



# The University of Sydney

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## Academic Board Agenda

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### NOTICE OF MEETING

A meeting of the **Academic Board** will be held at 2 pm on **Wednesday 12 December 2001** in the Professorial Board Room.

Members who are unable to attend are asked to notify Keri Neveldsen at the above address. Enquiries concerning this meeting may also be directed to Miss Neveldsen.

*Keri Neveldsen*  
for  
Dr W Adams  
**Registrar**

5 December 2001

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### AGENDA

*Pages*

- ★ 1. **Apologies**  
The following apologies have been received:  
Professors S Leeder and M Vitale.

- 2. **Arrangement of agenda**

- ★ 2.1 **Starring of items**
- 2.2 **Adoption of unstarred items**

***Recommendation***

*That the Academic Board resolve as recommended with respect to all unstarred items.*

**3. Minutes of previous meeting**

[Yellow enclosure](#)

**Recommendation**

*That the Academic Board adopt the minutes of the previous meeting held on 14 November 2001 as a true record.*

**4. Business arising from Minutes** (not dealt with elsewhere in the Agenda)

★ **5. Report of the Chair**

**5.1 Report on Senate matters**

**5.1.1 Report of the Senate meeting held on 3 December 2001**

[Supplementary agenda \(tabled\)](#)

**Recommendation**

*That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 3 December 2001.*

**5.2 General report**

**5.2.1 Review of the Academic Board and the Academic Forum**

[12](#)

**Recommendation**

*That the Academic Board:*

- (1) *consider the report of the Review of the Academic Board and the Academic Forum, and related recommendations, as detailed in the document presented;*
- (2) *note that the report was considered by the Academic Forum at its rescheduled meeting of 19 November 2001, and by a forum of the University community on 30 November 2001; and that written submissions on the report were invited, to be received by the Chair of the Academic Board by Monday 3 December 2001; and*
- (3) *resolve that the recommendations contained in the Response to the Review of the Academic Board and the Academic Forum be adopted and recommended to Senate as appropriate.*

**5.2.2 University of Sydney (Intellectual Property) Rule 2001**

[12](#)

**Recommendation**

*That the Academic Board:*

- (1) *recommend that Senate resolve, pursuant to s37(1) of the University of Sydney Act 1989 as follows:*
  - (a) *to promulgate the New Rule in the form presented as the University of Sydney (Intellectual Property) Rule 2001, to take effect from the date on which it is published in accordance with clause 6 of the University of Sydney By-Law 1999;*
  - (b) *to repeal Part 8 of the University of Sydney (Amendment Act) Rule 1999 in its entirety, to take effect simultaneously with the promulgation of the University of Sydney (Intellectual Property) Rule 2001.*

- (2) *note associated documents as follows:*
- (a) *Review of Intellectual Property Rule, which indicates changes from the existing Rule; and*
  - (b) *Intellectual Property Rule – A Guide, which sets out a plain English guide to the Rule.*

**5.2.3 Meeting of the Academic Board of the Australian Graduate School of Management, University of New South Wales, 14 November 2001** [13, 14-17](#)

***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Board on the meeting of the Academic Board of the Australian Graduate School of Management, as set out in the report presented.*

**5.2.4 Academic Board Nominees to Selection Committees**  
**5.2.4.1 Academic Board Nominee to the Selection Committee for the Chief Financial Officer** [13](#)

***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Board on the Academic Board Nominees to the Selection Committee for the Chief Financial Officer, as set out in the report presented.*

**5.2.5 Summary of Academic Board activities 2001** [13, 18-22](#)

***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities during 2001, as set out in the report presented.*

**5.2.6 Academic Board Faculty Review Visits** [13](#)

***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Board on Academic Board Faculty Review Visits to the Faculty of Veterinary Science and the Sydney Conservatorium of Music, as set out in the report presented.*

**5.2.7 Christmas Party** [13](#)

***Recommendation***

*That the Academic Board note the invitation of the Chair of the Academic Board to members of the Board, and the Board standing committees to join her for champagne and Christmas cake in the Nicholson Museum at the close of this Board meeting, as set out in the report presented.*

★ 6. **Report of the Vice-Chancellor and Principal**

6.1 **Report on Senate matters**

6.1.1 **Report of the Senate meeting held on 3 December 2001** [Supplementary agenda \(tabled\)](#)

**Recommendation**

*That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 3 December 2001.*

6.2 **General report**

**Recommendation**

*That the Academic Board note the general report of the Vice-Chancellor and Principal.*

7. **Report of the Academic Forum**

(Associate Professor Tony Masters)

★ 7.1 **Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Academic Forum.*

7.2 **Report of the meeting held on 19 November 2001** [23-24](#)

7.2.1 **Receipt of report**

**Recommendation**

*That the Academic Board receive and note the report of the Academic Forum meeting held on 19 November 2001.*

7.2.2 **Forum focus: Review of the Academic Board and the Academic Forum** [23-24](#)

**Recommendation**

*That the Academic Board note the Forum Focus of the Academic Forum meeting held on 19 November 2001.*

7.2.3 **Proceedings of the Forum** [24](#)

**Recommendation**

*That the Academic Board note the proceedings of the Academic Forum meeting held on 19 November 2001, as set out in the report presented.*

## **8. Reports of Faculties and Boards**

### **8.1 Report of the Faculty of Dentistry**

[25-27](#)

#### **8.1.1 Receipt of report**

***Recommendation***

*That the Academic Board receive and note the report of the Faculty of Dentistry meetings held on 8 September 2000 and 25 May 2001.*

#### **8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Dentistry**

***Recommendation***

*That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Dentistry, with immediate effect, as set out in the report presented.*

### **8.2 Report of the Faculty of Education**

[28-29](#)

#### **8.2.1 Receipt of report**

***Recommendation***

*That the Academic Board receive and note the report of the Dean of the Faculty of Education.*

#### **8.2.2 Semester and vacation dates 2002**

[28-29](#)

***Recommendation***

*That the Academic Board approve the semester and vacation dates for the Faculty of Education for the year 2002, as set out in the report presented.*

### **8.3 Report of the Faculty of Medicine**

[30-31](#)

#### **8.3.1 Receipt of report**

***Recommendation***

*That the Academic Board receive and note the report of the Faculty of Medicine meeting held on 22 November 2001.*

#### **8.3.2 Semester and vacation dates 2002**

[30-31](#)

***Recommendation***

*That the Academic Board approve the semester and vacation dates for the Faculty of Medicine for the year 2002, as set out in the report presented.*

## 9. Report of the Undergraduate Studies Committee

(Associate Professor Peter McCallum)



### 9.1 Oral report of the Chair

#### **Recommendation**

*That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.*

### 9.2 Report of the meeting held on 13 November 2001

[32-37](#)

#### 9.2.1 Receipt of report

#### **Recommendation**

*That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 13 November 2001.*

#### 9.2.2 Proposals for new and amended courses

##### (1) Faculty of Education: Bachelor of Education

[32, 35](#)

#### **Recommendation**

*That the Academic Board recommend that Senate approve the proposal from the Faculty of Education to amend Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty, to delete certain courses and amend the title of other courses, as set out in the report presented.*

##### (2) Faculty of Rural Management: Bachelor of Management and Advanced Diploma of Management

[32-33, 36](#)

#### **Recommendation**

*That the Academic Board approve:*

- (1) *the proposal from the Faculty of Rural Management for the change in the structure of the Bachelor of Management and Advanced Diploma of Management in the Faculty of Rural Management, with effect from 1 January 2003;*
- (2) *the revised Resolutions of the Faculty, made pursuant to the University of Sydney (Coursework) Rule 2000, relating to Bachelor's Degrees and Advanced Diplomas in the Faculty of Rural Management ; and*
- (3) *the revised Faculty requirements relating to the pass degree and the pass diploma, as set out in the report presented.*

- (3) **Faculty of Economics and Business: Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economics (Social Sciences)** [34, 37](#)

**Recommendation**

*That the Academic Board:*

- (1) *approve the major in Business Information Systems in the list of majors available in the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economics (Social Sciences) for introduction from 1 January 2003, and*
- (2) *note the subsequent amendment to Table A of the Faculty Resolutions relating to the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economics (Social Sciences), as set out in the report presented.*

**9.2.3 Proceedings of the Committee** [34](#)

**Recommendation**

*That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 13 November 2001, as set out in the report presented.*

**10. Report of the Graduate Studies Committee**

(Associate Professor Russell Ross)



**10.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Graduate Studies Committee.*

**10.2 Report of the meeting held on 26 November 2001** [38-41](#)

**10.2.1 Receipt of report**

**Recommendation**

*That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 26 November 2001*

### 10.2.2 Proposals for new and amended courses

- (1) **Faculty of Science: Master of Information Technology, Graduate Diploma in Information Technology and Graduate Certificate in Information Technology** [38, 40-41](#)

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the introduction of the new major subject areas, Business Information Systems, Telecommunications Engineering, and Computer Engineering, and the renaming of existing majors for the Master of Information Technology, Graduate Diploma in Information Technology and Graduate Certificate in Information Technology, with effect from 1 January 2002;*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the above courses, with effect from 1 January 2002, as set out in the report presented.*

### 10.2.3 Proceedings of the Committee [39](#)

#### **Recommendation**

*That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 26 November 2001, as set out in the report presented.*

## 11. Report of the Teaching and Learning Committee

(Professor Judyth Sachs)



### 11.1 Oral report of the Chair

#### **Recommendation**

*That the Academic Board note the report of the Chair of the Teaching and Learning Committee.*

### 11.2 Report of the meeting held on 22 November 2001 [42-43](#)

#### 11.2.1 Receipt of report

#### **Recommendation**

*That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 22 November 2001.*

#### 11.2.2 Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision [42](#)

#### **Recommendation**

*That the Academic Board note and congratulate the recipients of the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision, as set out in the report presented.*

### 11.2.3 Proceedings of the Committee

[42-43](#)

#### **Recommendation**

*That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 22 November 2001, as set out in the report presented.*

## 12. Report of the Library Committee

(Professor Sue Armitage)



### 12.1 Oral report of the Chair

#### **Recommendation**

*That the Academic Board note the report of the Chair of the Library Committee.*

### 12.2 Report of the meeting held on 19 November 2001

[44](#)

#### 12.2.1 Receipt of report

#### **Recommendation**

*That the Academic Board receive and note the report of the Library Committee meeting held on 19 November 2001*

#### 12.2.2 Proceedings of the Committee

[44](#)

#### **Recommendation**

*That the Academic Board note the proceedings of the Library Committee meeting held on 19 November 2001, as set out in the report presented.*

## 13. Report of the Academic Staffing Committee

(Associate Professor Anne Reynolds)



### 13.1 Oral report of the Chair

#### **Recommendation**

*That the Academic Board note the report of the Chair of the Academic Staffing Committee.*

### 13.2 Report of the meeting held on 24 October 2001

[45](#)

#### 13.2.1 Receipt of report

#### **Recommendation**

*That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 24 October 2001.*

- 13.2.2 Proceedings of the Committee** [45](#)
- Recommendation*  
That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 24 October 2001, as set out in the report presented.
- 13.3 Report of the meeting held on 21 November 2001** [46](#)
- 13.3.1 Receipt of report**
- Recommendation*  
That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 21 November 2001.
- 13.3.2 Proceedings of the Committee** [46](#)
- Recommendation*  
That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 21 November 2001, as set out in the report presented.
- 14. General Business**
- 14.1 Report on the Promotion of Academic Staff from Level C to Level D in 2001** [47-48](#)
- Recommendation*  
That the Academic Board note the report on the promotion of academic staff from Level C to Level D in 2001, as set out in the report presented.
- 14.2 Report on the Promotion of Academic Staff to Professor in 2001** [49-51](#)
- Recommendation*  
That the Academic Board note the report on the promotion of academic staff to Professor in 2001, as set out in the report presented.
- 14.3 Conferring of All Academic Titles** [52-62](#)
- Recommendation*  
That the Academic Board note the reports relating to the Conferring of All Academic Titles by Colleges and Faculties, as set out in the report presented.
- 14.4 Academic Board Attendance 2001** [63-64](#)
- Recommendation*  
That the Academic Board note the report relating to attendance at Academic Board meetings in 2001, as set out in the report presented.
- 14.5 Academic Board Meeting Schedule 2002** [65](#)
- Recommendation*  
That the Academic Board adopt the meeting schedule for the year 2002, as set out in the report presented.

**14.6 Membership of the Academic Board**

**14.6.1 Filling of casual vacancies**

[66](#)

***Recommendation***

*That the Academic Board appoint members to fill casual vacancies in membership of the Academic Board for 2002, to hold office from 1 January 2002, as set out in the report presented.*

**14.7 Delegation of authority**

[67](#)

***Recommendation***

*That the Academic Board authorise its Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 12 December 2001 and the first 2002 Board meeting on 13 February 2002, as set out in the report presented.*

## **AGENDA ITEM 5 Report of the Chair**

### **5.2 General report**

#### **5.2.1 Review of the Academic Board and the Academic Forum**

At its last meeting, the Board received the report of the Review of the Academic Board and the Academic Forum, noted that written submissions on the report had been invited and resolved that the report lie on the table, for further consideration in light of the input received, and final endorsement at this meeting of the Board.

The Report was widely circulated to the University community and was considered by the standing committees of the Board, the Academic Forum and discussed at a general forum.

Written submissions on the Report have been received and a Response to the Review of the Academic Board and the Academic Forum has been prepared.

I ask members to consider the recommendations contained in the Response with a view to endorsing recommendations to Senate and adopting other recommendations as presented.

The Report of the Review of the Academic Board and the Academic Forum was enclosed with the agenda for the November meeting of the Academic Board and is available on the University's intranet at the following address:

[http://www.usyd.edu.au/su/ab/docs/2001/ABAgNov01\\_attach\\_5.2.1.pdf](http://www.usyd.edu.au/su/ab/docs/2001/ABAgNov01_attach_5.2.1.pdf)

The Response to the Review of the Academic Board and the Academic Forum, which has been developed in light of the recommendations contained in the Review and following submissions from members of the Academic Board and its standing committees and members of the Academic Forum, will be circulated electronically to members for consideration prior to the meeting.

#### **5.2.2 University of Sydney (Intellectual Property) Rule 2001**

At its last meeting, the Board received the proposed University of Sydney (Intellectual Property) Rule 2001 and noted associated documents and resolved that they lie on the table, for further consideration in light of input received, and final endorsement at this meeting of the Board.

The Board noted the process undertaken to review and develop the legislation and accompanying guidelines. The Acting Pro Vice-Chancellor (Research) had indicated that he would like to allow time for wide discussion amongst staff of the University, and members were invited to provide written feedback to him.

No changes have been made to the Rule, which was enclosed with the agenda for the November meeting of the Academic Board and is available on the University's intranet at the following address:

[http://www.usyd.edu.au/su/ab/docs/2001/ABAgNov01\\_attach\\_5.2.2.pdf](http://www.usyd.edu.au/su/ab/docs/2001/ABAgNov01_attach_5.2.2.pdf)

**5.2.3 Meeting of the Academic Board of the Australian Graduate School of Management, University of New South Wales, 14 November 2001**

[14-17](#)

At its meeting of 14 November 2001, the Academic Board of the Australian Graduate School of Management adopted a Grading Policy for the full-time MBA program, for application to students entering year 1 from 2002, as set out in the report presented.

The Board noted that students who transfer into the full-time MBA program from other AGSM programs or elsewhere would be assessed using the grading policy applicable to the students in that year of the program.

**5.2.4 Academic Board Nominees to Selection Committees**

**5.2.4.1 Academic Board Nominee to the Selection Committee for the Chief Financial Officer**

The Academic Board has delegated to the Chair of the Board, authority to make nominations to selections committees to Senate on its behalf.

Accordingly I proposed four nominations and three reserve nominations to the selection committee for the position of Chief Financial Officer, at the equivalent of Deputy Vice-Chancellor level, as follows:

- Professor R Pesman;
- Professor S I Benrimoj;
- Professor R Bartels; and
- Professor J Chalmers.

Reserves:

- Professor D Melrose
- Professor B Hesketh; and
- Professor A Frino

**5.2.4.2 Academic Board Nominees to Selection Committees: 2002**

I will shortly be sending out a request for new Academic Board Nominees to Selection Committees. After the new Nominees are trained early next year, a group of over 70 people will share this important duty.

As part of monitoring of the selection committee process, we are also examining the comparative number of committees Academic Board nominees are members of in a bid to evenly distribute the workload.

I would like to take this opportunity to encourage members of the Board to nominate and to thank all Nominees for their valued contribution.

**5.2.5 Summary of Academic Board activities 2001**

[18-22](#)

For the information of the Board, a summary of the Board's activities for the year to date is set out in the report presented.

**5.2.6 Academic Board Faculty Review Visits**

The first two Academic Board Faculty Review Visits, to the Faculty of Veterinary Science and the Sydney Conservatorium of Music, have been completed. I will report further on this at the meeting.

**5.2.7 Christmas Party**

Members of the Board and many others who have assisted with the work of the Board and its committees throughout the year are invited to join me for champagne and Christmas cake in the Nicholson Museum at the close of this Board meeting. Invitations have been sent out separately.

### 5.2.3 Meeting of the Academic Board of the Australian Graduate School of Management, University of New South Wales, 14 November 2001

#### Grading Policy for the Revised Full-Time MBA, Australian Graduate School of Management

##### Executive Summary

1. In 1999-2000, AGSM undertook a major curriculum review of the full-time MBA. The result was a significant redesign, affecting the:
  - core curriculum; and
  - number of courses and terms etc.

This major review was approved by the AGSM Academic Board and students will enrol in the revised, full-time MBA for the first time in January 2002.

2. At the conclusion of its consideration of the proposal to revise the MBA, the Board of Studies recognised the need to review the assessment policy for the full-time MBA program. This need arises from several factors, especially:
  - (a) The new program places a higher emphasis on developing the management capabilities of our graduates in two respects:
    - it requires students to integrate throughout the course the multiple disciplines of the MBA curriculum; and
    - it develops skills for the effective management of teams, especially teams with heterogeneous membership (culture, prior experience, academic performance).
  - (b) The program is increasingly integrated with the programs of multiple exchange partners around the world. Approximately 40% of our students go overseas – and a comparable number come to AGSM.
3. These two factors point to a need to change the grading policy to one with a lower level of differentiation, in particular a system of A, B or C as the pass grades.
4. The School could achieve this lower degree of differentiation by simply not awarding the HD. But this would be inappropriate and confusing. Instead the School's preference is to achieve the desired outcome directly by limiting and renaming the grades awarded.
5. An A/B/C system does not easily fit with the 65/75/85% cutoffs that govern the P/Cr/D/HD grades. In order to produce a considerable measure of parity with the University's system, it is proposed that the ranges for the different grades be as follows:

A	75-100
B	60-74
C	50-59.
6. If the above proposal is accepted, transition arrangements will be required. It is recommended that students currently enrolled complete their degrees under the existing grading system. The A/B/C system would apply to new students enrolling in courses in the full-time MBA program for the first time in 2002 or later.

## **Introduction**

A Committee was set up by the Board of Studies to review grading policy (Chris Adam, Jeremy Davis, Geoff Eagleson (Chair), Jennifer Kovacs (full-time MBA representative), Judi McCormick (EMBA representative), Mark Orlitzky, Robert Westwood and Robert Wood). The Committee met to identify the issues arising from the current policy, to request information and to discuss the alternative options.

That committee put a discussion paper before the Standing Committee at its meeting on 25<sup>th</sup> September. After taking the comments made at the Standing Committee into account, a revised discussion paper was put to the Faculty Board on 10<sup>th</sup> October. That meeting was inquorate but those present discussed the grading policy and indicated that there was widespread support for the proposals contained in it. The paper was revised further in the light of the comments at that meeting. The new revised version formed the basis for discussion at the Faculty Board on 6<sup>th</sup> November. The proposals detailed below were passed at that meeting.

## **The case for fewer grades**

When the Board of Studies approved the new full-time MBA in October 2000, the one concern expressed by the Faculty was that the School's grading policy was not in alignment with the objectives of the new program. On the one hand, the current grading policy in the full-time MBA for courses with differentiated passes is that the results are separated into four categories (Pass, Credit, Distinction and High Distinction) with the marks being moderated, if necessary, so that a "reasonable distribution" is obtained. (The precise detail of what constitutes a "reasonable distribution" is provided in Appendix A, together with the grading policy for EMBA courses). On the other hand, a focus of the new MBA is the development of teamwork skills through team assessment, feedback from professional facilitators and mandatory, continual reflection on the team process. As the new curriculum involves a greater use of team-based assessment, this will restrict our ability to discriminate between the academic performance of individuals.

Furthermore, our experience is that effective teamwork in the full-time MBA is actively discouraged by the importance that students place on examination results and what is printed in their transcripts. This focus on examination results is understandable in a tight recruitment market and need not, in and of itself, be bad. However, the perceived importance of getting a "HD" and the limited number of those available after the marks have been moderated results in noticeable demotivation for a substantial proportion of the class. The demotivation of some and the unwillingness of students to work in groups with mixed backgrounds or past performance combine to destroy any collaborative culture that may have existed.

These unintended and undesirable consequences of the School's grading policy have been evident for some time. In 1997 the grading system was changed so that all course results were recorded as either Pass or Fail, with the top ten percent of the class being honoured by inclusion in a Dean's list. Far from solving the basic problem, this solution exacerbated the dysfunctional behaviour it was designed to change. It was abandoned in 1999.

It is also the case that the School's grades do not map in an easily understood way onto the North American system of grades. In most Business Schools no more than three levels of mastery are reported. This is of concern to those of our students (more than 40% of the cohort) who travel on exchange to North America and to those exchange students from North America who study with us as well as our international students and those seeking employment in North America. At the same time, multinational firms (including leading consultancies and investment banks) recruiting from the School are both accustomed to and accepting of this three-level distinction between levels of achievement. An A/B/C system does not easily fit with the 65/75/85% cutoffs that govern the P/Cr/D/HD grades. If the new grading profile is accepted, then the associated ranges of marks, corresponding to the new grades will need to be specified.

At its meeting on 6<sup>th</sup> November the Faculty Board resolved:

- (1) *That the Faculty Board of the AGSM recommend to the AGSM Academic Board that the School adopt for courses in the revised full-time MBA program two grading templates, Satisfactory/Unsatisfactory and A/B/C/Fail; and*
- (2) *That the Faculty Board of the AGSM recommend to the AGSM Academic Board that the cut-offs corresponding to these letter grades be:*

<i>A</i>	<i>75-100</i>
<i>B</i>	<i>60-74</i>
<i>C</i>	<i>50-59.</i>

(As is the case now, the type of grading that is to be applied to a course must be made clear to students before commencement of that course.)

This recommendation allows the School to participate more easily in the international community of Business Schools. An alternative could have been to tamper with the current grading system by, for example, no longer awarding the grade of HD. However we work within a broader community of scholars and have no desire to distort the UNSW grading scheme that has served the broader University effectively for so long. Instead it seems appropriate for the School to adopt the internationally predominant template for the reasons set out above.

If the above proposal is accepted, transition arrangements will be required. It is recommended that students currently enrolled complete their degrees under the existing grading system. The A/B/C system would apply to new students enrolling in courses in the full-time MBA program for the first time in 2002 or later.

The Faculty Board further resolved:

*That the Faculty Board of the AGSM recommend to the AGSM Academic Board that the above two proposals apply to students enrolling in full-time MBA courses for the first time in 2002 or later.*

## **Appendix A**

### **Current Grading Policy**

#### **F/T MBA**

“For gateway courses and electives with more than 20 students, the HDC requires that the final grade distribution for a course has a mean of between 70 & 74 and a reasonable distribution. A reasonable distribution is interpreted as:

Fail	< 10% of class
Pass	15-35% of class
Credit	25-45% of class
HD & Distinction	20-40% of class

This distribution does not apply to courses graded satisfactory or unsatisfactory.

For each course with fewer than 20 students, results will be reviewed by the HDC.”

#### **EMBA**

“All assignments and examinations are assessed using the Fail, Pass, Credit, Distinction and High Distinction grading system. ...

All AGSM participant results are moderated by faculty so that approximately 33 per cent of all results will fall into each of the three main grade categories of:

1. Fail/Pass
2. Credit
3. Distinction/High Distinction.

Marks may be scaled upwards or downwards to achieve this distribution.”

### 5.2.5 Summary of Academic Board activities 2001

The Academic Board, and its Committees, has considered a variety of issues throughout the year. Summarised below are some of the activities of the Board and its Committees:

The Academic Board recommended the introduction of new courses, or amendment of existing courses as follows:

Faculty of Architecture	New subject area, Film and Digital Video, for the Master of Design Science	New subject area
	Master of Architecture, Graduate Diploma in Architecture and Graduate Certificate in Architecture	New
	New streams for the Master of Urban and Regional Planning	New streams
	Postgraduate Coursework Study: Master's Degrees, Graduate Diplomas and Graduate Certificates	Amended Resolutions

Faculty of Arts	New major, Film Studies, for the Bachelor of Arts	New major
	New major, Heritage Studies, for the Bachelor of Arts	New major
	Master of Professional Communication, Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication	New
	Master of Philosophy	Amended
	Master of Arts, Graduate Diploma in Arts and Graduate Certificate in Arts	Amended

Faculty of Dentistry	Bachelor of Dentistry	New
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Faculty of Economics and Business	Major in eCommerce	New
	Master of Human Resource Management and Coaching, Graduate Diploma in Human Resource Management and Coaching and Graduate Certificate in Human Resource Management and Coaching	New and amended
	Master of Business and Graduate Certificate in Business	New

Faculty of Education	Bachelor of Education (Secondary)/Bachelor of Arts (Psychology)	New
	Bachelor of Education (Secondary)/Bachelor of Science (Psychology)	New
	Bachelor of Education	Amended
	Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies	Amended

Faculty of Engineering	Graduate Certificate in Greenhouse Gas Mitigation	New
	New streams, Mechanical Engineering (Space) and Mechatronic Engineering (Space), for the Bachelor of Engineering	New streams
	Master of Automation in Field Robotics and Graduate Diploma in Automation in Field Robotics	New
Faculty of Health Sciences	Bachelor of Health Sciences	New
	Master of Health Science (Sports Physiotherapy) and Master of Health Science (Manipulative Physiotherapy)	New combined courses
	Master of Health Science (Developmental Disability), Graduate Certificate of Health Science (Developmental Disability)	New
	Master of Applied Science	Amended
	Master of Health Science (Indigenous Community Health), Graduate Diploma of Health Science (Indigenous Community Health) and Graduate Certificate of Health Science (Indigenous Community Health)	Amended
	Graduate Certificate of Health Science (Casemix)	Amended
	Master of Physiotherapy	New
Faculty of Law	Doctor of Juridical Studies	Amended
	Master's degrees and Graduate Diplomas	Amended Resolutions
Faculty of Medicine	Graduate Diploma in Medicine (Imaging)	Amended
	Graduate Diploma in Medicine (Pain Management)	Amended
	Bachelor of Medicine and Bachelor of Surgery	Revised Resolutions
	Master of Biostatistics, Graduate Diploma in Biostatistics, Graduate Certificate in Biostatistics	New
	Master of Medicine (Pain Management), Master of Science in Medicine (Pain Management), Graduate Diploma in Medicine (Pain Management), Graduate Diploma of Science in Medicine (Pain Management) and Graduate Certificate in Pain Management	Amended
Faculty of Nursing	Graduate Certificate in Nursing	New streams
	Master of Midwifery and Graduate Diploma in Midwifery	Amended

Faculty of Science	Master of Applied Information Technology, Graduate Diploma in Applied Information Technology and Graduate Certificate in Applied Information Technology	New
	Master of Information Technology, Graduate Diploma in Information Technology and Graduate Certificate in Information Technology	Amended
	Master of Applied Science (Molecular Biotechnology), Graduate Diploma in Applied Science (Molecular Biotechnology) and Graduate Certificate in Applied Science (Molecular Biotechnology)	Amended
	Doctor of Clinical Psychology/Master of Science	New
	Doctor of Clinical Psychology/Doctor of Philosophy	New
	Master of Environmental Science and Law	New
Sydney Conservatorium of Music	Diploma in Music	Revised course
Faculties of Arts and Science	Bachelor of Liberal Studies (International)	New

On the recommendation of the Academic Board, Senate endorsed a review of the Academic Board and Academic Forum. The Board also advised Senate on the appointment of members of the Advisory Committee for the Centre for Continuing Education

In relation to University policies, the Board:

- considered and noted the Summer School Policy;
- approved the policy relating to the Flexible Entry Scheme;
- resolved that the University keep appropriate records of the basis for admission of all students so that the effectiveness of admission criteria can be evaluated;
- endorsed for Senate approval, the Code of Conduct for Responsible Research Practice;
- endorsed for approval by the Vice-Chancellor, the new Guidelines for Dealing with Allegations of Research Misconduct;
- adopted Academic Board Resolutions: The Management and Evaluation of Teaching;
- rescinded the Academic Board statement on the Management of Teaching Activities;
- rescinded the Code of Practice for Undergraduate Teaching;
- rescinded the Student Feedback on Courses and Teaching Policy;
- rescinded the Student Evaluation of Courses Policy;
- endorsed the Academic Board statement Student Feedback on Courses and Teaching;
- endorsed the Academic Board statement on Distance, Alternative and Flexible Modes of Delivery in Postgraduate Courses;
- endorsed the Academic Board statement on Flexible, Student-Centred Learning in the University of Sydney;
- endorsed the AVCC Guidelines for Effective University Teaching;
- amended the Resolutions of the Academic Board in respect of Student Appeals Against Academic Decisions;
- amended the Code of Practice for Supervision of Postgraduate Research Students;

- rescinded the Quality Assurance: On-line Learning Interim Policy;
- adopted the Quality Assurance and On-line Learning Policy;
- adopted the Academic Board Resolutions: Academic Honesty in Coursework;
- recommended that Senate amend the University of Sydney (Coursework) Rule 2000; and
- noted the establishment of a joint working part of the Undergraduate and Graduate Studies Committee to consider the issue of Show Cause.

The Board also:

- endorsed the Guidelines for Good Practice in Teaching and Learning;
- considered the process for consideration of Vice-Chancellor's Teaching Excellence Awards for 2001 and 2002;
- noted the criteria for the Vice-Chancellor's Awards for Outstanding Teaching 2001;
- noted and congratulated the recipients of the Vice-Chancellor's Awards for Outstanding Teaching 200;
- adopted the criteria for the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision;
- noted an overview of performance and developments in Teaching and Learning and Quality Assurance;
- discussed issues relating to the Australian Universities Quality Agency (AUQA);
- discussed the Ombudsman's report;
- discussed issues relating to academic standards;
- noted a report relating to Research-led teaching;
- noted a report on the Vice-Chancellor's Showcase of Scholarly Inquiry in Teaching and Learning;
- endorsed the review being undertaken of the University's Code of Conduct;
- noted the establishment of a working party to develop guidelines for good practice in the use of information technology in teaching and learning;
- noted progress being undertaken in the development, implementation and communication of Academic Board policies and the establishment of a working party to facilitate this;
- noted the establishment of a working party to consider the university's policy relating to Special Consideration; and
- noted the establishment of a working party to review the alignment of the University review processes and quality assurance issues

Other activities include:

- received reports, via the Committee process, of academic activities of faculties and organisational units; and
- received reports relating to the Summer School;
- discussed its role in providing academic leadership to faculties;
- further developed its policies and procedures in relation to the Academic Board Review of Faculties:
  - trained members of staff to participate in reviews;
  - assisted faculties in preparation of review material; and
  - reviewed the Faculty of Veterinary Science and the Sydney Conservatorium of Music.

In relation to Academic Staffing matters, the Board recommended membership of the Central Promotion Committees, and under delegated authority, the Chair appointed nominees for Selection Committees. The Board endorsed a recommendation that Level C promotions continue to be considered by the Central Promotions Committee and received reports on the promotion of Academic Staff and, on the recommendation of its Academic Staffing Committee, the Board also endorsed amended to the policy, Conferral of All Academic Titles, as general amendments and specifically relating to Emeritus Professors.

The Board considered and recommended that Senate approve the amendment of the constitutions of the following faculties:

- Faculty of Law
- Faculty of Education
- Faculty of Nursing
- Faculty of Veterinary Science

The Board considered and approved variation to Semester and vacations dates 2002 for the following faculties:

- Faculty of Law
- Faculty of Architecture
- Faculty of Nursing

In accordance with the requirements of the University of Sydney (Amendment Act) Rule 1999, the Board appointed members to the 2001 Student Proctorial Panel. The Board also appointed members to the Australian Graduate School of Management (AGSM) Academic Board as required.

In accordance with its delegated authority, the Board, or its agent(s):

- adopted the four principles relating to the first year experience and endorsed the strategies proposed in relation to the first year orientation;
- resolved that for international applicants, AQF IV or higher be the normal minimum required level of qualification for eligibility for consideration for admission;
- resolved that up to one Vocational A-level may be counted by students presenting A-levels as qualifications for consideration for admission;
- approved the use of APIEL as an alternative English Language test and set the criteria for the use of an APIEL score at 4 or above;
- approved the use of BTEC Higher National Diplomas as qualifications for undergraduate admission for both local and international students;
- approved the use of the University of Cambridge Local Examination Syndicate's Skills and Career Awards courses in Computing Advanced Level Diploma and the Business Advanced level Diploma, in conjunction with A-levels, as qualifications for consideration for undergraduate admission for both local and international students;
- noted that the Vice-Chancellor had been requested to abolish the Educational Disadvantage Admission Scheme; and
- noted that the Vice-Chancellor had been requested to expand the Broadway Scheme to cover prospective undergraduate students, except those who have a tertiary record, who have suffered educational disadvantage.

Following receipt of the report from the Working Party on Elections, the Board recommended that Senate amend the Academic Governance Rules relating to the Academic Board and the Academic Forum.

The Board also recommended that Senate amend the Academic Governance Rules of the Academic Board, specifically the terms of reference of the Undergraduate Studies Committee and Teaching and Learning Committee in respect of Indigenous Education.

Having considered its processes, the Board trialled and adopted a new procedure for communication of information from the Academic Board.

## **AGENDA ITEM 7**

### **Report of the Academic Forum**

#### **7.2 Report of the Academic Forum meeting held on 19 November 2001**

##### **7.2.1 Receipt of report**

The Forum **recommends** that the Board receive and note the following report of the meeting held on 19 November 2001.

##### **7.2.2 Forum Focus: Report of the Review of the Academic Board and the Academic Forum**

The Chair commented that he had previously sought questions and comments on this report and he also referred to his written comments previously sent to Academic Forum members.

He invited Forum members to express their views concerning the Report. He commented that it was not appropriate to debate whether or not to accept the recommendations of the review at this stage, however it was appropriate to discuss the review and bring up points for discussion and to consider how the review recommendations might be implemented.

A number of matters were raised and subsequent discussion took place on these:

- concerns were raised in relation to Senate delegation of powers to the Board, what these would be, and under what conditions. It was observed that the proposed less frequent meetings of Senate may result in a slowing of the process of decision making;
- Forum members queried whether the reconstituted Board would be a place where decisions were made or whether the Academic Board would merely act as a “rubber stamp” for decisions made in the committees/sub-committees;
- concerns were expressed concerning the lack of time available to review the Report and to raise issues, and whether it was desirable to move so quickly.

With regard to concerns raised as to whether the reconstituted Academic Board would act as a “rubber stamp” for the work carried out in the various committees, the Deputy Chair of Academic Board commented that the Academic Board would be able to play as strong a role as it wished and in cases where additional discussion and debate was required then it had performed that function in the past.

He also said he believed there had been sufficient time to consider the Report as the draft review document had been available for three weeks and the meeting of Academic Forum and the open University forum were both intended to give opportunities for further debate.

Mr K Barlow, President of SUPRA said he wished to voice SUPRA’s displeasure at the lack of consultation and the sidelining of the importance of the Academic Forum.

The Chair commented that the University community as a whole was invited to participate in the discussion. He stated that the issue of Academic Forum was part of a global package involving the place of both Academic Board and Academic Forum in academic governance and that the two could not be separated.

A further question was raised concerning the make-up of the Board – particularly in relation to the emphasis on professorial members. There were also concerns expressed about how the rotation process would occur. Other issues were what constituted a Department and the distribution of Departments across the Colleges. The Chair said he believed these issues still needed to be worked out. The Deputy Chair of Academic Board said he believed that issues such as these would need to be worked out in more detail in the next phase.

Mr K Barlow, President of SUPRA said that SUPRA was disappointed in the Report as it was believed it had not lived up to several expectations. He expressed particular concern in

relation to the proposal to drastically increase the representation of the professoriate, especially in relationship to other stakeholders, and especially in relation to student and staff representation.

Dr Carson expressed her views as to how it might be possible to build a mandate between Academic Board and the greater community. She said it should be possible to tap into wider community participation in the decision-making process and that this would allow for more effective decision-making compared with a homogenous representation which could lead to poor outcomes. The Chair commented that Dr Carson had submitted her comments to the Forum canvassing these issues and reminded members that the paper was available on the web at the Forum's home page under the minutes of the February 2001 meeting. Dr Carson commented that she had also submitted her comments to the Chair of the Academic Board.

A concern was expressed that the Academic Forum might be dismantled because the Academic Board would act quickly on this matter without representation from the Academic Forum. The Chair replied that he did not think this was a concern because many members of Academic Forum were also members of Academic Board and would therefore be able to participate in that way. He also said he believed that working parties would be drawn from the Forum and from across the University and that the Chair of the Academic Board would try to get input from as wide a section of the University as possible.

Some members of Academic Forum expressed their concern at the number of negative comments raised during the discussion and stated they believed that there were many positive aspects of the Report.

Concern was raised in relation to the statement concerning the position of the Academic Board and the Vice-Chancellor and the recommendation that the Chair of the Academic Board should be seen as the most senior academic in the University. It was generally acknowledged that the role of the Chair is highly significant but not senior to the Vice-Chancellor.

The Vice-Chancellor briefly spoke on this point stating there was a number of people on Senate who believed that the Vice-Chancellor should not be considered an academic appointment. He personally believed that the Vice-Chancellor should be considered an academic appointment and he would welcome the Board's continued endorsement of that.

The Chair reminded members of the need to attend the University Forum on 30 November and to submit written comments to the Chair of the Academic Board by 3 December.

### 7.2.3 Proceedings

**(1) Report from the Chair of the Academic Forum**

The Forum noted the honours and distinctions as reported and congratulated the recipients.

**(2) Reports from Senate**

The Forum noted the reports from Senate tabled at the Academic Board meeting of 10 October 2001 in the report of the Chair of the Academic Board and in the report of the Vice-Chancellor and Principal.

**(3) Report from the Vice-Chancellor**

The Forum noted the Vice-Chancellor's report concerning Senate's ratification of Resolutions of the Senate in relation to Governance of the University of Sydney.

**(4) Report of the Academic Board**

The Forum noted the report of the Academic Board of its meeting of 10 October 2001.

## AGENDA ITEM 8.1 Reports of Faculties and Boards

### 8.1 Report of the Faculty of Dentistry

#### 8.1.1 Receipt of Report

The Faculty **recommends** that the Academic Board receive and note the reports of the Faculty of Dentistry meetings held on 8 September 2000 and 25 May 2001.

#### 8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Dentistry

The Faculty of Dentistry, at its meeting of 8 September 2000, recommended amendment of the Constitution of the Faculty to provide for the election of honorary members of the Faculty and prescribe procedures for such elections, as set out in the report presented. [26-27](#)

At its meeting of 25 May 2001, the Faculty recommended amendment of the Constitution of the Faculty to reflect changes in the structure of the Faculty, as set out in the report presented.

#### **Recommendation**

*That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Dentistry, with immediate effect, as set out in the report presented.*

### Faculty of Dentistry

The Resolutions of the Senate relating to the Constitution of the Faculty of Dentistry (page 205 of the University of Sydney Calendar 2001) are amended (additional text underlined and text to be deleted struck through) with immediate effect as follows:

#### CONSTITUTION OF THE FACULTY OF DENTISTRY

1. The Faculty of Dentistry shall comprise the following persons:
  - (a) the Professors, Readers, Associate Professors, Senior Lecturers, Lecturers, and Associate Lecturers being full-time permanent, fractional permanent, full-time temporary or fractional temporary members of the teaching staff in the Disciplines of the Faculty of Dentistry;
  - (b) the Deans of the Faculties of Medicine and Science;
  - (c) the Heads of the Schools of Biological Sciences, ~~Chemistry and Physics~~ or their nominees;
  - (d) the Heads of the Departments of Anatomy and Histology, Biochemistry, Infectious Diseases, Pathology, Pharmacology and Physiology or their nominees and up to two full-time members of the academic staff of each of those departments who are responsible for teaching dental students, nominated biennially by the Head of the Department;
  - (e) the Boden Professor of Human Nutrition;
  - (f) not more than eight part-time members of the teaching staff in the disciplines of the Faculty of Dentistry, elected by the Faculty, with not more than two members being elected from any one Discipline;
  - (g) full-time members of the research staff of the disciplines of the Faculty of Dentistry and of the Institute of Dental Research who hold appointments of research fellow and above;
  - (h) persons upon whom the title of Clinical Professor, Adjunct Professor, Clinical Associate Professor, Adjunct Associate Professor, Clinical Senior Lecturer, ~~Adjunct Senior Lecturer~~, ~~or~~ Clinical Lecturer or Adjunct Lecturer has been conferred in accordance with the resolutions of the Academic Board;
  - (i) not more than five students elected in the manner prescribed by resolution of the Senate;
  - (j) the President of the ~~Dental Health Education and Research Foundation~~ and the President of the Faculty of Dentistry Foundation Oral Health Foundation within the University of Sydney;
  - (k) the ~~General Superintendent of Westmead Hospital~~ Director of Clinical Operations, Western Sydney Area Health Service;
  - (l) the Director of Dental Services at Westmead Hospital and the Director of Dental Services at the United Dental Hospital;
  - (m) the Director of the Institute of Dental Research;
  - (n) the Chief Dental Officer of the Department of Health of New South Wales;
  - (o) one nominee of each of the Royal Australasian College of Dental Surgeons and the Australian Dental Association (New South Wales Branch);
  - (p) such other persons as may be appointed by the Faculty on the nomination of the Dean, for such period as determined by the Faculty; and
  - (q) such other persons as may be appointed by the Faculty as Honorary Members of Faculty on the nomination of the Dean, for such period as determined by the Faculty, in accordance with resolutions adopted by the Faculty at its meeting on 10 November 1995.
2. The election of members pursuant to section 1(f) shall be held at the last meeting of the Faculty in each alternate year and the members so elected shall hold office from 1 January of the year following their election until the next election but conterminously with their membership of the part-time teaching staff.

3. Election of Honorary members of faculty

Honorary members will be elected to the Faculty on the basis of conspicuous involvement in one or more of the following:

- (a) support of the interested and welfare of the Faculty or of a particular part of the Faculty's activities;
- (b) promotion of the academic purposes of the Faculty or facilitating these purposes in any particular activity of the Faculty;
- (c) fostering the links between the Faculty and other institutions within and outside Australia;
- (d) representation of the Faculty's needs for resources for its growth and diversification and supply of such resources;
- (e) any other activity deemed appropriate by the Faculty.

Nominations for consideration by the Faculty's Advisory Committee on Selection of Candidates for Honorary Members of the Faculty are invited annually. Nominations may be made by any member of the Faculty and must include a clear statement on the nominee's attainment, position and relationship to the Faculty with particular reference to the criteria outlines above.

The number of persons who may be elected each year shall be no more than four.

## AGENDA ITEM 8.2 Reports of Faculties and Boards

### 8.2 Report of the Faculty of Education

#### 8.2.1 Receipt of Report

The Faculty **recommends** that the Academic Board receive and note the following report of the Dean of the Faculty of Education.

#### 8.2.2 Semester and vacation dates 2002

On behalf of the Faculty, the Dean of the Faculty of Education recommends that the Board approve the following variations to semester and vacation dates for 2002:

- Bachelor of Education (Secondary) (Humanities and Social Sciences) and (Mathematics):  
Fourth year: Two weeks of the practicum to be undertaken in the weeks 17 and 24 June 2002.
- Bachelor of Education (Secondary) (Human Movement and Health Education):  
Fourth year: Two weeks of the practicum to be undertaken in the weeks commencing weeks 17 and 24 June 2002.  
Second year: 1 week of the practicum to be undertaken in the week commencing 11 November 2002
- Bachelor of Education (Secondary: Humanities and Social Sciences)/ Bachelor of Arts:  
Third year: Three weeks of the practicum to be undertaken in the weeks commencing 17 and 24 June and 1 July 2002.
- Bachelor of Education (Secondary: Mathematics)/ Bachelor of Science:  
Third year: Three weeks of the practicum to be undertaken in the weeks commencing 17 and 24 June and 1 July 2002.
- Bachelor of Education (Secondary: Mathematics)/ Bachelor of Science:  
Third year: Three weeks of the practicum to be undertaken in the weeks commencing 17 and 24 June and 1 July 2002.
- Bachelor of Education (Secondary: Science)/ Bachelor of Science:  
Third year: Three weeks of the practicum to be undertaken in the weeks commencing 17 and 24 June and 1 July 2002.
- Bachelor of Education (Primary):  
Third and fourth years: One week of the practicum to be undertaken in the week commencing 17 June 2002 and one week of the practicum to be undertaken in the week commencing 11 November 2002.
- Bachelor/Master of Teaching:  
First year: Two weeks of assigned tasks in lieu of lectures in the weeks commencing 24 June and 1 July 2002 and 2 weeks of lectures in the weeks commencing 11 and 18 November 2002, in order to accommodate the mid-semester practicum in first year.  
Second year: The three day Post-Internship Conference to be held on 30 September – 2 October 2002

Placements are an essential part of the requirements to complete the above courses. Because of the number of students involved, the limitation on placements, and the dates of school terms to enable students to attend placements, these must occur outside normal University semesters.

Variation of the University semester and vacation dates is sought in respect of the above courses in order to accommodate block practice teaching components in these degrees and the necessity to articulate these with other programs, students' coursework in other faculties and manageable access to practice teaching schools for student placement.

***Recommendation***

*That the Academic Board approve the semester and vacation dates for the Faculty of Education for the year 2002, as set out above.*

## **AGENDA ITEM 8.3**

### **Reports of Faculties and Boards**

#### **8.3 Report of the Faculty of Medicine**

##### **8.3.1 Receipt of Report**

The Faculty **recommends** that the Academic Board receive and note the following report of Faculty of Medicine meeting held on 22 November 2001.

##### **8.3.2 Semester and vacation dates 2002**

The Faculty **recommends** that the Board approve the variations to semester and vacation dates for 2002, as set out in the report presented.

[31](#)

There was a need to re-examine Year 4 dates as a result of the restructure of the clinical rotations. The proposal satisfies all the academic as well as Hospital requirements and students have been involved in setting the dates.

The calendars for Years 1 and 2, where the students are located mainly on the University campus, preserve the three AVCC common weeks.

In Years 3 and 4, students are in clinical placements around the city and in rural areas and are scheduled for 42 weeks of teaching in Year 3 and 36 weeks of teaching in Year 4. This is a necessary allocation of term time to permit adequate clinical experience to be incorporated into this compressed professional courses. It has only been possible to schedule the September AVCC week into a vacation period for these two years.

#### ***Recommendation***

*That the Academic Board approve the semester and vacation dates for the Faculty of Medicine for the year 2002, as set out in the report presented.*

(The schedule of dates is available from the Academic Board Office as a separate document.)

## AGENDA ITEM 9

### Report of the Undergraduate Studies Committee

#### 9.2 Report of the Undergraduate Studies Committee meeting held on 13 November 2001

The Committee met on Tuesday 13 November 2001 when there were present: The Chair (Associate Professor P McCallum) presiding, Professors M Jackson and P Ramsden, Associate Professors C Gillies, Drs E Lees and L Rowling, Mr T Arthur, Ms B McDonald and Mr C Morgan. Ms V Carey was in attendance.

##### 9.2.1 Receipt of Report

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 13 November 2001.

##### 9.2.2 New courses/major changes to existing courses

###### (1) Faculty of Education: Bachelor of Education

The Faculty of Education proposes to amend the Resolutions of the Senate relating to the degrees offered by the Faculty with effect from 1 January 2002, to take account of the fact that the Bachelor of Education (Primary Languages) and the Bachelor of Education (Secondary: Humanities and Social Sciences Education)/Bachelor of Economics (Social Sciences) are no longer offered and to achieve consistency between the names of all degrees offered by the Faculty at undergraduate level by including the word "Education" in each of the degrees indicated.

###### **Recommendation**

*That the Academic Board recommend that Senate approve the proposal from the Faculty of Education to amend Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty, to delete certain courses and amend the title of other courses, as detailed in the report presented.*

###### (2) Faculty of Rural Management: Bachelor of Management and Advanced Diploma of Management

The Faculty of Rural Management proposes to restructure its existing Bachelor of Management and Advanced Diploma of Management courses, with effect from 1 January 2003, to provide a more meaningful and clear pathway of study and to provide a greater distinction between the Bachelor of Business (Agricultural Commerce) and the Bachelor of Management based upon disciplinary emphasis and context.

The proposal has been developed in response to the need for a management course which is focused on contemporary developments in work and organisations in response to new economies, particularly those emerging in rural and regional areas.

The revised courses will assist the University in strengthening its leading role in management education by taking a more liberal arts and social sciences approach rather than a 'technical' approach to knowledge and skills acquisition. The courses will feature new approaches to the study and practice of management and, most importantly, the introduction of a structure of core units, majors, minors and electives will enable students to plan desired academic and vocational outcomes. Further, students will have the option, not provided by traditional undergraduate commerce and business education courses, of integrating fields of study such as environmental studies and agribusiness as major and minor areas of study in one degree.

[35](#)

[36](#)

Distinguishing features are the importance placed on critical thinking and the research process in the curriculum and the principles of industry-linked research experience and co-operative experiential learning with industry, government and Faculty research centres. The compulsory major in contemporary management aims to keep the curriculum focused on the cutting edge of management thinking. The compulsory minor of media, communication and culture reflects the fact of people and organizations communicating and building relationships all over the world. The compulsory research methods unit reinforces the necessity of having the knowledge and skill to gather data systematically for academic research, analysis and evaluation as well as strategic management decision-making.

The courses are tailored to a growing niche within the higher education market of degrees for graduates who want to study management issues from a social science and ethical perspective within a flexible course structure. The course structure enables students to choose targeted academic and career outcomes with a focus on dynamic industries and issues linked to rural, regional, national and international economies.

The Undergraduate Studies Committee established a working party to consider the proposal, along with another submitted by the Faculty. Particular areas of concern in the proposal related to the nomenclature of the degree, names of the majors, identification of minors and co-operation and consultation with other faculties.

There had been concern regarding the need to differentiate between courses offered by the Faculty of Economics and Business and those to be offered by the Faculty of Rural Management and in agreeing with the proposal, the Faculty of Economics and Business noted it did not wish to be constrained from developing its own course.

The Undergraduate Studies Committee considered the proposal along with the report of the working party and agreed that the Chair could determine whether all appropriate emendations had been made before recommending the proposal to the Academic Board.

The Faculty of Rural Management amended the proposal based on the deliberations of the working party and the Undergraduate Studies Committee and on behalf of the Committee, the Chair recommends the proposal to the Academic Board.

**Recommendation**

*That the Academic Board approve:*

- (1) *the proposal from the Faculty of Rural Management for the change in the structure of the Bachelor of Management and Advanced Diploma of Management in the Faculty of Rural Management, with effect from 1 January 2003;*
- (2) *the revised Resolutions of the Faculty, made pursuant to the University of Sydney (Coursework) Rule 2000, relating to Bachelor's Degrees and Advanced Diplomas in the Faculty of Rural Management; and*
- (3) *the revised Faculty requirements relating to the pass degree and the pass diploma, as set out in the report presented.*

(3) **Faculty of Economics and Business: Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economics (Social Sciences)**

The Faculty of Economics and Business proposes to introduce a major in Business Information Systems in the list of majors available in the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economics (Social Science) for introduction from 1 January 2003. This major will replace the existing major in eCommerce in these degrees and complements the Faculty's other undergraduate offerings.

This new major in Business Information Systems is the forerunner of the Faculty's movement into the area of Business Information Systems. Such positioning is perceived by the Faculty as important in maintaining balance and currency in the undergraduate degrees of Bachelor of Economics, Bachelor of Commerce, and Bachelor of Commerce (Liberal Studies). It is in keeping with practice at other Australian universities where Business Information Systems is included in the curriculum of business studies degrees (such as the University of Melbourne, University of New South Wales, University of Queensland, Macquarie University, UTS and QUT). An understanding of business information systems will improve the basic understanding of Commerce, something that is perceived by employers as being critical.

**Recommendation**

*That the Academic Board:*

- (1) *approve the major in Business Information Systems in the list of majors available in the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economics (Social Sciences) for introduction from 1 January 2003, and*
- (2) *note the subsequent amendment to Table A of the Faculty Resolutions relating to the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economics (Social Sciences), as set out in the report presented.*

**3. Proceedings of the Committee**

(1) **Faculty of Rural Management: Bachelor of Business and Bachelor of Management Working Party**

At its last meeting, the Committee received proposals from the Faculty of Rural Management relating to the introduction of new courses, the Bachelor of Business and the Bachelor of Management, and noted the formation of a Working Party to consider these proposals.

The Committee discussed a report from the Working Party together with further information relating to the Bachelor of Business and Bachelor of Management. The Faculty of Rural Management agreed to amend the proposal, based on the discussions, before the proposal was forwarded to the Academic Board.

(2) **Review of the Academic Board and the Academic Forum**

The Committee discussed the Report of the Review of the Academic Board and the Academic Forum and agreed that the Chair provide a written submission to the Chair of the Board on behalf of the Committee.

## Amendment of the Resolutions of Senate: Faculty of Education

The Faculty of Education recommends that the Resolutions of the Senate relating to the degrees offered by the Faculty (pp 235-236, *Calendar 2001*) be amended as follows with effect from 1 January 2002. Text to be added is indicated by underlining and text to be deleted is indicated by strike-through.

The Bachelor of Education (Primary Languages) is no longer offered. Students who would previously have enrolled in this degree are now included in the BTeach cohort. The combined Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Economics (Social Sciences) has attracted very small numbers of students and Faculty has decided to suspend intake into the program for this reason.

The addition of the word "Education" to each of the degrees as indicated, is to achieve consistency between the names of all degrees offered by the Faculty at undergraduate level.

### DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF EDUCATION

1. The degrees in the Faculty of Education shall be:
  - (a) Bachelor of Education (BEd);
  - (b) Bachelor of Teaching (BTeach);
  - (c) Master of Teaching (MTeach);
  - (d) Master of Education (MEd);
  - (e) Master of Philosophy in Education (MPhilEd);
  - (f) Doctor of Philosophy (PhD);
  - (g) Doctor of Education (EdD).
  
2. (1) The degree of Bachelor of Education shall be awarded in the following fields and the certificates for the degrees shall state the respective specifications for which the degree has been awarded:
  - (a) Bachelor of Education (Primary Education);
  - ~~(b) Bachelor of Education (Primary: Languages)~~
  - (b) Bachelor of Education (Secondary Education: Human Movement and Health Education)
  - (c) Bachelor of Education (Secondary Education: Humanities and Social Sciences)/ Bachelor of Arts
  - ~~(c) Bachelor of Education (Secondary: Humanities and Social Sciences Education)/ Bachelor of Economics (Social Sciences)~~
  - (d) Bachelor of Education (Secondary Education: Science)/ Bachelor of Science
  - (e) Bachelor of Education (Secondary Education: Mathematics)/ Bachelor of Science
  - (f) Bachelor of Education (Secondary Education: Humanities and Social Sciences)
  - (g) Bachelor of Education (Secondary Education: Mathematics)
  - (h) Bachelor of Education (Secondary Education: Science)
  - (i) Bachelor of Education (Secondary Education: Design and Technology)
  - (j) Bachelor of Education (Secondary Education)/Bachelor of Science (Psychology)
  - (k) Bachelor of Education (Secondary Education)/Bachelor of Arts (Psychology)
  - (l) Bachelor of Education (Secondary Education: Aboriginal Studies)
  
- (2) The degree of Master of Education may be awarded in the following designated areas of study:
  - (a) Management and Human Resource Development;
  - (b) Teaching English to Speakers of other Languages/Languages;
  - (c) Teaching and Curriculum Studies;
  - (d) Information Technology in Education;
  - (e) Special Education;
  - (f) Educational Psychology;
  - (g) English, Literacy and Drama in Education;
  - (h) Health Education;
  - (i) Research Methodology; and
  - (j) Vocational Education and Training.

The certificates for the degrees shall specify the area of study in which the degrees have been awarded.
  
3. The diplomas and certificates in the Faculty of Education shall be:
  - (a) Graduate Diploma in Educational Studies (GradDipEdStud)
  - (b) Graduate Diploma in International Education (GradDipEdIntEd)
  - (c) Graduate Diploma in the Teaching of English as a Foreign Language (GradDipTEFL)
  - (d) Graduate Certificate in Educational Studies (GradCertEdStud)
  - (e) Graduate Certificate in Educational Studies (Higher Education) (GradCertEdStud(Higher Education))
  - (f) Graduate Certificate in International Education (GradCertIntEd)
  - (g) Graduate Certificate in Teaching English as a Foreign Language (GradCertTEFL)

In the case of the Graduate Diploma in Educational Studies, the certificate for the diploma shall specify the area of study in

which the diploma has been awarded.

## **Resolutions of the Faculty**

### **Faculty of Rural Management**

#### **Bachelor's Degrees and Advanced Diplomas in the Faculty of Rural Management**

The Resolutions of the Faculty relating to the Bachelor's Degrees and Advanced Diplomas in the Faculty of Rural Management are amended from 1 January 2003 to the following effect:

Section 1(4)(g) relating to the Bachelor of Management is deleted and replaced by the following new entry:

- (g) To qualify for the Bachelor of Management Pass degree, candidates must satisfactorily complete 24 units (144 credit points):
  - (i) 3 core units (18 credit points);
  - (ii) a compulsory major comprising 7 units (48 credit points);
  - (iii) 1 elective major comprising 6 units (36 credit points);
  - (iv) the required number of option units to achieve a total of 24 units (144 credit points);
  - (v) a Capability Portfolio as may be prescribed by the Faculty from time to time; and
  - (vi) a period of industry experience as may be prescribed by the Faculty from time to time.

Section 1(6)(i) relating to the Advanced Diploma of Management is deleted and replaced by the following new entry:

- (i) To qualify for the Advanced Diploma of Management, candidates must satisfactorily complete 16 units (96 credit points):
  - (i) 2 core units (12 credit points);
  - (ii) a compulsory minor comprising 4 units (24 credit points);
  - (iii) an elective minor comprising 4 units (24 credit points);
  - (iv) the required number of option units to achieve a total of 16 units (96 credit points), as indicated in the Table of Units VI;
  - (v) a Capability Portfolio as may be prescribed by the Faculty from time to time; and
  - (vi) a period of industry experience as may be prescribed by the Faculty from time to time.

**Amendment to Table A of the Faculty Resolutions relating to the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economics (Social Sciences)**

**Changes to regulations**

Under the heading “Majors” for each degree, “Business Information Systems” would be included in the list of Majors for each of the degrees of BCom, BEc, BEc(Social Sciences) and BCom (Liberal Studies). The Business Information Systems Major would also be included in Table A for each of these four degrees.

*Definition of the Major for inclusion in Table A*

A Major in Business Information Systems consists of 6 credit points of level 1000 units of study and 16 credit points of level 2000 units of study and 16 credit points of level 3000 units of study as follows:

INFS1000	Foundations in Business Information Systems	(6 credit points)
INFS2000	Business Information Systems	(8 credit points)
INFS2005	Business Process Integration and Modelling	(8 credit points)
Select any two from the list below:		
INFS3000	Management Information Systems	(8 credit points)
INFS3005	Enterprise Systems	(8 credit points)
INFS3010	IT Assurance and Control	(8 credit points)
INFS3015	Knowledge Management Systems	(8 credit points)
INFS3090	Project in Business Information Systems	(8 credit points)

Those wishing to undertake Business Information Systems Honours must achieve at least a credit average in all business information systems units of study and complete 48 credit points of 4000 units of study.

## **AGENDA ITEM 10**

### **Report of the Graduate Studies Committee**

#### **10.2 Report of the Graduate Studies Committee meeting held on 26 November 2001**

The Committee met on 26 November 2001 when there were present: The Chair (Associate Professor R T Ross) presiding, Professors M Crossley, L Field and G Gill, Associate Professors P McCallum, F Nicholas, M Prosser and J Small, Dr M Boughton and Mr K Barlow. Ms D Kirby-Parsons and Miss K Neveltsen were in attendance.

##### **10.2.1 Receipt of report**

The Committee **recommends** that the Board receive and note the following report of its meeting held on 26 November 2001.

##### **10.2.2 New and amended courses**

(1) **Faculty of Science: Master of Information Technology, Graduate Diploma in Information Technology and Graduate Certificate in Information Technology** [40-41](#)

The Committee **recommends** approval of the proposal from the Faculty of Science for the introduction of new majors and amendment of the Resolutions of the Senate relating to the articulated award courses, Master of Information Technology, Graduate Diploma in Information Technology and Graduate Certificate in Information Technology.

The Committee noted that the proposal amended existing Resolutions of the Senate and Faculty Resolutions, and did not revise the Resolutions pursuant to the University of Sydney (Coursework) Rule 2000. The Faculty advised that a complete review of all postgraduate coursework resolutions was planned for 2002.

The proposal was developed as a collaborative effort between the Faculties of Science, Engineering and Economics and Business in an effort to co-ordinate Information Technology offerings between the three faculties, particularly at postgraduate level. The faculties also propose amendments to the admission criteria to ensure a consistent approach between the faculties and to recognise additional postgraduate courses for admission purposes.

The proposal utilises existing units of study and aims to meet increasing demand from a rapidly evolving IT industry; to increase the competitiveness of current IT offerings at the University; and to provide a more coherent approach to administration of the courses.

##### **Recommendation**

*That the Academic Board:*

- (1) *approve the introduction of the new major subject areas, Business Information Systems, Telecommunications Engineering, and Computer Engineering, and the renaming of existing majors for the Master of Information Technology, Graduate Diploma in Information Technology and Graduate Certificate in Information Technology, with effect from 1 January 2002;*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the above courses, with effect from 1 January 2002, as set out in the report presented.*

### **10.2.3 Proceedings of the Committee**

**(1) Report of the Chair**

**(a) Deferment of public availability of thesis**

The Committee noted the Chair had approved the deferment of the public availability of a higher degree thesis as the University held intellectual property title to the work which could have a significant commercial value.

**(2) Report of the PhD Award Sub-Committee**

The Committee received the report of the PhD Award Sub-Committee meeting of 5 November 2001 and noted the proceedings of the Sub-Committee.

**(3) Reports of Working Parties appointed to consider proposals for new or amended courses**

The Committee noted the report of the working party to consider a proposal from the Faculty of Agriculture for the introduction of a new course, Master of Applied Economics and Management, and that the working party would meet to consider revisions to the proposals at a later date.

**(4) Reports from Faculties**

**(a) Faculty of Medicine**

The Committee approved the introduction of a new 2 credit point unit in the Faculty of Medicine, following a review of units in the Department of Public Health, for inclusion in the Master of Medicine, Master of Science in Medicine (Clinical Epidemiology), Graduate Diploma in Medicine and Graduate Diploma of Science in Medicine (Clinical Epidemiology) courses, noting that the new unit did not affect students outside the department.

**(5) Report of the Review of the Academic Board and the Academic Forum**

The Committee discussed the Report of the Review of the Academic Board and the Academic Forum and agreed that the Chair provide a written submission to the Chair of the Board on behalf of the Committee.

**(6) Intellectual Property Rule**

The Committee received the proposed Intellectual Property Rule and noted that feedback was to be directed to the Pro Vice-Chancellor (Research).

## Amendment of the Resolutions of the Senate and adoption of new Resolutions

### Resolutions of the Senate

#### Master of Information Technology

##### Eligibility for admission.

1. The Dean of the Faculty of Science may admit to candidature:
  - (1) graduates who have completed a ~~three year~~ **Bachelor's** degree, with results equivalent to Credit level in a major study of any aspect of Information Technology;
  - (2) persons who have completed the GradDipIT, **GradDipTelecomm, GradDipCompSystEng, GradDipTechVentureCreation, GradDipEc or GradDipCom** at the University of Sydney, with an average result of Credit or better.

##### Availability

2.
  - (1) Admission to the Master of Information Technology may be limited by a quota.
  - (2) In determining the quota the University will take into account:
    - (a) availability of resources including space, laboratory and computing facilities; and
    - (b) availability of adequate and appropriate supervision.
  - (3) In considering an application for admission to candidature, the Head of the Basser Department of Computer Science and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.

##### Time limits

3. A candidate may proceed on either a full-time or a part-time basis. In determining the length of candidacy below, the Dean shall include time previously spent as a candidate for the **GradCertIT, or GradDipIT, GradDipTelecomm, GradDipCompSystEng, GradDipTechVentureCreation, GradDipEc or GradDipCom** course.
  - (1) A full-time candidate shall complete the requirements for the award not earlier than the end of the second semester of candidature, and not later than the end of the fourth semester of candidature, unless otherwise determined by the Dean.
  - (2) **A part-time candidate shall complete the requirements of the award not earlier than the end of the fourth semester of candidature, and not later than the end of the eighth semester of candidature, unless otherwise determined by the Dean.**

## Resolutions of the Faculty

### Graduate Certificate in Information Technology

### Graduate Diploma in Information Technology

### Master of Information Technology

#### Requirements for the courses

1. (1) Candidates for the Graduate Certificate in Information Technology are required to complete satisfactorily units of study granting a minimum of 24 credit points selected from units of study, excluding IT project units of study, approved for the Master of Information Technology.
  - (2) Candidates for the Graduate Diploma in Information Technology are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved for the Master of Information Technology. Of the 36 credit points, a maximum of 24 credit points can be selected from Foundational units of study; and at least 12 credit points should come from Specialist units of study, excluding IT project units of study.
  - (3) Candidates for the Master of Information Technology are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from the units of study approved for the Master of Information Technology, satisfying the conditions approved from time to time by the Faculty. Of the 48 credit points, a maximum of 24 credit points can be selected from Foundational units; and at least 24 credit points should come from Specialist units or IT projects.
2. (1) To qualify for the award of Master of Information Technology students must complete one of the defined majors.
  - (2) The defined majors for the Master of Information Technology are Software Engineering, Multimedia Technology, ~~E-Commeree Technology, Database Systems,~~ **Database Management Systems, E-business , Business Information Systems, Telecommunications Engineering, Computer Engineering,** Computer Science and Computer Networks.
3. The testamur for the Master of Information Technology shall specify the major(s) completed in order to qualify for the award.

#### Examination

4. On completion of the requirements for the course, the Faculty shall determine the results of the candidature.

#### Progress

5. The Dean may –
  - (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the requirements for the Graduate Certificate in Information Technology, the Graduate Diploma in Information Technology or the Master of Information Technology, and
  - (2) where the candidate does not show good cause, terminate the candidature.

#### Credit

6. A candidate who, before admission to candidature, has spent time in graduate study and, within the previous three years, has completed coursework considered by the Faculty to be equivalent to units of study prescribed for the course, may receive credit of up to 12 credit points towards the requirements for the Graduate Diploma in Information Technology or Master of Information Technology.

## **AGENDA ITEM 11**

### **Report of the Teaching and Learning Committee**

#### **11.2 Report of the Teaching and Learning Committee meeting held on 22 November 2001**

The Committee met on 22 November 2001 when there were present: The Chair of the Teaching and Learning Committee (Professor J Sachs) presiding, Professors M Jackson, P Parkinson and P Ramsden, Associate Professors J Kay and M Prosser, Drs D Airey, R Ewing, K Ginn and G Hendry, Mr K Barlow and Ms J Jones. Miss K Neveltsen and Ms S Paynter were in attendance.

##### **11.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 22 November 2001.

##### **11.2.2 Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision**

The Committee noted that in response to the excellent field of applicants for the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision an additional award was made, giving a total of three recipients. The Committee congratulated the three successful applicants, Associate Professor Brand Miller (Human Nutrition, Biochemistry), Associate Professor Deirdre Coleman (English) and Professor Phillip Kuchel (Biochemistry) and noted the positive recognition that these awards provided throughout the University.

##### ***Recommendation***

*That the Academic Board note and congratulate the recipients of the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision.*

##### **11.2.3 Proceedings of the Committee**

###### **(1) Report of the Chair**

The Chair updated the Committee on the membership of Working Parties for 2002, the progress of the Academic Board Resolutions: *Academic Honesty in Coursework*, and on the success of the Academic Board Review Visits and Training Day.

###### **(2) Report of the Pro Vice-Chancellor (Teaching and Learning)**

The Pro Vice-Chancellor (Teaching and Learning) provided the Committee with a report outlining developments relating to the appointment of a Quality Assurance Officer and an Executive Officer, the Teaching Equipment Fund and the Memorandum of Understanding with the Open University related to learning technologies.

###### **(3) Learning Centre report**

The Director of the Learning Centre updated the Committee on increased international student enrolments compared to local students, the publication of booklets on essay writing and effective learning as part of the SWOT activities in 2002 and the establishment of courses directed towards assisting core language development in postgraduate students. The Committee discussed the lack of additional funding for learning resources to match the increase in international student numbers and raised concern over the possibility that the needs of local students may not be appropriately addressed as a result.

- 
- (4) **Review of the Academic Board and the Academic Forum**  
The Committee discussed the Report of the Review of the Academic Board and the Academic Forum and agreed that the Chair provide a written submission to the Chair of the Board on behalf of the Committee.
- (5) **Working Party on Guidelines for Good practice in the Use of Information Technology in Teaching and Learning**  
The Chair advised that the Working Party for Good Practice in the Use of Information Technology in Teaching and Learning would liaise with a reference group to develop ideas and report to the Teaching and Learning Committee. The Committee noted that the membership of the Working Party and reference group was being finalised and that it was envisaged that meetings would begin in 2002, at which time the Working Party would confirm its terms of reference for referral through the Teaching and Learning Committee to the Academic Board.
- (6) **Positive Developments in Teaching and Learning**  
The Committee noted with interest the reports relating to positive developments in teaching and learning received from the faculties of Dentistry, Education, Engineering, Health Sciences, Medicine, Rural Management, Science, Sydney College of the Arts and the Australian Graduate School of Management.
- (7) **Implementation of Criterion Referencing**  
The Committee noted the importance of Criterion Referencing and resolved to further consider the issue in 2002.
- (8) **Intellectual Property Rule**  
The Committee received the proposed Intellectual Property Rule and noted that feedback was to be directed to the Pro Vice-Chancellor (Research).

## **AGENDA ITEM 12**

### **Report of the Library Committee**

#### **12.2 Report of the Library Committee meeting held on 19 November 2001**

The Committee met on 19 November 2001 when there were present: The Chair of the Library Committee (Professor S Armitage) presiding, Dr C Asmar, Dr C Campbell, Mrs J Campbell, Ms J Jones, Associate Professor T Langrish, Ms K Sexton and Mr J Shipp.

##### **12.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 19 November 2001.

##### **12.2.2 Proceedings of the Committee**

###### **(1) University Librarian's Report**

- The Library is likely to operate a centralised service for the University to digitise and store copyright learning materials.
- The University Librarian has been requested by DETYA to draft a discussion paper on the requirements of an information infrastructure to support Australian research, teaching and learning.

###### **(2) Budget 2002**

The Budget Advisory Committee has recommended that the Library receive an extra \$500,000 in 2002 to meet increases in the cost of information resources. A further \$500,000 has been recommended for devaluation costs. There will be an opportunity for these amounts to be reassessed at the mid-year budget review.

###### **(3) Review of Academic Board**

The report of the Review of the Academic Board and Academic Forum was discussed and Committee members unanimously decided that in view of the central and important academic support role of the Library:

- the Library Committee should remain as a formal and separate committee of the Academic Board with the same status as other committees of the Board.
- Academic Board is an appropriate forum in which academic and general resource issues relating to the Library should be discussed in a transparent manner.
- the nexus between academic quality issues and the Library would be strengthened by the Library Committee remaining a committee of the Academic Board.
- consideration should be given to the inclusion of a Library representative on appropriate Board committees.
- the Chair of the Committee should be an academic staff member to facilitate the raising of issues at Academic Board.
- student representation on the Library Committee should continue so that issues of concern to the student body may be raised in this forum.
- the University Librarian's accountability is not only to the Senior Executive of the University but also to the academic community.
- the Librarian should be a full, and not a co-opted, member of the new Academic Board.

## **AGENDA ITEM 13**

### **Report of the Academic Staffing Committee**

#### **13.2 Report of the Academic Staffing Committee meeting held on 24 October 2001**

The Committee met on 24 October 2001 when there were present: The Chair (Associate Professor A Reynolds) presiding, Professors P Apps, S Armitage, B Hesketh and L M Koder and Dr K Clapham. Ms L Schofield was in attendance.

##### **13.2.1 Receipt of report**

The Committee **recommends** that the Board receive and note the following report of its meeting held on 24 October 2001.

##### **13.2.2 Proceedings of the Committee**

###### **(1) Report of the Chair**

The Chair noted that Professor Field had resigned from the Committee due to his appointment as Pro Vice-Chancellor (Research). The Chair thanked Professor Field for his significant contribution and commitment to the Committee and wished him all the best in his new role.

###### **(2) Report of the Pro Vice-Chancellor (Employee Relations)**

The Pro Vice-Chancellor (Employee Relations) advised the Committee that the Group of Eight (Go8) and AHEIA had reached agreement with the NTEU on the wording for Position Classification Standards, now known as Minimum Standards for Academic Levels.

###### **(3) Other matters**

- (a) Procedures in relation to the Applications from General Staff for reclassification as an Academic Staff member
- (b) Academic Board Appointments Report
- (c) Report of Group of Eight (Go8) Human Resources Conference
- (d) Workloads policy

## **AGENDA ITEM 13**

### **Report of the Academic Staffing Committee**

#### **13.3 Report of the Academic Staffing Committee meeting held on 21 November 2001**

The Committee met on 21 November 2001 when there were present: The Chair (Associate Professor A Reynolds) presiding, Professors P Apps, S Armitage, B Hesketh and L M Koder, Associate Professor G Patmore and Dr K Clapham. Ms L Schofield was in attendance.

##### **13.3.1 Receipt of report**

The Committee **recommends** that the Board receive and note the following report of its meeting held on 21 November 2001.

##### **13.3.2 Proceedings of the Committee**

###### **(1) Report of the Chair**

The Chair noted that this would be Professor Koder's final meeting before retirement. The Chair thanked Professor Koder for his significant contribution and commitment to the Committee and wished them all the best for his retirement.

###### **(2) Report of the Pro Vice-Chancellor (Employee Relations)**

The Pro Vice-Chancellor (Employee Relations) provided the Committee with presentations on eStaff, electronic facility of PeopleSoft HR System, and HR statistics. The HR statistics had been compiled using the HRMS database and provide significant analysis of key trends in staffing at the University.

###### **(3) Other matters**

- (a) Remuneration of Visiting Professors
- (b) Promotions documentation review 2001

## AGENDA ITEM 14.1 General Business

### 14.1 Report on the Promotion of Academic Staff from Level C to Level D in 2001

Forty-eight (48) applications were received. One application was withdrawn. The Committee comprised Professors K Eltis (Chair), J Sachs (Chair, Academic Board), K McConkey (external, University of New South Wales), A McBratney (nominee, Pro Vice-Chancellor, College of Sciences and Technology), B Roufogalis (nominee, Pro Vice-Chancellor, College of Health Sciences), A Brewer (Institute of Transport Studies), S Armitage (Clinical Nursing), N Dancer (Mathematics and Statistics) and Associate Professor J Stubbs (nominee, Pro Vice-Chancellor, College of Humanities and Social Sciences),

On the advice of the Committee, the Vice-Chancellor has approved the following thirty-two (32) promotions be made to Associate Professor and two (2) to Level D Research-only Academic effective from 1 January 2002.

#### To Associate Professor

Dr Peter John Sharp	Plant Breeding Institute
Dr Bruce G Sutton	Crop Sciences
Dr Ernest L Houghton	Economics & Business Statistics
Dr Michael S Smith	Economics & Business Statistics
Dr Evan Jones	Political Economy
Dr Louise Rowling	Policy & Practice
Dr Steven Armfield	Aerospace, Mechanical & Mechatronic Engineering
Dr M W M Gamini Dissanayake	Aerospace, Mechanical & Mechatronic Engineering
Dr Graham E Town	Electrical & Information Engineering
Dr Cherry Russell	Behavioural & Community Health Science
Dr Richard Smith	Exercise & Sport Science
Dr Geoffrey Gurr	Faculty of Rural Management
Mr Brian R Opeskin	Law
Ms Barbara McDonald	Law
Dr Stephen Clarke	Medicine (Central Clinical School)
Dr Katherine Conigrave	Psychological Medicine
Dr Annemarie Hennessy	Medicine (Central Clinical School)
Dr Leonard Kritharides	Medicine
Dr Nicholas Manolias	Medicine
Dr John Rasko	Medicine (Central Clinical School)
Dr Ian Spence	Pharmacology
Dr Hak Kim Chan	Pharmacy
Dr Iqbal Ramzan	Pharmacy
Mr W Tom Arthur	Visual Arts
Dr Brendan J Kennedy	Chemistry
Dr Ian S McGregor	Psychology
Dr Joel B Michell	Psychology
Dr Anthony P Miller	English
Dr Elise K Tipton	Japanese & Korean
Dr Michael J McDermott	Philosophy
Dr J Finkelstein	Sociology
Dr G Hunt	Veterinary Science

#### To Level D Research-only Academic

Mr Val Gebski	NH &MRC Clinical Trials Centre
Dr Jeffery R Reimers	Chemistry

The following statistical details on Faculty distribution are provided for the information of the Board:

Faculty	Applications received			Recommendations made		
	<i>Male</i>	<i>Female</i>	<i>Total</i>	<i>Male</i>	<i>Female</i>	<i>Total</i>
Agriculture	3	-	3	2	-	2
Arts	3	2	5	2	2	4
Education	-	3	3	-	1	1
Law	1	2	3	1	1	2
Medicine	11	2	13	8	2	10
Engineering	3	-	3	3	-	3
Science	5	-	5	4	-	4
Economics & Business	4	-	4	3	-	3
Health Sciences	1	1	2	1	1	2
Veterinary Science	-	2	2	-	1	1
Sydney College of the Arts	1	-	1	1	-	1
Nursing	-	1	1	-	-	-
Rural Management	2	-	2	1	-	1
Totals	34	13	47	26	8	34

## AGENDA ITEM 14.2 General Business

### 14.2 Report on the Promotion of Academic Staff to Professor in 2001

Twenty (20) applications were received. The Faculty Promotion Committees (FPC), appointed by the Academic Board, initially considered all applications and recommended assessors with standing in the field. Comments were requested from these assessors and considered by the FPCs in conjunction with the application papers and the reports of the referees nominated by the applicants. Each applicant attended an interview with the relevant FPC. The reports and recommendations, in ranked order, of the FPC were then referred for the consideration of the Central Promotions Committee (CPC) appointed by the Academic Board.

The Committee to consider the applications met on Friday 16 November 2001, and comprised Vice-Chancellor, Professor G Brown (Chair), Professors K Eltis, J Sachs, K McConkey (external), D Napper, R Pesman, J Young, A Brewer, A McBratney and J Brien.

Following consideration of each application and of the recommendations of the relevant FPC, the CPC met with the Dean (or nominee) of the relevant Faculty to discuss each case in which the Faculty recommendation was not supported by the Committee. Members of the CPC then voted for or against appointment of the candidates under consideration. At least eight of the ten members of the CPC voted in favour of each candidate recommended below for promotion to Professor. All successful applicants were strongly supported by their referees and assessors.

Sixteen of the twenty applications were recommended for positive action by the FPC's, and the CPC in turn, recommended that 13 of these be approved. Last year's 19 applications were received, 16 were recommended for positive action by the FPC's and 12 were approved. The Chairs of the Academic Boards at the University of Sydney and the University of New South Wales were both members of the Committee, noting that both statistics and standards were remarkably similar at the two institutions.

In accordance with the Resolutions of the Senate, the Committee recommended to the Chair Appointments Committee promotions be made to Professor. At its meeting of 3 December 2001, the Chair Appointments Committee approved the following thirteen (13) promotions to Professor, effective from 1 January 2002.

Associate Professor Richard Waterhouse	History
Associate Professor Margaret Sankey	French Studies
Associate Professor Jennifer Gae Hill	Law
Associate Professor Ronald Paul Mitchell	Ophthalmology & Eye Health
Associate Professor Christopher Raymond Murphy	Anatomy & Histology
Associate Professor Assaad Matri	Mechanical & Mechatronic Engineering
Associate Professor Robert Minasian	Electrical & Information Engineering
Associate Professor Frank Nicholas	Veterinary Science
Associate Professor Gareth Evans	Veterinary Science
Associate Professor Robert Bartels	Econometrics & Business Statistics
Associate Professor Linda Marguerite Weiss	Economics & Political Science
Associate Professor Trevor William Hambley	Chemistry
Associate Professor Jennie Cecile Brand-Miller	Biochemistry (Human Nutrition)

**Details of those recommended for promotion are set out below:**

**Associate Professor Richard Waterhouse** BA Syd, MA, PhD *Johns H*  
Area of Research Interest: The cultural history of Australia and the United States  
An Associate Professor in the Department of History since 1 January 1993.

**Associate Professor Margaret Sankey** BA (Hons), DipEd, PhD *Syd*  
Area of Research Interest: Seventeenth-century French literature and cultural history  
An Associate Professor in the Department of French Studies since 1 January 1994.

**Associate Professor Jennifer Gae Hill** BA, LLB (Hons) *Syd*, BCL *Oxf*  
Area of Research Interest: Corporate Law, Legal Theory, Comparative Governance,  
Contract  
An Associate Professor in the Department of Law since 1 January 1996.

**Associate Professor Ronald Paul Mitchell** MB BS (Hons), MD *UNSW*, PhD *Syd*  
Area of Research Interest: Epidemiology of eye disease and other sensory loss, medical  
retinal diseases  
An Associate Professor in the Department of Ophthalmology and Eye Health  
17 January 1989.

**Associate Professor Christopher William Murphy** BSc (Hons) *Adel*, PhD *Flin*, DSc *Syd*  
Area of Research Interest: Structural Reproductive Biology  
An Associate Professor in the Department of Anatomy and Histology since 1 January 1994.

**Associate Professor Assaad Masri** BE, PhD *Syd*  
Area of Research Interest: Combustion  
An Associate Professor in the Department of Aerospace, Mechanical and Mechatronic  
Engineering since 1 January 1997.

**Associate Professor Robert Minasian** BE, PhD *Melb*, MSc *Lond*  
Area of Research Interest: Photonic signal processing.  
An Associate Professor in the Department of Electrical and Information Engineering since  
6 November 1989.

**Associate Professor Frank William Nicholas** BScAgr *Syd*, PhD *Edin*  
Area of Research Interest: Animal Genetics  
An Associate Professor in the Department of Veterinary Science since 1 July 1987.

**Associate Professor Gareth Evans** BA (Hons) *Oxf*, PhD *Syd*  
Area of Research Interest: Reproductive Biology (Animals)  
An Associate Professor in the Department of Veterinary Science since 1 January 1994.

**Associate Professor Robert Henry Bartels** BA (Hons), PhD *Syd*  
Area of Research Interest: Econometric methods; applied econometric and statistical  
modelling; energy economics.  
An Associate Professor in the School of Economics and Political Science since 1 July 1990.

**Associate Professor Linda Marguerite Weiss** BA (Hons) *Griffith*, PhD *Lond*  
Area of Research Interest: Comparative/International Politics  
An Associate Professor in the Department of Economics and Political Science since  
1 January 1996.

**Associate Professor Trevor William Hambley** BSc (Hons) *WAust*, PhD *Adel*  
Area of Research Interest: Medical Inorganic Chemistry, Drug Design,  
Crystallography, Molecular Modelling  
An Associate Professor in the School of Chemistry since 1 January 1998.

**Associate Professor Janette Cecile Brand-Miller** BSc (Food Tech) (Hons), PhD *UNSW*  
Area of Research Interest: Carbohydrates in health and disease (including the glycemic  
index of foods), Australian Aboriginal bush foods and  
evolutionary nutrition  
Associate Professor in the Department of Biochemistry since 1 January 1995.

The following statistical information is provided for the information of the Board:

Faculty	Applications received			Recommendations made		
	<i>Male</i>	<i>Female</i>	<i>Total</i>	<i>Male</i>	<i>Female</i>	<i>Total</i>
Arts	2	1	3	1	1	2
Economics and Business	2	1	3	1	1	2
Law	-	1	1	-	1	1
Engineering	3	-	3	2	-	2
Health Sciences	-	1	1	-	-	-
Medicine	3	-	3	2	-	2
Science	2	1	3	1	1	2
Veterinary Science	3	-	3	2	-	2
Totals	15	5	20	9	4	13

## AGENDA ITEM 14.3 General Business

### 14.3 Conferring of All Academic Titles

Every six months the Pro Vice-Chancellor (College) are required to report to the Academic Board on the conferral of all titles within their Colleges.

The Colleges and Faculties have provided the following lists of titles conferred through the Committee process during 2001:

#### College of Health Sciences – Year to date

Title	Name	Faculty/Department	Duration
Clinical Associate Lecturer	Cox I	Medicine/Anaesthesia	3 years
Clinical Associate Lecturer	Festa M	Medicine/Paediatrics & Child Health	3 years
Clinical Associate Lecturer	Raman S	Medicine/Paediatrics & Child Health	3 years
Clinical Associate Lecturer	Ryall M	Medicine/Canberra Clinical School	Duration of substantive appointment
Clinical Lecturer	Bittar R	Medicine/Surgery	3 years
Clinical Lecturer	Catt J	Medicine/Obstetrics & Gynaecology	3 years
Clinical Lecturer	Chang K	Medicine/Medicine (Northern)	Duration of substantive appointment
Clinical Lecturer	Chew M	Medicine/General Practice	3 years
Clinical Lecturer	Dowda D	Medicine/Public Health & Community Medicine	3 years
Clinical Lecturer	Flecknoe-Brown S	Medicine/Rural Health	Duration of substantive appointment
Clinical Lecturer	Harrison B	Medicine/Medicine (Northern)	3 years
Clinical Lecturer	Harrison K	Medicine/Anaesthesia	Duration of substantive appointment
Clinical Lecturer	Keegan A	Medicine/Medicine (Western)	3 years
Clinical Lecturer	Mardini M	Medicine/Medicine (Western)	Duration of substantive appointment
Clinical Lecturer	McPhee I	Medicine/Medicine (Northern)	3 years
Clinical Lecturer	Niven C	Medicine/Obstetrics & Gynaecology	3 years
Clinical Lecturer	Padley A	Medicine/Anaesthesia	3 years
Clinical Lecturer	Priestley M	Medicine/Anaesthesia	3 years
Clinical Lecturer	Shadbolt N	Medicine/General Practice	3 years

Clinical Lecturer	Skeels A	Medicine/Canberra Clinical School	3 years
Clinical Lecturer	Southwell P	Medicine/Radiology	Duration of substantive appointment
Clinical Lecturer	Staff M	Medicine/Public Health & Community Medicine	3 years
Clinical Lecturer	Starling J	Medicine/Psychological Medicine	Duration of substantive appointment
Clinical Lecturer	Swinnen J	Medicine/Surgery	3 years
Clinical Lecturer	Thompson A	Medicine/Canberra Clinical School	3 years
Clinical Lecturer	Williams A J	Medicine/Medicine (Central)	3 years
Clinical Lecturer	Winlaw D	Medicine/Paediatrics & Child Health	3 years
Clinical Senior Lecturer	Burke D	Medicine/Psychological Medicine	Duration of substantive appointment
Clinical Senior Lecturer	McLean M	Medicine/Medicine (Western)	Duration of substantive appointment
Clinical Senior Lecturer	Napoli J	Medicine/Medicine (Northern)	3 Years
Clinical Senior Lecturer	Ung O	Medicine/Surgery	3 years
Clinical Senior Lecturer	Wah Cheung N	Medicine/Medicine (Western)	3 years
Clinical Senior Lecturer	Woo H	Medicine/Surgery	Duration of substantive appointment
Clinical Associate Professor	Cooper A	Medicine/Medicine (Northern)	3 years
Clinical Associate Professor	Wilcken B	Medicine/Paediatrics & Child Health	3 years
Conjoint Associate Lecturer	Sneddon A	Medicine/Canberra Clinical School & Obstetrics & Gynaecology	Duration of substantive appointment
Conjoint Lecturer	Bains J	Medicine/Psychological Medicine	Duration of substantive appointment
Conjoint Lecturer	Bhuta T	Medicine/Obstetrics & Gynaecology	Duration of substantive appointment
Conjoint Lecturer	Brand A	Medicine/Medicine (Western)	Duration of substantive appointment
Conjoint Lecturer	Gard G	Medicine/Obstetrics & Gynaecology	Duration of substantive appointment

Conjoint Lecturer	Hibbert M	Medicine/Medicine (Northern)	Duration of substantive appointment
Conjoint Lecturer	Kent A	Medicine/Canberra Clinical School and Obstetrics & Gynaecology	Duration of substantive appointment
Conjoint Lecturer	Pavlakis N	Medicine/Medicine (Northern)	Duration of substantive appointment
Conjoint Lecturer	Whaley A	Medicine/Medicine (Northern)	Duration of substantive appointment
Conjoint Senior Lecturer	Adams M	Medicine/Medicine (Central)	Duration of substantive appointment
Conjoint Senior Lecturer	Campbell D	Medicine/Paediatrics & Child Health	Duration of substantive appointment
Conjoint Senior Lecturer	Doig G	Medicine/Institute for International Health	Duration of substantive appointment
Conjoint Senior Lecturer	Hansen P	Medicine/Medicine (Northern)	Duration of substantive appointment
Conjoint Senior Lecturer	Hillman R	Medicine/Medicine (Western)	Duration of substantive appointment
Conjoint Senior Lecturer	MacPherson R	Medicine/Anaesthesia	Duration of substantive appointment
Conjoint Senior Lecturer	McManis P	Medicine/Medicine (Northern)	Duration of substantive appointment
Conjoint Senior Lecturer	Rasko J	Medicine/Experimental Medicine	Duration of substantive appointment
Conjoint Senior Lecturer	Ward M	Medicine/Medicine (Northern)	Duration of substantive appointment
Conjoint Associate Professor	Buckley N	Medicine/Canberra Clinical School and Pharmacology	Duration of substantive appointment
Conjoint Associate Professor	Kam P	Medicine/Anaesthesia	Duration of substantive appointment
Conjoint Associate Professor	Seckhon L	Medicine/Surgery	Duration of substantive appointment
Conjoint Professor, The Canberra Hospital	Brussel, Professor T	Medicine/Anaesthesia	Duration of substantive appointment

Conjoint Professor, The Children's Hospital	Ouvrier, Professor R	Medicine/Paediatric Neurology	Duration of substantive appointment
Conjoint Professor, Royal North Shore Hospital	Sonnabend, Professor D	Medicine/Orthopaedic & Traumatic Surgery	Duration of substantive appointment
Conjoint Professor, Institute for International Health	Woodward, Professor M	Medicine/Biostatistics, International Health	Duration of substantive appointment
Adjunct Senior Lecturer	Ridley M	Medicine/General Practice	Duration of substantive appointment
Adjunct Associate Professor	McCredie J	Medicine/Surgery	3 years
Research Fellow	Diefenbach R	Medicine/Medicine (Western)	Duration of substantive appointment
Research Fellow	Rodgers K	Medicine/The Heart Research Institute	Duration of substantive appointment
Research Fellow	Rolph M	Medicine/The Heart Research Institute	Duration of substantive appointment
Research Fellow	Singh J	Medicine/ANZAC Research Institute	Duration of substantive appointment
Research Fellow	Rodgers K	Medicine/The Heart Research Institute	Duration of substantive appointment
Research Fellow	Rolph M	Medicine/The Heart Research Institute	Duration of substantive appointment
Research Fellow	Singh J	Medicine/ANZAC Research Institute	Duration of substantive appointment
Senior Research Fellow	Bryan T	Medicine/Children's Medical Research Institute	Duration of substantive appointment
Adjunct Senior Lecturer	Dr Jackie Robinson	Dentistry, UDH	3 years
Adjunct Associate Professor	Dr Robert Woods (re-appointment)	Dentistry, UDH	3 years
Adjunct Associate Professor	Dr Robert Mitchell (re-appointment)	Dentistry, UDH	3 years
Adjunct Associate Professor	Dr Norton Duckmanton (re-appointment)	Dentistry, UDH	3 years
Adjunct Associate Professor	Dr Richard Widmer (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Lecturer	Emily Chow	Dentistry, Westmead Centre for Oral Health	Effective for the duration of appointment with the UDH

Clinical Associate Lecturer	Emma Jay (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Lecturer	Dr Reuben How	Dentistry, UDH	Effective for the duration of appointment with the UDH
Clinical Associate Lecturer	Dr Stephen Jabour	Dentistry, Westmead Centre for Oral Health	Effective for the duration of appointment with the UDH
Clinical Associate Lecturer	Dr Tiffany Mok	Dentistry, Westmead Centre for Oral Health	Effective for the duration of appointment with the UDH
Clinical Associate Lecturer	Dr Dean Nguyen	Dentistry, UDH	Effective for the duration of appointment with the UDH
Clinical Associate Lecturer	Jeremy Quek	Dentistry, Westmead Centre for Oral Health	Effective for the duration of appointment with the UDH
Clinical Associate Lecturer	John Chu (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Lecturer	Lilia Burleigh (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Lecturer	Dr Alicja Smiech (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Lecturer	Stephen Chui (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Lecturer	Dr Natalia Oprea (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Lecturer	Desmond Singh (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Lecturer	Dr Kamala Varatharajan	Dentistry, Westmead Centre for Oral Health	Effective for the duration of appointment with the UDH
Clinical Associate Lecturer	Dr Bruce Waters (re-appointment)	Dentistry, UDH	3 years
Clinical Lecturer	Dr Janet Benson (re-appointment)	Dentistry, Westmead Centre for Oral Health	3 years
Clinical Lecturer	Dr Peter Duckmanton (re-appointment)	Dentistry, UDH	3 years
Clinical Lecturer	Peter Kramer (re-appointment)	Dentistry, UDH	3 years
Clinical Lecturer	Dr Mark Schifter (re-appointment)	Dentistry, UDH and Westmead Centre for Oral Health	3 years
Clinical Lecturer	Dr Russell Lain	Dentistry, UDH	Effective for the duration of appointment with the UDH

Clinical Lecturer	Dr Soni Stephen	Dentistry, UDH	Effective for the duration of appointment with the UDH
Clinical Lecturer	Dr Douglas Stewart (re-appointment)	Dentistry, Westmead Centre for Oral Health	3 years
Clinical Lecturer	Dr Leesa Rix (re-appointment)	Dentistry, UDH	3 years
Clinical Lecturer	Dr William Saunderson (re-appointment)	Dentistry, Westmead Centre for Oral Health	3 years
Clinical Lecturer	Christine Wallace (re-appointment)	Dentistry, UDH	3 years
Clinical Senior Lecturer	Dr Angus Cameron (re-appointment)	Dentistry, UDH	3 years
Clinical Senior Lecturer	Dr Ann Collins (re-appointment)	Dentistry, UDH	3 years
Clinical Senior Lecturer	Dr Barbara Taylor (re-appointment)	Dentistry, UDH	3 years
Clinical Senior Lecturer	Dr Brian Roberts (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Professor	Geoffrey McKellar (re-appointment)	Dentistry, UDH	3 years
Clinical Associate Professor	Stephen Yeung (re-appointment)	Dentistry, UDH	3 years

**College of Humanities and Social Sciences - January 1 2001 to June 30 2001**

<b>Title</b>	<b>Name</b>	<b>Faculty/Department</b>	<b>Start/End Date</b>
Emeritus Professor	Professor Giovanni Carsaniga	Arts/SEAMELS	7-May-01
Emeritus Professor	Professor Paul Crittenden	Arts/SPGHAWS	7-May-01
Emeritus Professor	Professor Peter Worsley	Arts/SEAMELS	7-May-01
Emeritus Professor	Professor Micheal Wilding	Arts/SEAHFM	7-May-01
Emeritus Professor	Professor Peter Sculthorpe	Arts/SSCP	7-May-01
Emeritus Professor	Professor Stuart Rees	Arts/SSCP	7-May-01
Emeritus Professor	Professor David J Harland	Law	15-May-01
Adjunct Professor	Ms Jane Champion	SCA	1-Jan 01 to 31-Dec-03
Adjunct Professor	Mr Marc Newson	SCA	1-Jan-01 to 31-Dec-03
Adjunct Professor	Mr Robert Savage	Economics & Business	6-Aug-01 to 5-Aug-04
Adjunct Associate Professor	Dr Peter B Shea	Law	22-Mar-01 to 21-Mar-04
Adjunct Associate Professor	Dr Lindsay Connors	Education	1-Jan-01 to 31-Dec-03
Adjunct Senior Lecturer	Dr John Ecklund	Education	1-Jan-01 to 31-Dec-03
Honorary Professor	Professor John Cleverley	Education	1-Jan-01 to 31-Dec-02
Honorary Associate Professor	A/Professor Janet George	Arts/SSCP	1-Apr-01 to 31-Mar-04
Honorary Reader	Dr Jim Masselos	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	Dr Valerie Attenbrow	Arts/SPGHAWS	1-May-01 to 1-May-02
Honorary Associate	Dr Jonathan Barlow	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	Dr Richard Bauman	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	Dr Jennifer Blain	Arts/SEAHFM	1-Jan-01 to 31-Dec-01
Honorary Associate	Professor Andrew Benjamin	Arts/SEAHFM	1-Jun-01 to 1-Jun-04
Honorary Associate	Dr Elizabeth Bonner	Arts/SEAHFM	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Stephen Bourke	Arts/SPGHAWS	1-Apr-01 to 1-Apr-02
Honorary Associate	Dr Mark Byrne	Arts/SEAHFM	1-Jan-01 to 31-Dec-01
Honorary Associate	Mr Peter Callaghan	Arts/SPGHAWS	1-Apr-01 to 1-Apr-02
Honorary Associate	Dr Lena Cansdale	Arts/SEAMELS	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Alan Cholodenko	Arts/SEAHFM	1-Apr-01 to 31-Mar-04
Honorary Associate	Dr Peter Cochrane	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Jeffrey Cohen	Arts/SEAMELS	1-May-01 to 31-Oct-01
Honorary Associate	Dr Melinda Cooper	Arts/SEAMELS	1-Apr-01 to 1-Apr-04
Honorary Associate	Dr Aedeon Cremin	Arts/SPGHAWS	1-May-01 to 30-Apr-02
Honorary Associate	Dr Brian Croke	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03

Honorary Associate	Professor Ray Debus	Education	1-Feb-01 to 23-Dec-03
Honorary Associate	Dr Edward Duyker	Arts/SEAMELS	1-Apr-01 to 1-Apr-04
Honorary Associate	Dr Avrum Ehrlich	Arts/SEAMELS	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Trevor Evans	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Professor Brian Fletcher	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Mr John Freeland	Education	5-Feb-01 to 31-Dec-01
Honorary Associate	Dr Richard Fullagar	Arts/SPGHAWS	1-May-01 to 1-May-02
Honorary Associate	Mr Norman Gabriel	Arts/SEAMELS	1-Apr-01 to 1-Apr-04
Honorary Associate	Professor Timothy Gregory	Arts/SPGHAWS	1-Apr-01 to 1-Apr-02
Honorary Associate	Dr Pamela Gutman	Arts/SEAHFM	1-Jun-01 to 4-Jun-04
Honorary Associate	Dr Jane M Hardie	Arts/SEAHFM	1-Jan-01 to 31-Dec-02
Honorary Associate	Mr Grahame Harrison	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Ms Judith Hatten	Arts/SEAMELS	1-Apr-01 to 1-Apr-04
Honorary Associate	Miss Leonie Hayne	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	Dr Svend Walter Helms	Arts/SPGHAWS	1-Apr-01 1-Apr-02
Honorary Associate	Dr Helen Hewson	Arts/SEAHFM	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Thomas Hikade	Arts/SPGHAWS	1-Apr-01 to 1-Apr-02
Honorary Associate	Rev. Dr John Hirt	Arts/SEAHFM	1-Jan-01 to 31-Dec-01
Honorary Associate	A/Professor Sybil Jack	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Sang Soo Jeon	Arts/SEAMELS	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Suzanne Kiernan	Arts/SEAMELS	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Hiroko Kobayashi	Arts/SEAMELS	1-Mar-01 to 31-Dec-01
Honorary Associate	Dr Jan Larbalestier	Arts/SSCP	1-Apr-01 to 31-Mar-04
Honorary Associate	A/Professor Wei-Ping Liu	Arts/SEAMELS	1-Jan-01 to 31-Dec-03
Honorary Associate	Dr Elizabeth McMahon	Arts/SEAHFM	1-Jan-01 to 31-Dec-03
Honorary Associate	Professor Oliver MacDonagh	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Professor Bruch Mansfield	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	A/Professor Sakuko Matsui	Arts/SEAMELS	1-Apr-01 to 1-Apr-04
Honorary Associate	Mr Anthony Natoli	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03

Honorary Associate	Mr Michael Noone	Arts/SSCP	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Geoffrey Oddie	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	Dr Beverley Sherry	Arts/SEAHFM	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Gary Simes	Arts/SEAHFM	1-Jan-01 to 31-Dec-01
Honorary Associate	Professor Ken Sinclair	Education	1-Feb-01 to 23-Dec-03
Honorary Associate	Professor Robert Sinclair	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	Mr Marcus Susanto	Arts/SEAMELS	1-Jan-01 to 1-Jan-04
Honorary Associate	Dr Jim Specht	Arts/SPGHAWS	1-May-01 to 1-May-02
Honorary Associate	Mr M. D. Stephen	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Mr Robert Tannanbaum	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	Dr Patrick Tansey	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	A/Professor Brian Taylor	Arts/SEAMELS	1-Apr-01 to 1-Apr-04
Honorary Associate	Dr Robin Torrence	Arts/SPGHAWS	1-May-01 to 1-May-02
Honorary Associate	Mr John Tranter	Arts/SEAHFM	1-Jan-01 to 31-Dec-03
Honorary Associate	Mr Ron Warren	Education	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Graham White	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Andrew Wright	Arts/SPGHAWS	1-Jan-01 to 31-Dec-03
Honorary Associate	Dr Diana Wyndham	Arts/SPGHAWS	1-Jan-01 to 31-Dec-01
Honorary Associate	Mr Julian Wood	Education	1-Jan-01 to 31-Dec-01
Honorary Associate	Dr Abdul Youssofzay	Arts/SPGHAWS	1-Apr-01 to 1-Apr-02
Visiting Professor	Professor Celia Wells	Law	5-Mar-01 to 18-May-01
Visiting Professor	Professor Ashok Parikh	Economics & Business	26-Feb-01 to 30-Jun-01
Visiting Professor	Dr Rudolf Simek	Arts/SEAHFM	26-Feb-01 to 30-Jun-01
*Visiting Professor	First Lady of Egypt, Mrs Suzanne Mubarak	Arts/SEAMELS	Apr-00 to 30-Apr-02
Visiting Scholar	A/Prof. Lv Pin Chang	SCA	1-Feb-01 to 31-Apr-01
Visiting Scholar	Dr Chuying Chien	Education	15-Jun-01 to 30-Sep-01
Visiting Scholar	A/Prof. Paul Deering	Education	1-Jan-01 to 31-Aug-01
Visiting Scholar	Professor Richard Doyle	RIHSS	1-May-01 to 31-May-01
Visiting Scholar	Dr Huiting Gan	Arts/SEAHFM	1-Mar-01 to 28-Feb-02

Visiting Scholar	Mr John Godfrey	Arts/SSCP	2-Jan-01 to 31-Dec-01
Visiting Scholar	Ms Hui Guo	Education	1-Feb-01 to 31-Dec-01
Visiting Scholar	Mr Oliver M Hartwich	Law	1-Feb-01 to 31-Oct-01
Visiting Scholar	A/Prof. Lisa H Henderson	Arts/SEAHFM	1-Mar-01 to 31-Dec-01
Visiting Scholar	Mr Matthias Hofner	Arts/SPGHAWS	2-Jan-01 to 6-Apr-01
Visiting Scholar	Prof. Sergio R. Jara-Diaz	ITS	15-Jan-01 to 15-Mar-01
Visiting Scholar	Mr Wang Ge	Education	20-Mar-01 to 19-Mar-02
Visiting Scholar	Dr Sneha Joshi	Education	1-Feb-01 to 31-Jan-02
Visiting Scholar	Dr Maxwell Lane	Arts/SEAMELS	1-Apr-01 to 31-Dec-01
Visiting Scholar	Dr Sigrid Luchtenberg	Education	19-Feb-01 to 20-Mar-01
Visiting Scholar	Dr Isamu Matsukawa	Economics & Business	1-Apr-01 to 31-Mar-02
Visiting Scholar	Dr Jorunn Moller	Education	1-Apr-01 to 30-May-01
Visiting Scholar	Dr Nicole Moore	Arts/SEAHFM	1-Jan-01 to 30-Jun-01
Visiting Scholar	Dr Alain B Mounier	Economics & Business	1-Feb-01 to 31-Jul-01
Visiting Scholar	Dr Ki-Chan Nam	ITS	15-Jan-01 to 14-Jan-02
Visiting Scholar	A/Prof. T Ngoh-Tiong	Education	16-Jan-01 to 16-Mar-01
Visiting Scholar	Ms Jane Palmer	Economics & Business	8-Jan-01 to 30-Jun-01
Visiting Scholar	Professor Helen Ralston	Education	12-Mar-01 to 19-Apr-01
Visiting Scholar	Professor Judith Sowden	Education	1-Jun-01 to 31-Jul-01
Visiting Scholar	Mr Hiroyasu Tsukada	Arts/SEAMELS	1-Jan-01 to 31-Dec-01
Visiting Scholar	A/Prof. Yochanan Wozner	Arts/SSCP	1-Jan-01 to 30-Jun-01
Visiting Scholar	Professor Tinting Zhu	Education	2-Jan-01 to 31-Dec-01
Visiting Scholar	Mr Li-Yan Yang	Law	1-May-01 to 1-Dec-01
Visiting Scholar	Mr Zhao Qinghai	Education	1-Feb-01 to 30-Jan-02
Visiting Scholar	Mr Lei Zhu	Economics & Business	1-Jan-01 to 31-Dec-01

\*Please note that we have not received an acceptance of appointment as Visiting Professor from Mrs Suzanne Mubarak, First Lady of Egypt

**College of Sciences and Technology:**

<b>Title</b>	<b>Name</b>	<b>Faculty/Department</b>
Clinical Lecturer	Sandra Heriot	Psychology
Clinical Lecturer	Gregory Savage	Psychology
Clinical Associate Lecturer	Nora Breen	Psychology
Emeritus Professor	John Davis	Physics
Emeritus Professor	Michael Bryden	Vet Sciences
Emeritus Professor	Brian Deverall	Crop Sciences
Emeritus Professor	Gerry Wake	Biochemistry
Adjunct Associate Professor	David Fletcher	Engineering
Adjunct Associate Professor	John Brydon	Electrical Engineering
Adjunct Professor	Tim Littlejohn	Microbiology
Adjunct Associate Professor	Simon Fleming	Optical Fibre Technology Centre
Adjunct Professor	Richard Manchester	Physics
Adjunct Professor	Andrew Davids	Architecture
Adjunct Professor	Ya-Quin Zhang	Information Technologies
Adjunct Professor	Lindsay Clare	Architecture, Planning & Allied Arts
Adjunct Professor	Kerry Clare	Architecture, Planning & Allied Arts
Visiting Professor	Grahame Feletti	Vet Sciences
Visiting Professor	Nicholas Fisher	Mathematics & Statistics
Visiting Professor	Gordon Williams	Aerospace, Mechanical & Mechatronic Engineering
Visiting Professor	Andrew Benjamin	Architecture, Planning & Allied Arts

**Faculty of Rural Management – Year to date**

<b>Title</b>	<b>Name</b>	<b>Faculty/Department</b>	<b>Duration</b>
Emeritus Professor	John W CHUDLEIGH	Rural Management	3 years
Honorary Associate Professor	Dr Evan HUNT	Rural Management	3 years
Adjunct Professor	Bruce AULD	Rural Management	3 years
Honorary Senior Lecturer	Mr Neil JONES	Rural Management	3 years
Honorary Associate Professor	Mr Robert NAPIER	Rural Management	3 years
Honorary Associate Professor	John W CHUDLEIGH	Rural Management	3 years
Honorary Senior Lecturer	Dr Geoffrey FLETCHER	Rural Management	3 years
Visiting Professor	Professor Stephen WRATTEN	Rural Management	3 years
Honorary Senior Lecturer	Mr Ralph van GELDER	Rural Management	3 years
Honorary Associate Lecturer	Mr Neville SMITH	Rural Management	3 years

## AGENDA ITEM 14.4 General Business

### 14.4 Academic Board Attendance 2001

Below is a summary relating to attendance at Academic Board meetings in 2001:

√ – present

X – apology

Blank – not present and no apology

	FEB	MAR	MAY	JUNE	AUG	SEPT	OCT	NOV
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Chair and Deputy Chairs								
	√	√	√	√	√	√	√	√
	√	√	X	X	√	√	√	√
	√	√	√	√	√	Term ended		
	Elected in April		√	√	√	√	√	√
	Elected in April		√	√	√	√	√	X
	√	√	√	√	√	X	X	√

Vice-Chancellor, Deputy Vice-Chancellors, Chair of the Academic Forum, University Librarian and Pro Vice-Chancellors								
	√	√	√	√	X	√	√	√
	√	√	√	√	√	√	√	√
	X	X	X	X	X	X	X	X
	√	√	√	√	√	√	√	√
	√	√	√	√	√	√		√
		√	√			√	√	
	√		√	√	√	√	√	√
					√		√	
	X	√	√		Acting	X	√	√
	√	√	√	√	√	X	√	√
		√	√		√		√	

One academic staff member from the academic staff members of the relevant faculties								
	X	X	X	X	√	X	√	√
	X	√				√	√	X
	New appt.				√	√		√
	√	√	X	√	√	X	√	√
	√	√	√	√	√	√	√	√
	New appt.		√	X	√		X	X
	√	√	√	√	√	√		√
	√	√	X	√	X			√
	X	√		X	X	X		√
	New appt.				√	X	√	
	X	√	√		√		√	X
	√		X	√	√			√
	√		√	√		X	X	√
	√	√	√		X	√	√	√
	√	√	√	X	√	X	√	√
	√	X	√	X	X	X	X	X
	New appt.	√			√			√
	<i>Casual vacancy</i>							

	FEB	MAR	MAY	JUNE	AUG	SEPT	OCT	NOV
<b>Deans</b>								
	√	√	√	√	X		√	√
	√	√	√	√		√		
	New appoint.				X			
	√	√	√	X	X	√	√	X
	X	√	X	X	√	√		X
		X	√	√	Acting			√
		√	√		X			
	√	√	√	√	√	√	√	√
	√	√	√	√	√	√		X
	X	X		X	X	X		X
	X	X	√	X	X	X		√
	X	√				√		X
	New appoint.		X	X	X			X
	√	√	√	√	√	√	√	√
		X		X				
		X			X	X	X	X
		X	√	√	√	√	√	√
	√	√		X	X	X	√	X

<b>Five professors, five heads of departments or schools, five non-professorial academic staff and student representatives</b>								
	New appoint.				√		√	
		X	X		X	√	√	X
	√	√	√		√	√		√
	New appoint.			√	X	√	X	
	√	√	√	√	√	√	√	√
	New appoint.				√	√	X	X
	√	√	X	√	√	√	√	√
	New appoint.					X	√	√
	New appoint.			√	√	√	X	√
	New appoint.				√		X	√
	New appoint.				X		√	X
		√			√	X		√
	√	√	√	√	√	X	√	√
	√	X	√	√	√	X	√	√
	√		√	X	X	√	X	X
	√	√	√	√	√	√	√	√
	√		√	X		√		√
	New appoint.				√	√	√	√
	√	X	√	√	√	X	√	√

## AGENDA ITEM 14.5 General Business

### 14.5 Academic Board Meeting Schedule 2002

At its August meeting, the Board adopted the schedule of Academic Board meeting dates for 2002, based on previous years' practice of holding the Board meeting on the Wednesday preceding the third Monday of the month.

The Board is now asked to note the rescheduling of the possible April meeting from Wednesday 10 April to Wednesday 17 April following rescheduling of the Senate meeting. The October meeting has also been rescheduled from Wednesday 9 October to Wednesday 16 October to allow for the receipt of reports of the Senate meeting, held on the first Monday of the month. The revised schedule is set out below.

Month	Academic Board meeting date	Provision for deferred Board meeting date
February	13	20
March	13	20
April *	17	24
May	15	22
June	12	19
July *	10	17
August	14	21
September	11	18
October	16	23
November	13	20
December	11	18

\* The Board will not meet in April and July unless there is urgent business to be conducted.

<i>Easter</i>	<i>Friday 29 March to Monday 1 April incl</i>
<i>Anzac Day holiday</i>	<i>Thursday 25 April</i>
<i>Queen's Birthday</i>	<i>Monday 10 June (not yet proclaimed)</i>
<i>Labour Day</i>	<i>Monday 7 October (not yet proclaimed)</i>
<i>AVCC Common Weeks/ Non-teaching periods</i>	<i>Friday 29 March to Friday 5 April incl; Monday 8 July to Friday 11 July incl; Monday 30 September to Fri 4 October incl</i>

## AGENDA ITEM 14.6 General Business

### 14.6 Membership of the Academic Board

#### 14.6.1 Filling of casual vacancies

At its last meeting, the Board agreed to commence the process of filling casual vacancies in categories of membership of the Board for 2002.

(a) **One academic staff member from the academic staff members of each faculty:**

Casual vacancies occur in this category of membership for the following faculties:

- Faculty of Engineering
- Faculty of Law
- Faculty of Medicine
- Faculty of Pharmacy
- Faculty of Rural Management
- Sydney Conservatorium of Music

In accordance with section 42 (4) of the Academic Governance Rules relating to the Academic Board, the Board is asked to appoint the following members of academic staff:

- |                               |                            |
|-------------------------------|----------------------------|
| • Faculty of Medicine         | Professor Simon Chapman    |
| • Faculty of Pharmacy         | Professor Basil Roufogalis |
| • Faculty of Rural Management | Mrs Margaret McKerchar     |

to hold office from 1 January 2001, noting that the terms of office may change in the light of the outcome of the Review of the Academic Board and the Academic Forum.

The faculties of Engineering and Law and the Sydney Conservatorium of Music have been asked to nominate members to this category for consideration at the February 2002 meeting of the Board.

(b) **Five professorial members:**

Expressions of interest have been called for from members of the Academic Forum to fill one casual vacancy for a male or female.

(c) **Five head of departments:**

Expressions of interest have been called for from members of the Academic Forum to fill two casual vacancies, one of whom must be a male.

(d) **Five non-professorial members:**

Expressions of interest have been called for from members of the Academic Forum to fill two casual vacancies, one of whom must be a male.

(e) **One postgraduate student member:**

One casual vacancy occurs in this category of membership.

In accordance with section 43 (4) of the Academic Governance Rules relating to the Academic Board, the Board is asked to appoint the following postgraduate student member of the Academic Forum to membership of the Academic Board:

Mr Matt Hall

## **AGENDA ITEM 14.7 General Business**

### **14.7 Delegation of Authority**

The Board is asked to authorise its Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting of 12 December 2001 and the first 2002 Board meeting on 13 February 2002.