



Academic Board Minutes

Academic Board Officer: Keri Neveltsen

Secretariat, Quadrangle, A14

Phone: 9351 3305; Fax: 9351 3572

E-mail: K.Neveltsen@secretariat.usyd.edu.au

Web site: <http://www.usyd.edu.au/su/ab/>

Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 14 November 2001 in the Professorial Board Room

There were present: the Chair (Professor J Sachs) presiding, the Deputy Chairs (Professor S K Armitage and Associate Professors P McCallum and R T Ross), the Vice-Chancellor and Principal (Professor G Brown), Professors L Copeland, R Y Ebied, K Eltis, M A Harris, B Hesketh, N Hunt, H Kendig, L M Koder, J Lawler, D B Melrose, P Parkinson, B Roufogalis and G Sherington, Associate Professors C B Gillies, R Hinde, A F Masters, W M C Maxwell, G Murray, L Tong, N C Weber and S West, Drs M-T Barbaux-Couper, M Boughton, L Carson, D P Godden, C Russell and M Torode, Mr K Barlow, Mr M Hall, Ms P Kamvounias, Ms G Klix, Miss D A Neyle, Mr M Skellern, Ms M Watts and Mr R Wilson.

Also present: Secretary of the Academic Board (Dr W Adams).

Present as observers: Professors R Pesman and P Ramsden, Dr M Edmond and Mr J Shipp.

Present by invitation: Associate Professor S Kable.

In attendance: Miss K Neveltsen.

★ 1. **Apologies**

The Board noted that apologies had been received from: Professors C Adam, S I Benrimoj, P Boyce, A M Brewer, J F Kinnear, S Leeder, K Lester, K Parton, S E Pretty, M Vitale, J Webber and P Wolnizer, Associate Professor A Reynolds, Drs M Boughton, M O'Loughlin and B D Winter and Mr T Arthur.

(File 021/0005/00003)

★ 2. **Arrangement of agenda**

2.1 **Starring of items**

Members of the Board were invited to star for discussion any unstarred items.

No additional items were starred.

2.2 **Adoption of unstarred items**

Resolution 326/01

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 327/01

That the Academic Board adopt the minutes of the previous meeting held on 10 October 2001 as a true record.

(File 028/0002/00354)

4. Business arising from Minutes

There was no business arising from the previous minutes.

★ 5. Report of the Chair

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 5 November 2001

The Chair reported on the different presentation of reports at Senate meetings, introduced by the new Chancellor, noting that this enabled the Chair to highlight points of particular interest and to showcase various aspects of the work of the Board.

Fellows of Senate questioned two aspects of the report relating to the proposal for the introduction of a new Master of Business and the proposed amendments to nursing qualifications. With the new style reporting the Chair was able to provide additional clarification for Fellows.

Resolution 328/01

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 5 November 2001, as set out in the report presented.

Action: No further action required.

5.2 General report

5.2.1 Review of the Academic Board and the Academic Forum

The Board noted that the Report of the Review of the Academic Board and the Academic Forum had been received and circulated with the agenda.

The Chair proposed that the Report be widely circulated to the University community for consideration and comment, noting that two general fora had been arranged to facilitate discussion and input to the final recommendations arising from the review, namely, a meeting of the Academic Forum scheduled for 19 November and a general forum to be held on 30 November.

The Chair proposed that members view the recommendations contained in the Report as discussion points that would assist in developing the framework for the new Board. The Board noted that the final recommendations were likely to differ from those in the Report and that this should be seen as an opportunity to create a dynamic and rigorous Board for the future.

Members discussed some of the recommendations in the Report, noting in particular the proposals that membership of professors be increased, that student membership remain the same and that the Academic Board be the academic authority of the University.

During discussion the following points were raised:

- in relation to the proposal to increase membership of the professoriate, there needed to be clarification of the number of professors, and whether this included clinical and adjunct professors;
- the actual number of professors was a detail that could be considered at a later date as a key issue was whether increased membership by the professoriate would achieve the desired results;
- the Board needed to question whether a greater representation of professors would increase the authority of the Board and whether this was the role of professors;
- the professoriate needed to play a stronger role in academic leadership in the University;
- the Report expressed a strong desire for more collegiality and this could be achieved through increased membership by elected academic staff, not just the professoriate;
- the reasons for the disestablishment of the old Professorial Board needed to be examined and it was agreed that the papers relating to this be made available to members of the Board;
- the principal academic committee of the University should not be composed entirely of professors and should include representation from elected non-professorial members, including students;
- it had not been recommended that student membership, in relation to other categories of membership, be increased;
- where student membership was derived from needed to be considered if the Academic Forum was disestablished;
- an increase in membership of the Board could lead to problems similar to those encountered in the past and these should be examined to ensure that previous mistakes were not repeated;
- issues of delegation of authority from the Senate needed to be carefully considered and could necessitate a change in the University of Sydney By-law to clarify the functions of the Board, a process which could take some months;
- it was proposed that the new Board be implemented by July next year.

The Chair proposed that the report of the Review lie on the table and invited comment by Monday 3 December for consideration by the Board at its December meeting. The Board noted that the report, together with the advice of the Board, would be referred to Senate for endorsement at its meeting in February 2002.

Resolution 329/01

That the Academic Board:

- (1) consider the report of the Review of the Academic Board and the Academic Forum, and related recommendations, as detailed in the document presented;
- (2) note that the report is to be considered by the Academic Forum at its rescheduled meeting on 19 November 2001, and by a forum of the University community on 30 November 2001;
- (3) invite written submissions on the report, to be received by the Chair of the Academic Board by Monday 3 December 2001; and
- (4) resolve that the report lie on the table, for further consideration in the light of input received, and final endorsement at the Board's meeting in December 2001, as set out in the report presented.

Action: Chair of the Board to circulate Report of the Review of the Academic Board and the Academic Forum to members of the University community.

Action: Members of the Academic Board and University community to attend forum on Friday 30 November to discuss recommendations arising from the review.

Action: Chair of the Board to make available papers relating to disestablishment of the Professorial Board to interested members of the Board.

Action: Members of the Academic Board and University community to forward written submissions on the Report of the Review of the Academic Board and Academic Forum to the Chair of the Board by Monday 3 December 2001.

Action: Chair of the Board to present a report and recommendations based on the general fora and written submissions to the December meeting of the Board.

(File 2001/3342)

5.2.2 University of Sydney (Intellectual Property) Rule 2001

The Board noted that, on the instruction of the Vice-Chancellor, a Review Committee, chaired by the Pro Vice-Chancellor (Research), was convened in accordance with Rule 35, Part 8 of the University of Sydney (Amendment Act) Rule 1999.

The Committee, in consultation with the University Solicitor and the Business Liaison Office, recommended that Part 8 of the University of Sydney (Amendment Act) Rule 1999 be repealed. The Committee proposed that a new, separate Rule relating to intellectual property be adopted. The proposed new Rule and supporting documents were circulated with the agenda.

The Chair reported that when the University's current Intellectual Property Rule was approved some years ago, provision was made for

the Rule to be reviewed periodically to take account of changes that occurred with time.

The current Rule set out guidelines for how the University managed intellectual property for staff and students of the University. To conduct research funded by many external agencies, it was now mandatory for the University to have Intellectual Property legislation in place. A Review Committee, as prescribed in the existing Amendment Act Rule, was convened to review current operations and recommended that the Amendment Act Rule be updated and replaced with a new Rule.

In the new Rule, there had been some significant changes, particularly with regard to the way that the University would treat teaching materials. The proposed Intellectual Property Rule incorporated significant input from the Business Liaison Office and the University solicitor. The Research Committee and SUPRA were also heavily involved in its development.

The Acting Pro Vice-Chancellor (Research) indicated that he would like to allow time for wide discussion amongst staff of the University. The Chair therefore proposed that the documents relating to Intellectual Property lie on the table for consideration with a view to discussion and approval at the December meeting of the Board.

Members of the Board noted that the papers circulated with the agenda were different from those circulated to the Research Committee, in which the Preamble was clearer and more informative than in the existing document.

Resolution 330/01

That the Academic Board:

- (1) receive the proposed University of Sydney (Intellectual Property) Rule 2001, as set out in the report presented;
- (2) note associated documents:
 - (a) Review of Intellectual Property Rule, which indicates changes from the existing Rule; and
 - (b) Intellectual Property Rule – A Guide, which sets out a plain English guide to the Rule, as set out in the report presented; and
- (3) resolve that the proposed Rule and associate documents lie on the table, for further consideration in the light of input received, and final endorsement at the Board's meeting in December 2001.

Action: Members of the Academic Board and University community to consider the proposed University of Sydney (Intellectual Property) Rule 2001 and related documents.

(File 2001/6096)

5.2.3 Communication of information from the Academic Board

At the August meeting, the Chair advised the Board that approval had been given for a three month trial modification to the presentation of Board minutes. The modification provided for minutes to include after each item a clear statement of action required and who was responsible, and for a summary of actions required to be appended to the minutes. In addition, minutes were to be published on the web as soon as they were available and members were to be notified of their availability by email.

Comments and suggestions were invited and had been received from Board members. The Chair thanked all those who provided feedback and noted that there was support for the new procedures, and some very useful suggestions for enhancement of the original concept were received and had been implemented. No feedback opposing the changes was received.

In the light of feedback the Chair proposed that the new procedure continue to be implemented.

The Chair also noted that a working party had been established to examine development, implementation and monitoring of Board policies which extended this exercise further and asked that members make themselves available to participate in focus groups to examine where blockages in communication occurred.

Resolution 331/01

That the Academic Board note the report relating to communication of information from the Academic Board and endorse the new procedures for continuing implementation, as set out in the report presented.

Action: Chair of the Board to continue to implement revised procedures for communication of information from the Academic Board.

Action: Members of the Academic Board and University community to make themselves available to participate in focus groups to examine communication issues.

(File 021/0004/00006)

5.2.4 New South Wales Committee of Chairs of Academic Boards/Senates

The Board noted the Chair had attended a meeting of Chairs of Academic Boards/Senates at Southern Cross University where the role of Academic Boards, including structure, relationship with Council and Executive, the role of Chairs and Deputy Chairs and ways to improve functions was discussed.

The meeting also discussed NSW Board of Studies matters, including:

- the Board was holding a symposium on Human Society and its Environment Yrs 7-10;
- the University nominated membership of BoS Curriculum Committees and that nomination procedures were being streamlined;
- the Board had commenced work on advancing the study of languages
- procedures for HSC examination committees and the UAI were progressing well.

The Committee of Chairs noted that Media Guidelines on the new HSC would be circulated to members and discussed issues relating to the Australian Universities Quality Agency (AUQA) noting that a trial audit had been held at the University of New South Wales and that the Australian Catholic University, Macquarie University and the University of Newcastle were scheduled for audit in 2002.

The Board noted that many universities were reviewing their Academic Boards and Committee structures and that there were significantly different models being implemented in various universities.

It was noted that Senate's proposal to reduce its frequency of meetings would have an impact on the timeliness of approval processes, particularly in regard to course approvals.

Resolution 332/01

That the Academic Board note the report of the Chair relating to the New South Wales Committee of Chairs of Academic Boards/Senates meeting, as set out in the report presented.

Action: No further action required.

(File 2001/5114)

(File 021/0006/00008)

★ 6. **Report of the Vice-Chancellor and Principal**

6.1 **Report on Senate matters**

6.1.1 **Report of the Senate meeting held on 5 November 2001**

The Vice-Chancellor noted that the Resolutions of the Senate relating to University governance had been circulated to all members of staff and were available on the University's intranet at:

<http://www.usyd.edu.au/su/senate/about/Governance/SenGov3.pdf>

The Vice-Chancellor noted that the Resolutions adopted by the Senate attempted to articulate the roles and responsibilities of the Chancellor and the obligations of Fellows of Senate.

The Board also noted that the Senate had ratified the Vice-Chancellor's employment contract for a further five year term.

In response to a question raised in relation to the appeals against the decisions of the Student Proctorial Panel, the Vice-Chancellor noted that this was formalising a structure under which a final appeal to the Senate could be considered.

In clarification of the report of the Senate, it was noted that recognition of long service was through presentation of a University medal and was not monetary.

Resolution 333/01

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 5 November 2001.

Action: No further action required.

6.2 **General report**

The Vice-Chancellor advised the Board that he had attended a meeting of the Australian Vice-Chancellor's Committee (AVCC) where consideration was given to organising a review of higher education with a view to influencing government policy.

In response to a question relating to developments in the Faculty of Nursing, the Vice-Chancellor noted that a change management plan had been circulated amongst the Faculty for consultation and that while the suggestion of reducing student numbers had been made, the University was committed to targeting the same number of first year students in 2002 as for 2001. It was further noted that the area of postgraduate research was being strengthened with course developments hoping to achieve positive improvements. The Vice-Chancellor advised members that the wider nursing profession was experiencing difficulties and that the University needed to work with other organizations towards a solution.

The Vice-Chancellor also responded to a question relating to similar difficulties arising in the area of humanities and social sciences and noted that both the AVCC and the Group of Eight universities were working towards improvements in this area.

Resolution 334/01

That the Academic Board note the general report of the Vice-Chancellor and Principal.

Action: No further action required.

(File 021/0005/00003)

7. Report of the Academic Forum

★

7.1 Oral report of the Chair

The Chair of the Academic Forum, Associate Professor A F Masters reminded members of the rescheduled Academic Forum meeting noting this would be the only chance for the Forum as a body to have input into the recommendations of the Review of the Academic Board and the Academic Forum.

Resolution 335/01

That the Academic Board note the report of the Chair of the Academic Forum.

Action: No further action required.

7.2 Report of the meeting held on 24 September 2001

7.2.1 Receipt of report

Resolution 336/01

That the Academic Board receive and note the report of the Academic Forum meeting held on 24 September 2001.

Action: No further action required.

7.2.2 Forum focus: The University of Sydney Performance Management and Development Program

Resolution 337/01

That the Academic Board note the Forum Focus of the Academic Forum meeting held on 24 September 2001, as set out in the report presented.

Action: No further action required.

(File 2001/5540)

7.2.3 Proceedings of the Forum

Resolution 338/01

That the Academic Board note the proceedings of the Academic Forum meeting held on 24 September 2001, as set out in the report presented.

Action: No further action required.

7.3 Postponement of Academic Forum Meeting

Resolution 339/01

That the Academic Board note that the Academic Forum meeting scheduled for Monday 29 October has been rescheduled to Monday 19 November 2001 in the Old Geology Lecture Theatre, Science Road.

Action: Members of the Academic Board to note the rescheduled meeting of the Academic Forum.

(File 028/0039/00002)

8. Reports of Faculties and Boards

8.1 Report of the Faculty of Veterinary Science

8.1.1 Receipt of report

Resolution 340/01

That the Academic Board receive and note the report of the Faculty of Veterinary Science meeting held on 21 September 2001.

Action: No further action required.

8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Veterinary Science

Resolution 341/01

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Veterinary Science, with immediate effect, as set out in the report presented.

Action: Chair of the Board to recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Veterinary Science.

(File 036/0006/00169)

9. Report of the Undergraduate Studies Committee

★

9.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor P McCallum drew the attention of members to the continuing work of the Committee, particularly in relation to the areas of Show Cause and Indigenous Education.

The Board noted that the Committee had also discussed the report of the Review of the Academic Board and the Academic Forum noting that the grouping of all coursework and teaching and learning issues raised some concern and that there was the possibility of increased workload based on the proposed hierarchy. The Committee was also interested in exploring the issues related to the proposed Admissions Committee.

The Chair noted a minor amendment to the proposed Faculty Resolutions relating to the Sydney Conservatorium of Music and advised the Board that the existing combined education and commerce degree had been suspended due to a lack of interest.

Resolution 342/01

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

Action: No further action required.

9.2 Report of the meeting held on 9 October 2001

9.2.1 Receipt of report

Resolution 343/01

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 9 October 2001.

Action: No further action required.

9.2.2 Proposals for new and amended courses

9.2.2.1 Sydney Conservatorium of Music: Diploma of Music

Resolution 344/01

That the Academic Board:

- (1) recommend that Senate approve:
 - (a) the proposal from the Sydney Conservatorium of Music for the introduction in 2003 of the revised course, the Diploma of Music;
 - (b) the amendment of the Resolutions of the Senate relating to Degrees and Diplomas in the Sydney Conservatorium of Music, with effect from 1 January 2003, as set out in the report presented;
 - (c) the rescission of the Resolutions of the Senate relating to the Diploma of Music course; and
 - (d) the adoption of new Resolutions of the Senate relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2003, as set out in the report presented;
- (2) note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000, as amended; and
- (3) approve the Faculty requirements relating to admission, units of study, the diploma, and award of the diploma, as set out in the report presented.

Action: Chair of the Board to recommend that Senate approve the revised course, the Diploma of Music, together with amendments to and adoption of related Resolutions of the Senate.

(File 2000/4198)

9.2.3 Amendment of the Resolutions of the Senate

9.2.3.1 Faculty of Education: Bachelor of Education

Resolution 345/01

That the Academic Board:

- (1) recommend that Senate approve:
 - (a) the rescission of the Resolutions of the Senate relating to the Bachelor of Education course; and
 - (b) the adoption of new Resolutions of the Senate relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2002, as set out in the report presented;
- (2) note the revised Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the Faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree, as set out in the report presented.

Action: Chair of the Board to recommend that Senate approve rescission of the Resolutions of the Senate and the adoption of revised Resolutions of the Senate relating to the Bachelor of Education.

(File 2001/1989, 2001/1990, 003/0030/00018, 003/0030/00020, 003/0030/00021, 003/0030/00023, 003/0030/00031)

9.2.4 Joint Working Party on Show Cause

Resolution 346/01

That the Board note the formation of a joint working party of the Undergraduate and Graduate Studies Committees on the issue of Show Cause, as set out in the report presented.

Action: No further action required.

(File 2001/6081)

9.2.5 Proceedings of the Committee

Resolution 347/01

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 9 October 2001, as set out in the report presented.

Action: No further action required.

(File 2001/2124)

10. Report of the Graduate Studies Committee

★

10.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Associate Professor Russell Ross noted that the work of the Committee was winding up for the year following a heavy workload for consideration of course proposals.

Resolution 348/01

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

Action: No further action required.

10.2 Report of the meeting held on 15 October 2001

10.2.1 Receipt of report

Resolution 349/01

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 15 October 2001.

Action: No further action required.

10.2.2 Amendment of the Resolutions of the Senate

10.2.2.1 Faculty of Education: Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies

Resolution 350/01

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies in the Faculty of Education, as set out in the report presented.

Action: Chair of the Board to recommend that Senate approve amendment of the Resolutions of the Senate relating to the Graduate Diploma in Educational Studies and the Graduate Certificate in Educational Studies.

(File 2001/5844, 2000/2981)

10.2.3 Proceedings of the Committee

Resolution 351/01

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 15 October 2001, as set out in the report presented.

Action: No further action required.

(File 2001/1770)

11. Report of the Teaching and Learning Committee

★

11.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor J Sachs highlighted the working parties being established by the Committee, advising of membership and inviting expressions of interest.

Resolution 352/01

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

Action: No further action required.

11.2 Report of the meeting held on 18 October 2001

11.2.1 Receipt of report

Resolution 353/01

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 18 October 2001.

Action: No further action required.

11.2.2 Academic Board Resolutions: *Academic Honesty in Coursework*

The Chair invited Professor Patrick Parkinson to present the proposed Resolutions to the Board noting that he, along with the working party of the Teaching and Learning Committee and Professor Ann Brewer and Associate Professor Scott Kable in particular, had played a key role in developing the Resolutions.

Professor Parkinson outlined the background to this particular approach to Academic Honesty, noting the restrictive nature of the University of Sydney By-laws in dealing with matters of academic dishonesty.

The Board noted that key elements of the Resolutions reinforced the fact that the responsibility for final unit of study grades rested with Heads of Department/School and the need for students to be treated with procedural fairness.

Professor Parkinson clarified issues relating to the "intention to deceive" and following discussion, the Board agreed to remove the work "knowingly" from the Resolutions. The Board also noted that Faculty Committees should report annual summaries to the Academic Board to assist in the monitoring and review of the Resolutions.

The Chair advised that the working party and the Teaching and Learning Committee had expressed some concern about the need for consistent implementation of the Resolutions across the University. These issues were currently being investigated and, in that context, the Chair drew attention to a tabled draft brochure, developed by Associate Professor Scott Kable, for distribution to academic staff to help in understanding the Resolutions. Feedback on the brochure was invited.

Resolution 354/01

That the Academic Board:

- (1) receive and note the report of the Plagiarism Working Party of the Teaching and Learning Committee;
- (2) recommend that Senate amend the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2002, as set out in the report presented;
- (3) rescind Part 7, Academic Honesty, of the Academic Board Resolutions: *Assessment and Examination of Coursework*, with effect from 1 January 2002;
- (4) adopt the Academic Board Resolutions: *Academic Honesty in Coursework*, as amended, with effect from 1 January 2002;
- (5) request that the Vice-Chancellor:
 - (a) note the serious concerns of the academic community about the problem of academic dishonesty;
 - (b) consider how to involve faculties in the process of investigation of cases of academic misconduct referred under the University of Sydney By-law 1999, Chapter 8 *Student Discipline* and/or in recommendations for the penalty which ought to be imposed; and
 - (c) publicise, on a non-identifying basis, and in a manner accessible to staff and students, the outcomes of all disciplinary processes in which misconduct had been found to have occurred,as set out in the report presented.

Action: Chair of the Board to recommend that Senate amend the University of Sydney (Coursework) Rule 2000.

Action: Chair of the Board to request the Vice-Chancellor to note and consider the recommendations adopted by the Academic Board.

Action: Chair of the Board to develop a strategy for implementing the Resolutions and the procedures contained therein.

Action: Members of the Academic Board to provide feedback in writing on the draft brochure to the Chair of the Board by Friday 7 December 2001.

(File 2001/4030, P14)

11.2.3 First Year Orientation and Transition: Present and Future

Resolution 355/01

That the Academic Board:

- (1) adopt the four principles relating to the First Year Experience; and
- (2) endorse the strategies proposed in relation to the First Year Orientation, as set out in the report presented.

Action: Director, Student Services and Director, Institute for Teaching and Learning to note the adoption of the principles relating to the First Year Experience and the endorsement of the strategies relating to the First Year orientation.

11.2.4 Special Consideration

Resolution 356/01

That the Academic Board note the establishment of a working party to review the University's policy relating to Special Consideration, as set out in the report presented.

Action: No further action required.

(File 2001/3164)

11.2.5 Alignment of University Review Processes and Quality Assurance Issues

Resolution 357/01

That the Academic Board note the establishment of a working party to review the alignment of University review processes and Quality Assurance issues, as set out in the report presented.

Action: No further action required.

(File 2001/6135)

11.2.6 Proceedings of the Committee

Resolution 358/01

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 18 October 2001, as set out in the report presented.

Action: No further action required.

(File 2001/1113)

★ 12. Report of the Research Committee

12.1 Oral report of the Alternative Chair

The Alternative Chair of the Research Committee, Professor G Gill advised the Board that the Committee was considering national principles in relating to intellectual property and how these could best be implemented. The Board noted that the Committee was also continuing its work regarding the audit of the small grants scheme.

In relation to the process regarding ARC funding it was noted that dissatisfaction with the process had been conveyed to members of the Panel regarding the decisions taken by the Council.

Resolution 359/01

That the Academic Board note the report of the Alternative Chair of the Research Committee.

Action: No further action required.

12.2 Report of the meeting held on 9 October 2001

12.2.1 Receipt of report

Resolution 360/01

That the Academic Board receive and note the report of the Research Committee meeting held on 9 October 2001.

Action: No further action required.

12.2.2 Proceedings of the Committee

Resolution 361/01

That the Academic Board note the proceedings of the Research Committee meeting held on 9 October 2001, as set out in the report presented.

Action: No further action required.

(2001/362)

13. General Business

13.1 Report on the Promotion of Academic Staff from Level B to Level C in 2001

On behalf of the Board, the Chair extended congratulations to those members of staff who were successful in their promotion applications.

Resolution 362/01

That the Academic Board note the report on the promotion of academic staff from Level B to Level C in 2001, as set out in the report presented.

Action: No further action required.

(File 028/0002/00018)

13.2 Membership of the Academic Board

13.2.1 Elections Outcomes

Resolution 363/01

That the Academic Board note:

- (1) the report on outcomes of 2001 Academic Board elections; and
- (2) that terms of office of newly elected members may be affected by the outcomes of the Review of the Academic Board and Academic Forum, as set out in the report presented.

Action: No further action required.

(File 2001/1122, 2001/3565)

13.2.2 Filling of casual vacancies

Resolution 364/01

That the Academic Board note:

- (1) the report on casual vacancies on the Academic Board as at 1 January 2001;
- (2) the Chair of the Board will consult with the relative persons/bodies as prescribed by the Academic Governance Rules, and will present recommended nominations to fill casual vacancies to the next meeting of the Board; and
- (3) that terms of office of members appointed to fill casual vacancies may be affected by the outcomes of the Review of the Academic Board and the Academic Forum, as set out in the report presented.

Action: Chair of the Board to consult relative persons/bodies to present nominations to fill casual vacancies at the December meeting of the Board.

(File 2001/1122, 2001/3565)