



The University of Sydney

Academic Board Agenda

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NOTICE OF MEETING

A meeting of the **Academic Board** will be held at 2 pm on **Wednesday 13 February 2002** in the Professorial Board Room.

Members who are unable to attend are asked to notify Keri Neveldsen at the above address. Enquiries concerning this meeting may also be directed to Miss Neveldsen.

Keri Neveldsen
for
Dr W Adams
Registrar

6 February 2002

AGENDA

Pages

- ★ 1. **Apologies**
The following apology has been received:
Professor J Kinnear, Associate Professor A Reynolds and Ms P Kamvounias.

- 2. **Arrangement of agenda**
- ★ 2.1 **Starring of items**
- 2.2 **Adoption of unstarred items**

Recommendation
That the Academic Board resolve as recommended with respect to all unstarred items.

- 3. **Minutes of previous meeting** [Yellow enclosure](#)

Recommendation
That the Academic Board adopt the minutes of the previous meeting held on 12 December 2001 as a true record.

4. Business arising from Minutes (not dealt with elsewhere in the Agenda) [8](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to business arising from the minutes of the previous meeting, as set out in the report presented.

★ **5. Report of the Chair**

5.1 Reports on Senate matters

5.1.1 Report of the Senate meeting held on 3 December 2001 [9](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 3 December 2001, as set out in the report presented.

5.1.2 Report of the Senate meeting held on 4 February 2002 [Supplementary agenda \(tabled\)](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 4 February 2002, as set out in the report presented.

5.2 General report

5.2.1 Review of the Academic Board and the Academic Forum [9-10, 13-14](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on the Review of the Academic Board and the Academic Forum, as set out in the report presented.

5.2.2 University of Sydney (Intellectual Property) Rule 2002 [10, separate enclosure](#)

Recommendation

That the Academic Board:

(1) *recommend that Senate, pursuant to s37(1) of the University of Sydney Act 1989, resolve:*

(a) *to promulgate the new Rule in the form presented as the University of Sydney (Intellectual Property) Rule 2002, to take effect from the date on which it is promulgated in accordance with clause 6 of the University of Sydney By-Law 1999; and*

(b) *to repeal Part 8 of the University of Sydney (Amendment Act) Rule 1999 in its entirety, to take effect simultaneously with the promulgation of the University of Sydney (Intellectual Property) Rule 2002;*

(2) *note associated documents:*

(a) *Intellectual Property Rule: A Guide (which sets out a plain English guide to the Rule); and*

(b) *Review of Intellectual Property Rule (which indicates changes from the existing Rule).*

- 5.2.3 Meeting of the Academic Board of the Australian Graduate School of Management, University of New South Wales, 14 November 2001** [10](#), [15-18](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on the meeting of the Academic Board of the Australian Graduate School of Management, as set out in the report presented.

- 5.2.4 Academic Board Nominees to Selection Committees** [10-11](#), [19-20](#)

- 5.2.4.1 Academic Board Nominees to the Selection Committee for the Chief Financial Officer** [10](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on the Academic Board Nominees to the Selection Committee for the Chief Financial Officer, as set out in the report presented.

- 5.2.4.2 Chair of the Academic Board Nominees to Selection Committees** [11](#), [19-20](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on Chair of the Academic Board Nominees to Selection Committees, as set out in the report presented.

- 5.2.5 Summary of Academic Board activities 2001** [11](#), [21-25](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities during 2001, as set out in the report presented.

- 5.2.6 Academic Board Faculty Review Visits** [11](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on Academic Board Faculty Review Visits to the Faculty of Veterinary Science and the Sydney Conservatorium of Music, as set out in the report presented.

- 5.2.7 National Chairs of Academic Boards Conference** [11](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board in relation to the National Chairs of Academic Boards Conference, as set out in the report presented.

- 5.2.8 Actions taken under delegated authority** [11-12](#)

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on actions taken under delegated authority since the December 2001 meeting of the Academic Board, as set out in the report presented.

★ 6. **Report of the Vice-Chancellor and Principal**

6.1 **Reports on Senate matters**

6.1.1 **Report of the Senate meeting held on 3 December 2001**

[26-28](#)

Recommendation

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 3 December 2001, as set out in the report presented.

6.1.2 **Report of the Senate meeting held on 4 February 2002**

[Supplementary agenda \(tabled\)](#)

Recommendation

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 4 February 2002, as set out in the report presented.

6.2 **General report**

Recommendation

That the Academic Board note the general report of the Vice-Chancellor and Principal.

7. **Report of the Academic Forum**

(Associate Professor Tony Masters)

★ 7.1 **Oral report of the Chair**

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

Recommendation

That the Academic Board note the report of the Chair of the Academic Forum.

8. **Reports of Faculties and Boards**

8.1 **Report of the Faculty of Health Sciences**

[29-30](#)

8.1.1 **Receipt of report**

Recommendation

That the Academic Board receive and note the report of the Faculty of Health Sciences meeting held on 8 November 2001.

8.1.2 **Amendment of the Resolutions of the Senate: Constitution of the Faculty of Health Sciences**

[29, 30](#)

Recommendation

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Health Sciences, with immediate effect, as set out in the report presented.

9. Report of the Undergraduate Studies Committee

(Associate Professor Peter McCallum)



9.1 Oral report of the Chair

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

Recommendation

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

10. Report of the Graduate Studies Committee

(Associate Professor Russell Ross)



10.1 Oral report of the Chair

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

Recommendation

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

11. Report of the Teaching and Learning Committee

(Professor Judyth Sachs)



11.1 Oral report of the Chair

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

Recommendation

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

12. Report of the Research Committee

(Professor Graeme Gill)



12.1 Oral report of the Alternative Chair

Recommendation

That the Academic Board note the report of the Alternative Chair of the Research Committee.

12.2 Report of the meeting held on 6 November 2001

[31-34](#)

12.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Research Committee meeting held on 6 November 2001.

12.2.2 Proceedings of the Committee

[31-34](#)

Recommendation

That the Academic Board note the proceedings of the Research Committee meeting held on 6 November 2001, as set out in the report presented.

13. Report of the Library Committee

(Professor Sue Armitage)



13.1 Oral report of the Chair

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

Recommendation

That the Academic Board note the report of the Chair of the Library Committee.

14. Report of the Academic Staffing Committee

(Associate Professor Anne Reynolds)



14.1 Oral report of the Chair

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

Recommendation

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

15. General Business

15.1 Appointment of members of the 2002 Student Proctorial Panel

[35](#)

Recommendation

That the Academic Board appoint members of the 2002 Student Proctorial Panel, as set out in the report presented.

15.2 Membership of Central Promotions Committees: 2002

[36](#)

Recommendation

That the Academic Board appoint members to the Central Promotions Committees for 2002, as set out in the report presented.

15.3 Conferring of All Academic Titles

[37-39](#)

Recommendation

That the Academic Board note the report relating to the Conferring of All Academic Titles by Colleges and Faculties, as set out in the report presented.

15.4 Membership of the Academic Board

[40, separate enclosure](#)

15.4.1 2002 Board membership

[separate enclosure](#)

Recommendation

That the Academic Board note the 2002 membership of the Board, as set out in the report presented.

15.4.2 Filling of casual vacancies: academic staff members elected from the academic staff members of each faculty

[40](#)

Recommendation

That the Academic Board appoint members to fill casual vacancies in the category of one academic staff member of each faculty, as set out in the report presented.

AGENDA ITEM 4

Business arising from the minutes of the previous meeting

At its last meeting, the Academic Board considered and adopted recommendations contained in the Response to the Review of the Academic Board and the Academic Forum.

Following the meeting, the majority of members received emails from Dr David Godden in relation to the above item. In an email circulated on 18 December 2001, Dr Godden stated:

"I am proposing to submit the following motion for debate at the next meeting of the Board: 'That the Board rescind its decisions on item 5.2.1 'Review of the Academic Board and the Academic Forum' taken at its meeting on 12 December 2001, and re-consider this item.'"

The above proposal was not subsequently submitted for inclusion in the Board papers and the University Solicitor has advised that the email itself does not constitute notice of motion, rather it indicates the future intentions of Dr Godden, whose term of office on the Board concluded on 31 December 2001 following the elections to the Academic Board held on 13 September 2001.

It is my understanding that the rationale for this proposed action was to allow members further time to consider the Response to the Review of the Academic Board and the Academic Forum. Two months have now passed since the last meeting of the Board, in which time members have been able to fully consider all the documentation presented in regard to the Review.

AGENDA ITEM 5 Report of the Chair

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 3 December 2001

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

Senate, at its meeting of 3 December 2001, on the report of the Academic Board:

- (1) amended the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2002, as recommended in the report.
- (2) amended the Resolutions of the Senate relating to the Constitution of the Faculty of Veterinary Science, with immediate effect, and amended related Resolutions of the Senate as recommended in the report.
- (3) approved the introduction in 2003 of the revised course, Diploma of Music, and rescinded, amended and adopted related Resolutions of the Senate as recommended in the report.
- (4) rescinded, amended and adopted revised Resolutions of the Senate relating to the Bachelor of Education with effect in 2002 as recommended in the report.
- (5) amended the Resolutions of the Senate relating to the Graduate Diploma in Educational Studies and the Graduate Certificate in Educational Studies as recommended in the report.
- (6) resolved that the Report on the Review of the Academic Board and the Academic Forum be provided to Senate at its February meeting for consideration and debate at the March Colloquium.
- (7) noted the Chair's report on the following items:
 - (a) Academic Board Resolutions: *Academic Honesty in Coursework*
 - (b) University of Sydney (Intellectual Property) Rule 2002
 - (c) Communication of information from the Academic Board
 - (d) Report of the Academic Forum
 - (e) Joint Working Party on Show Cause
 - (f) First year Orientation and Transition: Present and Future
 - (g) Special Consideration
 - (h) Promotion of Academic Staff from Level B to Level C
 - (i) Membership of the Academic Board

5.2 General report

5.2.1 Report of the Academic Board and the Academic Forum

[13-14](#)

At its December 2001 meeting, the Academic Board adopted recommendations contained in the Response to the Review of the Academic Board and the Academic Forum.

In response to those recommendations, advice relating to the legal implications of the recommendations (page 13) was sought from the University solicitors. This advice necessitated changes in the original recommendation contained in the Response.

Pursuant to this advice, it is proposed that Part 49 of the University of Sydney By-law 1999 be amended as follows:

49. There is to be an Academic Board of the University that:

- (1) has those functions delegated to it from time to time by the Senate;
- (2) consists of the membership prescribed in rules made by the Senate; and
- (3) reports directly to the Senate.

In conjunction with this proposed amendment the attached draft terms of reference of the Academic Board have been developed (page 14).

The proposed By-law amendment and Rule remains subject to confirmation that they conform with legal requirements. Senate is being asked to exercise its power to delegate authority in certain matters to the Board.

5.2.2 University of Sydney (Intellectual Property) Rule 2002

[*separate enclosure*](#)

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

At its November 2001 meeting, the Board received the proposed University of Sydney (Intellectual Property) Rule 2002 and noted associated documents and resolved that they lie on the table, for further consideration in light of input received, and final endorsement at this meeting of the Board.

The Board noted the process undertaken to review and develop the legislation and accompanying guidelines. The Acting Pro Vice-Chancellor (Research) had indicated that he would like to allow time for wide discussion amongst staff of the University, and members were invited to provide written feedback to him.

No changes have been made to the Rule, which is enclosed with the agenda and is available on the University's intranet at:

http://www.usyd.edu.au/su/ab/docs/2001/ABAgNov01_attach_5.2.2.pdf

5.2.3 Meeting of the Academic Board of the Australian Graduate School of Management, University of New South Wales, 14 November 2001

[*15-18*](#)

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

At its meeting of 14 November 2001, the Academic Board of the Australian Graduate School of Management adopted a Grading Policy for the full-time MBA program, for application to students entering year 1 from 2002, as set out in the report presented.

The AGSM Board noted that students who transfer into the full-time MBA program from other AGSM programs or elsewhere would be assessed using the grading policy applicable to the students in that year of the program.

5.2.4 Academic Board Nominees to Selection Committees

5.2.4.1 Academic Board Nominee to the Selection Committee for the Chief Financial Officer

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

The Academic Board has asked the Chair of the Board to act on its behalf in making nominations to selection committees to Senate.

Accordingly I proposed four nominations and three reserve nominations to the selection committee for the position of Chief Financial Officer, at the equivalent of Deputy Vice-Chancellor level, as follows:

- Professor R Pesman;
- Professor S I Benrimoj;
- Professor R Bartels; and
- Professor J Chalmers.

Reserves:

- Professor D Melrose
- Professor B Hesketh; and
- Professor A Frino

5.2.4.2 Chair of the Academic Board Nominees to Selection Committees

[19-20](#)

The Academic Board has delegated to the Chair of the Board, authority to make nominations to selection committees on its behalf.

Enclosed is a report of academic staff who have consented to be available to serve on selection committees (as at 1 February 2002).

5.2.5 Summary of Academic Board activities 2001

[21-25](#)

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

For the information of the Board, a summary of Academic Board activities during 2001 is set out in the report presented.

5.2.6 Academic Board Faculty Review Visits

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

The first two Academic Board Faculty Review Visits, to the Faculty of Veterinary Science and the Sydney Conservatorium of Music, have been completed. The Deans will shortly receive short reports on the visits which have been very positive and collegial for all involved.

A second round of training for review teams has also been undertaken.

5.2.7 National Chairs of Academic Boards Conference

I attended the National Chairs of Academic Boards Conference in Canberra and will report further on this at the meeting.

5.2.8 Actions taken under delegated authority

The Board, at its December 2001 meeting, authorised the Chair of the Board to act on its behalf on any urgent matter which arose following the December 2001 Board meeting and which could not await the February 2002 Board meeting.

I have acted on behalf of the Board in the following matters:

(1) Faculty of Medicine: Semester and vacation dates

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

I have approved semester and vacation dates for the University of Sydney Medical Program for 2002 as recommended in the report from the Faculty of Medicine, as set out in the agenda papers for the Academic Board meeting of 12 December 2001.

(2) Faculty of Dentistry: Master of Dental Science

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

A proposal from the Faculty of Dentistry for the amendment of the Resolutions of the Senate relating to the Master of Dental Science was endorsed by a meeting of the Graduate Studies Committee held by circulation in December 2001.

Due to the nature of the amendments required, I was requested to recommend to Senate the amendment of the Resolutions.

Therefore, acting on behalf of the Board, I have recommended that Senate amend the Resolutions of the Senate relating to the Master of Dental Science, with immediate effect, as set out in the supplementary agenda for the Academic Board meeting of 12 December 2001.

5.2.1 Review of the Academic Board and the Academic Forum

Legal opinion in relation to proposed amendment to University of Sydney By-laws

**UNIVERSITY OF SYDNEY
RE ACADEMIC BOARD
MEMORANDUM OF ADVICE**

The Chair and Deputy Chairs of the Academic Board of the University have responded to a Review which has been made of the role and functions of that Board.

They have recommended as follows:

The Academic Board should be the principal academic decision-making body within the University of Sydney, with responsibility for maintaining the highest standards in teaching, scholarship and research and for safeguarding the academic freedom of the University.

In my opinion, having regard to the University's Act, it would be beyond the Senate's power to implement the recommendation. To do so would be an abdication of the Senate's main powers and functions and not a delegation.

Nevertheless it would be open to the Senate pursuant to section 17 to delegate to that Board the power to make final decisions on specified academic matters which in practice would mean that it was the principal authority on those matters. The Senate, of course, would retain the power to revoke such a delegation on any or all of those matters. Such a delegation should be subject to a power in the Senate to review a decision of the Board on any matter. This would require a clause to be devised which defined the circumstances in which any such matter could be reviewed and the procedure to be followed for doing so.

Wardell Chambers

31 January 2002

Draft Academic Governance Rules relating to the Academic Board

4. Duties and Responsibilities

- (1) Subject to the authority of Senate, the Academic Board has responsibility to:
 - (a) develop and maintain the highest standards in teaching, scholarship and research and to safeguard the academic freedom of the university;
 - (b) oversee and monitor the development of all academic activities of the University;
 - (c) communicate with the academic community through the faculties, colleges and boards of studies and similar organisational units;
- (2) The Academic Board shall provide advice to Senate on:
 - (a) academic matters relating to and affecting the University's teaching and research activities and its educational programs, including general advice on the academic priorities and policies of the University;
 - (b) academic aspects of the formulation and review of the University's strategic plan;
 - (c) policies concerning the academic aspects of the conditions of appointment and employment of academic staff;
 - (d) any academic matters it considers to be of strategic importance;
- (3) The functions of the Academic Board are to:
 - (a) approve new academic courses and changes to existing courses;
 - (b) determine matters concerning the programs of study or examinations in any faculty, college or board of study and determine requirements to be satisfied by candidates for award of degree, diploma or certificate;
 - (c) determine the terms and conditions of awards, scholarships and prizes established within the University and make the awards;
 - (d) formulate and review policies, guidelines and procedures in relation to academic matters;
 - (e) request reports from, or refer matters to, faculties, colleges or boards of studies and similar organisational units for consideration and action as required;
 - (f) consider and take action as required on reports or academic submissions from faculties, colleges and boards of studies and similar organisational units;
 - (g) establish or dissolve standing committees or working parties, with terms of reference and membership determined by the Board, to provide advice to the Board in relation to performance of any of its functions;
 - (h) play an active role in assuring the quality of teaching, scholarship and research in the University and co-ordinate and maintain an overview of the academic activities of faculties, colleges and boards of studies and similar organisational units;
 - (i) initiate and oversee a formal and regular program of review of academic activities of faculties, colleges and boards of studies and similar organisational units;
 - (j) provide a forum to facilitate information flow and debate within the University and between the senior executive officers of the University and the wider academic community;
 - (k) consider and report on all matters referred to it by Senate or the Vice-Chancellor;
 - (l) make regular reports on the range of its activities to the Senate and make a formal, annual report on its activities to Senate; and
 - (m) exercise any powers and perform any other duties conferred or imposed on it by Senate.

5.2.3 Meeting of the Academic Board of the Australian Graduate School of Management, University of New South Wales, 14 November 2001

Grading Policy for the Revised Full-Time MBA, Australian Graduate School of Management

Executive Summary

1. In 1999-2000, AGSM undertook a major curriculum review of the full-time MBA. The result was a significant redesign, affecting the:
 - core curriculum; and
 - number of courses and terms etc.

This major review was approved by the AGSM Academic Board and students will enrol in the revised, full-time MBA for the first time in January 2002.

2. At the conclusion of its consideration of the proposal to revise the MBA, the Board of Studies recognised the need to review the assessment policy for the full-time MBA program. This need arises from several factors, especially:
 - (a) The new program places a higher emphasis on developing the management capabilities of our graduates in two respects:
 - it requires students to integrate throughout the course the multiple disciplines of the MBA curriculum; and
 - it develops skills for the effective management of teams, especially teams with heterogeneous membership (culture, prior experience, academic performance).
 - (b) The program is increasingly integrated with the programs of multiple exchange partners around the world. Approximately 40% of our students go overseas – and a comparable number come to AGSM.
3. These two factors point to a need to change the grading policy to one with a lower level of differentiation, in particular a system of A, B or C as the pass grades.
4. The School could achieve this lower degree of differentiation by simply not awarding the HD. But this would be inappropriate and confusing. Instead the School's preference is to achieve the desired outcome directly by limiting and renaming the grades awarded.
5. An A/B/C system does not easily fit with the 65/75/85% cutoffs that govern the P/Cr/D/HD grades. In order to produce a considerable measure of parity with the University's system, it is proposed that the ranges for the different grades be as follows:

A	75-100
B	60-74
C	50-59.
6. If the above proposal is accepted, transition arrangements will be required. It is recommended that students currently enrolled complete their degrees under the existing grading system. The A/B/C system would apply to new students enrolling in courses in the full-time MBA program for the first time in 2002 or later.

Introduction

A Committee was set up by the Board of Studies to review grading policy (Chris Adam, Jeremy Davis, Geoff Eagleson (Chair), Jennifer Kovacs (full-time MBA representative), Judi McCormick (EMBA representative), Mark Orlitzky, Robert Westwood and Robert Wood). The Committee met to identify the issues arising from the current policy, to request information and to discuss the alternative options.

That committee put a discussion paper before the Standing Committee at its meeting on 25th September. After taking the comments made at the Standing Committee into account, a revised discussion paper was put to the Faculty Board on 10th October. That meeting was inquorate but those present discussed the grading policy and indicated that there was widespread support for the proposals contained in it. The paper was revised further in the light of the comments at that meeting. The new revised version formed the basis for discussion at the Faculty Board on 6th November. The proposals detailed below were passed at that meeting.

The case for fewer grades

When the Board of Studies approved the new full-time MBA in October 2000, the one concern expressed by the Faculty was that the School's grading policy was not in alignment with the objectives of the new program. On the one hand, the current grading policy in the full-time MBA for courses with differentiated passes is that the results are separated into four categories (Pass, Credit, Distinction and High Distinction) with the marks being moderated, if necessary, so that a "reasonable distribution" is obtained. (The precise detail of what constitutes a "reasonable distribution" is provided in Appendix A, together with the grading policy for EMBA courses). On the other hand, a focus of the new MBA is the development of teamwork skills through team assessment, feedback from professional facilitators and mandatory, continual reflection on the team process. As the new curriculum involves a greater use of team-based assessment, this will restrict our ability to discriminate between the academic performance of individuals.

Furthermore, our experience is that effective teamwork in the full-time MBA is actively discouraged by the importance that students place on examination results and what is printed in their transcripts. This focus on examination results is understandable in a tight recruitment market and need not, in and of itself, be bad. However, the perceived importance of getting a "HD" and the limited number of those available after the marks have been moderated results in noticeable demotivation for a substantial proportion of the class. The demotivation of some and the unwillingness of students to work in groups with mixed backgrounds or past performance combine to destroy any collaborative culture that may have existed.

These unintended and undesirable consequences of the School's grading policy have been evident for some time. In 1997 the grading system was changed so that all course results were recorded as either Pass or Fail, with the top ten percent of the class being honoured by inclusion in a Dean's list. Far from solving the basic problem, this solution exacerbated the dysfunctional behaviour it was designed to change. It was abandoned in 1999.

It is also the case that the School's grades do not map in an easily understood way onto the North American system of grades. In most Business Schools no more than three levels of mastery are reported. This is of concern to those of our students (more than 40% of the cohort) who travel on exchange to North America and to those exchange students from North America who study with us as well as our international students and those seeking employment in North America. At the same time, multinational firms (including leading consultancies and investment banks) recruiting from the School are both accustomed to and accepting of this three-level distinction between levels of achievement. An A/B/C system does not easily fit with the 65/75/85% cutoffs that govern the P/Cr/D/HD grades. If the new grading profile is accepted, then the associated ranges of marks, corresponding to the new grades will need to be specified.

At its meeting on 6th November the Faculty Board resolved:

- (1) *That the Faculty Board of the AGSM recommend to the AGSM Academic Board that the School adopt for courses in the revised full-time MBA program two grading templates, Satisfactory/Unsatisfactory and A/B/C/Fail; and*
- (2) *That the Faculty Board of the AGSM recommend to the AGSM Academic Board that the cut-offs corresponding to these letter grades be:*

<i>A</i>	<i>75-100</i>
<i>B</i>	<i>60-74</i>
<i>C</i>	<i>50-59.</i>

(As is the case now, the type of grading that is to be applied to a course must be made clear to students before commencement of that course.)

This recommendation allows the School to participate more easily in the international community of Business Schools. An alternative could have been to tamper with the current grading system by, for example, no longer awarding the grade of HD. However we work within a broader community of scholars and have no desire to distort the UNSW grading scheme that has served the broader University effectively for so long. Instead it seems appropriate for the School to adopt the internationally predominant template for the reasons set out above.

If the above proposal is accepted, transition arrangements will be required. It is recommended that students currently enrolled complete their degrees under the existing grading system. The A/B/C system would apply to new students enrolling in courses in the full-time MBA program for the first time in 2002 or later.

The Faculty Board further resolved:

That the Faculty Board of the AGSM recommend to the AGSM Academic Board that the above two proposals apply to students enrolling in full-time MBA courses for the first time in 2002 or later.

Appendix A

Current Grading Policy

F/T MBA

“For gateway courses and electives with more than 20 students, the HDC requires that the final grade distribution for a course has a mean of between 70 & 74 and a reasonable distribution. A reasonable distribution is interpreted as:

Fail	< 10% of class
Pass	15-35% of class
Credit	25-45% of class
HD & Distinction	20-40% of class

This distribution does not apply to courses graded satisfactory or unsatisfactory.

For each course with fewer than 20 students, results will be reviewed by the HDC.”

EMBA

“All assignments and examinations are assessed using the Fail, Pass, Credit, Distinction and High Distinction grading system. ...

All AGSM participant results are moderated by faculty so that approximately 33 per cent of all results will fall into each of the three main grade categories of:

1. Fail/Pass
2. Credit
3. Distinction/High Distinction.

Marks may be scaled upwards or downwards to achieve this distribution.”

5.2.4 Academic Board Nominees to Selection Committees

5.2.4.2 Chair of the Academic Board Nominees to Selection Committees

The following members of academic staff have consented to be available to serve on selection committees (as at 1 February 2002). The list is available, and updated from time to time, on the University's intranet at:

http://www.usyd.edu.au/su/personnel/policy/appt/acad/acad_brd.html

Title	First name	Surname	Department/School
Professor	Lydia	Bennett	Family & Community Medicine
Associate Professor	Helena	Britt	Family Medicine Research Unit
Associate Professor	Pamela	Davis	National Voice Centre
Dr	Carole	Price	Dentistry
Professor	Beth	Reid	Health Information Management
Professor	Hilary	Astor	Law
Associate Professor	Geraldine	Barnes	English
Dr	Paolo	Bartoloni	Italian
Ms	Ruth	Beltran	Occupational & Leisure Sciences
Dr	Alison	Betts	Philosophical and Historical Inquiry
Professor	Jennie	Brand-Miller	Molecular & Microbial Biosciences
Professor	Ann	Brewer	Institute of Transport Studies
Ms	Sandra	Britton	Mathematics & Statistics
Dr	Alvaro	Charry	Rural Management
Associate Professor	Stephen	Crump	Policy & Practice
Associate Professor	Lloyd	Dawe	Development & Learning
Dr	Christopher	Dickman	Biological Sciences
Associate Professor	Deirdre	Dragovich	Geography
Professor	Helen	Dunstan	Asian Studies
Professor	Rif	Ebied	Semitic Studies
Dr	Elizabeth	Ellis	Physiotherapy
Mrs	Linda	English	Accounting
Professor	Gareth	Evans	Animal Science
Ms	Mirabel	Fitzgerald	Sydney College of the Arts
Professor	David	Fraser	Animal Science
Associate Professor	Fergus	Fricke	Architectural & Design Science
Associate Professor	Penelope	Gay	English
Professor	John	Gero	Architectural & Design Science
Associate Professor	Lindsay	Gething	Nursing Research Centre for Adaptation in Health & Illness
Associate Professor	William	Gibson	Mathematics & Statistics
Professor	Nicholas	Glasgow	Canberra Clinical School
Dr	Judith	Godden	Clinical Nursing
Professor	Richard	Green	Philosophical and Historical Inquiry
Ms	Susan	Griffin	Occupation & Leisure Sciences
Dr	Karen	Healy	Social work, Social Policy & Sociology
Ms	Jenny	Henderson	Mathematics & Statistics
Dr	Derek	Herforth	Chinese
Dr	Fiona	Hibberd	Psychology
Associate Professor	Rosalind	Hinde	Biological Sciences
Dr	Rosemary	Huisman	English
Associate Professor	Phillip	Jones	Policy and Practice
Associate Professor	Warren	Julian	Architectural & Design Science
Ms	Patty	Kamvounias	Accounting & Business Law
Dr	Suzanne	Kiernan	Italian
Professor	Anthony	Larkum	Biological Sciences

Professor	James	Lawrence	Medicine
Associate Professor	John	Lea	Architecture, Planning & Allied Arts
Dr	Kate	Lilley	English
Associate Professor	Gwynnyth	Llewellyn	Occupation & Leisure Sciences
Associate Professor	Patricia	Loughlan	Law
Professor	Mary Lou	Maher	Architectural & Design Science
Dr	Mary Jane	Mahony	Health Sciences
Dr	Paul	Martin	Physiology
Associate Professor	Anthony	Masters	Chemistry
Associate Professor	Peter	McCallum	Conservatorium of Music
Associate Professor	Barbara	McDonald	Law
Dr	Gaynor	McDonald	Anthropology
Dr	Gabrielle	Meagher	Political Economy
Associate Professor	Anthony	Miller	English
Associate Professor	Adrian	Mitchell	English
Professor	Gary	Moore	Faculty of Architecture
Dr	Adrian	Nelson	Mathematics & Statistics
Professor	Nerida	Newbigin	Italian
Miss	Deborah	Neyle	Clinical Nursing
Dr	William	Palmer	Mathematics & Statistics
Dr	Mary	Peat	Biological Sciences
Dr	Peter	Phibbs	Architecture, Planning & Allied Arts
Associate Professor	Anthony	Phipps	Economics
Ms	Kay	Plymat	Family & Community Nursing
Associate Professor	Carol	Pollock	Medicine
Dr	John	Predebon	Psychology
Professor	Sharman	Pretty	Conservatorium of Music
Associate Professor	Malcolm	Quine	Mathematics & Statistics
Associate Professor	Susan	Quine	Public Health & Community Medicine
Associate Professor	Anna	Rubbo	Architecture, Planning & Allied Arts
Associate Professor	Richard	Russell	Medicine
Professor	Judyth	Sachs	Chair, Academic Board
Professor	Margaret	Sankey	French Studies
Professor	Terence	Smith	Art History & Theory
Professor	Virginia	Spate	Art History & Theory
Associate Professor	Julie	Stubbs	Institute of Criminology
Mrs	Carolyn	Tanner	Agricultural & Resource Economics
Dr	Michael	Thomas	Molecular & Microbial Biosciences
Dr	Carol	Thompson	Infectious Diseases
Dr	Liyong	Tong	Mechanical & Aeronautical Engineering
Mr	Richard	Toop	Conservatorium of Music
Associate Professor	Neville	Weber	Mathematics & Statistics
Professor	Linda	Weiss	Government & International Relations
Associate Professor	Sandra	West	Clinical Nursing
Professor	Chris	Murphy	Anatomy & Histology
Associate Professor	Jan	Provis	Anatomy & Histology
Associate Professor	William	Webster	Anatomy & Histology
Associate Professor	Dianna	Kenny	Behavioural Sciences
Professor	Vicki	Reed	Communication Sciences & Disorders

5.2.5 Summary of Academic Board activities 2001

The Academic Board, and its Committees, considered a variety of issues throughout last year. Summarised below are some of the activities of the Board and its Committees (this includes actions taken by the Chair of the Board under delegated authority):

The Academic Board recommended the introduction of new courses, or amendment of existing courses as follows:

Faculty of Architecture	New subject area, Film and Digital Video, for the Master of Design Science	New subject area
	Master of Architecture, Graduate Diploma in Architecture and Graduate Certificate in Architecture	New
	New streams for the Master of Urban and Regional Planning	New streams
	Postgraduate Coursework Study: Master's Degrees, Graduate Diplomas and Graduate Certificates	Amended Resolutions

Faculty of Arts	New major, Film Studies, for the Bachelor of Arts	New major
	New major, Heritage Studies, for the Bachelor of Arts	New major
	Master of Professional Communication, Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication	New
	Master of Philosophy	Amended
	Master of Arts, Graduate Diploma in Arts and Graduate Certificate in Arts	Amended

Faculty of Dentistry	Bachelor of Dentistry	New
	Master of Dental Science	Amended

Faculty of Economics and Business	Major in eCommerce	New
	Major in Business Information Systems	New
	Master of Human Resource Management and Coaching, Graduate Diploma in Human Resource Management and Coaching and Graduate Certificate in Human Resource Management and Coaching	New and amended
	Master of Business and Graduate Certificate in Business	New

Faculty of Education	Bachelor of Education (Secondary)/Bachelor of Arts (Psychology)	New
	Bachelor of Education (Secondary)/Bachelor of Science (Psychology)	New
	Bachelor of Education	Amended
	Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies	Amended

Faculty of Engineering	Graduate Certificate in Greenhouse Gas Mitigation	New
	New streams, Mechanical Engineering (Space) and Mechatronic Engineering (Space), for the Bachelor of Engineering	New streams
	Master of Automation in Field Robotics and Graduate Diploma in Automation in Field Robotics	New
Faculty of Health Sciences	Bachelor of Health Sciences	New
	Master of Health Science (Sports Physiotherapy) and Master of Health Science (Manipulative Physiotherapy)	New combined courses
	Master of Health Science (Developmental Disability), Graduate Certificate of Health Science (Developmental Disability)	New
	Master of Applied Science	Amended
	Master of Health Science (Indigenous Community Health), Graduate Diploma of Health Science (Indigenous Community Health) and Graduate Certificate of Health Science (Indigenous Community Health)	Amended
	Graduate Certificate of Health Science (Casemix)	Amended
	Master of Physiotherapy	New
Faculty of Law	Doctor of Juridical Studies	Amended
	Master's degrees and Graduate Diplomas	Amended Resolutions
Faculty of Medicine	Graduate Diploma in Medicine (Imaging)	Amended
	Graduate Diploma in Medicine (Pain Management)	Amended
	Bachelor of Medicine and Bachelor of Surgery	Revised Resolutions
	Master of Biostatistics, Graduate Diploma in Biostatistics, Graduate Certificate in Biostatistics	New
	Master of Medicine (Pain Management), Master of Science in Medicine (Pain Management), Graduate Diploma in Medicine (Pain Management), Graduate Diploma of Science in Medicine (Pain Management) and Graduate Certificate in Pain Management	Amended
Faculty of Nursing	Graduate Certificate in Nursing	New streams
	Master of Midwifery and Graduate Diploma in Midwifery	Amended
Faculty of Rural Management	Bachelor of Management and Advanced Diploma of Management	Amended

Faculty of Science	Master of Applied Information Technology, Graduate Diploma in Applied Information Technology and Graduate Certificate in Applied Information Technology	New
	Master of Information Technology, Graduate Diploma in Information Technology and Graduate Certificate in Information Technology	Amended
	Master of Applied Science (Molecular Biotechnology), Graduate Diploma in Applied Science (Molecular Biotechnology) and Graduate Certificate in Applied Science (Molecular Biotechnology)	Amended
	Doctor of Clinical Psychology/Master of Science	New
	Doctor of Clinical Psychology/Doctor of Philosophy	New
	Master of Environmental Science and Law	New
Sydney Conservatorium of Music	Diploma in Music	Revised course
Faculties of Arts and Science	Bachelor of Liberal Studies (International)	New

On the recommendation of the Academic Board, Senate endorsed a review of the Academic Board and Academic Forum. The Board received the Report of the Review and adopted recommendations contained in a Response to the Review of the Academic Board and the Academic Forum. The Board also advised Senate on the appointment of members of the Advisory Committee for the Centre for Continuing Education

In relation to University policies, the Board:

- considered and noted the Summer School Policy;
- approved the policy relating to the Flexible Entry Scheme;
- resolved that the University keep appropriate records of the basis for admission of all students so that the effectiveness of admission criteria can be evaluated;
- endorsed for Senate approval, the Code of Conduct for Responsible Research Practice;
- endorsed for approval by the Vice-Chancellor, the new Guidelines for Dealing with Allegations of Research Misconduct;
- adopted Academic Board Resolutions: *Management and Evaluation of Teaching*;
- rescinded the Academic Board statement on the Management of Teaching Activities;
- rescinded the Code of Practice for Undergraduate Teaching;
- rescinded the Student Feedback on Courses and Teaching Policy;
- rescinded the Student Evaluation of Courses Policy;
- endorsed the Academic Board statement Student Feedback on Courses and Teaching;
- endorsed the Academic Board statement on Distance, Alternative and Flexible Modes of Delivery in Postgraduate Courses;
- endorsed the Academic Board statement on Flexible, Student-Centred Learning in the University of Sydney;
- endorsed the AVCC Guidelines for Effective University Teaching;
- amended the Resolutions of the Academic Board in respect of Student Appeals Against Academic Decisions;
- amended the Code of Practice for Supervision of Postgraduate Research Students;
- rescinded the Quality Assurance: On-line Learning Interim Policy;

- adopted the Quality Assurance and On-line Learning Policy;
- adopted the Academic Board Resolutions: *Academic Honesty in Coursework*;
- amended the Academic Board Resolutions: *Assessment and Examination of Coursework*;
- recommended that Senate amend the University of Sydney (Coursework) Rule 2000; and
- noted the establishment of a joint working party of the Undergraduate and Graduate Studies Committee to consider the issue of Show Cause.

The Board also:

- endorsed the Guidelines for Good Practice in Teaching and Learning;
- considered the process for consideration of Vice-Chancellor's Teaching Excellence Awards for 2001 and 2002;
- noted the criteria for the Vice-Chancellor's Awards for Outstanding Teaching 2001;
- noted and congratulated the recipients of the Vice-Chancellor's Awards for Outstanding Teaching 2001;
- adopted the criteria for the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision;
- noted and congratulated the recipients of the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision;
- noted an overview of performance and developments in Teaching and Learning and Quality Assurance;
- discussed issues relating to the Australian Universities Quality Agency (AUQA);
- discussed the Ombudsman's report;
- discussed issues relating to academic standards;
- noted a report relating to Research-led teaching;
- noted a report on the Vice-Chancellor's Showcase of Scholarly Inquiry in Teaching and Learning;
- endorsed the review being undertaken of the University's Code of Conduct;
- noted the establishment of a working party to develop guidelines for good practice in the use of information technology in teaching and learning and to consider issues of IT and pedagogy;
- noted progress being undertaken in the development, implementation and communication of Academic Board policies and the establishment of a working party to facilitate this;
- noted the establishment of a working party to consider the university's policy relating to Special Consideration; and
- noted the establishment of a working party to review the alignment of the University review processes and quality assurance issues

In addition, the Board:

- received reports, via the Committee process, of academic activities of faculties and organisational units; and
- received reports relating to the Summer School;
- discussed its role in providing academic leadership to faculties;
- further developed its policies and procedures in relation to the Academic Board Review of Faculties:
- trained members of staff to participate in faculty reviews;
- assisted faculties in preparation of review material; and
- reviewed the Faculty of Veterinary Science and the Sydney Conservatorium of Music.

In relation to Academic Staffing matters, the Board appointed members to Central Promotion Committees, and under delegated authority, the Chair appointed nominees for Selection Committees. The Board endorsed a recommendation that Level C promotions continue to be considered by the Central Promotions Committee and received reports on the promotion of Academic Staff. On the recommendation of its Academic Staffing Committee, the Board also endorsed amendments to the policy, Conferral of All Academic Titles, as general amendments and specifically relating to Emeritus Professors.

The Board considered and recommended that Senate approve the amendment of the constitutions of the following faculties:

- Faculty of Dentistry
- Faculty of Education
- Faculty of Law
- Faculty of Nursing
- Faculty of Veterinary Science

The Board considered and approved variation to semester and vacations dates 2002 for the following faculties:

- Faculty of Architecture
- Faculty of Education
- Faculty of Law
- Faculty of Medicine
- Faculty of Nursing

In accordance with the requirements of the University of Sydney (Amendment Act) Rule 1999, the Board appointed members to the 2001 Student Proctorial Panel. The Board also appointed members to the Australian Graduate School of Management (AGSM) Academic Board as required.

In accordance with its delegated authority, the Board, or its agent(s):

- adopted the four principles relating to the first year experience and endorsed the strategies proposed in relation to the first year orientation;
- resolved that for international applicants, AQF IV or higher be the normal minimum required level of qualification for eligibility for consideration for admission;
- resolved that up to one Vocational A-level may be counted by students presenting A-levels as qualifications for consideration for admission;
- approved the use of APIEL as an alternative English Language test and set the criteria for the use of an APIEL score at 4 or above;
- approved the use of BTEC Higher National Diplomas as qualifications for undergraduate admission for both local and international students;
- approved the use of the University of Cambridge Local Examination Syndicate's Skills and Career Awards courses in Computing Advanced Level Diploma and the Business Advanced level Diploma, in conjunction with A-levels, as qualifications for consideration for undergraduate admission for both local and international students;
- noted that the Vice-Chancellor had been requested to abolish the Educational Disadvantage Admission Scheme; and
- noted that the Vice-Chancellor had been requested to expand the Broadway Scheme to cover prospective undergraduate students, except those who have a tertiary record, who have suffered educational disadvantage.

Following receipt of the report from the Working Party on Elections, the Board recommended that Senate amend the Academic Governance Rules relating to the Academic Board and the Academic Forum.

The Board also recommended that Senate amend the Academic Governance Rules of the Academic Board, specifically the terms of reference of the Undergraduate Studies Committee and Teaching and Learning Committee in respect of Indigenous Education.

Having considered its processes, the Board trialled and adopted a new procedure for communication of information from the Academic Board.

AGENDA ITEM 6

Report of the Vice-Chancellor and Principal

6.1 Reports on Senate matters

6.1.1 Report of the Senate meeting held on 3 December 2001

This item was not considered at the December 2001 meeting of the Academic Board (Resolution 369/01 refers).

Senate, at its meeting of 3 December 2001:

- (1) resolved: to note that the operations of the Advisory Committee for the Selection of Candidates for Honorary Awards would be reviewed in one year; to confirm that only Fellows of Senate on the Advisory Committee for the Selection of Candidates for Honorary Awards would have voting rights; to approve the revised Guidelines for the Selection of Candidates for Honorary Degrees (Resolutions of the Senate) as presented in the Report; to approve the revised Guidelines for the Selection of Candidates for Honorary Fellows (Resolutions of the Senate) as presented in the Report; to adopt the Procedures for Submitting Names of Proposed Recipients for Honorary Awards as presented in the Report; and to approve a special call for nominations in December 2001, with Honorary Awards to be awarded in 2002.
- (2) adopted the schedule of six "routine" meetings and five colloquia as set out in the report, and resolved that the April meeting be held on Monday 8 April 2002.
- (3) noted that a draft program of Colloquium topics for 2002 would be provided for consideration at the February meeting.
- (4) deferred to the February meeting consideration of recommendations relating to the Convening Committee and Audit Committee.
- (5) resolved that the University of Sydney By-law 1999 under the University of Sydney Act 1989 be amended forthwith as recommended in the revised report, subject to minor redrafting by the Chancellor to take account of suggestions made at the meeting, so as to provide that appeals against decisions of the Student Proctorial Board would be heard and determined by a committee established for that purpose, comprising a sitting or retired judge or magistrate (as chair), a Fellow of Senate and a third legally qualified member, external to Senate.
- (6) noted a presentation by Professor Jocalyn Lawler, Dean of the Faculty of Nursing, on the background issues, background context and position of the Faculty.
- (7) noted a presentation by Professor Stephen Garton, Dean of the Faculty of Arts, on the current state and future directions of the Faculty of Arts.
- (8) noted the report that an appeal against a decision of the Student Proctorial Board had been allowed.
- (9) resolved that the University of Sydney By-law 1999 under the University of Sydney Act 1989 be amended forthwith by the addition of a Chapter 3A (between chapters 3 and 4) as set out in the report to provide for a fiduciary duty of Fellows to act in the best interests of the University; and that discussions be held with the Government through Parliamentary Counsel, to ensure that the By-law's passage would be capable of being carried forward without undue difficulty.
- (10) noted the Chancellor's report that Allens Arthur Robinson had agreed to finance a series of lectures in honour of the late John Lehane, a distinguished graduate of the University.
- (11) noted that the Vice-Chancellor had approved the change of name of the Basser Department of Computer Science to the School of Information Technologies.

- (12) noted a tabled set of Sydney Morning Herald reports relating to the University of Sydney, and associated correspondence.
- (13) resolved to endorse the revised Code of Conduct, subject to the Chancellor, Vice-Chancellor and Dr G Butler looking at any minor amendments over a period of seven days.
- (14) admitted Professor A R Sheil to the degree of Master of Medicine *ad eundem gradum*.
- (15) appointed the following members to the Selection Committee for a Chief Financial Officer: Mr D Hoare, Mr R Elstone, Mr B Corlett and Ms T Anthony; and endorsed the following nominations and reserved members proposed by the Academic Board: Professor Pesman, Professor Benrimoj, Professor Bartels and Professor Chalmers; Reserves: Professor Melrose, Professor Hesketh and Professor Frino.
- (16) noted that the Vice-Chancellor had approved the recommendations of the Faculty of Law in relation to the appointment of a Dean; and appointed the following selection committee:
Ex-officio
Vice-Chancellor and Principal (Professor Gavin Brown)
Chair of the Academic Board (Professor Judyth Sachs)
Pro-Vice-Chancellor with supervisory responsibility for the Dean (Professor Ros Pesman)
Members appointed by Senate
Three members (plus two reserves) nominated by the Faculty:
 - Dr Isabel Karpin (Faculty of Law)
 - Professor Richard Vann (Faculty of Law)
 - Associate Professor Patricia Loughlan (Faculty of Law)
 - Associate Professor Don Rothwell (Faculty of Law) (First Reserve)
 - Associate Professor Jennifer Hill (Faculty of Law) (Second Reserve)One member, external to the University, to be nominated by the Vice-Chancellor:
 - A Dean or Professor of another Australian Faculty of Law (to be determined)Mr John McCarthy
- (17) resolved to appoint, from time to time, a distinguished overseas resident with a strong pre-existing association with the University and who could contribute as an international mentor as a Distinguished International Fellow. The decision to appoint such a Fellow must be a decision of Senate and no potential Fellow should be approached until Senate's provisional approval has been obtained.
- (18) noted the report on planning for the Centre for Regional Education, Orange (CREO).
- (19) noted the report that two University-developed, one-unit HSC courses *Mind and Morality* and *Problem Solving and Communication in Science* had received endorsement from the NSW Board of Studies.
- (20) noted the report on the University's outstanding NH&MRC results.
- (21) noted the report on recent moves to redraw Local Government boundaries in the inner city region and their effect on the University.
- (22) noted the report on international visits by Professor Kinnear on behalf of the Vice-Chancellor.
- (23) noted the report on the University's right to impose restrictions on members of the public who entered University grounds.
- (24) noted the report that the revised University Legislation Amendment (Financial and Other Powers) Bill 2001 had substantially taken on board universities' concerns.
- (25) noted the report on fundraising, alumni and sesquicentenary activities.

- (26) resolved (a) that those functions relating to the formal recognition and oversight of student clubs and societies be delegated to the University of Sydney Union; and (b) that this delegation of responsibility proceeds on the understanding that: should problems arise in connection with a particular club or society it is open to the University Union to raise such problems for discussion and to seek assistance from the University through the Registrar. In addition Senate is to receive regular reports from the Union on the registration of clubs and societies. It is noted that Senate reserves the right to be the ultimate arbiter regarding the use of the University's name.
- (27) approved the academic dress for the degree of APEC Master of Sustainable Development, and approved Resolutions of the Senate relating to academic dress as set out in the shaded box in the report.

AGENDA ITEM 8

Reports of Faculties and Boards

8.1 Report of the Faculty of Health Sciences

8.1.1 Receipt of Report

The Faculty **recommends** that the Academic Board receive and note the report of the Faculty of Health Sciences meeting held on 8 November 2001.

8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Health Sciences

The Faculty of Health Sciences, at its meeting of 8 November 2001, recommended amendment of the Constitution of the Faculty to update the name of the Department of Social Work and to provide for all full-time and fractional research-only staff and the Faculty Manager to be members of the Faculty.

Recommendation

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Health Sciences, with immediate effect, as set out in the report presented.

Faculty of Health Sciences

The Resolutions of the Senate relating to the Constitution of the Faculty of Health Sciences (page 271 of the University of Sydney Calendar 2001) are amended (additional text underlined and text to be deleted struck through) with immediate effect as follows:

CONSTITUTION OF THE FACULTY OF HEALTH SCIENCES

1. The Faculty of Health Sciences shall comprise the following persons:
 - (a) the professors, associate professors, heads of schools, readers, ~~principal lecturers,~~ senior lecturers, lecturers and associate lecturers who are full-time or fractional (40% or greater) continuing or fixed-term members of the teaching staff of the schools placed under the supervision of the Faculty of Health Sciences;
 - (b) the Deans of the Faculties of Arts, Dentistry, Medicine, Nursing, Pharmacy and Science or their nominees and the Head of the Department of Social Work, Social Policy and Sociology or nominee;
 - (c) not more than six students, five undergraduate and one postgraduate, enrolled as candidates for a degree, diploma or certificate in the Faculty elected in a manner prescribed by resolution of the Senate;
 - (d) full-time and fractional (40% or greater) continuing or fixed-term members of the ~~research~~ staff of the schools and centres of the Faculty who are appointed as ~~research fellow or above~~ research-only staff;
 - (e) not more than three persons who are distinguished in a field of Health Science, appointed by the Faculty on the nomination of the Dean of the Faculty;
 - (f) the Faculty Manager, Health Sciences Librarian and the Head of Student Administration (Cumberland Campus);
 - (g) four persons, being members of the general staff employed at Cumberland Campus having a close and appropriate association with the Faculty's work of teaching and research.

In addition to the above, the following persons are *ex officio* members: the Chancellor, the Deputy Chancellor, the Vice-Chancellor, the Deputy Vice-Chancellors and the University Librarian (or nominee of the University Librarian); and the ~~following persons are~~ Cumberland Campus Manager is invited to be in attendance at Faculty meetings. ~~the Faculty Manager and the Cumberland Campus Manager.~~

2. The Faculty shall encourage teaching, scholarship and research in the schools and centres that the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Health Sciences and shall have the same powers and functions as are specified for faculties by resolution of the Senate.

AGENDA ITEM 12

Report of the Research Committee

12.2 Report of the Research Committee meeting held on 6 November 2001

The Committee met on 6 November 2001 when there were present: The Alternative Chair (Professor G Gill) presiding, Professors M Christie, L Field, M L Maher, M Harris and D Melrose, Associate Professor P McCallum and Drs C Baxter, J Lingard and L Poladian. Mr W Dawson, Ms M Robb and Mr E Micallef were in attendance.

12.2.1 Receipt of Report

The Committee **recommends** that the Board receive and note the following report of its meeting held on 6 November 2001.

12.2.2 Proceedings of the Committee

(1) Intellectual Property Rule

The Acting Pro Vice-Chancellor (Research) tabled a revised draft of the Intellectual Property Rule and Guide. There has been a significant change made to the way teaching material is handled in this Rule. The change provides for the ownership of teaching material to be vested with the University, with members of staff being given a perpetual, royalty free licence to use the material and a share in the benefit, if commercialised. This change was regarded necessary for the University to guarantee its teaching program. By vesting the intellectual property with the University, teaching material will remain with the University even if the author was to leave the University. The draft will now be referred to the Academic Board for detailed discussion in December.

(2) Draft 2002 Research Committee dates

The Committee adopted the proposed 2002 meeting dates.

(3) Composition of Research Committee

The Alternative Chair asked members of the Committee whether they wished to continue to be members. If there was to be a change to membership the Alternative Chair would like to have this ratified by the Academic Board before the end of the year and so would like to have views from members by the end of November. The Alternative Chair noted that the Committee, as a minimum, should include the Pro Vice-Chancellor (Research), Directors of the Business Liaison Unit, Research Office and Research Development, Chairs of College Research Committees, Chair of Graduate Studies, and a postgraduate student representative. The Alternative Chair also asked members for their views on the operation of the Committee. The Acting Pro Vice-Chancellor (Research) noted that the Review of the Academic Board has just been completed and that this may affect the composition of the Research Committee.

(4) Research Performance

The Acting Pro Vice-Chancellor (Research) tabled copies of a series of slides dealing with the Research Training Scheme (RTS) and the Institutional Grants Scheme (IGS), which replace the Research Quantum, Small Grants Scheme and part of the Operating Grant. It was noted that there were a number of drivers to the IGS/RTS including:

- *Total Research Income*: this has been steadily increasing over many years, although national share is now reaching a plateau;
- *Industry and Other Funding for Research*: although this continues to increase, our national share has declined;
- *Research Publications*: although our publishing trend is increasing, our percentage of national share is declining;

- *Research Completions*: our trend is increasing with the percentage of the national share remaining steady;
- *Research Enrolments*: our research enrolments are increasing while our percentage of national share is slowly declining.

The above results show that although we are performing well, the other universities are also performing well and increasing their share at a faster rate. We need to identify areas for improvement and advantage.

In 2002 the University will receive \$92.8 million from provisional Block Research Funding (\$26.5m from IGS, \$54.1m from RTS and \$12.2m from Research Infrastructure Block Grants (RIBG)). RIBG is driven by the National Competitive Grants Index (NCGI), where there is now an increased emphasis on Category 2 (State Government, Local Government and non-competitive Commonwealth Government), Category 3 (commercial income, donations and bequests for research) and Category 4 (income from CRCs) research income.

On ARC funding, the University received more new and continuing funding than any other University, with 77 new Discovery Projects and 17 new Research Fellowships. 24 Linkage Project Grants were funded and 24 industry linked Fellowships were also funded under the Industry Linked Projects. Professor Field noted that in order to maintain our position at the front of the leading pack we must have mechanisms in place. There is vast room to improve in Linkage. We also need to seriously concentrate on expanding Category 2, 3 and 4 income. We need to improve publication performance, manage our postgraduate cohort and be conscious of Quality issues.

The Committee urged transparency in the University funding formula so that it was obvious for every \$1 of research grants, unit of publications etc, how much was earned at the Faculty or Department level.

(5) Reports

(a) Professor Les Field, Acting Pro Vice-Chancellor (Research)

Professor Field reported on the following:

- *ARC Day*: The Research, Pro Vice-Chancellor (Research) and Research Development Offices organised an ARC day for prospective 2002 applicants for 2003 funding. Feedback indicated that the day was successful and was well attended.
- *Chair of Human Ethics Committee*: Professor Stuart Kelly, an Oncologist based at Westmead, will Chair the Committee for the next 2 years.
- *Results of Systemic Infrastructure Initiative Scheme (SII)*: There were 154 applications nation-wide. The University of Sydney was part of 25 applications, 12 as lead and 13 as collaborator. Of the 154 applications, 22 were funded, one to the University of Sydney as lead and five as collaborator. Because of forward expenditure for this scheme from 2002 funds, 2003 appears to be the year for us to put in as many applications as we are able to support.

The Pro Vice-Chancellor (Research) noted that the SII and the Linkage Infrastructure Equipment and Facilities (LIEF) Scheme committees seem not to communicate and that there is no restriction for applying to both Schemes. The Committee felt that applicants needed more support in the application process. It was also noted that we should use these schemes to apply for equipment, which we need to enhance both our immediate and long-term research capacity.

- *NHMRC Results*: A spreadsheet was tabled, showing the results of the NHMRC applications on a University-by-University basis. The University of Sydney was successful in 57 Project grants for a total of \$20.8m. This is the highest number of successful grants of any University in Australia. We were also successful in one Project Grant for \$4.9m over 5 years. This was not a good result for the University, which

resulted in our overall position dropping to second. We will need to emphasise Program Grants in 2002 for 2003 and beyond. The University of Sydney also received 5 NHMRC Fellowships, second only to Monash University, which received 7.

- *CRCs*: Expressions of Interest for new CRCs closed on 2 November. We are part of about 10 EoI's for next year, and a lead institution in one.
- *Biotechnology Centre of Excellence*: Expressions of Interest closed on 2 November. The University of Sydney is a partner in one with Griffith University, the University of New South Wales, the Australian National University, Macquarie University, North Shore Hospital and Westmead Hospital. The EoI is being led by Professor Ron Quinn from Griffith University. This bid still has a long way to go before it is cohesive. Final proposals are due early next year.
- *Meeting of PVC/DVC (Research)*:
 - *Research Management Plan*: Areas of strength have been identified by the University. We need to continue to identify, review, support and report on areas of Research Strength in the University.
 - *Quality Assurance*: Mr David Woodhouse is the Chair. Outcomes will be qualitative. Focus will concentrate on the Research Management Training Plan with an emphasis on the validation of claims. There is likely to be a Quality Audit at the University of Sydney in 2003.
 - *Publications Audit*: last year's data (all books and random other) was audited. The University of Sydney did extremely well. There was a 5% error rate across the sector, with the University of Sydney error rate at .03%. There will be an audit in 2002, with the census date moved to 31 July with no option to modify data.
 - *Linkage applications*: Professor Sara advised that there would be two rounds in 2002, one at the beginning and one in the middle of the year. Close off dates will be on the web shortly.
 - *Federation Fellowships*: There will be two rounds next year. 10 for the first round, with an 8 February close, and 25 for the second round with a mid year close.
 - *CRCs*: The level of cash support demanded by some CRCs is \$250k, and is too high for a University to contemplate. The University is prepared to provide strong support for CRCs provided that the support will materially benefit the University, eg, appointing staff directly to the Centres (Research Fellows/Associates).
- *Internal Granting Schemes*: All Internal Granting Schemes are now closed. The R&D and NSSS schemes are now finalised. Fellowships Committee will meet on 7 November, and the Major Equipment Committee will meet on 13 November. All Sesqui outcomes will be reported by the week commencing 26 November.
- *Nominations for ARC Panels*: The University has been asked to find suitable people for the Expert Advisory Committee of the ARC. Nominations close on 21 November. A pro-forma found at: <http://www.arc.gov.au/eac/default.htm> needs to be completed and sent to the PVC(R). The PVC(R) will circulate this information widely.

(b) Mr Warwick Dawson, Director, Research Office

Mr Dawson noted the following:

- the Research Office is continuing to scope the requirements and functional specifications for a new research information management system for the University. A Users reference group has been established

comprising Research Office staff and representatives from each College. Expressions of interest to develop the new system will be called in mid-November. A solution developed by the University of Tasmania, and now being marketed by Callista Software Systems is being evaluated as part of this process. A demonstration of the solution will be held on Camperdown campus on 27/28 November. All are invited to attend the demonstration – please RSVP to Mr. Dawson by 23 November. A preview of some of the reporting functionality of the system can be found at the following web address:

<http://www.research.utas.edu.au/WARP/Reports/keyword-search.htm>.

- historical research performance data (research income and publications) at the Department level is available from the Research Office.

(c) **Dr Claire Baxter, Director, Business Liaison Office**

Dr Baxter noted that the commercial arms of the four universities involved in ATPI will have a series of workshops and forums focusing under the ‘From Bench to Business’ banner, the first on 27 November focusing on Biotechnology. The purpose of the first workshop is to develop industry partnerships for research collaboration and commercialisation.

(d) **Ms Merrilee Robb, Director of Research Development**

Ms Robb noted that it would be strategic for the University to do a big push for the first of the Linkage Project closing dates because there is more likely to be more interest nationally in the later round.

AGENDA ITEM 15.1

General Business

15.1 Appointment of members of the 2002 Student Proctorial Panel

The University of Sydney By-law 1999 provides for the establishment of a Student Proctorial Panel (Chapter 8, Division 4 (64), University of Sydney *Calendar 2001*). Membership of the Panel includes six members of the academic staff (of whom at least two are to be professors and at least two are not to be professors) appointed by and from the members of the Academic Board.

In accordance with the procedures outlined in the University of Sydney (Amendment Act) Rule 1999, the Pro Vice-Chancellors of each College have submitted the names of the following persons who have indicated their willingness to serve as members of the Panel, and the Board is asked to appoint the persons listed below as members of the 2002 Student Proctorial Panel:

Health Sciences	Professor J Lawler	Associate Professor C Russell
Humanities & Social Sciences	Professor R Ebied	Dr L Carson
Sciences & Technology	Professor L Copeland	Associate Professor P Phibbs

AGENDA ITEM 15.2 General Business

15.2 Membership of Central Promotions Committees: 2002

It is recommended that the Academic Board approve the following appointments to membership of the Central Promotions Committees for 2002:

Senior Lecturer

Professor K Eltis (Deputy Vice-Chancellor, Planning and Resources) (Chair)

Professor J Sachs (Chair, Academic Board)

Professor A Johnson (external - University of Technology Sydney)

Associate Professor T Arthur (nominee, Pro Vice-Chancellor, College of Humanities and Social Sciences)

Associate Professor WMC Maxwell (nominee, Pro Vice-Chancellor, College of Sciences and Technology)

Associate Professor L Baur (nominee, Pro Vice-Chancellor, College of Health Sciences)

Associate Professor R Menzies (Behavioural & Community Health Sciences)

Associate Professor S Kable (Chemistry)

Associate Professor P Gay (English)

Meeting: 26 September 2002

Associate Professor

Professor K Eltis (Deputy Vice-Chancellor, Planning and Resources) (Chair)

Professor J Sachs (Chair, Academic Board)

Professor K McConkey (external - University of New South Wales)

Associate Professor J Hill (nominee, Pro Vice-Chancellor, College of Humanities and Social Sciences)

Professor A McBratney (nominee, Pro Vice-Chancellor, College of Sciences and Technology)

Professor B Roufogalis (nominee, Pro Vice-Chancellor, College of Health Sciences)

Professor R Waterhouse (Philosophical and Historical Inquiry)

Professor V Reed (Communication Sciences and Disorders)

Associate Professor S West (Clinical Nursing)

Meeting: 31 October 2002

Professor

Professor G Brown, Vice-Chancellor (Chair)

Professor K Eltis (Deputy Vice-Chancellor, Planning and Resources)

Professor J Sachs (Chair, Academic Board)

Professor K McConkey (external - University of New South Wales)

Professor D Napper (Pro Vice-Chancellor, College of Sciences and Technology)

Professor R Pesman (Pro Vice-Chancellor, College of Humanities and Social Sciences)

Professor J A Young (Pro Vice-Chancellor, College of Health Sciences)

Professor A Brewer (Institute of Transport Studies)

Professor A McBratney (Land, Water and Crop Sciences)

Professor J Brien (Pharmacy)

Meeting: 14 November 2002

AGENDA ITEM 15.3 General Business

15.3 Conferring of All Academic Titles

Every six months the Pro Vice-Chancellor (College) are required to report to the Academic Board on the conferral of all titles within their Colleges.

The Colleges and Faculties have provided information to the December meeting of the Academic Board on titles conferred through the Committee process during 2001. The final report of the College of Humanities and Social Sciences is set out below:

College of Humanities and Social Sciences

Title	Name	Faculty/Department	Start/End Date
Emeritus Professor	Professor W Hogan	Economics & Business	6-Aug-01
Emeritus Professor	Professor A Craswell	Economics & Business	6-Aug-01
Adjunct Professor	Mr R Savage	Economics & Business	6-Aug-01 to 5-Aug-04
Honorary Associate	Dr C Allen	Arts/SPGHAWS	1-Jul-01 to 31-Dec-01
Honorary Associate	Mr J Clegg	Arts/SPGHAWS	1-Aug-01 to 31-Jul-02
Honorary Associate	Dr M Donohue	Arts/SSCP	1-Oct-01 to 2-Jan-03
Honorary Associate	Ms J Mills	Arts/SEAHFM	1-Jul-01 to 31-Jul-04
Honorary Associate	Dr M Morgan	Arts/SSCP	1-Jul-01 to 30-Jun-03
Honorary Associate	Associate Professor R Steele	Arts/SEAMELS	1-Aug-01 to 31-Jul-04
Honorary Associate	Ms M Matuschka	Arts/SEAMELS	1-Oct-01 to 31-Dec
Honorary Associate	Mr L Haddad	Economics & Business	15-Oct-01 to 31-Dec-03
Honorary Associate	Dr F Tamisari	Society, Culture & Performance	28-Sept-01 to 27-Sept-02
Honorary Associate	Dr J Lee	Arts/SPGHAWS	1-Sept-01 to 31-Dec-02
Honorary Associate	Dr A Stefanowska	Arts/SEAMELS	1-Jan-02 to 31-Dec-04
Honorary Associate	Dr J Godden	Arts/SPGHAWS	30-Oct-01 to 31-Dec-02
Honorary Associate	Dr U Potter	Arts/SEAHFM	1-Nov-01 to 31-Oct-02
Honorary Associate	Ms J Duggan	Arts/SEAMELS	1-Jan-02 to 31-Dec-02
Honorary Associate	Ms J Lingard	Arts/SEAMELS	1-Jan-02 to 31-Dec-02
Honorary Associate	Dr I Vanni	Arts/SEAMELS	1-Jan-02 to 31-Dec-02
Honorary Associate	Associate Professor R I Jack	Arts/SPGHAWS	1-Jan-02 to 31-Dec-04
Honorary Associate	Mr H Durrani	Arts/SEAMELS	26-Nov-01 to 25-Nov-04
Honorary Associate	Dr D Wyndham	Arts/SPGHAWS	1-Jan-02 to 31-Dec-02

Honorary Associate	Dr N Hardwick	Arts/SPGHAWS	1-Jan-02 to 31-Dec-04
Honorary Associate	Dr T Evans	Arts/SPGHAWS	1-Jan-02 to 31-Dec-02
Honorary Associate	Dr S Kiernan	Arts/SEAMELS	1-Jan-02 to 31-Dec-04
Honorary Associate	Dr M Young	Arts/SPGHAWS	1-Jan-02 to 31-Dec-04
Visiting Professor	Professor D Rosenblum	Law	2-Jul-01 (2 weeks)
Visiting Professor	Dr C Robinson	Australian Centre for Lesbian & Gay Research	1-Jul-01
Visiting Scholar	Dr E Ellerman	RIHSS	1-Oct-01 to 10-Aug-02
Visiting Scholar	Professor Y Gao	Arts/SEAMELS	1-Jul-01 to 15-Dec-01
Visiting Scholar	Dr E Gee	Arts/SPGHAWS	13-Jul-01 to 12-Jan-02
Visiting Scholar	Professor P Ginsborg	Arts/SEAMELS	23-Jul-01 to 31-Aug-01
Visiting Scholar	Dr M Harvey	Arts/SSCP	1-Jul-01 to 31-Dec-01
Visiting Scholar	Dr K Keys	Arts/SSCP	1-Jul-01 to 31-Dec-01
Visiting Scholar	Dr B Schwartz	Arts/SEAMELS	3-Aug-01 to 30-Aug-01
Visiting Scholar	Dr W Xu	Arts/SEAMELS	15-Aug-01 to 31-Jul-02
Visiting Scholar	Associate Professor Z Xiaosang	SCA	15-Aug-01 to 12-Sept-01
Visiting Scholar	Associate Professor F Capalbo	Economics & Business	11-Jul-01 to 20-Dec-01
Visiting Scholar	Dr M Crossley	Education	1-Jul-01 to 30-Sept-01
Visiting Scholar	Dr L Fisher	Economics & Business	1-Jul-01 to 31-Dec-01
Visiting Scholar	Assistant Professor S Lee	Arts/SSCP	1-Aug-01 to 31-Jul-02
Visiting Scholar	Ms Y Liu	Economics & Business	1-Aug-01 to 31-Jul-02
Visiting Scholar	Mr G Lovink	Arts/SEAHFM	1-Jul-01 to 30-Jun-02
Visiting Scholar	Dr J Moeller	Education	1-Jul-01 to 31-Aug-01
Visiting Scholar	Mr Jun Seon Pak	Law	20-Jul-01 to 19-Jul-02
Visiting Scholar	Professor G Parry	Education	20-Jul-01 to 20-Sept-01
Visiting Scholar	Professor K Tamaki	Arts/SEAMELS	1-Jul-01 to 13-Dec-01
Visiting Scholar	Associate Professor Y Wo	English	3-Sept-01 to 31-Aug-01
Visiting Scholar	Dr K Meagher	Economics & Business	1-Sept-01 to 24-Dec-01

Visiting Scholar	Dr J Vargo	Economics & Business	15-Sept-01 to 26-Oct-01
Visiting Scholar	Dr A Pakir	Linguistics	13-Dec-01 to 5-May-02

AGENDA ITEM 15.4 General Business

15.4 Membership of the Academic Board

15.4.2 Filling of casual vacancies: academic staff members elected from the academic staff members of each faculty

Casual vacancies occur in this category of membership for the following faculties:

- Faculty of Engineering
- Faculty of Law
- Sydney Conservatorium of Music

In accordance with section 42 (4) of the Academic Governance Rules relating to the Academic Board, the Board is asked to appoint the following member of academic staff:

- Faculty of Engineering Associate Professor Liyong Tong

to hold office from 14 February 2002, noting that the term of office may change in the light of the outcome of the Review of the Academic Board and the Academic Forum.

The Faculty of Law and the Sydney Conservatorium of Music were also asked to nominate members to this category for consideration at this meeting of the Board.