



## Academic Board Minutes Action Summary

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### Action required from the minutes of the Academic Board meeting held on Wednesday 12 March 2003

Item No.	Action	Responsibility
<b>5.2</b>	<b>Honours and distinctions</b>	
	Write to recipients congratulating them on their honours and distinctions.	Chair of Academic Board
<b>5.3.1</b>	<b>Self-audit of the Academic Board</b>	
	Present a full proposal for a self-audit of the Academic Board to the May meeting.	Chair of Academic Board
<b>5.3.3</b>	<b>Review of the Academic Board and the Academic Forum</b>	
	Advise members when By-law has been gazetted.	Chair of Academic Board
<b>5.3.6</b>	<b>Membership of the Academic Board</b>	
	Write to Professor John Young expressing the Board's appreciation for his contributions and wishing him well in his retirement.	Chair of Academic Board
<b>5.4 (1)</b>	<b>National Day of Action</b>	
	Recommend to all staff that students not be penalised for not attending classes during the National Day of Action from 12 noon on 10 April 2003.	Chair of Academic Board
<b>7</b>	<b>Question time</b>	
	Write to the Director, Research Office, expressing the Board's appreciation for the work of Research Office staff in the recent ARC submissions.	Chair of Academic Board
<b>9.2.2</b>	<b>Use of Exemptions and Waivers on FlexSIS</b>	
	Note the adoption of the terms "waiver" and "exemption" and arrange for the <i>Glossary of terms</i> to be updated.	Director, Student Centre
	Note the adoption of the terms "waiver" and "exemption" for use from 2004.	Faculty Managers
<b>9.2.3</b>	<b>Weighted Average Marks (WAM) and Yearly Average Marks (YAM)</b>	
	Note the adoption of the formulae for Yearly Average Marks and Weighted Average Marks with effect from 2004.	Director, Student Centre Faculty Managers

Item No.	Action	Responsibility
<b>9.2.4</b>	<b>Amendment of the Resolutions of Senate: Faculty of Architecture: Bachelor of Architecture, Bachelor of Design, Bachelor of Design Computing</b>	
	Recommend that Senate amend the Resolutions of the Senate relating to the Bachelor of Architecture, Bachelor of Design, and Bachelor of Design Science.	Chair of Academic Board
	Note that the Academic Board noted the Resolutions of the Faculty relating to the Bachelor of Architecture, Bachelor of Design, and Bachelor of Design Science, and approved the faculty requirements.	Dean and Faculty Manager, Faculty of Architecture
<b>9.2.5</b>	<b>Reports from Faculties: Faculty of Medicine: Bachelor of Medicine and Bachelor of Surgery</b>	
	Note that the Academic Board noted the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery, and approved the faculty requirements.	Dean and Faculty Manager, Faculty of Medicine
<b>11.1</b>	<b>Appointment of members of the Advisory Committee for the Centre for Continuing Education</b>	
	Advise Senate of the Board's nominees to the Advisory Committee for the Centre for Continuing Education and write to retiring members thanking them for their contribution.	Chair of Academic Board
<b>11.2</b>	<b>Cancellation of the April Academic Board meeting</b>	
	Note the cancellation of the April meeting of the Academic Board.	Members of Academic Board
<b>11.3 (1)</b>	<b>Elections to the Academic Board and faculties 2003: Election of staff members 2003</b>	
	Note the schedule of key dates for staff elections 2003.	Members of Academic Board, Deans and Faculty Managers
<b>11.3 (2)</b>	<b>Elections to the Academic Board and faculties 2003: Election of student members 2003</b>	
	Recommend that Senate amend the Resolutions of the Senate relating to election of students to faculties.	Chair of Academic Board
	Note the schedule of key dates for student elections 2003.	Members of Academic Board, Deans and Faculty Managers