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## Academic Board Agenda

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### NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2 pm** on **Wednesday 12 November 2003** in the Professorial Board Room.

Members who are unable to attend are asked to notify Keri Neveltsen at the above address. Enquiries concerning this meeting may also be directed to Miss Neveltsen.

*Keri Neveltsen*  
for  
Dr W Adams  
**Registrar**

5 November 2003

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### AGENDA

*Pages*

★ 1. **Apologies**  
The following apologies have been received:  
Professor D Melrose

2. **Arrangement of agenda**

★ 2.1 **Starring of items**

2.2 **Adoption of unstarred items**

***Recommendation***

*That the Academic Board resolve as recommended with respect to all unstarred items.*

3. **Minutes of previous meeting**

*Yellow enclosure*

***Recommendation***

*That the Academic Board adopt the minutes of the previous meeting held on 15 October 2003 as a true record.*

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4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)
- ★ 5. **Report of the Chair**
- 5.1 **Report on Senate matters**
- 5.1.1 **Report of the Senate meeting held on 7 October 2003** 12-13
- Recommendation*  
That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 7 October 2003.
- 5.1.2 **Report of the Senate meeting held on 3 November 2003** Supplementary agenda (tabled)
- Recommendation*  
That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 3 November 2003.
- 5.2 **Honours and distinctions** 13
- Recommendation*  
That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.
- 5.3 **General report**
- 5.3.1 **NSW and the ACT Committee of Chairs of Academic Boards/Senates** 14
- Recommendation*  
That the Academic Board note the report of the Chair of the Academic Board relating to the NSW and the ACT Committee of Chairs of Academic Boards/Senates, as set out in the report presented.
- 5.3.2 **Academic Board Faculty Review Visits: Phase Two** 14
- Recommendation*  
That the Academic Board note the report of the Chair of the Academic Board relating to Academic Board Faculty Review Visits: Phase Two, as set out in the report presented.
- 5.3.3 **Academic Board website** 14
- Recommendation*  
That the Academic Board note the report of the Chair of the Academic Board relating to the Academic Board website, as set out in the report presented.
- 5.3.4 **Update on policy development and review** 14
- Recommendation*  
That the Academic Board note the report of the Chair of the Academic Board relating to the update on policy development and review, as set out in the report presented.

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- ★ 6. **Report of the Vice-Chancellor and Principal**
- 6.1 **Report on Senate matters** 15-16
- 6.1.1 **Report of the Senate meeting held on 7 October 2003**
- Recommendation*  
That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 7 October 2003.
- 6.1.2 **Report of the Senate meeting held on 3 November 2003** Supplementary agenda (tabled)
- Recommendation*  
That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 3 November 2003.
- 6.2 **General report**
- Recommendation*  
That the Academic Board note the general report of the Vice-Chancellor and Principal.
- ★ 7. **Question time**  
Questions to the Vice-Chancellor and Chair of the Academic Board  
(Time limit 15 minutes)
8. **Reports of Faculties and Boards**
- 8.1 **Report of the Sydney Conservatorium of Music** 17-18
- 8.1.1 **Receipt of report**
- Recommendation*  
That the Academic Board receive and note the report of the Sydney Conservatorium of Music.
- 8.1.2 **Semester and vacation dates 2004** 17-18
- Recommendation*  
That the Academic Board approve the semester and vacation dates for the Sydney Conservatorium of Music for the year 2004, as set out in the report presented.

**9. Report of the Undergraduate Studies Committee**

(Associate Professor Peter McCallum)

★ **9.1 Oral report of the Chair**

***Recommendation***

*That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.*

**9.2 Report of the meeting held on 21 October 2003**

19-46

**9.2.1 Receipt of report**

***Recommendation***

*That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 21 October 2003.*

**9.2.2 Proposals for New and Amended Courses**

- (1) Faculty of Economics and Business: Bachelor of Economic and Social Sciences, Bachelor of Economics, Bachelor of Commerce, Bachelor of Commerce (Liberal Studies)**

19-20, 23-41

***Recommendation***

*That the Academic Board:*

- (1) approve the proposal to delete the major in Economic History from the Bachelor of Economic and Social Sciences, Bachelor of Economics, Bachelor of Commerce and Bachelor of Commerce (Liberal Studies) courses;*
- (2) recommend that Senate:*
  - (a) amend the Resolutions of the Senate relating to the Bachelor of Economic and Social Sciences, Bachelor of Economics and Bachelor of Commerce courses;*
  - (b) rescind the Resolutions of the Senate relating to the Bachelor of Commerce (Liberal Studies);*
  - (c) adopt the new Resolutions of the Senate for the Bachelor of Commerce (Liberal Studies), made pursuant to the University of Sydney (Coursework) Rule 2000; and,*
- (3) note the Resolutions of the Faculty relating to the Bachelor of Commerce (Liberal Studies), made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (4) approve the faculty requirements relating to units of study, the pass degree and the honours degree for the Bachelor of Commerce (Liberal Studies); and*
- (5) approve the amended honours requirements for the Bachelor of Economic and Social Sciences, Bachelor of Economics, Bachelor of Commerce and Bachelor of Commerce (Liberal Studies) courses*  
*with effect from 1 January 2004, as set out in the report presented.*

- (2) **Faculty of Health Sciences: Bachelor of Applied Science (Orthoptics), Bachelor of Applied Science (Orthoptics) (Honours)** 20-21, 42-45

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction in 2004 of the revised Bachelor of Applied Science (Orthoptics) and Bachelor of Applied Science (Orthoptics) (Honours);*
- (2) *recommend that Senate approve the adoption of the revised Resolutions of the Senate relating to these courses; and*
- (3) *approve the amended table of units of study for these courses,*

*with effect from 1 January 2004, as set out in the report presented.*

**9.2.3 Reports from Faculties**

- (1) **Faculty of Health Sciences: Bachelor of Applied Science (Exercise and Sport Science), Bachelor of Applied Science (Health Information Management), Bachelor of Applied Science (Leisure and Health), Bachelor of Applied Science (Medical Radiation Sciences), Bachelor of Applied Science (Occupational Therapy), Bachelor of Applied Science (Physiotherapy), Bachelor of Applied Science (Speech Pathology), Bachelor of Behavioural Health Science, Bachelor of Health Science (Hearing and Speech), Bachelor of Health Science (Rehabilitation Counselling), and Bachelor of Health Sciences** 21-22, 46

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal to amend the assumed knowledge and recommended study requirements for the Bachelor of Applied Science (Exercise and Sport Science), Bachelor of Applied Science (Health Information Management), Bachelor of Applied Science (Leisure and Health), Bachelor of Applied Science (Medical Radiation Sciences), Bachelor of Applied Science (Occupational Therapy), Bachelor of Applied Science (Physiotherapy), Bachelor of Applied Science (Speech Pathology), Bachelor of Behavioural Health Science, Bachelor of Health Science (Hearing and Speech), Bachelor of Health Science (Rehabilitation Counselling) and Bachelor of Health Sciences with effect from 1 January 2007;*
- (2) *approve the amendment of the Academic Board Resolutions: Admission to Undergraduate Courses to reflect the changes to assumed knowledge in the Faculty of Health Sciences; and*
- (3) *note the amendments to the Faculty's Handbook for 2004,*

*as set out in the report presented.*

**9.2.4 Proceedings of the Committee**

22

**Recommendation**

*That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 21 October 2003, as set out in the report presented.*

**10. Report of the Graduate Studies Committee**

(Associate Professor Russell Ross)

★ **10.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Graduate Studies Committee.*

**10.2 Report of the meeting held on 20 October 2003**

47-77

**10.2.1 Receipt of report**

**Recommendation**

*That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 20 October 2003.*

★ **10..2.2 Registration of supervisors**

47, 58-63

**Recommendation**

*That the Academic Board:*

- (1) adopt the policy relating to Postgraduate Research Higher Degree Training Supervision; and*
  - (2) request the Academic Staffing Committee to address the issue of supervision and associate supervision in its review of promotions,*
- with effect from 1 January 2004, as set out in the report presented.*

**10.2.3 Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct**

*48-49, separate attachment*

**Recommendation**

*That the Academic Board recommend that the Vice-Chancellor amend the Guidelines for Dealing with Allegations of Research Misconduct, as set out in the report presented.*

#### 10.2.4 Postgraduate English Language Requirements

49, 64-66

##### **Recommendation**

*That the Academic Board:*

- (1) *approve the English language requirements relating to the Master of Veterinary Public Health Management; Graduate Diploma in Veterinary Public Health Management; and Graduate Certificate in Veterinary Public Health Management; and*
- (2) *amend the policy “Postgraduate English Language Requirements”,*  
*with effect from 1 January 2004, as set out in the report presented.*

#### 10.2.5 Proposals for new and amended postgraduate courses

##### **(1) Faculty of Education and Social Work**

###### **(a) Doctor of Education**

50

##### **Recommendation**

*That the Academic Board:*

- (1) *approve the revised structure of the Doctor of Education in the Faculty of Education and Social Work, in accordance with the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study, and*
- (2) *recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Doctor of Education to reflect the revised structure,*  
*with effect from 1 January 2004, as set out in the report presented.*

##### **(2) Faculty of Rural Management**

###### **(a) Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture, Graduate Certificate in Sustainable Agriculture**

51, 67-69

##### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction of the additional mode of delivery for the Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture and Graduate Certificate in Sustainable Agriculture courses;*
- (2) *recommend that Senate:*
  - (a) *rescind the Resolutions of the Senate relating to the Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture and Graduate Certificate in Sustainable Agriculture courses;*
  - (b) *adopt the new Resolutions of the Senate relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000;*

- (3) *note the Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (4) *approve the faculty requirements relating to admission, units of study, the pass award course and the award of the degree,*  
*with effect from 1 January 2004, as set out in the report presented.*

**(b) Master of Sustainable Management, Graduate Diploma in Sustainable Management, Graduate Certificate in Sustainable Management**

51-52

***Recommendation***

*That the Academic Board approve the introduction of the additional mode of delivery for the Master of Sustainable Management, Graduate Diploma in Sustainable Management and Graduate Certificate in Sustainable Management courses, with effect from 1 January 2004, as set out in the report presented.*

**(3) Faculty of Science**

**(a) Master of Applied Science (Nutrition and Dietetics); Graduate Diploma in Applied Science (Nutrition and Dietetics); and Graduate Certificate in Applied Science (Nutrition and Dietetics)**

52, 70-72

***Recommendation***

*That the Academic Board:*

- (1) *approve the proposal for the introduction of the new specialisation in Nutrition and Dietetics in the Master of Applied Science; Graduate Diploma in Applied Science; and Graduate Certificate in Applied Science; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science; Graduate Diploma in Applied Science; and Graduate Certificate in Applied Science to provide for the new specialisation,*  
*with effect from 1 January 2004, as set out in the report presented.*

- (b) **Master of Applied Science (Psychology of Coaching)** 53-54

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction of the new specialisation in Psychology of Coaching into the Master of Applied Science; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science to provide for the new specialisation,*

*with effect from 1 January 2004, as set out in the report presented.*

- (c) **Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology, Graduate Certificate in Applied Information Technology** 54, 73-74

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction in 2004 of the amended courses, the Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology and Graduate Certificate in Applied Information Technology; and*
- (2) *recommend that Senate adopt the amended Resolutions of the Senate relating to these courses,*

*with effect from 1 January 2004, as set out in the report presented.*

- (4) **Sydney College of the Arts**  
(a) **Master of Contemporary Arts for Educators** 55

**Recommendation**

*That the Academic Board approve the proposal for the revised structure of the Master of Contemporary Arts for Educators, with effect from 1 January 2004, as set out in the report presented.*

**(b) Doctor of Philosophy**

55

***Recommendation***

*That the Academic Board approve the clarification of academic requirements relating to the Doctor of Philosophy in the Sydney College of the Arts, with effect from 1 January 2004, as set out in the report presented.*

**(5) Graduate School of Government**

**(a) Graduate Diploma in Public Administration; and  
Graduate Certificate in Public Administration**

55-56, 75-77

***Recommendation***

*That the Academic Board:*

- (1) recommend that Senate approve:*
  - (a) the proposal for the introduction of the new courses, the Graduate Diploma in Public Administration; and Graduate Certificate in Public Administration,*
  - (b) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Graduate School of Government, and*
  - (c) the adoption of the Resolutions of the Senate relating to the Graduate Diploma in Public Administration; and the Graduate Certificate in Public Administration, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (2) note the Resolutions of the Faculty relating to the Graduate Diploma in Public Administration; and Graduate Certificate in Public Administration made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) approve the faculty requirements relating to admission, units of study, the pass degree, and award of the degree, with effect from 1 January 2004, as set out in the report presented.*

**10.2.6 Proceedings of the Committee**

57

***Recommendation***

*That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 20 October 2003, as set out in the report presented.*

**11. Report of the Academic Staffing Committee**

(Professor Judyth Sachs)

★ **11.1 Oral report of the Chair**

***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Staffing Committee.*

**11.2 Report of the meeting held on 22 October 2003**

78-79

**11.2.1 Receipt of report**

***Recommendation***

*That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 22 October 2003.*

**11.2.2 Two-tier professorial appointments**

78-79

***Recommendation***

*That the Academic Board note the report relating to two-tier professorial appointments, as set out in the report presented.*

**11.2.3 Proceedings of the Committee**

79

***Recommendation***

*That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 22 October 2003, as set out in the report presented.*

**12. General Business**

**12.1 Academic Board Meeting Schedule 2004**

80

***Recommendation***

*That the Academic Board adopt the meeting schedule for the year 2004, as set out in the report presented.*

**12.2 Report of the Vice-Chancellor and Principal on proctorial matters**

***Recommendation***

*That the Academic Board note the tabled report on proctorial matters.*

**AGENDA ITEM 5**  
**Report of the Chair**

**5.1 Report on Senate matters**

**5.1.1 Report of the Senate Colloquium/meeting held on 7 October 2003**

Senate, at its meeting on 7 October 2003, on the report of the Academic Board:

- (1) adopted the Resolutions of the Senate relating to the constitution of the Graduate School of Government; and the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Graduate School of Government, with immediate effect, as set out in the report presented;
- (2) amended the Resolutions of the Senate “Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees: academic governance” relating to the election of students to faculties as set out in the report presented;
- (3) approved:
  - (i) the proposal from the Faculty of Education and Social Work for the introduction of the new courses, the Master of Policy Studies, Graduate Diploma in Policy Studies, and Graduate Certificate in Policy Studies;
  - (ii) the proposal from the Faculty of Education and Social Work for the introduction of the new subject area, International Education, in the Master of Education;
  - (iii) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Education and Social Work; and
  - (iv) the adoption of the Resolutions of the Senate relating to Master of Policy Studies, Graduate Diploma in Policy Studies, and Graduate Certificate in Policy Studies, made pursuant to the *University of Sydney (Coursework) Rule 2000*,  
with effect from 1 January 2004, as set out in the report presented;
- (4) approved:
  - (i) the proposal from the Faculty of Health Sciences for the introduction of the new courses, the Master of Health Science (Sexual Health), Graduate Diploma in Health Science (Sexual Health), and Graduate Certificate in Health Science (Sexual Health);
  - (ii) the proposal from the Faculty of Health Sciences for the introduction of the new course, the Master of Orthoptics;
  - (iii) the proposal from the Faculty of Health Sciences for the introduction of the new degree of Bachelor of Applied Science (Exercise, Sport Science and Nutrition);
  - (iv) the proposal from the Faculty of Health Sciences and the Faculty of Science for the introduction of the new combined course, the Bachelor of Applied Science (Exercise and Sport Science)/Bachelor of Science (Nutrition);
  - (v) the revised course structure of the Bachelor of Behavioural Health Sciences and the Bachelor of Behavioural Health Sciences (Honours);
  - (vi) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Health Sciences;
  - (vii) the adoption of the new Resolutions of the Senate relating to the Master of Health Science (Sexual Health), Graduate Diploma in Health Science (Sexual Health), and Graduate Certificate in Health Science (Sexual Health);
  - (viii) the amendment of the Resolutions of the Senate relating to master’s degrees in the Faculty of Health Sciences;
  - (ix) the amendment of the Resolutions of the Senate relating to the Bachelor of Applied Science in the Faculty of Health Sciences;

- (x) the amendment of the Resolutions of the Senate relating to the Bachelor of Science in the Faculty of Science;
  - (xi) the amendment of the Resolutions of the Senate relating to the Bachelor of Behavioural Health Sciences and the Bachelor of Behavioural Health Sciences (Honours),  
with effect from 1 January 2004, as set out in the report presented;
- (5) approved:
- (i) the proposal from the Faculty of Science for the introduction of the new courses, the Doctor of Clinical Neuropsychology/Doctor of Philosophy, and Doctor of Clinical Neuropsychology/Master of Science;
  - (ii) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Science; and
  - (iii) the adoption of the Resolutions of the Senate relating to these courses;
- with effect from 1 January 2004, as set out in the report presented.
- (6) (i) noted that the Academic Board approved the revised course structure of the Bachelor of Science (Veterinary) and Bachelor of Veterinary Science;
- (ii) approved the rescission of the Resolutions of the Senate relating to the Bachelor of Science (Veterinary) and the Bachelor of Veterinary Science; and
- (iii) noted the adoption of the revised Resolutions of the Senate relating to the Bachelor of Science (Veterinary) and the Bachelor of Veterinary Science, made pursuant to the *University of Sydney (Coursework) Rule 2000*,
- with effect from 1 January 2004, as set out in the report presented;
- (7) (i) noted that the Academic Board approved the revised course structure of the Bachelor of Visual Arts; and
- (ii) amended the Resolutions of the Senate relating to Bachelor of Visual Arts,
- with effect from 1 January 2004, as set out in the report presented;
- (8) noted the Chair's reports on the following:
- (i) New and amended courses;
  - (ii) Timeframe for completion of emendations;
  - (iii) Information and Communication Technology in Teaching and Learning at the University of Sydney;
  - (iv) Continuation Review of the Australian Graduate School of Management (AGSM);
  - (v) Membership of the Australian Graduate School of Management (AGSM) Academic Board.

## 5.2 Honours and distinctions

I am pleased to report the following honours and distinctions and recommend that the Board extend its congratulations to the recipients:

### **Professor Ken Eltis; Senior Deputy Vice-Chancellor**

Appointed Fellow of the Australian Council for Education leaders.

### **Professor Yiu-Wing Mai, Centre for Advanced Materials Technology; Faculty of Engineering**

Appointed Fellow of the Hong Kong Academy of Engineering Sciences.

### **Warren Centre for Advanced Engineering, Faculty of Engineering**

Awarded the Bradfield Award for Engineers Australia for its ongoing project to encourage sustainable transport and urban developments.

### 5.3 General Report

#### 5.2.1 NSW and the ACT Committee of Chairs of Academic Boards/Senates

I attended a meeting of the NSW and the ACT Committee of Chairs of Academic Boards/Senates in October. Items of particular interest discussed included AUQA Audits and University Governance. The Committee of Chairs also met with the Academic Board network group of staff supporting Academic Boards to discuss common issues of concern.

##### **Recommendation**

*That the Academic Board note the report of the Chair of the Academic Board relating to the NSW and the ACT Committee of Chairs of Academic Boards/Senates, as set out in the report presented.*

#### 5.3.2 Academic Board Faculty Review Visits: Phase Two

All Academic Board Faculty Review Visits: Phase Two have been completed for the year. The final reports are being completed and will be referred to the Board through the Teaching and Learning Committee. The remaining faculties will be reviewed next year.

##### **Recommendation**

*That the Academic Board note the report of the Chair of the Academic Board relating to Academic Board Faculty Review Visits: Phase Two, as set out in the report presented.*

#### 5.3.3 Academic Board website

Members are advised that work is still continuing on the redevelopment of the Academic Board website and the interface for the main policy index. The revised pages will conform with the new style sheets now in use on the University's corporate pages.

Use of the Panoptic Search engine is currently being reviewed by the Major Projects Group, and this will have a significant impact on the way staff and students will access the main policy index. It will also have implications for other information maintained on the Academic Board webpages.

The new pages will be online in time for a demonstration at the Academic Board's first meeting in 2004.

##### **Recommendation**

*That the Academic Board note the report of the Chair of the Academic Board relating to the Academic Board website, as set out in the report presented.*

#### 5.3.4 Update on policy development and review

##### (1) Appeals

At the October meeting I advised Board members that the review of the University's appeals provisions had commenced. I will provide a further update at the meeting.

##### (2) Student Code of Conduct

At the October meeting, members discussed the development of the proposed Student Code of Conduct. I will provide a further update at the meeting.

##### **Recommendation**

*That the Academic Board note the report of the Chair of the Academic Board relating to the update on policy development and review, as set out in the report presented.*

**AGENDA ITEM 6**  
**Report of the Vice-Chancellor and Principal**

**6.1 Report on Senate matters**

**6.1.1 Report of the Senate Colloquium/meeting held on 7 October 2003**

Senate, at its meeting held on 7 October 2003:

- (1) approved a Senate statement on governance.
- (2) appointed the following selection committee for the Deanship of the Conservatorium of Music:

**Ex-officio**

Vice-Chancellor and Principal (Professor Gavin Brown)

Chair of the Academic Board (Professor Judyth Sachs)

Pro-Vice-Chancellor (Humanities and Social Sciences) (Professor June Sinclair)

**Members appointed by Senate**

*Three members (plus two reserves) nominated by the Faculty:*

Associate Professor Goetz Richter, Chair- Strings

Mr Mark Walton, Senior Lecturer

Dr Kathryn Marsh, Senior Lecturer

(Reserves: Dr Michael Halliwell, Senior Lecturer, Dr Dianne Collins, Senior Lecturer)

*Two members, external to the University, to be nominated by the Vice-Chancellor:*

Dame Janet Ritterman, Director of the Royal College of Music, London

Mr Roger Wilkins, Director-General, NSW Ministry for the Arts.

- (3) resolved to admit Professor Paul James Crittenden to the degree of Master of Arts *ad eundem gradum*, and to refer the suggestion that degrees *ad eundem gradum* be available to senior members of the general staff to the Advisory Committee for the Selection of Candidates for Honorary Awards for its consideration.
- (4) joined the Vice-Chancellor in acknowledging AGSM's excellent performance in the latest rankings surveys.
- (5) congratulated Professor Ken Eltis on becoming a Fellow of the Australian Council for Education Leaders; Professor Max Bennett and his colleagues on the award by The Ramaciotti Foundations of a \$1 million grant to the Mind and Brain Research Institute for the purchase of an animal micro-PET scanner; the University's Warren Centre for Advanced Engineering on winning the prestigious Bradfield Award from Engineers Australia for its ongoing project to encourage sustainable transport and urban developments; and Ms Ann Ferran from Sydney College of the Arts on receiving one of three Inaugural Australian Council of University Art and Design Schools Distinguished Teaching Awards.
- (6) resolved to acknowledge the work of Dr Stan Goulston AO in bringing poetry to medical students.
- (7) congratulated the Sydney University Women's Soccer Club on winning the state league championship, noting that this was only the second year that the University team had competed at this high level.
- (8) congratulated the 'Sydney Flames', now called 'Sydney University Flames', on winning their first home game in the previous week against Adelaide Lightning by 59 to 56.
- (9) congratulated the 12 members of the Faculty of Veterinary Science who on September 14 washed 848 dogs in eight hours at Sydney Olympic Park, thus comfortably eclipsing the previous world record of 71.

- 
- (10) noted the Vice-Chancellor's reports on the following
- (a) the Terms of Reference, Membership, Process of Consultation and Executive Summary of the Report of the Committee to Review Internationalisation entitled "An International University"
  - (b) Commonwealth Reforms.
  - (c) Enterprise bargaining update.
  - (d) the first meeting of the AGSM Review Committee held on 25 September 2003.
  - (e) that copies of the latest issue of the AGSM Magazine had been placed in the Fellows' Room .
  - (f) Professor Eltis' Report *Time to Teach – Time to Learn*, a major evaluation of outcomes assessment and reporting in NSW Government schools.
  - (g) the annual Vice-Chancellor's Senior Management Forum held from 29 to 30 September 2003 at Terrigal.
  - (h) that the University had won the recent Australian University Games for the fifth year in succession.
  - (i) some recent examples of the wide range of media coverage for the University of Sydney.
  - (j) international visiting delegations and VIPs to the University of Sydney in September 2003.
  - (k) new international enrolments in full degree programs at the University and Study Abroad numbers in semester 2, 2003.
  - (l) the conferral of the honorary degree of Doctor of Music on Sir Charles Mackerras and the Alumni Associate Forum.
  - (m) planned events for 2003/04.
  - (n) those who had accepted Senate's invitation to receive an honorary degree/honorary fellowship in 2004.
  - (o) the next meeting would be held on 3 November 2003, and that it would be preceded by an afternoon tea for: representatives of the Sydney University Boat Club who were successful in the recent World Rowing Championships, and the Club's President and Coach; and Sydney University Australian Rules Football Club 1<sup>st</sup> grade winners in the Sydney Football Association grand finals held on 20 September 2003, and the Club's President and Coach. The Club also won reserve grade and were 2<sup>nd</sup> grade runners up.

**AGENDA ITEM 8**  
**Reports of Faculties and Boards**

**8.1 Report of the Sydney Conservatorium of Music**

**8.1.1 Receipt of Report**

The Dean, on behalf of the Sydney Conservatorium of Music recommends that the Academic Board receive and note the following report of the Sydney Conservatorium of Music.

**8.1.2 Semester and vacation dates 2004**

The Dean, on behalf of the Sydney Conservatorium of Music, recommends that the Academic Board approve the proposed semester and vacation dates for 2004 for the Sydney Conservatorium of Music, as set out in the report presented.

The dates reflect the nature of the Conservatorium's teaching activities, including two periods of practice teaching for Bachelor of Music (Music Education) students as well as three one-week Special Project Weeks during which lectures are suspended to enable the Symphony Orchestra and other ensemble activities to work in condensed mode similar to that used in the profession. The amount of teaching delivered has not varied from previous years and it has been possible to preserve the AVCC Common Weeks for 2004.

Course coordinators work with students to resolve timetable problems as they occur when students from other faculties take Conservatorium units of study and Conservatorium students take units in other faculties. The formulation of the 2004 calendar followed consultation with staff about possible options for teaching and examining patterns in 2004.

<b>Semester One</b>	<b>Conservatorium</b>	<b>Academic Board</b>
Individual lessons commence	23 February	
Lectures & ensemble activities commence	1 March	8 March
(*SPECIAL PROJECTS WEEK 1)	(29 MARCH)	
NON-TEACHING RECESS (AVCC Common Week and Easter)	9 Apr - 16 Apr	9 Apr - 16 Apr
All teaching recommences	19 April	19 April
Study Week: individual lessons conclude & recitals commence	7 June	14 June
Written examinations & recitals	15 June	21 June
(*SPECIAL PROJECTS WEEK 2)	(28 JUNE)	
Semester One ends	2 July	2 July
NON-TEACHING RECESS (including AVCC Common Week)	5 July – 16 July	5 July – 23 July
<b>Semester Two</b>		
Individual lessons [& lectures for senior Mus Ed students] commence	19 July	
Lectures & ensemble activities commence	26 July	26 July
BMus(Mus Ed) 3 & 4 begin 7 week block practicum	9 Aug	
(*SPECIAL PROJECTS WEEK 3)	(30 AUG)	
NON-TEACHING RECESS (including AVCC Common Week)	27 Sept – 1 Oct	27 Sept – 1 Oct
Individual lessons & lectures recommence	5 October	5 October
Study Week: (individual lessons conclude, recitals continue)	1 November	1 November
Written examinations	8 November	8 November
BMus(Mus Ed) 2 begin 2 week block practicum	22 November	
Semester Two ends (except for BMus(MusEd) 2 who finish on 3 Dec)	26 November	19 November

Notes:

- The annual teaching program includes 24 weeks of lectures and ensemble activities, 3 week-long Special Project periods and up to 28 weeks of individual instrumental lessons.
- The public performance examinations (recitals) take several weeks at the end of each semester
- The practicum requirement for the BMus(MusEd) students must be integrated into the program without disadvantage to those students.

- During each Special Projects Week normal lessons, lectures and ensemble activities cease for all students to allow the orchestra to prepare for and present a public concert program with a conductor in the same way in which a professional orchestra rehearses and performs. Students who are not in the orchestra are involved in other special activities such as masterclasses.

***Recommendation***

*That the Academic Board approve the semester and vacation dates for the Sydney Conservatorium of Music for the year 2004, as set out in the report presented.*

**AGENDA ITEM 9**  
**Report of the Undergraduate Studies Committee**

**9.2 Report of the Undergraduate Studies Committee meeting held on 21 October 2003**

The Committee met on 21 October 2003 when there were present: The Chair (Associate Professor P McCallum) presiding, Associate Professor C Gillies, Drs D Auld, U Borgert, S Cumming and J Hughes, Mr D Bowan, Mr G Coss, Mrs F Janod-Groves, Ms J Haylen and Mr S Lojewski. Professor S Nicholas, Mr F Eldridge (President-Elect, SRC) and Ms M Kemmis were in attendance.

**9.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 21 October 2003.

**9.2.2 Proposals for New and Amended Courses**

**(1) Faculty of Economics and Business: Bachelor of Economic and Social Sciences, Bachelor of Economics, Bachelor of Commerce, Bachelor of Commerce (Liberal Studies)**

23-41

On the recommendation of the Faculty of Economics and Business the Undergraduate Studies Committee recommends that the Academic Board approve the deletion of the major in Economic History from the Bachelor of Economic and Social Sciences, Bachelor of Economics, Bachelor of Commerce and Bachelor of Commerce (Liberal Studies) courses with effect from 1 January 2004.

The Faculty advises that Economic History will not form an administration unit nor will it be possible to offer to new students a major or minor in Economic History from 2004. This change reflects the trend over the past few years at the University for key staff to undertake teaching in new areas, not narrowly defined as Economic History. This trend is due not only to individual preferences, but also to the changes in what economic historians teach in Australian and international universities. The nature of economic history as a discipline has been debated at Australia-New Zealand Economic History Society conferences and in the economic history journals. Most of the units of study taught under the major of Economic History will be revised and will be taught in other majors.

The changes for the University are strategic. A core of economic history research and teaching skills will be maintained in the School. There is a Chair of Economic History, and research and teaching expertise in economic history, business history and Asian economic development. There has been an augmentation of economic history expertise in the School, but with teaching in new economic history areas. This means that there will continue to be a strong 'economic and business history' component within the School's teaching. Current students will be able to complete their existing programs in economic history, and future students will be able to take a range of existing economic history subjects within the School and also take subjects taught in the Arts Faculty.

To this end, the Faculty proposes to delete references to Economic History from its own and other relevant Faculties' publications, its resolutions, and the Senate resolutions. Full documentation on the proposal is available on the Undergraduate Studies Committee's website at:

<http://www.usyd.edu.au/su/ab/committees/USC/2003.html>.

In response to a query regarding transitional arrangements, the Committee was advised that the Faculty had committed to supporting those students enrolled prior to 2004 who wished to complete a major or honours in Economic History. It was noted that such students would have one less subject than previously from which to choose.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal to delete the major in Economic History from the Bachelor of Economic and Social Sciences, Bachelor of Economics, Bachelor of Commerce and Bachelor of Commerce (Liberal Studies) courses;*
- (2) *recommend that Senate:*
  - (a) *amend the Resolutions of the Senate relating to the Bachelor of Economic and Social Sciences, Bachelor of Economics and Bachelor of Commerce courses;*
  - (b) *rescind the Resolutions of the Senate relating to the Bachelor of Commerce (Liberal Studies);*
  - (c) *adopt the new Resolutions of the Senate for the Bachelor of Commerce (Liberal Studies), made pursuant to the University of Sydney (Coursework) Rule 2000; and,*
- (3) *note the Resolutions of the Faculty relating to the Bachelor of Commerce (Liberal Studies), made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (4) *approve the faculty requirements relating to units of study, the pass degree and the honours degree for the Bachelor of Commerce (Liberal Studies); and*
- (5) *approve the amended honours requirements for the Bachelor of Economic and Social Sciences, Bachelor of Economics, Bachelor of Commerce and Bachelor of Commerce (Liberal Studies) courses*  
*with effect from 1 January 2004, as set out in the report presented.*

**(2) Faculty of Health Sciences: Bachelor of Applied Science (Orthoptics), Bachelor of Applied Science (Orthoptics) (Honours)**

42-45

On the recommendation of the Faculty of Health Sciences the Undergraduate Studies Committee recommends that the Academic Board approve the revised Bachelor of Applied Science (Orthoptics) and Bachelor of Applied Science (Orthoptics) (Honours), with effect from 1 January 2004.

The Faculty of Health Sciences has recently completed a review of the Bachelor of Applied Science (Orthoptics). This review has been guided by advice from the profession of Orthoptics and Ophthalmology; student feedback, including recent graduates through to orthoptists who have been in practice for many years; and based on discussion and feedback from academic staff of the School of Biomedical Sciences and the School of Behavioural and Community Health Sciences.

The review was commenced in 2000 and has been continuing during 2003. A number of changes are being proposed which include:

- increasing the ophthalmology content over the 4 years of the course, in response to student feedback, external advice and current trends in the profession;
- general changes to units of study, which will better reflect the content, and thus allow for closer scrutiny of the curriculum; and
- reorganisation of the support offered by the School of Biomedical Sciences, to ensure correct timing of relevant biomedical content with professional orthoptic content.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at: <http://www.usyd.edu.au/su/ab/committees/USC/2003.html>.

In response to a number of queries, the Committee was advised:

- the minimum total credit points for the four year course was 192, not 144 as stated in the proposal;

- entry to the honours course required a minimum credit average in Years 1 and 2 (with eligible students invited to enrol in Honours at the end of Year 2) and continued credit average in Year 3; and
- marks for honours were based on the research report and some coursework requirements and were allocated in accordance with Academic Board policy.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction in 2004 of the revised Bachelor of Applied Science (Orthoptics) and Bachelor of Applied Science (Orthoptics) (Honours);*
- (2) *recommend that Senate approve the adoption of the revised Resolutions of the Senate relating to these courses; and*
- (3) *approve the amended table of units of study for these courses, with effect from 1 January 2004, as set out in the report presented.*

**9.2.3 Reports from Faculties**

- (1) **Faculty of Health Sciences: Bachelor of Applied Science (Exercise and Sport Science), Bachelor of Applied Science (Health Information Management), Bachelor of Applied Science (Leisure and Health), Bachelor of Applied Science (Medical Radiation Sciences), Bachelor of Applied Science (Occupational Therapy), Bachelor of Applied Science (Physiotherapy), Bachelor of Applied Science (Speech Pathology), Bachelor of Behavioural Health Science, Bachelor of Health Science (Hearing and Speech), Bachelor of Health Science (Rehabilitation Counselling), Bachelor of Health Sciences**

46

The Faculty of Health Science has made minor amendments to the Faculty handbook, and a number of amendments to the assumed knowledge and recommended study requirements for some of its courses. In general, the assumed knowledge and recommended study requirements have been reduced, rather than increased.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at: <http://www.usyd.edu.au/su/ab/committees/USC/2003.html>.

Members noted that the changes to assumed knowledge proposed by the Faculty of Health Sciences would clarify existing admission requirements and constituted a reduction in those requirements. It was noted that the Faculty had taken the amendments following discussions with career advisers.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal to amend the assumed knowledge and recommended study requirements for the Bachelor of Applied Science (Exercise and Sport Science), Bachelor of Applied Science (Health Information Management), Bachelor of Applied Science (Leisure and Health), Bachelor of Applied Science (Medical Radiation Sciences), Bachelor of Applied Science (Occupational Therapy), Bachelor of Applied Science (Physiotherapy), Bachelor of Applied Science (Speech Pathology), Bachelor of Behavioural Health Science, Bachelor of Health Science (Hearing and Speech), Bachelor of Health Science (Rehabilitation Counselling) and Bachelor of Health Sciences with effect from 1 January 2007;*
- (2) *approve the amendment of the Academic Board Resolutions: Admission to Undergraduate Courses to reflect the changes to assumed knowledge in the Faculty of Health Sciences; and*
- (3) *note the amendments to the Faculty's Handbook for 2004, as set out in the report presented.*

**9.2.4 Proceedings of the Committee**

**(1) Report of the Chair**

The Chair updated members on matters in progress including a discussion paper on the standardisation of credit points and the establishment of a Working Party to consider issues relating to the management of combined degrees.

## Amendment of the Resolutions of the Senate and adoption of new Resolutions

### Resolutions of the Senate

#### **Bachelor of Economics**

1. These Resolutions of the Senate relate to the ~~Bachelor of Commerce~~ Bachelor of Economics and must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Faculty Resolutions.
2. **Requirements for the Pass award course**  
To qualify for the award of the Pass award course a student must:
  - (1) complete successfully units of study amounting to a total value of one hundred and forty four (144) credit points; and
  - (2) satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.
3. **Majors**  
The award course of **Bachelor of Economics** will be awarded in the following majors:  
Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;  
~~Economic History~~;  
Economics;  
Finance;  
Government and International Relations;  
Industrial Relations and Human Resource Management;  
Marketing;  
Management;  
Management Science;  
Political Economy; and  
may also include any major offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
4. **Requirements for the Honours award course**  
To qualify for the award of the ~~Honors~~ Honours award course, a student must complete the requirements specified in the Faculty Resolutions relating to this award course.
5. **Requirements for the combined degrees**  
To qualify for the award of the Bachelor of Economics/Bachelor of Laws award course, a student must complete the requirements specified in the Faculty Resolutions relating to this award course.

#### **Bachelor of Economic and Social Sciences**

1. These Resolutions of the Senate relate to the ~~Bachelor of Commerce~~ Bachelor of Economic and Social Sciences and must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Faculty Resolutions.
2. **Requirements for the Pass award course**  
To qualify for the award of the Pass award course a student must:
  - (1) complete successfully units of study amounting to a total value of one hundred and forty four (144) credit points; and
  - (2) satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.
3. **Majors**  
The award course of **Bachelor of Economic and Social Sciences** will be awarded in the following majors:  
Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;  
~~Economic History~~;  
Economics;  
Finance;  
Government and International Relations;

Industrial Relations and Human Resource Management;  
Marketing;  
Management;  
Management Science;  
Political Economy, and  
may also include any major offered by another Faculty of the University, as approved by the Faculty of Economics and Business.

**4. Requirements for the Honours award course**

To qualify for the award of the Honours award course, a student must complete the requirements specified in the Faculty Resolutions relating to this award course.

**5. Requirements for the combined degrees**

To qualify for the award of the Bachelor of Economic and Social Sciences/Bachelor of Laws award course, a student must complete the requirements specified in the Faculty Resolutions relating to this award course.

**Bachelor of Commerce**

1. These Resolutions of the Senate relate to the Bachelor of Commerce and must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Faculty Resolutions.

**2. Requirements for the Pass award course**

To qualify for the award of the Pass award course a student must:

- (1) complete successfully units of study amounting to a total value of one hundred and forty four (144) credit points; and
- (2) satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.

**3. Majors**

The award course of **Bachelor of Commerce** will be awarded in the following majors:

Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;  
~~Economic History;~~  
Economics;  
Finance;  
Government and International Relations;  
Industrial Relations and Human Resource Management;  
Marketing;  
Management;  
Management Science;  
Political Economy; and  
may also include any major offered by another Faculty of the University, as approved by the Faculty of Economics and Business.

**4. Requirements for the Honours award course**

To qualify for the award of the Honours award course, a student must complete the requirements specified in the Faculty Resolutions relating to this award course.

**5. Requirements for the combined degrees**

To qualify for the award of the Bachelor of Commerce/Bachelor of Laws, Bachelor of Science/Bachelor of Commerce, Bachelor of Engineering/Bachelor of Commerce or the Bachelor of Arts/Bachelor of Commerce award courses, a student must complete the requirements specified in the Faculty Resolutions relating to these award courses.

**Bachelor of Commerce (Liberal Studies)**

~~1. (i) The units of study which are available for the degree are set out in Table A attached to these resolutions and in other tables approved by the Faculty.~~

~~(ii) In respect of each unit of study the Faculty may designate prerequisite units of study, corequisite units of study and specific entry requirements and such information shall be added to Table A for the degree.~~

~~2. A candidate may be permitted by the Faculty to count towards the degree a unit of study or units of study other than those listed in Table A referred to in section 1.~~

~~3. (i) Each unit of study available for the degree is either a full semester or half semester unit of study and is designated as having a credit point value as described in Table A.~~

~~— (ii) A first year unit of study shall normally have a value of 3 credit points where it comprises a half semester of study and 6 credit points where it comprises a full semester of study.~~

~~— (iii) A later year unit of study shall normally have a value of 4 credit points where it comprises a half semester of study and 8 credit points where it comprises a full semester of study.~~

~~4. A candidate in any one year shall, except with the permission of the Faculty, enrol in the equivalent of no more than nine and no less than four full semester units of study.~~

~~5. A candidate may not, except with the permission of the Faculty, enrol in a unit of study unless the entry requirement for that unit of study is satisfied; an entry requirement may include the completion of a unit of study at a specified level.~~

~~6. A candidate may not count the same unit of study more than once towards the degree or count two units of study which overlap substantially in content.~~

~~7. Where in Table A referred to in section 1 a unit of study is designated a corequisite to another unit of study a candidate may, except with the permission of the Faculty, enrol in the latter unit of study only if he/she is concurrently enrolled in the corequisite unit of study or has already completed that unit of study.~~

~~8. Subject to the Senate resolutions concerning satisfactory progress and except with the permission of the Faculty, a candidate for the Pass degree must complete the requirements for the degree within ten calendar years of first enrolment for the degree, and, in the case of the Honours degree, within twelve calendar years of first enrolment.~~

#### **Pass degree**

~~9. In order to qualify for the award of the degree a candidate shall complete units of study to the value of 192 credit points, which shall include:~~

~~— (i) not less than 100 credit points from Table A;~~

~~— (ii) a major in each of two subjects listed in Table A, with at least one of these majors being drawn from the following subject areas:~~

~~— Accounting~~

~~— Commercial Law~~

~~— Economics~~

~~— Econometrics~~

~~— Finance~~

~~— Industrial Relations~~

~~— Management~~

~~— Management Science~~

~~— Marketing;~~

~~— (iii) no more than 96 credit points at first year level;~~

~~— (iv) the compulsory first year level unit of study Communication and Critical Analysis 1A or Communication and Critical Analysis 1B; and~~

~~— (v) except with Faculty permission, no more than 60 credit points in total from subjects listed in Table B. Of these, 4 semester units of study must be drawn from the Faculty of Arts or from the Department of Economic History or the Department of Government and Public Administration. Also, 2 semester units of study must be drawn from the Faculty of Science.~~

~~A major comprises a sequence of units of study of not less than 44 credit points, which shall include not less than 32 credit points of later year units of study, as specified for each subject in Table A.~~

#### **Honours degree**

~~10. The degree may be awarded with honours in:~~

~~Accounting~~

~~Computer Science~~

~~Economics~~

~~Econometrics~~

~~Economic History~~

~~Finance~~

~~Government~~

~~Industrial Relations~~

~~Management Science~~

~~Marketing.~~

~~11. The degree may also be awarded with joint honours in any two of the subjects in which honours are available.~~

~~12. There shall be three classes of honours, namely Class I, Class II and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.~~

13. If a student graduates with First Class Honours in any honours subject or in any of the forms of joint honours and the Faculty decides that the work is of sufficiently high merit, the student shall receive a bronze medal.

14. A candidate may, except with Faculty permission, enrol in a fifth year honours course only on completion of requirements for the Pass degree and on satisfying any other entry requirements for the fifth year honours course.

15. A student who has been awarded the pass degree at a recognised institution may subsequently be admitted to an honours unit of study and may qualify for the award of honours upon completion of such additional requirements in such time as the Faculty may decide, provided that such a student may only be admitted to candidature for an honours program up to six consecutive semesters after the award of the pass degree.

16. A candidate who is qualified to enrol in two fifth year honours courses may complete the final honours year in the two courses in one year each or complete a joint honours year in the two courses in one year.

17. A fifth year joint honours course shall comprise such parts of each of the related fifth year honours courses as may be decided by the Faculty.

18. A candidate may not, except with the permission of the Faculty, repeat an honours course which he/she has discontinued or failed once.

19. A candidate who does not complete an Honours degree may be permitted by the Faculty to count towards the Pass degree any honours units of study completed.

20. The Faculty may grant a candidate credit for units of study completed either at other institutions, or in other faculties within the University of Sydney provided that all the following conditions are met:

- (i) the Faculty assesses the unit of study or units of study to be equivalent to units of study offered by the Faculty;
- (ii) the units of study are not counted towards another qualification;
- (iii) in the case of units of study completed at another institution, credit shall not be given for more than the equivalent of 10 full semester units of study, while credit may be granted for any number of credit points for units of study completed at the University of Sydney;
- (iv) credit shall not be given for units of study completed ten or more years prior to the proposed year of enrolment.

21. The testamur for the degree shall specify the major subject areas as defined in Resolution 9.

TABLE B (SEE SECTION 10 OF THE SENATE RESOLUTIONS)

For the Bachelor of Commerce and Bachelor of Commerce (Liberal Studies) degrees, Table B consists of all units of study not in Table A which are offered by the Faculties of Economics and Business, Arts and Science. The units of Legal Institutions, Law Lawyers and Justice in Australian Society, Federal Constitutional Law, Torts, Criminal Law and Contracts are also Table B units of study, but are only available to students concurrently enrolled in the Bachelor of Commerce and the Bachelor of Laws. Units of study in Law do not satisfy the requirement for a major in the Bachelor of Commerce degree.

1. These Resolutions of the Senate relate to the Bachelor of Commerce (Liberal Studies) and must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Faculty Resolutions.

**2. Requirements for the Pass award course**

To qualify for the award of the Pass award course a student must:

- (1) complete successfully units of study amounting to a total value of one hundred and ninety two (192) credit points; and
- (2) satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.

**3. Majors**

The award course of **Bachelor of Commerce (Liberal Studies)** will be awarded in the following majors:

- Accounting;
- Agricultural Economics;
- Business Information Systems;
- Commercial Law;
- Computer Science;
- Econometrics;
- Economics;
- Finance;
- Government and International Relations;
- Industrial Relations and Human Resource Management;
- Marketing;
- Management;
- Management Science;

Mathematics;  
Political Economy.

**4. Requirements for the Honours award course**

To qualify for the award of the Honours award course, a student must complete the requirements specified in the Faculty Resolutions relating to this award course.

## Amendments to Faculty Resolutions

### Faculty Resolutions

#### Bachelor of Commerce

##### Section 1

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.

##### 2. Units of study

(1) The units of study which may be taken for the Pass award course are set out under *Undergraduate units of study* in the Faculty of Economics and Business Handbook, together with:

- (a) credit point value;
- (b) assumed knowledge;
- (c) corequisites/prerequisites/assumed learning/assumed knowledge; and
- (d) any special conditions.

##### 3. Requirements for the Pass award course

(1) To qualify for the award of the Pass award course, a student must complete successfully units of study amounting to a total of 144 credit points, including:

- (a) six Faculty junior units of study (total 36 credit points) as specified in the Faculty of Economics and Business Handbook relating to the student's year of first enrolment;
- (b) either an award course major (minimum of 32 credit points) or an award course double major (minimum of 48 credit points), comprising senior units of study as specified in the Faculty of Economics and Business Handbook, from one of the following subject areas:

Accounting;  
Business Information Systems;  
Commercial Law;  
Economics;  
Finance;  
Industrial Relations and Human Resource Management;  
Marketing;  
Management; or  
Management Science; and

- (c) other units of study arranged as majors, minors or electives, as specified in the Faculty of Economics and Business Handbook (NB The total number of credit points in the award course may include up to 60 junior credit points overall and up to 44 credit points from another Faculty of the University).

##### 4. Requirements for the Honours award course

(1) The award course may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:

Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;  
~~Economic History;~~  
Economics;  
Finance;  
Government and International Relations;  
Industrial Relations and Human Resource Management;

Management;  
Management Science;  
Marketing;  
Political Economy; or  
any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.

- (2) To qualify for the award of the Honours award course, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.
- (3) To enrol in the honours year, a student must satisfy the following:
  - (a) successful completion of the requirements for the Pass award course;
  - (b) confirmation of the student's eligibility for entry to the honours year from the relevant Discipline(s)/Department; and
  - (c) any other requirements for entry into the honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.
- (4) The classes for the award of Honours are specified in the following table:

Description	Mark Range
Honours Class I and University Medal	90 – 100*
Honours Class I	80 – 100
Honours Class II (Division 1)	75 – 79
Honours Class II (Division 2)	70 – 74
Honours Class III	65 – 69
Pass	50 – 64

\*NB This is a minimum criterion only, other criteria apply

## Bachelor of Commerce (Liberal Studies)

### Section 1

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.
2. **Units of study**
  - (1) The units of study which may be taken for the Pass award course are set out under *Undergraduate units of study* in the Faculty of Economics and Business Handbook, together with:
    - (a) credit point value;
    - (b) assumed knowledge;
    - (c) corequisites/prerequisites/assumed learning/assumed knowledge; and
    - (d) any special conditions.

### 3. Requirements for the Pass award course

- (1) To qualify for the award of the Pass award course, a student must complete successfully units of study amounting to a total of 192 credit points, including:
  - (a) one compulsory junior unit of study (6 credit points) as specified in the Faculty of Economics and Business Handbook;
  - (b) a minimum of 24 credit points from the Faculty of Arts or the Discipline of Government and International Relations;
  - (c) a minimum of 12 credit points from the Faculty of Science;
  - (d) two award course majors (minimum of 44 credit points each) as specified in the Faculty of Economics and Business Handbook, one taken from each side of the columns in the table below:

I	II
Accounting Commercial Law Econometrics Economics Finance Industrial Relations and Human Resource Management Management Marketing	All subject areas listed in column I as well as: Agricultural Economics Business Information Systems Computer Science Economic History Financial Mathematics Government <u>and International Relations</u> Management Science Mathematics Political Economy

- (e) no more than 96 credit points at first year level; and  
(f) no less than 132 credit points from the Faculty of Economics and Business.

**4. Requirements for the Honours award course**

- (1) The award course may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:  
Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;  
Economics;  
Finance;  
Government and International Relations;  
Industrial Relations and Human Resource Management;  
Management;  
Management Science;  
Marketing;  
Political Economy; or  
any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
- (2) To qualify for the award of the Honours award course, a student must complete successfully an additional year of study (the Honours year), as specified in the Faculty of Economics and Business Handbook.
- (3) To enrol in the Honours year, a student must satisfy the following:  
(a) successful completion of the requirements for the Pass award course;  
(b) confirmation of the student's eligibility for entry to the Honours year from the relevant Discipline(s)/Department; and  
(c) any other requirements for entry into the Honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.
- (4) The classes for the award of Honours are specified in the following table:

Description	Mark Range
Honours Class I and University Medal	90 – 100*
Honours Class I	80 – 100
Honours Class II (Division 1)	75 – 79
Honours Class II (Division 2)	70 – 74
Honours Class III	65 – 69
Pass	50 – 64

\*NB This is a minimum criterion only, other criteria apply

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.

**2. Units of study**

- (1) The units of study which may be taken for the Pass award course are set out under *Undergraduate units of study* in the Faculty of Economics and Business Handbook, together with:
- (a) credit point value;
  - (b) assumed knowledge;
  - (c) corequisites/prerequisites/assumed learning/assumed knowledge; and
  - (d) any special conditions.

**3. Requirements for the Pass Award Course**

- (1) To qualify for the award of the Pass award course, a student must complete successfully units of study amounting to a total of 144 credit points, including:
- (a) either an award course major (minimum of 12 junior credit points plus 32 senior credit points) or an award course double major (minimum of 12 junior credit points plus 48 senior credit points), as specified in the Faculty of Economics and Business Handbook, in a subject area selected from one of the columns below;
  - (b) either an award course major (minimum of 12 junior credit points plus 32 senior credit points) or an award course minor (minimum of 12 junior credit points plus 16 senior credit points), as specified in the Faculty of Economics and Business Handbook, in a subject area selected from the other column; and

I	II
Economics <del>Economic History</del> Political Economy	<u>Government and International Relations</u> Industrial Relations and Human Resource Management

- (c) other units of study arranged as majors, minors or electives, as specified in the Faculty of Economics and Business Handbook (NB The total number of credit points in the award course may include up to 60 junior credit points overall and up to 56 credit points from another Faculty of the University).

**4. Requirements for the Honours award course**

- (1) The award course may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:
- Accounting;
  - Business Information Systems;
  - Commercial Law;
  - Econometrics;
  - ~~Economic History~~;
  - Economics;
  - Finance;
  - Government and International Relations;
  - Industrial Relations and Human Resource Management;
  - Management;
  - Management Science;
  - Marketing;
  - Political Economy; or
- any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
- (2) To qualify for the award of the Honours award course, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.
- (3) To enrol in the honours year, a student must satisfy the following:
- (a) successful completion of the requirements for the Pass award course;
  - (b) confirmation of the student's eligibility for entry to the honours year from the relevant Discipline(s)/Department; and

(c) any other requirements for entry into the honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.

(4) The classes for the award of Honours are specified in the following table:

Description	Mark Range
Honours Class I and University Medal	90 – 100*
Honours Class I	80 – 100
Honours Class II (Division 1)	75 – 79
Honours Class II (Division 2)	70 – 74
Honours Class III	65 – 69
Pass	50 – 64

\*NB This is a minimum criterion only, other criteria apply

## Bachelor of Economics

### Section 1

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.

### 2. Units of study

(1) The units of study which may be taken for the Pass award course are set out under *Undergraduate units of study* in the Faculty of Economics and Business Handbook, together with:

- (a) credit point value;
- (b) assumed knowledge;
- (c) corequisites/prerequisites/assumed learning/assumed knowledge; and
- (d) any special conditions.

### 3. Requirements for the Pass Award Course

(1) To qualify for the award of the Pass award course, a student must complete successfully units of study amounting to a total of 144 credit points, including:

(a) four Faculty junior units of study (total 24 credit points) as specified in the Faculty of Economics and Business Handbook relating to the student's year of first enrolment;  
and

(b) one of the following two options:

- (i) either an Economics award course major (~~24 junior credit points plus~~ minimum of 32 senior credit points) or an Economics award course double major (~~24 junior credit points plus 56~~ minimum of 48 senior credit points), as specified in the Faculty of Economics and Business Handbook; or
- (ii) either an Econometrics award course major (~~12 junior credit points plus~~ minimum of 32 senior credit points) or an Econometrics award course double major (~~12 junior credit points plus~~ minimum of 48 senior credit points), plus an Economics award course minor (~~12 junior credit points plus~~ minimum of 16 senior credit points), as specified in the Faculty of Economics and Business Handbook; and

(b) other units of study arranged as majors, minors or electives, as specified in the Faculty of Economics and Business Handbook (NB The total number of credit points in the award course may include up to 60 junior credit points overall and up to 44 credit points from another Faculty of the University).

### 4. Requirements for the Honours award course

(1) The award course may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:

Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;

Economic History;  
Economics;  
Finance;  
Government and International Relations;  
Industrial Relations and Human Resource Management;  
Management;  
Management Science;  
Marketing;  
Political Economy; or  
any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.

- (2) To qualify for the award of the Honours award course, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.
- (3) To enrol in the honours year, a student must satisfy the following:
- successful completion of the requirements for the Pass award course;
  - confirmation of the student's eligibility for entry to the honours year from the relevant Discipline(s)/Department; and
  - any other requirements for entry into the honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.
- (4) The classes for the award of Honours are specified in the following table:

Description	Mark Range
Honours Class I and University Medal	90 – 100*
Honours Class I	80 – 100
Honours Class II (Division 1)	75 – 79
Honours Class II (Division 2)	70 – 74
Honours Class III	65 – 69
Pass	50 – 64

\* NB This is a minimum criterion only, other criteria apply

## Bachelor of Commerce and Bachelor of Laws

### Section 1

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.

### 2. Units of study

- (1) The units of study, which may be taken for the Pass award course for the Bachelor of Commerce and Bachelor of Laws, are set out in the Faculty of Economics and Business and Faculty of Law Handbooks, together with:
- credit point value;
  - assumed knowledge;
  - corequisites/prerequisites/assumed learning/assumed knowledge; and
  - any special conditions.

### 3. Requirements for the Pass award course

- (1) To qualify for the award of the Pass award course in the Bachelor of Commerce a student must complete successfully 96 credit points from the Faculty of Economics and Business and 48 credit points from the Faculty of Law including:
- six Economics and Business Faculty junior units of study (total 36 credit points) as specified in the Faculty of Economics and Business Handbook relating to the student's year of first enrolment;
  - either an award course major (minimum of 32 credit points) or an award course double major (minimum of 48 credit points), comprising senior units of study as specified in the Faculty of Economics and Business Handbook, from one of the following subject areas:  
Accounting;  
Business Information Systems;

Commercial Law;  
Economics;  
Finance;  
Industrial Relations and Human Resource Management;  
Marketing;  
Management; or  
Management Science;  
(c) no more than 48 junior credit points in Economics and Business; and  
(d) Legal Institutions, Torts, Legal Research, Contracts, Criminal Law, Federal Constitution Law and Law, Lawyers and Justice.

**4. Requirements for the Honours award course**

- (1) Students who qualify to undertake Honours in Commerce may elect to do so either:
- (a) by suspending candidature from the Bachelor of Laws (including the combined Commerce/Laws award course) for one year with the permission of the Faculty of Law; or
- (b) after completion of the combined award course.
- (2) The award course in Commerce may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:
- Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;  
~~Economic History~~;  
Economics;  
Finance;  
Government;  
Industrial Relations and Human Resource Management;  
Management;  
Management Science;  
Marketing;  
Political Economy or  
any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
- (3) To qualify for the award of the Honours award course in Commerce, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.
- (4) To enrol in the Commerce honours year, a student must satisfy the following:
- (a) successful completion of the requirements for the Pass award course;
- (b) confirmation of the student's eligibility for entry to the honours year from the relevant Discipline(s)/Department; and
- (c) any other requirements for entry into the honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.
- (5) The classes for the award of Honours in Commerce are specified in the following table:

Description	Mark range
Honours Class I and University Medal	90–100*
Honours Class I	80–100
Honours Class II (Division 1)	75–79
Honours Class II (Division 2)	70–74
Honours Class III	65–69
Pass	50–64

\*NB This is a minimum criterion only, other criteria apply

**5. Award of the award course**

- (1) Students may abandon the combined award course and elect to complete a Bachelor of Commerce in accordance with the resolutions governing the award course.

- (2) Students will be under the general supervision of the Faculty of Economics and Business until the end of semester in which they complete the requirements for the Bachelor of Commerce. After that they will be under the general supervision of the Faculty of Law.
- (3) The Faculty of Economics and Business and the Faculty of Law shall jointly exercise authority in any matter concerning the combined award course not otherwise dealt with in these resolutions.

## **Bachelor of Economics and Bachelor of Laws**

### **Section 1**

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.

### **2. Units of study**

- (1) The units of study, which may be taken for the Pass award course for the Bachelor of Economics and Bachelor of Laws, are set out in the Faculty of Economics and Business and Faculty of Law Handbooks, together with:
  - (a) credit point value;
  - (b) assumed knowledge;
  - (c) corequisites/prerequisites/assumed learning/assumed knowledge; and
  - (d) any special conditions.

### **3. Requirements for the Pass award course**

- (1) To qualify for the award of the Pass award course in the Bachelor of Economics a student must complete successfully 96 credit points from the Faculty of Economics and Business and 48 credit points from the Faculty of Law including:
  - (a) four Faculty junior units of study (total 24 credit points) as specified in the Faculty of Economics and Business Handbook relating to the student's year of first enrolment;  
and
  - (b) one of the following two options:
    - (i) either an Economics award course major (~~24 junior credit points plus~~ minimum of 32 senior credit points) or an Economics award course double major (~~24 junior credit points plus 56~~ minimum of 48 senior credit points), as specified in the Faculty of Economics and Business Handbook; or
    - (ii) either an Econometrics award course major (~~12 junior credit points plus~~ minimum of 32 senior credit points) or an Econometrics award course double major (~~12 junior credit points plus~~ minimum of 48 senior credit points), plus an Economics award course minor (~~12 junior credit points plus~~ minimum of 16 senior credit points), as specified in the Faculty of Economics and Business Handbook;
  - (c) no more than 48 Junior credit points in Economics and Business; and
  - (d) Legal Institutions, Torts, Legal Research, Contracts, Criminal Law, Federal Constitution Law and Law, Lawyers and Justice.

### **4. Requirements for the Honours award course**

- (1) Students who qualify to undertake Honours in Economics may elect to do so either:
  - (a) by suspending candidature from the Bachelor of Laws (including the combined Commerce/Laws award course) for one year with the permission of the Faculty of Law; or
  - (b) after completion of the combined award course.
- (2) The award course in Economics may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:  
Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;  
~~Economic History;~~  
Economics;  
Finance;  
Government;

Industrial Relations and Human Resource Management;  
Management;  
Management Science;  
Marketing;  
Political Economy or  
any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.

- (3) To qualify for the award of the Honours award course in Economics, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.
- (4) To enrol in the Economics honours year, a student must satisfy the following:
- (a) successful completion of the requirements for the Pass award course;
  - (b) confirmation of the student's eligibility for entry to the honours year from the relevant Discipline(s)/Department; and
  - (c) any other requirements for entry into the honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.
- (5) The classes for the award of Honours in Economics are specified in the following table:

Description	Mark range
Honours Class I and University Medal	90–100*
Honours Class I	80–100
Honours Class II (Division 1)	75–79
Honours Class II (Division 2)	70–74
Honours Class III	65–69
Pass	50–64

NB This is a minimum criterion only, other criteria apply

#### 5. Award of the award course

- (1) Students may abandon the combined award course and elect to complete a Bachelor of Economics in accordance with the resolutions governing the award course.
- (2) Students will be under the general supervision of the Faculty of Economics and Business until the end of semester in which they complete the requirements for the Bachelor of Economics. After that they will be under the general supervision of the Faculty of Law.
- (3) The Faculty of Economics and Business and the Faculty of Law shall jointly exercise authority in any matter concerning the combined award course not otherwise dealt with in these resolutions.

### Bachelor of Economic and Social Sciences and Bachelor of Laws

#### Section 1

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.

#### 2. Units of study

- (1) The units of study, which may be taken for the Pass award course for the Bachelor of Economic and Social Sciences and Bachelor of Laws, are set out in the Faculty of Economics and Business and Faculty of Law Handbooks, together with:
  - (a) credit point value;
  - (b) assumed knowledge;
  - (c) corequisites/prerequisites/assumed learning/assumed knowledge; and
  - (d) any special conditions.

#### 3. Requirements for the Pass award course

- (1) To qualify for the award of the Pass award course in the Bachelor of Economic and Social Sciences a student must complete successfully 96 credit points from the Faculty of Economics and Business and 48 credit points from the Faculty of Law including:
  - (a) either an award course major (minimum of 12 junior credit points plus 32 senior

- credit points) or an award course double major (minimum of 12 junior credit points plus 48 senior credit points), as specified in the Faculty of Economics and Business Handbook, in a subject area selected from one of the columns below; and
- (b) either an award course major (minimum of 12 junior credit points plus 32 senior credit points) or an award course minor (minimum of 12 junior credit points plus 16 senior credit points), as specified in the Faculty of Economics and Business Handbook, in a subject area selected from the other column;

I	II
Economics	Government and International Relations
<del>Economic History</del>	Industrial Relations and Human Resource Management
Political Economy	

- (c) no more than 48 Junior credit points in Economics and Business; and
- (d) Legal Institutions, Torts, Legal Research, Contracts, Criminal Law, Federal Constitution Law and Law, Lawyers and Justice.

#### 4. Requirements for the Honours award course

- (1) Students who qualify to undertake Honours in Economic and Social Sciences may elect to do so either:
- (a) by suspending candidature from the Bachelor of Laws (including the combined Commerce/Laws award course) for one year with the permission of the Faculty of Law; or
- (b) after completion of the combined award course.
- (2) The award course in Economic and Social Sciences may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:
- Accounting;  
Business Information Systems;  
Commercial Law;  
Econometrics;  
~~Economic History~~;  
Economics;  
Finance;  
Government and International Relations;  
Industrial Relations and Human Resource Management;  
Management;  
Management Science;  
Marketing;  
Political Economy or  
any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
- (3) To qualify for the award of the Honours award course in Economic and Social Sciences, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.
- (4) To enrol in the Economic and Social Sciences honours year, a student must satisfy the following:
- (a) successful completion of the requirements for the Pass award course;
- (b) confirmation of the student's eligibility for entry to the honours year from the relevant Discipline(s)/Department; and
- (c) any other requirements for entry into the honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.
- (5) The classes for the award of Honours in Economic and Social Sciences are specified in the following table:

Description	Mark range
Honours Class I and University Medal	90–100
Honours Class I	80–100
Honours Class II (Division 1)	75–79
Honours Class II (Division 2)	70–74
Honours Class III	65–69
Pass	50–64

NB This is a minimum criterion only, other criteria apply

**5. Award of the Award Course**

- (1) Students may abandon the combined award course and elect to complete a Bachelor of Economic and Social Sciences in accordance with the resolutions governing the award course.
- (2) Students will be under the general supervision of the Faculty of Economics and Business until the end of semester in which they complete the requirements for the Bachelor of Economic and Social Sciences. After that they will be under the general supervision of the Faculty of Law.
- (3) The Faculty of Economics and Business and the Faculty of Law shall jointly exercise authority in any matter concerning the combined award course not otherwise dealt with in these resolutions.

**Combined Arts award courses**

**Bachelor of Arts/Bachelor of Commerce**

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.
2. **Units of study**
  - (1) The units of study, which may be taken for the Pass award course for the Bachelor of Arts/Bachelor of Commerce, are set out in the Faculty of Arts and Faculty of Economics and Business Handbooks, together with:
    - (a) credit point value;
    - (b) assumed knowledge;
    - (c) corequisites/prerequisites/assumed learning/assumed knowledge; and
    - (d) any special conditions.
3. **Requirements for the Pass award course**
  - (1) To qualify for the award of the Pass award course, a student must complete successfully units of study amounting to a total of 240 credit points, including:
    - (a) At least 72 senior credit points from units of study in Part A of the table of units of study for the Bachelor of Arts;
    - (b) One major from Part A as defined in the resolutions for the Bachelor of Arts including at least 16 senior credit points from units of study in Part A;
    - (c) six Economics and Business Faculty junior units of study (total 36 credit points) as specified in the Faculty of Economics and Business Handbook relating to the student's year of first enrolment;
    - (d) either an award course major (minimum of 32 credit points) or an award course double major (minimum of 48 credit points), comprising senior units of study as specified in the Faculty of Economics and Business Handbook, from one of the following subject areas:
      - Accounting;
      - Business Information Systems;
      - Commercial Law;
      - Economics;
      - Finance;
      - Industrial Relations and Human Resource Management;
      - Marketing;
      - Management; or
      - Management Science;
    - (e) at least 96 credit points in units of study taught by the Faculty of Economics and Business; and
    - (f) no more than 100 credit points of junior units of study.

**4. Requirements for the Honours award course**

- 1) Students who are qualified to do so may undertake honours courses in either or both award courses or a joint honours course on completion of the combined award course.
- 2) The award course in Arts may be awarded either with Honours in one of the subject areas listed as ‘Honours courses’ in the Faculty of Arts Resolutions for undergraduate courses, or as approved by the Faculty of Arts, with joint Honours in either two of those subject areas or in one Arts and one Economics and Business subject area.
- 3) The award course in Commerce may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:
  - Accounting;
  - Business Information Systems;
  - Commercial Law;
  - Econometrics;
  - ~~Economic History;~~
  - Economics;
  - Finance;
  - Government;
  - Industrial Relations and Human Resource Management;
  - Management;
  - Management Science;
  - Marketing;
  - Political Economy or
  - any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
- 4) To qualify for the award of the Honours award course in Commerce, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.
- 5) To enrol in the Commerce honours year, a student must satisfy the following:
  - (a) successful completion of the requirements for the combined Pass award course;
  - (b) confirmation of the student’s eligibility for entry to the honours year from the relevant Discipline(s)/Department; and
  - (c) any other requirements for entry into the honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.
- 6) The classes for the award of Honours in Arts or Honours in Commerce are specified in the following table:

Description	Mark Range
Honours Class I and University Medal	90 – 100*
Honours Class I	80 – 100
Honours Class II (Division 1)	75 – 79
Honours Class II (Division 2)	70 – 74
Honours Class III	65 – 69
Pass	50 – 64

\*NB This is a minimum criterion only, other criteria apply

**5. Award of the Award Course**

- 1) Students may abandon the combined award course and elect to complete either a Bachelor of Arts or a Bachelor of Commerce in accordance with the resolutions governing those award courses.
- 2) Students will be under the general supervision of the Faculty of Arts for all combined award course matters such as policies and enrolment. Candidates will be under the supervision of the Faculty of Economics and Business in relation to the Bachelor of Commerce award course component and will be under the supervision of the Faculty of Arts in relation to the Bachelor of Arts award course component.
- 3) The Faculty of Arts and the Faculty of Economics and Business shall jointly exercise authority in any matter concerning the combined award course not otherwise dealt with in these resolutions.

**Combined Science award courses**

### **Bachelor of Science/Bachelor of Commerce**

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework award courses, and the relevant Resolutions of the Senate.

#### **2. Units of study**

- (1) The units of study, which may be taken for the Pass award course for the Bachelor of Science/Bachelor of Commerce, are set out in the Faculty of Science and Faculty of Economics and Business Handbooks, together with:
  - (a) credit point value;
  - (b) assumed knowledge;
  - (c) corequisites/prerequisites/assumed learning/assumed knowledge; and
  - (d) any special conditions.

#### **3. Requirements for the Pass award course**

- (1) To qualify for the award of the Pass award course, a student must complete successfully units of study amounting to a total of 240 credit points, including:
- (2) in the first six semesters of enrolment at a grade of pass or better:
  - (a) 12 credit points of units of study from the Science subject area of Mathematics and Statistics listed in Table I (BSc) not including MATH1005, MATH1015 or MATH1905;
  - (b) at least 24 credit points of junior units of study from at least two Science subject areas other than Mathematics and Statistics;
  - (c) at least 96 credit points from Science subject areas;
  - (d) a major in a Science area;
  - (e) six Economics and Business Faculty junior units of study (total 36 credit points) as specified in the Faculty of Economics and Business Handbook relating to the student's year of first enrolment;
  - (f) either an award course major (minimum of 32 credit points) or an award course double major (minimum of 48 credit points), comprising senior units of study as specified in the Faculty of Economics and Business Handbook, from one of the following subject areas:  
Accounting;  
Business Information Systems;  
Commercial Law;  
Economics;  
Finance;  
Industrial Relations and Human Resource Management;  
Marketing;  
Management; or  
Management Science;
  - (g) at least 64 credit points of senior units of study in the Faculty of Economics and Business; and
  - (h) no more than 100 credit points of junior units of study.
- (3) To qualify for the award of the Pass degree in an Advanced stream of the BSc degree, a student shall complete the requirements for the BSc degree in Section 36 and in addition, except with the permission of the Dean:
  - (a) include at least 16 credit points of Intermediate Science units of study at either the Advanced level or as Talent Students Program units;
  - (b) include at least 24 credit points of senior units of study at the Advanced level or as Talent Students Program units in a single Science subject area; and
  - (c) maintain in intermediate and senior units of study in Science subject areas an average mark of 65 or greater in each year of enrolment.
  - (d) Candidates who fail to maintain the required credit average will be transferred to candidature for the Bachelor of Science degree in their next year of enrolment with full credit for the units of study completed in the Advanced stream. Candidates who fail to achieve a credit average across all units of study attempted in the year in which they have otherwise completed the requirements for the degree will be awarded the Bachelor of Science.

#### **4. Requirements for the Honours award course**

- (1) Students who are qualified to do so may undertake honours courses in either or both award courses or a joint honours course on completion of the combined award course.

- (2) The award course in Commerce may be awarded either with Honours in one of the subject areas listed below or, as approved by the Faculty of Economics and Business, with joint Honours in two of the subject areas listed below:
- Accounting;
  - Business Information Systems;
  - Commercial Law;
  - Econometrics;
  - ~~Economic History;~~
  - Economics;
  - Finance;
  - Government and International Relations;
  - Industrial Relations and Human Resource Management;
  - Management;
  - Management Science;
  - Marketing;
  - Political Economy; or
- any area offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
- (3) To qualify for the award of the Honours award course in Commerce, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.
- (4) To enrol in the Commerce honours year, a student must satisfy the following:
- (a) successful completion of the requirements for the combined Pass award course;
  - (b) confirmation of the student's eligibility for entry to the honours year from the relevant Discipline(s)/Department; and
  - (c) any other requirements for entry into the honours year set by the relevant Discipline(s)/Department and the Faculty of Economics and Business, unless otherwise approved by the Faculty of Economics and Business.
- (5) The classes for the award of Honours in Commerce are specified in the following table:

Description	Mark range
Honours Class I and University Medal	90–100*
Honours Class I	80–100
Honours Class II (Division 1)	75–79
Honours Class II (Division 2)	70–74
Honours Class III	65–69
Pass	50–64

NB This is a minimum criterion only, other criteria apply

#### 5. Award of the Award Course

- (1) Students may abandon the combined award course and elect to complete either a Bachelor of Science or a Bachelor of Commerce in accordance with the resolutions governing those award courses.
- (2) Students will be under the general supervision of the Faculty of Science for all combined award course matters such as policies and enrolment. Candidates will be under the supervision of the Faculty of Economics and Business in relation to the Bachelor of Commerce award course component and will be under the supervision of the Faculty of Science in relation to the Bachelor of Science award course component.
- (3) The Faculty of Economics and Business and the Faculty of Science shall jointly exercise authority in any matter concerning the combined award course not otherwise dealt with in these resolutions.

#### Combined Engineering award courses

##### Bachelor of Engineering/Bachelor of Commerce

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 (as amended), which sets out the requirements for all undergraduate courses, and the relevant Resolutions of the Senate.

##### 2. Requirements for the Pass BE and BCom degrees

To qualify for the award of the Pass degrees of Bachelor of Engineering and Bachelor of Commerce a student must complete successfully units of study that total at least 240 credit points and include:

- (1) in the Faculty of Engineering -  
the program of units of study set out in the Specialisation Requirements relating to the BE specialisation that the student is pursuing; and
- (2) in the Faculty of Economics and Business -
  - (a) at least 96 credit points in units of study taught by the Faculty of Economics and Business, which cannot be counted towards the award of the Bachelor of Engineering;
  - (b) six Economics and Business Faculty junior units of study (total 36 credit points) as specified in the Faculty of Economics and Business Handbook relating to the student's year of first enrolment; and
  - (c) either an award course major (minimum of 32 credit points) or an award course double major (minimum of 48 credit points), comprising senior units of study as specified in the Faculty of Economics and Business Handbook, from one of the following subject areas:  
Accounting;  
Business Information Systems;  
Commercial Law;  
Economics;  
Finance;  
Industrial Relations and Human Resource Management;  
Marketing;  
Management; or  
Management Science.

### **3. Requirements for the BE and BCom degrees with Honours**

- (1) BE with Honours  
On completion of the requirements for the combined degree, a student may qualify for the award of the BE degree with Honours in accordance with the requirements set out in the resolutions of the Faculty of Engineering relating to the BE degree.
- (2) BCom with Honours  
On completion of the requirements for the combined degree, a student may qualify to enrol in honours in the Bachelor of Commerce. To qualify for the award of the BCom with Honours, a student must complete successfully an additional year of study (the honours year), as specified in the Faculty of Economics and Business Handbook.

### **4. Units of study**

The units of study, which may be taken for the degrees of Bachelor of Engineering and Bachelor of Commerce, are set out in the Resolutions of the Faculty of Engineering and the Faculty of Economics and Business respectively. The Faculty Resolutions (which are reproduced in the Engineering and Economics and Business Handbooks, as the case may be) specify:

- (1) credit point values;
- (2) corequisites/prerequisites/assumed learning/assumed knowledge; and
- (3) any special conditions.

### **5. Award of the degrees**

- (1) A student who completes the requirements for the BE and BCom degrees shall receive at graduation a separate testamur for each of the degrees.
- (2) A student may abandon the combined BE/BCom course and elect to complete either the BE or BCom degree in accordance with the resolutions governing that degree.

### **6. Supervision of the degrees**

- (1) Students will be under the general supervision of the Faculty of Engineering for administrative matters.
- (2) Students will be under the supervision of the Faculty of Economics and Business in relation to the BCom component and will be under the supervision of the Faculty of Engineering in relation to the BE component.
- (3) The Faculty of Economics and Business and the Faculty of Engineering shall jointly exercise authority in any matter concerning the combined course not otherwise dealt with in these resolutions.

## Amendment of the Resolutions of the Senate

### Resolutions of the Senate

#### Bachelor of Applied Science

The Resolutions of the Senate relating to the Bachelor of Applied Science in the Faculty of Health Sciences (pp 303-312, *Calendar 2003*), are amended from 1 January 2004 to the following effect (additions indicated by underline, deletions indicated by strikethrough):

TABLE F—ORTHOPTICS

#### F.1—Pass course (4 year full-time)

~~Year 1~~

~~Introduction to Health Sociology~~

~~Introduction to Psychology~~

~~Introductory Human Biology~~

~~Introductory Neurobiology~~

~~Neurobiology I~~

~~Optics I~~

~~Body Systems I~~

~~Optics II~~

~~Visual Processes~~

~~Binoocular Vision~~

~~Disorders of the Visual System IA~~

~~Disorders of the Visual System IB~~

~~Year 2~~

~~Behavioural Science IIA~~

~~Behavioural Science IIB~~

~~Disability Studies~~

~~Research Methods II: Data Analysis and Statistics~~

~~Introductory Pathology~~

~~Ocular Biology~~

~~Visual Neurobiology~~

~~Concomitant Strabismus B~~

~~Instrumentation IIA~~

~~Instrumentation IIB~~

~~Concomitant Strabismus A~~

~~Disorders of the Visual System IIA~~

~~Disorders of the Visual System IIB~~

~~AND~~

~~Clinical Studies IIA OR~~

~~Clinical Studies IIB~~

~~Year 3~~

~~Bio-electrical Signals and Computing~~

~~Embryology and Neural Plasticity~~

~~Clinical Studies III~~

~~Clinical Project~~

~~Ocular Motility Disorders I~~

~~Disorders of the Visual System III~~

~~Rehabilitation Studies I~~

~~Instrumentation III~~

~~Assessment and Management of Refractive Errors~~

~~Year 4~~

~~Visual Science~~

~~Ocular Motility Disorders II~~

~~Disorders of the Visual System IV~~

~~Rehabilitation Studies II~~

~~Professional Studies~~

~~Clinical Studies IV~~

~~Developing a Research Project~~

~~AND~~

~~Research Project~~

~~OR~~

~~Professional Elective~~

<b>Year One</b>		<b>Credit points</b>	
Unit code	Unit name	Sem 1	Sem.2
ORTHXXXX	Visual Processes	3	
ORTHXXXX	Introduction to Professional Practice	3	
ORTH1042	Professional Practice IA	3	
BIOS1124	Human Biology & Biochemistry	4	
BIOSXXXX	Optics	3	
BIOSXXXX	Ocular Biology I	3	
BACH1129	Foundations of Health Sociology	3	
BACHXXXX	Foundations of Psychology for the Health Sciences	3	
ORTHXXXX	Binocular Vision		4
ORTH1043	Professional Practice IB		3
ORTHXXXX	Introduction to Ocular Pathology and Assessment		4
ORTH XXXX	Clinical Optics		3
BIOS1127	Body Systems I		3
BIOS1132	Neuroscience I		3
BACH1137	Clients, Practitioners and Organisations		3
	<b>Year One totals</b>	<b>25</b>	<b>23</b>

<b>Year Two</b>		<b>Credit points</b>	
Unit code	Unit name	Sem 1	Sem 2
ORTH2047	Concomitant Strabismus A	4	
ORTHXXXX	Cataract and Ocular Surface Involvement	3	
ORTHXXXX	Instrumentation IIA	3	
ORTH2054	Professional Practice II	5	
BIOS1140	Neuroscience II	3	
BIOSXXXX	Ocular Biology II	3	
BACHXXXX	Analyzing Health Research: General	3	
ORTH2043	Concomitant Strabismus B		4
ORTHXXXX	Glaucoma and Ocular Emergencies		3
ORTH 2051	Instrumentation IIB		3
BIOS XXXX	Visual Neuroscience		3
BIOS 2106	Body Systems II		4
BACH 1135	Health, Attitudes and Interaction		3
Bach 2134	Cognition, and Neurocognitive Recovery		4
	<b>Year Two totals</b>	<b>24</b>	<b>24</b>

<b>Year Three</b>		<b>Credit points</b>	
Unit code	Unit name	Sem 1	Sem 2
ORTHXXXX	Professional Practice III	19	
ORTH3050	Assessment & Management of Refractive Error	5	
ORTHXXXX	Orbital & Restrictive Conditions		5
ORTH3040	Instrumentation III		4
ORTHXXXX	Rehabilitation in Childhood		3
ORTHXXXX	Orthoptics in Paediatrics		3

ORTHXXXX	Orthoptics in Neurology		3
BIOSXXXX	Embryology and Genetics		3
BIOSXXXX	Ocular Motor Systems		3
	<b>Year Three totals</b>	<b>24</b>	<b>24</b>

<u>Year Four</u> Unit code	Unit name	<u>Credit points</u>	
		Sem 1	Sem 2
ORTHXXXX	Neurological Eye Movement Disorders	5	
ORTHXXXX	Orthoptics in Adult Practice	4	
ORTHXXXX	Orthoptics in Ophthalmic Practice	4	
ORTH4010	Professional Studies	5	
ORTHXXXX	Rehabilitation for Vision Impairment	3	
BACH4047	Developing a Research Project	4	
ORTHXXXX	Professional Practice IV		20
ORTHXXXX	Clinical Project		3
	<b>Year Four totals</b>	<b>25</b>	<b>23</b>

**F.2—Honours course (4 year full-time)**

*Year 1*—As for Pass course

*Year 2*—As for Pass course

*Year 3*

Developing a Research Project

Assessment and Management of Refractive Errors

Bio-electrical Signals and Computing

Embryology and Neural Plasticity

Clinical Studies IIIH

Ocular Motility Disorders I

Disorders of the Visual System III

Instrumentation III

Research Proposal

*Year 4*

Visual Science

Ocular Motility Disorders II

Disorders of the Visual System IV

Professional Studies

Research Report

Clinical Studies IVH

<u>Year Three</u> Unit code	<u>Honours Stream</u> Unit name	<u>Credit points</u>	
		Sem 1	Sem 2
ORTHXXXX	Professional Practice IIIH	14	
ORTH3050	Assessment & Management of Refractive Error	5	
BACH4047	Developing a Research Project	4	
ORTHXXXX	Orbital & Restrictive Conditions		5
ORTH3040	Instrumentation III		4
ORTHXXXX	Orthoptics in Paediatrics		3
ORTHXXXX	Orthoptics in Neurology		3
ORTHXXXX	Research Proposal		4

<u>BIOSXXXX</u>	<u>Embryology and Genetics</u>		<u>3</u>
<u>BIOSXXXX</u>	<u>Ocular Motor Systems</u>		<u>3</u>
	<b><u>Year Three Honours totals</u></b>	<b><u>23</u></b>	<b><u>25</u></b>

<b><u>Year Four</u></b>	<b><u>Honours Stream</u></b>	<b><u>Credit points</u></b>	
<u>Unit code</u>	<u>Unit name</u>	<u>Sem 1</u>	<u>Sem 2</u>
<u>ORTHXXXX</u>	<u>Neurological Eye Movement Disorders</u>	<u>5</u>	
<u>ORTHXXXX</u>	<u>Orthoptics in Adult Practice</u>	<u>4</u>	
<u>ORTHXXXX</u>	<u>Orthoptics in Ophthalmic Practice</u>	<u>4</u>	
<u>ORTHXXXX</u>	<u>Professional Studies</u>	<u>5</u>	
<u>ORTHXXXX</u>	<u>Professional Practice IVHA</u>	<u>3</u>	
<u>ORTHXXXX</u>	<u>Research Report A</u>	<u>3</u>	
<u>ORTHXXXX</u>	<u>Professional Practice IVHB</u>		<u>15</u>
<u>ORTHXXXX</u>	<u>Research Report B</u>		<u>9</u>
	<b><u>Year Four Honours totals</u></b>	<b><u>24</u></b>	<b><u>24</u></b>

**Faculty of Health Sciences**

**Changes to assumed knowledge and recommended studies information**

<b>Course</b>	<b>Current record</b>	<b>Proposed changes</b>	<b>Reference</b>
BAppSc (Exercise and Sport Science)	<b>Assumed knowledge:</b> Chemistry and one of Mathematics, Physics or Biology. <b>Recommended studies:</b> Physics, Biology, HSC Mathematics Extension I and PDHPE	<b>Assumed knowledge:</b> Chemistry and Mathematics <b>Recommended studies:</b> Physics, Biology, Mathematics Extension I and PDHPE	Appendix Two (A)
BAppSc (Health Information Management)	<b>Assumed knowledge:</b> Mathematics <b>Recommended studies:</b> Nil	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> Nil	Appendix Two (B)
BAppSc (Leisure and Health)	<b>Assumed knowledge:</b> Biology or Chemistry <b>Recommended studies:</b> Nil	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> Chemistry or the completion of a chemistry bridging course.	Appendix Two (C)
BAppSc (Medical Radiation Sciences) in Diagnostic Radiography, Nuclear Medicine, and Radiation Therapy	<b>Assumed knowledge:</b> Mathematics plus one of Biology, Chemistry or Physics <b>Recommended studies:</b> Nil	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> Mathematics plus one of Biology, Chemistry or Physics	Appendix Two (D)
BAppSc (Occupational Therapy)	<b>Assumed knowledge:</b> Chemistry <b>Recommended studies:</b> Nil	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> Chemistry or the completion of a chemistry bridging course.	Appendix Two (E)
BAppSc (Speech Pathology)	<b>Assumed knowledge:</b> Chemistry <b>Recommended studies:</b> Mathematics or English Advanced	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> English Advanced and Chemistry or the completion of a chemistry bridging course.	Appendix Two (F)
BHlthSc (Hearing and Speech)	<b>Assumed knowledge:</b> Chemistry <b>Recommended studies:</b> English Advanced	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> English Advanced and Chemistry or the completion of a chemistry bridging course.	Appendix Two (F)
BHlthSc (Rehabilitation Counselling)	<b>Assumed knowledge:</b> Mathematics <b>Recommended studies:</b> Nil	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> Nil	Appendix Two (G)
Bachelor of Behavioural Health Science	<b>Assumed knowledge:</b> Mathematics <b>Recommended studies:</b> Nil	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> Nil	Appendix Two (H)
Bachelor of Health Sciences	<b>Assumed knowledge:</b> Mathematics and Chemistry <b>Recommended studies:</b> HSC Mathematics Extension I	<b>Assumed knowledge:</b> Nil <b>Recommended studies:</b> Chemistry or the completion of a chemistry bridging course.	Appendix Two (I)
BAppSc (Physiotherapy)	<b>Assumed knowledge:</b> Mathematics, Physics and Chemistry	<b>Assumed knowledge:</b> Physics and Chemistry <b>Recommended studies:</b> Mathematics	Appendix Two (J)

**AGENDA ITEM 10**  
**Report of the Graduate Studies Committee**

**10.2 Report of the Graduate Studies Committee meeting held on 20 October 2003**

The Committee met on 20 October 2003 when there were present: The Chair (Associate Professor R Ross) presiding, Professors C Adam, M Behnia, F Nicholas, M O'Connor, P Parkinson and L Zhang, Associate Professors D Kenny, A F Masters and L Unsworth, Drs M Boughton, A Elias, S Forsyth, M Rogerson and B Singh and Mr M Hall. Miss K Neveldsen was in attendance.

**10.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 20 October 2003.

**10.2.2 Registration of supervisors**

58-63

The Postgraduate Research Training Sub-Committee of the Graduate Studies Committee has been considering the issue of registration of supervisors since the start of the year, building on work undertaken by previous working parties.

The Sub-Committee considered current University provisions and practices in other Australian universities. The Sub-Committee developed a draft policy outlining the requirements for postgraduate research higher degree training supervision at the University of Sydney and faculties were asked to consider and discuss the proposed policy.

The feedback received from faculties was considered and incorporated into the final draft considered by the Graduate Studies Committee.

The Committee was advised of the particular issues on which the Sub-Committee had agreed and disagreed, and received a summary of the concerns raised by faculties, noting that the most criticism received had related to the proposed division of responsibilities of the Deans of Faculties and the Dean of Graduate Studies.

During initial discussion the following issues were raised:

- some Deans had expressed concern that the policy was unnecessary and that there were enough controls currently in place;
- in some faculties there was a lack of available supervisors
- the definition of "successful supervision to completion" needed to take account of part-time candidatures.

In response to the concerns, members were advised that the proposed policy encouraged faculties to team inexperienced supervisors with an experienced supervisor as associate supervisor. Members were also reminded that faculties needed to ensure appropriate resources, including supervision, were available prior to admitting candidates and that the purpose of the proposed policy was to maintain and enhance the quality of supervision.

In discussion about the limits on supervision, the Committee was informed that associate supervision responsibilities should also be taken into account. The Committee noted that the limits varied greatly across the Group of Eight (Go8) universities from 2-12.

Members questioned the limit of five, which some faculties felt was either too high or an arbitrary figure. The Committee was advised that the institution-wide average was 1.2 research candidatures per full-time academic staff member, and across the G08, there was a 1.45 average with best practice being 1.65. Members noted that the limit had taken account of this, and that provision had also been made for the limit to be exceeded in some circumstances. The need for a limit was to ensure that candidates received the appropriate level of support required.

The issue of supervisor requirements was also discussed and the possibility of waiving the requirements for “high flyers”. Members were advised that this issue had been contentious at the Sub-Committee and it was argued that excellence in research did not automatically equate to excellence in supervision. The Committee understood that the University needed to guarantee its supervision and agreed that one problem was the perception that associate supervision was inferior to being the supervisor.

The Committee agreed to ask the Academic Staffing Committee to consider the issue as part of the review of the promotions process and documentation.

Members noted that in some faculties the issue of requiring associate supervisors would present some problems. This policy attempted to balance this along with feedback from inexperienced supervisors indicating the need for additional support, guidance and training.

The Committee agreed to recommend that the Academic Board adopt the policy, noting that the one area of disagreement related to associate supervisors.

It was noted that a review of the *Code of practice for supervision of postgraduate research students*, and the *Code of Conduct for Responsible Research Practice* would be required to ensure consistency with the policy.

**Recommendation**

*That the Academic Board:*

- (1) *adopt the policy relating to Postgraduate Research Higher Degree Training Supervision; and*
- (2) *request the Academic Staffing Committee to address the issue of supervision and associate supervision in its review of promotions,*  
*with effect from 1 January 2004, as set out in the report presented.*

**10.2.3 Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct**

*separate attachment*

The University needs to respond to a request from the Minister for Education and Training relating to academic honesty and plagiarism in research.

The NSW Ombudsman has recently investigated a complaint about a senior university academic at a NSW university failing to appropriately attribute research work undertaken by a student. The Ombudsman’s report contains a recommendation which all universities in the state had been asked to respond to:

**Recommendation**

*That the University:*

- (1) adopt and publish a policy on the proper attribution of prior work in all research grant applications and research publications by all members of the university. Where individual faculties or schools have existing policies in this area, such should be reviewed to ensure they accord with the principles of the overall university policy.
- (2) adopt and publish a policy to protect student and junior staff from improper or inequitable use of their academic work by more senior staff. Such a policy should cover (but not be confined to) issues of:
  - (a) to whom complaints of misuse should be made;
  - (b) ensuring assessment and investigation of complaints are carried out by staff from a different academic unit to the one in which the academic complained about works;
  - (c) the principles to guide such assessment and investigation;
  - (d) ensuring the fullest possible protection against reprisals for complainants;
  - (e) appropriate disciplinary action against those who make knowingly false complaints.

The Chair of the Academic Board and the Chair of the Committee discussed the matter and the University's policies relating to these matters. In addition to the Code of Conduct and the *University of Sydney (Intellectual Property) Rule 2002*, the University has a policy which covers proper attribution of work, being the *Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct*.

The Code and Guidelines have been in place since 2001 and were reviewed a year after its implementation when minor changes were made, particularly making timeframes for investigations more explicit. The issues the Ombudsman identified as needing to be covered are generally within the existing policy.

Members discussed the recommendation of the Ombudsman regarding independent investigation, noting that Guidelines provide for investigations into allegations to be undertaken in accordance with the misconduct provisions contained in the enterprise bargaining agreements.

Nevertheless, members agreed to an amendment to the Guidelines to encourage that the investigation of a complaint is carried out by staff from a different academic unit, or from outside the University working within the same discipline or field of study. (Additions are indicated by underline and deletions indicated by strikethrough in the separate attachment).

**Recommendation**

*That the Academic Board recommend that the Vice-Chancellor amend the Guidelines for Dealing with Allegations of Research Misconduct, as set out in the report presented.*

**10.2.4 Postgraduate English Language Requirements**

64-66

At its last meeting, the Academic Board adopted the policy Postgraduate English Language Requirements.

This promoted a number of faculties to review their existing requirements and consider whether there was a need to increase their minimum requirements. In the course of this, attempts were made to analyse student data to determine if a correlation existed between low English scores and poor performance and therefore whether the English requirements needed adjustment. The Committee is addressing issues arising from this.

On the recommendation of the Faculty of Veterinary Science, the Committee recommends that the English language requirements be increased with effect from 1 January 2004, based on the levels of teamwork and communication required for participation and assessment in the courses.

The Faculty recommended that the IELTS level required for the Veterinary Public Health Management (VPHMgt) courses be raised from IELTS 6.5, TOEFL 575 and TWE 4.5 to IELTS 7.0 with Writing and Speaking bands of 7.0; TOEFL 600 plus TWE 5.0; Computer-based TOEFL 250 plus Essay Rating 5.0.

**Recommendation**

*That the Academic Board:*

- (1) *approve the English language requirements relating to the Master of Veterinary Public Health Management; Graduate Diploma in Veterinary Public Health Management; and Graduate Certificate in Veterinary Public Health Management; and*
- (2) *amend the policy "Postgraduate English Language Requirements", with effect from 1 January 2004, as set out in the report presented.*

### 10.2.5 Proposals for new and amended postgraduate courses

#### (1) Faculty of Education and Social Work

##### (a) Doctor of Education

On the recommendation of its Postgraduate Research Training Sub-Committee and the Faculty of Education and Social Work, the Committee recommends that the Academic Board approve the proposal to restructure the Doctor of, with effect from 1 January 2004.

The Doctor of Education currently offered at the University of Sydney is an 'early generation' model of this degree. While two thirds of the structure of the degree is research for and writing of a thesis, the course structure rests on five or more coursework units of study normally taken before a candidate begins thesis work. Because of this, the degree is mistakenly thought of by some as a 'coursework-based' professional doctorate.

This model of Doctor of Education is now outmoded for several reasons including that the thesis component is not distinctively conceived or structured (indeed it seems more or less indistinguishable from the traditional PhD in Education); and the current degree makes no particular 'professional' connection, in terms of a requirement that students address concerns of the profession or professional practice in their coursework and thesis projects, or in the supervision and assessment of the students' work.

The new form of the Doctor of Education (EdD) offers candidates the opportunity for advanced self-reflective research into the education profession and professional practice in education. The specific aim of the new form of the Doctor of Education is the development of researching professionals, rather than professional researchers, as is more typically the case with the PhD.

Doctor of Education students will normally undertake two or three research studies in their topic area, each of a different kind, rather than a single study as is often the case with the PhD. At the end of the course, students will tie the work together with an extended exegesis that contextualises and interprets the separate studies, demonstrating what is added to professional knowledge and practice from the multi-faceted perspective produced by the set of articulated studies.

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the revised structure of the Doctor of Education in the Faculty of Education and Social Work, in accordance with the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study, and*
- (2) *recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Doctor of Education to reflect the revised structure,*

*with effect from 1 January 2004, as set out in the report presented.*

(2) **Faculty of Rural Management**

(a) **Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture, Graduate Certificate in Sustainable Agriculture** ...67-69

On the recommendation of its Postgraduate Coursework Sub-Committee and the Faculty of Rural Management, the Committee recommends that the Academic Board approve the amendment of the Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture and Graduate Certificate in Sustainable Agriculture, with effect from 1 January 2004.

The courses recently underwent a major review and the proposal was for amendments arising from that process and associated market research. The proposed changes were: to add an on-campus mode of study (to the current distance education mode); to add a new unit, RMRS5883 Research Methods (to be a requirement for students progressing to Master level); and to refine the Course Aims. In conjunction with these significant amendments it was intended to increase the use of online teaching and review the content of all units for currency and to ensure relevance to international students.

The Sub-Committee considered the proposal in detail, noting its quality. The Sub-Committee's only query was whether there had been consultation with the Planning Support Office over the high proposed fee increase.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction of the additional mode of delivery for the Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture and Graduate Certificate in Sustainable Agriculture courses;*
- (2) *recommend that Senate:*
  - (a) *rescind the Resolutions of the Senate relating to the Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture and Graduate Certificate in Sustainable Agriculture courses;*
  - (b) *adopt the new Resolutions of the Senate relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (3) *note the Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (4) *approve the faculty requirements relating to admission, units of study, the pass award course and the award of the degree, with effect from 1 January 2004, as set out in the report presented.*

(b) **Master of Sustainable Management, Graduate Diploma in Sustainable Management, Graduate Certificate in Sustainable Management**

On the recommendation of its Postgraduate Coursework Sub-Committee and the Faculty of Rural Management, the Committee recommends that the Academic Board approve the additional mode of delivery for the Master of Sustainable Management, Graduate Diploma in Sustainable Management and Graduate Certificate in Sustainable Management courses, with effect from 1 January 2003, as set out in the report presented.

The Master of Sustainable Management course commenced in First Semester, 2003 as an embedded program of Graduate Certificate, Graduate Diploma, and Master levels of studies in sustainable management which were offered only in the part-time mode. The purpose of this proposal was to amend the offering of the courses to include a full-time offering.

It became apparent from enquiries received both for 2003 and already for 2004 that an opportunity existed to increase enrolments in the courses by offering both full-time and part-time delivery modes. Being able to take advantage of this opportunity to increase fee paying postgraduate enrolments was in accordance with the Faculty's strategic plan to reduce the current reliance on HECS funded undergraduate students. In addition, this proposal was also in accordance with recent discussions with both the Pro-Vice-Chancellor, College of Sciences and Technology and the Dean of Graduate Studies, namely to increase enrolments in postgraduate coursework courses.

The Sub-Committee considered the proposal in detail and noted that the semester length was 16 weeks which would require informing the Student Centre that the courses were being offered in non-standard teaching periods.

**Recommendation**

*That the Academic Board approve the introduction of the additional mode of delivery for the Master of Sustainable Management, Graduate Diploma in Sustainable Management and Graduate Certificate in Sustainable Management courses, with effect from 1 January 2004, as set out in the report presented.*

**(3) Faculty of Science**

**(a) Master of Applied Science (Nutrition and Dietetics); Graduate Diploma in Applied Science (Nutrition and Dietetics); and Graduate Certificate in Applied Science (Nutrition and Dietetics)**

70-72

On the recommendation of its Postgraduate Coursework Sub-Committee and the Faculty of Science, the Committee recommends through the Academic Board that Senate approve the new specialisation of Nutrition and Dietetics into the Master of Applied Science, Graduate Diploma in Applied Science and Graduate Certificate in Applied Science courses from 1 January 2004.

The proposed specialisation was based on the philosophy that training in Clinical Dietetics should involve a common corpus of professional knowledge and skills on which specialist training could be developed. Coursework would be offered as web-based units of study and clinical experience would be provided by hospital placement. These placements would be offered by the participating hospitals and the Nutrition and Dietetic Department of Central Sydney Area Health Service.

Current training in nutrition and dietetics at the University of Sydney was available at the undergraduate level through the Bachelor of Science (Nutrition & Dietetics), and through two postgraduate courses: the Master of Nutritional Science, a two-year course for Science graduates without previous study in nutrition and dietetics, and the Master of Nutrition and Dietetics, a two-year degree for Science graduates culminating in professional registration for those without previous training in nutrition and dietetics. At present there was no award course available which allowed registered and experienced dietitians to obtain advanced professional recognition. The proposed master's degree was directed towards this need in the profession and the further training of professionals with a Bachelors degree in nutrition and dietetics.

The coursework units of study would be web-based and offered for full-time and part-time study, with clinical placements in Nutrition and Dietetics Departments of the Royal Prince Alfred Hospital and its hospital affiliates. The courses would be coordinated by Dr Dianne Volker who is the dietician responsible for training student dietitians at the University of Sydney. Royal Prince Alfred's Central Sydney Area Health Service linked with Concord and Balmain Hospitals would provide the courses with an ideal infrastructure that few other Australian universities were able to match at the present time. These links would provide excellent access to patients for teaching and clinical placement purposes. At the present time, no such courses existed in Australia.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction of the new specialisation in Nutrition and Dietetics in the Master of Applied Science; Graduate Diploma in Applied Science; and Graduate Certificate in Applied Science; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science; Graduate Diploma in Applied Science; and Graduate Certificate in Applied Science to provide for the new specialisation,*

*with effect from 1 January 2004, as set out in the report presented.*

**(b) Master of Applied Science (Psychology of Coaching)**

70-71

On the recommendation of its Postgraduate Coursework Sub-Committee and the Faculty of Science, the Committee recommends through the Academic Board that Senate approve new specialisation of Psychology of Coaching into the Master of Applied Science course from 1 January 2004.

The proposed variation extended the existing Graduate Certificate in Applied Science (Psychology of Coaching) and Graduate Diploma in Applied Science (Psychology of Coaching) to Masters level. This would allow students of the Graduate Diploma to undertake further postgraduate units of study in the Psychology of Coaching, and was being implemented in part in response to student and industry requests for a postgraduate Masters level degree.

The Master of Applied Science (Psychology of Coaching) would teach the applied science of human performance enhancement. The existing Graduate Diploma was the first and only university-based course in Australia to offer specialised training in coaching psychology. The new Master of Applied Science (Psychology of Coaching) extended the existing six units of study in the Graduate Diploma, and allowed students to take more units of study in the Psychology of Coaching. Students would be able to choose from a wider range of offered units of study and graduate with a Masters degree.

There was a high level of demand both from students and from employers for this level of education in the Psychology of Coaching and using Psychology to enhance human performance in organisational settings.

The goal of the Master of Applied Science (Psychology of Coaching) was to produce graduates who were capable of working from a theoretically-grounded empirically-supported model of coaching, and who would be capable of working in a wide range of organisational settings and with a wide range of clients. These goals were in accord with the University's strategic plan and the Faculty of Science's strategic plan in that the courses would

provide high quality postgraduate education that met the needs of both students and the broader community.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction of the new specialisation in Psychology of Coaching into the Master of Applied Science; and*
- (2) *recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science to provide for the new specialisation,*

*with effect from 1 January 2004, as set out in the report presented.*

(c) **Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology, Graduate Certificate in Applied Information Technology**

73-74

On the recommendation of its Postgraduate Coursework Sub-Committee and the Faculty of Science, the Committee recommends through the Academic Board that Senate amend the Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology, Graduate Certificate in Applied Information Technology, with effect from 1 January 2004.

The Faculty advised that the School of Information Technologies had undertaken a major restructure of the MInfTech/MAppIT curriculum to ensure predictable offerings, well structured majors and alignment of teaching with the School research. The revised courses were informed by current research and professional practice, and were responsive to the needs of the communities served by the University. Further, these courses would produce graduates well equipped to contribute successfully to the IT industry. The revised courses would be submitted to the Australian Computer Society for accreditation.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal for the introduction in 2004 of the amended courses, the Master of Information Technology, Graduate Diploma in Information Technology, Graduate Certificate in Information Technology, Master of Applied Information Technology, Graduate Diploma in Applied Information Technology and Graduate Certificate in Applied Information Technology; and*
- (2) *recommend that Senate adopt the amended Resolutions of the Senate relating to these courses,*

*with effect from 1 January 2004, as set out in the report presented.*

**(4) Sydney College of the Arts**

**(a) Master of Contemporary Arts for Educators**

On the recommendation of its Postgraduate Coursework Sub-Committee and the Sydney College of the Arts, the Committee recommends that the Academic Board approve the revised structure for the Master of Contemporary Arts for Educators (MCAE) from 1 January 2004.

While Senate approved the MCAE course in 2000, the course had not been offered. Following discussions between the Sydney College of the Arts and the Faculty of Education and Social Work, both faculties had agreed to minor changes to the original proposal and to offer the degree for its first intake in First Semester 2004.

The changes related to units of study and no amendment to the Resolutions of the Senate were required.

***Recommendation***

*That the Academic Board approve the proposal for the revised structure of the Master of Contemporary Arts for Educators, with effect from 1 January 2004, as set out in the report presented.*

**(b) Doctor of Philosophy**

On the recommendation of the Sydney College of the Arts, the Committee recommends that the Academic Board approve the clarification of requirements relating to the Doctor of Philosophy, with effect from 1 January 2004.

The College currently stated:

The thesis must be 50,000 – 80,000 words in length, and the creative work must represent a significant coherent solo exhibition.

In order to clarify the requirements, the College proposed that:

Candidates who take the examination option of Thesis and Creative Work must obtain a pass for both the Thesis and Creative Work in order for the degree to be awarded.

***Recommendation***

*That the Academic Board approve the clarification of academic requirements relating to the Doctor of Philosophy in the Sydney College of the Arts, with effect from 1 January 2004, as set out in the report presented.*

**(5) Graduate School of Government**

**(a) Graduate Diploma in Public Administration, and Graduate Certificate in Public Administration**

On the recommendation of its Postgraduate Coursework Sub-Committee and the Graduate School of Government, the Committee recommends through the Academic Board that Senate approve the proposal to introduce the new courses, Graduate Diploma in Public Administration, and Graduate Certificate in Public Administration, with effect from 1 January 2004.

The courses aim to complement those currently offered by the University in the broad fields of public policy, business, management, government, international relations, and law. The NSW Government, which is supporting the courses and has undertaken to provide students, intends that the Graduate Diploma, and Graduate Certificate will assist to educate, train and develop future talent to manage and lead the provision of essential public services.

The need to improve the standard of public sector management and leadership by investing in education and training has been identified as critical to the NSW, national and international communities. These proposed courses, particularly the Graduate Diploma, aim to meet this need in NSW initially, but then more widely, particularly developing alliances with regional governments and academic institutions overseas. Both will focus on practical, real world experience as well as theoretical underpinning.

They will draw on the considerable relevant academic skills and existing units of study within the University, enabling a combination of subject areas, tailored public sector content, and modes of learning specifically designed for the needs of senior public servants. This will be supported by the involvement of public sector CEOs and senior executives as advisors on course content, to provide teaching resources and as participants in direct teaching. Engagement in the two latter roles will be undertaken by the Director, Graduate School of Government, within the University's normal process and in consultation with the School's Board of Postgraduate Studies. Students would also undertake a work-based project.

Those who will undertake these courses will be better equipped for their demanding public leadership roles, or for promotion to such roles, through their theoretical and real world studies and their experience in forming valuable networks.

It was noted that there is agreement in principle only at this stage about the proposed articulation of the Graduate Diploma into the Master of Public Policy; that possible articulation of the Graduate Diploma into the Executive Master of Public Administration offered by ANZSOG would not be in the spirit of the agreement with ANZSOG; and that a wider base and the introduction of new short courses was envisaged for the future.

**Recommendation**

*That the Academic Board:*

- (1) *recommend that Senate approve:*
  - (a) *the proposal for the introduction of the new courses, the Graduate Diploma in Public Administration, and Graduate Certificate in Public Administration,*
  - (b) *the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Graduate School of Government, and*
  - (c) *the adoption of the Resolutions of the Senate relating to the Graduate Diploma in Public Administration, and the Graduate Certificate in Public Administration, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (2) *note the Resolutions of the Faculty relating to the Graduate Diploma in Public Administration and Graduate Certificate in Public Administration, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, and award of the degree, with effect from 1 January 2004, as set out in the report presented.*

### **10.2.3 Proceedings of the Committee**

#### **(1) Supervision of PhD Candidates**

The Committee agreed to advise faculties that supervisors are expected to take responsibility of the candidature up to the final decision on the award, or non-award, of the degree.

The PhD Award Sub-Committee had considered a case where the supervisor and the associate supervisor had advised the Head of School that they were no longer willing to supervise the candidate. The Sub-Committee recommended that faculties be advised that supervisors were expected to take responsibility for the candidature up to the final decision on the award, or non-award, of the degree.

The Committee expressed some concern with the recommendation from the Sub-Committee noting that there would be justifiable reasons in some cases, and that there needed to be mechanisms for changing supervision. It was clarified that:

- a candidate could not be without supervision;
  - if conflict arose, it needed to be addressed; and
  - the Head of School could make alternate arrangements,
- noting that this was different to a supervisor unilaterally taking the decision to cease supervision without working through the appropriate processes.

#### **(2) Second Semester 2003 Co-funded University of Sydney Postgraduate Awards (UPAs)**

The Committee noted a report relating to Second Semester 2003 Co-funded University of Sydney Postgraduate Awards (UPAs).



# The University of Sydney

## Postgraduate Research Higher Degree Training Supervision at the University of Sydney

Approved by: Academic Board  
Date of approval: [insert date]  
Date of effect: [insert date]

### 1. Policy

The University of Sydney is an institution of higher education at which research training of the highest national and international quality is a pre-eminent responsibility. The University has a responsibility to ensure that candidates for higher degrees work in an appropriate intellectual and academic environment and receive appropriate supervision during their candidature. The University shall maintain control of the candidature at all times.

The University's approach to postgraduate research supervision is positive and proactive. The University strives to ensure consistent excellence in supervision across all faculties. Excellence in supervision will be acknowledged and rewarded across the institution and enhanced through training and support.

### 2. Background

This policy draws together and updates preceding policy and guidelines to present the University's approach to supervision and requirements of supervisors in one clear policy. This policy should be read in conjunction with the *Code of Practice for Supervision of Postgraduate Research Students* and the *Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct*.

### 3. Coverage

This policy applies to all staff and students involved in postgraduate research higher degree training candidatures.

### 4. Postgraduate Research Higher Degree Training Supervision Arrangements

#### (1) Supervisor

A supervisor appropriate to the field of study in which the candidature is to be undertaken shall be appointed for each candidate. In appointing a supervisor, consideration shall be given to:

- (a) how the successful completion of the candidature can be achieved while ensuring that the candidate has the best possible supervision available;
- (b) the need for additional support, particularly for a first time supervisor. For first time supervisors, the University shall normally appoint an experienced supervisor as the associate supervisor who will also be able to provide instruction, advice, and mentoring;
- (c) continuity of supervision throughout the entire candidature; and

(d) the distribution of the supervisory load of the department/school.

**(2) Associate supervisor**

At least one associate supervisor shall be appointed for each candidate. In appointing an associate supervisor, consideration shall be given to:

(a) how the appointment can assist in the successful completion of the candidature; and

(b) the distribution of the supervisory load of the department/school.

**(3) Contributions**

(a) The supervisor holds the ultimate responsibility for the supervision of the candidate.

(b) The relative contributions of supervisor and associate supervisor should be discussed and agreed to at the commencement of candidature and review as required.

(c) An associate supervisor who is not an employee of the University shall be required to agree to abide by the University's rules and regulations and codes of practice prior to undertaking supervisory duties.

**(4) Limits on supervision**

(a) A supervisor shall not normally supervise more than five full-time equivalent postgraduate research candidates at one time, or pro rata for a supervisor employed on a fractional basis. Whenever a higher supervision load for a particular supervisor is proposed, the head of department/school shall make a recommendation, including the reason, to the Dean of the Faculty (or delegate) for approval.

The Dean of the Faculty shall report such approvals to the Dean of Graduate Studies after each HECS census date.

**5. Postgraduate Research Higher Degree Training Supervisor Requirements**

**(1) Introduction**

(a) The University acknowledges that supervisory practices vary between disciplines and is committed to providing high-quality supervision in all areas of study.

(b) The role of a supervisor in a research higher degree candidature has evolved over time with increased requirements for pro-active management of candidatures and responsibility for some administrative aspects of candidature. It is vital that the University ensure that all supervisors are well placed to provide high-quality supervision to all postgraduate research higher degree training candidates.

(c) Where no associate supervisor is immediately identifiable, the head of department/school (or delegate) shall be appointed to the role until such time as an associate supervisor is identified.

**(2) Supervisor**

(a) General requirements

To be eligible to be appointed as a supervisor, a person must:

(i) be a member of the academic staff of the University at Level B or above; or

(ii) be considered appropriate by the Dean of the Faculty on a case by case basis;

- and
  - (iii) hold a qualification at a level above that for which the candidate seeks to be supervised, or
  - (iv) hold a qualification at the same level as that for which the candidate seeks to be supervised and demonstrate a record of scholarly achievement; or
  - (v) demonstrate current and active involvement in research appropriate to the field of study and a record of scholarly achievement to the satisfaction of the Dean of the Faculty on a case by case basis;
  - and
  - (vi) participate in activities for postgraduate research training supervision as the Dean of the Faculty may deem appropriate; and
  - (vii) meet such other conditions as the Dean of the Faculty may deem appropriate.
- (b) **Specific requirements**  
To be eligible to be appointed as a supervisor, in addition to the general requirements above, a person must:
- (i) have acted as an associate supervisor for the successful completion of at least two candidatures at a recognised tertiary institution; or
  - (ii) have acted as a supervisor or an associate supervisor for at least 12 months duration at a recognised tertiary institution, and have completed the Institute for Teaching and Learning Postgraduate Supervision Development Program, or equivalent<sup>1</sup>; or
  - (iii) have acted as a supervisor for the successful completion of at least one candidature at a recognised tertiary institution.
- (3) Associate supervisor**
- (a) **General requirements**  
To be eligible to be appointed as an associate supervisor, a person must:
- (i) meet the general requirements specified in 5(2)(a) above; or
  - (ii) have been appointed as an honorary associate of the University; or
  - (iii) meet such other requirements as the Dean of the Faculty may determine.
- (b) **Specific requirements**  
To be eligible to be appointed as an associate supervisor, in addition to the general requirements above, a person must:
- (i) demonstrate ability to successfully supervise a candidature to completion; or
  - (ii) meet such other specific requirements as the head of department/school (or delegate) may determine.
- (4) Training and scholarship**  
The University expects all academic staff with supervisory responsibilities to undertake training in issues relating to supervision of postgraduate research higher degree training candidates. This includes participation in the Institute for Teaching and Learning Postgraduate Supervision Development Program and attendance at workshops designed to inform supervisors on issues relating to University resolutions and policies and to identify and share good practice.

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<sup>1</sup> The Postgraduate Research Training Sub-Committee of the Graduate Studies Committee shall determine which courses are equivalent to the Institute for Teaching and Learning Postgraduate Supervision Development Program.

Staff commencing work with the University who have completed supervisor training elsewhere are encouraged to participate in the training course to ensure familiarity with supervisory practices at the University of Sydney.

**6. Postgraduate Research Higher Degree Training Supervisor Register**

**(1) Introduction**

- (a) Faculties, individual academic staff members, and candidates will benefit from a supervisor registration process which will clearly identify supervisors and associate supervisors who meet the University's requirements and will encourage on-going commitment to excellence in supervision.
- (b) It is essential that supervisors of good standing are recognised and acknowledged as such. This recognition is formalised by the inclusion of the name of a supervisor or associate supervisor on a central register identifying staff who are able to undertake supervisory responsibilities.
- (c) In this context good standing is taken to mean upholding and abiding by the provisions of the University's Code of Practice for Supervision of Postgraduate Research Students.
- (d) The Dean of Graduate Studies shall oversee the maintenance of the register and may provide reports to faculties regarding general supervisory practices in a faculty, or regarding supervisory responsibilities relating to an individual.

**(2) Maintenance of register**

The Register will be maintained by the Dean of Graduate Studies.

**(3) Inclusion on register**

**(a) Entry onto register**

- (i) The Register shall have two sections; Supervisors, and Associate Supervisors. A person who is listed in the Supervisor section may be appointed as a supervisor and/or an associate supervisor. A person who is listed in the Associate Supervisor section may only be appointed as an associate supervisor. A person shall therefore only appear in one section of the Register at a time.
- (ii) All academic staff who are currently supervisors at the University of Sydney as of 1 January 2004 will be added to the Supervisors section in the first instance.
- (iii) All academic staff who are currently associate supervisors at the University of Sydney as of 1 January 2004 will be added to the Associate Supervisors section in the first instance, unless they are also entitled to be included in the Supervisors section.
- (iv) Other persons, whether they be current staff or future staff, will be added to the appropriate section of the Register as and when the Dean of Graduate Studies is advised by the Dean of the Faculty that the person has become eligible for inclusion by meeting the criteria set out in section 5(2) and/or section 5(3) above.

**(b) Movement within register**

- (i) A person shall be moved from the Associate Supervisor section to the Supervisor section when the Dean of Graduate Studies is advised by the Dean of the Faculty that the person has become eligible for inclusion in the Supervisor section by meeting the criteria set out in section 5(2) above.

- (ii) A person shall be moved from the Supervisor section to the Associate Supervisor section when the Dean of Graduate Studies is advised by the Faculty that the person has become ineligible for inclusion in the Supervisor section in accordance with the criteria set out in section 5(2), but remains eligible to be an associate supervisor in accordance with the criteria set out in section 5(3).
  - (c) **Removal from register**
    - (i) A person shall be removed from the Register when the Dean of Graduate Studies is advised by the Faculty that the person has ceased to be a supervisor or associate supervisor of good standing.
    - (ii) A person shall be advised in writing of their removal from the Register.
- (4) **Appeals**
  - (a) A person may appeal to the Chair of the Academic Board about their removal from the Register or movement within the Register.
  - (b) Such appeals shall be made in writing within 28 days from the date of notification of removal from the Register.
  - (c) The Chair of the Academic Board shall determine the process to hear appeals.
  - (d) The decision of the Chair of the Academic Board is final.
- (5) **Review of register**
  - (a) The Dean of Graduate Studies shall review the Register annually and the process shall include reconfirmation of the status of persons listed on the Register.
  - (b) The Dean of Graduate Studies shall report annually to Graduate Studies Committee on issues relating to the Register, including a summary of actions taken in respect of the Register and any recommendations relating to the Register.
- (6) **Privacy**

Access to the Postgraduate Research Higher Degree Training Supervisor Register is governed by the University of Sydney Privacy Policy and Privacy Management Plan.
- 7. **Authority**
  - (1) **Development/consultation**

The Postgraduate Research Training Sub-Committee, Faculties, Graduate Studies Committee, Academic Board.
  - (2) **Management responsibility**

Dean of Graduate Studies
  - (3) **Implementation and monitoring**

Dean of Graduate Studies with advice to the Postgraduate Research Training Sub-Committee of the Graduate Studies Committee.
  - (4) **Review**

1 August 2005

- (5) **Communication**  
Dean of Graduate Studies
- (6) **Contact**  
Dean of Graduate Studies
- 8. **Related information**
  - (1) **Related University legislation, resolutions, policies and procedures include:**
    - (a) *University of Sydney (Amendment Act) Rule 1999* (as amended) at: [http://www.usyd.edu.au/publications/calendar/amend\\_act\\_%20rule99.pdf](http://www.usyd.edu.au/publications/calendar/amend_act_%20rule99.pdf)
    - (b) *University of Sydney (Intellectual Property) Rule 2002* at: [http://www.usyd.edu.au/publications/calendar/intel\\_prop02.pdf](http://www.usyd.edu.au/publications/calendar/intel_prop02.pdf)
    - (c) Code of practice for supervision of postgraduate research students at: [http://db.usyd.edu.au/policy/policy\\_index.stm](http://db.usyd.edu.au/policy/policy_index.stm)
    - (d) Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct at: [http://db.usyd.edu.au/policy/policy\\_index.stm](http://db.usyd.edu.au/policy/policy_index.stm)
  - (2) **University policies superseded or replaced by this policy:**
    - (a) Postgraduate Supervision at: [http://db.usyd.edu.au/policy/policy\\_index.stm](http://db.usyd.edu.au/policy/policy_index.stm)
  - (3) **References and additional information include:**
    - (a) Resolutions of the Senate relating to Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees: Academic Governance at: [http://www.usyd.edu.au/publications/calendar/facs\\_coll.pdf](http://www.usyd.edu.au/publications/calendar/facs_coll.pdf)
    - (b) Resolutions of the Academic Board relating to the Degree of Doctor of Philosophy (PhD) at: [http://www.usyd.edu.au/publications/calendar/degree\\_dr\\_.pdf](http://www.usyd.edu.au/publications/calendar/degree_dr_.pdf)
    - (c) Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision at <http://www.itl.usyd.edu.au/Teval/VCAwards/excellence.htm>



# The University of Sydney

## Postgraduate English Language Requirements

Approved by the Academic Board on [insert date]  
Date of effect: 1 January 2004

### 1. Policy

This policy consolidates and updates the Academic Board's position on English language requirements for applicants for postgraduate award courses.

### 2. Background

The Academic Board has established the minimum English language requirements for postgraduate award course applicants. Faculties may ask the Academic Board to approve specific requirements above the minimum levels. Students should be made aware of the English language requirements at the time of application.

### 3. Coverage

This policy applies to all applicants for postgraduate coursework and postgraduate research award courses.

### 4. Procedures

- (a) Applicants who have not completed an Australian educational qualification may have to provide proof of proficiency in English through internationally recognized tests such as CULT, IELTS or TOEFL or through satisfactory completion of an appropriate course at the University's Centre for English Teaching unless the applicant has a record of satisfactory achievement in tertiary studies where the language of instruction was in English.
- (b) All applicants must either have a record of satisfactory achievement in tertiary studies in which the language of instruction was in English or must meet one of the following minimum English language requirements as a condition of entry (scores older than two years are not accepted):
  - (i) IELTS (International English Language Testing Scheme) overall band score of 6.5 with a minimum of 6.0 in each band; or
  - (ii) TOEFL (Test of English as a Foreign Language) 577 plus TWE (Test of Written English) at 4.5; or
  - (iii) CBT (Computer-based TOEFL) 233 plus Essay Rating 4.5; or
  - (iv) Cambridge Certificate of Proficiency in English grade A or B;
  - (v) GCSW English language grade A or B; or
  - (vi) CULT (Combined Universities Language Test 70).
- (c) Faculties may request the Academic Board to approve English language requirements above the minimum set out above. Approved requirements are set out in appendix one of this policy.

**5. Authority**

**(1) Development/consultation**

Consultation on this policy involved the International Officer, faculties, the Postgraduate Research Training Sub-Committee, Graduate Studies Committee, and the Academic Board.

**(2) Management responsibility**

Dean of Graduate Studies

**(3) Implementation and monitoring**

Dean of Graduate Studies

**(4) Review**

1 July 2006

**(5) Communication**

Academic Board Officer

**(6) Contact**

Dean of Graduate Studies

**6. Related information**

(1) Related University legislation, resolutions, policies and procedures include:

(a) University of Sydney (Amendment Act) Rule 1999 (as amended) at <http://www.usyd.edu.au/publications/calendar/>

(b) Admission to Undergraduate Courses at [http://db.usyd.edu.au/policy/policy\\_index.stm](http://db.usyd.edu.au/policy/policy_index.stm)

(2) University policies superseded or replaced by this policy:

(a) English Language Requirements: International Students at [http://db.usyd.edu.au/policy/policy\\_index.stm](http://db.usyd.edu.au/policy/policy_index.stm)

**Appendix One: Schedule of approved Faculty variations, above the University minimum**

Faculty	Course	Requirements (above the University minimum)	Approval Date
Faculty of Agriculture, Food & Natural Resources			
Faculty of Architecture	All postgraduate award courses	<ul style="list-style-type: none"> <li>• TOEFL – 600 or better plus TWE at 4.5+</li> <li>• IELTS – Overall band score of 7.0 or better</li> </ul>	12 May 1999
Faculty of Arts			
Faculty of Dentistry			
Faculty of Economics & Business	All postgraduate award courses except the Commerce courses	<ul style="list-style-type: none"> <li>• TOEFL – 600 or better plus TWE at 4.5+</li> <li>• IELTS – Overall band score of 7.0 or better, with no component being below 6.0</li> </ul>	12 February 1997
Faculty of Education & Social Work			
Faculty of Engineering			
Faculty of Health Sciences	Doctor of Health Sciences	Overall IELTS band of 7.0, with individual band of speaking and writing of no less than 6.2	12 June 2002
	Master of Occupational Therapy	<ul style="list-style-type: none"> <li>• TOEFL – 600 or better, plus TWE at 5.0+</li> <li>• IELTS – Overall band score of 7.0 or better, with at least 6 for Speaking and 7 for Writing on each band</li> </ul>	8 December 2000
Faculty of Law	All postgraduate award courses	<ul style="list-style-type: none"> <li>• IELTS – Overall band score of 7.0 or better, with at least 6.0 in each of the components</li> </ul>	12 February 1997
Faculty of Medicine	All postgraduate award courses	<ul style="list-style-type: none"> <li>• TOEFL – 600 or better overall, plus TWE at 4.5+</li> </ul>	13 December 2000
Faculty of Nursing	All postgraduate award courses	<ul style="list-style-type: none"> <li>• IELTS – Overall band score of 7.0 or better, with at least 7.0 in each of the components</li> </ul>	14 August 2002
Faculty of Pharmacy			
Faculty of Rural Management			
Faculty of Science			
Faculty of Veterinary Science		<ul style="list-style-type: none"> <li>• TOEFL – 600 or better plus TWE at 5.0+</li> <li>• CBT – 250 plus Essay Rating 5.0</li> <li>• IELTS – Overall band score of 7.0 or better, with at least 7.0 for Speaking and 7.0 for Writing on each band.</li> </ul>	12 November 2003
Sydney College of the Arts			
Sydney Conservatorium of Music			

## Amendment of the Resolutions of the Senate and adoption of new Resolutions

### Resolutions of the Senate

#### **Master of Sustainable Agriculture; Graduate Diploma in Sustainable Agriculture; Graduate Certificate in Sustainable Agriculture**

The Resolutions of the Senate relating to the Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture, and Graduate Certificate in Sustainable Agriculture are adopted to the following effect from 1 January 2004:

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### **Requirements**

##### **2. Requirements of the Master of Sustainable Agriculture**

To qualify for the award of the Masters of Sustainable Agriculture a student must:

- (1) complete successfully 8 units of study giving credit for a total of 48 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

##### **3. Requirements of the Graduate Diploma in Sustainable Agriculture**

To qualify for the award of the Graduate Diploma in Sustainable Agriculture a student must:

- (1) complete successfully 6 units of study giving credit for a total of 36 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

##### **4. Requirements of the Graduate Certificate in Sustainable Agriculture**

To qualify for the award of the Graduate Certificate in Sustainable Agriculture a student must:

- (1) complete successfully 4 units of study giving credit for a total of 24 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

### Resolutions of the Faculty

#### **Master of Sustainable Agriculture; Graduate Diploma in Sustainable Agriculture; Graduate Certificate in Sustainable Agriculture**

The Resolutions of the Faculty relating to the Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture, and Graduate Certificate in Sustainable Agriculture are adopted to the following effect from 1 January 2004:

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, the relevant Resolutions of the Senate, and the Course Rules of the Faculty of Rural Management.

#### **SECTION 1**

##### **Admission**

2. a) An applicant for admission to candidature shall:

- (i) for the Master of Sustainable Agriculture, have completed a bachelor's degree;
- (ii) for the Graduate Diploma in Sustainable Agriculture, have completed a bachelor's degree or the Graduate Certificate in Sustainable Agriculture;
- (iii) for the Graduate Certificate in Sustainable Agriculture, have completed a bachelor's degree or furnished evidence which satisfies the Faculty that the applicant has appropriate work-related knowledge and academic capabilities that are acceptable to the Faculty; and

- b) Candidates must have access to the Internet to communicate with academic staff, fellow students and access to the University library.

- c) An applicant may be required to undertake preliminary or qualifying studies, and satisfactorily complete such prescribed studies to the satisfaction of the Faculty, before admission to candidature.

##### **Requirements for the Master of Sustainable Agriculture Degree**

3. a) To qualify for the Master of Sustainable Agriculture degree, candidates must satisfactorily complete 8 units of study (48 credit points):

- (i) 4 core units (24 credit points, or 30 credit points if RMRS 6986 Sustainable Agriculture Research Study is chosen as the core research unit), and

- (ii) 4 elective units (24 credit points) or 3 elective units (18 credit points) if RMRS 6986 Sustainable Agriculture Research Study is chosen as the core research unit, as indicated in the Table of Units 1.

**Requirements for the Graduate Diploma in Sustainable Agriculture**

4. a) To qualify for the Graduate Diploma in Sustainable Agriculture, candidates must satisfactorily complete 6 units of study (36 credit points):
- (i) 2 core units (12 credit points), and
  - (ii) 4 elective units (24 credit points)
- as indicated in the Table of Units 1.

**Requirements for the Graduate Certificate in Sustainable Agriculture**

5. a) To qualify for the Graduate Certificate in Sustainable Agriculture, candidates must satisfactorily complete 4 units of study (24 credit points):
- (i) 2 core units (12 credit points), and
  - (ii) 2 elective units (12 credit points)
- as indicated in the Table of Units 1.

**Table of Units 1: Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture, Graduate Certificate in Sustainable Agriculture**

Unit Number	Unit Name	Core ( C ), Optional (O) (Award*)	Credit Points	Prerequisite (P) Corequisite ( C )
RMMN 5952	Sustainable Agriculture: Issues & Viewpoints	C (M, GD, GC)	6	
RMMN 5953	Managing Agro-Ecosystems	C (M, GD, GC)	6	
RMRS 6986	Sustainable Agriculture Research Study	C (M)	12	Alternate Core
RMRS 6985	Sustainable Agriculture Dissertation	C (M)	6	Alternate Core
RMRS 5883	Research Methods	O (M, GD, GC)	6	Pre-requisite for: RMRS6986 Sust. Ag. Research Study and RMRS 6985 Sust. Ag. Dissertation
RMAS 6905	Integrated Pest Management	O (M, GD, GC)	6	
RMMN 6955	Property and Catchment Planning	O (M, GD, GC)	6	
RMMN 6857	Strategic Management in Agriculture	O (M, GD, GC)	6	
RMAS 6904	Sustainable Soil Management	O (M, GD, GC)	6	
RMAS 6903	Sustainable Farming Systems	O (M, GD, GC)	6	
RMBU 5831	Agricultural Financial Management	O (M, GD, GC)	6	
RMMN 6851	Agricultural Risk Management	O (M, GD, GC)	6	
RMBU 5832	Foundations of Marketing	O (M, GD, GC)	6	
RMAS 6901	Alternative Agriculture	O (M, GD, GC)	6	
RMMN 6951	Managing Change	O (M, GD, GC)	6	

\* M = Master, GD = Graduate Diploma, GC = Graduate Certificate

**SECTION 2**

**Modes of Study**

6. a) Candidates for an award may proceed
- (i) either on a full or part time basis, and
  - (ii) by the on campus and/or distance education mode/s.

**Maximum Semester Enrolment**

7. a) Candidates may not apply for a semester enrolment in more than four units of study, or the equivalent, without the approval of the Associate Dean (Teaching and Learning).

**Cross Institutional Enrolment**

8. a) Provided that permission has been obtained in advance, the Dean may permit a candidate to complete a unit of study at another institution and have that unit credited to his/her course requirements, provided that either:
- (i) the unit of study content is material not taught in any corresponding unit of study in the Faculty, or
  - (ii) the candidate is unable for good reason to attend a corresponding unit of study at the Faculty.

**Restrictions on Enrolment**

9. a) Candidates may be required to enrol in units of study according to a sequence determined by the Faculty.

**Leave of Absence**

10. a) i) Candidates may be granted a period of approved leave of absence.  
ii) An application for leave of absence will only be approved for a period of one semester. A candidate may apply at the end of a period of leave of absence for a further period of leave for the next semester. Such leave will normally be restricted to two consecutive semesters.  
iii) Candidates granted leave shall re-enrol as continuing candidates when they resume their course. Such candidates are required to notify Client Services of their intention to re-enrol.  
iv) Candidates eligible for re-enrolment who do not re-enrol and have not applied for a further period of leave, will be withdrawn from the course. Such candidates must re-apply for admission to the course.

**Satisfactory Progress**

11. a) A candidate who fails to demonstrate satisfactory progress shall receive academic counselling and shall normally be placed on probation by the Dean,  
b) A candidate who fails to satisfy any condition of probation shall be required by the Dean to show good cause as to why he/she should be allowed to re-enrol in his/her course of study.

**Period of Candidature**

12. a) A full time candidates shall complete the requirements for the:  
(i) Postgraduate Certificate of Sustainable Agriculture no later than at the end of the second semester of candidature  
(ii) Postgraduate Diploma of Sustainable Agriculture no later than at the end of third semester of candidature  
(iii) Masters of Sustainable Agriculture no later than at the end of fourth semester of candidature  
b) A part time candidate shall complete the requirements for the:  
(i) Postgraduate Certificate of Sustainable Agriculture no later than at the end of the fourth semester of candidature  
(ii) Postgraduate Diploma of Sustainable Agriculture no later than at the end of sixth semester of candidature  
(iii) Masters of Sustainable Agriculture no later than at the end of eighth semester of candidature

**Assessment Policy**

13. a) 'Assessment' includes any assignment or written, oral, practical examinations, or other work which a candidate is required to do, and which is intended to be taken into account in determining the final assessment grade in a unit.  
b) It is the individual candidate's responsibility to be available for all examinations and assessments, including post and deferred assessments. The time or place for an assessment will not be altered to accommodate candidates who are unable to attend.  
c) The assessment requirements of a unit of study shall be detailed in a candidate unit information document which will be made available to all candidates in that unit of study by the end of the first teaching week of the semester in which that unit of study is offered.

**Credit**

14. a) Candidates who have previously undertaken studies which are considered by the Faculty to be equivalent to any unit listed in the tables appended to these resolutions may be given credit for that unit as follows:  
(i) Where the advanced standing and/or credit sought is based on prior studies undertaken at the University of Sydney or at another University, the total of advanced standing and credit will not exceed more than half the total number of units required for the particular award.  
(ii) Where the advanced standing and/or credit sought is based on prior studies completed at an institution other than a University, the total of advanced standing and credit will not normally exceed one third of the total number of units required for the particular award.  
b) Credit will not be granted, except in special circumstances, for any unit or units completed more than nine years prior to admission or re-admission to candidature.

## Amendment of the Resolutions of the Senate and adoption of new Resolutions

### Resolutions of the Senate

#### Master of Applied Science; Graduate Diploma in Applied Science; Graduate Certificate in Applied Science

The Resolutions of the Senate relating to the Master of Applied Science, Graduate Diploma in Applied Science, and Graduate Certificate in Applied Science are amended to the following effect from 1 January 2004 (additions indicated by underline, deletions indicated by strikethrough):

1. The Graduate Certificate in Applied Science, the Graduate Diploma in Applied Science, and the Master of Applied Science will be offered in the following subject areas, and the testamur for the award will specify the subject area:

- Bioinformatics
- Coastal Management
- Environmental Science
- Informatics and Communication
- Microscopy & Microanalysis
- Molecular Biotechnology
- Neuroscience
- Nutrition and Dietetics
- Photonics
- Psychology of Coaching
- Surface Coatings
- Wildlife Health and Population Management

#### Eligibility for admission

2. (1) The Dean of the Faculty of Science may admit to candidature for:
  - (i) the Graduate Certificate in Applied Science:
    - (a) graduates of The University of Sydney holding the degree of Bachelor of Science or any other equivalent award of The University of Sydney;
    - (b) graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in subsection (a); or
    - (c) persons who have experience which is considered to demonstrate the knowledge and aptitude required to undertake the units of study;
  - (ii) the Graduate Diploma in Applied Science:
    - (a) graduates of The University of Sydney holding the degree of Bachelor of Science or any other equivalent award of The University of Sydney;
    - (b) graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in subsection (a); or
    - (c) persons who have completed requirements for the Graduate Certificate in Applied Science, or equivalent;
  - (iii) the Master of Applied Science:
    - (a) graduates of The University of Sydney holding the degree of Bachelor of Science or any other equivalent award of The University of Sydney;
    - (b) graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in subsection (a); or
    - (c) persons who have completed requirements for the Graduate Diploma in Applied Science, or equivalent.
- (2) In relation to particular subject areas the Dean may require applicants to satisfy additional specific requirements relating to that subject area.

#### Availability

3. (1) Admission to candidature may be limited by a quota. In determining the quota, the University will take into account:
  - (i) availability of resources including space, laboratory and computing facilities; and
  - (ii) availability of adequate and appropriate supervision.
- (2) In considering an application for admission to candidature the Dean shall take account of the quota and will select, in preference, applicants who are most meritorious in terms of section 2 above.

#### Method of progression

4. (1) A candidate for the course shall proceed by completing units of study as prescribed by the Faculty.
- (2) A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed. In these resolutions, 'to complete a unit of study' or any derivative expression means:
  - (i) to attend the lectures and the meetings, if any, for seminars or tutorial instruction;

- (ii) to complete satisfactorily the essays, exercises, practical and project work if any; and
- (iii) to pass any other examination of the unit of study that may apply.

**Availability of unit of study**

5. All units of study for a particular subject area may not be available every semester. The Dean may allow substitution of any unit of study by another unit of study, including units of study from other postgraduate coursework programs in the Faculty or elsewhere in the University.

**Time limits**

6. A candidate may proceed on either a full-time or a part-time basis.
7. (1) A candidate for the Graduate Certificate in Applied Science shall complete the requirements for the award in a minimum of one semester and a maximum of four semesters, and except with permission of the Dean within three calendar years of admission to candidature.
- (2) A candidate for the Graduate Diploma in Applied Science shall complete the requirements for the award in a minimum of two semesters and a maximum of eight semesters, and except with permission of the Dean within six calendar years of admission to candidature.
- (3) A candidate for the Master of Applied Science shall complete the requirements for the award in a minimum of two semesters and a maximum of twelve semesters, and except with permission of the Dean within nine calendar years of admission to candidature.

**Requirements for the course**

8. (1) Candidates for the Graduate Certificate in Applied Science are required to complete satisfactorily units of study granting a minimum of 24 credit points selected from units of study approved from time to time by the Faculty.
- (2) Candidates for the Graduate Diploma in Applied Science are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved from time to time by the Faculty.
- (3) Candidates for the Master of Applied Science are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from units of study approved from time to time by the Faculty.
9. Candidates for the Master of Applied Science can enrol in 12 credit point project units of study only after successful completion of at least 24 credit points of study.

**Examination**

10. On completion of the requirements for the course, the Faculty shall determine the results of the candidature.

**Progress**

11. The Faculty may:
- (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the course; and
  - (2) terminate the candidature where the candidate does not show good cause.

**Credit**

12. (1) Credit is not available in the Graduate Certificate in Applied Science, Graduate Diploma in Applied Science and Master of Applied Science for postgraduate study which has not been undertaken in these award courses within the previous three years, except at the discretion of the Dean.
- (2) A candidate who has qualified for the award of the Graduate Certificate in Applied Science may transfer, within three years, to the Graduate Diploma in Applied Science and receive credit for up to 24 credit points from the Graduate Certificate in Applied Science.
- (3) A candidate who has qualified for the award of the Graduate Diploma in Applied Science may transfer, within three years, to the Master of Applied Science and receive credit for up to 36 credit points from the Graduate Diploma in Applied Science
- (4) A candidate who has completed units of study in the Applied Science program within the previous three years, but has not qualified for an award, may transfer to another award within the same Applied Science program and receive credit for the units of study completed.

**Resolutions of the Faculty**

**Master of Applied Science (Nutrition and Dietetics); Graduate Diploma in Applied Science (Nutrition and Dietetics); Graduate Certificate in Applied Science (Nutrition and Dietetics)**

The Resolutions of the Faculty relating to the Master of Applied Science (Nutrition and Dietetics), Graduate Diploma in Applied Science (Nutrition and Dietetics), and Graduate Certificate in Applied Science (Nutrition and Dietetics) are adopted to the following effect from 1 January 2004:

**Eligibility for admission**

1. An applicant for admission will satisfy the admission requirements for the Graduate Diploma in Applied Science and:
  - (1) should be eligible for FULL membership of the Dietitians Association of Australia; and
  - (2) have at least 3 years experience as a professional dietitian.

**Requirements for the degree**

1.
  - (1) Candidates for the Graduate Certificate in Applied Science (Nutrition and Dietetics) are required to satisfactorily complete two core units of study (NTDT6001 and NTDT6011) and 12 credit points from optional units of study.
  - (2) Candidates for the Graduate Diploma in Applied Science (Nutrition and Dietetics) are required to satisfactorily complete two core units of study (NTDT6001 and NTDT6011) and 24 credit points from optional units of study.
  - (3) Candidates for the Masters of Applied Science (Nutrition and Dietetics) are required to satisfactorily complete two core units of study (NTDT6001 and NTDT6011), and 36 credit points from optional units of study.

## Amendment of the Resolutions of the Senate and adoption of new Resolutions

### Resolutions of the Faculty

#### Master of Information Technology; Graduate Diploma in Information Technology; Graduate Certificate in Information Technology

The Resolutions of the Faculty relating to the Master of Information Technology, Graduate Diploma in Information Technology, and Graduate Certificate in Information Technology are amended to the following effect from 1 January 2004 (additions indicated by underline, deletions indicated by strikethrough):

#### Requirements for the courses (Graduate Certificate in Information Technology, Graduate Diploma in Information Technology and Master of Information Technology)

1. (1) Candidates for the Graduate Certificate in Information Technology are required to complete satisfactorily units of study granting a minimum of 24 credit points selected from units of study, excluding INFO5990 and IT project units of study, approved for the Master of Information Technology.
- (2) Candidates for the Graduate Diploma in Information Technology are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved for the Master of Information Technology. Of the 36 credit points, a maximum of 24 credit points can be selected from Foundational units of study; and at least 12 credit points should come from Specialist units of study, excluding INFO5990 and IT project units of study.
- (3) Candidates for the Master of Information Technology are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from the units of study approved for the Master of Information Technology, satisfying the conditions approved from time to time by the Faculty. Of the 48 credit points, a maximum of 24 credit points can be selected from Foundational units; and at least 24 credit points should come from Specialist units or IT projects. Enrolment in IT projects will be approved only for those students who have completed at least 24 credit points from Foundational or Specialist units at Credit average or above and may be limited by quota.
- (4) (a) To qualify for the award of Master of Information Technology students must complete one of the defined majors.  
(b) The defined majors for the Master of Information Technology are Software Engineering, Multimedia Technology, Database Management Systems, E-business, Business Information Systems, Telecommunications Engineering, Computer Engineering, Computer Science and Computer Networks.  
(c) The testamur for the Master of Information Technology shall specify the major(s) completed in order to qualify for the award.

#### Examination

2. On completion of the requirements for the course, the Faculty shall determine the results of the candidature.

#### Progress

3. The Dean may:
  - (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the requirements for the Graduate Certificate in Information Technology, the Graduate Diploma in Information Technology or the Master of Information Technology; and
  - (2) where the candidate does not show good cause, terminate the candidature.

#### Credit

4. Credit is ~~not~~ available in the Graduate Certificate in Information Technology, Graduate Diploma in Information Technology and Master of Information Technology for postgraduate study which has ~~not~~ been undertaken in these award courses within the previous three years and for which no award has been conferred. If an award has been conferred, credit for study in these award courses is limited to 12 credit points.

#### Transfer

5. Students enrolled in either the GradCertIT, GradDipIT, or MInfTech are not permitted to transfer to the Master of Applied Information Technology course.

## Resolutions of the Faculty

### **Master of Applied Information Technology; Graduate Diploma in Applied Information Technology; Graduate Certificate in Applied Information Technology**

The Resolutions of the Faculty relating to the Master of Applied Information Technology, Graduate Diploma in Applied Information Technology, and Graduate Certificate in Applied Information Technology are amended to the following effect from 1 January 2004 (additions indicated by underline, deletions indicated by strikethrough):

### **Requirements for the courses (Graduate Certificate in Applied Information Technology, Graduate Diploma in Applied Information Technology and Master of Applied Information Technology)**

1. (1) Candidates for the Graduate Certificate in Applied Information Technology are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved for the Master of Applied Information Technology. Of the 36 credit points, ~~a maximum of 24 credit points can~~ must be selected from Elementary units of study; and at least 12 credit points should come from Foundational and Specialist units of study, excluding INFO5990 and IT project units of study.
- (2) Candidates for the Graduate Diploma in Applied Information Technology are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from units of study approved for the Master of Applied Information Technology. Of the 48 credit points ~~a maximum of 24 credit points can~~ must be selected from Elementary units of study; and at least 24 credit points should come from Foundational and Specialist units of study, excluding INFO5990 and IT project units of study.
- (3) Candidates for the Master of Applied Information Technology are required to complete satisfactorily units of study granting a minimum of 72 credit points selected from the units of study approved for the Master of Applied Information Technology. Of the 72 credit points, ~~a maximum of 24 credit points can~~ must be from Elementary units of study; a maximum of 24 credit points must be selected from Foundational units of study; and at least 24 credit points should come from Specialist or IT project units of study. Enrolment in IT projects will be approved only for those students who have completed at least 24 credit points from Foundational or Specialist units at Credit average or above and may be limited by quota.
- (4) (a) To qualify for the award of Master of Applied Information Technology students must complete one of the defined majors.  
(b) The defined majors for the Master of Applied Information Technology are Computer Networks, Computer Science, Database Management Systems, Multimedia Technology and Software Engineering.  
(c) The testamur for the Master of Applied Information Technology shall specify the major(s) ~~completed~~ completed in order to qualify for the award.

### **Examination**

2. On completion of the requirements for the course, the Faculty shall determine the results of the candidature.

### **Progress**

3. The Dean may:
  - (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the requirements for the Master of Applied Information Technology; and
  - (2) terminate the candidature where the candidate does not show good cause.

### **Credit**

4. Credit is ~~not~~ available in the Graduate Certificate in Applied Information Technology, Graduate Diploma in Applied Information Technology and Master of Applied Information Technology for postgraduate study which has ~~not~~ been undertaken in these award courses within the previous three years and for which no award has been conferred. If an award has been conferred, credit for study in these award courses is limited to 12 credit points.

### **Transfer**

5. Students enrolled in either the GradCertApplIT, GradDipApplIT, or MApplIT are not permitted to transfer to the Master of Information Technology course.

## Amendment of the Resolutions of the Senate and adoption of new Resolutions

### Resolutions of the Senate

#### Graduate Diploma in Public Administration

The Resolutions of the Senate relating to the Graduate Diploma in Public Administration are adopted to the following effect from 1 January 2004:

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.
2. **Requirements for the Graduate Diploma in Public Administration**  
To qualify for the award of the Graduate Diploma in Public Administration a student must:
  - (1) complete successfully units of study giving credit for a total of 36 credit points; and
  - (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

### Resolutions of the Faculty

#### Graduate Diploma in Public Administration

The Resolutions of the Faculty relating to the Graduate Diploma in Public Administration are adopted to the following effect from 1 January 2004:

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

#### Section 1

##### 2. Admission

- (1) An applicant for admission to the Graduate Diploma in Public Administration shall:
  - (a) be a graduate of the University of Sydney, or any other institution approved by the Graduate School of Government and the Academic Board, who has completed a Bachelor's Degree or equivalent at a standard acceptable to the School, or
  - (b) have completed the requirements for the Graduate Certificate in Public Administration.
- (2) Each applicant for admission will also have at least three years experience in a senior public sector position, or the equivalent, as determined by the Director of the Graduate School of Government.

##### 3. Units of study

The units of study to be completed by a candidate for the graduate diploma are set out in the Table of Units of Study for the Graduate Diploma.

##### 4. Recognition of Prior Learning

- (1) Candidates who have successfully completed units of study for the Graduate Certificate in Public Administration in the six years prior to commencing candidature for the Graduate Diploma will be given credit for these units of study in the Graduate Certificate.
- (2) Otherwise, credit and advanced standing will not normally be available in the Graduate Diploma. The Director may, however, in special cases, permit a student to count as the elective a suitable postgraduate unit of study completed in the six years before the commencement of candidature.

##### 5. Requirements for the Graduate Diploma in Public Administration

- (1) A candidate for the Graduate Diploma in Public Administration shall:
  - (a) complete six units of study from the Table (at least 36 credit points) as follows:
    - four core units of study, each of six credit points in value
    - a work-based project worth six credit points
    - an elective worth at least six credit points
  - (b) complete the core units of study before proceeding to the work-based project and the elective.
- (2) In special circumstances, the Director may permit a student to undertake as an elective a unit of study, at the University of Sydney or another recognised university, not listed in the Table.
- (3) A candidate shall complete the requirements for the award of the Graduate Diploma within six semesters of first enrolment, unless exempted by the Graduate School of Government.

##### 6. Award of the Graduate Certificate in Public Administration

A candidate who has completed 24 credit points and is no longer able to complete the course may apply to the Director of the Graduate School of Government to be awarded the Graduate Certificate in Public Administration.

**Section 2**

**7. Restrictions on enrolment**

A candidate who has completed the requirements for the award of the Graduate Diploma may not re-enrol in the course.

**8. Discontinuation of enrolment**

A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not to Count as Failure (DNF)* where that discontinuation occurs within the timeframes specified by the University and published by the Graduate School of Government.

**9. Suspension of candidature**

Candidates must obtain the permission of the Director of the Graduate School of Government to suspend candidature. A candidate who re-enrols after a period of suspension shall complete the requirements for the award under conditions determined by the Director of the Graduate School of Government.

**10. Lapse of candidature**

The candidature of a student who does not re-enrol and who does not have an approved suspension will be deemed to have lapsed. A student whose candidature has lapsed and who wishes to be readmitted must apply for admission in the normal way.

**11. Satisfactory progress pursuant to the *University of Sydney (Coursework) Rule 2000***

Students who pass at least half of the units of study in which they are enrolled in a semester shall be deemed by the Graduate School of Government to be making satisfactory progress.

**12. Assessment policy**

Units of study are assessed in a variety of ways. The assessment criteria for each unit of study are set out in the detailed unit of study description available from the Graduate School of Government.

**13. Credit transfer policy**

Any credit granted under resolution 4 will be granted in accordance with the *University of Sydney (Coursework) Rule 2000* and Academic Board policies.

**Resolutions of the Senate**

**Graduate Certificate in Public Administration**

The Resolutions of the Senate relating to the Graduate Certificate in Public Administration are adopted to the following effect from 1 January 2004:

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

**2. Requirements for the Graduate Certificate in Public Administration**

To qualify for the award of the Graduate Certificate in Public Administration a student must:

- (1) complete successfully units of study giving credit for a total of 24 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**Resolutions of the Faculty**

**Graduate Certificate in Public Administration**

The Resolutions of the Faculty relating to the Graduate Certificate in Public Administration are adopted to the following effect from 1 January 2004:

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

**Section 1**

**2. Admission**

- (1) An applicant for admission to the Graduate Certificate in Public Administration shall be:
  - (a) a graduate of the University of Sydney, or any other institution approved by the Graduate School of Government and the Academic Board, who has completed a Bachelor's Degree or equivalent at a standard acceptable to the School, or
  - (b) accepted by the Graduate School of Government and the Academic Board as being suitably prepared for study in the Graduate Certificate.

(2) Each applicant for admission will also have at least two years experience in a senior public sector position, or the equivalent, as determined by the Director of the Graduate School of Government.

**3. Units of study**

The units of study to be completed by a candidate for the graduate certificate are set out in the Table of Units of Study for the Graduate Certificate. (See Appendix D.)

**4. Recognition of Prior Learning**

Credit and advanced standing will not normally be available in the Graduate Certificate.

**5. Requirements for the Graduate Certificate in Public Administration**

(1) A candidate for the Graduate Certificate in Public Administration shall complete four core units of study from the Table of Units of Study.

(2) A candidate shall complete the requirements for the award of the Graduate Certificate within four semesters of first enrolment, unless exempted by the Graduate School of Government.

**Section 2**

**6. Restrictions on enrolment**

A candidate who has completed the requirements for the award of the Graduate Certificate may not re-enrol in the course.

**7. Discontinuation of enrolment**

A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not to Count as Failure (DNF)* where that discontinuation occurs within the timeframes specified by the University and published by the Graduate School of Government.

**8. Suspension of candidature**

Candidates must obtain the permission of the Director of the Graduate School of Government to suspend candidature. A candidate who re-enrols after a period of suspension shall complete the requirements for the award under conditions determined by the Director of the Graduate School of Government.

**9. Lapse of candidature**

The candidature of a student who does not re-enrol and who does not have an approved suspension will be deemed to have lapsed. A student whose candidature has lapsed and who wishes to be readmitted must apply for admission in the normal way.

**10. Satisfactory progress pursuant to the *University of Sydney (Coursework) Rule 2000***

Students who pass at least half of the units of study in which they are enrolled in a semester shall be deemed by the Graduate School of Government to be making satisfactory progress.

**11. Assessment policy**

Units of study are assessed in a variety of ways. The assessment criteria for each unit of study are set out in the detailed unit of study description available from the Graduate School of Government.

**AGENDA ITEM 11**  
**Report of the Academic Staffing Committee**

**11.2 Report of the Academic Staffing Committee meeting held on 21/2 October 2003**

The Committee met on 22 October 2003 when there were present: The Chair (Professor J Sachs) presiding, Professors S Andrews, A Coats M Fry, S Jones, C Murphy and R Wheen, and Associate Professors B McDonald and P Phibbs. Ms P Colvin and Ms B Emms were in attendance.

**11.2.1 Receipt of Report**

The Committee recommends that the Academic Board receive and note the following report of the meeting held on 22 October 2003.

**11.2.2 Two-tier professorial appointments**

The Academic Staffing Committee considered a discussion paper and feedback received from consultation with faculties, relating to a proposed two-tier professorial appointments process.

A change has been proposed to the nomenclature of the titles of Professor for level E appointments and Associate Professor for level D appointments. Under this proposed change, a two tiered level of Professor will replace the levels of Professor and Associate Professor. The nomenclature of Professor D or E, will be used to differentiate the current Professor and Associate Professor levels.

Opinions and views were canvassed from the University of Sydney Association of Professors (USAP), The Committee of Deans and Associate Professors from across the University. A summary of the views expressed by these groups is presented below.

Arguments in support of the proposed change include:

- the academic standard required to achieve appointment/promotion to Associate Professor at this University is both very high and rigorously maintained;
- the concept of a unique/special role for Professors as leaders and decision makers is now of questionable relevance, with a shift to an emphasis on collegial consultation and an increasing number of Associate Professors also making significant contributions as leaders in their disciplines;
- the need to attract senior academics from elsewhere to join the staff of this University may have diminished because of the wealth of talent amongst our Associate Professors;
- that the distinction between Associate Professor and Professor is already blurred (particularly amongst students and people external to the University), with both generally being referred to as 'Professor';
- the influence of level D's in their fields of expertise would increase and their career prospects and professional standing when visiting overseas universities would be enhanced;
- the University would be better able to retain talented Associate Professors, particularly in professional Faculties (the improvement in status conveyed by the professorial title may help counter the appeal of the greater financial rewards offered in professional practice);
- the large difference between level C and level D is already recognised within the University, so the change of title for level D would just reflect this;
- there will still be incentive to strive for promotion from level D to level E and recognition of the differences between the two in the form of the higher level of remuneration available at level E; and
- the need for consistency in nomenclature with Universities in North America and many other countries.

Arguments against the proposed change include:

- the University would lose the special inducement of a limited-use title in recruiting distinguished scholars from other institutions and overseas;
- there is a clear distinction between the criteria for appointment/promotion to level D vs level E – level D's are considered to have the potential for achievement at the highest level, while level E's are those who have already demonstrated achievement at the highest level;
- not all Associate Professors are capable of achieving promotion to Professor, so the single title would not be appropriate for all;
- there would be sharp contrast between what would become the adjacent ranks of Senior Lecturer and Professor – levels B and C might therefore also need to have new nomenclature;
- there may be diminished inducement to strive for promotion from level D to level E when there is no recognition of this achievement by title; and
- with a single title, pressure may develop over time to have a single salary level for that title.

The USAP overall was in favour of retaining the current usage of the titles Professor and Associate Professor. However, they also recommended that the views of Associate Professors be sought, and that ways of enhancing the conditions and careers paths for Associate Professors be explored.

Contrary to the response from the USAP, the responses from the Committee of Deans were overall in favour of the proposed change to Professor D and Professor E.

These contradictory responses may be to some degree indicative of the different constituent groups who were consulted in compiling them – while the USAP response reflects the views of current Professors only, the committee of Deans response reflects views from a range of parties in each Faculty, including both Professors and Associate Professors. It should be noted, however, that this did not reflect a simple divide between current Professors and Associate Professors.

As it is unlikely that full agreement will be reached on this issue, in order to come to a decision either way it will be necessary to consider what the full implications of the change would be and whether there are other ways of achieving the desired outcomes.

***Recommendation***

*That the Academic Board note the report relating to two-tier professorial appointments, as set out in the report presented.*

**11.2.3 Proceedings of the Committee**

The Committee discussed academic promotions; public comment by University staff; academic recruitment; referees report and confirmation criteria; honorary appointments; and received a report from the Pro Vice-Chancellor (Employee Relations) on the latest developments of the enterprise bargaining.

**AGENDA ITEM 12**  
**General Business**

**12.1 Academic Board Meeting Schedule 2004**

In recent years the Academic Board and its committees have met on a monthly basis. It is proposed that from 2004, the Board and its committees move to a six-weekly meeting cycle. This will reduce the number of meeting each year and improve the flow of work between the committees and the Board.

The Deans and Chairs of Committees were asked to comment on the proposed change and the feedback received informed the final proposed dates.

Academic Board:

<b>Meeting date</b>	<b>Provision for deferred meeting</b>
4 February	11 February
17 March	24 March
28 April	5 May
9 June	16 June
4 August	11 August
15 September	22 September
27 October	3 November
8 December	15 December

Academic Board Forum

<b>Date</b>	<b>Provision for deferred forum</b>
26 May	2 June
13 October	20 October

*Easter*

*Anzac Day holiday*

*Queen's Birthday*

*Labour Day*

*AVCC Common Weeks/ Non-teaching periods*

*Friday 9 April to Monday 12 April incl*

*Monday 26 April*

*Monday 14 June*

*Monday 4 October*

*Friday 9 April to Friday 16 April incl;*

*Monday 5 July to Friday 9 July incl;*

*Monday 27 September to Friday*

*1 October incl*

**Recommendation**

*That the Academic Board adopt the meeting schedule for the year 2004, as set out in the report presented.*