



Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 15 November 2000 in the Professorial Board Room

The Alternative Chair, following consultation with the Vice-Chancellor, drew the Board's attention to the fact that the meeting was inquorate and that, in accordance with the Academic Governance Rules relating to the Academic Board, the meeting could consider procedural matters only. She proposed that, in order to facilitate the business of the Board, the meeting:

- 1. consider the agenda for the meeting;*
- 2. refer those matters to be determined by Senate to the December meeting of Senate; and*
- 3. determine all matters in the agenda that were for determination by the Board, subject to their confirmation by the Board at its December meeting.*

The Board so agreed.

There were present: the Alternative Chair (Professor J Sachs) presiding, the Deputy Chairs (Professor S K Armitage, Associate Professor R M Arnold and Professors L D Field and G P Steven), the Vice-Chancellor and Principal (Professor G Brown), Professors C I Benrimoj and A Brewer, Associate Professor W L Bryden, Professors B Cass, R Ebied and K Eltis, Associate Professor C B Gillies, Dr D P Godden, Professor B Hesketh, Associate Professor R Hinde, Professors H Kendig, K Lee and K Lester, Associate Professors A F Masters, A Mitchell and A Reynolds, Professors B Roufogalis and G Sherington, Mr J S-S Toh, Dr L Tong, Professor J Webber and Mr R Wilson.

Also present: The Acting Registrar (Ms O Cornelius).

Present as observers: Professors L M Koder, R Pesman and P Ramsden, Mr J Shipp and Professor D Siddle.

In attendance: Miss E R Ring.

☆ 1. Apologies

The Board noted that apologies had been received from: the Chair (Professor L E Cram), Professor C Adam, Mr T Arthur, Dr A Brew, Professors L W Burgess and R Dunn, Dr A Fekete, Professor M A Harris, Associate Professor P Jones, Professors J F Kinnear, J Lawler and S R Leeder, Associate Professor P McCallum, Professor R McPhedran, Associate Professor G Murray, Miss D Neyle, Professor P Parkinson, Dr P Phibbs, Professor S E Pretty, Associate Professor E Probyn and Professors P Springborg, P Wolnizer and J A Young.

(File 021/0005/00003)

2. Arrangement of agenda

☆ 2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items.
No additional items were starred.

2.2 Adoption of unstarred items

Resolution 276/00

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 277/00

That the Academic Board adopt the minutes of the previous meeting held on 11 October 2000 as a true record.

(File 028/0002/00354)

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

None

☆ 5. Report of the Chair

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 6 November 2000

Resolution 278/00

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 6 November 2000.

5.2 General report

5.2.1 The University of Sydney (Coursework) Rule

In speaking to the item, the Alternative Chair drew attention to

- two minor amendments to the draft University of Sydney (Coursework) Rule as detailed in the Supplementary agenda (page 6); and
- a minor amendment to the recommendation that provided for the Board to recommend that Senate approve the adoption of the University of Sydney (Coursework) Rule subject to any amendment recommended by the University Solicitor.

In response to a question about the addition of the provision to enable the University Solicitor to amend the Rule subsequent to the meeting, the Acting Registrar reported that this was to ensure that the Rule was consistent with other University legislation and that no substantive changes were envisaged. If any substantive changes were recommended by the University Solicitor, the draft University of Sydney (Coursework) Rule would be referred back to the Board.

Resolution 279/00

That the Academic Board:

- (1) recommend that Senate
 - (a)
 - (i) repeal the University of Sydney (Undergraduate Courses) Rule 1999, and
 - (ii) approve in its place the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2001, as set out in the report presented in the agenda and supplementary agenda papers, subject to any amendment recommended by the University Solicitor;
 - (b) rescind the Resolutions of the Senate relating to Suspension of candidature for a bachelor's degree and re-enrolment after suspension (p 85, Calendar 1999, Volume 1: Statutes and Regulations); and
- (2) rescind the Resolutions of the Academic Board relating to:
 - (a) Diplomas (May, 1991);
 - (b) Crediting courses completed at other than a University (March 1995);
 - (c) Graduate diplomas and graduate certificates (June 1993, April 1996); and
 - (d) Issues relating to the development and implementation of semesterisation and nomenclature in respect of postgraduate programs (June 1998).

(Files 028/0002/00378, 002/0020/00179)

5.2.2 Delegations of Authority – Academic Functions

Resolution 280/00

That the Academic Board recommend that Senate approve the amendment of:

- (1) Part A of the “Delegations of Authority – Academic Functions” as set out in the report presented; and
- (2) the heading of Part B of the “Delegations of Authority – Academic Functions” relating to “Examinations and assessment” by the addition of the word “coursework”.

(File 033/0001/00022)

5.2.3 Meeting of the NSW Committee of Chairs of Academic Boards and Senates, University of New England, Thursday, 2 November 2000

Resolution 281/00

That the Academic Board note the report of the Chair of the Academic Board on the meeting of the NSW Committee of Chairs of Academic Boards and Senates.

5.2.4 Meeting of the Academic Board of the Australian Graduate School of Management, University of New South Wales, Monday, 23 October 2000

In speaking to the report, the Alternative Chair referred to the different cultures in the academic governance of the AGSM Academic Board and the Sydney Board. Associate Professor Masters referred to the different procedures for the examination of PhD theses at UNSW and Sydney and to the AGSM's practice of

devolving individual students' PhD examinations to one or other of the two institutions, which could be perceived to advantage – or disadvantage – students. He suggested that this matter be referred to the Graduate Studies Committee for resolution.

Resolution 282/00

That the Academic Board note the report of the Chair of the Academic Board on the meeting of the Academic Board of the Australian Graduate School of Management.

5.2.5 Work in progress

Resolution 283/00

That the Academic Board note the report of the Chair of the Academic Board on work in progress.

(Files 2000/4039, 004/0016/00017)

(File 021/0006/00008)

☆ **6. Report of the Vice-Chancellor and Principal**

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 6 November 2000

The Vice-Chancellor informed the Board that a detailed report had been presented to Senate on the University's success in the ARC grants round for 2001 (item (6) refers). He wished to congratulate the many people involved in different ways in contributing to the University's outstanding performance: the individual researchers, the Pro-Vice-Chancellors (College) and (Research), the Directors and staff of the Research and Scholarships Office and Business Liaison Office and all others who had provided a climate of assistance.

The Board endorsed the Vice-Chancellor's sentiments and agreed that letters of congratulations be sent to the Research and Scholarships Office and Business Liaison Office, proffering the Board's congratulations on their efforts in obtaining the highly successful research funding outcomes.

Resolution 284/00

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 6 November 2000.

6.2 General report

The Vice-Chancellor reported briefly on recent meetings of the Go8 and the AVCC where one of the items of business had concerned DETYA's recent practice of seeking tertiary sector representation on government bodies through the Go8 rather than exclusively through the AVCC. Several vice-chancellors had argued that the AVCC should resolve to advise DETYA that it considered itself the only appropriate body to be approached in such matters, but the Vice-Chancellor had successfully opposed such a move. While he saw the AVCC as serving a useful function, he did not believe that it always selected appropriate representatives, as made manifest by the lack of assured representation of any of the Go8 universities on the Standing Committee on Research.

The Vice-Chancellor also reported on the dinner held after the meeting of the AVCC, where Mr Kemp had talked about the mix of public and private funding for the tertiary sector. Not unexpectedly, Mr Kemp had put the argument that universities did not need increased government funding as their funding levels, with the addition of private sector funding, were higher now than they had been when the Government had taken up office.

The Vice-Chancellor also referred to the criticism of the Chief Scientist's report but expressed confidence in increased research funding being allocated to the tertiary sector, albeit not as much as had been recommended. He believed that ARC grant funding would be increased, but also made available to a wider group.

Resolution 285/00

That the Academic Board note the Vice-Chancellor's general report.

(File 021/0006/00007)

7. Report of the Academic Forum

7.1 Report of the meeting held on 16 October 2000

7.1.1 Receipt of report

Resolution 286/00

That the Academic Board receive and note the report of the Academic Forum meeting held on 16 October 2000.

7.1.2 Forum focus: Assessment and Student Learning

Resolution 287/00

That the Academic Board note the Forum Focus of the Academic Forum meeting held on 16 October 2000.

7.1.3 Proceedings of the Forum

Resolution 288/00

That the Academic Board note the proceedings of the Academic Forum meeting held on 16 October 2000 relating to the following matters:

- (1) Report from the Chair of the Academic Forum
- (2) Report of the elections of the Academic Forum
- (3) Report from the Vice-Chancellor

(File 028/0039/00002)

8. Report of the Undergraduate Studies Committee



8.1 Oral report of the Chair

Professor Armitage had no further matters to be reported to the Board.

8.2 Report of the meeting held on 17 October 2000

8.2.1 Receipt of report

Resolution 289/00

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 17 October 2000.

8.2.2 New courses/major changes to existing courses

8.2.2.1 Faculty of Rural Management: Bachelor of Land Management (Ecological Agriculture) and Advanced Diploma of Land Management (Ecological Agriculture)

Resolution 290/00

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Rural Management for the introduction in 2002 of the new courses, the Bachelor of Land Management (Ecological Agriculture) and the Advanced Diploma of Land Management (Ecological Agriculture);
- (2) the amendment of the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Rural Management, with effect from 1 January 2002, as set out in the report presented; and
- (3) the amendment of the Resolutions of the Senate relating to the bachelor's degrees and advanced diplomas offered by the Faculty of Rural Management, with effect from 1 January 2002, as set out in the report presented.

(Files 2000/4195, 2000/4194)

8.2.3 Amendment of the Resolutions of the Senate and Faculty Resolutions

8.2.3.1 Faculty of Arts: Undergraduate degrees – Revised Resolutions of the Senate and Faculty Resolutions

Resolution 291/00

That the Academic Board:

- (1) recommend that Senate approve
 - (a) the rescission of the Resolutions of the Senate relating to the following courses:
Bachelor of Arts
Bachelor of Arts (Honours)
Bachelor of Arts (Asian Studies)
Bachelor of Arts (Asian Studies) (Honours)
Bachelor of Arts (Languages)
Bachelor of Arts (Languages) (Honours)
Bachelor of Arts (Media and Communications)
Bachelor of Arts Informatics
Bachelor of Arts Informatics (Honours)
Bachelor of Social Sciences
Bachelor of Social Sciences (Honours)
Bachelor of Arts and Bachelor of Commerce
Bachelor of Arts and Bachelor of Laws
Bachelor of Arts and Bachelor of Music
Bachelor of Arts and Bachelor of Science

Bachelor of Arts and Bachelor of Social
Work

Bachelor of Arts and Bachelor of Theology

Bachelor of Education and Bachelor of Arts

Bachelor of Nursing and Bachelor of Arts,

and

- (b) the adoption of new Resolutions of the Senate relating to the above courses, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented;
- (2) note the revised Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999; and
- (3) approve the Faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree, as set out in the report presented.

(Files 2000/3982, 2000/3983, 2000/3984, 2000/3985, 2000/3986, 2000/3987, 003/0015/00029, 003/0015/00033, 2000/3988, 003/0015/00030, 2000/3989, 2000/3990, 2000/3991, 2000/3992, 2000/3995, 2000/3996, 2000/3997, 2000/3998, 003/0033/00005)

8.2.3.2 Faculties of Arts and Science: Bachelor of Liberal Studies – Revised Resolutions of the Senate and Faculty Resolutions

Resolution 292/00

That the Academic Board:

- (1) recommend that Senate approve
 - (a) the rescission of the Resolutions of the Senate relating to the Bachelor of Liberal Studies, and
 - (b) the adoption of new Resolutions of the Senate relating to the above course, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented;
- (2) note the revised Resolutions of the Faculties relating to the above course, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999; and
- (3) approve the Faculties requirements relating to admission, units of study, requirements for the pass degree, the honours degree and award of the degree, as set out in the report presented.

(File 003/0017/00013)

8.2.3.3 Faculty of Nursing: Bachelor of Nursing (Honours) – Amendment of the Resolutions of the Senate

Resolution 293/00

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Bachelor of Nursing (Honours), made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented.

(File 2000/3980)

8.2.3.4 Faculty of Rural Management: Bachelor degrees and Advanced Diplomas – Revised Resolutions of the Senate and Faculty Resolutions

Resolution 294/00

That the Academic Board:

- (1) recommend that Senate approve
 - (a) the rescission of the Resolutions of the Senate relating to the following courses:
Bachelor of Business (Agricultural Commerce)
Bachelor of Equine Business Management
Bachelor of Farm Management
Bachelor of Horticultural Management
Bachelor of Land Management
Bachelor of Management
Bachelor of Rural Business Administration
Advanced Diploma of Business (Agricultural Commerce)
Advanced Diploma of Equine Business Management
Advanced Diploma of Farm Management
Advanced Diploma of Horticultural Management
Advanced Diploma of Viticultural Management
Advanced Diploma of Horticulture
Advanced Diploma of Land Management
Advanced Diploma of Management, and
 - (b) the adoption of new Resolutions of the Senate relating to the above courses, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented;
- (2) note the revised Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999; and
- (3) approve the Faculty requirements relating to admission, units of study, requirements for the pass degree, the honours degree and award of the degree, as set out in the report presented.

(Files 2000/3999, 2000/4000, 2000/4001, 2000/4002,
2000/4003, 2000/4004, 2000/4005, 2000/4006,
2000/4007, 2000/4008, 2000/4193, 2000/4010,
2000/4011, 2000/4012, 2000/4013)

8.2.3.5 Faculty of Veterinary Science: Bachelor of Veterinary Science – Amendment of the Resolutions of the Senate

Resolution 295/00

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Bachelor of Veterinary Science as set out in the report presented.

(File 003/0022/00001)

8.2.3.6 Sydney Conservatorium of Music – Revised Resolutions of the Senate and Conservatorium Resolutions

Resolution 296/00

That the Academic Board:

- (1) recommend that Senate approve
 - (a) the rescission of the Resolutions of the Senate relating to the following courses:
Bachelor of Music
Bachelor of Music Studies
Diploma of Music
Associate Diploma in Jazz Studies, and
 - (b) the adoption of new Resolutions of the Senate relating to the above courses, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented;
- (2) note the revised Resolutions of the Conservatorium relating to the above courses, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999; and
- (3) approve the Conservatorium requirements relating to admission, units of study, the pass degree, the honours degree, specially designated streams and award of the degree, as set out in the report presented.

(Files 2000/4196, 2000/4197, 2000/4198, 002/0020/00173)

8.2.3.7 Board of Studies in Social Work: Bachelor of Social Work – Revised Resolutions of the Senate and Board Resolutions

Resolution 297/00

That the Academic Board:

- (1) recommend that Senate approve
 - (a) the rescission of the Resolutions of the Senate relating to the Bachelor of Social Work, and
 - (b) the adoption of new Resolutions of the Senate relating to the above course, made

pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented;

- (2) note the revised Resolutions of the Board relating to the above course, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999; and
- (3) approve the Board requirements relating to admission, units of study, requirements for the pass degree, the honours degree and award of the degree, as set out in the report presented.

(File 2000/3981)

8.2.4 English language requirements: International Baccalaureate students

Resolution 298/00

That the Academic Board amend the English language requirements for International Baccalaureate students as set out in the report presented.

(File 2000/4528)

8.2.5 Admissions Committee

Resolution 299/00

That the Academic Board delegate authorities relating to Admission, that are currently delegated to the Admissions Sub-Committee, to the Undergraduate Studies Committee.

(File 2000/4530)

8.2.6 Proceedings of the Committee

Resolution 300/00

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 17 October 2000 relating to the following matters:

- (1) Admission – Recognition of BTEC Diplomas
- (2) Meeting Dates 2001

(File 028/0002/00290)

9. Report of the Graduate Studies Committee



9.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Professor Steven, reported that this would be his last Board meeting as Chair of the Graduate Studies Committee after several years in that role. He wished to take the opportunity to make several observations about the Committee's role and future directions.

Professor Steven observed that the Committee's work focussed on two main areas: procedural and policy. The procedural work was mainly associated with postgraduate coursework and often paralleled the work undertaken by the Undergraduate Studies Committee. Professor Steven expressed his

appreciation of Associate Professor Ross' efforts in ensuring the efficiency of this work.

In respect of policy work, the Committee addressed both intellectual and academic management issues, many of them recently in response to the Research Training Scheme. The Committee had been deliberating and formulating recommendations about issues such as the nature of the PhD, minimum and maximum candidature, supervisory arrangements, and issues related to the thesis itself. Some of the issues addressed by the Committee in respect of the academic management of research training paralleled discussions at the Research Committee.

It had become evident that there were intersections between the work of the Graduate Studies Committee and both the Undergraduate Studies and Research Committees, and that this was an issue for future consideration.

On behalf of the Board, the Alternative Chair thanked Professor Steven for his service to the Board and wished him well in the future.

Resolution 301/00

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

9.2 Report of the meeting held on 23 October 2000

9.2.1 Receipt of report

Resolution 302/00

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 23 October 2000.

9.2.2 Proposals for new and amended postgraduate courses

9.2.2.1 Board of Studies in Social Work: Doctor of Social Work, Doctor of Letters in Social Work, Master of Social Work, Master of Social Work (International), Graduate Certificate in Social Work: Professional Practice Supervision, Graduate Certificate in Social Work: Dying, Death and Palliative Care

Resolution 303/00

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Board of Studies in Social Work for the introduction in 2001 of the new courses, the Doctor of Social Work, Master of Social Work (International) and Graduate Certificate in Social Work: Dying, Death and Palliative Care;
- (2) the amendment of the University of Sydney Amendment (Rules relating to Higher Doctorates) Rule 2000, with effect from 1 January 2001, as set out in the report presented;
- (3) the amendment of the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in Social Work, with effect from 1 January 2001, as set out in the report presented;
- (4) the rescission of the Resolutions of the Senate relating to the degree of Master of Social Work, and the adoption instead of new Resolutions relating to the degrees of Master of Social Work, Master of Social Work (International) and Master of Philosophy in

- Social Work, with effect from 1 January 2001, as set out in the report presented;
- (5) the amendment of the Resolutions of the Senate relating to the Graduate Certificate in Professional Practice Supervision to reflect the change in name of the Certificate to the Graduate Certificate in Social Work: Professional Practice Supervision; and
 - (6) the adoption of new Resolutions of the Senate relating to the degree of Doctor of Social Work and the Graduate Certificate in Social Work: Dying, Death and Palliative Care, with effect from 1 January 2001, as set out in the report presented.
- (File 003/0038/00001, 003/0038/00002, 2000/2926, 2000/2927, 2000/2928, 2000/3841, 2000/2938)

9.2.3 Amendment of the Resolutions of the Academic Board

9.2.3.1 Examination Process for the degree of Doctor of Philosophy: oral examinations

Resolution 304/00

That the Academic Board approve:

- (1) the amendment of the policy relating to the oral examination of PhDs, with immediate effect, as set out in the report presented; and
- (2) the amendment of the Resolutions of the Academic Board relating to the Examination Process for the degree of Doctor of Philosophy, with immediate effect, as set out in the report presented.

(File 003/0042/00001)

9.2.3.2 Examination Process for the degree of Doctor of Philosophy: emendation requirements

Resolution 305/00

That the Academic Board:

- (1) approve the amendment of the Resolutions of the Academic Board relating to the Examination Process for the degree of Doctor of Philosophy, with immediate effect, as set out in the report presented; and
- (2) note the revised Examiner's Report Form in the light of the above recommendation.

(File 003/0042/00001)

9.2.3.3 Form of the Thesis and Examination Process for the degree of Doctor of Philosophy: electronic submission of theses

Resolution 306/00

That the Academic Board approve the amendment of the Resolutions of the Academic Board relating to the Form of the Thesis and the Examination Process for the degree of Doctor of Philosophy, with immediate effect, as set out in the report presented.

(Files 2000/4531, 003/0042/00001)

9.2.4 Proceedings of the Committee

Resolution 307/00

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 23 October 2000 relating to the following matters:

- (1) Report of the PhD Award Sub-Committee
 - (a) Reports for the third quarter 2000 on PhDs awarded and examination times
 - (i) PhDs awarded at faculty level
 - (ii) Summary of PhD examination times
 - (iii) Report of the PhD Award Sub-Committee
 - (b) Policy and procedural matters relating to the PhD
 - (i) Definition of the PhD/Maximum word limit for the PHD
 - (ii) Examination of PhD theses containing published work
 - (iii) Delays in examination times: Leave application for academic staff
 - (iv) Number of examiners for the PhD
- (2) "Outing Coursework: Report of the 1999 Survey of Postgraduate Coursework Students at the University of Sydney"
- (3) Higher doctorates
 - (a) Appointment of examiners
 - (b) Appointment of fourth examiner
- (4) Audit of facilities for research students
- (5) Graduate Studies Committee meeting dates for 2001

(File 028/0002/00291)

10. Report of the Teaching and Learning Committee



10.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor Sachs, had no further report for the meeting.

10.2 Receipt of report

Resolution 308/00

That the Academic Board note that the report of the meeting of the Teaching and Learning Committee held on 2 November 2000 will be presented to the December 2000 meeting of the Board.

(File 028/0025/00029)

11. Report of the Research Committee



11.1 Oral report of the Chair

The Chair of the Research Committee, Professor Field, reported that two meetings of the Research Committee had been held since the meeting on 22 August and that the reports of these meetings would be presented to the December Board meeting.

Professor Field referred to the Board's endorsement a year ago of the Code of Conduct for Responsible Research Practice and said that the Committee had spent a considerable part of the year working on draft Guidelines on Dealing with Allegations of Research Misconduct and would present this policy to the December meeting of the Board.

Resolution 309/00

That the Academic Board note the report of the Chair of the Research Committee.

11.2 Report of the meeting held on 22 August 2000

11.2.1 Receipt of report

Resolution 3010/00

That the Academic Board receive and note the report of the Research Committee meeting held on 22 August 2000.

11.2.2 Proceedings of the Committee

Resolution 311/00

That the Academic Board note the proceedings of the Research Committee meeting held on 22 August 2000 relating to the following matters:

- (1) Draft Code of Conduct
- (2) Plagiarism
- (3) Severance Pay
- (4) Separating accounts for Fellow
- (5) University of Melbourne database
- (6) NHMRC database
- (7) Correspondence
- (8) Internal Grants Scheme
- (9) Profiles visit
- (10) White Paper developments
- (11) Reports
 - (a) Pro Vice Chancellor (Research), Professor David Siddle
 - (b) Dr Nino Quartararo, A/g Director, Research and Scholarships Office
 - (c) Mr K Croft, Deputy Director, Business Liaison Office
 - (d) Ms Merrilee Robb, Director of Research Development
- (12) Other Business

(File 028/0002/00173)

12. Report of the Library Committee



12.1 Oral report of the Chair

Resolution 312/00

The Chair of the Library Committee, Professor Armitage, had no further report for the meeting.

12.2 Receipt of report

Resolution 313/00

That the Academic Board note that the Library Committee has not met since its last report to the Board.

(File 028/0002/00321)

13. Report of the Academic Staffing Committee



13.1 Oral report of the Chair

The Chair of the Academic Staffing Committee, Associate Professor Arnold, reported that the Committee hoped to present its recommendations regarding the procedure for the conferral of the title of Clinical Associate Professor to the December Board meeting.

Resolution 314/00

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

13.2 Report of the meeting held on 25 October 2000

13.2.1 Receipt of report

Resolution 315/00

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 25 October 2000.

13.2.2 Proceedings of the Committee

Resolution 316/00

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 25 October 2000 relating to the following matters:

- (1) Procedure for conferral of Title for Clinical Associate Professor
- (2) Promotions
 - (a) Consideration of possible amalgamation of the criteria 'University' and 'external' contribution
 - (b) Consideration of the paper from the Teaching and Learning Committee re criteria for promotion
 - (c) Review of need for reserve member of Faculty Promotions Committee
 - (d) Provision of information to referees and assessors
- (3) Report of the Pro-Vice-Chancellor (Employee Relations)

(File 028/0002/00325)

14. General Business



14.1 Semester and vacation dates, 2001-2006

The Alternative Chair spoke briefly to the report and outlined the various factors reflected in the drafting of the proposed semester and vacation dates.

Resolution 317/00

That the Academic Board approve:

- (1) Summer Session dates for the years 2001-2002, as set out in the report presented; and
- (2) semester and vacation dates for the years 2003-2006, as set out in the report presented.

(File 023/0007/00001)

14.2 Outcomes of 2000 Academic Board elections

Resolution 318/00

That the Academic Board note the outcomes of the 2000 Academic Board elections in the following categories:

- (1) Chair of the Academic Board
- (2) five Deputy Chairs of the Academic Board
- (3) three professorial members of the Academic Board
- (4) three members of the Academic Board who are heads of departments
- (5) three non-professorial members of the Academic Board
- (6) one undergraduate student member of the Academic Board
- (7) one postgraduate student member of the Academic Board

(Files 2000/3630, 035/0028/00004(2), 035/0028/00002(4),
035/0026/00001, 035/0017/00007, 021/0002/00001(5))

14.3 Membership of the Academic Board

14.3.1 Filling of casual vacancies: academic staff members elected from the academic staff members of each faculty

Resolution 319/00

That the Academic Board appoint Professor C Adam to membership of the Board as the academic staff member from the Australian Graduate School of Management, to hold office from 1 January 2001 to 31 December 2002, as recommended.

(File 021/0002/00001)

14.4 Report on promotion of academic staff from Level C to Level D

Resolution 320/00

That the Academic Board note the report on the promotion of academic staff from Level C to Level D.

(File 028/0002/00020)

14.5 Report of the Vice-Chancellor and Principal on proctorial matters

Resolution 321/00

That the Academic Board note the tabled report on proctorial matters.

(Files 021/0006/00010, 041/0015/00240)

The meeting closed at 2.40 pm.

Signed as a correct record

Chair

Date