



The University of Sydney

Academic Board Minutes Action Summary

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Action required from the minutes of the Academic Board meeting held on Wednesday 15 August 2001

| Item No. | Action | Responsibility |
|--------------|--|---|
| 5.2.3 | Review of the Academic Board and Academic Forum | |
| | Circulate Report of the Review Panel to the Academic Board and University community for discussion when received. | Chair of the Board. |
| | Consider Report of the Review Panel when received and provide feedback to the Chair of the Board. | Members of the Academic Board and University community. |
| 5.2.4 | Draft Academic Honesty in Coursework Policy | |
| | Finalise next iteration of proposed policy and circulate for input. | Teaching and Learning Committee. |
| | Provide feedback to the Chair of the Board on the draft Policy when circulated for discussion. | Members of the Academic Board and University community. |
| 5.2.5 | Implementation of the University of Sydney (Coursework) Rule 2000 | |
| | Provide faculties with advice on complying with the Rule and provide templates to assist faculties in the process. | Chair of the Board. |
| | Ensure faculties convert existing coursework rules into the style prescribed by the Rule, using the templates provided by 31 December 2002 . | Deans. |
| | Ensure proposed Resolutions of the Senate and Faculty Resolutions accompanying new course proposals comply with the style prescribed by the Rule, using the templates provided by the Chair of the Academic Board. | Deans. |
| 5.2.6 | Communication of information from the Academic Board | |
| | Commence trial period of presentation of minutes and dissemination of information. | Chair of the Board. |
| | Provide feedback to the Chair of the Academic Board on the trial presentation and communication by Friday 26 October for discussion at the November meeting of the Board. | Members of the Academic Board and University community. |
| | Convene working party to develop a communication strategy for the Academic Board. | Chair of the Board. |
| | Suggest names to the Chair of the Academic Board for members of the communication strategies working party. | Members of the Academic Board. |

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| 5.2.7 | Resignation of Professor Siddle | |
| | Write to Professor Siddle expressing the appreciation of the Academic Board. | Chair of the Board. |
| 5.2.8 | Election of Deputy Chair | |
| | Write to Professor Field congratulating him on his appointment as Acting Pro Vice-Chancellor (Research). | Chair of the Board. |
| | Circulate Notice of Election. | Chair of the Board. |
| | Nomination candidates by 4.00pm, Wednesday 5 September 2001. | Members of the Academic Board. |
| 5.2.9 | Report on Summer School 2001 | |
| | Write to the Director of Summer School congratulating him on the successful running of the School. | Chair of the Board. |
| | Circulate discussion paper regarding factors that impact on the future of the Summer School to SRC, SUPRA and all members of the Academic Board for comment. | Chair of the Board. |
| | Provide comment to the Chair of the Board on the discussion paper regarding factors that impact on the future of the Summer School. | SRC, SUPRA and members of the Academic Board. |
| | Write to the Director of Summer School and Dean of Science regarding viability of offering laboratory units during Summer School. | Chair of the Board. |
| 8.2.2 | Admission Qualifications: APIEL English Test | |
| | Note the Academic Board approved the use of the APIEL as an alternative English Language test and set the criteria for the use of an APIEL score at 4 or above.. | International Office. |
| | Advise faculties of requirements and procedures in relation to the use of APIEL. | International Office. |
| | Update Academic Board Resolutions relating to Admission. | Acting Academic Board Officer. |
| 8.2.3 | Admission Qualifications: Recognition of BTEC Higher National Diplomas | |
| | Note the Academic Board noted the decision of the Undergraduate Studies Committee to approve the use of BTEC Higher National Diplomas as qualifications for consideration for undergraduate admission for both local and international students. | Student Centre. |
| | Advise faculties of requirements and procedures in relation to the recognition of BTEC Higher National Diplomas. | Student Centre. |
| 8.2.4 | Alternative Chair of the Undergraduate Studies Committee | |
| | Note the Academic Board approved the appointment of Professor Sue Armitage as the Alternative Chair of the Undergraduate Studies Committee. | Secretary to the Undergraduate Studies Committee. |

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| 8.3.2.1 | Faculty of Medicine; Bachelor of Medicine/Bachelor of Surgery | |
| | Note the Academic Board approved and noted the faculty requirements in relation to the Bachelor of Medicine/Bachelor of Surgery. | Dean of Medicine and Faculty Secretary. |
| 9.2.2 | Alternative Chair of the Graduate Studies Committee | |
| | Note the Academic Board approved the appointment of Associate Professor Tony Masters as the Alternative Chair of the Graduate Studies Committee. | Secretary to the Graduate Studies Committee. |
| 9.3.2.1 | Faculty of Engineering: Graduate Certificate in Greenhouse Gas Mitigation | |
| | Recommend that Senate approve the new course. | Chair of the Board. |
| 9.3.2.2 | Faculty of Science: Doctor of Clinical Psychology/Master of Science and Doctor of Clinical Psychology/Doctor of Philosophy | |
| | Recommend that Senate approve the new courses. | Chair of the Board. |
| 10.2.2 | Guidelines for Good Practice in Teaching and Learning | |
| | Publish Guidelines for Good Practice in Teaching and Learning and provide advice to faculties and heads of departments regarding their implementation. | Pro Vice-Chancellor (Teaching and Learning) |
| | Liaise to review relationship between Guidelines and academic staffing policies. | Chair of the Board and Chair of Academic Staffing Committee. |
| 10.2.3 | Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision | |
| | Advise the Vice-Chancellor that the Academic Board adopted the criteria for the Awards. | Chair of the Board. |
| | Note the decision of the Board and implement the Awards. | Pro Vice-Chancellor (Teaching and Learning) |
| 10.2.4 | Alternative Chair of the Teaching and Learning Committee | |
| | Note the Academic Board approved the appointment of Professor Patrick Parkinson as the Alternative Chair of the Teaching and Learning Committee. | Secretary to the Teaching and Learning Committee. |
| 11.4.2 | Alternative Chair of the Research Committee | |
| | Note the Academic Board approved the appointment of Professor Graeme Gill as the Alternative Chair of the Research Committee. | Secretary to the Research Committee. |
| 13.1 | Academic Board Meeting Schedule 2002 | |
| | Note the Academic Board meeting dates for 2002. | Members of the Academic Board. |