



Academic Board Minutes Action Summary

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Action required from the minutes of the Academic Board meeting held on Wednesday 12 February 2003

Item No.	Action	Responsibility
5.2.1	Summary of Academic Board activities 2002	
	Refer the Summary of Academic Board activities 2002 to Senate for noting.	Chair of Academic Board
5.2.2	Academic Board Faculty Review Visits: Phase One	
	Present a full report via the Teaching and Learning Committee to the Academic Board on the outcomes of Phase One of the Academic Board Faculty Review Visits.	Chair of Academic Board and Pro Vice-Chancellor (Teaching and Learning)
5.2.3	Academic Board Faculty Review Visits: Phase Two	
	Provide comment on the draft Guidelines for Phase Two of the Academic Board Faculty Review Visits to the Executive Officer (Quality Assurance) by Friday 21 February 2003. <i>Note:</i> Following the meeting the deadline for feedback was extended to Friday 14 March 2003.	Members of Academic Board
5.2.4	Self-audit of the Academic Board	
	Present a full proposal for a self-audit of the Academic Board to the March meeting.	Chair of Academic Board
5.2.6	Membership of the Academic Board	
	Write to Professor Don Napper expressing the Board's appreciation for his contributions and wishing him well in his retirement.	Chair of Academic Board
8.1.2	Amendment of the Resolutions of the Senate: Constitution of the Faculty of Medicine	
	Recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Medicine.	Chair of Academic Board
9	Report of the Research Committee	
	Confirm with Planning Support Office the status of a PhD candidate once a thesis had been submitted, the time at which enrolment ceased, and the point at which a completion was counted in relation to the Research Training Scheme (RTS).	Acting Pro Vice-Chancellor (Research)

Item No.	Action	Responsibility
10.1	Membership of Central Promotions Committees: 2003	
	Note the appointment of members of the Committees for 2003.	Secretaries to Central Promotions Committees