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## Academic Board Minutes

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### Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 15 October 2003 in the Professorial Board Room

There were present: the Chair (Professor J Sachs) presiding, the Deputy Chairs (Professors J P Carter and B Reid, Associate Professors P McCallum, and R T Ross), the Acting Vice-Chancellor and Principal (Professor K Eltis), Professors C Armour, S I Benrimoj, P Boyce, L Copeland, R Y Ebied, S Garton, M Jackson, H Kendig, J Lawler, G MacAulay, R McCallum, D B Melrose, R Newman, S Nicholas, G Sullivan, D Taylor, R Waterhouse and P Wolnizer, Associate Professors A Brew, C B Gillies, A F Masters, A Mitchell, P Phibbs, L Tong and S West, Drs R J Dixon, C Lennings, M McKerchar and M Torode, Mr M Hall, Ms J Haylen and Ms G Wong.

Also present: Acting Secretary of the Academic Board (Dr M Edmond).

Present as observers: Professors A Brewer, M Fry, B Hesketh, T Hirst, D Nutbeam, P Ramsden and J Sinclair, and Mr J Shipp.

Present by invitation: Professor C Tennant

In attendance: Ms M Kemmis and Miss K Neveltsen.

★ **1. Apologies**

The Board noted that apologies had been received from: the Vice-Chancellor and Principal (Professor G Brown), Professors C Adam, S Chapman, A Coats, B Roufogalis and G Sherington, Associate Professors D Dragovich, A Fekete, B McDonald and G Richter, Drs W Adams, M Boughton and A Elias, Mr B Kotic and Mr K Pratt.

(File 021/0005/00003)

★ **2. Arrangement of agenda**

**2.1 Starring of items**

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: item 3, item 16.1 and item 16.2.

**2.2 Adoption of unstarred items**

**Resolution 255/03**

That the Academic Board resolve as recommended with respect to all unstarred items.

★ 3. **Minutes of previous meeting**

At the request of the Dean of the Sydney College of the Arts, item 10.1 of the minutes of the meeting held on 10 September 2003 were amended as to read as follows (additions indicated by underline, deletions indicated by strikethrough):

“however candidates were advised from the outset that they could be expected to pay the costs ~~of staging the exhibition~~ associated with the production of the works to be examined.”

**Resolution 256/03**

That the Academic Board adopt the minutes of the previous meeting held on 10 September, as amended, as a true record.

(File 2002/309)

4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

There was no business arising from the minutes.

★ 5. **Report of the Chair**

Prior to proceeding to the items listed in the agenda, the Chair advised members of the passing away of Professor P Beumont, Professor of Psychiatry.

5.1 **Report on Senate matters**

5.1.1 **Oral report of the Senate meeting held on 7 October 2003**

The Chair informed members that while a full written report would be provided to the next meeting, Senate had adopted all the recommendations of the Board.

**Resolution 257/03**

That the Academic Board note the oral report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 7 October 2003.

*Action:* No further action required.

5.2 **Honours and distinctions**

The Board noted and congratulated the recipients of honours and distinctions, as set out in the agenda.

The Chair informed members that recipients previously congratulated by the Academic Board had expressed their appreciation of the Board's acknowledgement of their achievements.

**Resolution 258/03**

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

*Action:* Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

### 5.3 General report

#### 5.3.1 Report of the Australian Graduate School of Management (AGSM) Academic Board

The Chair advised members that the Academic Board of the Australian Graduate School of Management (AGSM) met on 24 September 2003. The major issues discussed were possible units of study to be offered as electives for the Australia and New Zealand School of Government (ANZSOG) Executive Master of Public Administration (EMPA) course, and the Continuation Review.

Members noted that Mr Robert McLean, previously the managing partner of consulting firm McKinsey & Company, had been appointed as the Dean of AGSM.

#### Resolution 259/03

That the Academic Board note the report of the Chair of the Academic Board relating to the Australian Graduate School of Management (AGSM) Academic Board, as set out in the report presented.

*Action:* No further action required.

(File 2001/1878)

#### 5.3.2 Update on policy development and review

##### (1) Appeals

The Chair reminded members that a review of the University's appeals provisions was currently underway. Mr John Topley, former Registrar at Griffith University in Queensland was leading the review which was anticipated to be completed by the end of the year.

Following general discussion regarding the process of the review, the Chair assured members that it would not be insolation to other Academic Board policies. It was noted that other policies such as the revised special consideration procedures could be affected.

##### (2) Student Code of Conduct

In response to issues raised in the Faculty Review Visits, work was being undertaken on developing a student code of conduct. The AVCC had also previously requested information from universities on student codes of conduct.

Student rights and responsibilities were currently listed in various policy documents. This project would pull these together into one document. The proposed Code would also address areas not covered by existing policies. The Chair assured members that there would be extensive consultation with staff and students on the draft document.

The Chair informed members that a communication strategy would be developed, and that staff and students were welcome to submit suggestions and comments regarding the proposed Code.

**Resolution 260/03**

That the Academic Board note the report of the Chair of the Academic Board relating to the update on policy development and review, as set out in the report presented.

*Action:* Members of the Academic Board to submit suggestions and comments regarding the proposed Student Code of Conduct to the Director, Corporate Services.

(File 2001/2169)

**5.3.3 Induction of new members to the Academic Board**

The Chair reminded members that during discussions on the Academic Board self-review process, the issue of induction of new members was raised.

The Chair invited input from members into ways in which new members could be inducted into the workings of the Board and forward any comments to the Academic Board Officer. This issue was particularly important given that the revised Academic Board would come into effect on 1 January 2004.

**Resolution 261/03**

That the Academic Board note the report of the Chair of the Academic Board relating to the induction of new members to the Academic Board, as set out in the report presented.

*Action:* Members of the Academic Board to submit suggestions and comments regarding the proposed induction program for new members of the Academic Board to the Academic Board Officer by Friday 14 November 2003.

**5.3.4 Membership of the Academic Board**

The Chair welcomed the following new members to the Academic Board:

- Professor T Hirst, Deputy Vice-Chancellor (Research and Innovation);
- Professor D Nutbeam, Pro Vice-Chancellor (College of Health Sciences);
- Professor I Klineberg, Dean, Faculty of Dentistry;
- Associate Professor P Canfield, Acting Dean, Faculty of Veterinary Science;
- Professor S Nicholas, Faculty of Economics and Business; and
- Dr C Lennings, Faculty of Health Sciences.

**Resolution 262/03**

That the Academic Board welcome new members to the Academic Board.

*Action:* No further action required.

(File 2001/1122)

#### 5.4 Notice of motion

Professor P Boyce had given notice of the following motion:

*That the University of Sydney:*

- (1) *opposes the admission of fee paying students to the University on the grounds that equity and community need will no longer be the principal criteria determining admission; and*
- (2) *recognises reluctantly however that because of lack of federal funding of tertiary education, the University may be forced to admit such students as a last resort.*

On the advice of the Chair, members agreed to replace “*University of Sydney*” with “*Academic Board*”.

The Chair invited Professor Chris Tennant, Faculty of Medicine to participate in the debate as he had drafted the motion being proposed by Professor Boyce. Professor Boyce advised members that the general issues contained in the motion had been discussed by the Faculty of Medicine, and that while no resolution had been made, he had agreed to raise the matter for debate by Academic Board.

In clarification, Professor Boyce requested that the two sections of the motion be taken separately.

The first motion was moved and seconded (Professor P Boyce/Associate Professor C Gillies) as follows:

*That the Academic Board opposes the admission of fee paying students to the University of Sydney on the grounds that equity and community need will no longer be the principal criteria determining admission.*

Associate Professor Masters requested that the motion be clarified to accurately reflect the University’s current admissions policies. He noted that the primary rationale for admission was merit, not “*equity*” or “*community need*”. Professor Tennant responded that the term “*community need*” had been included to reflect the University’s support of access and equity programs for admission. After some discussion the meeting agreed to amend the motion to reflect the debate.

The motion under discussion:

*That the Academic Board opposes the admission of fee paying students to the University of Sydney on the grounds that merit and provisions for equity will no longer be the principal criteria determining admission.*

Professor Tennant spoke to motion, advising members of the Board that he was concerned that the public believed the majority of academics were in favour of increasing the number of local fee-paying students. He noted that while the Vice-Chancellor had expressed his opinions in public, the academic community of the University had yet to do so. He urged the members of the Academic Board to send a clear signal to the Vice-Chancellor, Senate and the community at large that they did not support the Federal Government’s proposal to increase the number of local fee-paying students.

In response to a query on whether the motion was meant to cover all fee-paying students, or only local fee-paying students, Professor Tennant agreed to the request from the meeting that the motion be further amended to relate to local fee-paying students only.

The motion under discussion:

*That the Academic Board opposes the admission of local fee paying students to the University of Sydney on the grounds that merit and provisions for equity will no longer be the principal criteria determining admission.*

Members raised the following points in their discussion of the motion:

- it was pointed out that the University was already admitting a number of local fee-paying students, and it was argued that this had not affected the University's overriding principle of admission on merit;
- a number of members stated that they did not support the changes proposed by the Federal Government, but were uncomfortable with the uncompromising nature of the proposed motion; and
- concern was expressed at the potential impact on the University UAI cut-offs if greater numbers of local fee-paying students were admitted.

While some members indicated support the motion, a significant number stated that they could not support the motion as it stood.

Associate Professor P McCallum moved, seconded by Associate Professor R Ross, the following foreshadowed motion:

*That the Academic Board affirm in the strongest terms that admission to the University of Sydney will be on the grounds of merit and provision for equity.*

During discussion members agreed that the Academic Board needed to positively signal its continued support of academic merit as the principal criteria for admission. It was noted that supporting the original motion would negatively impact on local fee-paying students who had been members of the University community since 1997, when provision for local fee-payers was introduced.

The foreshadowed motion was put to the meeting and carried, therefore the original motion lapsed.

The meeting agreed to a request from Professor Boyce, following the passage of Professor McCallum's motion, his second motion "*That the Academic Board recognises reluctantly however that because of lack of federal funding of tertiary education, the University of Sydney may be forced to admit such students as a last resort*" be withdrawn.

The Chair thanked Professors Boyce and Tennant for bringing the matter to the attention of the Academic Board and Professor Tennant thanked the Board for granting him leave to speak on the matter.

**Resolution 263/03**

That the Academic Board affirm in the strongest terms that admission to the University of Sydney will be on the grounds of merit and provision for equity.

*Action:* Chair of the Academic Board to inform Senate of the Resolution.

★ 6. **Report of the Vice-Chancellor and Principal**

6.1 **Report on Senate matters**

6.1.1 **Oral report of the Senate meeting held on 7 October 2003**

The Acting Vice-Chancellor and Principal, Professor K Eltis, advised the Board that a full written report would be provided to the next meeting.

Members were advised that the major item for discussion had been the University's response to the National Governance Protocols for Public Higher Education Institutions, arising from the Nelson Review of Higher Education.

Other items addressed by the Senate included:

- the results of the election of four academic staff fellows of Senate (Professor L Field, Professor M Harris, Dr S Jamieson and Associate Professor A F Masters);
- the establishment of the selection committee to appoint the new Dean of the Conservatorium of Music; and
- the report on internationalisation prepared by the Acting Deputy Vice-Chancellor, Professor G Sherington.

**Resolution 264/03**

That the Academic Board note the oral report of the Acting Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 7 October 2003.

*Action:* No further action required.

6.2 **General report**

The Acting Vice-Chancellor reported on the following matters:

(1) *Nelson Review of Higher Education*

The Acting Vice-Chancellor noted that the Federal Government's higher education legislation was currently being debated by the House of Representatives. Members were informed that the industrial relations requirements outlined in the bill had been proposed without prior warning to Australian universities. It was possible, however, that some of the more controversial elements in the bill will be withdrawn following parliamentary debate.

Of more immediate concern to the University were the admissions numbers for 2004. Quotas were currently being discussed with Deans and the Pro Vice-Chancellors (College).

(2) *Enterprise Bargaining*

The Acting Vice-Chancellor advised members that the Vice-Chancellor had not signed the Enterprise Bargaining Agreement due to the Federal Government's announcement of the industrial relations requirements outlined in its higher education legislation. There were no plans for an interim agreement and the Vice-Chancellor was awaiting the outcome of parliamentary debate on the draft legislation before determining what action to take.

(3) *Senior Management Forum*

Members of the Academic Board were advised that the Senior Management Forum had been held on 29 and 30 September. Presentations had been made by the Vice-Chancellor and the incoming Pro Vice-Chancellors regarding the future of the University.

The Forum had also received information on the portfolio being prepared for next year's review by the Australian Universities Quality Agency (AUQA). The first draft of the portfolio would be available in mid-November, and would take into account feedback from the Forum and from two sessions held for staff and students in early October.

(4) *2004 Admissions*

The Acting Vice-Chancellor advised the Academic Board that, based on figures to date, the University had received the highest number of first preferences for admissions in 2004 from high-school leavers.

**Resolution 265/03**

That the Academic Board note the general report of the Acting Vice-Chancellor and Principal.

*Action:* No further action required.

(File 021/0006/00007)

★ 7. **Question time**

There were no questions for the Acting Vice-Chancellor and Chair of the Academic Board.

★ 8. **Report of the Deans and Pro Vice-Chancellors (College)**

Presentations by the Deans and Pro Vice-Chancellors (College).

**8.1 Presentation by the Dean of the Faculty of Arts**

**Resolution 266/03**

That the Academic Board note the presentation of the Dean of the Faculty of Arts.

*Action:* No further action required.

(File 2003/3980)

9. **Reports of Faculties and Boards**

9.1 **Report of the Faculty of Architecture**

9.1.1 **Receipt of report**

**Resolution 267/03**

That the Academic Board receive and note the report of the Faculty of Architecture.

*Action:* No further action required.

### 9.1.2 Semester and vacation dates 2004

#### **Resolution 268/03**

That the Academic Board approve the semester and vacation dates for the Faculty of Architecture for the year 2004, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Architecture and Director, Student Centre, to note the approval of the variation of semester and vacation dates 2004.

(File 2001/29)

## 9.2 Report of the Faculty of Medicine

### 9.2.1 Receipt of report

#### **Resolution 269/03**

That the Academic Board receive and note the report of the Faculty of Medicine.

*Action:* No further action required.

### 9.2.2 Semester and vacation dates 2004

#### **Resolution 270/03**

That the Academic Board approve the semester and vacation dates for the Faculty of Medicine for the year 2004, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Medicine and Director, Student Centre, to note the approval of the variation of semester and vacation dates 2004.

(File 2001/29)

## 9.3 Report of the Faculty of Nursing

### 9.3.1 Receipt of report

#### **Resolution 271/03**

That the Academic Board receive and note the report of the Faculty of Nursing.

*Action:* No further action required.

### 9.3.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Nursing

#### **Resolution 272/03**

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Nursing, with immediate effect, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Nursing.

(File 036/0006/00210)

### 9.3.3 Semester and vacation dates 2004

#### **Resolution 273/03**

That the Academic Board approve the semester and vacation dates for the Faculty of Nursing for the year 2004, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Nursing and Director, Student Centre, to note the approval of the variation of semester and vacation dates 2004.

(File 2001/29)

## 10. Report of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales

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### 10.1 Oral report of the Chair

The Chair of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales, Professor J Sachs, advised members that the Committee was currently developing principles for the delivery of the joint degree.

#### **Resolution 274/03**

That the Academic Board note the report of the Chair of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales.

*Action:* No further action required.

### 10.2 Report of the meeting held on 22 September 2003

#### 10.2.1 Receipt of report

##### **Resolution 275/03**

That the Academic Board receive and note the report of the ANZSOG Joint Committee meeting held on 22 September 2003.

*Action:* No further action required.

#### 10.2.2 ANZSOG EMPA Structure

##### **Resolution 276/03**

That the Academic Board note the report relating to the ANZSOG EMPA structure, as set out in the report presented.

*Action:* No further action required.

(File 2003/4204)

#### 10.2.3 Proceedings of the Committee

##### **Resolution 277/03**

That the Academic Board note the proceedings of the ANZSOG Joint Committee meeting held on 22 September 2003, as set out in the report presented.

*Action:* No further action required.

(File 2003/2879)

**11. Report of the Undergraduate Studies Committee**

★ **11.1 Oral report of the Chair**

The Chair of the Undergraduate Studies Committee, Associate Professor P McCallum, spoke briefly to the matters outlined in the Committee's report. Members were advised that a draft document regarding the issue of standardising units of study to six credit points had been circulated to faculties for comment. In addition, the Committee had recently established a Working Party to investigate the issue of the management of combined degrees. These matters would be reported to the Academic Board in due course.

**Resolution 278/03**

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

*Action:* No further action required.

**11.2 Report of the meeting held on 16 September 2003**

**11.2.1 Receipt of report**

**Resolution 279/03**

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 16 September 2003.

*Action:* No further action required.

**11.2.2 Proposals for New and Amended Courses**

**(1) Faculty of Health Sciences: Bachelor of Applied Science (Medical Radiation Sciences) (Honours)**

**Resolution 280/03**

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences for the introduction of the revised honours year for the course Bachelor of Applied Science (Medical Radiation Sciences);
  - (2) recommend that Senate approve the adoption of the revised Resolutions of the Senate relating to this course;
  - (3) approve the proposal to offer the Bachelor of Applied Science (Medical Radiation Sciences) Honours course in part-time mode in addition to the existing full-time mode; and
  - (4) approve the amended table of units of study for the Bachelor of Applied Science (Medical Radiation Sciences) Honours course,
- with effect from 1 January 2004, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to the Bachelor of Applied Science (Medical Radiation Sciences)(Honours).

(File 003/0032/00006)

### 11.2.3 Academic Board Resolutions: Admission to Undergraduate Courses

#### (1) Variations to Flexible Entry and the Rural and Regional Entry Scheme

The Academic Board noted that consideration had been given to the procedures for faculties to amend the list of courses to which flexible entry applied. The Undergraduate Studies Committee recommended that the Academic Board delegate authority to the Undergraduate Studies Committee to approve late changes to the list of courses covered by flexible entry at its February meeting each year.

For clarification, the Committee also recommended that, unless a faculty advised otherwise, the Rural and Regional Entry Scheme was to apply to all courses offered at the Centre for Regional Education, Orange (CREO).

#### (2) Bradford College – Recognition of Foundation Studies Program

The Undergraduate Studies Committee considered a request from the Bradford College, a commercial division of the University of Adelaide, to recognise its Foundation Studies Program for the purpose of admitting international full fee-paying students.

#### (3) General Amendments

At its meeting of 10 September 2003, the Academic Board noted a report from the Undergraduate Studies Committee which endorsed a number of recommendations from the Admissions Sub-Committee. As a result, the Academic Board Resolutions: *Admission to Undergraduate Courses* required amendment to reflect these changes. In particular, these amendments related to Section 5, Part 3 "Flexible Entry Scheme", Section 7 "Tertiary Studies" and Section 11, Part 2 "Foundation Programs".

In addition, the resolutions were amended to include alterations arising from recommendations in items 11.3(1), 11.4(1) and 11.4(2) of this report, as well as some minor corrections.

#### Resolution 281/03

That the Academic Board:

- (1) delegate authority to the Undergraduate Studies Committee to approve late changes to the list of courses covered by the University's flexible entry schemes at its February meeting each year, and recommend that Senate amend the "Delegations of Authority: Academic Functions" accordingly;
- (2) advise faculties that all existing and new courses offered at the Centre for Regional Education Orange will be deemed to be covered by the University's Regional and Rural Entry Scheme unless faculties advise the Academic Board that there are particular courses that should not be covered by the scheme;

- (3) recognise the Foundation Studies Program offered by Bradford College (University of Adelaide) for the purpose of admitting international full fee-paying students to undergraduate courses at the University of Sydney; and
- (4) amend the Academic Board Resolutions: Admission to Undergraduate Courses, with effect from 1 January 2004, as set out in the report presented.

*Action:* Chair of Academic Board to recommend that Senate amend the Delegations of Authority: Academic Functions.

*Action:* Secretary, Undergraduate Studies Committee to update Academic Board Resolutions: *Admission to Undergraduate Courses*.

*Action:* Secretary, Undergraduate Studies Committee to advise faculties regarding the Regional and Rural Entry Scheme and courses offered at the Centre for Regional Education, Orange (CREO).

*Action:* Managing Director, International Office to note the recognition of the Foundation Studies Program offered by Bradford College (University of Adelaide) for the purpose of admitting international full fee-paying students to undergraduate courses.

(File P23, 033/0001/00023)

#### **11.2.4 Proceedings of the Committee**

##### **Resolution 282/03**

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 16 September 2003, as set out in the report presented.

*Action:* No further action required.

(File 2003/2131)

**12. Report of the Graduate Studies Committee**

★ **12.1 Oral report of the Chair**

The Chair of the Graduate Studies Committee, Associate Professor R Ross, drew the attention of members to the proposed new policy on postgraduate English language requirements, noting that the new policy would apply to both local and international students.

In response to queries on this matter, Professor Ross advised that a “record of satisfactory studies” had been defined as one year’s successful study at a tertiary institution where the major language of instruction was English. The Chair undertook to amend the appendix to clarify that it listed the approved faculty requirements above the University minimum.

**Resolution 283/03**

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

*Action:* Chair, Graduate Studies Committee to clarify the appendix in the policy *Postgraduate English Language Requirements*.

**12.2 Report of the meeting held on 15 September 2003**

**12.2.1 Receipt of report**

**Resolution 284/03**

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 15 September 2003.

*Action:* No further action required.

**12.2.2 Proposals for new and amended postgraduate courses**

**(1) Faculty of Pharmacy: Master of Pharmacy**

**Resolution 285/03**

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Pharmacy for the re-naming of the existing Master of Pharmacy to the Master of Pharmacy (Research);
  - (2) the proposal from the Faculty of Pharmacy for the introduction of the new course, the Master of Pharmacy,
  - (3) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Pharmacy,
  - (4) the amendment of the Resolutions of the Senate relating to the renaming of the Master of Pharmacy to the Master of Pharmacy (Research), and
  - (5) the adoption of the Resolutions of the Senate relating to the new Master of Pharmacy,
- with effect from 1 January 2004, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve the new course Master of Pharmacy and the associated Resolutions of the Senate.

(File 003/0020/00025, 2003/5095)

(2) **Conservatorium of Music**  
(a) **Variation to the Master of Music**

**Resolution 286/03**

That the Academic Board:

- (1) approve the revised structure of the Master of Music in the Sydney Conservatorium of Music, in accordance with the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study, and
- (2) recommend that Senate:
  - (a) rescind the Resolutions of the Senate relating to the Master of Music, and
  - (b) adopt the revised Resolutions of the Senate relating to the Master of Music,

with effect from 1 January 2004, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate rescind the Resolutions of the Senate relating to the Master of Music and adopt the revised Resolutions of the Senate.

(File 2003/5141)

(b) **Master of Music (Applied Research in Music Performance) and Master of Applied Science (Music Performance)**

**Resolution 287/03**

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Sydney Conservatorium of Music for the introduction of the new courses, the Master of Music (Applied Research in Music Performance) and the Master of Applied Science (Music Performance),
- (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Sydney Conservatorium of Music,
- (3) the amendment of the Resolutions of the Senate relating to the Master of Music, and
- (4) the adoption of the Resolutions of the Senate relating to the Master of Applied Science (Music Performance)

with effect from 1 January 2004, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve the introduction of the Master of Music (Applied Research in Music Performance) and Master of Applied Science (Music Performance) and the associated Resolutions of the Senate.

(File 2003/5096, 2003/5140)

### 12.2.3 Postgraduate English Language Requirements

#### **Resolution 288/03**

That the Academic Board:

- (1) rescind the policy English Language requirements: International Students;
  - (2) adopt the policy Postgraduate English Language Requirements; and
  - (3) recommend that Senate amend the Delegations of Authority: Academic Functions accordingly,
- as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate amend Delegations of Authority: Academic Functions.

*Action:* Secretary, Graduate Studies Committee, to update the policy database.

(File P24)

### 12.2.4 Proceedings of the Committee

#### **Resolution 289/03**

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 15 September 2003, as set out in the report presented.

*Action:* No further action required.

(File 028/0025/00029)

## 13. Report of the Teaching and Learning Committee

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### 13.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor B Reid, informed members that following the meeting advice from the University Solicitor had been received regarding the use of plagiarism detection software and the need to obtain permission from students to assess their work using the software. Professor Reid advised that the Committee would be discussing this matter further.

#### **Resolution 290/03**

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

*Action:* No further action required.

## **13.2 Report of the meeting held on 11 September 2003**

### **13.2.1 Receipt of report**

#### **Resolution 291/03**

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 11 September 2003.

*Action:* No further action required.

### **13.2.2 Academic Board Faculty Review Visits**

#### **(1) Academic Board Visit to the Faculty of Agriculture, Food and Natural Resources**

##### **Resolution 292/03**

That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Agriculture, Food and Natural Resources.

*Action:* No further action required.

(File 2002/432)

#### **(2) Academic Board Visit to the Faculty of Engineering**

##### **Resolution 293/03**

That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Engineering.

*Action:* No further action required.

(File 2002/431)

#### **(3) Academic Board Visit to the Faculty of Veterinary Science**

##### **Resolution 294/03**

That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Veterinary Science.

*Action:* No further action required.

(File 2002/428)

#### **(4) Academic Board Visit to the Koori Centre**

##### **Resolution 295/03**

That the Academic Board note the report of the Academic Board Visit to the Koori Centre.

*Action:* No further action required.

(File 2003/5786)

### **13.2.3 Academic Dishonesty and Plagiarism: Faculty Reports on Cases of Academic Dishonesty**

At its meeting of 13 August 2003, the Academic Board received and noted reports from faculties regarding the handling of cases of academic dishonesty in 2002. These reports were compiled in accordance with Part 3, Section 3 (6) of the Academic Board Resolutions: *Academic Honesty in Coursework*.

Following the due date the Teaching and Learning Committee received a further three faculty reports which the Board was asked to note. The report from the Sydney College of the Arts had not yet been received.

#### **Resolution 296/03**

That the Academic Board note the consolidated faculty reports on cases of academic dishonesty, as set out in the report presented.

*Action:* No further action required.

(File 2003/5217)

### **13.2.4 Australian Council of University Art and Design Distinguished Teaching Awards**

The Academic Board congratulated Ms Anne Ferran (Sydney College of the Arts) on her receipt of one of the 2003 Australian Council of University Art and Design Distinguished Teaching Awards.

#### **Resolution 297/03**

That the Academic Board congratulate Ms Anne Ferran from the Sydney College of the Arts on receiving one of the 2003 Australian Council of University Art and Design Distinguished Teaching Awards, as set out in the report presented.

*Action:* Chair of the Academic Board to extend the Board's congratulations to Ms Ferran on receiving one of the 2003 Australian Council of University Art and Design Distinguished Teaching Awards.

### **13.2.5 Proceedings of the Committee**

#### **Resolution 298/03**

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 11 September 2003, as set out in the report presented.

*Action:* No further action required.

(File 2002/5122)

★ 14. **Report of the Research Committee**

14.1 **Oral report of the Chair**

The Chair of the Research Committee, Professor J Carter, drew the attention of members to the visits of faculty Research Committee members to Committee meetings. These visits had assisted the Committee in understanding the issues faced by faculties.

Professor Carter advised the Board that at the Committee's most recent meeting there had been discussion relating to research-only staff and the development of a process for sharing research credits between departments and schools where appropriate.

The Deputy Vice-Chancellor (Research and Innovation), Professor T Hirst, was invited to comment on the results from the most recent round of ARC funding. The Academic Board noted that the University had received 75 Discovery Grants, worth approximately \$28 million, 10 Linking Grants and had done well in the allocation of Infrastructure Funding.

**Resolution 299/03**

That the Academic Board note the report of the Chair of the Research Committee.

*Action:* No further action required.

14.2 **Report of the meeting held on 13 August 2003**

14.2.1 **Receipt of report**

**Resolution 300/03**

That the Academic Board receive and note the report of the Research Committee meeting held on 13 August 2003.

*Action:* No further action required.

14.2.2 **Proceedings of the Committee**

**Resolution 301/03**

That the Academic Board note the proceedings of the Research Committee meeting held on 13 August 2003, as set out in the report presented.

*Action:* No further action required.

14.3 **Report of the meeting held on 10 September 2003**

14.3.1 **Receipt of report**

**Resolution 302/03**

That the Academic Board receive and note the report of the Research Committee meeting held on 10 September 2003.

*Action:* No further action required.

### 14.3.2 Proceedings of the Committee

#### **Resolution 303/03**

That the Academic Board note the proceedings of the Research Committee meeting held on 10 September 2003, as set out in the report presented.

*Action:* No further action required.

(File 2002/5122)

## ★ 15. Report of the Academic Staffing Committee

### 15.1 Oral report of the Chair

The Chair of the Academic Staffing Committee, Professor J Sachs, advised the Board that the Committee would be submitting the revised Academic Promotions policy to the next Academic Board meeting. Comment was currently being sought from staff regarding the draft document.

In response to a query, the Chair advised that discussions on two-tier professorial appointments related to a proposal to combine the current Associate Professor and Professor levels to form a two-tier professorial level, with Professor Level D and Professor Level E. The Chair stressed that the Committee was undertaking considerable consultation before proposing a recommendation on this matter.

#### **Resolution 304/03**

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

*Action:* No further action required.

### 15.2 Report of the meeting held on 3 September 2003

#### 15.2.1 Receipt of report

#### **Resolution 305/03**

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 3 September 2003.

*Action:* No further action required.

#### 15.2.2 Proceedings of the Committee

#### **Resolution 306/03**

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 3 September 2003, as set out in the report presented.

*Action:* No further action required.

(File 2002/367)

**16. General Business**

★ **16.1 Report on the Promotion of Academic Staff from Level B to Level C in 2003**

On behalf of the Board, the Chair congratulated staff recently promoted, noting that a significant number had been promoted on the basis of outstanding teaching.

**Resolution 307/03**

That the Academic Board note the report on the promotion of academic staff from Level B to Level C in 2003, as set out in the report presented.

*Action:* No further action required.

(File 2002/4692)

★ **16.2 Elections to the Academic Board**

- (1) Academic staff of faculties to the Academic Board**
- (2) Student members of faculties to the Academic Board**
- (3) Non-professorial staff of Colleges to the Academic Board**

The Chair drew the attention of members to the significant number of vacancies listed in the report. She expressed disappointment at the low level of nominations for all Academic Board elections and encouraged Deans to take appropriate action to fill all casual vacancies as quickly as possible.

In response to a query, the Academic Board Officer advised that there had been no problems reported with the procedures for the elections, but that a review would be conducted once all elections had been completed.

**Resolution 308/03**

That the Academic Board note the report on the elections to the Academic Board, as set out in the report presented.

*Action:* Deans of faculties to take appropriate action to fill casual vacancies.

(File 2003/2981, 2003/2982, 2003/2984)

The meeting closed at 3:50 pm.

Signed as a correct record

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*Chair*

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*Date*