



Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 10 September 2003 in the Professorial Board Room

There were present: the Alternate Chair (Associate Professor R Ross) presiding, the Deputy Chairs (Professors B Reid and J P Carter, Associate Professor P McCallum), the Vice-Chancellor and Principal (Professor G Brown), Professors M Behnia, S I Benrimoj, P Boyce, S Chapman, L Copeland, R Y Ebied, K Eltis, S Garton, G MacAulay, R Newman and G Sherington, Associate Professors A Brew, A Fekete, C B Gillies, P Jones, A F Masters, A Mitchell, D Taylor and L Tong, Drs M Boughton, C Lennings, R J Dixon, M Torode and B D Winter, Mr M Hall, Mr B Kotic, Mr K Pratt, Ms J Haylen, and Mrs M McKerchar.

Also present: Secretary of the Academic Board (Dr W Adams).

Present as observers: Professors A Brewer, L Field, M Fry, B Hesketh, P Ramsden and J Sinclair, and Mr J Shipp.

In attendance: Ms M Kemmis and Miss K Neveltsen.

★ 1. **Apologies**

The Board noted that apologies had been received from: Chair of the Academic Board (Professor J Sachs), Professors C Adam, A Coats, H Kendig, I Klineberg, J Lawler, R McCallum, D Melrose, D Nutbeam, K Parton, G Sullivan, R Waterhouse and P Wolnizer, Associate Professors D Dragovich, G Murray, G Richter, N Weber and S West, Dr M Boughton, and Miss J Gamble.

(File 021/0005/00003)

★ 2. **Arrangement of agenda**

2.1 **Starring of items**

Members of the Board were invited to star for discussion any unstarred items.

The following additional item was starred: Item 4.

2.2 **Adoption of unstarred items**

Resolution 210/03

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 211/03

That the Academic Board adopt the minutes of the previous meeting held on 13 August 2003 as a true record.

(File 2002/309)

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

4.1 Comparative data on student results

In response to a query regarding actions arising from the last meeting of the Academic Board, it was noted that the Registrar would provide comparative data for First Semester and Second Semester relating to distribution of grades differentiating for local and international students categorised by undergraduate and postgraduate studies (Resolution 150/03 refers).

The Registrar advised members that in an effort to reduce duplication of work, research was being conducted to determine whether the data already existed in the required format. The results would be presented to the next Academic Board meeting.

Resolution 212/03

That the Academic Board note the report relating to business arising from the previous minutes.

Action: Registrar to provide comparative data for First Semester and Second Semester relating to distribution of grades differentiating for local and international students categorised by undergraduate and postgraduate studies to the next meeting of the Academic Board.

★ **5. Report of the Chair**

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 1 September 2003

Resolution 213/03

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 1 September 2003.

Action: No further action required.

5.2 Honours and distinctions

Resolution 214/03

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

Action: Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

5.3 General report

5.3.1 Membership of the Academic Board

The *University of Sydney (Academic Board) By-law 2003* provided for the filling of casual vacancies for a term of office to conclude on 31 December 2003.

A casual vacancy existed in the category of five professorial members of the Academic Board. To fill the vacancy and to provide for appropriate membership of the Academic Board of the Australian Graduate School of Management (AGSM), it was proposed that the Academic Board appoint Professor Stephen Nicholas, Head of School of Economics and Political Science, to the Academic Board.

The Chair expressed appreciation on the Board's behalf to Professor Les Field who was attending his last meeting in his capacity as Acting Pro Vice-Chancellor (Research), having also been a longstanding member of the Academic Board prior to taking on the role.

Resolution 215/03

That:

- (1) in accordance with the *University of Sydney (Academic Board) By-law 2003*, the Academic Board appoint Professor S Nicholas to membership of the Academic Board, as set out in the report presented; and
- (2) the Academic Board express its appreciation to Professor L Field for the contributions to the work of the Board, and the University community.

Action: Chair of the Academic Board to advise Professor Nicholas of his appointment to the Academic Board.

(File 2001/1122)

5.3.2 Membership of the Australian Graduate School of Management (AGSM) Academic Board

Membership of the Academic Board of the Australian Graduate School of Management (AGSM) consisted of "four person drawn from the members of the University of Sydney Academic Board, including one Dean".

Terms of office of existing members concluded on 30 June 2003. While terms of office were usually two years, it was proposed that the Academic Board appoint members for a term of office to conclude on 31 December 2003. This would allow for the transitional period to the "new" Academic Board, membership of which would commence on 1 January 2004. Following that date, the Academic Board could appoint members to the AGSM Academic Board for the remainder of the two year term.

Accordingly, the Chair recommended appointment of the following members of the Academic Board to the AGSM Academic Board, subject to acceptance by the nominees:

- Professor Judyth Sachs, Chair of the Academic Board
- Professor Peter Wolnizer, Dean, Faculty of Economics and Business
- Associate Professor Russell Ross, Alternate Chair of the Academic Board
- Professor Stephen Nicholas, Head of School, Economics and Political Science

Resolution 216/03

That the Academic Board appoint Professor J Sachs, Professor P Wolnizer, Associate Professor R Ross, and Professor S Nicholas, as members of the University of Sydney Academic Board, to the Academic Board of the Australian Graduate School of Management (AGSM) with the term of office to conclude on 31 December 2003, subject to acceptance by the nominees, as set out in the report presented.

Action: Chair of the Academic Board to confirm acceptance of nomination to membership of the AGSM Academic Board and advise the AGSM Academic Board accordingly.

(File 2001/2529)

[Note: Subsequent to the meeting, all four nominees accepted their appointments.]

5.3.3 Information and Communication Technology in Teaching and Learning at the University of Sydney

At its meeting of 10 October 2001, the Academic Board noted that the Chair had established a Working Party to develop Guidelines for Good Practice in the Use of Information Technology in Teaching and Learning which would report through the Teaching and Learning Committee to the Academic Board.

The Working Party was to consider the use of information technology as it related to teaching and learning, particularly pedagogical issues and would link to the Academic Board's policy Quality Assurance and On-Line Learning.

The Working Party was also asked to consider incorporating advice to staff regarding consideration of the merit of utilising various forms of delivery and resources, including information on transitional processes.

The Working Party determined that further consideration needed to be given to ICT matters in the University before Guidelines for Good Practice could be developed. Accordingly, an ICT in Pedagogy Reference Group was established to work with the Pro Vice-Chancellors (College) on academic, pedagogical and quality issues.

Subsequently a report and recommendations were developed by the Chair of the Academic Board, the Pro Vice-Chancellor (Teaching and Learning) and the Reference Group which was considered by faculties and the Colleges.

Based on the recommendations in the report, a project to investigate Information and Communication Technology in Teaching and Learning at the University of Sydney was undertaken.

For the information of members, enclosed with the agenda papers was the final report arising from that project.

The Pro Vice-Chancellor (Teaching and Learning) spoke to the document highlighting that extensive consultation had been undertaken throughout the project which had been managed by Emeritus Professor Ann Sefton with support from the Institute for Teaching and Learning.

The Academic Board was advised that the Management Information Steering Committee (MISC) had discussed the document and established a governance group to oversight implementation of many of the recommendations. In conjunction, a steering group had been set-up to oversee the college support trial being undertaken in the College of Humanities and Social Sciences.

In discussion members raised the following issues:

- there was some concern about ICT being essential to a unit of study which appeared to be implicit in the paper;
- there needed to be greater awareness of integrating students into a learning community;
- the Faculty of Rural Management used WebCT with distance students and found that it was beneficial in integrating students into the University;
- the model proposed for unit of study development seemed to be opposite to that used in the development of units of study not using ICT;
- there needed to be stronger emphasis and differentiation on quality assurance in ICT in general and what is needed for WebCT specifically;
- the Faculty of Economics and Business used “Blackboard” with great success and wished to continued to do so;
- there needed to be an awareness of the potential for increased staff workloads when working with ICT and of the potential for problems associated with computer use such as RSI;
- other forms of ICT such as voice recognition software could also be investigated to assist staff; and
- provision of the appendices would assist in the overall understanding of the document and the proposed direction.

The Pro Vice-Chancellor (Teaching and Learning) agreed that the issues raised would be referred to the governance group and the web version of the paper would be updated to include the appendices.

[Note: The discussion paper, including appendices, will be made available on the Academic Board website at: <http://www.usyd.edu.au/su/ab/>]

Resolution 217/03

That the Academic Board note the report of the Chair of the Academic Board relating to Information and Communication Technology in Teaching and Learning at the University of Sydney, as set out in the report presented.

Action: Pro Vice-Chancellor (Teaching and Learning) to convey the concerns of the Academic Board to the appropriate committee.

(File 2001/5287, 2002/5371, 2003/5464)

5.3.4 Continuation Review of the Australian Graduate School of Management (AGSM)

The attention of members was drawn to the Continuation Review of the Australian Graduate School of Management (AGSM) and interested members were invited to make submissions to the review.

The Joint Venture Agreement (JVA) between the University of New South Wales and the University of Sydney with respect to the ownership and management of the Australian Graduate School of Management (AGSM) commenced on 10 December 1998. The JVA required that a continuation review be conducted at or before the fifth anniversary of the agreement, which would be on 10 December 2003.

Professor Kevin McConkey, Chair of the AGSM Academic Board was co-ordinating this continuation review. The Continuation Review Committee included: Professor Wyatt R. Hume (Vice-Chancellor, UNSW), Professor Gavin Brown (Vice-Chancellor, University of Sydney), Professor Kevin McConkey (President, UNSW Academic Board; and AGSM Academic Board), Professor Judyth Sachs (Chair, University of Sydney Academic Board), Professor Robert Wood (AGSM), Professor Chris Adam (AGSM), and Mr Paul Murnane.

Comments were invited on the terms of reference, or any other matters relevant to the continuation review by Friday, 19 September 2003.

The Vice-Chancellor informed the Board that some discussions about possible directions had occurred, particularly in relation to the possibility of closer integration with respective faculties at the parent institutions.

Resolution 218/03

That the Academic Board note the report of the Chair of the Academic Board relating to the Continuation Review of the Australian Graduate School of Management (AGSM), as set out in the report presented.

Action: Members of the Academic Board to submit comments on the Continuation Review of the AGSM to the Co-ordinator of the review by Friday 19 September 2003.

(File 2003/5458)

5.3.5 Elections to the Academic Board

The Chair reminded members of the two elections which would commence on Monday 15 September - student members of faculties to the Academic Board; and non-professorial academic staff of Colleges to the Academic Board.

Resolution 219/03

That the Academic Board note the report of the Chair of the Academic Board relating to elections to the Academic Board, as set out in the report presented.

Action: Members of the Academic Board to note the elections being conducted to membership of the Academic Board.

(File 2003/2982, 2003/2981)

5.4 Notices of motion

It had been proposed that the Academic Board consider the following motion:

That the University of Sydney:

- (1) *opposes the admission of fee paying students to the University on the grounds that equity and community need will no longer be the principal criteria determining admission; and*
- (2) *recognises reluctantly however that because of lack of federal funding of tertiary education, the University may be forced to admit such students as a last resort.*

On the indication of the proposer of the motion, the meeting agreed for consideration of the motion to be deferred to the next meeting.

Resolution 220/03

That the Academic Board defer consideration of the notice of motion to its next meeting.

(File 2001/1773)

★ 6. Report of the Vice-Chancellor and Principal

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 1 September 2003

Resolution 221/03

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 1 September 2003.

Action: No further action required.

6.2 General report

The Vice-Chancellor and Principal reported on matters of general interest including:

(1) *Nelson Review of Higher Education*

The Vice-Chancellor updated the Academic Board on matters arising from the Nelson Review of Higher Education and discussed in particular the related review of research and research funding. Members were advised that neither the Academic Board nor Senate had an opportunity to be consulted on the submissions required from the University due to the timelines.

(2) *Media reports*

The Vice-Chancellor advised members he felt that a recent article in the Higher Education Supplement misquoted him in relation to statements regarding the Faculty of Medicine and full-fee paying students. The Vice-Chancellor informed the Board that when asked who made the final decision regarding full-fee paying students, he had stated that while Senate would make a resolution in respect of the University, the question should have been how would the University respond to government funding constraints.

In further matters the Vice-Chancellor responded to issues raised by the Minister for Family and Community Services in the media. The Academic Board was advised that currently any money students received in scholarships or fee remission was treated as income for the purpose of the youth allowance and that the Minister had stated that if it was not, it would be inequitable for those who did not go to University.

The Board was reminded that the Australian Tax Office exempted education scholarships from income tax. The Vice-Chancellor had made representations on the issue and advised the Government that continuation of this policy in relation to the youth allowance would mean the proposed scholarships announced as part of the Nelson Review of Higher Education would be relatively worthless.

(3) *Australian Graduate School of Management (AGSM)*

The Academic Board was advised that the recruitment process for the Dean and Director of the Australian Graduate School of Management (AGSM) had been completed and an announcement would be made in the near future.

Resolution 222/03

That the Academic Board note the general report of the Vice-Chancellor and Principal.

Action: No further action required.

(File 021/0006/00007)

★ 7. **Question time**

The President of the SRC asked whether the Academic Board was aware that the Faculty of Economics and Business had been using the plagiarism detection tool “Turnitin” and that its use was not part of Academic Board or Faculty policy. Members were advised that students had expressed concerns about intellectual property rights and the length of time their work would remain on the website of the company which owns the software.

The Academic Board was reminded that at its August meeting, the Board had been informed that the Teaching and Learning Committee had been conducting research on the issue of plagiarism and plagiarism detection software. A report on the research was received and members noted that further information would be coming through the Committee once the results of the Faculty of Economics and Business trial of “Turnitin” were available.

The Chair of the Teaching and Learning Committee informed members that the issue was to be discussed at the next meeting and that the concerns raised by the President of the SRC were likely to have been captured in the report on the trial.

Action: No further action required.

(File 2001/4030, 2003/5217)

8. **Reports of Faculties and Boards**

8.1 **Report of the Graduate School of Government**

8.1.1 **Resolutions of the Senate**

(1) **Constitution of the Graduate School of Government**

Resolution 223/03

That the Academic Board recommend that Senate adopt the Resolutions of the Senate relating to the Constitution of the Graduate School of Government, with immediate effect, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the Constitution of the Graduate School of Government.

(File 2003/5350)

(2) **Degrees, Diplomas and Certificates in the Graduate School of Government**

Resolution 224/03

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Graduate School of Government, with immediate effect, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the degrees, diplomas and certificates in the Graduate School of Government.

(3) Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees: Academic Governance

Resolution 225/03

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees: Academic Governance, with immediate effect, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees: Academic Governance to include the Graduate School of Government.

(File 2002/3125)

(4) Student Membership of the Faculties, College Boards and Boards of Studies

Resolution 226/03

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to Student Membership of the Faculties, College Boards and Boards of Studies, with immediate effect, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees: Academic Governance to include the Graduate School of Government.

(File 046/0011/00006, 046/0011/00007)

9. Report of the Undergraduate Studies Committee

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9.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor P McCallum, informed members that there was nothing to add to the report which was exclusively concerned with new and amended course proposals.

Resolution 227/03

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

Action: No further action required.

9.2 Report of the meeting held on 17 June 2003

9.2.1 Receipt of report

Resolution 228/03

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 17 June 2003.

Action: No further action required.

9.2.2 Proposals for New and Amended Courses

- (1) (a) **Faculty of Health Sciences: Bachelor of Applied Science (Exercise, Sport Science & Nutrition)**
- (b) **Faculty of Health Sciences and Faculty of Science: Bachelor of Applied Science (Exercise and Sport Science)/Bachelor of Science (Nutrition)**

Resolution 229/03

That the Academic Board:

- (1) recommend that Senate approve:
 - (a) the proposal from the Faculty of Health Sciences for the introduction of the new degree of Bachelor of Applied Science (Exercise, Sport Science and Nutrition),
 - (b) the proposal from the Faculty of Health Sciences and the Faculty of Science for the introduction of the new combined course, the Bachelor of Applied Science (Exercise and Sport Science)/Bachelor of Science (Nutrition),
 - (c) the amendment of the Resolutions of the Senate relating to the Bachelor of Applied Science in the Faculty of Health Sciences, and
 - (d) the amendment of the Resolutions of the Senate relating to the Bachelor of Science in the Faculty of Science; and
- (2) note the amended Resolutions of the Faculty relating to the Bachelor of Science in the Faculty of Science, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and
- (3) approve the faculty requirements relating to the Bachelor of Science in the Faculty of Science relating to units of study, and award of the degree with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the Bachelor of Applied Science (Exercise, Sport Science and Nutrition); and the Bachelor of Applied Science (Exercise and Sport Science)/Bachelor of Science (Nutrition), and the associated Resolutions of the Senate.

(File 2003/4237, 2003/4238)

(2) Faculty of Science: Bachelor of Science (Nutrition)

Resolution 230/03

That the Academic Board:

- (1) note the amended Resolutions of the Faculty relating to the Bachelor of Science in the Faculty of Science, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and
 - (2) approve the faculty requirements relating to the honours degree,
- with effect from 1 January 2004, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Science; and Director, Student Centre, to note the Academic Board approved amendments to the Resolutions of the Faculty relating to the Bachelor of Science (Nutrition).

(File 003/0021/00006)

9.3 Report of the meeting held on 19 August 2003

9.3.1 Receipt of report

Resolution 231/03

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 19 August 2003.

9.3.2 Proposals for New and Amended Courses

(1) Faculty of Health Sciences: Bachelor of Behavioural Health Science, and Bachelor of Behavioural Health Science (Honours)

Resolution 232/03

That the Academic Board:

- (1) approve the revised course structure of the Bachelor of Behavioural Health Sciences and the Bachelor of Behavioural Health Sciences (Honours); and
 - (2) recommend that Senate approve the amendment of the Resolutions of the Senate relating to these courses,
- with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to the Bachelor of Behavioural Health Sciences; and Bachelor of Behavioural Health Sciences (Honours).

(File 002/0010/00019, 2003/10048)

(2) Faculty of Science: Bachelor of Information Technology

Resolution 233/03

That the Academic Board:

- (1) approve the revised course structure of the Bachelor of Information Technology;
- (2) note the revised Resolutions of the Faculty relating to the Bachelor of Information Technology, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the faculty requirements relating to the honours degree

with effect from 1 January 2004, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Science; and Director, Student Centre, to note the Academic Board approved amendments to the Resolutions of the Faculty relating to the Bachelor of Information Technology.

(File 2000/4313)

(3) Faculty of Science: Bachelor of Science - Interdisciplinary Major in Financial Mathematics and Statistics

Resolution 234/03

That the Academic Board

- (1) approve the introduction of the new major, Financial Mathematics and Statistics, for the Bachelor of Science; and
- (2) note the amendments to the table of units for the Bachelor of Science,

with effect from 1 January 2004, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Science; and Director, Student Centre, to note the Academic Board approved the new major, Financial Mathematics and Statistics, for the Bachelor of Science.

(File 003/0021/00012)

(4) Faculty of Veterinary Science: Bachelor of Science (Veterinary), and Bachelor of Veterinary Science

Resolution 235/03

That the Academic Board:

- (1) approve the revised course structure of the Bachelor of Science (Veterinary) and Bachelor of Veterinary Science;
- (2) recommend that Senate approve:
 - (a) the rescission of the Resolutions of the Senate relating to the Bachelor of Science

- (Veterinary) and the Bachelor of Veterinary Science, and
- (b) the adoption of the revised Resolutions of the Senate relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000,
- (3) note the Resolutions of the Faculty relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (4) approve the faculty requirements relating to admission, units of study, the pass degree, the honours degree and progression,
- with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to the Bachelor of Science (Veterinary); and the Bachelor of Veterinary Science.

(File 2001/6018, 003/0022/00001)

(5) Sydney College of the Arts: Bachelor of Visual Arts

Resolution 236/03

That the Academic Board

- (1) approve the introduction of the revised course structure of the Bachelor of Visual Arts; and
- (2) recommend that Senate approve the amendment of the Resolutions of the Senate relating to Bachelor of Visual Arts,
- with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to the Bachelor of Visual Arts.

(File 003/0041/00002)

9.3.3 Reports of the Faculties

(1) Faculty of Science

(a) Bachelor of Engineering/Bachelor of Science – Combined and Double Degree Resolutions

Resolution 237/03

That the Academic Board:

- (1) note the amended Resolutions of the Faculty of Science relating to the Bachelor of Engineering/Bachelor of Science, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and
- (2) approve the faculty requirements relating to the combined degree and the double degree with effect from 1 January 2004, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Science; and Director, Student Centre, to note the Academic Board noted the amendments to the Resolutions of the Faculty relating to the Bachelor of Engineering/Bachelor of Science.

(File 003/0018/00019)

(b) Bachelor of Nursing/Bachelor of Science – Combined and Double Degree Resolutions

Resolution 238/03

That the Academic Board:

- (1) note the revised Resolutions of the Faculty of Science relating to the Bachelor of Nursing/Bachelor of Science, made pursuant to the University of Sydney (Coursework) Rule 2000; and
 - (2) approve the faculty requirements relating to the combined degree
- with effect from 1 January 2004, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Science; and Director, Student Centre, to note the Academic Board noted the amendments to the Resolutions of the Faculty relating to the Bachelor of Nursing/Bachelor of Science.

(File 003/0033/00006)

9.3.4 Proceedings of the Committee

Resolution 239/03

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 19 August 2003, as set out in the report presented.

(File 2003/2131)

10. Report of the Graduate Studies Committee

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10.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Associate Professor R Ross, drew the attention of members to the proceedings of the Committee, highlighting ongoing work.

In discussion relating to payment of costs of examiners, the Chair clarified that an oral examination could not be conditional on a candidate paying the costs, and that the conduct of an oral examination required the agreement of the examiners.

A representative of the SCA advised the Board that, as with other faculties, the College paid the cost of the examiners, however candidates were advised from the outset that they could be expected to pay the costs associated with the production of the works to be examined.

Resolution 240/03

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

Action: No further action required.

10.2 Report of the meeting held on 18 August 2003

10.2.1 Receipt of report

Resolution 241/03

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 18 August 2003.

Action: No further action required.

10.2.2 Proposals for new and amended courses

(1) Faculty of Education and Social Work

(a) Master of Policy Studies, Graduate Diploma in Policy Studies, and Graduate Certificate in Policy Studies

Resolution 242/03

That the Academic Board:

- (1) recommend that Senate approve:
 - (a) the proposal from the Faculty of Education and Social Work for the introduction of the new courses, the Master of Policy Studies, Graduate Diploma in Policy Studies, and Graduate Certificate in Policy Studies;
 - (b) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Education and Social Work; and
 - (c) the adoption of the Resolutions of the Senate relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000,
- (2) note the Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the faculty requirements relating to admission, units of study, and the award of the degree,
with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the Master of Policy Studies; Graduate Diploma in Policy Studies; and Graduate Certificate in Policy studies and the associated Resolutions of the Senate.

(File 2003/4759, 2003/4760, 2003/4761)

(b) Master of Education (International Education)

Resolution 243/03

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Education and Social Work for the introduction of the new subject area, International Education, in the Master of Education; and
- (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Education and Social Work,

with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to the Master of Education.

(File 003/0030/00029)

(2) Faculty of Health Sciences

(a) Master of Health Science (Sexual Health), Graduate Diploma in Health Science (Sexual Health) and Graduate Certificate in Health Science (Sexual Health)

Resolution 244/03

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Health Sciences for the introduction of the new courses, the Master of Health Science (Sexual Health), Graduate Diploma in Health Science (Sexual Health), and Graduate Certificate in Health Science (Sexual Health);
- (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Health Sciences; and
- (3) the adoption of the new Resolutions of the Senate relating to these courses,

with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the Master of Health Science (Sexual Health); Graduate Diploma in Health Science (Sexual Health); and Graduate Certificate in Health Science (Sexual Health) and the associated Resolutions of the Senate.

(File 2003/4361, 2003/4453, 2003/4454)

(b) Master of Orthoptics

Resolution 245/03

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Health Sciences for the introduction of the new course, the Master of Orthoptics;
- (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Health Sciences; and
- (3) the amendment of the Resolutions of the Senate relating to master's degrees in the Faculty of Health Sciences,

with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the Master of Orthoptics and the associated Resolutions of the Senate.

(File 2003/4452)

(c) Master of Health Science (Cardiopulmonary Physiotherapy); Master of Health Science (Manipulative Physiotherapy); Master of Health Science (Neurological Physiotherapy); Master of Health Science (Paediatric Physiotherapy); Master of Health Science (Physiotherapy); Master of Health Science (Sports Physiotherapy); and Master of Health Science (Sports Physiotherapy) and Master of Health Science (Manipulative Physiotherapy)

Resolution 246/03

That the Academic Board approve the adoption of an additional mode of delivery in the Master of Health Science (Cardiopulmonary Physiotherapy); Master of Health Science (Manipulative Physiotherapy); Master of Health Science (Neurological Physiotherapy); Master of Health Science (Paediatric Physiotherapy); Master of Health Science (Physiotherapy); Master of Health Science (Sports Physiotherapy); and Master of Health Science (Sports Physiotherapy) and Master of Health Science

(Manipulative Physiotherapy), with effect from 1 January 2004, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Health Sciences; and Director, Student Centre, to note the Academic Board approved the additional mode of delivery for the in the Master of Health Science (Cardiopulmonary Physiotherapy); Master of Health Science (Manipulative Physiotherapy); Master of Health Science (Neurological Physiotherapy); Master of Health Science (Paediatric Physiotherapy); Master of Health Science (Physiotherapy); Master of Health Science (Sports Physiotherapy); and Master of Health Science (Sports Physiotherapy) and Master of Health Science (Manipulative Physiotherapy).

(File 2003/10185, 2001/5113)

(3) Faculty of Science

(a) Doctor of Clinical Neuropsychology/Doctor of Philosophy and Doctor of Clinical Neuropsychology/Master of Science

Resolution 247/03

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Science for the introduction of the new courses, the Doctor of Clinical Neuropsychology/Doctor of Philosophy, and Doctor of Clinical Neuropsychology/Master of Science;
- (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Science; and
- (3) the adoption of the Resolutions of the Senate relating to these courses,

with effect from 1 January 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the Doctor of Clinical Neuropsychology/Doctor of Philosophy; and Doctor of Clinical Neuropsychology/Master of Science, and the associated Resolutions of the Senate.

(File 2003/4027, 2003/4026)

(b) Master of Applied Science (Environmental Science), Graduate Diploma in Applied Science (Environmental Science) and Graduate Certificate in Applied Science (Environmental Science)

Resolution 248/03

That the Academic Board note that in accordance with the University of Sydney (Coursework) Rule 2000 (as amended) and the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study, the Graduate Studies Committee noted the amendment of the Resolutions of the Faculty relating to Master of Applied Science (Environmental Science), Graduate Diploma in Applied Science (Environmental Science) and Graduate Certificate in Applied Science (Environmental Science), as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Science; and Director, Student Centre, to note the Academic Board noted the amendments to the Resolutions of the Faculty relating to the Master of Applied Science (Environmental Science), Graduate Diploma in Applied Science (Environmental Science) and Graduate Certificate in Applied Science (Environmental Science).

(File 2000/3682, 2002/5594, 2002/5593)

10.2.3 Timeframe for completion of emendations

Resolution 249/03

That the Academic Board adopt the policy relating to timeframe for the completion of emendations, as set out in the report presented.

Action: Deans of faculties and Faculty Managers to note the adoption of the Academic Board policy *Timeframe for the completion of emendations*.

10.2.4 Proceedings of the Committee

Resolution 250/03

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 18 August 2003, as set out in the report presented.

Action: No further action required.

(File 2001/1770)

11. Report of the Research Committee

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11.1 Oral report of the Chair

The Chair of the Research Committee, Professor J Carter, had nothing to add to the written report but advised members that the most recent meeting of the Committee had discussed the inclusion of creative works in research data collection.

At its meeting of 13 November 2002, the Vice-Chancellor had reported that The Vice-Chancellor reported that the Australian Vice-Chancellors Committee (AVCC) accepted a recommendation from DEST that creative works and patents be removed from the research data collection exercise.

At the time, members were advised that while both creative work and patents were valid indicators of research performance, there was evidence that their removal would make no difference to the outcomes of the exercise. The Vice-Chancellor had noted that the removal from the collection did not affect the way individual universities could reward research activity or distribute research budgets and advised that similar arguments could be applied to removing publications from the exercise, however these were retained to show how in particular humanities was fundamental to the character of institutions.

Following discussion it was suggested that the Research Committee could define creative work and patents and that the data be collected internally. This would demonstrate their importance to the University and have national implications.

The Research Committee has established a working party to look at the research performance measurements, particularly in relation to creative works. The working party would also consider issues of benchmarking and would be chaired by the Assistant Principal of the Conservatorium of Music.

In discussion relating to the report of the Committee, the Acting Pro Vice-Chancellor (Research) advised the Board that the report of the Research Only Working Party was with the Vice-Chancellor and would be made available to the Committee once it was released.

Further questions lead to a discussion relating to funding of conference travel and the Acting Pro Vice-Chancellor (Research) informed members that the Pro Vice-Chancellors (College) has some discretion over the way in which the Sesqui grants were balanced between equipment and travel needs.

Members noted that at this stage there were no guidelines for a co-ordinated approach that allowed for flexibility to take account of discipline needs. The process was reviewed annually and a common approach could be discussed at that time.

An observation was made that in submissions to external bodies, the University had previously criticised the process of requiring matching funding, yet that process was used internally, for example with co-funded APAs.

The Chair advised that the resourcing was not within the remit of the Committee or the Academic Board and asked that the new Deputy Vice-Chancellor (Research and Innovation) note the issue to be addressed in another forum.

Resolution 251/03

That the Academic Board note the report of the Chair of the Research Committee.

Action: Deputy Vice-Chancellor (Research and Innovation) to address the issue of requiring matching funding.

11.2 Report of the meeting held on 16 July 2003

11.2.1 Receipt of report

Resolution 252/03

That the Academic Board receive and note the report of the Research Committee meeting held on 16 July 2003.

Action: No further action required.

11.2.2 Proceedings of the Committee

Resolution 253/03

That the Academic Board note the proceedings of the Research Committee meeting held on 16 July 2003, as set out in the report presented.

Action: No further action required.

(File 2002/5122)

12. General Business

12.1 Report of the Vice-Chancellor and Principal on proctorial matters

Resolution 254/03

That the Academic Board note the tabled report on proctorial matters.

(File 2003/3506, 021/0006/00010)

The meeting closed at 3.00pm

Signed as a correct record

Chair

Date