



The University of Sydney

Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 14 August 2002 in the Professorial Board Room

There were present: the Chair (Professor J Sachs) presiding, the Deputy Chairs (Professor G Gill, Associate Professors D Dragovich, P McCallum, A Reynolds and R T Ross), the Vice-Chancellor and Principal (Professor G Brown), Professors P Boyce, L Copeland, R Y Ebied, K Eltis, S Garton, B Hesketh, J Lawler, K Lester, G MacAulay, R McCallum, D B Melrose, G Sherington and P Wolnizer, Associate Professors A F Masters, A Mitchell, G Murray, P Phibbs, G Richter, L Tong, N C Weber and S West, Dr M Boughton, Mr R Martinez-Neira, Mr B Kotic, Ms P Kamvounias, Mrs M McKerchar and Ms G Wong.

Also present: Secretary of the Academic Board (Dr W Adams).

Present as observers: Professors L Field, A Brewer, D Napper, R Pesman, P Ramsden and J A Young and Mr J Shipp.

Present by invitation: Dr J Sait.

In attendance: Miss K Neveldsen.

★ 1. Apologies

The Board noted that apologies had been received from: Professors S I Benrimoj, N Hunt, H Kendig, J F Kinnear, K Parton, S E Pretty, R Rose, B Roufogalis and M Vitale, Associate Professors A Fekete, C B Gillies, W M C Maxwell, B McDonald, M Torode and B D Winter and Ms J Gamble.

★ 2. Arrangement of agenda

★ 2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items.

No additional items were starred.

2.2 Adoption of unstarred items

Resolution 159/02

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 160/02

That the Academic Board adopt the minutes of the previous meeting held on 12 June 2002 as a true record.

4. Business arising from Minutes

There was no business arising from the minutes.

★ 5. Report of the Chair

The Chair welcomed Mr Bob Kotic, Chief Financial Officer and Mr Roberto Martinez-Neira, SUPRA President to the meeting and thanked Mr Kristin Barlow, past SUPRA President, for his contributions throughout the year.

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 1 July 2002

The Chair advised members that Senate had discussed the proposed *Guidelines to Elect Academic Staff Members of the Academic Board* and approved the Guidelines as recommended by the Board.

Resolution 161/02

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 1 July 2002, as set out in the report presented.

Action: No further action required.

5.1.2 Report of the Senate meeting held on 5 August 2002

Resolution 162/02

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 5 August 2002, as set out in the report presented.

Action: No further action required.

5.2 General report

5.2.1 *University of Sydney (Academic Board Membership) Rule 2002*

The Board noted that the proposed *University of Sydney (Academic Board Amendment) By-law 2002*, was currently with the Minister for Education and that there were a number of issues relating to implementation of the Review of the Academic Board and the Academic Board that would be referred to the Board for consideration.

It was noted that the draft By-law proposed the introduction of a revised Academic Board and provided for transitional arrangements regarding membership. However, in the event that the By-law was not passed prior to 31 December 2002, Senate needed to approve an extension of the terms of office of current members and officers of the Academic Board to ensure that no elections needed to be conducted in 2002.

Resolution 163/02

That the Academic Board recommend that Senate adopt the *University of Sydney (Academic Board Membership) Rule 2002*, as set out in the report presented

Action: Chair of the Academic Board to recommend that Senate adopt the *University of Sydney (Academic Board Membership) Rule 2002*.

5.2.2 *University of Sydney (Academic Forum Membership) Rule 2002*

The Board was reminded that the proposed By-law would disestablish the Academic Forum, however, the terms of office of some non-professorial members of academic staff on the Academic Forum were due to expire on 30 September 2002 and the term of office of the Chair of the Academic Forum was due to conclude on 24 October 2002.

In light of the imminent disestablishment of the Forum, it was recommended that the terms of office due to conclude this year be extended to the date of the enactment of the *University of Sydney (Academic Board Amendment) By-law 2002*.

This would ensure the continued operation of the Academic Forum until its disestablishment and prevented the necessity of conducting elections for a short membership period.

Resolution 164/02

That the Academic Board recommend that Senate adopt the *University of Sydney (Academic Forum Membership) Rule 2002*, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate adopt the *University of Sydney (Academic Forum Membership) Rule 2002*.

5.2.3 *University of Sydney (Student Proctorial Panel) Rule 2002*

The proposed disestablishment of the Academic Forum necessitated an amendment to existing provisions in the *University of Sydney (Amendment Act) Rule 1999* relating to the Student Proctorial Panel.

Following advice from the University Solicitor, it was proposed that Senate repeal existing provisions relating to the Student Proctorial Panel and Board and adopt a new Rule relating to the Student Proctorial Panel incorporating amendments consistent with its determination to disestablish the Academic Forum.

Resolution 165/02

That the Academic Board recommend that Senate adopt the *University of Sydney (Student Proctorial Panel) Rule 2002*, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate adopt the *University of Sydney (Student Proctorial Panel) Rule 2002*.

5.2.4 Code of Conduct for Responsible Research Practice and Guidelines for Dealing With Allegations of Research Misconduct

The Board noted the proposal to amend the Guidelines for Dealing with Allegations of Research Misconduct to provide for specific timeframes in relation to the initial investigation and where a further investigation was conducted in accordance with the Guidelines.

Resolution 166/02

That the Academic Board recommend that the Vice-Chancellor approve the amendment of the *Guidelines for Dealing With Allegations of Research Misconduct*, as set out in the report presented.

Action: Chair of the Academic Board to recommend that the Vice-Chancellor approve the amendment of the *Guidelines for Dealing With Allegations of Research Misconduct*.

5.2.5 Committee Terms of Reference

The Board noted that as part of the of the implementation of the recommendations of the Review of the Academic Board and the Academic Forum, the terms of reference of Board standing committees and their sub-committees were under review. The Chair advised that it was anticipated that these would be considered by the committees at their September meetings with a view to the Board approving the new terms of reference at its October meeting.

Resolution 167/02

That the Academic Board note the report of the Chair of the Academic Board relating to Committee Terms of Reference, as set out in the report presented.

Action: No further action required.

5.2.6 Update on Working Parties

(1) Working Party on Communication, Implementation and Monitoring of Academic Board Policies

The Board noted that the Working Party on Communication, Implementation and Monitoring of Academic Board Policies had been considering strategies for improving communication from the Academic Board.

A consultant had been engaged to provide assistance and advice and some members would have received a questionnaire to complete to help determine existing strengths and weaknesses. It was anticipated that a final report would be referred to the Academic Board for consideration at the October meeting.

(2) Admissions Working Party

Members noted that the Admissions Working Party had met and considered the Academic Board's policies relating to undergraduate admission. At its last meeting the working party identified the need for major amendments to the policies and these would be referred through the Undergraduate Studies Committee to the Academic Board in the near future.

(3) Special Consideration Working Party

The Chair of the Special Consideration Working Party, Professor G Sherington, advised the Board that the working party had met to consider the University's policies and procedures in relation to special consideration.

Work continued on aligning faculty procedures with University procedures and a survey of existing faculty procedures had been undertaken. Members noted that particular issues being discussed included how outcomes were communicated to students, the role of the Student Centre and the faculties, the development of guidelines to assist in the consideration of applications.

The Board noted that the Working Party had given particular consideration to consistency of processes and the varied requirements relating to on-going assessment and examinations.

Resolution 168/02

That the Academic Board note the report of the Chair of the Academic Board relating to an Update on Working Parties, as set out in the report presented.

Action: No further action required.

5.2.7 Report of the Sydney Summer School 2002

The Director of the Sydney Summer School, Dr J Sait, spoke to the *Report of the Sydney Summer School 2002*, highlighting key achievements and particular issues that would require further consideration.

During discussion the Board noted:

- the Sydney Summer School had doubled in size over two years;
- students were enrolling for a variety of reasons, including the ability to complete their studies sooner;
- more faculties were participating in the Summer School;
- two HSC units had been offered during the 2002 summer period and would also be offered in Second Semester;
- administrative systems, including the use of FlexSIS, continued to be developed;
- the trial of the Winter School had been successful with participating faculties;
- there was a need for research to be conducted on the effects of the Summer School;
- issues of concern during semesters were also raised during the Summer School and it was recommended that the appeals process be reviewed; and
- further consideration could be given to highlighting the activities of the Summer School in relation to exchange programs.

Thanks were extended to all those, particularly academic staff, who had participated in the Summer School 2002.

Resolution 169/02

That the Academic Board note the Report of the Sydney Summer School 2002, as set out in the report presented.

Action: No further action required.

5.2.8 Response to Nelson Review of Higher Education: *Striving for Quality: Learning, Teaching and Scholarship*

The Pro Vice-Chancellor (Teaching and Learning) outlined the University's Response to the Nelson Review of Higher Education on the second discussion paper *Striving for Quality: Learning, Teaching and Scholarship*.

Members noted that the Response had been developed based on consultation including a discussion at the Academic Forum, discussion by the Vice-Chancellor's Advisory Committee and through responses received on the website.

While noting that some amendments would be required, the Board endorsed the Response as set out in the report presented.

Resolution 170/02

That the Academic Board endorse the *Response to the Nelson Review of Higher Education: Striving for Quality: Learning, Teaching and Scholarship*, as set out in the report presented.

Action: Chair of the Academic Board to advise Senate that the Academic Board unanimously endorsed the *Response to the Nelson Review of Higher Education: Striving for Quality: Learning, Teaching and Scholarship*.

★ **6. Report of the Vice-Chancellor and Principal**

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 1 July 2002

Resolution 171/02

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 1 July 2002, as set out in the report presented.

Action: No further action required.

6.1.2 Report of the Senate meeting held on 5 August 2002

Resolution 172/02

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 5 August 2002, as set out in the report presented.

Action: No further action required.

6.2 General report

The Vice-Chancellor drew the attention of members to a number of issues which had been discussed at Senate and were outlined in the reports of the Senate meetings, and also raised issues of general interest to members.

The Board noted that a special Senate meeting would be held to discuss the University's response to the various Nelson Review of Higher Education discussion papers, with particular focus being given to funding issues. It was noted that a number of staff were co-ordinating the responses to the various discussion papers and members were reminded that they could provide comment via the website at: <http://www.itev.usyd.edu.au/internal/crossroads>

Members were also asked to note that the selection process for members of the Senior Executive Group would be co-ordinated by an executive search firm which was a departure from past practice. The Vice-Chancellor advised that the University had prepared all the material and that the use of external personnel was not intended to discourage internal applications, rather, Senate was seeking to be assured that the fullest possible processes and benchmarking had been undertaken.

The Vice-Chancellor informed the Board that the Senate had been discussing the possibility of establishing a Graduate School of Government, based on a model similar to the Kennedy School at Harvard University. This could incorporate a research hub focussing on both national and international issues and would co-ordinate various academic offerings in conjunction with the University of New South Wales (UNSW).

Members noted that the initiative was still being discussed, but that there was potential competition from the Victorian State government and, therefore, planning for such a project would be undertaken in a short timeframe. The Vice-Chancellor advised that a scoping project was being undertaken and that there were continuing discussions with the Faculty of Economics and Business, the Australian Graduate School of Management and UNSW. The Board was advised that any new course proposals would be considered in the normal process, but if the project commenced, the first courses were likely to be short courses based on existing offerings.

During general discussion the Board congratulated Professor H Durrant-Whyte and Professor K Stampfl, recipients of Federation Fellowships, bringing the total Fellowships based at the University to 5 of the 26 awarded across Australia. Dr E Harry was also congratulated on the award of the University of New South Wales Eureka Prize for Scientific Research.

The Board also discussed the possible effects of publicity relating to the forthcoming ICAC seminar on corruption prevention in universities and the release of an associated report. It was suggested that this should be viewed as an opportunity to consider the University's existing processes in relation to reporting corruption.

The issue of honours, particularly in the Faculty of Veterinary Science, was also raised and members agreed that the standards for award of honours needed to be consistent across the University. It was noted that the Undergraduate Studies Committee was already examining the issue of honours and any recommendations would be referred to the Academic Board.

The Vice-Chancellor advised the Board that the University had received a report from DEST relating to the University's performance under the Research Training Scheme (RTS). Members were informed that the University received the RTS allocation effectively to support graduate research students. The RTS allocation was based on previous completions and research performance and that DEST used this to estimate the number of postgraduate candidates that the University of Sydney should be supporting.

According to DEST, the University was under-enrolled in 2001 by about 7.5% (approximately 70-100 candidates). In principle the University would have to return the excess RTS funding that it was paid for redistribution in the sector. The requirement to return excess funding had been waived for 2002 but the intent stands as a signal for 2003.

It was noted that the University had put considerable effort into increasing its completion rates and that this had actually reduced the postgraduate load. The University had the capacity to increase its enrolments and faculties were encouraged to consciously recruit to ensure that the 7.5% under-enrolment was eliminated.

Resolution 173/02

That the Academic Board noted the general report of the Vice-Chancellor and Principal.

Action: No further action required.

7. Report of the Academic Forum

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7.1 Oral report of the Chair

The Chair of the Academic Forum, Associate Professor A F Masters, advised members that the Forum had debated the Nelson Review of Higher Education discussion paper, *Striving for Quality: Learning, Teaching and Scholarship* as its forum focus and was considering the establishment of an electronic chat room for members to use outside of formal meetings.

Resolution 174/02

That the Academic Board note the oral report of the Chair of the Academic Forum.

Action: No further action required.

7.2 Report of the meeting held on 29 July 2002

7.2.1 Receipt of report

Resolution 175/02

That the Academic Board receive and note the report of the Academic Forum meeting held on 29 July 2002, as set out in the report presented.

Action: No further action required.

7.2.2 Forum focus: *Striving for Quality: Learning, Scholarship and Teaching*

Resolution 176/02

That the Academic Board note the Forum Focus of the Academic Forum meeting held on 29 July 2002, as set out in the report presented.

Action: No further action required.

7.2.3 Proceedings of the Forum

Resolution 177/02

That the Academic Board note the proceedings of the Academic Forum meeting held on 29 July 2002, as set out in the report presented.

Action: No further action required.

8. Report of the Undergraduate Studies Committee

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8.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor P McCallum, highlighted the course proposals considered by the Committee. The Board noted that the proposal relating to the Faculty of Veterinary Science represented an interim measure and that discussions about the regulations governing the degree were continuing.

Attention was also drawn to the proposed English language requirements in the Faculty of Nursing. Members noted that the Academic Board set minimum standards for English language requirements for admission and faculties could recommend higher levels for particular courses. It was noted this had led to wide variation across the University and that both undergraduate and postgraduate minimum requirements were due for review. However, it was suggested that a single level of proficiency may not be easy to achieve.

The Board was also asked to note that the Committee had considered issues relating to the honours year during 2001 and was establishing a working party to investigate some aspects further which would be reported through to the Board in due course.

Resolution 178/02

That the Academic Board note the oral report of the Chair of the Undergraduate Studies Committee.

Action: No further action required.

8.2 Report of the meeting held on 18 June 2002

8.2.1 Receipt of report

Resolution 179/02

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 18 June 2002, as set out in the report presented.

Action: No further action required.

8.2.2 Proposals for new and amended courses

(1) Faculty of Rural Management: Bachelor of Business (Agricultural Commerce) and Advanced Diploma of Business (Agricultural Commerce)

Resolution 180/02

That the Academic Board:

- (1) note the Resolutions of the Faculty relating to the Bachelor of Business (Agricultural Commerce) and Advanced Diploma of Business (Agricultural Commerce), made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (2) approve the faculty requirements relating to admission, units of study, the advanced diploma, the pass degree, the honours degree and award of the degree, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Rural Management, to note the Academic Board noted the Resolutions of the Faculty and approved faculty requirements relating to the Bachelor of Business (Agricultural Commerce) and Advanced Diploma of Business (Agricultural Commerce).

8.2.3 Amendment of Faculty Resolutions

(1) Faculty of Veterinary Science: Bachelor of Veterinary Science

Resolution 181/02

That the Academic Board:

- (1) as an interim measure, approve the faculty requirements relating to units of study in the Bachelor of Veterinary Science made pursuant to the University of Sydney (Coursework) Rule 2000 as set out in the report presented; and
- (2) note that full faculty resolutions relating to the Bachelor of Veterinary Science will be referred for approval in due course.

Action: Dean and Faculty Manager, Faculty of Veterinary Science, to note the Academic Board approved the interim faculty requirements relating to the Bachelor of Veterinary Science.

8.2.4 English Language Requirements: Faculty of Nursing

Resolution 182/02

That the Academic Board approve the minimum English language requirements for admission to the Bachelor of Nursing in the Faculty of Nursing as IELTS (or equivalent) minimum overall band score of 7.0 with a minimum score of 7.0 in each of the components, with effect from 1 January 2003.

Action: Dean and Executive Officer, Faculty of Nursing, Director, Student Centre, and Manager, International Office to note the Academic Board approved the revised English language admission requirements in the Faculty of Nursing.

8.2.5 Proceedings of the Committee

Resolution 183/02

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 18 June 2002, as set out in the report presented.

Action: No further action required.

8.3 Report of the meeting held on 16 July 2002

8.3.1 Receipt of report

Resolution 184/02

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 16 July 2002, as set out in the report presented.

Action: No further action required.

8.3.2 Proposals for new and amended courses

(1) Faculty of Arts: Bachelor of Arts (Advanced)

Resolution 185/02

That the Academic Board:

- (1) recommend that Senate approve:
 - (a) the proposal from the Faculty of Arts for the introduction in 2003 of the new course, the Bachelor of Arts (Advanced),
 - (b) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Arts, with effect from 1 January 2003, and
 - (c) the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2003, as set out in the report presented; and
- (2) note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the faculty requirements relating to admission, units of study, the pass degree and award of the degree,

as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the introduction of the Bachelor of Arts (Advanced) and the adoption of the associated Resolutions of the Senate.

(2) Faculty of Nursing: Bachelor of Nursing and Bachelor of Nursing (Honours)

Resolution 186/02

That the Academic Board:

- (1) approve the proposal from the Faculty of Nursing for the introduction in 2003 of the revised course, the Bachelor of Nursing,
- (2) note the revised Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the revised faculty requirements relating to admission, units of study, the pass degree, the honours degree and award of the degree,
- (4) recommend that Senate rescind the Resolutions of the Senate relating to the Bachelor Nursing and the Bachelor of Nursing (Honours), and adopt new Resolutions of the Senate relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2003,

as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate rescind and adopt new Resolutions of the Senate relating to the Bachelor of Nursing and Bachelor of Nursing (Honours).

(3) Faculty of Nursing: Bachelor of Nursing (Indigenous Australian Health)

Resolution 187/02

That the Academic Board:

- (1) recommend that Senate approve:
 - (a) the proposal from the Faculty of Nursing for the introduction in 2003 of the new course, the Bachelor of Nursing (Indigenous Australian Health),
 - (b) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing, with effect from 1 January 2003, and
 - (c) the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2003;
- (2) note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and

- (3) approve the faculty requirements relating to admission, units of study, the pass degree, the honours degree and award of the degree as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the introduction of the Bachelor of Nursing (Indigenous Australian Health) and the adoption of the associated Resolutions of the Senate.

8.3.3 Reports from the Faculties

(1) Faculty of Law

Resolution 188/02

That the Academic Board note the amendment of the Faculty Resolutions relating to the Bachelor of Laws, in accordance with the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study.

Action: Dean and Faculty Manager, Faculty of Law, to note the Academic Board noted the amendment of the Resolutions of the Faculty.

8.3.4 Proceedings of the Committee

Resolution 189/02

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 16 July 2002, as set out in the report presented.

Action: No further action required.

9. Report of the Graduate Studies Committee

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9.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Associate Professor R Ross, drew the attention of the Board to the new policy providing guidance for the award of APAs for transferring students. In other policy matters, it was also noted that the Graduate Studies Committee would write to faculties regarding the policy *Submission of Doctor of Philosophy (PhD) Theses Containing Published Work*, adopted by the Academic Board.

Resolution 190/02

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

Action: No further action required.

9.2 Report of the meeting held on 1 July 2002

9.2.1 Receipt of report

Resolution 191/02

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 1 July 2002, as set out in the report presented.

Action: No further action required.

9.2.2 Proposals for new and amended courses

(1) Faculty of Science: Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science

Resolution 192/02

That the Academic Board:

- (1) approve the proposal from the Faculty of Science for the introduction in 2003 of the new subject area, Coastal Management, for the Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science; and
- (2) recommend that Senate approve:
 - (a) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Science, with effect from 1 January 2003, and
 - (b) the amendment of the Resolutions of the Senate relating to the Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science, with effect from 1 January 2003;

as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve amendments to the Resolutions of the Senate relating to the Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science.

(2) Faculty of Education: Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies

Resolution 193/02

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Education for the introduction in 2003 of the new courses, Graduate Diploma in Educational Studies (Coach Education) and Graduate Certificate in Educational Studies (Coach Education); and
- (2) note that the Resolutions of the Senate relating to the Graduate Diploma in Educational Studies (Coach Education) and Graduate Certificate in Educational Studies (Coach Education) will be forwarded for approval in due course.

Action: Chair of the Academic Board to recommend that Senate approve the introduction of the Graduate Diploma in Educational Studies (Coach Education) and the Graduate Certificate in Educational Studies (Coach Education).

(3) Faculty of Nursing: Master of Nursing

Resolution 194/02

That the Academic Board:

- (1) approve the proposal from the Faculty of Nursing for the introduction in 2003 of the new subject areas, Mental Health, and Aged Care, for the Master of Nursing; and
- (2) recommend that Senate approve:
 - (a) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing, with effect from 1 January 2003, and
 - (b) the amendment of the Resolutions of the Senate relating to the Master of Nursing, with effect from 1 January 2003;

as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve amendments to the Resolutions of the Senate relating to the Master of Nursing.

9.2.3 English Language Requirements: Faculty of Nursing

Resolution 195/02

That the Academic Board approve the English language requirement for admission in the Faculty of Nursing as a minimum overall band score of 7.0 with a minimum score of 7.0 in each of the components, with effect from 1 January 2003, as set out in the report presented.

Action: Dean and Executive Officer, Faculty of Nursing, Director, Student Centre, and Manager, International Office to note the Academic Board approved the revised English language admission requirements in the Faculty of Nursing.

9.2.4 Australian Postgraduate Awards and University Scholarships: Method of Award

Resolution 196/02

That the Graduate Studies Committee recommend that the Academic Board approve the revised policy *Australian Postgraduate Awards and University Scholarships: Method of Award* based on completions and that the first round allocations not deviate more than five (5) points below the College cut-off, as set out in the report presented.

Action: Deans of faculties and Chairs of College Ranking Committees to note the amendment of the policy *Australian Postgraduate Awards and University Scholarships: Method of Award*.

9.2.5 Proceedings of the Committee

Resolution 197/02

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 1 July 2002, as set out in the report presented.

Action: No further action required.

9.3 Report of the meeting held on 5 August 2002

9.3.1 Receipt of Report

Resolution 198/02

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 5 August 2002, as set out in the report presented.

Action: No further action required.

9.3.2 Australian Postgraduate Awards: Transfer Guidelines

Resolution 199/02

That the Academic Board approve the *Australian Postgraduate Awards: Transfer Guidelines*, as set out in the report presented.

Action: Deans of faculties and Chairs of College Ranking Committees to note the new policy *Australian Postgraduate Awards: Transfer Guidelines*.

9.3.3 Submission of Doctor of Philosophy Theses Containing Published Work

Resolution 200/02

That the Academic Board adopt the policy *Submission of Doctor of Philosophy Theses Containing Published Work*, as set out in the report presented.

Action: Deans of faculties to note the new policy *Submission of Doctor of Philosophy Theses Containing Published Work*.

9.3.4 Proposals for new and amended courses

(1) Faculty of Engineering: Doctor of Engineering Practice

Resolution 201/02

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Engineering for the introduction in 2003 of the new course, the Doctor of Engineering Practice;
- (2) the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Engineering, with effect from 1 January 2003; and
- (3) the adoption of the new Resolutions of the Senate relating to this course, with effect from 1 January 2003,

as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the introduction of the Doctor of Engineering Practice and the adoption of associated Resolutions of the Senate.

9.3.5 Proceedings of the Committee

Resolution 202/02

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 5 August 2002, as set out in the report presented.

Action: No further action required.

10. Report of the Teaching and Learning Committee

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10.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor J Sachs, advised members of progress in the Academic Board Faculty Review Visits. The Dean of Education, Professor G Sherington thanked the Board for its visit and report, noting that the process had been both fair and useful. The Board noted that there was some variation to the composition of each review committee and members were encouraged to participate.

The Board congratulated Dr R Taylor, Dr N Jarkey and Professor N King on their receipt of the Vice-Chancellor's Awards for Outstanding Teaching 2002.

Resolution 203/02

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

Action: No further action required.

10.2 Report of the meeting held on 18 July 2002

10.2.1 Receipt of report

Resolution 204/02

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 18 July 2002, as set out in the report presented.

Action: No further action required.

10.2.2 Academic Board Faculty Review Visits

(1) Sydney Conservatorium of Music

Resolution 205/02

That the Academic Board note the Final Report and Recommendations from the Academic Board Visit to the Sydney Conservatorium of Music, as set out in the report presented.

Action: No further action required.

(2) **Faculty of Education**

Resolution 206/02

That the Academic Board note the Final Report and Recommendations from the Academic Board Visit to the Faculty of Education, as set out in the report presented.

Action: No further action required.

10.2.3 Vice-Chancellor's Awards for Outstanding Teaching 2002

Resolution 207/02

That the Academic Board note and congratulate the recipients of the Vice-Chancellor's Awards for Outstanding Teaching 2002, as set out in the report presented.

Action: No further action required.

10.2.4 Proceedings of the Committee

Resolution 208/02

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 18 July 2002, as set out in the report presented.

Action: No further action required.

11. Report of the Research Committee

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11.1 Oral report of the Alternative Chair

The Chair of the Research Committee, Professor G Gill, highlighted activities in relation to the Sesqui Grants Scheme. Members noted that issues relating to the scheme had been raised by faculties and that some amendments could occur to the Scheme during 2003.

Resolution 209/02

That the Academic Board note the report of the Alternative Chair of the Research Committee.

Action: No further action required.

11.2 Report of the meeting held on 14 May 2002

11.2.1 Receipt of report

Resolution 210/02

That the Academic Board receive and note the report of the Research Committee meeting held on 14 May 2002, as set out in the report presented.

Action: No further action required.

11.2.2 Proceedings of the Committee

Resolution 211/02

That the Academic Board note the proceedings of the Research Committee meeting held on 14 May 2002, as set out in the report presented.

Action: No further action required.

11.3 Report of the meeting held on 18 June 2002

11.3.1 Receipt of report

Resolution 212/02

That the Academic Board receive and note the report of the Research Committee meeting held on 18 June 2002, as set out in the report presented.

Action: No further action required.

11.3.2 Proceedings of the Committee

Resolution 213/02

That the Academic Board note the proceedings of the Research Committee meeting held on 18 June 2002, as set out in the report presented.

Action: No further action required.

12. Report of the Academic Staffing Committee

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12.1 Oral report of the Chair

The Chair of the Academic Staffing Committee, Associate Professor A Reynolds, advised the Board that the Committee was addressing the issue of membership of the Committee and invited input into the operations of a working party currently considering the promotions application process.

Resolution 214/02

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

Action: Members of the Academic Board to provide feedback to the working party considering the promotions application process.

12.2 Report of the meeting held on 24 July 2002

12.2.1 Receipt of report

Resolution 215/02

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 24 July 2002, as set out in the report presented.

Action: No further action required.

12.2.2 Proceedings of the Committee

Resolution 216/02

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 24 July 2002, as set out in the report presented.

Action: No further action required.

13. General Business

13.1 Report on the Promotion of Academic Staff from Level A to Level B in 2002

Resolution 217/02

That the Academic Board note the report on the promotion of academic staff from Level A to Level B in 2002, as set out in the report presented.

Action: No further action required.

13.2 Conferring of All Academic Titles

Resolution 218/02

That the Academic Board note the reports relating to the Conferring of All Academic Titles by Colleges and Faculties, as set out in the report presented.

Action: No further action required.

13.3 Membership of the Academic Board

13.3.1 Filling of casual vacancies: academic staff members elected from the academic staff members of each faculty

Resolution 219/02

That the Academic Board appoint Professor M Jackson, Faculty of Economics and Business to fill a casual vacancy in the category of one academic staff member of each faculty, as set out in the report presented.

Action: No further action required.

13.4 Report of the Vice-Chancellor and Principal on proctorial matters

Resolution 220/02

That the Academic Board note the tabled report on proctorial matters.

Action: No further action required.

The meeting closed at 3.25pm.