



## Academic Board Minutes Action Summary

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### Action required from the minutes of the Academic Board meeting held on Wednesday 13 August 2003

Item No.	Action	Responsibility
<b>5.2</b>	<b>Honours and distinctions</b>	
	Write to recipients congratulating them on their honours and distinctions	Chair of Academic Board
<b>5.3.1</b>	<b>Academic Board Faculty Review Visits: Phase Two</b>	
	Note the <i>Guidelines for Academic Board Faculty Review Visits: Phase Two</i> , and the <i>Guidelines for preparing the self-evaluation reports of Academic Board Faculty Review Visits: Phase Two</i> .	Members of Academic Board
<b>5.3.3</b>	<b>Self-audit of the Academic Board</b>	
	Commence the self-audit of the Academic Board and develop a proposal for a periodic review of the Academic Board.	Chair of Academic Board
<b>5.3.4</b>	<b>Report of the Sydney Summer School 2003</b>	
	Provide comparative data for First Semester and Second Semester relating to distribution of grades differentiating for local and international students categorised by undergraduate or postgraduate studies.	Registrar
<b>7</b>	<b>Question Time</b>	
	Discuss the issue of capping student workload and refer any recommendations to faculties for discussion before presenting a proposal to the appropriate committees.	Committee of Deans
<b>9.1.2</b>	<b>Faculty of Education and Social Work: Semester and vacation dates 2004</b>	
	Note the approval of the variation of semester and vacation dates 2004.	Dean and Faculty Manager, Faculty of Education and Social Work and Director, Student Centre
<b>9.2.2</b>	<b>Faculty of Veterinary Science: Semester and vacation dates 2004</b>	
	Note the approval of the variation of semester and vacation dates 2004	Dean and Faculty Manager, Faculty of Veterinary Science and Director, Student Centre

Item No.	Action	Responsibility
<b>10.2.2</b>	<b>New and amended courses: ANZSOG: Executive Master of Public Administration</b>	
	Recommend that Senate confirm its approval of the Executive Master of Public Administration jointly-badged with the University of New South Wales to be offered through ANZSOG.	Chair of Academic Board
<b>11.2.2 (1)</b>	<b>New and amended courses: Faculty of Architecture: Bachelor of Design Computing</b>	
	Note the approval of the Resolutions of the Faculty relating to the Bachelor of Design Computing.	Dean and Faculty Manager, Faculty of Architecture, and Director, Student Centre
<b>11.2.2 (2)</b>	<b>New and amended courses: Faculty of Arts: Bachelor of Arts: Major in International and Comparative Literary Studies</b>	
	Note the approval of the new major, International and Comparative Literary Studies in the Bachelor of Arts.	Dean and Faculty Manager, Faculty of Arts, and Director, Student Centre
<b>11.2.2 (3)</b>	<b>New and amended courses: Faculty of Science: Bachelor of Science Units at CREO</b>	
	Note the approval of the proposal to offer first year units of study at CREO.	Dean and Faculty Manager, Faculty of Science, and Director, Student Centre
<b>11.2.3 (1)</b>	<b>Reports of the Faculties: Faculty of Science: Bachelor of Science (Nutrition)</b>	
	Note the approval of the Resolutions of the Faculty relating to the Bachelor of Science (Nutrition).	Dean and Faculty Manager, Faculty of Science, and Director, Student Centre
<b>11.3.2</b>	<b>Academic Board Resolutions: Award of Honours</b>	
	Update policy index, request appropriate reports from faculties and advise faculties of the requirements in relation to award with merit.	Secretary, Undergraduate Studies Committee
<b>11.3.3 (1)</b>	<b>New and Amended Courses: Faculty of Engineering: Bachelor of Engineering</b>	
	Note the approval of flexible first year and the amended first year Chemical Engineering and Civil Engineering streams.	Dean and Faculty Manager, Faculty of Engineering, and Director, Student Centre
<b>11.3.3 (2)</b>	<b>New and Amended Courses: Faculty of Health Sciences: Bachelor of Applied Science (Physiotherapy); Bachelor of Applied Science (Physiotherapy) (Honours)</b>	
	Recommend to Senate the amendment of the Resolutions of the Senate relating to the Bachelor of Applied Science (Physiotherapy) and the Bachelor of Applied Science (Physiotherapy)(Honours).	Chair of Academic Board
<b>11.3.3 (3)</b>	<b>New and Amended Courses: Faculty of Nursing: Bachelor of Nursing</b>	
	Note the approval of the Bachelor of Nursing by block mode at CREO.	Dean and Faculty Manager, Faculty of Nursing, and Director, Student Centre

Item No.	Action	Responsibility
<b>11.3.3 (4)</b>	<b>New and Amended Courses: Faculty of Science: Bachelor of Science in Media and Communications (Honours)</b>	
	Note the approval of amendments of the Resolutions of the Faculty relating to the Bachelor of Science in Media and Communications (Honours).	Dean and Faculty Manager, Faculty of Science, and Director, Student Centre
<b>11.3.4 (1)</b>	<b>Reports of the Faculties: Faculty of Law: Bachelor of Laws</b>	
	Note the Academic Board noted the amendments of the Resolutions of the Faculty relating to the Bachelor of Laws.	Dean and Faculty Manager, Faculty of Law, and Director, Student Centre
<b>12.3.2 (1)</b>	<b>New and amended courses: Faculty of Medicine: Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education</b>	
	Recommend that Senate approve the introduction of the new courses, Master of Medical Education, Graduate Diploma in Medical Education and Graduate Certificate in Medical Education and the associated Resolutions of the Senate.	Chair of Academic Board
<b>13.2.5</b>	<b>Report of the Special Consideration Working Party</b>	
	Update the Academic Board Resolutions: <i>Assessment and Examination of Coursework</i> .	Secretary, Teaching and Learning Committee
	Note the amended policy and the associate forms.	Faculties and Student Centre
<b>13.2.6</b>	<b>Vice-Chancellor's Awards for Outstanding Teaching for 2003</b>	
	Extend the Board's congratulations to recipients of the 2003 Vice-Chancellor's Awards for Outstanding Teaching.	Chair of Academic Board