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## Academic Board Minutes

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### Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 11 October 2000 in the Professorial Board Room

There were present: the Chair (Professor L E Cram) presiding, the Deputy Chairs (Professor S Armitage, Associate Professor R Arnold and Professors L D Field, J Sachs and G P Steven), Mr W T Arthur, Professor C I Benrimoj, Dr A E Brew, Professor A Brewer, Associate Professor C J Durrant, Professors R Ebied and K Eltis, Associate Professor C B Gillies, Dr D P Godden, Professors M A Harris, B Hesketh, H Kendig and S R Leeder, Associate Professors A F Masters, P McCallum, A Mitchell and G Murray, Ms P Reynolds, Professors G Sherington and P Springborg, Messrs J A Taylor and J S-S Toh, Dr L Tong and Professor J Webber.

Also present: Secretary of the Academic Board (Dr W Adams).

Present as observers: Dr M Edmond, Professor L M Koder, Professor R Pesman, Professor P Ramsden, Mrs J Campbell (for Ms C M Sexton) and Professor D Siddle.

In attendance: Miss E R Ring.

#### ☆ 1. Apologies

The Board noted that apologies had been received from: the Vice-Chancellor and Principal (Professor G Brown), Professors C Adam, L W Burgess and B Cass, Dr A Fekete, Associate Professor P Jones, Professors J F Kinnear, J Lawler, K Lester, R McPhedran and P Parkinson, Dr P Phibbs, Professor S E Pretty, Associate Professors E Probyn and A Reynolds, Mr R Wilson and Professor P Wolnizer.

(File 021/0005/00003)

#### 2. Arrangement of agenda

##### ☆ 2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 4 and 10.2.4.

##### 2.2 Adoption of unstarred items

###### Resolution 212/00

That the Academic Board resolve as recommended with respect to all unstarred items.

### **3. Minutes of previous meeting**

#### **Resolution 213/00**

That the Academic Board adopt the minutes of the previous meeting held on 16 August 2000 as a true record.

(File 028/0002/00354)

### **4. Business arising from Minutes (not dealt with elsewhere in the Agenda)**

#### **4.1 August 2000 agenda item 10.3.2 relating to the University of Sydney (Postgraduate Coursework Courses) Rule**

The Chair reported that work was proceeding on the amalgamation of the material in the draft "University of Sydney (Postgraduate Coursework Courses) Rule" with that in the "University of Sydney (Undergraduate Courses) Rule 1999" and that he anticipated presenting the final document to the November Board meeting.

#### **Resolution 214/00**

That the Academic Board note the Chair's report.

(File 028/0002/00378)

### **☆ 5. Report of the Chair**

#### **5.1 Report on Senate matters**

##### **5.1.1 Report of the Senate meeting held on 2 October 2000**

#### **Resolution 215/00**

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 2 October 2000.

#### **5.2 General report**

##### **5.2.1 Assessment and Examination Policies**

The Chair reported that he had received constructive feedback on the Assessment and Examination Policies that would be reflected in a revised document that he intended to present to the November Board meeting:

- the Director of the Institute for Teaching and Learning had commented about student-centred assessment;
- the Manager of Archives and Records Management Services had commented on the nature of records that had to be kept pursuant to the State Records Act; and
- the Director of Student Services had provided useful modifications to the section on illness and misadventure.

The Chair also reported on other issues raised:

- there appeared to be a growing tendency for students to exploit the provisions for special consideration and this needed to be addressed – greater use of progressive testing might be encouraged; and
- some larger faculties were of the view that the balance between criterion-referencing and norm-referencing needed

to be modified (Part 2, section 2 on page 12 of the document refers).

At the Chair's invitation, Associate Professor Gillies reported that the Faculty of Science would like to see provision for the use of norm-referencing to moderate the outcomes of criterion-referencing in respect of the distribution of merit grades whereby faculties could maintain some quality-control over the outcomes.

The Chair said that he would ask a sub-group of members of the Undergraduate Studies Committee to address the issue of criterion- and norm-referencing and to suggest revisions to Part 2, Section 2 of the document.

The Chair invited deans to consult their advisory groups with a view to forwarding any comments and suggestions on the policies to him, preferably within the next fortnight, for inclusion in the revised document which he would present to the November Board meeting.

**Resolution 216/00**

That the Academic Board note the Chair's report on assessment and examination policies.

(File 004/0016/00017)

**5.2.2 Maintenance (creation, variation and deletion) of award courses and units of study**

In speaking to the report, the Chair highlighted areas where there were major changes to current policy/practice:

- Definitions of "major" and "minor" changes to courses would be replaced by classifications defined as "Senate-approved", "Board-approved" or "Faculty-approved".
- The provisions for "approvals in principle" would be clarified and modified, reducing the amount of work involved. It was proposed that proposals requiring early notification for the school system would be considered by the Deputy Vice-Chancellor (Planning and Resources), in consultation with the Chair of the Board. Other late proposals needing urgent approval would be considered initially in the same way, with a full proposal to be considered in accordance with normal procedures as soon as possible thereafter.

The Chair asked the Board to let the document lie on the table until the November meeting and for members to forward to him any proposals for revision. In response to a question he reported that he hoped that the new policy would be enacted from 1 January 2001 but that some transitional arrangements might need to be made.

**Resolution 217/00**

That the Academic Board note the Chair's report on maintenance (creation, variation and deletion) of award courses and units of study.

(File 2000/4039)

**5.2.3 Annual review of academic activities**

The Chair spoke to the paper on the annual review of academic activities and sought the Board's advice on whether or not the proposed annual review process was the appropriate mechanism for

establishing an overt quality assessment process as part of the University's mainstream activities that would assist the University to prepare for the government's quality audit visits.

During the ensuing discussion members welcomed the initiative and raised the following issues:

- There would be an enormous amount of work for the review committees and for faculties, and the process needed to be time-effective.
- The process had to avoid being too bureaucratic, and it was important that it be a collegial peer review.
- In respect of the proposed time-frame for the interviews, consideration needed to be given to the level of audit to be conducted. Given the vast number of courses offered, especially in the large faculties, three ninety-minute interviews might not provide sufficient time for the reviewers; professional accreditation visits and other reviews were usually held over two or three days.
- More detail was needed on the documentation that faculties needed to prepare, and the work prepared for professional accreditation visits could be utilised as a framework for the reviews.
- The interviews could concentrate on an audit of faculties' quality audit procedures, rather than a detailed investigation of courses.
- There was no reference to research and its interaction with teaching and learning, and there were also other responsibilities such as appointment and promotion of staff that were not included in the process.
- The review process could be fed into performance indicators.

In responding to the questions and comments, the Chair reported in the following terms:

- Originally, the Pro-Vice-Chancellor (Research) or nominee had been listed as the fifth member of the interview panel (item 5 in the "Policy" on page 2 of the document refers), but he was unsure that this was the way to go.
- A strategic plan could be developed for the Academic Board that provided the context for the proposed visits, alongside other quality assurance activities such as monitoring the criteria for promotion.
- The process needed to strike a balance between superficiality and excessive paper-work, with less work being required of professional faculties that had recently undergone professional accreditation of courses.
- Procedures needed to be documented; 90% of the work had probably already been done in the context of faculty teaching and learning plans, professional accreditation etcetera.
- The process should be kept collegial and subjective and should not become part of the performance indicators and management structures.
- It would be impossible to conduct interviews at the individual course-level in the larger faculties; the interviews would be at faculty-level and could be regarded as an audit of the faculty's quality audit procedures with "meta" questions from the review committees.

- Heeding the difficulties encountered in quality audit procedures in the UK, he believed that the new quality audit process in Australian universities would not be so intensive or so expensive. There would be a large element of self-assessment with a focus on making sure that processes and structures were in place rather than on outcomes. He believed that the University had to move urgently to prepare itself for quality audit visits on this basis.

The Pro-Vice-Chancellor (Teaching and Learning), Professor Ramsden, reported that an early statement on the Web-site indicated an emphasis on the recognition of the diversity of institutions. He believed that the external review process would focus on teaching and learning but also take account of research.

The Chair said that he would like to start the proposed Academic Board visits as soon as possible, on a trial basis with one large and one small faculty. He would present an updated paper to the November Board meeting.

**Resolution 218/00**

That the Academic Board note the Chair's report on the annual review of academic activities.

(File 2000/4040)

**5.2.4 HECS Exemption Scholarship Policy 2001**

**Resolution 219/00**

That the Academic Board approve the amendment of the HECS Exemption Scholarship Policy for 2001, as recommended in the report.

(File 105/0016/00004)

**5.2.5 Action taken under delegated authority**

**Resolution 220/00**

That the Academic Board note the Chair's report on action taken under delegated authority in respect of the following matter:

- (1) Award of the degree of Doctor of Science to the late Professor J P Sutcliffe

(Staff File)

**5.2.6 Quality assurance and WebCT**

**Resolution 221/00**

That the Academic Board request the Chair to ask Professor Carlile and Professor Ramsden, in consultation with Faculty Teaching and Learning Committees and with the Institute for Teaching and Learning, to propose quality assurance processes for WebCT-related teaching. The Board's Teaching and Learning Committee will consider the proposal in the first instance.

(File 2000/4044)

**5.2.7 Report on Semester 1 Examinations**

In speaking briefly to the report, the Chair drew attention to the need for decanal permission for three-hour examinations and encouraged a reduction in the number of such examinations. He noted that, in

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general, formal examinations should take no more than 30 minutes per credit point.

**Resolution 222/00**

That the Academic Board note the report.

(File 004/0005/00106)

(File 021/0006/00008)

☆ **6. Report of the Vice-Chancellor and Principal**

**6.1 Report on Senate matters**

**6.1.1 Report of the Senate meeting held on 2 October 2000**

The Deputy Vice-Chancellor (Planning and Resources), Professor Eltis, reported that the Vice-Chancellor had been unable to be present as he was attending a meeting of the ALP Caucus.

Professor Eltis spoke briefly to the salient points in the report on the Senate meeting held on 2 October 2000.

**Resolution 223/00**

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 2 October 2000.

**6.2 General report**

Professor Eltis commended the Board for its forward planning and the work being undertaken on quality assurance matters.

**Resolution 224/00**

That the Academic Board note the general report of the Deputy Vice-Chancellor (Planning and Resources).

(File 021/0006/00007)

**7. Report of the Academic Forum**

**7.1 Report of the meeting held on 28 August 2000**

**7.1.1 Receipt of report**

**Resolution 225/00**

That the Academic Board receive and note the report of the Academic Forum meeting held on 28 August 2000.

**7.1.2 Forum focus: Mentoring and Staff Development**

**Resolution 226/00**

That the Academic Board note the Forum Focus of the Academic Forum meeting held on 28 August 2000.

**7.1.3 Tribute**

**Resolution 227/00**

That the Academic Board note that tribute was paid to the late Professor John Philip Sutcliffe.

#### **7.1.4 Proceedings**

##### **Resolution 228/00**

That the Academic Board note the proceedings of the Academic Forum meeting held on 28 August 2000 relating to the following matters:

- (1) Reports for noting
  - (a) Reports from Senate
    - (i) Report tabled at the Academic Board meeting of 16 August 2000 in the report of the Chair of the Academic Board
    - (ii) Report tabled at the Academic Board meeting of 16 August 2000 in the report of the Vice-Chancellor and Principal
  - (b) Report from the Vice-Chancellor
  - (c) Report from the Chair of the Academic Board

(File 028/0039/00002)

## **8. Reports of Faculties and Boards**

### **8.1 Report of the Faculty of Agriculture**

#### **8.1.1 Receipt of report**

##### **Resolution 229/00**

That the Academic Board receive and note the report of the Faculty of Agriculture meeting held on 16 November 1999.

#### **8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Agriculture**

- (1) **Australian Centre for Agricultural Health and Safety**
- (2) **Veterinary Anatomy and Pathology**

##### **Resolution 230/00**

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Agriculture, with effect from 1 January 2000, as set out in the report presented.

(File 036/0006/00184)

### **8.2 Report of the Faculty of Architecture**

#### **8.2.1 Receipt of report**

##### **Resolution 231/00**

That the Academic Board receive and note the report of the Faculty of Architecture meeting held on 23 August 2000.

#### **8.2.2 Semesters 2001**

##### **Resolution 232/00**

That the Academic Board approve the semester and vacation dates for the Faculty of Architecture for the year 2001, as set out in the report presented.

(File 023/0007/00001)

### 8.3 Report of the Faculty of Education

#### 8.3.1 Receipt of report

##### **Resolution 233/00**

That the Academic Board receive and note the report of the Faculty of Education meeting held on 2 August 2000.

#### 8.3.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Education

##### **Resolution 234/00**

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Education, with immediate effect, as set out in the report presented.

(File 2000/4046)

### 8.4 Report of the Faculty of Law

#### 8.4.1 Receipt of report

##### **Resolution 235/00**

That the Academic Board receive and note the report of the Faculty of Law meeting held on 8 August 2000.

#### 8.4.2 Amendment of the Resolutions of the Senate

##### **8.4.2.1 Student Membership of the Faculties, College Boards and Boards of Studies**

##### **Resolution 236/00**

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to Student Membership of the Faculties, College Boards and Boards of Studies in respect of the student membership of the Faculty of Law, with effect from 1 January 2001,

- (1) as set out in the report presented; and
- (2) as set out below in the shaded box (with text to be added indicated by underlining and text to be deleted indicated by strike-through);

(10) There shall be ~~five~~ four student members of the **Faculty of Law**, namely—

- (a) one student enrolled as a candidate for a postgraduate degree or diploma in the Faculty of Law;
- (b) two students enrolled as candidates for the degree of Bachelor of Laws, but not including a candidate referred to in subsection (c);
- (c) a student enrolled as a candidate for the degree of Bachelor of Arts, the degree of Bachelor of Economics or the degree of Bachelor of Economics (Social Sciences) or the degree of Bachelor of Commerce, or the degree of Bachelor of Science or

the degree of Bachelor of Engineering and enrolled in one or more of the ~~courses~~ units of study in Combined Law I, II or III.

The purpose of the additional amendments recommended in item (2) is to: correct the number of student members of the Faculty of Law to reflect the number specified in the Constitution of the Faculty, as previously approved by Senate; and to reflect new nomenclature in usage.

#### **8.4.2.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Law**

##### **Resolution 237/00**

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Law, with effect from 1 January 2001, as set out in the report presented.

(File 046/0011/00007, 036/0006/00185)

#### **8.4.3 Semester dates for 2001 for the Faculty of Law**

##### **Resolution 238/00**

That the Academic Board approve the semester dates for the Faculty of Law for the year 2001, as set out in the report presented.

(File 023/0007/00001)

### **9. Report of the Undergraduate Studies Committee**



#### **9.1 Oral report of the Chair**

The Chair of the Undergraduate Studies Committee, Professor Cram, spoke briefly to the written report of the Undergraduate Studies Committee meeting held on 22 August 2000.

#### **9.2 Report of the meeting held on 22 August 2000**

##### **9.2.1 Receipt of report**

###### **Resolution 239/00**

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 22 August 2000.

##### **9.2.2 New courses/major changes to existing courses**

###### **9.2.2.1 Faculty of Architecture - Bachelor of Design Computing**

###### **Resolution 240/00**

That the Academic Board:

- (1) recommend that Senate approve
  - (a) the proposal from the Faculty of Architecture for the introduction in 2001 of the new course, the Bachelor of Design Computing, and
  - (b) the amendment of the Resolutions of the Senate relating to the above course and

adoption of new Resolutions of the Senate made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented; and

- (2) note that the Faculty of Architecture is reviewing its Faculty Resolutions and will report to the Board in due course.

(File 003/0014/00008)

#### **9.2.2.2 Faculty of Architecture - Bachelor of Design**

##### **Resolution 241/00**

The Undergraduate Studies Committee recommends that the Academic Board:

- (1) recommend that Senate approve
  - (a) the proposal from the Faculty of Architecture to rename the Bachelor of Science (Architecture) as the Bachelor of Design, with the following five specialisations: the Bachelor of Design (Architecture), Bachelor of Design (Digital Media), Bachelor of Design (Urban Design and Planning), Bachelor of Design (Architecture/Digital Media) and Bachelor of Design (Architecture/Urban Design and Planning) for introduction in 2001,
  - (b) the amendment of the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Architecture, with effect from 1 January 2000, as set out in the report presented,
  - (c) the rescission of the Resolutions of the Senate relating to the Bachelor of Science (Architecture) course and the adoption of new Resolutions of the Senate relating to the Bachelor of Design course, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented, and
- (2) note that the Faculty of Architecture is reviewing its Faculty Resolutions and will report to the Board in due course.

(Files 003/0014/00006, 003/0014/00007)

#### **9.2.3 Amendment of the Resolutions of the Senate**

##### **9.2.3.1 Faculty of Science - Bachelor of Computer Science and Technology: Revised Resolutions of the Senate and Faculty Resolutions**

##### **Resolution 242/00**

That the Academic Board:

- (1) recommend that Senate approve

- (a) the rescission of the Resolutions of the Senate relating to the Bachelor of Computer Science and Technology course and
  - (b) the adoption of new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented,
- (2)
- (a) note the revised Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999; and
  - (b) approve the Faculty requirements relating to admission, units of study, the pass degree, the honours degree, specially designated streams and award of the degree, as set out in the report presented

(File 003/0021/00005)

**9.2.3.2 Faculty of Agriculture - Bachelor of Agricultural Economics, Bachelor of Horticultural Science, Bachelor of Land and Water Science, Bachelor of Resource Economics, Bachelor of Science in Agriculture: Revised Resolutions of the Senate and Faculty Resolutions**

**Resolution 243/00**

That the Academic Board:

- (1) recommend that Senate approve
- (a) the rescission of the Resolutions of the Senate relating to the Bachelor of Agricultural Economics, Bachelor of Horticultural Science, Bachelor of Land and Water Science, Bachelor of Resource Economics and Bachelor of Science in Agriculture courses and
  - (b) the adoption of new Resolutions of the Senate relating to these courses, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999, with effect from 1 January 2001, as set out in the report presented,
- (2)
- (a) note the revised Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Undergraduate Courses) Rule 1999; and
  - (b) approve the Faculty requirements relating to admission, units of study and the pass degree, honours degree and award of the degree, as set out in the report presented.

(Files 2000/4014, 2000/4015, 003/0013/00023, 003/0013/00022, 2000/4016)

#### 9.2.4 Proceedings of the Committee

##### Resolution 244/00

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 22 August 2000 relating to the following matters:

- (1) Admission of International Students
- (2) New course – Bachelor of Land Management (Ecological Agriculture) and Advanced Diploma (Ecological Agriculture)
- (3) Report of the Chair regarding course proposals

(File 028/0002/00290)

### 10. Report of the Graduate Studies Committee



#### 10.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Professor Steven, spoke briefly to the report of the Committee's meeting of 4 September 2000 and commended the work of the Alternative Chair, Associate Professor Ross, in processing the large number of proposals for new and amended courses included in the report.

##### Resolution 245/00

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

#### 10.2 Report of the meeting held on 4 September 2000

##### 10.2.1 Receipt of report

##### Resolution 246/00

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 4 September 2000.

##### 10.2.2 Proposals for new and amended postgraduate courses

##### 10.2.2.1 Faculty of Architecture: revised resolutions relating to all postgraduate courses

##### Resolution 247/00

That the Academic Board:

- (1) recommend that Senate approve the amendment of the Resolutions of the Senate relating to all postgraduate courses in the Faculty of Architecture, with effect from 1 January 2001, as set out in the report presented;
- (2) note the revised Resolutions of the Faculty of Architecture relating to postgraduate courses in the Faculty, made pursuant to draft coursework legislation; and
- (3) approve the Architecture Faculty requirements relating to admission, units of study, pass degrees, graduate diplomas, graduate certificates and honours degrees, as set out in the report presented.

(Files 2000/2977, 003/0014/00005, 2000/3080, 2000/3081, 2000/3082, 2000/3083, 2000/2978, 2000/3085,

2000/3084, 2000/3086, 2000/2979, 2000/3088,  
2000/3087, 2000/3089, 000/3090, 2000/3091)

**10.2.2.2 Faculty of Arts: Master of Arts, Master of Letters,  
Graduate Diploma in Arts, Graduate Certificate in Arts,  
Graduate Diploma in Museum Studies and Graduate  
Certificate in Human Services Management**

**Resolution 248/00**

That the Academic Board

- (1) recommend that Senate approve the proposals from the Faculty of Arts for:
  - (a) the introduction in 2001 of the following subject areas in the courses indicated
    - (i) Curatorship and Modern Art within the Master of Arts course,
    - (ii) Creative Writing within the Master of Arts, Master of Letters, Graduate Diploma in Arts and Graduate Certificate in Arts courses,
    - (iii) Gender Studies (Social Policy) within the Graduate Diploma in Arts and Graduate Certificate in Arts courses,
    - (iv) Tourism and History within the Graduate Diploma in Arts and Graduate Certificate in Arts courses,
    - (v) Applied Linguistics within the Graduate Diploma in Arts and Graduate Certificate in Arts courses,
    - (vi) Religious Education within the Master of Arts, Graduate Diploma in Arts and Graduate Certificate in Arts courses,
    - (vii) Holocaust Studies within the Master of Arts, Graduate Diploma in Arts and Graduate Certificate in Arts courses,
    - (viii) Social Research within the Graduate Certificate in Arts course,
  - (b) the introduction in 2002 of the subject area of Media and Cultural Studies within the Graduate Certificate in Arts course;
  - (c) the introduction in 2001 of the new course, the Graduate Certificate in Human Services Management;
  - (d) the amendment of the Resolutions of the Senate and the adoption of new Resolutions relating to the above courses, with effect from 1 January 2001 or 1 January 2002, as set out in the report presented; and
- (2) acting on behalf of Senate, approve the proposal from the Faculty of Arts for the introduction in 2001 of major changes to the Master of Letters and Master of Arts courses in Museum Studies and to the Graduate Diploma in Museum Studies courses.

(Files 0035/0015/00026, 003/0015/00027,  
003/0015/00031, 003/0015/00032, 003/0015/00005,  
003/0015/00041)

#### **10.2.2.3 Faculty of Education: Master of Education and Graduate Diploma in Educational Studies**

##### **Resolution 249/00**

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Education for the introduction in 2001 of the new designated area of study, Teaching and Curriculum Studies, in the Master of Education and Graduate Diploma in Educational Studies courses; and
- (2) the amendment of the Resolutions of the Senate relating to the above courses, with effect from 1 January 2001, as set out in the report presented.

(Files 003/0030/00029, 2000/2981)

#### **10.2.2.4 Faculty of Law: Master's Degrees and Graduate Diplomas in the Faculty of Law**

##### **Resolution 250/00**

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to Master's Degrees and Graduate Diplomas in the Faculty of Law, with immediate effect, as set out in the report presented.

(File 003/0019/00016)

#### **10.2.2.5 Faculty of Nursing: Master of Nursing, Master of Nursing (Honours), Graduate Diploma in Nursing, Graduate Certificate in Nursing**

##### **Resolution 251/00**

That the Academic Board

- (1) recommend that Senate approve:
  - (a) the proposal from the Faculty of Nursing for the introduction in 2001 of major changes to the Master of Nursing and Graduate Diploma in Nursing courses and the introduction in 2001 of the new Master of Nursing (Honours) and Graduate Certificate in Nursing courses;
  - (b) the amendment of the Resolutions of the Senate and the adoption of new Resolutions relating to the above courses, with effect from 1 January 2001, as set out in the report presented;
- (2) note the revised Resolutions of the Faculty relating to the above courses, made pursuant to draft coursework legislation; and
- (3) approve the Faculty requirements relating to admission, units of study, the pass degree, combined degrees and specially designated streams, honours

degrees and the award of the degree, as set out in the report presented.

(Files 003/0033/00004, 2000/2982, 003/0020/00028, 2000/2983)

#### **10.2.2.6 Faculty of Pharmacy: Graduate Certificate in Clinical Pharmacy and Graduate Diploma in Hospital Pharmacy**

##### **(1) Graduate Certificate in Clinical Pharmacy**

###### **Resolution 252/00**

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Pharmacy for the introduction in 2001 of the new Graduate Certificate in Clinical Pharmacy course; and
- (2) the amendment of the Resolutions of the Senate and the adoption of new Resolutions relating to the above course, with effect from 1 January 2001, as set out in the report presented.

(File 2000/2929)

##### **(2) Graduate Diploma in Hospital Pharmacy**

###### **Resolution 253/00**

That the Academic Board approve the proposal from the Faculty of Pharmacy for the introduction in 2001 of major changes to the Graduate Diploma in Hospital Pharmacy.

(File 003/0020/00027)

#### **10.2.2.7 Faculty of Science: Graduate Certificate in Applied Science, Graduate Diploma in Applied Science, Master of Applied Science, Graduate Certificate in Information Technology, Graduate Diploma in Information Technology, Master of Information Technology and Graduate Certificate in Science (History and Philosophy of Science)**

##### **(1) Graduate Certificate in Applied Science, Graduate Diploma in Applied Science and Master of Applied Science**

###### **Resolution 254/00**

That the Academic Board recommend that Senate approve:

- (1) the proposals from the Faculty of Science for the introduction in 2001 of the following new subject areas in the courses indicated
  - (a) Neuroscience, Photonics, and Wildlife Health and Population Management in the Graduate Certificate in Applied Science, Graduate Diploma in Applied

- Science and Master of Applied Science courses;
- (b) Surface Coatings in the Graduate Certificate in Applied Science and Graduate Diploma in Applied Science courses; and
- (2) the amendment of the Resolutions of the Senate relating to the above courses, with effect from 1 January 2001, as set out in the report presented.

(File 003/0021/00026, 003/0021/00027, 003/0021/00028)

(2) **Graduate Certificate in Information Technology, Graduate Diploma in Information Technology and Master of Information Technology**

**Resolution 255/00**

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Science for
  - (a) the re-naming from 2001 of the Graduate Diploma in Information Technology (Object Technology) and Graduate Certificate in Information Technology (Object Technology) as the Graduate Diploma in Information Technology and Graduate Certificate in Information Technology respectively,
  - (b) the amendment from 2001 of the admission requirements for these courses and for the Master of Information Technology course; and
- (2) the amendment of the Resolutions of the Senate relating to the above courses, with effect from 1 January 2001, as set out in the report presented.

(File 003/0021/00014, 003/0021/00015, 003/0021/00029)

(3) **Graduate Certificate in Science (History and Philosophy of Science)**

**Resolution 256/00**

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Science for the introduction in 2001 of the new course, the Graduate Certificate in Science (History and Philosophy of Science); and
- (2) the amendment of the Resolutions of the Senate and the adoption of new Resolutions relating to the above course, with effect from 1 January 2001, as set out in the report presented.

(File 003/0021/00030)

#### **10.2.2.8 Sydney College of the Arts: Master of Contemporary Art for Educators**

##### **Resolution 257/00**

That the Academic Board recommend that Senate approve:

- (1) the proposal from Sydney College of the Arts for the introduction in 2001 of the new Master of Contemporary Art for Educators course; and
- (2) the amendment of the Resolutions of the Senate and the adoption of new Resolutions relating to the above course, with effect from 1 January 2001, as set out in the report presented.

(File 2000/2980)

#### **10.2.3 Allocation of APA and UPA awards**

##### **Resolution 258/00**

That the Academic Board resolve that:

- (1) the allocation formula for APA and UPA awards be applied without change tentatively for two more years (for the 2001 and 2002 rounds); and
- (2) the scheme be reviewed again after the Government releases details about the implementation of the performance-based allocation formula.

(File 028/0002/00016)

#### **10.2.4 Proceedings of the Committee**

In response to a question from Professor Webber, Professor Steven reported that the initiative to define the Sydney PhD arose from questions by external examiners about what Sydney's expectations were of a successful PhD thesis.

The Chair of the PhD Award Sub-Committee, Associate Professor Masters, reported further on the sorts of instances where examiners/assessors had been unclear about the University's expectations and criteria for award. Such instances had highlighted the need for the development of a generic definition which would also be useful in a number of other areas.

##### **Resolution 259/00**

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 4 September 2000 relating to the following matters:

- (1) Report of the PhD Award Sub-Committee
  - (a) Student cases considered by the Sub-Committee and its Chair
  - (b) Definition of the PhD
- (2) Report of the Coursework Sub-Committee
  - (a) Proposals for new and amended postgraduate courses
  - (b) Quality in postgraduate coursework programs
- (3) Working Party on the Exit Questionnaire
- (4) Support for graduate research students: guidelines
- (5) Work in progress



(File 028/0002/00291)

## 11. Report of the Teaching and Learning Committee



### 11.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor Sachs, reported that the "Criteria for Promotion on the Basis of Teaching" document had been referred to the Academic Staffing Committee and the Research Committee for comment. There had been support for how the three dimensions of teaching had been identified in the document, and the Committee looked forward to receiving further feedback from the Academic Staffing and Research Committees so that the document could be progressed.

#### **Resolution 260/00**

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

### 11.2 Report of the meeting held on 7 September 2000

#### 11.2.1 Receipt of report

##### **Resolution 261/00**

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 7 September 2000.

#### 11.2.2 Report of the Academic Promotions Policy Working Party

##### **Resolution 262/00**

That the Academic Board note the report of the Teaching and Learning Committee on the progress of the work of the Academic Promotions Policy Working Party.

#### 11.2.3 Proceedings of the Committee

##### **Resolution 263/00**

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 7 September 2000 relating to the following matters:

- (1) Meeting Dates 2001
- (2) IT in Education: A presentation from Dr J Dalziel outlining possibilities for development of IT within faculties.

(File 028/0025/00029)

## 12. Report of the Research Committee



### 12.1 Oral report of the Chair

The Chair of the Research Committee, Professor Field, had no further report for the meeting.

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## 12.2 Report of the meeting held on 25 July 2000

### 12.2.1 Receipt of report

#### Resolution 264/00

That the Academic Board receive and note the report of the Research Committee meeting held on 25 July 2000.

### 12.2.2 Proceedings of the Committee

#### Resolution 265/00

That the Academic Board note the proceedings of the Research Committee meeting held on 25 July 2000 relating to the following matters:

- (1) Draft Code of Conduct
- (2) Academic Honesty
- (3) Severance Pay
- (4) Correspondence
- (5) Separating accounts for fellowship research support grants
- (6) Policy on Research Centres
- (7) Changes to the ARC
- (8) Reports
  - (a) Pro Vice Chancellor (Research), Professor David Siddle
  - (b) Dr Nino Quartararo, A/g Director, Research and Scholarships Office
  - (c) Dr Claire Baxter, Director, Business Liaison Office
  - (d) Ms Merrilee Robb, Director of Research Development
- (9) Other Business

(File 028/0002/00173)

## 13. Report of the Library Committee



### 13.1 Oral report of the Chair

The Chair of the Library Committee, Professor Armitage, had no further report for the meeting.

### 13.2 Report of the meeting held on 4 September 2000

#### 13.2.1 Receipt of report

##### Resolution 266/00

That the Academic Board receive and note the report of the Library Committee meeting held on 4 September 2000.

#### 13.2.2 Proceedings of the Committee

##### Resolution 267/00

That the Academic Board note the proceedings of the Library Committee meeting held on 4 September 2000 relating to the following matters:

- 04.01/00 Apologies:
- 04.02/00 Welcome to New Members
- 04.03/00 Minutes of the Previous Meeting
- 04.04/00 Business Arising from the Minutes

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- 04.05/00 University Librarian's Report
    - (1) Science Capability Report
    - (2) Coalition for Innovation in Scholarly Communication
    - (3) Web of Science
    - (4) Library Restructuring
    - (5) Fines payment
  - 04.06/00 Olympic Games
  - 04.07/00 Strategic Planning Program
  - 04.08/00 Strategic Development Fund Projects
  - 04.09/00 University Technology Plan
  - 04.10/00 Other Business

(File 028/0002/00321)

## 14. Report of the Academic Staffing Committee



### 14.1 Oral report of the Chair

The Chair of the Academic Staffing Committee, Associate Professor Arnold, had no further report for the meeting.

### 14.2 Report of the meeting held on 23 August 2000

#### 14.2.1 Receipt of report

##### Resolution 268/00

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 23 August 2000.

#### 14.2.2 Proceedings of the Committee

##### Resolution 269/00

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 23 August 2000 relating to the following matters:

- (1) Procedure for Award of title for Clinical Associate Professor
- (2) Academic Promotions
- (3) Report of the Pro-Vice-Chancellor
- (4) Report of the Chair

(File 028/0002/00325)

## 15. General Business

### 15.1 2000 Academic Forum and Academic Board election statistics

#### Resolution 270/00

That the Academic Board note the results of the elections conducted by faculties in 2000 for membership of the Academic Forum and Academic Board.

(Files 035/0027/00003, 035/0027/00002, 035/0028/0001)

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**15.2 Membership of the Academic Board**

**15.2.1 Results of the election of one academic staff member of the Academic Board elected from the academic staff members of each Faculty**

**Resolution 271/00**

That the Academic Board note the report on the outcome of the election of academic staff members of the Academic Board in 2000.

(File 035/0028/0001)

**15.2.2 Filling of casual vacancies: academic staff members elected from the academic staff members of each Faculty**

**Resolution 272/00**

That the Academic Board appoint Associate Professor G Murray, Dr C Russell and Professor W M C Maxwell to membership of the Board as the academic staff members from the Faculties of Dentistry, Health Sciences and Veterinary Science respectively, to hold office from 1 January 2001 to 31 December 2002, as recommended.

(File 021/0002/00001)

**15.3 Vice-Chancellor's Special Awards for Outstanding Teaching Year 2000: First Year Teaching**

**Resolution 273/00**

That the Academic Board note the report on the Vice-Chancellor's Special Awards for Outstanding Teaching Year 2000: First Year Teaching.

(File 2000/4041)

**15.4 Report on promotion of academic staff from Level B to Level C**

**Resolution 274/00**

That the Academic Board note the report on the promotion of academic staff from Level B to Level C.

(File 028/0002/00018)

**15.5 Report of the Vice-Chancellor and Principal on proctorial matters**

**Resolution 275/00**

That the Academic Board note the tabled report on proctorial matters.

(Files 021/0006/00010, 041/0015/00238, 041/0015/00240, 2000/2823)

The meeting closed at 3 pm.

*Signed as a correct record*

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*Chair*

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*Date*