



---

## Academic Board Agenda

Academic Board Officer: Keri Neveldsen

Secretariat, Quadrangle, A14

Phone: 9351 3305; Fax: 9351 3572

E-mail: [K.Neveldsen@secretariat.usyd.edu.au](mailto:K.Neveldsen@secretariat.usyd.edu.au)

Web site: <http://www.usyd.edu.au/su/ab/>

---

### SUPPLEMENTARY AGENDA

for the meeting on Wednesday 16 October 2002

	Pages
★ 1. <b>Apologies</b> Additional apologies have been received from: Professors C Adam, L Copeland, M Jackson, K Lester, R McCallum, G Moore, R Newman, G Sherington, Associate Professors B McDonald, G Murray and G Richter, and Dr M O'Loughlin.	
5. <b>Report of the Chair</b>	
5.1 <b>Report on Senate matters</b>	
5.1.1 <b>Report of the Senate meeting held on 8 October 2002</b>	3-4
<i>Recommendation</i> <i>That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting on 8 October 2002.</i>	
6. <b>Report of the Vice-Chancellor and Principal</b>	
6.1 <b>Report on Senate matters</b>	
6.1.1 <b>Report of the Senate meeting held on 8 October 2002</b>	5-6
<i>Recommendation</i> <i>That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting on 8 October 2002.</i>	

- 9. Report of the Undergraduate Studies Committee**
- 9.2 Report of the meeting held on 17 September 2002**
- 9.2.3 Academic Board Resolutions: Admission to Undergraduate Courses** 7-11

***Recommendation***

*That the Academic Board:*

- (1) rescind all previous Academic Board Resolutions relating to admissions, noting that these have been replaced in their entirety by the consolidated Academic Board Resolutions: Admission to Undergraduate Courses;*
- (2) endorse the revised Elite Athletes and Performers Program admission scheme;*
- (3) endorse the Faculty of Health Sciences' Rural Entry into Physiotherapy admission scheme; and*
- (4) adopt the revised Academic Board Resolutions: Admission to Undergraduate Courses,*  
*as set out in the report presented.*

**13. General Business**

- 13.3 Appointment of Members of Central Promotion Committee** 12

***Recommendation***

*That the Academic Board note the change to members of the Central Promotion Committee for Level E, Professor, as set out in the report presented.*

## AGENDA ITEM 5 Report of the Chair

### 5.1 Report on Senate matters

#### 5.1.1 Report of the Senate meeting held on 8 October 2002

Senate, at its meeting on 8 October 2002, on the report of the Academic Board:

- (1) approved: (1) the proposal from the Faculty of Arts for the introduction in 2003 of the two new courses, the Doctor of Arts and the Doctor of Social Sciences; (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certifications in the Faculty of Arts, with effect from 1 January 2003; and (3) the adoption of the new Resolutions of the Senate relating to the above courses, with effect from 1 January 2003, as set out in the report presented.
- (2) approved: (1) the proposal from the Faculty of Arts for the introduction in 2003 of the new courses, Master of Media Practice, Graduate Diploma in Media Practice and Graduate Certificate in Media Practice; (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Arts, with effect from 1 January 2003, and (3) the adoption of the Resolutions of the Senate relating to the Master of Media Practice, Graduate Diploma in Media Practice and Graduate Certificate in Media Practice, with effect from 1 January 2003; as set out in the report presented.
- (3) approved: (1) the proposal from the Faculty of Arts for the introduction in 2003 of the new courses, Master of Medical Humanities, Graduate Diploma in Medical Humanities and Graduate Certificate in Medical Humanities; (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Arts, with effect from 1 January 2003, and (3) the adoption of the Resolutions of the Senate relating to the Master of Medical Humanities, Graduate Diploma in Medical Humanities and Graduate Certificate in Medical Humanities, with effect from 1 January 2003; as set out in the report presented.
- (4) approved: (1) the proposal from the Faculty of Pharmacy for the introduction in 2003 of the new courses, Master of Pharmaceutical Industry, Graduate Diploma in Pharmaceutical Industry and Graduate Certificate in Pharmaceutical Industry; (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Pharmacy, with effect from 1 January 2003, and (3) the adoption of the Resolutions of the Senate relating to the Master of Pharmaceutical Industry, Graduate Diploma in Pharmaceutical Industry and Graduate Certificate in Pharmaceutical Industry, with effect from 1 January 2003; as set out in the report presented.
- (5) (1) noted that the Academic Board approved the new full-time mode of study for the Master of Herbal Medicines, Graduate Diploma in Herbal Medicines and Graduate Certificate in Herbal Medicines, with effect from 1 January 2003; and (2) amended the associated Resolutions of the Senate relating to the above courses, with effect from 1 January 2003, as set out in the report presented.
- (6) (1) noted that the Academic Board approved the new full-time mode of study for the Master of Pharmacy (Clinical) and the Graduate Diploma in Clinical Pharmacy, with effect from 1 January 2003; and (2) amended the associated Resolutions of the Senate relating to the above courses, with effect from 1 January 2003, as set out in the report presented.
- (7) approved: (1) the proposal from the Faculty of Education for the introduction in 2003 of the new stream, Higher Education, for the Master of Education; and (2) the amendment of the Resolutions of the Senate relating to the Master of Education, with effect from 1 January 2003; as set out in the report presented.

- (8) approved: (1) the proposal from the Faculty of Veterinary Science for the introduction in 2003 of the new courses, Master of Veterinary Public Health Management, Graduate Diploma in Veterinary Public Health Management and Graduate Certificate in Veterinary Public Health Management; (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Veterinary Science, with effect from 1 January 2003, and (3) the adoption of the Resolutions of the Senate relating to the Master of Veterinary Public Health Management, Graduate Diploma in Veterinary Public Health Management and Graduate Certificate in Veterinary Public Health Management, with effect from 1 January 2003; as set out in the report presented.
- (9) amended the Resolutions of the Senate relating to the Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology and Graduate Certificate in Applied Information Technology, with immediate effect, as set out in the report presented.
- (10) noted the report of the Chair on: (1) New and amended courses, (2) English Language Requirements, (3) Australian Postgraduate Awards: Transfer Guidelines, (4) Academic Board Faculty Review Visits, and (5) Semester and vacation dates.

## **AGENDA ITEM 6**

### **Report of the Vice-Chancellor and Principal**

#### **6.1 Report on Senate matters**

##### **6.1.1 Report of the Senate meeting held on 8 October 2002**

Senate, at its meeting held on 8 October 2002:

- (1) noted the schedule for the visit of the Chancellor and the Vice-Chancellor to Boston and New York in October 2002.
- (2) noted that Professor Stephen Leeder had tendered his resignation as a Fellow of Senate elected by and from the academic staff as of 31 December 2003 as he planned to be on leave to undertake a Special Studies program at Columbia University for one year commencing 1 January 2003; and placed on record Senate's formal appreciation for and noted in detail the contribution made by Professor Leeder.
- (3) noted that Professor Les Field was the candidate who, at the immediately preceding election of four Fellows of Senate by and from the academic staff, was the last remaining candidate for election aside from the person who was declared elected and who remained eligible to be elected, and congratulated Professor Field on filling the casual vacancy from 1 January 2003.
- (4) noted advice that the Hon Terry Ludeke QC had accepted the Chancellor's invitation to conduct a review of Senate's performance of its functions following the Cordiner King Report and that a report would be provided to the December meeting of Senate.
- (5) resolved that the November Colloquium would follow on from issues raised at the October meeting about broad campus developments and strategic issues.
- (6) resolved that a two-day Senate retreat be held from Sunday 2 February to Monday 3 February 2003 to consider general strategic issues in relation to the University.
- (7) noted the report on the National Conference on University Governance.
- (8) noted the report that amendments to the University of Sydney By-law relating to the establishment of a Student Disciplinary Appeals Committee had been gazetted on 13 September 2002, and that the membership of the new Committee, on the nomination of the Chancellor, had been approved by circulation.
- (9) noted the report that the Academic Board By-law was currently being reviewed by Parliamentary Counsel.
- (10) noted with sorrow the death on 16 September 2002 of the Honourable David Mayer Selby AM ED QC, BA LLB Hon DUniv, a Fellow of Senate from 1964 to 1989 and Deputy Chancellor from 1971 to 1986, and extended its condolences to his family.
- (11) noted the report on the University's outstanding results in the ARC grants round for 2003, and congratulated the relevant staff.
- (12) approved the naming of the John A Lamberton Research Scholarships and the Rowan Nicks-Sir Russell Drysdale Fellowship in Indigenous Health.
- (13) noted that, following the submission of the University's responses to the six Issues Papers published as part of the current Ministerial Review of Higher Education, the Vice-Chancellor debated with the National President of the NTEU at a forum sponsored by that organisation on 1 October and would also participate in a staff and student forum on 10 October.
- (14) resolved that a website be set up for the Forum, with a link to the Senate website, providing access to material considered by Senate at its previous meeting.
- (15) noted the report that that the AGSM has received accreditation from the Association to Advance Collegiate Schools of Business (AACSB International), the first Australian business school to do so.
- (16) noted the report on the Bundanon Trust.

- (17) noted the report that a group of ten senior officials from Guangdong Province in China has commenced a one-year program of study at the University of Sydney, coordinated by the Research Institute for the Asia-Pacific (RIAP); and that the University has been chosen to offer an intensive English language training program for senior Chinese ministerial and provincial government officials.
- (18) noted that that University was in the Grand-Final of the Tooheys New Cup on 12 October 2002.
- (19) noted a report on international visiting delegations and VIPs to the University in the period August-September 2002, training courses, new international enrolments, student exchange and study abroad, AVCC China Shadowing Program, University Mobility in Asia and the Pacific (UMAP) and the Thai Ministry of University Affairs (MUA) University Training Program.
- (20) noted a report on Development and External Affairs, including fundraising, the Advancement Information System update and alumni and Sesquicentenary activities
- (21) endorsed the resolutions passed at Special General Meetings of the Sydney University Sports Union and the Sydney University Women's Sports Association on 18 September 2002 to merge the two organisations into a single entity, Sydney University Sport, from 1 January 2003 and approved the draft constitution less clauses 126-128 and subject to redrafting of these clauses and consideration of the issue of gender in the constitution and contracts.

## AGENDA ITEM 9

### Report of the Undergraduate Studies Committee

#### 9.2 Report of the Undergraduate Studies Committee meeting held on 17 September 2002

##### 9.2.3 Academic Board Resolutions: *Admission to Undergraduate Courses*

9-11

The Admissions Working Party of the Undergraduate Studies Committee has been reviewing the Academic Board Resolutions relating to Admissions and has developed, in consultation with faculties and the Student Centre, a revised and consolidated package of Resolutions. This package, in the form of the document titled “Academic Board Resolutions: *Admission to Undergraduate Courses*”, has now been considered by the Undergraduate Studies Committee, and is referred to the Academic Board for approval.

In general, where amendments to existing Resolutions have been incorporated into the document, changes reflect current practice and are consistent with related information presented in the Universities Admissions Centre (UAC) Guide and with Part 9 of the *University of Sydney (Amendment Act) Rule 1999* (as amended).

The Committee draws the Board’s attention to two sections of the document relating to the following access and equity programs.

#### (1) Elite Athletes and Performers Program

The Admissions Working Party sought the advice of the Deputy Vice-Chancellor (Academic and International) regarding this scheme. After considering that advice, the Working Party was of the view that the scheme would be enhanced if provision was made for:

- the establishment of a committee to consider and make recommendations regarding applications under the scheme;
- a nominal application date; and
- an annual review by the Undergraduate Studies Committee of the scheme.

The Undergraduate Studies Committee has endorsed the suggestions of the Working Party, and has incorporated the amendments into the text of the draft Resolutions.

#### (2) Rural Entry into Physiotherapy

The Committee noted that the Faculty of Health Sciences had introduced the Rural Entry into Physiotherapy admission scheme in 1999 with the first cohort of such students admitted in 2000. The scheme allows for applicants who meet the criteria to be admitted with UAI scores of up to 5 points below the regular cut-off. The overwhelming response to this initiative has been such that the Faculty has never actually gone beyond 3 points below the cut-off (normally 95). The Faculty reserves five places under this program and typically applications will be received from over 60 suitably qualified students. Of the applications, approximately 1/3<sup>rd</sup> will be admitted under normal UAI places.

The Faculty is pleased with the success of this program and is now recommending that the Academic Board formally recognise the pilot scheme.

The Undergraduate Studies Committee notes that details and clarification are still required for the Faculty of Health Sciences’ scheme for applicants from non-English speaking backgrounds and its Vocational Entry Scheme, that the Cadigal Program is currently under review, and that entries for these programs will require amendment in the future. Members agreed to recommend the document to the Academic Board for approval.

**Recommendation**

*That the Academic Board:*

- (1) rescind all previous Academic Board Resolutions relating to admissions, noting that these have been replaced in their entirety by the consolidated Academic Board Resolutions: Admission to Undergraduate Courses;*
  - (2) endorse the revised Elite Athletes and Performers Program admission scheme;*
  - (3) endorse the Faculty of Health Sciences' Rural Entry into Physiotherapy admission scheme; and*
  - (4) adopt the revised Academic Board Resolutions: Admission to Undergraduate Courses,*
- as set out in the report presented.*

## 8. Access and Equity Programs

### (5) Elite Athletes or Performers Scheme

#### Preamble

Elite athletes or performers who believe that their training and/or competitive commitments have affected their HSC preparation are not eligible for special consideration under the University's Broadway scheme. These students may apply for special consideration under the Elite Athletes or Performers Scheme.

Approval under this scheme does not guarantee admission but allow applicants, who have been assessed as being "elite" and whose competitive commitments have impeded their HSC performance, to compete for a place with a UAI of up to five ranks below the course cut-off or equivalent.

Assessment of elite status will be undertaken by the relevant University sporting body for athletes and by the Faculty to which admission is sought for performer applicants, normally prior to the publication of HSC results for First Semester offers.

Consideration of applications for admission that qualify as elite in either a sport or performance area will be undertaken by the relevant Faculty.

The University of Sydney has signed a memorandum of understanding (MoU) with the New South Wales Institute of Sport (NSWIS) which *inter alia* aims "to attract and encourage elite athletes to pursue undergraduate and postgraduate courses at the University of Sydney". Athletes who hold NSWIS scholarships applying for admission to the University of Sydney are considered to be elite under the terms of the MoU and therefore do not need to have their status assessed but will be referred to relevant Faculties for consideration for admission (see 3.1).

#### 1. Application for Special Consideration

- 1.1 Persons wishing to apply for special consideration as an elite athlete or performer must write to the Admissions Office outlining their circumstances and include their UAC application number, supporting documentation, and contact details of two referees no later than 1 November.
- 1.2 Applications received by the Admissions Office are recorded and a letter of acknowledgement of receipt is sent to each applicant.

#### 2. Assessment of Elite Status

- 2.1 In the case of **Athlete** applications, these are forwarded by the Admissions Office to the relevant University sporting body (SUSU/SUWSA) for assessment of elite status.
- 2.2 In the case of **Performer** applications, these are forwarded to the relevant Faculty to which the applicant has applied for admission for assessment of elite status.
- 2.3 Assessment of elite status in both cases is based on advice from referees and liaison with appropriate experts in the relevant sport/performance area.
- 2.4 Advice regarding elite status and the level of allowance to be made (i.e. the number of points, from one to five, to be discounted from the Main Round UAI cut-off for the course) is sent to the Admissions Office by the relevant sporting body/Faculty.

**3. Consideration of Applications for Admission**

- 3.1 All qualifying applications, including applications from NSWIS scholarship holders, are forwarded to the Deputy Vice-Chancellor (Academic and International).
- 3.2 Applications are reviewed by the Elite Athlete/Performers Sub-Committee and collated with other information, such as HSC results and course preferences, and forwarded to relevant Faculties for their consideration.
- 3.3 Faculties may choose to interview applicants as part of the process of considering applications.
- 3.4 Faculties forward recommendations for offers to award bearing courses or to other non-award/preparation courses, such as the Faculty of Arts' Access Scheme, to the Admissions Office.

**4. Notification to Applicants**

- 4.1 Admissions Office will notify applicants by mail of the outcome of their application.

**5. Elite Athlete/Performer Admissions Sub-Committee**

- 5.1 The membership of the Elite Athlete/Performer Admissions Sub-Committee shall comprise:
  - the Deputy Vice-Chancellor (Academic and International), who shall be Chairperson,
  - the Pro Vice-Chancellor of each College, or their nominee, and
  - the University Registrar, or his nominee.
- 5.2 The Sub-Committee shall report annually to the Undergraduate Studies Committee of the Academic Board (via the Admissions Sub-Committee) regarding the performance of the scheme.

**(6) Rural Students Entry Scheme into Physiotherapy**

The purpose of the Rural Student Entry Scheme is to redress the imbalance that currently exists in the proportion of health care professionals within urban and rural settings. The School of Physiotherapy endeavours to support the rural health community by enabling suitable students with significant rural backgrounds to compete for a separate entry quota. The School has set aside up to five places in its physiotherapy course for prospective rural students who meet the selection criteria outlined below (see criteria numbered 1 to 4). (The reduced UAI will reflect a degree of educational disadvantage, but should not compromise the applicant's ability to meet the academic requirements of the course). Applicants must be Australian Citizens, New Zealand Citizens or Australian Permanent Residents.

**Criteria for Selection**

1. For 2002 New South Wales HSC students or equivalent, a UAI of not less than 5 points below the main round cut off mark for the year of application. All 2001 New South Wales HSC students (or equivalent) are eligible to apply if they have not completed one full-time year (or part-time equivalent) of tertiary study and meet the UAI cut off as described above for 2002 New South Wales HSC students. (Tertiary study refers to Diploma, Advanced Diploma, Bachelors Degree or higher qualification recognised by the University of Sydney).
2. You must have completed at least the last four years of secondary education at a rural school (the definition of "rural" is detailed below).

3. You must have lived in a rural area for a significant period of time (the definition of “rural” is detailed below).
4. You must be able to demonstrate a commitment to a career in a rural health setting. (This may include an exceptional record of involvement and achievement in community affairs at school or local community level in a rural environment).

**Definition of “Rural”**

The basis for the definition of “rural” will be the area encompassing the rural NSW Area Health Service regions, as announced by the NSW Department of Health on 16 March 1966, or the equivalent definition of rural applicable to other States. Basically, all of New South Wales is considered rural with the exception of Sydney, Central Coast, Newcastle, Wollongong, the Blue Mountains and their surrounding areas.

**Application Process**

In addition to lodging an application with the University Admission Centre (UAC), applicants must complete a Rural Student Entry Scheme application form and return it to the Faculty of Health Sciences by 29 November 2002. All supporting documentation including a reference from your School Principal and at least one other rural community leader must be attached to your application form. Applicants who meet all of the criteria for selection will then be ranked according to their confirmed UAI score.

## **AGENDA ITEM 13.3**

### **General Business**

#### **13.3 Appointment of members of Central Promotions Committee**

Following advice from the Chair of the Academic Board, Professor David Handelsman will replace Professor John Young on the Central Promotions Committees for promotions to Level E for the remainder of 2002.

The full Committee is as follows:

#### **Professor**

Professor Gavin Brown, Vice-Chancellor (Chair)  
Professor Ken Eltis (Senior Deputy Vice-Chancellor)  
Professor Judyth Sachs (Chair, Academic Board)  
Professor Kevin McConkey (external - University of New South Wales)  
Professor Don Napper (Pro-Vice-Chancellor, CST)  
Professor Ros Pesman (Pro-Vice-Chancellor, CHASS)  
Professor David Handelsman (nominee, Pro-Vice-Chancellor, CHS)  
Professor Anne Brewer (Institute of Transport Studies)  
Professor Alex McBratney (Agricultural Chemistry and Soil Science)  
Professor Jo-anne Brien (Pharmacy)