



The University of Sydney

Academic Board Minutes

Academic Board Officer: Keri Neveldsen

Secretariat, Quadrangle, A14

Phone: 9351 3305; Fax: 9351 3572

E-mail: K.Neveldsen@secretariat.usyd.edu.au

Web site: <http://www.usyd.edu.au/su/ab/>

Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 15 May 2002 in the Professorial Board Room

There were present: the Chair (Professor J Sachs) presiding, the Deputy Chairs (Professor G Gill, Associate Professors P McCallum, A Reynolds and R T Ross), the Acting Vice-Chancellor and Principal (Professor J Kinnear), Professors S I Benrimoj, P Boyce, L Copeland, R Y Ebied, S Garton, H Kendig, J Lawler, K Lester, R Newman, S E Pretty and J Webber, Associate Professors C B Gillies, A F Masters, G Murray, C Russell, and N C Weber, Drs M Boughton, A Brew, L Carson and B D Winter, Mr K Barlow, Ms G Klix, Mr D Kyriacou, Mrs M McKerchar and Ms G Wong.

Also present: Secretary of the Academic Board (Dr W Adams).

Present as observers: Professors L Field, D Napper, R Pesman and J A Young.

In attendance: Professor R Bartels and Miss K Neveldsen.

★ 1. **Apologies**

The Board noted that apologies had been received from: the Vice-Chancellor and Principal (Professor G Brown), Professors C Adam, S Chapman, K Eltis, N Hunt, S R Leeder, G T Moore, P Ramsden, B Roufogalis, G Sherington, M Vitale and P Wolnizer, Associate Professors W M C Maxwell and P Phibbs, Drs M O'Loughlin and M Torode, Ms P Kamvounias and Mr M Hall.

(File 021/0005/00003)

★ 2. **Arrangement of agenda**

2.1 **Starring of items**

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 8.1.2, 9.2.2 and 12.4.

2.2 **Adoption of unstarred items**

Resolution 63/02

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 64/02

That the Academic Board adopt the minutes of the previous meeting held on 13 March 2002 as a true record.

(File 2002/309)

4. Business arising from Minutes

There was no business arising from the previous minutes.

★ 5. Report of the Chair

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 8 April 2002

Resolution 65/02

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 8 April 2002.

Action: No further action required.

5.1.2 Report of the Senate meeting held on 6 May 2002

Resolution 66/02

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 6 May 2002.

Action: No further action required.

5.2 General report

5.2.1 Review of the Academic Board and the Academic Forum

The Academic Board noted that Senate had adopted the proposed By-law amendment and Rules relating to the Academic Board, which were circulated with the agenda. The By-law had been referred to the Minister for approval and the Rules would come into effect on the same date as the By-law.

Members noted that the Rules would be amended to reflect the full name of the Faculty of Agriculture, Food and Natural Resources and to include the Faculty of Engineering which had inadvertently been omitted from the list of academic staff membership.

The Chair of the Academic Board noted that the approval of the By-law amendment and Rules by Senate represented the culmination of 11 months of the review process. Further consideration was being given to consequential legislative changes, which would include an amendment to the University of Sydney (Amendment Act) Rule to remove references to the Academic Forum.

The Board noted that a review of the proposed terms of reference of the Academic Board Standing Committees and Academic Board policies was also being undertaken to ensure that these were consistent with the final outcomes of the Review and any amendments would be referred to the Board in due course.

Resolution 67/02

That the Academic Board note the report of the Chair of the Academic Board on the progress of the Review of the Academic Board and the Academic Forum, as set out in the report presented.

Action: Chair of the Academic Board to oversee review of legislation, the proposed terms of reference and constitutions of Academic Board Standing Committees, and Academic Board policies to ensure consistency with the final outcomes of the Review and refer to the Academic Board for consideration in due course.

(File 2001/3342)

5.2.2 Guidelines for Faculties to Elect Academic Staff Members of the Academic Board

The Chair proposed that the draft Guidelines for Faculties to Elect Academic Staff Members of the Academic Board lie on the table to provide time for discussion in faculties and feedback to the next meeting of the Board.

Resolution 68/02

That the Guidelines for Faculties to Elect Academic Staff Members of the Academic Board lie on the table, for consideration at the next meeting of the Academic Board, as set out in the report presented.

Action: Deans to refer the Guidelines for Faculties to Elect Academic Staff Members of the Academic Board to faculties for consideration and feedback to the Academic Board office by 29 May 2002.

(File 2001/3342)

5.2.3 Academic Board Faculty Review Visits

The Board noted that the Academic Board Faculty Review Visits were well underway. Members noted that the report of the first review, of the Faculty of Veterinary Science, was included in the Teaching and Learning Committee report.

The President of SUPRA expressed concern about postgraduate student participation in the reviews. The Chair of the Board noted that the review panel to the Faculty of Veterinary Science had engaged with some students, however it was noted that due to the time of year there were few students available. This issue had been addressed for subsequent reviews.

Members noted that the reviews of the faculties of Education and Engineering had been completed and the reports were being prepared. The Faculty of Agriculture, Food and Natural Resources was being reviewed on 8 May and Rural Management on 20 May.

Commencing at the Faculty of Engineering review, an open session had been included in the program for the day, giving any interested parties the opportunity to attend and speak to the review panel.

The Chair of the Board also noted the need to spread the load of participation in the reviews due to the commitment involved in preparing and attending the reviews and constraints on staff time. Accordingly, Deans had been requested to nominate additional staff to membership of review panels.

Members who had participated in reviews gave feedback noting that the process was rewarding and worthwhile and conducted in a collegial and non-judgemental manner.

Resolution 69/02

That the Academic Board note the report of the Chair of the Academic Board on Academic Board Faculty Review Visits, as set out in the report presented.

Action: No further action required.

(File 2002/1376, 2002/428, 2002/430, 2002/431, 2002/432, 2002/433)

5.2.4 Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct

At the meetings in May and June 2001, Senate and the Academic Board approved the revised Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct.

The Acting Pro Vice-Chancellor (Research) noted that events at other institutions have led to re-evaluation of the Code and the Guidelines. Amendments would be brought to a future meeting of the Academic Board to incorporate specific timelines into the documents.

The Chair reminded members that the Code of Conduct and Guidelines were established and asked for assistance in reminding all staff of their existence. They are available on the University's intranet at: http://db.usyd.edu.au/policy/policy_index.stm.

Resolution 70/02

That the Academic Board note the report of the Chair of the Academic Board relating to the Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct, as set out in the report presented.

Action: Members of the Academic Board to note the Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct.

Action: Deans to circulate the Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct to staff.

5.2.5 Campus 2010

The Chair reminded members of the consultation being undertaken in relation to the University's Campus Planning Strategy – Campus 2010 and encouraged all staff to provide feedback on the plans.

Members noted that a display had been mounted in the foyer of the Eastern Avenue Auditorium and Lecture Theatre Complex and a website showing the strategy in detail had also been developed at: www.usyd.edu.au/campus2010.

Resolution 71/02

That the Academic Board note the report of the Chair of the Academic Board on the Campus 2010, as set out in the report presented.

Action: Members of the Academic Board to note the consultation process for Campus 2010.

5.2.6 Update on Working Parties

The Chair updated the Board on the number of working parties currently operating in relation to specific issues. Members noted that the working parties included the Working Party on Communication, Implementation and Monitoring of Academic Board Policies; Working Party on Alignment of University Review Processes; Working Party on Special Consideration; Working Party on Information Communication Technologies (ICT) and Pedagogy in Teaching and Learning; Working Party on Implementation of Academic Honesty; Working Party on Assumed Knowledge; Admissions Working Party (the forerunner to the Admission Sub-Committee under the Review of the Academic Board and the Academic Forum); and the Show Cause Working Party.

Resolution 72/02

That the Academic Board note the report of the Chair of the Academic Board on Update on Working Parties, as set out in the report presented.

Action: No further action required.

(File 2001/6135, 2001/6134, 2001/5287, 2001/4030, 2001/6081)

5.2.7 Rural and Regional Entry Scheme: Pilot Program

Members of the Board noted the report recommending the adoption of the proposed Rural and Regional Entry Scheme: Pilot Program.

The report outlined the background to the development of the scheme and it was recommended that the Board approve a two year pilot program to explore the implementation of a concessional entry scheme directed at applicants from rural and regional areas throughout Australia who sought to enrol in courses offered at the University's Orange campus.

The rural and regional entry scheme for admission to courses at CREO would be an alternative to the University's other special entry schemes rather than an add-on and had been developed in line with other programs such as the Broadway Scheme.

It was noted that the Chair of the Academic Board and the Registrar would work with representatives of the Faculties of Rural Management, Science, Arts and Pharmacy to resolve a range of practical administrative issues associated with the scheme's implementation, in particular the specific criteria to be used in determining the eligibility of applicants.

During discussion it was noted that the number of students at the Orange campus had reduced over recent years so a potential increase in students entering through this scheme would not overburden existing resources although faculties would need to ensure that students were provided with a link to their peers and sense of community to the University as a whole.

Resolution 73/02

That the Academic Board approve the Rural and Regional Entry Scheme: Pilot Program, as set out in the report presented.

Action: Chair of the Academic Board and Registrar to work with faculties to implement the Rural and Regional Entry Scheme: Pilot Program.

(File 2002/2042)

5.2.8 Student appeals against exclusion– 2002 Update

The Board was advised that 2002 was the first year the Chair of the Academic Board had chaired the Senate's Student Appeals Committee (Exclusions and Readmission).

Members noted that in 2002 the Committee received 60 appeals, 58 of which were heard over a period of 4 ½ days. The Board was asked to note the summary provided, in particular, that the number of appeals received in 2002 significantly increased over previous years.

It was also noted that the information presented connected to the work being undertaken by the Show Cause Working Party and that a review of the University's appeals process would commence later in the year.

Resolution 74/02

That the Academic Board note the report of the Chair of the Academic Board relating to Student appeals against exclusion 2002, as set out in the report presented.

Action: No further action required.

(File 2001/1773)

★ 6. **Report of the Vice-Chancellor and Principal**

6.1 **Report on Senate matters**

6.1.1 **Report of the Senate meeting held on 8 April 2002**

Resolution 75/02

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 8 April 2002.

Action: No further action required.

6.1.2 **Report of the Senate meeting held on 6 May 2002**

Resolution 76/02

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 6 May 2002.

Action: No further action required.

6.2 **General report**

The Acting Vice-Chancellor, Professor J Kinnear, highlighted key topics of recent Senate meetings including the approval of a public lecture by Father Frank Brennan on the issues of human rights and the treatment of refugees; the establishment of the University of Sydney Australian Lebanese Foundation; and the approval of the reorganisation of the Senior Executive Group and the members of selection committees.

Members were advised of the Senate Colloquium on the government reform agenda for higher education to which Senate would respond, along with the issue papers as they were released. Further information on the review was available on the web at: <http://www.dest.gov.au/crossroads/>

It was noted that Fellows of Senate, while expressing a range of views, had reached a common framework in which to develop responses with particular focus on issues of elitism in the sense that there was a commitment to the highest possible achievement; research infrastructure and specialised research activity; encouragement of regional developments; and funding mechanisms.

The Chancellor had commented on the degree of cohesiveness and commonality during the Colloquium and the Vice-Chancellor had expressed his encouragement at the views expressed during the discussion about what the University was and should be doing, and how the University's response should be handled noting that the review and the University's future should be handled with boldness and self-confidence, without doing this at anyone's expense.

Resolution 77/02

That the Academic Board noted the general report of the Acting Vice-Chancellor and Principal.

Action: No further action required.

(File 2001/1760)

7. Report of the Academic Forum

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7.1 Oral report of the Chair

The Chair of the Academic Forum, Associate Professor A F Masters, highlighted the Forum Focus on International Students presented at the last meeting and thanked all contributors for their participation. Significant points of interest included the Department of Immigration and Multicultural and Indigenous Affairs (DIMIA) visa extension requirements; general support for an award course "English for Academic Purposes" unit of study; and the importance of developing high-level English language competency skills.

During discussion, the Acting Vice-Chancellor also drew members' attention to the report of the meeting and highlighted the need for the University to provide assistance to all students, both local and international, with poor English skills.

Resolution 78/02

That the Academic Board note the report of the Chair of the Academic Forum.

Action: No further action required.

7.2 Report of the meeting held on 22 April 2002

7.2.1 Receipt of report

Resolution 79/02

That the Academic Board receive and note the report of the Academic Forum meeting held on 22 April 2002.

Action: No further action required.

7.2.2 Forum focus: International Students – Their Recruitment and Experiences

Resolution 80/02

That the Academic Board note the Forum Focus of the Academic Forum meeting held on 22 April 2002, as set out in the report presented.

Action: No further action required.

7.2.3 Proceedings of the Forum

Resolution 81/02

That the Academic Board note the proceedings of the Academic Forum meeting held on 22 April 2002, as set out in the report presented.

Action: No further action required.

(File 028/0039/00002)

8. Reports of Faculties and Boards

8.1 Report of the Faculty of Agriculture, Food and Natural Resources

8.1.1 Receipt of report

Resolution 82/02

That the Academic Board receive and note the report of the Faculty of Agriculture, Food and Natural Resources meeting held on 19 March 2002.

Action: No further action required.

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8.1.2 Report on the Review of the Academic Board and the Academic Forum by the retiring Faculty of Agriculture, Food and Natural Resources representative on the Academic Board

The Chair of the Academic Board noted that since this Faculty had considered this report, the author, Dr David Godden, had left the University, and asked that the Academic Board wish him well in his future endeavours.

The President of SUPRA noted that the report indicated that the issue had not been handled well and highlighted the need for the Academic Board to put in place meeting procedures.

The Chair advised that the Academic Board meeting procedures were contained in the Academic Governance Rules relating to the Academic Board and the Registrar added that such Rules would be supplemented by common law meeting procedures.

The Chair further noted that this report was the recollection of one person, who had not been present for the meeting referred to throughout the report, and that others would recall events slightly differently but that the minutes of the meeting had been approved by the Board as a true and accurate record and would always be taken as the official record of events.

The Chair of the Academic Forum noted that the Chair of the Board's term had been characterised by balancing the need to adhere to meeting procedures with the need to engage in collegial discussions and expressed his appreciation to the Chair of the Board.

Resolution 83/02

That the Academic Board receive and note the report on the Review of the Academic Board and the Academic Forum by the retiring representative of the Faculty of Agriculture, Food and Natural Resources on the Academic Board, as set out in the report presented.

Action: No further action required.

(File 2001/3342, 036/006/00149)

8.2 Report of the Faculty of Health Sciences

8.2.1 Receipt of report

Resolution 84/02

That the Academic Board receive and note the report of the Faculty of Health Sciences meeting held on 26 March 2002.

Action: No further action required.

8.2.2 Semester and vacation dates 2003-2006

Resolution 85/02

That the Academic Board approve the semester and vacation dates for the Faculty of Health Sciences for 2003-2006, as set out in the report presented.

Action: Dean and Executive Officer, Faculty of Health Sciences to note that the Academic Board approved the Semester and Vacation Dates 2003-2006.

(File 2001/29)

8.3 Report of the Faculty of Science

8.3.1 Receipt of report

Resolution 86/02

That the Academic Board receive and note the report of the Faculty of Science meeting held on 26 March 2002.

Action: No further action required.

8.3.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Science

Resolution 87/02

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Science, with immediate effect, as set out in the report presented.

Action: Chair of the Board to recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Science.

(File 036/0002/00086, 036/0006/00175)

9. Report of the Undergraduate Studies Committee

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9.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor P McCallum, advised members of the Board that it was customary for the Committee to consider admissions related issues at the early meetings of the year and work on clarification of admissions pathways had been referred to the Admissions Working Party for further consideration.

The Chair also noted that the process undertaken in relation to the Faculty of Economics and Business courses had been based on the need to ensure the information was published in the Universities Admissions Centre (UAC) Guide.

Resolution 88/02

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

Action: No further action required.

9.2 Report of the meeting held on 19 March 2002

9.2.1 Receipt of report

Resolution 89/02

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 19 March 2002.

Action: No further action required.

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9.2.2 Proposals for new and amended courses

(1) **Faculty of Economics and Business: Bachelor of Commerce, Bachelor of Economics and Bachelor of Economic and Social Sciences**

The President of the SRC raised concerns regarding sections of Part 2 of the Faculty Resolutions relating to the Bachelor of Commerce, Bachelor of Economics and Bachelor of Economic and Social Sciences, particularly regarding transitional arrangements, student load and credit transfer.

The Chair of the Committee noted that the concerns expressed had been addressed by the Committee which believed the Resolutions were in accordance with the University of Sydney (Coursework) Rule 2000.

Due to the timeline involved in promoting and advertising the courses, the Board agreed to approve, in principle, the Resolutions and that the Chair of the Undergraduate Studies Committee liaise with the President of the SRC and the Faculty to address any outstanding concerns.

Resolution 90/02

That the Academic Board:

- (1) note that the Chair of the Undergraduate Studies Committee had referred the proposals to amend the Bachelor of Commerce, Bachelor of Economics and Bachelor of Economic and Social Sciences to the

Deputy Vice-Chancellor (Planning and Research) for late urgent approval, in accordance with the Academic Board Resolutions: *Creation, Variation and Maintenance of Award Courses and Units of Study*, to ensure their publication in the 2003 UAC Guide;

- (2) recommend that Senate approve:
 - (a) the renaming of the Bachelor of Economics (Social Sciences) to the Bachelor of Economic and Social Sciences; and
 - (b) the amendment of the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Economics and Business, with effect from 1 January 2003; and
 - (c) the rescission of the Resolutions of the Senate relating to the Bachelor of Commerce, Bachelor of Economics and Bachelor of Economics (Social Sciences) courses; and
 - (d) the adoption of new Resolutions of the Senate relating to the Bachelor of Commerce, Bachelor of Economics and Bachelor of Economic and Social Sciences courses, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2003, as set out in the report presented;
- (3) note the revised Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2003, as set out in the report presented; and
- (4) approve, in principle, the Faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree, as set out in the report presented.

Action: Chair of the Board to recommend that Senate approve the renamed, Bachelor of Economic and Social Sciences, together with amendments to and adoption of Resolutions of the Senate relating to the Bachelor of Commerce, Bachelor of Economics and Bachelor of Economic and Social Sciences.

Action: Chair of the Undergraduate Studies Committee to liaise with the President of the SRC and the Faculty of Economics and Business to address concerns relating to the Part 2 of the Faculty Resolutions for the Bachelor of Commerce, Bachelor of Economics and Bachelor of Economic and Social Sciences.

(File 003/0017/00012, 003/0017/00010, 003/0017/00011)

9.2.3 Proceedings of the Committee

Resolution 91/02

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 19 March 2002, as set out in the report presented.

Action: No further action required.

9.3 Report of the meeting held on 16 April 2002

9.3.1 Receipt of report

Resolution 92/02

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 16 April 2002.

Action: No further action required.

9.3.2 Proceedings of the Committee

Resolution 93/02

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 16 April 2002, as set out in the report presented

Action: No further action required.

(File 2001/2124).

10. Report of the Teaching and Learning Committee

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10.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor J Sachs, noted that the item relating to the Academic Board Faculty Review Visit to the Faculty of Veterinary Science had been considered under item 5.2.3 and that there was nothing further to report.

Resolution 94/02

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

Action: No further action required.

10.2 Report of the meeting held on 18 April 2002

10.2.1 Receipt of report

Resolution 95/02

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 18 April 2002

Action: No further action required.

10.2.2 Alternative Chair of the Teaching and Learning Committee

Resolution 96/02

That the Academic Board appoint Associate Professor Michael Prosser as the Alternative Chair of the Teaching and Learning Committee, as set out in the report presented.

Action: Secretary to the Teaching and Learning Committee to note that the Academic Board approved the appointment of the Alternative Chair of the Committee.

(File 028/0025/00028)

10.2.3 Academic Board Faculty Review Visits: Faculty of Veterinary Science

Resolution 97/02

That the Academic Board note the Final Report and Recommendations from the Academic Board Visit to the Faculty of Veterinary Science, as set out in the report presented.

Action: Quality Assurance Officer (Teaching and Learning) to note that the Academic Board noted the Final Report and Recommendations from the Academic Board Review Visit to the Faculty of Veterinary Science.

(File 2002/428)

10.2.4 Proceedings of the Committee

Resolution 98/02

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 18 April 2002, as set out in the report presented.

Action: No further action required.

(File 028/0025/00029)

11. Report of the Academic Staffing Committee

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11.1 Oral report of the Chair

The Chair of the Academic Staffing Committee, Associate Professor A Reynolds, advised members that the terms of reference and constitution of the Committee were under review and that these would be referred to the Academic Board in due course.

Resolution 99/02

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

Action: No further action required.

11.2 Report of the meeting held on 21 November 2001

11.2.1 Receipt of report

Resolution 100/02

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 21 November 2001.

Action: No further action required.

11.2.2 Proceedings of the Committee

Resolution 101/02

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 21 November 2001, as set out in the report presented.

Action: No further action required.

11.3 Report of the meeting held on 20 March 2002

11.3.1 Receipt of report

Resolution 102/02

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 20 March 2002.

Action: No further action required.

11.3.2 Proceedings of the Committee

Resolution 103/02

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 20 March 2002, as set out in the report presented.

Action: No further action required.

(File 028/0002/00325)

12. General Business

12.1 Membership of the Academic Board

12.1.1 Filling of casual vacancies: academic staff members elected from the academic staff members of each faculty

Resolution 104/02

That in accordance with the Academic Governance Rules relating to the Academic Board, the Academic Board appoint Professor G MacAulay and Associate Professors B McDonald and G Richter to fill casual vacancies in the category of one academic staff member of each faculty, as set out in the report presented.

Action: No further action required.

(File 2001/1122, 2001/5495)

12.1.2 Filling of casual vacancies: heads of departments and non-professorial academic staff

Resolution 105/02

That in accordance with the Academic Governance Rules relating to the Academic Board, the Academic Board appoint Associate Professor D Dragovich and Ms J Gamble to fill casual vacancies in the categories of heads of departments and non-professorial academic staff, as set out in the report presented.

Action: No further action required.

(File 2001/1122, 2001/5495)

12.1.3 Election of a Deputy Chair to fill a casual vacancy

(1) Declaration of election

Resolution 106/02

That the Academic Board note that Professor Graeme Gill was declared elected unopposed as Deputy Chair of the Academic Board, to fill a casual vacancy for a term of office to 31 December 2002, as set out in the report presented.

Action: No further action required.

(2) Schedule of election dates

Resolution 107/02

That the Academic Board note the report relating to the election of a Deputy Chair to fill a casual vacancy and the schedule of dates for the election of a Deputy Chair to fill a casual vacancy, as set out in the report presented.

Action: Members of the Board to note the schedule of dates for the election of a Deputy Chair.

(File 2001/1973)

12.2 Membership of the AGSM Academic Board

Resolution 108/02

That the Academic Board appoint Professor Graeme Gill to fill the casual vacancy on the AGSM Academic Board to 30 June 2003, as set out in the report presented.

Action: No further action required.

(File 2001/2529)

12.3 Membership of Central Promotions Committees: 2002

Resolution 109/02

That the Academic Board appoint Professor D Griffiths as a replacement member to the Central Promotions Committee, Senior Lecturer, for 2002, as set out in the report presented.

Action: Secretary to the Central Promotions Committee to note that the Academic Board approved the replacement Committee member.

(File 028/0002/00332)

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12.4 Discipline of Students – 2001 Report

Members of the Academic Board noted the report detailing the resolution of issues under Chapter 8, *University of Sydney By-law 1999*. During discussion it was noted that in one case an appeal to Senate had resulted in the overturning of a decision of a Student Proctorial Board.

Members expressed dissatisfaction with the current process and noted that there had been no feedback to members of the Proctorial Board regarding the decision to uphold the appeal. It was noted that this had resulted in feelings of disempowerment by members of that Board. The Registrar undertook to facilitate feedback to such Boards in the future, as appropriate.

The Registrar advised the Academic Board that Senate was awaiting approval of a proposed By-law amendment which would externalise the appeal process. Members of the Academic Board expressed strong support for this action.

Resolution 110/02

That the Academic Board note the report relating to the Discipline of Students 2001, as set out in the report presented.

Action: No further action required.

(File 041/0015/00207)

12.5 Report of the Vice-Chancellor and Principal on proctorial matters

Resolution 111/02

That the Academic Board note the tabled report on proctorial matters.

Action: No further action required.

(File 021/0006/00010, 2002/443, 2001/5926, 2001/5927)

13. Report of the Research Committee

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13.1 Oral report of the Chair

The Chair of the Research Committee, Professor G Gill, spoke to the tabled reports of the Research Committee meetings and advised that the Committee was reviewing its terms of reference and constitution and that these would be referred to the Academic Board in due course.

In response to a question raised relating to the definition of research disciplines for the purpose of membership of the Committee, the Chair noted that the current membership provisions were being reviewed with an aim to providing a mechanism for representation from a larger cross-section of the University, along its organisational lines.

Resolution 112/02

That the Academic Board note the report of the Chair of the Research Committee.

Action: No further action required.

13.2 Report of the meeting held on 12 February 2002

13.2.1 Receipt of report

Resolution 113/02

That the Academic Board receive and note the tabled report of the Research Committee meeting held on 12 February 2002.

Action: No further action required.

13.2.2 Proceedings of the Committee

Resolution 114/02

That the Academic Board note the proceedings of the Research Committee meeting held on 12 February 2002, as set out in the report presented.

Action: No further action required.

13.3 Report of the meeting held on 12 March 2002

13.3.1 Receipt of report

Resolution 115/02

That the Academic Board receive and note the tabled report of the Research Committee meeting held on 12 March 2002.

Action: No further action required.

13.3.2 Proceedings of the Committee

Resolution 116/02

That the Academic Board note the proceedings of the Research Committee meeting held on 12 March 2002, as set out in the report presented.

Action: No further action required.

13.4 Report of the meeting held on 9 April 2002

13.4.1 Receipt of report

Resolution 117/02

That the Academic Board receive and note the tabled report of the Research Committee meeting held on 9 April 2002.

Action: No further action required.

13.4.2 Proceedings of the Committee

Resolution 118/02

That the Academic Board note the proceedings of the Research Committee meeting held on 9 April 2002, as set out in the report presented.

Action: No further action required.

(File 2001/362)

Signed as a correct record

Chair

Date