of student destinations.

Several members observed that the opportunity should be taken to critique some of the performance indicators used to evaluate universities. There was, for example, a need to consider raw data on graduate outcomes and for interactive discussion generally to be held on the further development of the performance indicators.

Professor Ramsden reported that the proposed indicators were based on data already collected by the University; they were those used nationally and internationally and that this would provide reference points. Data for each indicator for each course would be compiled over a number of years. Precise details were to be worked out early next year. Professor Ramsden acknowledged that the outcomes were influenced by a variety of factors, and not just the quality of teaching, and agreed that it was important for the

University to critique the existing indicators to ensure their appropriateness and effectiveness. This might result in the adoption of additional indicators.

The Vice-Chancellor observed that while the University needed to critique the performance indicators, it also needed to be aware that they were already being used and published by Government.

Resolution 326/99

That the Academic Board:

- (i) endorse the report of the Pro-Vice-Chancellor (Teaching and Learning) entitled "Improving the Management of Teaching at the University of Sydney"; and
- (ii) note that 1999 Faculty Teaching and Learning Reports will be replaced by Faculty Teaching and Learning Plans, prepared using the templates attached to the report presented.

(File 028/0002/00362)

11.2.3 Proceedings of the Committee

Ms Stenner referred to item 3.1 and expressed concern over the issue of the provision of library infrastructure for distance and flexible learning students. She suggested that there be a requirement for explicit information to be provided about the infrastructure for distance and flexible learning students in proposals for new courses. Ms Stenner also expressed concern that there was no mention of flexible learning in the University's strategic plan.

The Chair explained that while the Board could, and should, discuss the resource implications of academic matters, it could not make determinations about them. The procedures for consideration of proposals for new courses were under review, however, and consideration would be given to the issue of library infrastructure.

Resolution 327/99

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 4 November 1999 relating to the following matters:



- 3.1 Flexible learning
- 3.2 Report of the Pro-Vice-Chancellor (Teaching and Learning)
- 3.3 Report of the Learning Assistance Centre
- 3.4 Plagiarism working party
- 3.5 Future issues

(File 028/0025/00029)

12. Report of the Research Committee



12.1 Oral report of the Chair

The Chair of the Research Committee, Professor Cockayne, drew the Board's attention to item 12.4.2 of the Committee's report which contained the "Code of Conduct for responsible research practice and guidelines on dealing with allegations of research misconduct". The Chair of the Board reported that some minor changes might need to be made to the Code to reflect government legislation such as the State Records Act.

Professor Cockayne commented on his enjoyment of the work of the Research Committee and the Board generally and thanked the many members of staff who had contributed to the work of the Committee.

Resolution 328/99

That the Academic Board note the report of the Chair of the Research Committee.

12.2 Report of the meeting held on 26 October 1999

12.2.1 Receipt of report

Resolution 329/99

That the Academic Board receive and note the report of the Research Committee meeting held on 26 October 1999.

12.2.2 Proceedings of the Committee

Resolution 330/99

That the Academic Board note the proceedings of the Research Committee meeting held on 26 October 1999 relating to the following matters:

- 2.1 The University's response to the Green Paper
- 2.2 The Strategic Plan for the Research Portfolio
- 2.3 Dean of Graduate Research Studies
- 2.4 Report on outcomes of the International Researcher Exchange Scheme Grants
- 2.5 Postgraduate Fellowships under the University of Sydney (Academic and Teaching Staff) Enterprise Agreement 1999-2000
- 2.6 Reports
 - 2.6.1 Pro-Vice Chancellor (Research), Professor David Siddle
 - 2.6.2 Director, Research and Scholarships Office, Ms Su Reid
 - 2.6.3 Director, Business Liaison Office, Dr Claire Baxter

12.3 Report of the meeting held on 16 November 1999

12.3.1 Receipt of report

Resolution 331/99

That the Academic Board receive and note the report of the Research Committee meeting held on 16 November 1999.

12.3.2 Proceedings of the Committee

Resolution 332/99

That the Academic Board note the proceedings of the Research Committee meeting held on 16 November 1999 relating to the following matters:

- 2.1 ARC Grants for 2000
- 2.2 Report on Supervision Performance Indicators
- 2.3 Report on Major Equipment Committee Determinations
- 2.4 Report on PVCs / DVCs (Research) Meeting
- 2.5 The Green Paper
- 2.6 Reports
 - 2.6.1 Pro-Vice-Chancellor (Research), Professor David Siddle:
- 2.7 Other Business

12.4 Report of the meeting held by circulation in November 1999

12.4.1 Receipt of report

Resolution 333/99

That the Academic Board receive and note the report of the Research Committee meeting held by circulation in November 1999.

12.4.2 Code of Conduct for responsible research practice and guidelines on dealing with allegations of research misconduct

Resolution 334/99

That the Academic Board endorse the "Code of Conduct for responsible research practice and guidelines on dealing with allegations of research misconduct" and commend it to Senate for its

approval, subject to review by the University Solicitor prior to referral to Senate.

(File 041/0015/00068)

(File 028/0002/00173)

13. Report of the Library Committee



13.1 Oral report of the Chair

No further report was presented.

13.2 Report of the meeting held on 22 November 1999

13.2.1 Receipt of report

Resolution 335/99

That the Academic Board receive and note the report of the Library Committee meeting held on 22 November 1999.

13.2.2 Proceedings of the Committee

Ms Stenner referred to item 5.08/99 in the Committee's report and to the paper on the implications of the "Green Paper" for the University Library; she said that SUPRA wished to endorse the paper, and the three dot-points in its conclusion in particular. Ms Stenner asked whether it would be possible in future for major policy papers, such as the University's response to the "Green Paper", to be referred to the Board, preferably before finalisation. The University's response to the "Green Paper" had been referred to both the Graduate Studies Committee and the Research Committee, for information, but not to the Board.

The Chair thanked Ms Stenner for drawing this matter to the Board's attention and undertook to address it.

Resolution 336/99

That the Academic Board note the proceedings of the Library Committee meeting held on 22 November 1999 relating to the following matters:

5.01/99 Apologies

5.02/99 Minutes of the Previous Meeting

5.03/99 Business Arising from the Minutes

5.04/99 Chair's Report

5.05/99 University Librarian's Report

- electronic theses
- University of Sydney examination papers web site
- Web based interactive catalogue tutorial
- Council of Australian University Librarians

5.06/99 Electronic Access to Journals

5.07/99 Library Restructure Program



5.08/99 Green Paper on Higher Education Research

5.09/99 Budget

5.10/99 Other Business

(Files 028/0002/00321, 006/0004/00003)

14. Report of the Academic Staffing Committee



14.1 Oral report of the Chair

No further report was presented.

14.2 Report of the meeting held on 24 November 1999

14.2.1 Receipt of report

Resolution 337/99

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 24 November 1999.

14.2.2 Procedure on the reclassification/conversion of general staff as academic staff

Resolution 338/99

That the Academic Board note the discussion of the Academic Staffing Committee relating to the procedure on the reclassification/conversion of general staff as academic staff.

14.2.3 Proceedings of the Committee

Resolution 339/99

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 24 November 1999 relating to the following matters:

- 2.1 Six monthly Academic Appointments Report
- 2.2 Enterprise Bargaining
- 2.3 Report of the Chair

(File 028/0002/00325)

15. General Business

15.1 Delegation of authority

Resolution 340/99

That the Academic Board authorise its Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 15 December 1999 and the first 2000 Board meeting on 16 February.

(File 033/0001/00019)

15.2 Membership of the Board

15.2.1 One academic staff member elected from the academic staff members of the Faculty of Dentistry

Resolution 341/99

That the Academic Board appoint Dr G Murray to membership of the Board, in the category of academic staff member, to hold office from 1 January 2000 to 31 December 2000.

(File 021/0002/00001)

15.3 Report of the Committee appointed to consider applications for promotion from Senior Lecturer to Associate Professor/Reader

Resolution 342/99

That the Academic Board note the report of the Committee appointed to consider applications for promotion from Senior Lecturer to Associate Professor/Reader.

(File 028/0002/00020)

15.4 Report of the Committee appointed to consider applications for the one-off round of promotion for Tutors/Senior Tutors in 1999

Resolution 343/99

That the Academic Board note the report of the Committee appointed to consider applications for the one-off round of promotion for Tutors/Senior Tutors in 1999.

(File 129/0001/00027)

15.5 Report of the Vice-Chancellor and Principal on proctorial matters

Resolution 344/99

That the Academic Board note the tabled report on proctorial matters.

(File 028/0002/00209, 041/0015/00208, 041/0015/00215,
041/0015/00224)

15.6 Report of the Promotions Committee for Professors

Resolution 345/99

That the Academic Board note the report on Promotions to Professor.

(File 028/0002/00329)

15.7 Membership of the Central Promotion Committees: 2000

Resolution 346/99

That the Academic Board appoint the members of the Central Promotion Committees for 2000 as set out in the report presented.

(File 028/0002/00332)

The meeting closed at 3.10 pm.

Signed as a correct record

Chair

Date