



Academic Board Agenda

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SUPPLEMENTARY AGENDA

for the meeting on Wednesday 14 March 2001

Pages



1. Apologies

Additional apologies have been received from:

Professor C Adam
Associate Professor R Arnold
Professor A M Brewer
Dr D P Godden
Professor J F Kinnear
Professor J Lawler
Professor S R Leeder
Professor G Sherington
Mr M J Skellern
Professor M Vitale
Associate Professor N C Weber



5. Report of the Chair

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 12 March 2001

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The Board is asked to note that the business scheduled to be considered by Senate at its meeting on 5 March was considered at a special meeting on 12 March 2001.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 12 March 2001.



6. Report of the Vice-Chancellor and Principal

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 12 March 2001

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The Board is asked to note that the business scheduled to be considered by Senate at its meeting on 5 March was considered at a special meeting on 12 March 2001.

Recommendation

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 12 March 2001.

8. Report of the Undergraduate Studies Committee

8.4 First report of the meeting held on 13 March 2001

6-14

8.4.1 Receipt of report

Recommendation

That the Academic Board receive and note the first report of the Undergraduate Studies Committee meeting held on 13 March 2001.

8.4.2 New courses/major changes to existing courses



8.4.2.1 Faculty of Health Sciences: Bachelor of Health Sciences

6-14

Recommendation

That, noting that urgent approval for this course is required to ensure its inclusion in the 2002 Universities Admissions Centre Guide, the Academic Board:

- (1) *recommend that Senate approve*
 - (a) *the proposal from the Faculty of Health Sciences for the introduction in 2002 of the new course, the Bachelor of Health Sciences,*
 - (b) *the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences, with effect from 1 January 2002, as set out in the report presented, and*
 - (c) *the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2002, as set out in the report presented; and*
- (2) *note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, the honours degree and award of the degree, as set out in the report presented.*

14. General Business

14.3 Membership of the Central Promotion Committees: 2001

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Senior Lecturer

Recommendation

That the Academic Board note the change made to the membership of the 2001 Senior Lecturer Central Promotion Committee and appoint the Committee as amended.

AGENDA ITEM 5. Report of the Chair

5.1 Report on Senate matters

1. Report of the special Senate meeting held on 12 March 2001

Senate, at its special meeting on 12 March 2001, on the report of the Academic Board:

- (1) approved the amendment of the Constitution of the Faculty of Medicine, with immediate effect, and amended related Resolutions of the Senate as recommended in the report.
- (2) approved:
 - (a) the proposal from the Faculty of Medicine for the change of name of the Graduate Diploma in Medical Imaging to “Graduate Diploma in Medicine (Imaging)”;
 - (b) the amendment of the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Medicine, with effect from 1 July 2001, as set out in the report; and
 - (c) the amendment of the Resolutions of the Senate relating to the Graduate Diploma in Medical Imaging course, with effect from 1 July 2001, as set out in the report.
- (3)
 - (a) approved the proposal from the Faculty of Dentistry for the introduction in 2001 of the new Bachelor of Dentistry (BDent) course;
 - (b) approved the amendment of the Resolutions of the Senate relating to Degrees and Diplomas in the Faculty of Dentistry, with immediate effect, as set out in the report;
 - (c) approved the amendment of the Resolutions of the Senate relating to Bachelor’s degrees in the Faculty of Dentistry, made pursuant to the University of Sydney (Coursework) Rule 2000, with immediate effect, as set out in the report; and
 - (d) noted the Faculty Resolutions relating to the degree of Bachelor of Dentistry as set out in the report.
- (4) noted the Chair’s report on Policy work in progress:
 - (a) The Management and Evaluation of Teaching
 - (b) Review of Indigenous Education
 - (c) Guidelines for Good Practice in Teaching and Learning

AGENDA ITEM 6.

Report of the Vice-Chancellor and Principal

6.1 Report on Senate matters

1. Report of the special Senate meeting held on 12 March 2001

Senate, at its special meeting held on 12 March 2001:

- (1) declared that Mr Andrew Charlton is and remains the undergraduate Student Fellow of Senate for 2001.
- (2) resolved that the April Senate Colloquium be devoted to considering the University's position as an international institution.
- (3) thanked Professor Lawrence Cram for his valued service as a Fellow of Senate from 22 March 1999 and welcomed Professor Judyth Sachs as Chair to 31 December 2002.
- (4) thanked Dr Ken Macnab for his valued service as an Academic Staff Fellow of Senate from 1 July 1995, wished him well in his retirement, and noted that the casual vacancy would be filled by Associate Professor Roslyn Arnold from 31 March 2001.
- (5) admitted Associate Professor Flora Gill to the degree of Master of Economics *ad eundem gradum*.
- (6) appointed or reappointed (as appropriate) the members of staff listed in the report as approved persons under the Act and as Prescribed Officers by the University of Sydney By-Law 1999.
- (7) noted a report on the Group of Eight Forum entitled *Stimulating Innovation in Australia: People for the New Economy* held on 16 February 2001.
- (8) noted that the Vice-Chancellor had approved the restructuring of the Faculty of Education into two schools: the School of Development and Learning and the School of Policy and Practice.
- (9) noted with sadness the recent death of Professor Anne Woolcock, AO.
- (10) noting that the Chancellor and the Vice-Chancellor had written to the incoming Governor of NSW, Professor Marie Bashir, congratulating her on her appointment, Senate placed on record its pleasure at her appointment.
- (11) noted that the Vice-Chancellor had now written letters of congratulation to all University alumni and current and former staff who received awards in the recent Australia Day Honours List.
- (12) noted the Development report on Fundraising, Alumni and Sesquicentenary activities.
- (13) approved the academic dress for the new degrees of Master of Applied Science and Master of Quantitative Marine Ecology offered by the Faculty of Science; and Resolutions of the Senate relating to academic dress as set out in the report.
- (14) re-appointed The Hon Matthew John Robert Clarke QC as Chair of Student Proctorial Boards for a one year term of office from 2 April 2001.

AGENDA ITEM 8.
Report of the Undergraduate Studies Committee

8.4 First report of the Undergraduate Studies Committee meeting held on 13 March 2001

The Committee met on 13 March 2001 when there were present: The Acting Chair (Professor S Armitage) presiding, Professor M Jackson, Associate Professors C Gillies and G Sullivan, Drs R Gilbert, L Harris, P Hopwood and E Lees and Ms E Sainsbury. Miss K Neveltsen was in attendance.

1. Receipt of Report

The Committee **recommends** that the Academic Board receive and note the following item from the meeting held on 13 March 2001. The other items considered by the Committee will be reported to the next meeting of the Board.

2. New courses/major changes to existing courses

(1) Faculty of Health Sciences: Bachelor of Health Sciences

The Faculty of Health Sciences proposed to introduce a new course, the Bachelor of Health Sciences, with effect from 2002.

This would be a new three year course with a fourth year honours degree. The proposed program would prepare students for a wide range of careers in public health and industry and graduates would be uniquely positioned to have a broad perspective of the health care system and the role of various health professionals.

The full proposal was available at:

<http://www.usyd.edu.au/su/ab/committees/USC/2001.html>

Dr L Harris spoke to the proposal and informed members that the proposal was for a new generic course which did not require a clinical load and utilised existing units of study through a large elective program.

The Committee noted the following points:

- The proposal aimed to provide a broad focus of the health system and health policy, while providing opportunity for students to major in various areas;
- The proposal allowed for general electives of three credit points which could limit students taking units of study in other areas of the faculty;
- Students would have some flexibility in taking units of study of, for example 6 credit points, outside the faculty;
- A member of the Committee raised the broader issues of the necessity of 24 credit points a semester;
- Summer school and the Faculty Resolutions provided an opportunity for students to complete the requirements in a shorter time;
- The proposed course provided pathways into a number of graduate programs;
- The Faculty had consulted with other areas of the University regarding the proposal.

The Committee also noted that urgent approval for this course was required in order to ensure that an appropriate entry was included in the 2002 Universities Admissions Centre Guide.

Resolved

That, noting that urgent approval for this course is required to ensure its inclusion in the 2002 Universities Admissions Centre Guide, the Committee recommend that the Academic Board:

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- (1) *recommend that Senate approve:*
 - (a) *the proposal from the Faculty of Health Sciences for the introduction in 2002 of the new course, the Bachelor of Health Sciences,*
 - (b) *the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences, with effect from 1 January 2002, as set out in the report presented, and* (page 8)
 - (c) *the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2002, as set out in the report presented; and* (page 8)
 - (2) *note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and* (pages 9-14)
 - (3) *approve the faculty requirements relating to admission, units of study, the pass degree, the honours degree and award of the degree, as set out in the report presented.*

SENATE AND FACULTY RESOLUTIONS

Faculty of Health Sciences: Bachelor of Health Sciences

Senate Resolutions

Degrees, Diplomas and Certificates in the Faculty of Health Sciences

The Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences (page 295, University of Sydney 2000 Calendar) are amended with effect from 1 January 2002:

- (1) by including in the list of degrees in the Faculty of Health Sciences
 - (d) Bachelor of Health Sciences; and
- (2) by the subsequent re-numbering of the list.

Bachelor of Health Sciences

The following Resolutions of the Senate relating to the degree of Bachelor of Health Sciences are adopted from 1 January 2002.

Bachelor of Health Sciences

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all undergraduate courses, and the relevant Faculty Resolutions.
2. **Requirements for the Degree**
To qualify for the award of the degree students must:
 - (1) complete successfully units of study giving credit for a total of 144 credit points for the pass degree and 192 credit points for the honours degree; and
 - (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
3. **Requirements for the Honours Degree**
To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

Faculty Resolutions

[These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000]

Division 1 — Admission, Course Requirements, Credit Points and Assessment

1. Admission

- (1) An applicant for admission to candidature for the degree of Bachelor of Health Sciences shall have:
- (a) successfully completed the requirements of the NSW Higher School Certificate (or interstate equivalent) and the requirements for calculation of a Universities Admission Index (UAI), or
 - (b) fulfilled the requirements of eligibility for tertiary entry under mature age entry criteria or specific admission criteria as set out in the University of Sydney Calendar, Part 9 Admission to Courses,

2. Units of study

- (1) A candidate for the Bachelor of Health Science shall complete the units of study prescribed by the Faculty satisfying all requirements with regard to mandatory units of study.
- (2) Units of study may specify assumed knowledge, prerequisite or co-requisite units of study.
- (3) The units of study prescribed for the Bachelor of Health Sciences are:

BHScs	<i>credit points</i>	
Year 1	Semester 1	
	Australian Health Care Systems	6
	Health, Individuals and Australian Society	6
	Basic Human Biology	4
	Cultural Dimensions of Health	4
	Introduction to Environmental Health and Safety	4 (24)
	Semester 2	
	Structure, Function and Disease 1	6
	Basic Sciences for Health Studies	6
	Health Policy and Services Delivery	3
	Health, Communication and Interaction	3
	Introduction to Toxicology	3
	Current Issues in Health Care 1	3 (24) 48 cp
Year 2	Semester 1	
	Structure, Function and Disease 2	6
	Epidemiology	4
	Health and Research Design: General	3
	Core Electives	8
	General or Core Electives	3 (24)
	Semester 2	
	Structure, Function and Disease 3	6
	Ethical and Legal Aspects of Health Care	6
	Health and Data Analysis: General	3
	Core Electives	6
	General or Core Electives	3 (24) 48 cp
Year 3	Semester 1	
	Project Design and Management	6
	Current Issues in Health Care 2	3
	Core Electives	12
	General or Core Electives	3
	Semester 2	
	<i>Pass Students Only</i>	
	Core Electives	20
	General or Core Electives	4 (24)

	Honours Students Only			
	Core Electives	16		
	General Electives	4		
	Honours Research Proposal	4	(24)	48cp
Year 4	Honours Students Only			
	Honours Research Seminar I (Semester 1)	3		
	Honours Research Seminar II (Semester 2)	3		
	Honours Thesis (Semester 1 and 2)	42	(48)	48cp

3. Requirements for the Pass Degree

To be eligible for award of the Bachelor of Health Sciences a candidate must: complete successfully units of study giving credit for a total of 144 credit points;

- (a) complete successfully all units of study shown in the Table of Units of Study for the Bachelor of Health Sciences, and
- (b) complete core elective and general elective units from the Table of Units of Study for the Bachelor of Health Sciences, except that the student may, with the approval of the Dean, substitute instead other units of study.

4. Assessment

- (1) A student's work may be assessed by written and oral examinations, assignments, exercises and practical work or any combination of these.
- (2) A student who has been prevented by duly documented illness or misadventure from completing a unit of study may be allowed to complete that unit of study or supplementary work as the Dean shall determine.
- (3) When a student is permitted to submit additional work other than on the grounds of illness or misadventure, and the temporary grade INC has been given, the maximum result that may be awarded is 50 Pass.
- (4) A student's weighted average mark (WAM) shall be calculated using the formula:

$$\text{WAM} = \frac{\sum(M \times CP_g)}{\sum CP_a}$$

where CP_g is the number of credit points gained by passing a unit of study; CP_a is the number of credit points attempted including failures (F, AF) and units of study discontinued (DF); M is the mark awarded.

Division 2 — Enrolment

5. Enrolment restrictions

- (1) Except with the express permission of the Dean a student may not enrol in units of study with a total value of more than 28 credit points in any one semester.
- (2) A student may not enrol in any unit of study from the Faculty's Table of Graduate Units of Study without first obtaining written permission from the lecturer in charge of the unit.

6. Granting of Credit

- (1) A student may be granted unspecified credit towards the degree for any units of study completed towards a previous award course or as a non-award student at the University of Sydney or other tertiary institution and that are not listed in the Table of Units of Study for the degree. The Dean shall determine the credit point value of that credit.
- (2) A student may apply to have credit granted towards the degree on the basis of non-credentialled learning or experience that is academically equivalent to a unit or units of study in the Table of Units of Study for the degree. The Dean will determine the method for demonstrating the achievement of the equivalent academic standard.
- (3) A student may be granted credit for units of study completed elsewhere that are equivalent in workload and academic standard to units in the Table of Units of Study for the degree.
- (4) Credit granted under sections (1), (2) and (3) above shall be limited to a maximum of 2/3 of the total credit points for the 3 year course.

- (5) A student may, with the consent of another Faculty or Board of Studies, complete while enrolled in the Faculty of Health Sciences a unit or units of study taught in another Faculty or under a Board of Studies but not listed in the Table of Units of Study.
- (6) A student wishing to undertake a joint degree, overseas study, or a specialisation of professional value may be eligible to receive credit for such studies. Any request must be submitted in writing.

7. Restrictions on the Granting of Credit

- (1) Credit shall not be granted for units of study, non-credentialled learning or experience gained more than 10 calendar years prior to admission or readmission for the degree.
- (2) Where credit is granted, the Dean shall determine the maximum period of candidature for the degree, proportionate to the amount of credit granted.
- (3) A candidate granted credit for the degree shall not count towards the degree any unit of study subsequently completed within the University of Sydney that overlaps substantially in content with the unit of study upon which the credit is based.
- (4) Credit shall not be granted for units of study gained with a 'Terminating' or 'Conceded' Pass, or equivalent.

8. Determination of credit granted on the basis of equivalence to units in the Table of Units of Study

- (1) A student seeking credit for units of study completed other than at the University of Sydney shall apply on the form provided by the Faculty and supply documentary evidence of the unit of study description and the assessment result. The student shall be available for discussion with appropriate Faculty staff.
- (2) A student seeking credit on the basis of non-credentialled learning or experience shall apply on the form provided by the Faculty and shall be available for assessment by the appropriate unit of study coordinator.

NB: Equivalence will be determined by the Dean from the documentary evidence and discussion under (1) and by appropriate assessment of the student under (2) before credit will be granted.

Division 3 — Progression

9. Repeating a unit of study

- (1) A student who repeats a unit of study shall:
 - (a) participate in the learning experiences provided for the unit of study; and
 - (b) meet all examination, assessment and attendance requirements for the unit of study, unless granted exemption by the Dean for previous satisfactory completion of components of the unit of study.
- (2) A student who has passed a unit of study may not repeat that unit of study and have it counted towards fulfilling the requirements of the degree.

10. Attendance requirements

- (1) A student who is absent without leave may be deemed not to have completed a particular unit of study or course.
- (2) A student who fails to meet the attendance requirements of a unit of study will be deemed not to have completed that unit of study.

Division 4 — Discontinuation of enrolment and suspension of candidature

11. Discontinuation of enrolment

Students wishing to discontinue their studies must apply to do so. Procedures for such application are outlined in the Faculty Handbook.

Except with the approval of the Dean, a student who discontinues or abandons candidature for the degree shall be required to reapply for admission to the degree.

12. Re-enrolment after an absence

Except where the Dean determines otherwise, a student who re-enrols after an absence or a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

13. Satisfactory progress

- (1) The Dean may require a student to show good cause as to why he or she should not be excluded from the degree if he or she does not make satisfactory progress. Satisfactory progress cannot be defined in all cases in advance, but, a candidate who has failed a required unit of study more than once shall normally be presumed not to have made satisfactory progress.
- (3) The Dean will permit a student who has shown good cause to re-enrol.

Division 5 — Honours

14. Requirements for the Honours Degree

- (1) To be eligible for the award of Honours a candidate must complete the units of study as set out in the Bachelor of Health Sciences Table of Units of Study (see Division 1, part 2 above)
- (2) The Dean or nominee shall appoint a member of the full-time or fractional academic or research staff of the Faculty to act as supervisor of the student whilst undertaking these units. The Dean may also appoint an associate supervisor who may be a member of the academic or research staff of the University, an Honorary Associate or a person with appropriate qualifications in another institution or organization.

15. Result of Honours candidature

- (1) The Dean shall appoint two examiners. The examiners shall report to the Dean.
- (2) The Dean shall, on the recommendation of the Board of Undergraduate studies, award the degree of Bachelor of Health Sciences with Honours when either of the following sections (a) or (b) are satisfied.
 - (a) the examiners have recommended the degree be awarded without reservation or subject to emendations to all copies of the thesis (or equivalent) which are to remain available in the University, or
 - (b) the Board of Undergraduate Studies unanimously accepts the recommendation of the supervisor that the degree be awarded subject to emendations despite reservations expressed by any examiner.
- (3) The Dean will determine the class of Honours, if any, on the weighted average mark achieved for the degree including the mandatory thesis (or equivalent).

Division 6 — Award of the degree

16. Award of the degree

- (1) The Bachelor of Health Sciences Pass degree shall be awarded to a student who has completed the requirements specified for the degree.
- (2) The Bachelor of Health Sciences with Honours shall be awarded with the following grades:
Honours Class I
Honours Class II, Division 1
Honours Class II, Division 2
- (3) A candidate for the Honours program who does not meet the requirements for award of Honours shall be awarded the Bachelor of Health Sciences Pass degree.

17. University Medal

Honours students with an outstanding academic record throughout the degree and who have achieved Honours Class I may be eligible for the award of a University Medal, in accordance with Academic Board policy and with the recommendation of the Board of Undergraduate Studies.

Division 8 — Delegation of Authority

18. Delegation of Authority

- (1) The Dean delegates responsibility for admission to the Bachelor of Health Sciences degree to the Bachelor of Health Sciences Management Committee.
- (2) In these resolutions the Dean delegates responsibility to the Chair or the Bachelor of Health Sciences Management Committee and the Associate Dean (Undergraduate Studies) for determination of the following matters where appropriate:
 - (a) examination procedures and appointment of examiners;
 - (b) supervision of candidature;
 - (c) variations of candidature;
 - (d) extension of candidature;
 - (e) completion of candidature away from the University; and
 - (f) any other matters as appropriate within these resolutions.

ENTRY FOR COURSES DATABASE

Year	Sem	Unit of Study	Credit pts
1	1	HIMT1031 Australian Health Care Systems	6
		BACHXXXX Health, Individuals and Australian Society	6
		BIOSXXXX Basic Human Biology	4
		FCTYXXXX Cultural Dimensions of Health	4
		FCTYXXXX Introduction to Environmental Health and Safety	4
1	2	BIOSXXXX Structure, Function and Disease 1	6
		BIOSXXXX Basic Sciences for Health Studies	6
		BACHXXXX Health Policy and Service Delivery	3
		BACHXXXX Health, Communication and Interaction	3
		FCTYXXXX Introduction to Toxicology	3
FCTYXXXX Current Issues in Health Care 1	3		
2	1	BIOSXXXX Structure, Function and Disease 2	6
		HIMT3032 Epidemiology	4
		BACHXXXX Health and Research Design: General	3
		Core Electives	8 (total)
General or Core Elective	3		
2	2	BIOSXXXX Structure, Function and Disease 3	6
		FCTYXXXX Ethical and Legal Aspects of Health Care	6
		BACHXXXX Health and Data Analysis: General	3
		Core Electives	6 (total)
General or Core Elective	3		
3	1	FCTYXXXX Project Design and Management	6
		FCTYXXXX Current Issues in Health Care 2	3
		Core Electives	12 (total)
		General or Core Elective	3
3	2	Pass Students Only Core Electives	20 (total)
		General or Core Elective	4
3	2	Honours Students Only Core Electives	16 (total)
		General or Core Elective	4
		Honours Research Proposal	4
4	1	Honours Research Seminar I	3
	2	Honours Research Seminar II	3
	1 & 2	Honours Thesis	42

Notes:

Core electives are to be selected from the list provided starting on page 5 of this document. In each semester students may select from the list of electives to make up the total number of credit points available for electives in that semester. A student may enrol in a particular elective subject to its availability and to approval by the School offering the unit.

General electives may be chosen from electives available throughout the university. A student may enrol in a particular elective subject to its availability and to approval by the School/Department offering the unit.

Units of study labelled BACHXXXX and BIOSXXXX are cross disciplinary units of study being developed by the School of Behavioural and Community Health Sciences and the School of Biomedical Sciences, respectively, as part of the Faculty's undergraduate reform process. The notation FCTYXXXX has been used for cross-Faculty units of study that are being developed by one or more academic units within the Faculty of Health Sciences.

**AGENDA ITEM 14.
General Business**

14.3 Membership of the Central Promotion Committees: 2001

Subsequent to the distribution of the main agenda, the Pro-Vice-Chancellor (CHS) has nominated Associate Professor Rebecca Mason (in place of Associate Professor Susan Quine) to replace Associate Professor Sybille Lechner on the 2001 Senior Lecturer Central Promotion Committee.

The Board is asked to approve the amended membership of the Committees as set out below:

Senior Lecturer

Professor Ken Eltis (Deputy Vice-Chancellor, Planning and Resources) (Chair)

Professor Judyth Sachs (Chair, Academic Board)

Professor Alan Johnson (external - University of Technology Sydney)

Dr Jim Kitay (nominee, Pro-Vice-Chancellor, CHASS)

Associate Professor John Small (nominee, Pro-Vice-Chancellor, CST)

Associate Professor Rebecca Mason (nominee, Pro-Vice-Chancellor, CHS)

Associate Professor Jack Crosbie (Physiotherapy)

Associate Professor Jock Keene (Geology and Geophysics)

Associate Professor Penny Gay (English)

Meeting: 14 September 2001