



Academic Board Agenda

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NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2 pm** on **Wednesday 28 April 2004** in the Professorial Board Room.

Members who are unable to attend are asked to notify Keri Neveldsen at the above address. Enquiries concerning this meeting may also be directed to Miss Neveldsen.

Keri Neveldsen

for

Dr W Adams

Registrar

21 April 2004

AGENDA

Pages

- ★ **1. Apologies**
The following apologies have been received:
Associate Professors A Fekete, P Gay, T Fitzpatrick, Dr M Boughton, Mr S Fridman.

- ★ **2. Arrangement of agenda**
 - 2.1 Starring of items**
The Registrar will ask if members request any items starred for discussion.

 - 2.2 Adoption of unstarred items**

Recommendation
That the Academic Board resolve as recommended with respect to all unstarred items.

- 3. Minutes of previous meeting** *Yellow enclosure*

Recommendation
That the Academic Board adopt the minutes of the previous meeting held on 24 March 2004 as a true record.

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- 4. Business arising from Minutes** (not dealt with elsewhere in the Agenda)
- ★ **5. Report of the Chair**
- 5.1 Report on Senate matters**
- 5.1.1 Report of the Senate meeting held on 7 April 2004** *Supplementary agenda (tabled)*
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 7 April 2004.
- 5.2 Honours and distinctions** 10
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.
- 5.3 General report**
- 5.3.1 Early submission of Doctor of Philosophy (PhD) thesis** 10
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board relating to the early submission of a Doctor of Philosophy (PhD) thesis, as set out in the report presented.
- 5.3.2 NSW and the ACT Committee of Chairs of Academic Boards/Senates** 10
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board relating to the NSW and the ACT Committee of Chairs of Academic Boards/Senates, as set out in the report presented.
- 5.3.3 Student Appeals Committee (Exclusions and Readmissions) - update** 10
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board relating the Student Appeals Committee (Exclusions and Readmissions) update, as set out in the report presented.
- 5.3.4 Research Training Scheme** 11
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board relating to the Research Training Scheme, as set out in the report presented.

5.3.5 Update on policy development and review – Student Code of Conduct 11

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to an update on policy development and review - Student Code of Conduct, as set out in the report presented.

5.3.6 Academic Board website 11

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to the Academic Board website, as set out in the report presented.

5.3.7 Eulogy – Emeritus Professor Keith Campbell

Professor Les Copeland, Dean of the Faculty of Agriculture, Food and Natural Resources, will present a eulogy to Emeritus Professor Keith Campbell.

★ **6. Report of the Vice-Chancellor and Principal**

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 7 April 2004

Supplementary agenda (tabled)

Recommendation

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 7 April 2004.

6.2 General report

Recommendation

That the Academic Board note the general report of the Vice-Chancellor and Principal.

★ **7. Question time**

Questions to the Vice-Chancellor and Chair of the Academic Board

(Time limit 15 minutes)

★ **8. Presentations by the Deans and Pro Vice-Chancellors (College)**

8.1 Presentation by the Deputy Vice-Chancellor (Academic)

Recommendation

That the Academic Board note the presentation of the Deputy Vice-Chancellor (Academic).

- 9. Reports of Faculties and Boards**
- 9.1 Report of the Faculty of Education and Social Work** 12-13
- 9.1.1 Receipt of report**
- Recommendation*
That the Academic Board receive and note the report of the Faculty of Education and Social Work meeting of 25 March 2004.
- 9.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Education and Social Work** 12, 13
- Recommendation*
That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Education and Social Work, with immediate effect, as set out in the report presented.
- 10. Report of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales**
- (Professor Judyth Sachs)
- ★ **10.1 Oral report of the Chair**
- Recommendation*
That the Academic Board note the report of the Chair of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales.
- 10.2 Report of the meeting held on 11 February 2004** 14-15
- 10.2.1 Receipt of report**
- Recommendation*
That the Academic Board receive and note the report of the ANZSOG Joint Committee meeting held on 11 February 2004.
- 10.2.2 Terms of reference and constitution** 14, 15
- Recommendation*
That the Academic Boards of the University of Sydney and the University of New South Wales amend the constitution of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales, as set out in the report presented.
- 10.2.3 Proceedings of the Committee** 14
- Recommendation*
That the Academic Board note the proceedings of the ANZSOG Joint Committee meeting held on 11 February 2004, as set out in the report presented.

11. Report of the Undergraduate Studies Committee

(Associate Professor Anthony Masters)

★ 11.1 Oral report of the Chair

Recommendation

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

11.2 Report of the meeting held on 6 April 2004

16-43

11.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 6 April 2004.

11.2.2 Proposals for New and Amended Courses

(1) Faculty of Dentistry: Bachelor of Oral Health 16-17, 21-24, 42

Recommendation

That the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the proposal from the Faculty of Dentistry for the introduction in 2005 of the new course, the Bachelor of Oral Health;*
 - (b) *the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Dentistry;*
 - (c) *the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, and award of the degree; and*
- (4) *approve the amendments to the Academic Board Resolutions: Admission to Undergraduate Courses, subject to clarification of provisions for the granting of credit, with effect from 1 January 2005, as set out in the report presented.*

- (2) **Faculty of Medicine and Faculty of Science: Bachelor of Science (Advanced)/ Bachelor of Medicine and Bachelor of Surgery and Bachelor of Medical Science/ Bachelor of Medicine and Bachelor of Surgery** 17-18, 25-26

Recommendation

That the Academic Board:

- (1) *recommend that Senate approve:*
- (a) *the proposal from the Faculty of Medicine and the Faculty of Science for the introduction in 2005 of the new combined courses, the Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, and the Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery;*
 - (b) *the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Medicine;*
 - (c) *the amendment of the Resolutions of the Senate relating to the Bachelor of Science and the Bachelor of Medical Science, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the Joint Resolutions of the Faculty of Medicine and the Faculty of Science relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2005, as set out in the report presented.*

- (3) **Faculty of Science: Bachelor of Information Technology: Major in Language Technology** 18, 27-28

Recommendation

That the Academic Board:

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Information Technology, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to the major in Language Technology, with effect from 1 January 2004, as set out in the report presented.*

11.2.3 Reports from Faculties

- (1) **Faculty of Medicine: Bachelor of Medicine and Bachelor of Surgery**
- (a) **Concurrent enrolment** 18-19, 29-39

Recommendation

That the Academic Board note the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery, with effect from 1 January 2005.

- (b) **Entry to the University of Sydney Medical Program** 19, 40-41

Recommendation

That the Academic Board note the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery, with effect from 1 January 2006.

- (2) **Faculty of Veterinary Science: Bachelor of Veterinary Science** 19, 42-43

Recommendation

That the Academic Board:

- (1) *approve the proposal from the Faculty of Veterinary Science to raise the minimum English language requirements for entry into the Bachelor of Veterinary Science to an IELTS score of 7.0; and*
(2) *amend the Academic Board Resolutions: Admission to Undergraduate Studies accordingly, as set out in the report presented.*

11.2.4 Proceedings of the Committee 20

Recommendation

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 6 April 2004, as set out in the report presented.

12. Report of the Graduate Studies Committee

(Associate Professor Russell Ross)

★ **12.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

12.2 Report of the meeting held on 5 April 2004 44-48

12.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 5 April 2004.

12.2.2 Postgraduate English Language Requirements 44, 45-48

Recommendation

That the Academic Board amend the policy "Postgraduate English Language Requirements", as set out in the report presented.

12.2.3 Proceedings of the Committee

44

Recommendation

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 5 April 2004, as set out in the report presented.

13. Report of the Teaching and Learning Committee

(Professor Beth Reid)

★ 13.1 Oral report of the Chair

Recommendation

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

13.2 Report of the meeting held on 30 March 2004 49-50, separate attachment

13.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 30 March 2004.

★ 13.2.2 Academic Board Resolutions: Assessment and Examination of Coursework 49, separate attachment

Recommendation

That the Academic Board approve the revised Academic Board Resolutions: Assessment and Examination of Coursework, as set out in the report presented.

(1) *amend the Academic Board Resolutions: Assessment and Examination of Coursework, with effect from the 29 April 2004; and*

(2) *amend the Academic Board Resolutions: Award with Honours to insert the section on University Medals which has been deleted from the revised version of the Academic Board Resolutions: Assessment and Examination of Coursework;*

as set out in the report presented.

13.2.3 Proceedings of the Committee

49-50

Recommendation

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 30 March 2004, as set out in the report presented.

14. Report of the Research Committee

(Professor John Carter)

★ **14.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Research Committee.

14.2 Report of the meeting held on 25 February 2004

51-56

14.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Research Committee meeting held on 25 February 2004.

14.2.2 Proceedings of the Committee

51-56

Recommendation

That the Academic Board note the proceedings of the Research Committee meeting held on 25 February 2004, as set out in the report presented.

15. General Business

15.1 Report of the Vice-Chancellor and Principal on proctorial matters

Recommendation

That the Academic Board note the tabled report on proctorial matters.

**AGENDA ITEM 5
Report of the Chair**

5.2 Honours and distinctions

I am pleased to report the following honours and distinctions and recommend that the Academic Board extend its congratulations to the recipients:

Professor Rob Baxter; Kolling Institute of medical Research

Elected a Fellow of the Australian Academy of Science.

Professor David Cook; Faculty of Medicine

Elected a Fellow of the Australian Academy of Science.

Professor David McKenzie; Faculty of Science

Received a Citation Laureate by Thomson ISI.

5.3 General Report

5.3.1 Early submission of Doctor of Philosophy (PhD) thesis

In accordance with the provisions of the *University of Sydney (Amendment Act) Rule 1999*, the Chair considered a request from the Faculty of Law that a Doctor of Philosophy (PhD) candidate be permitted to submit the thesis for early examination.

The Chair carefully considered the case and concluded that the candidate had made exceptional progress in the candidature, approving the early examination of the thesis.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to the early submission of a Doctor of Philosophy (PhD) thesis, as set out in the report presented.

5.3.2 NSW and the ACT Committee of Chairs of Academic Boards/Senates

I attended a meeting of the NSW and the ACT Committee of Chairs of Academic Boards/Senates in March. Items of particular interest discussed included Plagiarism and Academic Dishonesty; English language entry requirements; Foundation Studies Programs; and Associate Degrees.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to the NSW and the ACT Committee of Chairs of Academic Boards/Senates, as set out in the report presented.

5.3.3 Student Appeals Committee (Exclusions and Readmissions) - update

Consideration of student appeals by the Student Appeals Committee (Exclusions and Readmissions) is drawing to a close. I will provide members with an update on this process at the meeting.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to the Student Appeals Committee (Exclusions and Readmissions) update, as set out in the report presented.

5.3.4 Research Training Scheme

Recent developments with the Research Training Scheme (RTS) have highlighted some concern with enrolment numbers for postgraduate students. I will provide an update on this at the meeting.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to the Research Training Scheme, as set out in the report presented.

5.3.5 Update on policy development and review – Student Code of Conduct

A final draft of the proposed Student Code of Conduct has now been completed. I will provide a further update at the meeting.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to the Student Code of Conduct, as set out in the report presented.

5.3.6 Academic Board website

Members have previously been advised on the work being undertaken on the redevelopment of the Academic Board website and the interface for the main policy index.

A demonstration of the Academic Board's revised website will be presented at the meeting.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to the Academic Board website, as set out in the report presented.

AGENDA ITEM 9
Reports of Faculties and Boards

9.1 Report of the Faculty of Education and Social Work

9.1.1 Receipt of Report

The Faculty recommends that the Academic Board receive and note the following report of the Faculty of Education and Social Work meeting of 25 March 2004.

9.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Education and Social Work

The Faculty of Education and Social Work proposes amendments to its constitution to remove honorary staff from governance of the Faculty.

A working party, including honorary and adjunct staff, formulated a policy for the Faculty regarding the appointment and management of honoraries. This included a recommendation that honoraries be removed from the constitution and participation in issues of governance, except by invitation.

Recommendation

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Education and Social Work, with immediate effect, as set out in the report presented.

Amendment of the Resolutions of the Senate and adoption of new Resolutions

Resolutions of the Senate

Constitution of the Faculty of Education and Social Work

The Resolutions of the Senate relating to the Constitution of the Faculty of Education and Social Work, is amended with immediate effect to the following effect (additions indicated by underline, deletions indicated by strikethrough and re-numbering of section):

1. The Faculty of Education and Social Work shall comprise the following persons:
 - (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time or fractional (half-time or greater), whether permanent or temporary (contract), members of the teaching staff of the schools in the Faculty of Education and Social Work;
 - ~~(b) honorary professors, honorary associate professors, honorary readers, honorary senior lecturers, honorary lecturers and honorary associate lecturers in the Faculty of Education and Social Work;~~
 - (b) such other persons, if any, being full-time members of the research staff of the schools in the Faculty holding appointments of research fellow and above;
 - (c) the Dean of the Faculty of Arts, or the Dean's nominee, and not more than four members of the academic staff of the Faculty of Arts nominated by the Faculty of Arts;
 - (d) the Dean of the Faculty of Economics and Business, or the Dean's nominee, and not more than two members of the academic staff of the Faculty of Economics and Business nominated by the Faculty of Economics and Business;
 - (e) the Dean of the Faculty of Science, or the Dean's nominee, and not more than three members of the academic staff of the Faculty of Science nominated by the Faculty of Science;
 - (f) not more than one member from the academic staff of the Board of Studies in Music nominated by the board of studies;
 - (g) the Director of the Sydney Conservatorium of Music or the Director's nominee;
 - (h) the Director of the Sydney College of the Arts or the Director's nominee;
 - (i) the Director of the Koori Centre or the Director's nominee;
 - (j) Subject to subsection (a), not more than five members of the part-time teaching staff of the schools in the Faculty appointed by the Faculty of Education and Social Work;
 - (k) not more than five persons with appropriate experience in the field of education and/or social work, being persons other than members of the schools in the Faculty, as may be appointed by the Faculty and for such period as it may determine;
 - (l) four persons, being members of the administrative staff of the Faculty of Education and Social Work, who, in the opinion of the Faculty, have a close and appropriate association with its work of teaching and research;
 - (m) not more than five students elected annually in the manner prescribed by resolution of the Senate; and
 - (n) the Dean of the Faculty of Education at the University of Melbourne, or the Dean's nominee.
2.
 - (a) Subject to subsection (d), the members appointed in accordance with Section 1(~~4c~~) to (4n) inclusive shall hold office for a maximum period of two years, in the first instance, commencing on 1 January following their appointment. All appointments shall cease on 31 December 2003, and then every two years after that date.
 - (b) Members shall be eligible for re-appointment or re-election.
 - (c) A person shall cease to hold office if that person ceases to hold the qualifications by virtue of which that person was eligible to hold office.
 - (d) If a vacancy occurs in the office of a member appointed in accordance with Section 1(~~4c~~) to (4n), the vacancy may be filled in like manner to the appointment, and the person so appointed shall hold office for the balance of the term of the person being replaced.
3. The Pro-Vice-Chancellor (Humanities and Social Sciences) is invited to attend all meetings of the Faculty of Education and Social Work.

AGENDA ITEM 10
Report of ANZSOG Joint Committee

10.2 Report of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales meeting held on 11 February 2004

The Committee met on 11 February 2004 when there were present: The Chair (Professor J Sachs) presiding, Professors L Donaldson, R Hall, S Nicholas, D Richmond, and J Sinclair, Ms J Gatwood and Ms J Russell. Ms L Howie and Miss K Neveltsen were in attendance.

10.2.1 Receipt of Report

The Committee recommends that the Academic Board receive and note the following report of the meeting held on 11 February 2004.

10.2.2 Terms of reference and constitution

The terms of reference and membership of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales were approved by both Academic Boards in mid-2003.

The Committee, at its meeting of 28 July 2003, agreed to invite the University of Sydney Pro Vice-Chancellor (Humanities and Social Sciences) to attend meetings of the Committee to consider whether a permanent position on the Committee was appropriate. The Committee had agreed that it could be beneficial to have a representative of high-level management on the Committee.

The Committee recommends that the constitution be amended to include provision for membership by the University of Sydney Pro Vice-Chancellor (Humanities and Social Sciences).

Recommendation

That the Academic Boards of the University of Sydney and the University of New South Wales amend the constitution of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales, as set out in the report presented.

10.2.3 Proceedings of the Committee

The Committee received an update on ongoing matters relating to the ANZSOG EMPA including: update on admissions; progression rates; results of student evaluations; quality assurance issues; and graduation arrangements.

ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales

Terms of Reference

1. To monitor and report on the quality of the Executive Master of Public Administration (EMPA).
2. To approve units of study (courses/subjects) to be accredited as part of the EMPA.
3. To oversee the selection of candidates for the EMPA.
4. To advise the Academic Boards of the University of Sydney and UNSW on matters relating to ANZSOG.
5. To consider and report on any matter referred to it by the Vice-Chancellors or the Academic Boards of the University of Sydney or UNSW.
6. To liaise with the Australia and New Zealand School of Government.

Constitution

Ex Officio Members

1. the Chair of the University of Sydney Academic Board, or nominee, who shall be chairperson
2. the President of the University of New South Wales Academic Board, or nominee
3. the University of Sydney Pro Vice-Chancellor (College of Humanities and Social Sciences)
4. the Director of the University of Sydney Graduate School of Government
5. the Dean of the Australian Graduate School of Management (AGSM), or nominee
6. the Dean of an appropriate Faculty of the University of Sydney, or nominee
7. the Dean of an appropriate Faculty of the University of New South Wales, or nominee
8. the Registrar of the University of Sydney, or nominee
9. the Registrar of the University of New South Wales, or nominee

Co-opted Members

10. the Committee may co-opt up to four members as appropriate.

Approved/Revised

University of Sydney Academic Board, 14 May 2003

University of New South Wales Academic Board, [insert date]

Committee secretary

Keri Neveltsen, Secretariat and Corporate Information Unit, University of Sydney

AGENDA ITEM 11
Report of the Undergraduate Studies Committee

11.2 Report of the Undergraduate Studies Committee meeting held on 6 April 2004

The Committee met on 6 April 2004 when there were present: The Acting Chair (Dr J Hughes) presiding, Associate Professors D Grant and R Taylor, Drs C Groenlund, S Hayman, S Robertson and I Spence, Ms L Brown, Mr F Eldridge, Mr S Lojewski and Mr B O'Neill. Ms M Kemmis was in attendance.

11.2.1 Receipt of Report

The Committee recommends that the Academic Board receive and note the following report of the meeting held on 6 April 2004.

11.2.2 Proposals for New and Amended Courses

(1) Faculty of Dentistry: Bachelor of Oral Health

21-24

The Faculty of Dentistry is proposing to introduce a new award course, the Bachelor of Oral Health. The course will provide training at University level in New South Wales in oral health promotion, dental hygiene and dental therapy. It will equip students with the required skills, knowledge and experience to deliver oral health promotion, dental hygiene and dental therapy services to patients throughout Australia.

The establishment of the Bachelor of Oral Health course meets the need for training of dental hygienists and dental therapists at Bachelor degree level in NSW. At present, there are no training courses for dental hygienists in NSW, and the training course for dental therapists is a two-year Diploma offered by the Westmead College of Dental Therapy, part of the Western Sydney Area Health Service.

Recent developments in oral health education in Australia have seen the establishment of degrees of Bachelor of Oral Health or Bachelor of Applied Science in Oral Health at the Universities of Adelaide and Queensland, and will see the establishment of a Bachelor of Oral Health degree at the University of Melbourne. All these courses provide for the training of both dental hygienists and dental therapists simultaneously. The University of Newcastle is to commence a Bachelor of Oral Health course in 2005 based on the curriculum developed by the University of Adelaide.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at: <http://www.usyd.edu.au/su/ab/committees/USC/2004.html>.

The Faculty advised the Committee that the proposed course had been in development for some time and was in keeping with trends in dental health education throughout Australia. The Committee was further advised that the Australian Dental Association (NSW Branch) had raised some concerns with the Faculty regarding one section of the course, but that the Faculty was confident of addressing the ADA's concerns on this issue.

Members noted that a number of the units of study in the proposed course were not standardised to six credit points, but as this was a professional degree with minimal opportunities for cross enrolment, the Committee agreed that it was in keeping with principles of the Academic Board's resolution on standardisation of credit points.

Recommendation

That the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the proposal from the Faculty of Dentistry for the introduction in 2005 of the new course, the Bachelor of Oral Health;*
 - (b) *the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Dentistry;*
 - (c) *the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000;*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, and award of the degree; and*
- (4) *approve the amendments to the Academic Board Resolutions: Admission to Undergraduate Courses,*
with effect from 1 January 2005, as set out in the report presented.

(2) **Faculty of Medicine and Faculty of Science: Bachelor of Science (Advanced)/ Bachelor of Medicine and Bachelor of Surgery and Bachelor of Medical Science/ Bachelor of Medicine and Bachelor of Surgery**

25-26

The Faculty of Medicine and the Faculty of Science are proposing to introduce two new combined courses to provide a clear pathway for high achieving students who wish to pursue Medicine at this university. The Faculty of Medicine at the University of Sydney has always produced leaders in basic and clinical research. In the present system, where students may enter medical training either directly from school or after a bachelor's degree, there is a danger that some of the very best students will be lost by graduate entry schools to medical schools which admit them directly from school. The present proposal aims to target a small group of high achieving students and mentor them in their first degree by contacts with the Faculty of Medicine. This will demonstrate a clear and prestigious path from school through to the University of Sydney Medical Program without compromising the principles of selection, which have worked so well for the medical course so far. This proposal does not represent any major change in the selection philosophy of the University of Sydney Medical Program (USydMP). More than 95% of students will continue to enter by the normal route and the diversity of backgrounds of students will be encouraged.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at: <http://www.usyd.edu.au/su/ab/committees/USC/2004.html>.

The Committee was advised that the Faculty of Medicine and the Faculty of Science were seeking to retain talented, research-oriented students by offering the proposed combined degree courses. It was noted that other institutions offered similar courses, and that the expected cohort would be fairly small (approximately 10 students per year). Progression through the combined degree courses would be dependent on meeting specific performance targets and prospective students would be interviewed as part of the admissions process. While admitted students would not have to sit the GAMSAT for entry into the University of Sydney Medical Program, their overall results and mandatory units of study focussed on communication skills would ensure that they were of the same standard (if not higher) than students currently passing the GAMSAT.

Recommendation

That the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the proposal from the Faculty of Medicine and the Faculty of Science for the introduction in 2005 of the new combined courses, the Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, and the Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery;*
 - (b) *the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Medicine;*
 - (c) *the amendment of the Resolutions of the Senate relating to the Bachelor of Science and the Bachelor of Medical Science, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the Joint Resolutions of the Faculty of Medicine and the Faculty of Science relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000,*
with effect from 1 January 2005, as set out in the report presented.

(3) Faculty of Science: Bachelor of Information Technology: Major in Language Technology

27-28

The Faculty of Science is proposing to introduce a new major within the Bachelor of Information Technology. The major is designed to meet an increasing demand for students with strong linguistic analysis skills who also have advanced IT skills, to meet a strong demand for IT graduates who can work on language projects and to provide alternative career paths for graduates in both Linguistics and IT.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at: <http://www.usyd.edu.au/su/ab/committees/USC/2004.html>.

The Committee noted that the Faculty of Science had identified an increasing demand for courses covering both information technology and language studies, and that the proposed major has the support of the School of Languages and Cultures in the Faculty of Arts.

Recommendation

That the Academic Board:

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Information Technology, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to the major in Language Technology,*
with effect from 1 January 2004, as set out in the report presented.

11.2.3 Reports from Faculties

(1) Faculty of Medicine: Bachelor of Medicine and Bachelor of Surgery

(a) Concurrent enrolment

29-39

The Faculty of Medicine has reviewed the combined degree course which allows Bachelor of Medicine and Bachelor of Surgery (MBBS) students to concurrently enrol in a postgraduate coursework or research degree. As a result of this review the Faculty has decided to reduce the complexity of faculty resolutions relating to this course and instead focus on providing more extensive research experience to students enrolled in the MBBS.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at:

<http://www.usyd.edu.au/su/ab/committees/USC/2004.html>.

The Faculty advised members that this proposal would simplify procedures for students wishing to concurrently enrol in the University of Sydney Medical Program and a postgraduate research degree. The current procedures for such concurrent enrolment, identified as a "combined degree course" had proved to be too complicated.

Recommendation

That the Academic Board note the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery, with effect from 1 January 2005.

(b) Entry to the University of Sydney Medical Program

40-41

The Faculty of Medicine has reviewed the current faculty resolutions regarding entry into the University of Sydney Medical Program and has amended these resolutions to further clarify the time limits to be imposed on previous study used as the basis for graduate entry.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at:

<http://www.usyd.edu.au/su/ab/committees/USC/2004.html>.

Recommendation

That the Academic Board note the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery, with effect from 1 January 2006.

(2) Faculty of Veterinary Science: Bachelor of Veterinary Science

42-43

Following a recommendation from its Board of Examiners, the Faculty of Veterinary Science is proposing to raise the minimum English language requirements for the Bachelor of Veterinary Science to an IELTS score of 7.0.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at: <http://www.usyd.edu.au/su/ab/committees/USC/2004.html>

The Committee was advised that the Faculty had identified ongoing problems with the communication skills of international students being admitted on the basis of an IELTS score of 6.5. It was further noted that the Faculty would continue its current practice of conducting a diagnostic test of all students early in the first semester of Year 1, but was anticipating a drop in the number of students requiring remedial assistance once the IELTS score was raised to 7.0.

Recommendation

That the Academic Board:

- (1) approve the proposal from the Faculty of Veterinary Science to raise the minimum English language requirements for entry into the Bachelor of Veterinary Science to an IELTS score of 7.0; and*
- (2) amend the Academic Board Resolutions: Admission to Undergraduate Studies accordingly,*
as set out in the report presented.

11.2.4 Proceedings of the Committee

(1) Representation on Other Committees

The Chair noted that Associate Professor Rosanne Taylor had volunteered to represent the Committee on the Library Sub-Committee.

(2) Deferred Proposals

Members noted that two proposals had been received but were deferred for further consideration:

- a request from the Faculty of Medicine to continue their current procedure of awarding honours; and
- a request from the Faculty of Science to discontinue the award course Bachelor of Science in Media and Communications from 2005.

Amendment of the Resolutions of the Senate and adoption of new Resolutions

Resolutions of the Senate

Faculty of Dentistry

The Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Dentistry (p 225, *Calendar 2003*) are amended, with effect from 1 January 2005, as follows (additions indicated by underline, deletions indicated by strikethrough):

Section 1: Resolutions of the Senate relating to degrees, diplomas and certificates

Degrees and diplomas in the Faculty of Dentistry

The Resolutions of the Senate relating to degrees and diplomas in the Faculty of Dentistry (p. 225, *Calendar 2003*) are amended, with effect from 1 January 2005, as follows:

1. The degrees in the Faculty of Dentistry shall be:

- (a) Bachelor of Dentistry (BDent)
- (b) Bachelor of Dental Surgery (BDS)
- (c) Bachelor of Science (Dental) (BSc (Dent))
- (d) Bachelor of Oral Health (BOraHlth)
- ~~(e)~~ Master of Science in Dentistry (MSc Dent)
- ~~(e f)~~ Master of Dental Science (MDSc)
- ~~(f g)~~ Doctor of Philosophy (PhD)
- ~~(g h)~~ Doctor of Dental Science (DDSc).

2. The diplomas in the Faculty of Dentistry shall be:

- (a) Graduate Diploma in Community Oral Health and Epidemiology (GradDipComOH&Epid)
- (b) Graduate Diploma in Clinical Dentistry (GradDipClin Dent).

Resolutions of the Senate

Bachelor of Oral Health

The Resolutions of the Senate relating to the Bachelor of Oral Health are adopted, with effect from 1 January 2005, as follows:

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

2. **Requirements for the Bachelor of Oral Health**

To qualify for the award of the Bachelor of Oral Health a student must:

- (1) complete successfully units of study as set out in Table 1 of the Resolutions of the Faculty relating to the degree giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

Resolutions of the Faculty

The Resolutions of the Faculty relating to the Bachelor of Oral Health are adopted, with effect from 1 January 2005, as follows:

Bachelor of Oral Health

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

Section 1 (*These matters require Academic Board approval in respect of new award courses and amendments to existing award courses.*)

2. **Admission**

Admission to the Bachelor of Oral Health course is based on UAI, tertiary record, UMAT test results, a semi-structured interview and a practical aptitude test.

3. **Units of study**

The units of study for the degree are set out in Table 1. With the permission of the Director of the Oral Health program, and subject to the exigencies of the timetable, a student may take a unit of study not shown on the table and count that unit towards the degree, either as a replacement for a core unit or as an elective unit.

Table 1: Units of study for the Bachelor of Oral Health

Unit code	Unit name	Cr pts	Assumed Knowledge (A), Prerequisite (P), Corequisite (C)
First year units of study			
BACH1130	Foundations of Health Sociology	3	
BACH1132	Foundations of Psychology for the Health Sciences	3	
BIOS1124	Human Biology and Biochemistry	4	
BIOS1134	Basic Sciences for Health Studies	6	C: BIOS1124
ORHL1001	Foundations of Oral Health 1	2	
ORHL1002	Introduction to Oral Health Clinical Practice	12	
ORHL1003	Foundations of Oral Health 2	6	P: ORHL1001
ORHL1004	Oral Health Clinical Practice 1	12	P: ORHL1002
BACH1148	Health, attitudes and interactions	3	P: BACH1132
Second year units of study			
BIOS2100	Applied Body Systems 1	6	P: BIOS1124
BIOS2101	Applied Body Systems 2	6	P: BIOS1124
ORHL2001	Foundations of Oral Health 3	3	P: ORHL1003
ORHL2002	Oral Health Clinical Practice 2	15	P: ORHL1004
ORHL2003	Oral Health Clinical Practice 3	15	P: ORHL2002
Third year units of study			
ORHL3001	Foundations of Oral Health 4	3	P: ORHL2001
ORHL3002	Oral Health in Society 1	3	
ORHL3003	Oral Health Clinical Practice 4	18	P: ORHL2003
ORHL3004	Foundations of Oral Health 5	3	P: ORHL3001
ORHL3005	Oral Health in Society 2	3	
ORHL3006	Oral Health Clinical Practice 5	18	P: ORHL 3002

4. Requirements for the Bachelor of Oral Health

A candidate for the degree shall complete units of study giving credit for 144 credit points.

Section 2 (These matters do not require Academic Board approval but must be in accordance with Senate/Academic Board policies and will be noted by the Undergraduate Studies or Graduate Studies Committee as appropriate)

5. Enrolment in more or less than minimum load

In the first year of attendance candidates, unless granted credit in accordance with these resolutions, shall enrol in all the units of study shown in Table 1 as First Year units of study. Except with the permission of the Director of the Oral Health program, and subject to the exigencies of the timetable, candidates in subsequent years are to enrol in the maximum number of units for which they have satisfied the prerequisites up to a limit of 52 credit points.

6. Restrictions on enrolment

- (1) Except with the permission of the Director of the Oral Health program, a candidate may not enrol in a unit of study in a subject area without having previously completed any prerequisite specified for that unit of study, or without also enrolling simultaneously in any corequisite specified for the unit of study.
- (2) A candidate who fails a unit of study may re-enrol in that unit of study, or an equivalent unit of study, only with the permission of the Director of the Oral Health program and under such conditions as the Director may impose.

7. Suspension of candidature

The Director of the Oral Health program may permit a candidate to suspend candidature for the degree to take leave of absence.

8. Re-enrolment after an absence

The Director of the Oral Health program may specify conditions that a candidate must satisfy before being permitted to resume candidature after suspension or lapse of candidature.

9. Satisfactory progress

A candidate who does not complete a unit of study at the second attempt, or who has not completed units of study to a total of 48 credit points in any two consecutive years of enrolment, has not made satisfactory progress.

10. Assessment policy

(1) Candidates may be tested by –

- A range of formative assessments
- Practicals (including clinicals)
- Oral (viva voce) assessment
- Assignments
- Written assignments

or any combination of these and the results of such tests may be taken into account by the Faculty Board of Examiners in determining the final results in a unit of study.

(2) In all units of study, the Faculty Board of Examiners may recognise work of a standard higher than that required for an ordinary pass by the award of High Distinction, Distinction, or Credit.

(3) The Director of the Oral Health program may determine when and how candidates prevented by duly certified illness or misadventure from completing all or part of the assessment in a unit of study are to be tested.

(4) Candidates who do not pass in a unit of study shall, unless the Director of the Oral Health program exempts them, again attend the learning experiences and complete the prescribed written, practical, clinical and other work and the assessments in the unit of study when they re-enrol in it.

(5) Candidates who re-enrol in a unit of study after having failed it are not eligible for any prize or scholarship awarded on the basis of performance in that unit of study.

11. Credit transfer policy

If, in the opinion of the Director of the Oral Health program, a candidate has previously completed studies that are equivalent to any unit of study, or to part of any unit of study, in Table 1, the Director may grant the candidate credit for that unit of study, or part of it, provided that –

- (i) in the case of holders of the Diploma in Dental Therapy of the Westmead College of Dental Therapy, the total credit point value of the units for which the Director grants credit does not exceed 96
- (ii) in the case of graduates, the total credit point value of the units for which the Director grants credit does not exceed 48
- (iii) in the case of students who have completed studies in another program and have transferred without completing that program, any number of units may be credited
- (iv) the studies on the basis of which the Director grants the credit were completed not more than nine years before admission to candidature.

Amendment of the Resolutions of the Senate and adoption of new Resolutions

Resolutions of the Senate

Bachelor of Science

The Resolutions of the Senate relating to the Bachelor of Science (pp 374-375, *Calendar 2003*) are amended, with effect from 1 January 2005, as follows (additions indicated by underline, deletions indicated by strikethrough):

1. These Resolutions of the Senate relate to the degree of Bachelor of Science including its streams:
 - (a) Bachelor of Science
 - (b) Bachelor of Science (Advanced)
 - (c) Bachelor of Science (Advanced Mathematics)
 - (d) Bachelor of Science (Bioinformatics)
 - (e) Bachelor of Science (Environmental)
 - (f) Bachelor of Science (Marine Science)
 - (g) Bachelor of Science (Molecular Biology and Genetics)
 - (h) Bachelor of Science (Molecular Biotechnology)
 - (i) Bachelor of Science (Nutrition)and the combined Degree Courses:
 - (j) Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Laws
 - (k) Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Arts
 - (l) Bachelor of Arts/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
 - (m) Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Commerce
 - (n) Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Engineering
 - (o) Bachelor of Engineering /Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
 - (p) Bachelor of Education (Secondary: Science) /Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
 - (q) Bachelor of Education (Secondary: Mathematics) /Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
 - (r) Bachelor of Education (Secondary: Science)/Bachelor of Science (Psychology)
 - (s) Bachelor of Nursing/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
 - (t) Bachelor of Applied Science (Exercise and Sports Science)/Bachelor of Science (Nutrition)
 - (u) Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery
- These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

Resolutions of the Senate

Bachelor of Medical Science

The Resolutions of the Senate relating to the Bachelor of Medical Science (pp 375-376, *Calendar 2003*) are amended, with effect from 1 January 2005, as follows (additions indicated by underline, deletions indicated by strikethrough):

1. These Resolutions of the Senate relate to the Bachelor of Medical Science and the Combined Degree Courses:
 - (a) Bachelor of Engineering/Bachelor of Medical Science
 - (b) Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery.

Resolutions of the Senate

Faculty of Medicine

The Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Medicine (pp 333-334, *Calendar 2003*) are amended, with effect from 1 January 2005, as follows (additions indicated by underline, deletions indicated by strikethrough):

Section 1: Resolutions of the Senate relating to degrees and diplomas

Degrees and diplomas in Medicine

1. The degrees in the Faculty of Medicine shall be:
 - (a) Bachelor of Medicine (MB)
 - (b) Bachelor of Surgery (BS)
 - (c) Bachelor of Science (Medical)(Honours) (BSc (Med)(Hons))
 - (d) Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery (BSc(Advanced)/MBBS)
 - (e) Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery (BMedSc/ MBBS)

Resolutions of the Faculties

The Resolutions of the Faculty of Science and the Faculty of Medicine are amended from 1 January 2005 to insert the following new joint faculty resolutions:

Joint Faculty Resolutions

Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery and Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery

1. A student may proceed through the degrees of Bachelor of Science (Advanced) or Bachelor of Medical Science to the degrees of Bachelor of Medicine and Bachelor of Surgery. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 (as amended) which sets out the requirements for all coursework courses, and the relevant resolutions of the Faculties of Science and Medicine.

2. To qualify for the award of the degrees a student shall:

- (1) Complete units of study having a total value of at least 336 credit points.
- (2) Maintain a YAM of 80 or above in each of the first three years of the program.
- (3) Satisfactorily complete five SMTP units in the first three years of the program.
- (4) Meet the requirements of the individual degrees outlined below.

Students who fail to satisfy 2 and/or 3 will be transferred to candidature in the Science degree in which they are enrolled.

3. To qualify for the award of the pass degree in the BSc (Advanced) stream, a student shall complete the requirements for the BSc degree as described in Section 7 with the exception of 7(5) in the resolutions of the Faculty of Science and in addition, except with the permission of the Deans of Science and Medicine:

- (1) Include no more than 48 credit points from Junior units of study;
- (2) Include at least 16 credit points of Intermediate units of study at either the Advanced level or as TSP units;
- (3) Include at least 48 credit points of Senior units of study of which at least 24 are completed at the Advanced level or as TSP units in a single Science subject area; and
- (4) Maintain in Intermediate and Senior units of study in Science subject areas an average mark of 65 or greater in each year of enrolment. Candidates who fail to maintain the required credit average will be transferred to candidature for the Bachelor of Science degree in their next year of enrolment with full credit for the units of study completed in the Advanced stream. Candidates who fail to achieve a credit average across all units of study attempted in the year in which they have otherwise completed the requirements for the degree will be awarded the Bachelor of Science.

4. To qualify for the award of the degree of Bachelor of Medical Science a student shall complete units of study having a total value of at least 144 credit points, including:

- (1) At least 48 credit points from Junior units of study, comprising 12 credit points each from Biology, Chemistry, Mathematics and Physics; with the permission of the Faculty 12 credit points of Biology may be replaced with Junior units of study in Computer Science or Psychology;
- (2) No more than 60 credit points from Junior units of study;
- (3) 40 credit points of Intermediate core units of study listed in Table IV;
- (4) At least 36 credit points of Senior units of study taken from the subject areas of Anatomy/Histology, Biology (Genetics), Biochemistry, Cell Pathology, Immunology, Infectious Diseases, Microbiology,

Pharmacology and Physiology listed in Table IV;

- (5) No more than 20 credit points from units of study other than those specified in Table IV.
5. To qualify for the award of the degrees of Bachelor of Medicine and Bachelor of Surgery a student shall complete units of study having a total value of 192 credit points as required by the Resolutions of the Faculty of Medicine.
6. Students who qualify to undertake honours in the BSc (Advanced) or BMedSc degrees may elect to do so either:
 - (1) By suspending candidature from the MBBS degrees for one year, with the permission of the Faculty of Medicine; or
 - (2) After completion of the combined course.
7. Students may abandon the combined degree course and elect to complete the Science degree in which they are enrolled in accordance with the resolutions governing that degree.
8. Students will be under the general supervision of the Faculty of Science until the end of the semester in which they complete the requirements for the science degree. After that they will be under the general supervision of the Faculty of Medicine.
9. The Deans of the Faculties of Medicine and Science shall jointly exercise authority in any matter concerning the combined degree program not otherwise dealt with in these resolutions.

Amendment of the Resolutions of the Senate and adoption of new Resolutions

Resolutions of the Senate

The Resolutions of the Faculty of Science are amended from 1 January 2004 as follows (additions indicated by underline, deletions indicated by strikethrough):

Bachelor of Information Technology

1. These Resolutions of the Senate relate to the degree of Bachelor of Information Technology. These Resolutions must be read in conjunction with The University of Sydney (Coursework) Rule, which sets out the requirements for all undergraduate courses, and the relevant Faculty Resolutions.

Requirements for the Pass degree

2. To qualify for the award of the pass degree students must:

- (1) complete successfully units of study giving credit for a total of 192 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

Requirements for the Honours degree

3. To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

Resolutions of the Faculty

These resolutions must be read in conjunction with The University of Sydney (Coursework) Rule and the Glossary appended to these Faculty Resolutions.

Section 1

1. The units of study, which may be taken for the degree, are set out in Table III and the Tables of units of study associated with the degrees of BSc, BA, BEc, and BE, all of which tables indicate: Units of study

- (1) designation as Junior, Intermediate, Senior or Honours and, where appropriate, as Advanced units of study;
- (2) credit point values;
- (3) assumed knowledge, corequisites/prerequisites;
- (4) the semesters in which they are offered; and
- (5) the units of study with which they are mutually exclusive.

2. The Dean may permit a student of exceptional merit who is admitted to the Talented Student Program to undertake a unit or units of study within the Faculty other than those specified in Table III.

3. A student who enrolls, in accordance with these resolutions, in a unit or units of study prescribed for a degree other than the Bachelor of Information Technology, shall satisfy the prerequisites, corequisites and other requirements prescribed for such units of study.

Requirements for the Bachelor of Information Technology degree

4. To qualify for the award of the degree a student shall complete units of study having a total value of at least 192 credit points, of which:

- (1) at least 144 credit points are from Table III, including:
 - (a) at least 20 credit points from III (i) with results of Credit or better;
 - (b) at least 16 credit points from III (ii) with results of Credit or better;
 - (c) at least 72 credit points from III (iv) and/or III (v); and
 - (d) either INFO 3600 or INFO 4900;
- (2) at least 16 credit points are from the Science subject areas of Mathematics and/or Statistics;
- (3) at least 40 credit points are from units which have codes starting other than INFO, COMP, ISYS, MULT, NETS, SOFT;
- (4) none are from units of study with grade of PCON;
- (5) at most 72 credit points are from Junior units; and
- (6) at least 84 credit points are from Senior and/or Honours units.

5. A major in the Bachelor of Information Technology normally requires the completion of 24 to 28 credit points of Senior and/or Honours units of study, together with other Junior and Intermediate units, as specified in Table IIIA, except that any unit of study listed may be replaced by another unit which is mutually exclusive with it, for example, an Advanced equivalent:

- (1) a major in Principles of Computer Science – all units listed in Table IIIA(i) as core, and at least 12 credit points from units listed as electives;
- (2) a major in Information Systems – all units listed in Table IIIA(ii) as core, and at least 8 credit points from units listed as electives;
- (3) a major in Multimedia Technology – all units listed in Table IIIA(iii) as core, and at least 16 credit points from units listed as electives;
- (4) a major in Networks and Systems – all units listed in Table IIIA(iv) as core, and at least 8 credit points from units listed as electives;
- (5) a major in Software Development – all units listed in Table IIIA(v) as core, and at least 8 credit points from units listed as electives;

(6) a major in Digital Design – all units listed in Table IIIA(vi) as core, and at least 8 credit points from units listed as electives; ~~and~~

(7) a major in Computational Science – all units listed in Table IIIA(vii) as core and at least 12 credit points from units listed as electives; and

(8) a major in Language Technology - all units listed in Table IIIA(viii) as core, and at least 4 credit points from units listed as electives.

6. It is not necessary to complete the requirements of any major in order to qualify for the award of the degree.

7. Units of study completed at The University of Sydney Summer School which correspond to units of study specified in Section 4 may be credited towards the course requirements.

8. The testamur for the degree of Bachelor of Information Technology shall specify the major(s) completed in the degree.

Requirements for the Bachelor of Information Technology (Honours) degree

9. There shall be an honours degree associated with the Bachelor of Information Technology. Entry into the honours degree is only by transfer from the BIT.

10. To qualify to transfer into the Bachelor of Information Technology (Honours) degree, students shall:

(1) have completed at least 144 credit points from the Bachelor of Information Technology degree;

(2) have completed a minimum of 24 credit points from Table III (iv) and/or III (v), or the equivalent at another institution;

(3) have achieved either a distinction average (75) in the relevant units of study in Table III (iv) and/or III (v), or a SCIWAM of at least 70; and

(4) satisfy any additional criteria set by the Head of Department concerned.

11. Once enrolled in the BIT (Honours) course, students shall complete the requirements for the honours course full-time, over two consecutive semesters.

12. If the Faculty is satisfied that a student is unable to attempt the honours course on a full-time basis and if the Head of Department concerned so recommends, permission may be granted to undertake honours half-time over four consecutive semesters.

13. To qualify for the award of the Bachelor of Information Technology (Honours) degree, students shall complete 192 credit points as outlined in Section 4, including at least 40 credit points from Honours level units, of which both INFO 4000 and INFO 4900 must be completed with a result of at least 65

14. The degree of Bachelor of Information Technology (Honours) shall recognise the same majors as the BIT. The testamur shall specify the major(s) completed in qualifying for the award. These majors will be noted independently from the grade of honours awarded.

15. The grade of honours and the honours mark are determined by performance in all Honours level units attempted.

16. A student with an honours mark of 90 or greater and a minimum SCIWAM of 80 shall, if deemed to be of sufficient merit by the Dean, receive a bronze medal.

17. A student may not re-attempt the Bachelor of Information Technology (Honours) course. However, students who fail to meet the requirements for the award of honours and who have not already satisfied the requirements of the BIT may elect to transfer back to the BIT.

18. A student who is qualified to enrol in two honours courses may either:

(1) complete the honours courses in the two subject areas separately and in succession; or

(2) complete a joint honours course, equivalent to an honours course in a single subject area, in the two subject areas. A joint honours course shall comprise such parts of the two honours courses as may be decided by the Dean.

Transfer between the BIT and other degrees

19. Students who have completed at least 48 credit points may be permitted to transfer to the Bachelor of Information Technology degree from other degree programs, if their mark averaged over all attempted units of study is 70 or greater. A quota may apply to the number of students allowed to transfer into the BIT in a given calendar year.

20. Students enrolled in the Bachelor of Information Technology who have satisfied the requirements of the BSc, BSc (Adv), BCST or BCST (Adv) degrees, or with permission of the Dean, may elect to discontinue their enrolment in the Bachelor of Information Technology degree and graduate with the BSc, BSc (Adv), BCST or BCST (Adv) degree, as appropriate.

Amendment of the Resolutions of the Senate and adoption of new Resolutions

Resolutions of the Senate

The Resolutions of the Faculty of Medicine relating to the degrees of Bachelor of Medicine and the Bachelor of Surgery are amended from 1 January 2005 as follows (additions indicated by underline, deletions indicated by strikethrough):

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which may be found at <http://policy.rms.usyd.edu.au/0000001.pdf>

Course: Bachelor of Medicine and Bachelor of Surgery (University of Sydney Medical Program [USydMP])

SECTION 1

1. Admission

Applicants will be considered for admission according to the following criteria:

- (1) Academic performance in the applicant's most recently completed bachelor's degree;
- (2) Performance in the Graduate Australian Medical Schools Admission Test (GAMSAT);
- (3) Performance in a semi-structured interview.

In the interest of equity and fairness to all applicants, those applicants who do not meet the Faculty's admission criteria, including the required weighted Grade Point Average (GPA), will not be considered for admission to the University of Sydney Medical Program. The GPA requirements shall apply, regardless of circumstances such as illness, misadventure or disadvantage during the bachelor's degree.

No preference or advanced standing is offered to any applicant.

No credit is given for previous units of study.

No exemptions from units of study are offered.

Transfer of enrolment between medical schools is not possible except in very exceptional circumstances and only with the approval of the Deans/Heads of the two schools involved.

(1) Bachelor's Degree

The University of Sydney Medical Program is a graduate-entry degree program. Applicants must demonstrate academic achievement and successful completion of studies in a tertiary educational environment.

- (a) Applicants must have completed, or be in the final year of, a bachelor's degree comprising at least three full-time equivalent years of study, either from an Australian university, or from another university acceptable to the Faculty. The bachelor's degree must be completed by the time of enrolment in the University of Sydney Medical Program.
- (b) Applications from individuals who have completed an appropriate two-year bachelor's degree in an accelerated program (e.g. 3 semesters per year) will be considered only after they have completed the degree.
- (c) Applicants whose bachelor's degrees were completed more than 10 years previously and who have not undertaken subsequent postgraduate study or do not have documented evidence of other continuing academic activity (e.g. peer-reviewed publications or scholarly works), will not be considered. Postgraduate study must be in an enrolled program at an Australian university, or at another tertiary institution deemed by the Faculty to be of equivalent standard.
- (d) There are no prerequisite course units.
- (e) Any student who is currently enrolled, or has previously been enrolled, in an Australian or New Zealand medical degree program is not eligible to be considered for admission to the University of Sydney Medical Program for a period of two years after the year of last enrolment in the previous medical degree program.
- (f) Applicants who have previously been excluded from any university because of academic misconduct, will not be considered. Applicants who are excluded from any university at the time of application will not be considered. Applicants who have previously been excluded from any university because of other reasons will be referred to the Admissions Committee for consideration before interview invitations are sent. The major factor considered in these circumstances will be academic performance after the period of exclusion.
- (g) Performance in the bachelor's degree is assessed by a Grade Point Average (GPA), determined on a scale of 0 - 7 from each mark or grade on the official academic transcript issued by the institution where the bachelor's degree was undertaken. Applicants must achieve a weighted GPA of 5.5 or greater (equivalent to a credit level at the University of Sydney). The weighted GPA will be calculated on at

- least three full-time years, or six semesters, of the most recently completed bachelor's degree, including an Honours year if undertaken.
- (h) In calculation of the weighted GPA, greater weighting is given to studies in later years, so that the final full-time year is given a relative weighting of 3, the previous full-time year is given a relative weighting of 2 and the next previous full-time year is given a relative weight of 1. Postgraduate research or coursework qualifications are excluded.
 - (i) Applicants enrolled in the final year of a bachelor's degree will be considered on a provisional basis if their record at the time of application yields a weighted GPA of 5.5 or greater.
 - (j) The GPA levels and graduate qualifications of successful applicants will be recorded for periodic review of selection criteria and procedures.

(2) Graduate Australian Medical Schools Admissions Test (GAMSAT).

The Graduate Australian Medical School Admissions Test (GAMSAT) has been developed as a selection instrument by the Australian Council for Educational Research (ACER) in collaboration with the graduate-entry medical schools (the Flinders University of South Australia, the University of Melbourne, the University of Queensland and the University of Sydney). The Test is administered, conducted and assessed by ACER.

The GAMSAT is designed to serve five major purposes:

- to ensure that all commencing students have appropriate analytical and problem-solving skills and basic competence in the biological and physical sciences
- to recognise applicants who have a broad understanding of basic concepts in the social sciences and humanities, which are considered advantageous to the study and practice of medicine
- to ensure that applicants have an acceptable standard in written communication in English
- to provide valid and reliable information that will allow ranking of applicants
- to indicate to potential applicants the background knowledge necessary to commence the course and the standards required (how an applicant gains this knowledge is an individual choice).

- (a) In the selection process, the Faculty will use each of the three GAMSAT sections, i.e.
 - (i) reasoning in Humanities and Social Sciences
 - (ii) written communication in English
 - (iii) reasoning in Biological and Physical Sciences, i.e. Chemistry 40%, Biology 40%, Physics 20% (quoted by ACER as comparable to Year 12 Physics and First Year tertiary Chemistry and Biology).
- (b) ACER will supply a score out of 100 for each of the three sections and an overall score weighted as Humanities and Social Sciences 25%, written English 25% and Biological and Physical Sciences 50%. Faculty will use the ACER scores for ranking of applicants.
- (c) Applicants must achieve a minimum level in all three sections of GAMSAT and will be ranked according to their performance for the purpose of identifying applicants who will be invited for interview. In the first instance, applicants who achieve the highest scores in all three sections of GAMSAT will be invited for interview. Invitations will then be made to those achieving scores equal to (or above) progressively lower scores in each section until the total number invited for interview is between 1.5 and 2 times the total number of places available for admission (or until the minimum score acceptable to Faculty is reached). In the event that the number of applicants who have achieved a particular score exceeds the number of interviews still to be offered, further ranking will be undertaken on the basis of those applicants' total GAMSAT score.
- (d) The minimum acceptable score in any section of GAMSAT is 50.
- (e) GAMSAT scores are valid for two years.
- (f) There is no restriction on the number of times a candidate may sit the GAMSAT. Candidates may select their preferred valid annual GAMSAT results and the Admissions Committee will not have access to GAMSAT results from other years.
- (g) The GAMSAT scores of successful applicants will be recorded for periodic review of selection criteria and procedures.

(3) Interview

All applicants for admission to the University of Sydney Medical Program will be interviewed as part of the selection process. The interview is semi-structured and has been designed to assess specific personal qualities, according to criteria agreed by Faculty to be important for success in the University of Sydney Medical Program and in later practice.

Those qualities rated as desirable by the Faculty are:

- good communication skills
- a sense of caring, empathy and sensitivity
- an ability to make effective decisions
- an ability to contribute as a member of a team
- an appreciation of the role of research in medicine
- a sense of vocation, motivation and commitment within the context of medicine.

- (a) Selection of applicants for interview will be according to weighted GPA and GAMSAT results as described in Sections 1 and 2.
- (b) The interview panel will consist of three trained members, of whom one shall be a medical graduate or senior medical student, one shall be an academic or clinical academic member of the Faculty of Medicine and one shall be a representative of the general community.
- (c) Each of the personal quality attributes will be rated between 1 (most suitable) and 5 (least suitable), by consensus of the interviewers, using a criterion-referenced rating scale.
- (d) In the event that an interview panel cannot reach consensus in rating of an applicant, then the applicant may either be recalled for clarification or be re-interviewed by a different panel. The members of the second panel shall not know that the applicant is being re-interviewed. The consensus rating of the re-interview will be taken as the applicant's interview score. If the second panel cannot reach consensus, the majority view of the members of the two interview panels will be used as the interview score.
- (e) Applicants selected for interview will be required to travel to the interview location at their own expense.
- (f) The interview process will be subjected to regular evaluation, including exit questionnaires from applicants and comment by silent, trained observers.

(4) Offers to Applicants

- (a) The interview ratings will be used to determine the offer of admission for each applicant.
- (b) Offers of admission will be made by the Dean of the Faculty, initially to those applicants who are considered most suitable at interview, then progressing through the suitable categories, until all the places have been offered.
- (c) If the number of applicants in an interview category exceeds the number of places remaining to be offered, then offers in that category will be made first to those applicants for the Combined Degree Program who have been deemed by the Combined Degree Program Committee to have outstanding research potential.
- (d) If further separation of applicants is required to allow remaining offers to be made, the overall GAMSAT score will be used and offers made to applicants with higher scores.
- (e) If necessary, the applicants' performance in the bachelor's degree will next be used to separate applicants for an offer of admission.
- (f) Firm offers of admission will be made only to applicants who have already completed their bachelor's degree.
- (g) Provisional offers of admission will be made to applicants who have not completed the final year of their bachelor's degree at the time of interview. The provisional offer will be rescinded if the applicant does not complete the final year of the bachelor's degree by the time of enrolment in the University of Sydney Medical Program, or if the applicant fails to achieve a weighted GPA of 5.5 or greater on completion of the bachelor's degree.
- (h) Successful applicants will be notified in writing and will be given a firm date, by which time a written acceptance of the offer of admission must be received by Faculty. If a written acceptance is not received by that date, the offer of admission will lapse. Extension of time for written acceptance of an offer of admission will not be allowed.
- (i) Faculty may keep a small reserve list of applicants who are unsuccessful in the first round of offers, but who may be offered admission in a second round, if places remain unfilled after the first round is completed.
- (j) Other than in exceptional circumstances, applicants who accept an offer of admission and then fail to enrol, without notifying the University of their decision, or who enrol and then subsequently withdraw or discontinue without prior approval, will not be reconsidered for admission to the University of Sydney Medical Program for a period of two years from the date of enrolment or the date of withdrawal / discontinuation, whichever is the latter.

(5) Deferrals

The Faculty is committed to supporting medical research and to offering opportunities to students interested in undertaking research. The Faculty resolutions concerning deferral of enrolment in the University of Sydney Medical Program reflect this commitment.

Deferral of enrolment after acceptance of an offer of admission may only be permitted under the following circumstances:

- (a) Deferral for one year may be permitted in the event of serious illness or misadventure that could not have been foreseen at the time of application. Appropriate evidence and documentation acceptable to the Faculty must be provided to support such a request for deferral.
- (b) Deferral for one year may be permitted to allow suitably qualified applicants to undertake an additional research year for an Honours degree (i.e. those applicants enrolled in the final year of a bachelor's degree which leads directly to a one-year research program for an Honours level degree).
- (c) Deferral for up to ~~three~~ two years may be permitted to allow applicants who are enrolled in a higher research degree at a tertiary institution at the time of application to the University of Sydney Medical Program to complete that higher degree.
- (d) In exceptional circumstances, the Dean may permit deferral for one year to allow suitably qualified applicants to complete a non-degree postgraduate research year at an institution approved by the Faculty.
- (e) Requests for deferral must be in writing and must be received by Faculty at least ten working days before the enrolment date. Requests will be considered by the Admissions Committee and the Dean of the Faculty of Medicine.

(6) Combined Degree Program (see also section 4. below)

Up to twenty places each year will be reserved for Combined Degree Program (CDP) candidates.

- ~~(a) Applicants for the CDP must have completed a good Honours degree or equivalent (in the case of PhD candidates) or a degree for which the minimum time to qualify was at least four years or equivalent (in the case of MPhilPH applicants).~~
- ~~(b) Applicants must provide a list of their publications (including conference presentations).~~
- ~~(c) Applicants must indicate in their application for admission to the USydMP that they wish to be considered for admission to the CDP, specifying whether they wish to be considered for the PhD or MPhilPH, and provide a summary of their research interest and experience, a list of their publications and references from two persons who can comment on their research aptitude and potential. One of the referees must be the supervisor of the applicant's Honours degree (or equivalent) research program.~~
- ~~(d) To receive an offer of a place in the CDP, applicants will be required to satisfy all the standard admissions criteria for the MBBS Program.~~
- ~~(e) The CDP Committee will assess previous academic and research performance and the referees' reports to identify those who are considered to have outstanding research potential.~~
- ~~(f) CDP applicants who are considered to have outstanding research potential will be placed at the top of the list of all applicants. CDP applicants not considered to have outstanding research potential will remain eligible for admission to the USydMP along with all other applicants.~~
- ~~(g) A student enrolled in the USydMP may apply for entry into the CDP at any time before the end of Block 7 in Stage 2 of the USydMP. The criteria for acceptance into the CDP will be the same as for those applying at the start of the University of Sydney Medical Program.~~

(67) Applicants in Special Categories

(a) Indigenous Australian Applicants

The Faculty of Medicine has developed a policy for the admission of Indigenous Australian applicants to the University of Sydney Medical Program. This policy will be publicised widely through universities, particularly those with high numbers of Bachelor's degree students of rural origin.

Some Indigenous Australian applicants may be educationally as well as financially disadvantaged. To assist potential Indigenous Australian applicants to apply successfully for admission, educational support should begin much earlier than the application to enter the University of Sydney Medical Program. At the University of Sydney, such support is available through the Koori Centre. The Faculty of Medicine, including its medical program students, will work with the Koori Centre to assist Indigenous Australian applicants to prepare themselves for success in the admissions process. Once admitted, Indigenous Australian students will be supported throughout the program by means of student role models and a mentor system.

- (i) In addition to those Indigenous Australian applicants who are eligible under standard admissions procedures, a sub-quota of up to five HECS-eligible places in the University of Sydney Medical Program will be available annually for Indigenous Australian applicants.
- (ii) The Faculty will invite for interview applicants who have identified themselves as Indigenous Australians, who have achieved satisfactory performance at pass level in their bachelor's degree, or equivalent qualification, as determined by Faculty and who have achieved at least

- the minimum acceptable levels of performance in the Graduate Australian Medical School Admissions Test (GAMSAT), as determined by the Admissions Committee.
- (iii) A trained interviewer from the Koori Centre at the University of Sydney will be invited to join the three-member interview panel as the community representative whenever an Indigenous Australian special category applicant is to be interviewed.
 - (iv) The Admissions Committee will make offers of sub-quota places to Indigenous Australian applicants who have achieved at least the minimum acceptable level of performance in the interview, using the same manner of ranking as in the standard admissions procedures.

(b) Refugee Medical Student Applicants

The Faculty of Medicine has developed a policy for the admission of Refugee Medical Students to the University of Sydney Medical Program.

- (i) A sub-quota of up to four HECS-eligible places in the University of Sydney Medical Program will be available annually for refugee medical student applicants who meet specified criteria.
- (ii) Applicants must have completed a minimum of three academic years of studies in a medical degree program acceptable to the Faculty, subject to satisfactory performance in that degree program as determined by the Faculty.
- (iii) Applicants must have achieved at least the minimum acceptable levels of performance in the Graduate Australian Medical School Admissions Test (GAMSAT), as determined by the Admissions Committee.
- (iv) Applicants must have achieved at least the minimum acceptable level of performance in the interview.
- (v) Applicants must have been granted refugee status and Australian residency by the Australian Government.
- (vi) Offers of sub-quota places to refugee medical student applicants will be made using the same manner of ranking as that in the standard admissions procedures.

(c) Medical Rural Bonded Scholarship Scheme (MRBSS)

These places are funded by the Commonwealth Department of Health and Aged Care and are additional medical school places for Australian citizens or permanent residents who enter into a legally binding contract with the Commonwealth Government. The contract requires scholarship holders to complete medical training culminating in a Medical Fellowship qualification and commence a period of six years of medical practice in a rural location in Australia. Students with MRBSS places will receive a tax-free scholarship for the normal duration of their medical school program.

- (i) A quota of places will be available for students accepting Commonwealth Medical Rural Bonded Scholarships. This quota will be in addition to the 182 standard places available to Australian citizens and permanent residents and New Zealand citizens.
- (ii) The number of MRBSS places to be offered each year will be negotiated by Faculty and the Department of Health and Aged Care.
- (iii) The selection criteria for MRBSS places will be the same as for standard places in the University of Sydney Medical program.
- (iv) Applicants for the USydMP will be asked at the time of interview, whether they wish to apply for the MRBSS. Applicants must provide final notification to Faculty of their decision to accept a Medical Rural Bonded Scholarship, or otherwise, at least 10 working days before the first date for enrolment into the USydMP.
- (v) Faculty will bear no responsibility in respect of any student's decision to accept or decline the Commonwealth MRBSS offer.
- (vi) Any student who, having been admitted to the USydMP in an MRBSS funded place, subsequently relinquishes the Medical Rural Bonded Scholarship, will also relinquish his/her place in the USydMP, effective from the date of relinquishment of the Scholarship.
- (vii) All MRBSS funded students will be attached to the Canberra Clinical School.

(78) International Students:

The University of Sydney and the Faculty of Medicine welcome applications from international applicants to the USydMP on a full-fee basis. Selection will be based on the same criteria as for local applicants. The quota for international students is additional to the quota for local students (i.e. students who are Australian citizens or permanent residents or New Zealand citizens). An offer of admission to a fee-paying international student will become invalid if the student acquires Australian citizenship or permanent resident status before enrolment in the University of Sydney Medical Program. The number of places available for international students shall be determined by Faculty, taking into account the student demand and staff teaching capacity.

- (a) Selection criteria for full-fee paying international students will be similar to those for local applicants, i.e. weighted GPA of 5.5 or greater in the bachelor's degree, performance in the GAMSAT or American Medical College Admission Test (MCAT) and performance in a semi-structured interview.
- (b) International applicants may use either the GAMSAT or MCAT.
- (c) As with local students, offers of interview will be made to applicants with the highest scores in each section of the GAMSAT or MCAT and then to applicants with progressively lower scores in each section, until the total number of interviews offered is between 1.5 and 2 times the number of places available, or until the minimum score acceptable to Faculty is reached.
- (d) The MCAT scores are valid for four years from the date of the test.
- (e) The minimum acceptable MCAT scores are M in the writing section and 8 in sections given numerical scores.
- (f) International applicants whose GPA falls slightly below 5.5 may be considered if good levels of performance in GAMSAT or MCAT have been achieved.
- (g) Offers of admission will be made by the Dean of the Faculty, initially to those applicants who are considered most suitable at interview, then progressing through the suitable categories, until all the places have been offered.

(89) Appeals

- (a) An applicant who believes that his or her performance at interview has been compromised by serious illness or misadventure, may appeal in writing. The written appeal, with supporting documentation, must be received by Faculty within five working days of the interview.
- (b) An Admissions Appeals Committee, established by Faculty for this purpose, shall determine what, if any, further action is required and the decision of this Committee will be final.
- (c) Appeals will be conducted by direct communication between the applicant and the Faculty. Correspondence with third parties will not be entered into.

(910) Disclosure

- (a) All applicants must fully disclose all information relevant to the Faculty's decision about an offer of admission. All such information known to the applicant must be disclosed at the time of initial application.
- (b) Relevant information includes (but is not limited to) academic performance and transcripts, details of any exclusions and certification of completion of previous bachelor's degree by the time of enrolment in the USydMP.
- (c) If an applicant fails to disclose any information relevant to the Faculty's decision about an offer of admission and that information would have resulted in a decision not to offer admission, then the applicant's offer of admission or subsequent enrolment in the USydMP will be rescinded.
- (d) Presentation of false or forged documents by an applicant may constitute a criminal offence and the University may take appropriate action in such cases, including (but not limited to) cancellation of an application for admission, cancellation of an offer of admission or termination of enrolment.

2. Units of Study

Academic Stage 1

Teaching Period 1 UoS Code and Name	Credit Points	Assumed Knowledge	Available Result
GDMP 1011 Basic and Clinical Sciences 1	12	Subject areas assessed in the Graduate Australian Medical Schools Admission Test (see Admission)	UCN
GDMP 1012 Patient and Doctor 1	6	As above	UCN
GDMP 1013 Community and Doctor 1	3	As above	UCN
GDMP 1014 Personal and Professional Development 1	3	As above	UCN
Following studies in:			
Foundation Studies			

Musculoskeletal Sciences			
Drug and Alcohol			

Teaching Period 2	Credit Points	Assumed Knowledge	Available Result
UoS Code and Name			
GDMP 1021 Basic and Clinical Sciences 2	12	Subject areas assessed in the Graduate Australian Medical Schools Admission Test (see Admission)	UCN
GDMP 1022 Patient and Doctor 2	6	As above	UCN
GDMP 1023 Community and Doctor 2	3	As above	UCN
GDMP 1024 Personal and Professional Development 2	3	As above	R or F
Following studies in:			
Respiratory Sciences			
Haematology			
Cardiovascular Sciences			

Academic Stage 2

Teaching Period 1	Credit Points	Assumed Knowledge	Available Result
UoS Code and Name			
GDMP 2011 Basic and Clinical Sciences 3	12	Academic Stage 1	UCN
GDMP 2012 Patient and Doctor 3	6	Academic Stage 1	UCN
GDMP 2013 Community and Doctor 3	3	Academic Stage 1	UCN
GDMP 2014 Personal and Professional Development 3	3	Academic Stage 1	UCN
Following studies in:			
Neuroscience			
Vision			
Behaviour			
Endocrinology			
Nutrition			
Gastroenterology			

Teaching Period 2	Credit Points	Assumed Knowledge	Available Result
UoS Code and Name			

GDMP 2021 Basic and Clinical Sciences 4	10	Academic Stage 1	R or F
GDMP 2022 Patient and Doctor 4	6	Academic Stage 1	R or F
GDMP 2023 Community and Doctor 4	3	Academic Stage 1	R or F
GDMP 2024 Personal and Professional Development 4	3	Academic Stage 1	R or F
GDMP 2025 Option	2	Academic Stage 1	R or F
Following studies in:			
Renal Sciences			
Reproduction			
Sexual Health			
Cancer Services			
Palliative Care			

Academic Stage 3

Teaching Period 1	Credit Points	Assumed Knowledge	Available Result
UoS Code and Name			
GDMP 30012 Basic and Clinical Sciences 5	12	Academic Stage 2	UCN
GDMP 30013 Patient and Doctor 5	6	Academic Stage 2	UCN
GDMP 30014 Community and Doctor 5	3	Academic Stage 2	UCN
GDMP 30015 Personal and Professional Development 5	3	Academic Stage 2	UCN
Following integrated clinical attachments in Medicine and Surgery and related disciplines			

Teaching Period 2	Credit Points	Assumed Knowledge	Available Result
UoS Code and Name			
GDMP 3022 Basic and Clinical Sciences 6	12	Academic Stage 2	R or F
GDMP 3023 Patient and Doctor 6	6	Academic Stage 2	R or F
GDMP 3024 Community and Doctor 6	3	Academic Stage 2	R or F
GDMP 3025 Personal and Professional Development 6	3	Academic Stage 2	R or F
Following integrated clinical attachments in Medicine and Surgery and related disciplines			

Academic Stage 4

Teaching Period 1	Credit Points	Assumed Knowledge	Available Result
UoS Code and Name			
GDMP 4011 Child & Adolescent Health	10	Academic Stage 3	R or F
GDMP 4012 Perinatal and Women's Health	10	Academic Stage 3	R or F
GDMP 4013 Community Practice	10	Academic Stage 3	R or F
GDMP 4014 Psychological Medicine/Drugs and Alcohol	10	Academic Stage 3	R or F
GDMP 4015 Elective Term	4	Academic Stage 3	R or F
Incorporating studies in:			
Basic and Clinical Sciences			
Patient and Doctor			
Community and Doctor			
Personal and Professional Development			

Teaching Period 2	Credit Points	Assumed Knowledge	Available Result
UoS Code and Name			
GDMP 4011 Child & Adolescent Health	10	Academic Stage 3	R or F
GDMP 4012 Perinatal and Women's Health	10	Academic Stage 3	R or F
GDMP 4013 Community Practice	10	Academic Stage 3	R or F
GDMP 4014 Psychological Medicine/Drugs and Alcohol	10	Academic Stage 3	R or F
GDMP 4025 Pre-Internship Term	4	Academic Stage 3	R or F
Incorporating studies in:			
Basic and Clinical Sciences			
Patient and Doctor			
Community and Doctor			
Personal and Professional Development			

NB: Students in Academic Stage 4 are only enrolled in two of the four listed rotations in teaching periods 1 and 2.

Result key:

UCN = continuing unit

R = satisfied requirements

F = fail

3. Requirements for the Pass Degree
(1) Requirement for award of the degree

Total credit points required: 192

All prescribed units must be completed for award of the degree.

(2) Progression requirements

No candidate shall be permitted to enrol in any academic stage unless that candidate has satisfied all the requirements prescribed for the preceding stage. A candidate who has failed to satisfy the requirements for a particular academic stage, shall normally be required to repeat that stage and, in doing so, shall normally complete all prescribed units of study for that stage.

4. Combined Degree Program

The Faculty encourages applicants for the University of Sydney Medical Program (USydMP) who have appropriate backgrounds and who have an aptitude for research to undertake a higher research degree while undertaking their medical studies. The Combined Degree Program (CDP) provides USydMP students with the opportunity to incorporate a higher degree, viz. the Doctor of Philosophy (PhD) or the Master of Philosophy in Public Health (MPhilPH) with the USydMP.

The MBBS/PhD Combined Degree Program will normally take six to seven years.

The MBBS/MphilPH Combined Degree Program will normally take five to six years.

There are two methods of application for admission into the CDP:

- at the time of application for admission to the USydMP; and
- during the first two years of the USydMP, specifically before the end of Stage 2 (normally before the end of Block 7)

See section 1. (6) above for details of admission procedures.

In order to assist potential applicants to define their research proposals, the Faculty will provide information about available research projects and members of the CDP Committee will be available to assist potential applicants to make contact with possible supervisors.

(1) Structure of the CDP

(a) Doctor of Philosophy

- (i) Completion of a PhD at the University of Sydney normally requires a minimum of six semesters (or equivalent) of full time research. Candidates in the CDP may enrol concurrently for part time PhD candidature during the first two stages of the USydMP, then interrupt their USydMP studies at the end of Stage 2 to undertake a period of full time research of four to six semesters (two to three years). Candidates may also elect to continue part time PhD enrolment concurrent with Stage 3 and/or Stage 4 of the USydMP. The 11 week Elective Term and the five week vacation period in Stage 4 may also be used for full time research. In addition, as stated above, credit may be given for research undertaken in options, unallocated time or vacations during the first two stages of the USydMP.
- (ii) Candidates' progress will be reviewed by the CDP Committee after four semesters of full time research. Candidates who show substantive progress towards their research degree may elect to return to USydMP Stage 3. Evidence of substantive progress would normally consist of a first draft copy of the research thesis, or publication of papers in peer reviewed international journals. Where appropriate, candidates may elect to undertake a further year of full-time research or transfer to Master of Science in Medicine (MScMed) candidature.
- (iii) Permission to interrupt USydMP studies to undertake additional full-time research for up to two further semesters between Years 3 and 4 of the USydMP may be given in exceptional circumstances.
- (iv) It is expected that CDP candidates will have substantially completed their thesis at the end of the period of full time research but need not submit their thesis until the end of Stage 4 of the USydMP.
- (v) The CDP Committee will have responsibility for the general supervision of CDP students to ensure their satisfactory progress in both their research degree and their medical studies.

(b) Master of Philosophy in Public Health

- (i) Candidates will interrupt their USydMP studies at the end of Stage 2 to undertake a period of full time research, normally of one to two years duration; a limited amount of coursework may be prescribed concurrently with the research.

~~(ii) — Candidates may undertake additional work related to their research project as options or in unallocated time or vacations in Stages 1 and 2 of the USydMP and, if necessary, during the Elective Term (during Stage 4 of the USydMP).~~

~~(iii) — In all other respects, the provisions set out above in relation to the PhD will apply.~~

~~**(2) — Review and Reporting**~~

~~This policy and associated procedures will be reviewed annually by the CDP Committee. The Committee will provide a report annually to the Faculty on the progress of the CDP.~~

~~**45. Honours Degree**~~

~~The degrees of Bachelor of Medicine and Bachelor of Surgery may be awarded with Honours. As assessments within the University of Sydney Medical Program are ungraded, the Honours degree is awarded without specification of a class.~~

Amendment of the Resolutions of the Senate and adoption of new Resolutions

Resolutions of the Faculty

The Resolutions of the Faculty of Medicine relating to the degrees of Bachelor of Medicine and the Bachelor of Surgery are amended from 1 January 2006 as follows (additions indicated by underline, deletions indicated by strikethrough):

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which may be found at <http://policy.rms.usyd.edu.au/0000001.pdf>

Course: Bachelor of Medicine and Bachelor of Surgery (University of Sydney Medical Program [USydMP])

SECTION 1

1. Admission

Applicants will be considered for admission according to the following criteria:

- (1) Academic performance in the applicant's most recently completed bachelor's degree;
- (2) Performance in the Graduate Australian Medical Schools Admission Test (GAMSAT);
- (3) Performance in a semi-structured interview.

In the interest of equity and fairness to all applicants, those applicants who do not meet the Faculty's admission criteria, including the required weighted Grade Point Average (GPA), will not be considered for admission to the University of Sydney Medical Program. The GPA requirements shall apply, regardless of circumstances such as illness, misadventure or disadvantage during the bachelor's degree.

No preference or advanced standing is offered to any applicant.

No credit is given for previous units of study.

No exemptions from units of study are offered.

Transfer of enrolment between medical schools is not possible except in very exceptional circumstances and only with the approval of the Deans/Heads of the two schools involved.

(1) Bachelor's Degree

The University of Sydney Medical Program is a graduate-entry degree program. Applicants must demonstrate academic achievement and successful completion of studies in a tertiary educational environment.

- (a) Applicants must have completed, or be in the final year of, a bachelor's degree comprising at least three full-time equivalent years of study, either from an Australian university, or from another university acceptable to the Faculty. The bachelor's degree must be completed by the time of enrolment in the University of Sydney Medical Program.
- (b) Applications from individuals who have completed an appropriate two-year bachelor's degree in an accelerated program (e.g. 3 semesters per year) will be considered only after they have completed the degree.
- (c) Applicants whose bachelor's degrees were ~~conferred~~ completed more than 10 or more years previously and who have not undertaken subsequent postgraduate study or do not have documented evidence of other continuing academic activity (e.g. peer reviewed publications or scholarly works), will not be considered before 1 January of the year in which the applicant intends to commence the University of Sydney Medical Program must have obtained a graduate diploma or a Masters or PhD degree within the past 10 years. For this purpose, the bachelor's degree must have been conferred no more than 15 years prior to 1 January of the year in which the applicant intends to commence the University of Sydney Medical Program. For applicants who have attained more than one bachelor's degree, the date of conferral of the first bachelor's degree will apply. ~~Postgraduate study must be in an enrolled program at an Australian university, or at another tertiary institution deemed by the Faculty to be of equivalent standard.~~
- (d) There are no prerequisite course units.
- (e) Any student who is currently enrolled, or has previously been enrolled, in an Australian or New Zealand medical degree program is not eligible to be considered for admission to the University of Sydney Medical Program for a period of two years after the year of last enrolment in the previous medical degree program.
- (f) Applicants who have previously been excluded from any university because of academic misconduct, will not be considered. Applicants who are excluded from any university at the time of application will not be considered. Applicants who have previously been excluded from any university because of other reasons will be referred to the Admissions Committee for consideration before interview invitations are

sent. The major factor considered in these circumstances will be academic performance after the period of exclusion.

- (g) Performance in the bachelor's degree is assessed by a Grade Point Average (GPA), determined on a scale of 0 - 7 from each mark or grade on the official academic transcript issued by the institution where the bachelor's degree was undertaken. Applicants must achieve a weighted GPA of 5.5 or greater (equivalent to a credit level at the University of Sydney). The weighted GPA will be calculated on at least three full-time years, or six semesters, of the most recently completed bachelor's degree, including an Honours year if undertaken.
- (h) In calculation of the weighted GPA, greater weighting is given to studies in later years, so that the final full-time year is given a relative weighting of 3, the previous full-time year is given a relative weighting of 2 and the next previous full-time year is given a relative weight of 1. Postgraduate research or coursework qualifications are excluded.
- (i) Applicants enrolled in the final year of a bachelor's degree will be considered on a provisional basis if their record at the time of application yields a weighted GPA of 5.5 or greater.
- (j) The GPA levels and graduate qualifications of successful applicants will be recorded for periodic review of selection criteria and procedures.

Academic Board Resolutions: *Admission to Undergraduate Courses*

The Resolutions of the Academic Board relating to Admission to Undergraduate Courses are amended from 1 January 2005 follows (additions indicated by underline, deletions indicated by strikethrough):

Section 4 is amended as follows:

Inserting in the table under the entry 'Dentistry' the following entry –

Oral Health		Chemistry	Selection for all applicants involves the consideration of UAI/TER or equivalent, or tertiary studies record <u>and</u> UMAT test results, performance in a semi-structured interview and in a practical aptitude test
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The purpose of this amendment is to specify the recommended studies and special entry requirements for the Bachelor of Oral Health. The recommended studies are the same as those planned for the Bachelor of Health Sciences course offered by the Faculty of Health Sciences, from which many of the units of study in the first year are drawn.

Section 13 is amended as follows

13. English Language Requirements

- (a) Applicants who have not completed an Australian educational qualification may have to provide proof of proficiency in English through internationally recognized tests such as CULT, IELTS or TOEFL or through satisfactory completion of an appropriate course at the University's Centre for English Teaching unless the applicant has a record of satisfactory achievement in secondary/tertiary studies in an English-speaking country, when the language of instruction was in English.
- (b) Where there is insufficient evidence of current English competence relevant to a particular course of study, faculties reserve the right to ask the applicant to undergo a further assessment of written and/or spoken English. Faculties that prescribe such further assessment are required to report the circumstances and the form of the assessment to the Undergraduate Studies Committee.
- (c) All applicants must either have a record of satisfactory achievement in secondary/tertiary studies in which the language of instruction was in English or must meet one of the following English language requirements as a condition of entry:
 - (i) a qualification accepted by the University as proof of proficiency in English (e.g. GCE 'A' level A to C pass in the subject English or other Humanities subjects);
 - (ii) CULT score of 70;
 - (iii) overall band score of IELTS 6.5 (with a minimum of 6.0 in each band);
 - (iv) TOEFL 233 plus TWE (Test of Written English) at 4.5 (scores older than two years are not accepted);
 - (v) APIEL score of 4 or above;
 - (vi) satisfactory level of English achieved through completion of appropriate modules offered by the University's Centre for English Teaching.
- (d) International Baccalaureate students who have gained the diploma can be regarded as having met the University of Sydney minimum English requirements, provided they have met one of the following criteria:
 - (i) Completion of two Languages A1 in English at Higher or Standard Level;
 - (ii) Completion of Language A2 English as a Group 2 subject at either Higher or Standard Level;
 - (iii) Completion of Language B English at Higher Level with Grade 4 or more; or completion of Language B English at Standard Level with a Grade 5 or more;
 - (iv) Completion of the International Baccalaureate diploma, where English was the means of instruction and the response language for all papers. (*to be renegotiated with the International Office*)
- (e) Special requirements are as follows:
The minimum English language requirements for specific courses are listed in the attached schedule.

Schedule 1. Faculty-specific English Language Requirements

Faculty/Course	English Language Requirements
Faculty of Architecture	TOEFL: 600 or better, plus TWE at 4.5+

	IELTS:	Overall band score of 7.0 or better
Faculty of Law	IELTS:	Overall band score of 7.5 with a minimum score of 7.0 in each of the components
Faculty of Nursing	IELTS:	Overall band score of 7.0 with a minimum score of 7.0 in each of the components
Faculty of Veterinary Science (Bachelor of Veterinary Science)	IELTS:	Overall band score of 7.0 with a minimum score of 7.0 in each of the components

AGENDA ITEM 12
Report of the Graduate Studies Committee

12.2 Report of the Graduate Studies Committee meeting held on 5 April 2004

The Committee met on 5 April 2004 when there were present: The Chair (Associate Professor R Ross) presiding, Professors C Adam, M Behnia, J Christodoulou, F Nicholas and L Zhang, Associate Professors W Julian, A F Masters, B Partridge and M Thompson, Drs M Boughton, A Elias and M Halliwell and Mr S Burshtein and Mr B Sandstrom. Miss K Neveltsen was in attendance.

12.2.1 Receipt of Report

The Committee recommends that the Academic Board receive and note the following report of the meeting held on 5 April 2004.

12.2.2 Postgraduate English Language Requirements

45-48

The Postgraduate Research Training Sub-Committee recommends through the Graduate Studies Committee that the Academic Board amend the policy *Postgraduate English Language Requirements*.

The faculties of Pharmacy and Science have both proposed amendments to their English requirements and after consideration the Sub-Committee endorsed the proposed increases.

The Sub-Committee also proposed further amendments to the policy to clarify that it applied to both local and international students, by amending section 3 “coverage” to make this explicit, and to amend section 4(b) to state that the language of the institution needs to be English, not just the language of instruction.

It was clarified that “satisfactory achievement in English” was determined by the Faculty concerned.

Recommendation

That the Academic Board amend the policy “Postgraduate English Language Requirements”, as set out in the report presented.

12.2.3 Proceedings of the Committee

(1) Appointment of Examiner Form

The Committee amended the Appointment of Examiner Form in relation to head of department/school appointed as an examiner. The amendment clarifies that where this occurs, an academic justification must be provided and the head should delegate responsibility for making comments and recommendations on examiners’ reports to the postgraduate co-ordinator to ensure that any potential conflict of interest is addressed.

(2) Research Training Scheme

The Committee received a presentation from the Dean of Graduate Studies (DoGS) on developments with the Research Training Scheme.

(3) Research-led Teaching and Scholarship of Teaching Project

The Committee considered the report relating to the Research-led Teaching and Scholarship of Teaching Project and agreed to seek further clarification from the Teaching and Learning Committee.



The University of Sydney

Postgraduate English Language Requirements

Amended by the Academic Board on [insert Academic Board meeting date]

Date of effect: [insert date]

1. Policy

This policy consolidates and updates the Academic Board's position on English language requirements for applicants for postgraduate award courses.

2. Background

The Academic Board has established the minimum English language requirements for postgraduate award course applicants. Faculties may ask the Academic Board to approve specific requirements above the minimum levels. Students should be made aware of the English language requirements at the time of application.

3. Coverage

This policy applies to all applicants, both local and international, for postgraduate coursework and postgraduate research award courses.

4. Procedures

- (a) Applicants who have not completed an Australian educational qualification may have to provide proof of proficiency in English through internationally recognized tests such as CULT, IELTS or TOEFL or through satisfactory completion of an appropriate course at the University's Centre for English Teaching unless the applicant has a record of satisfactory achievement in tertiary studies where the language of instruction was in English.
- (b) All applicants must either have a record of satisfactory achievement in tertiary studies in which the language of ~~instruction~~ the institution was ~~in~~ English and the language of instruction was English or must meet one of the following minimum English language requirements as a condition of entry (scores older than two years are not accepted):
 - (i) IELTS (International English Language Testing Scheme) overall band score of 6.5 with a minimum of 6.0 in each band; or
 - (ii) TOEFL (Test of English as a Foreign Language) 577 plus TWE (Test of Written English) at 4.5; or
 - (iii) CBT (Computer-based TOEFL) 233 plus Essay Rating 4.5; or
 - (iv) Cambridge Certificate of Proficiency in English grade A or B;
 - (v) GCSW English language grade A or B; or
 - (vi) CULT (Combined Universities Language Test 70).
- (c) Faculties may request the Academic Board to approve English language requirements above the minimum set out above. Approved requirements are set out in appendix one of this policy.

5. Authority

(1) Development/consultation

Consultation on this policy involved the International Officer, faculties, the Postgraduate Research Training Sub-Committee, Graduate Studies Committee, and the Academic Board.

(2) Management responsibility

Dean of Graduate Studies

(3) Implementation and monitoring

Dean of Graduate Studies and Graduate Studies Committee

(4) Review

1 July 2006

(5) Communication

Academic Board Officer

(6) Contact

Dean of Graduate Studies

6. Related information

(1) Related University legislation, resolutions, policies and procedures include:

(a) University of Sydney (Amendment Act) Rule 1999 (as amended) at <http://www.usyd.edu.au/publications/calendar/>

(b) Admission to Undergraduate Courses at http://db.usyd.edu.au/policy/policy_index.stm

(2) University policies superseded or replaced by this policy:

(a) English Language Requirements: International Students at http://db.usyd.edu.au/policy/policy_index.stm

Appendix One: Schedule of approved Faculty variations, above the University minimum requirements

Faculty	Course	Requirements (above the University minimum)	Approval Date
Faculty of Agriculture, Food and Natural Resources			
Faculty of Architecture	All postgraduate award courses	<ul style="list-style-type: none"> • TOEFL – 600 or better plus TWE at 4.5+ • IELTS – Overall band score of 7.0 or better, with no component being below 6.5 	12 May 1999
Faculty of Arts			
Faculty of Dentistry			
Faculty of Economics and Business	All postgraduate award courses except the Commerce courses	<ul style="list-style-type: none"> • TOEFL – 600 or better plus TWE at 4.5+ • IELTS – Overall band score of 7.0 or better, with no component being below 6.0 	12 February 1997
Faculty of Education and Social Work	Master of Teaching	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.5 or better 	12 February 1997
Faculty of Engineering			
Faculty of Health Sciences	Doctor of Health Sciences	<ul style="list-style-type: none"> • IELTS - Overall band of 7.0, with individual band of speaking and writing of no less than 6.5 	12 June 2002 (effective from 1 January 2003)
	Master of Occupational Therapy	<ul style="list-style-type: none"> • TOEFL – 600 or better, plus TWE at 5.0+ • IELTS – Overall band score of 7.0 or better, with at least 6 for Speaking and 7 for Writing on each band 	8 December 2000
	All postgraduate Physiotherapy courses	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 or better 	12 February 1997
Faculty of Law	All postgraduate award courses	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 or better, with at least 6.0 in each of the components 	12 February 1997
Faculty of Medicine	All postgraduate award courses	<ul style="list-style-type: none"> • TOEFL – 600 or better overall, plus TWE at 4.5+ 	13 December 2000
Faculty of Nursing	All postgraduate award courses	<ul style="list-style-type: none"> • IELTS – Overall band score of 7.0 or better, with at least 7.0 in each of the components 	14 August 2002
Faculty of Pharmacy	<u>All postgraduate award courses</u>	<ul style="list-style-type: none"> • <u>TOEFL – 600 or better plus TWE at 4.5+</u> • <u>IELTS – Overall band score of 7.0 or better, with no component being below 6.5</u> 	<u>[insert approval date]</u>
Faculty of Rural Management			
Faculty of Science	<u>Master of Nutrition and Dietetics; Master of Nutritional Science; Master of Applied Science (Nutrition and Dietetics); Graduate Diploma in Applied Science (Nutrition and Dietetics); and Graduate Certificate in Applied Science (Nutrition and Dietetics)</u>	<ul style="list-style-type: none"> • <u>TOEFL – 610 or better plus TWE at 5.0+</u> • <u>CBT – 253 or better plus Essay Rating 5.0</u> • <u>IELTS – Overall band score of 7.5 or better, with at least 6.5 in each of the components</u> 	<u>[insert approval date]</u>

Faculty of Veterinary Science	Master of Veterinary Public Health Management; Graduate Diploma in Veterinary Public Health Management; and Graduate Certificate in Veterinary Public Health Management	<ul style="list-style-type: none">• TOEFL – 600 or better plus TWE at 5.0+• CBT – 250 plus Essay Rating 5.0• IELTS – Overall band score of 7.0 or better, with at least 7.0 for Speaking and 7.0 for Writing on each band.	12 November 2003
Sydney College of the Arts			
Sydney Conservatorium of Music			

AGENDA ITEM 13
Report of the Teaching and Learning Committee

13.2 Report of the Teaching and Learning Committee meeting held on 30 March 2004

The Committee met on 30 March 2004 when there were present: The Chair (Professor B Reid) presiding, Professor S Nicholas, Associate Professors D Dragovich, M Prosser, R Taylor and B Sutton, Drs J Blundell, M Boughton, D Collins, M Edmond, T Gerzina, I Maxwell, P New, A Poulos and G Ryan, Mr J Currie, Mr F Eldridge, Mr S Lojewski, Mr P O'Carroll and Mr B Sandstrom. Ms M Kemmis was in attendance.

13.2.1 Receipt of Report

The Committee recommends that the Academic Board receive and note the following report of the meeting held on 30 March 2004.

13.2.2 Academic Board Resolutions: *Assessment and Examination of Coursework* separate attachment

At its meeting of 17 April 2003, the Teaching and Learning Committee agreed to establish a Working Party to review the Academic Board Resolutions: *Assessment and Examination of Coursework*.

The Working Party has recommended various amendments to the Academic Board Resolutions: *Assessment and Examination of Coursework*, with further amendments arising from the Committee's considerations. It should be noted that the proposed revisions do not apply to Sections 5 and 6 of the resolutions, as these were the subject of major revisions approved by the Academic Board on 13 August 2003.

Attached is full report on the review of the resolutions and the proposed amendments.

Recommendation

That the Academic Board

- (1) *amend the Academic Board Resolutions: Assessment and Examination of Coursework, with effect from the 29 April 2004; and*
- (2) *amend the Academic Board Resolutions: Award with Honours to insert the section on University Medals which has been deleted from the revised version of the Academic Board Resolutions: Assessment and Examination of Coursework;*
as set out in the report presented.

13.2.3 Proceedings of the Committee

(1) Report of the Chair

The Chair had requested that all faculties provide copies of the guidelines provided to students regarding the new special consideration provisions. The Committee considered those guidelines which had been received in time for the March meeting and agreed that once the remaining guidelines were received a full review would be undertaken to identify any major areas of discrepancy.

Members also agreed that a form would be drafted for an end-of-year report on the number of applications for special consideration received and the manner in which they were processed.

A report from the Summer School regarding special consideration applications was also considered by the Committee, and particular note was made of the School's comment on the drop in the number of applications (185 in 2003 down to 88 in 2004).

(2) **Report of the Library Sub-Committee**

Members noted that, as the Library Committee was now a Sub-Committee of the Teaching and Learning Committee, reports of the Library Sub-Committee would be a regular item on future agendas. Members noted current issues being addressed by the Sub-Committee, including library access for postgraduate students in the final stages of emending a thesis, research on information literacy standards and Library representation on University and faculty committees.

(3) **Maths Learning Centre**

A query was received from SUPRA regarding postgraduate student access to the Maths Learning Centre. SUPRA was advised to contact the Registrar on this issue.

AGENDA ITEM 14
Report of the Research Committee

14.2 Report of the Research Committee meeting held on 25 February 2004

The Committee met on 25 February 2004 when there were present: the Chair (Professor J Carter) presiding, Professors M Behnia, D Burke, M Harris, T Hirst, D Melrose and C Pollock, Associate Professor P McCallum, Drs C Baxter, J Lingard and L Poladian, Mr W Dawson and Mr B Sandstrom. Mr E Micallef was in attendance.

14.2.1 Receipt of report

The Committee recommends that the Academic Board receive and note the following report of its meeting held on 25 February 2004.

14.2.2 Proceedings of the Committee

(1) Items carried over

(a) Report on Research Only Working Party

The Deputy Vice-Chancellor (Research and Innovation) noted that this report is currently held up pending the finalisation of the Enterprise Bargaining Agreement. The report will be released for further discussion once this has happened.

(b) Conflict of Interest Policy

The Deputy Vice-Chancellor (Research and Innovation) noted that Ms Nancy Dolan, the University's new General Counsel, is conducting a review of the University Code of Conduct, including conflict of interest policy. Outcomes of this review will be circulated.

(c) Data analysis, Research Active Staff

There was considerable discussion about the definition of Research Active Staff, particularly with respect to the definition of an item of publication over the last three years (a conference paper versus a book). Concern was also expressed about appointments of less than 0.5 FTE, and particularly how they affect the percentage of staff meeting the definition of Research Active (it is difficult to see how a 0.1 or 0.2 appointment can be part of a coherent research group). The Deputy Vice-Chancellor (Research and Innovation) was keen to maintain the current definition of Research Active staff since it meets the DEST definition in the funding formula and because it is the definition used by most other Universities. However, it was agreed that the Research Office would produce a new data set for Research Active Staff, which shows separately staff at 0.5 and above FTE, and staff under 0.5 FTE.

(d) Honorary appointments – Medical indemnity

This is not a straightforward issue and is under consideration by Risk Management. The Chair tabled a general response from Risk Management, which undertook to work through the unclear and complex legal issues dealing with honorary appointments and report back to the committee in due course.

(e) Template for Faculty Research Plans

The Deputy Vice-Chancellor (Research and Innovation) noted that the University will need to prepare a strategic plan for 2005 – 2009 and that faculty/schools strategic plans should dovetail into the University plan. There was a sense that faculties need some direction in how to prepare their strategic plan in order that they are easily translated into the University plan. Professor Carter undertook to write to faculties and ask that they identify their planning process and to then disseminate best practice.

(2) Correspondence

The Chair noted that he had written to the Manager, Risk Management and the Chair of the University Academic Staffing Committee on the issue of medical indemnity with respect to honorary appointments. The Chair also tabled a response he received from Risk management, which is noted at (1)(d) above.

(3) Discussion with representatives of Faculty Research Committees

The Chair raised with the Committee the prospect of inviting Faculty Research Committee Chairs to make a presentation at the University Research Committee, as has been the case over the two preceding years. There was agreement that this should happen on a biennial basis and that guidelines should be provided to representatives to ensure that discussions are focused. It was also recommended that we invite a representative from the Koori Centre. The Chair undertook to write to Chairs.

(4) Outcomes of Sesqui wash-up

The Director, Research Office advised the Committee that as a result of a meeting between the Chair's and Secretaries of the various Sesqui committees, and the Deputy Vice-Chancellor (Research and innovation) a number of changes were recommended for consideration by this Committee. They included:

1. *R&D Scheme*

- Discussion regarding whether applicants with 'significant' external funding should be excluded from applying. It was decided to retain status quo but ensure no double dipping or top-up of existing grants is permitted. This will be achieved by tightening the disclosure requirements re other application submitted for funding
- Outcome letters to applicants to include a paragraph on statistics for the round – to indicate particularly to unsuccessful applicants that the competition is tight and not all good research can be funded

2. *New Staff Scheme*

- Discussion regarding changing this scheme to an Early Career Researcher (ECR) scheme and excluding Level D appointments from applying. This was endorsed as a sensible development given that the majority of successful applicants to this scheme are already ECRs. It also indicates the commitment of the University to supporting ECRs
- Review allocation of funding to this scheme in light of change to ECR (and presumably a smaller number of applicants). There may be scope to reduce ECR allocation and increase R&D allocation – provided no significant change to success rates

3. *Fellowships*

- Eligibility wording to be modified to remove confusion
- Discussion regarding whether Fellowship project should be different to PhD project. It was decided that there was no need for this to be a specific requirement in the guidelines
- In future rounds, the attention of the Faculty ranking committee will be drawn to applicants who have previously held an externally funded Fellowship
- AGSM applicants are eligible – provided that they are on the USyd payroll when they take up the award

4. *Major Equipment*

- Add eligibility wording as per R&D – i.e. applicants must be on the USyd payroll or have a conjoint appointment. Successful CHS applications from earlier rounds will be reviewed to assess incidence of investigators who do not meet this criteria
- Modify eligible expenditure to allow costs associated with establishing or implementing new equipment (eg. renovation, technical support, maintenance)

- Review \$ limits – consistent for all Faculties as per R&D
5. *Other*
- Circulate timelines for 2004 round well in advance
 - Consider special initiative areas for funding (R&D Scheme) – eg. Linkage Project seed funding
 - Multi-disciplinary/Appeals – retain central allocation to deal with cross-College applications and any successful appeals

There was some discussion on the Sesqui fellowship scheme, particularly for cases where ARC/NHMRC Fellows failed to win Sesqui Fellowships, and the quota given to faculties when coming up with a short list of desirable applicants. The Director, Research office advised that it is possible to increase the number of applicants short-listed, but ultimately we need to place faith in the Committee which is clear on what makes for a quality applicant in the different disciplines.

(5) **Report on Working Party on Research Performance Management with respect to Creative Work**

The Chair of the Working Party on Research Performance Management With Respect to Creative Work, Associate Professor Peter McCallum, noted that he would circulate the final report shortly and speak to it at the next Committee meeting.

(6) **Outcomes of Ethics Workshop**

The Deputy Vice-Chancellor (Research and innovation) advised that an all staff open forum was held on 22nd January 2004 with the working title: “Improving the Human Ethics Review Procedures”. As a result of this forum the following recommendations were made:

- | | |
|------------------|--|
| Recommendation 1 | There should be two Human Research Ethics Committees – one dealing with clinical protocols, the other with humanities and social sciences. |
| Recommendation 2 | Revise the form to tailor separately to Humanities and Social Science researchers and clinical protocols. |
| Recommendation 3 | Examine ways to expedite reviews for low risk applications. |
| Recommendation 4 | Investigate ways to come to an arrangement with other HRECs to eliminate multi committee applications. |
| Recommendation 5 | Need to examine ways to separately identify competitively funded grant project applications as a separate agenda item so that the Committee does not need to examine the project design. |
| Recommendation 6 | Need to raise the awareness of HREC requirements by developing and delivering a range of training programs. |

The current HREC has committed to review and implement these recommendations. Changes to HREC and its review procedures will be announced in UniNews and at an Ethics Meeting in May.

(7) **Best practice for doctoral studies**

The Dean of Graduate Studies (DoGS) reported the following in amplification of a circulated written report. At the November 2003 Council of Australian Deans and Directors of Graduate Studies (DDoGS) meeting, the matter of best practice for doctoral studies was discussed at length. The *‘Framework for Best Practice in Doctorates’* followed and key aspects includes:

- Outcomes - A doctoral graduate has demonstrated the capacity to be original and qualitative when addressing an issue of substance and present a substantial and intellectually coherent product for submission to external examination against international standards.
- Entry requirements - Candidates should hold a Masters degree or a Bachelors honours degree (first or second class, upper division), or equivalent, and be able to demonstrate significant capacity to undertake research.

- Duration - All doctoral programs should be of at least three years' full time equivalent (FTE) study in duration (in order to achieve outcomes).
- Nature of programs - Either a supervised research and scholarship program of at least three years' FTE study, or a coursework, research and scholarship program of at least three years' FTE study, with at least two years' FTE research and scholarship; or a professional practice and enquiry, and coursework program, together with at least two years' FTE research, totalling at least three years' FTE.
- Research and scholarship - This includes development of new research methods and new data analysis; writing of documents where the document is a research or scholarly product; the work involved in planning and undertaking the research, developing the thesis and the preparation of the products for examination; and other activities fundamental to the research and scholarship.
- Coursework - Coursework should be at a level which would be challenging and enhancing a Masters or honours graduate in the discipline or professional field.
- Supervision - A principal supervisor should be appointed and assisted by a colleague(s). The principal supervisor should: have expertise in the field of study; hold a doctoral qualification or equivalent; be research active in a relevant discipline or disciplines; have sufficient time and resources to provide a quality learning experience for the candidate; and have training and/or experience in supervision.
- Basis for award of degree - The degree should be examined by at least two appropriately qualified external examiners, with similar qualities to those of supervisors listed above. The additional use of oral examinations is encouraged and, where these apply, candidates should be provided with adequate preparation and advice.

The DoGS noted that the University of Sydney is aligned to the key aspects of the report and in many aspects exceeds its requirements. There will be a further meeting of DDoGS in April 2004 to consider any additional suggestions, which can be incorporated in the framework. The DoGS asked members of this Committee to pass on to him, over the next couple of weeks, any other 'best practice' issues, which it is felt should form part of the framework.

(8) Reports

(a) Professor Tim Hirst, Deputy Vice-Chancellor (Research and Innovation)
The Deputy Vice-Chancellor (Research and Innovation) reported on the following:

- *Cooperative Research Centres*: The 9th Round of Cooperative Research Centre (CRC) proposals are due for submission to DEST by 31 March 2004. The University of Sydney recognizes the importance of CRCs and where the University is a core participant is willing to provide strong support. The government paper on innovation held up CRCs as a model for private and public institutions working together.
- *Research Strategy Advisory Group* (including an *Enterprise & Innovation Working Group*): These groups have been set up to assist in formulating Policy Options and Research Strategies that will inform a University Research Plan and the University's Plan 2005-2009. A separate working party will consider Enterprise and Innovation (incl. entrepreneurial education). It is intended that these groups be highly interactive and have a visionary perspective of where we want to take the University. Issues will be brought back to this Committee, to PVCs and to Faculty/College Research Committees. Thought will be given as to whether an open forum of the wider academic community will take place.
- A number of *Nelson Review outcomes* are due out shortly. Members of this Committee will be asked to review certain aspects of the government papers and assist in developing a University position.

(b) **Professor Behnia, Dean of Graduate Studies**

The Dean of Graduate Studies reported the following:

- *Annual Review of Postgraduate Research Students:* A discussion with postgraduate coordinators was held late last year to discuss the current practice of reviewing postgraduate research students' progress and reporting this. The following items were generally agreed on:
 - best practice is where every research student is reviewed annually
 - uniformity can be achieved through a single, university-wide progress report process and form
 - incorporate an interview of the student into the progress report process (while this will be a requirement, it will be left to the Faculties to work out the logistics of how this will be carried out)
 - the supervisor should not be present during the interview stage of the review of the student
 - A draft form and process for annual review was presented at the Postgraduate Research Training Sub-committee on 10 February 2004 for discussion.
- *Postgraduate Marketing:* The Office is trying to establish a central postgraduate marketing effort. This is being done in collaboration with the College representatives who currently look after university-wide postgraduate marketing. A proposal for a postgraduate marketing campaign for 2004 has been developed and is currently at the stage of being approved.
- *Postgraduate Student Induction Program:* The first semester Postgraduate Student Induction Program is being organised. A daytime session will be held on Tuesday 16 March in MacLaurin Hall and an evening session is being held on Thursday 18 March in the Eastern Avenue Auditorium. A large number of registrations have been received together with very positive feedback at last year's inaugural induction sessions.
- *Supervision Seminars:* Supervision seminars will be run this year within faculties. Past recipients of the VC's Award for Excellence in Research Higher Research Supervision will present their views on supervision of research students and hold discussions with various staff members and current research students with the aim of improving the University's supervision and training of postgraduate research students.
- *VC's Awards for Excellence in Research Higher Degree Supervision:* The DoGS office will now be running the VC's Awards for Excellence in Research Higher Degree Supervision. The Office is liaising with the Institute of Teaching and Learning and the Pro Vice-Chancellor (Teaching and Learning) to establish a timetable for this award. This year, 3 awards will be presented, an increase from 2 awards in previous years. One award will be presented per College with a value of \$5000 per award. It has been proposed that the closing date for applications will be 30 April 2004.
- *SREQ Results:* The results of the SREQ have been published on the Institute of Teaching and Learning website. The DoGS office is currently analysing the results and drawing comparisons with the 2002 survey. We were very pleased with the response rate of 64% (up from 50% in 2002).
- *Postgraduate Research Numbers:* Analysis is currently being undertaken on the 2003 figures for postgraduate research student load. The national data for 2003 is not yet available, but the trends will need to be monitored once this data becomes available.

- Professor Behnia spoke to a paper distributed at the meeting on *Research Student Loads and the Research Training Scheme*. Essentially there is concern that unless we increase our enrolments of domestic research students by about 170 in the coming year (130 to break even and a further 40 to retain accumulated debt over past 2 years due to completions and separations) we will find ourselves in the position of having to return money to DEST. Colleges and faculties will be given targets for PhD enrolments, which will be tied to the RTS funding. Professor Behnia undertook to lead a discussion on the workings of the RTS at the next Research Committee meeting.
- *Co-funded scholarships*: These will be awarded again this year. The Vice-Chancellor will also fund some mid-year scholarships.

(c) **Mr Warwick Dawson, Director, Research Office**

The Director, Research Office reported on the following:

- *NHMRC Program Grants*: 6 Program Grant applications were submitted this round;
- *NHMRC Research Fellowships*: 12 applications submitted;
- *Federation Fellowships*: 11 applications submitted
- *NHMRC Project Grants*: 264 applications submitted;
- *ARC DP Projects*: 305 applications submitted;
- *ARC Research Networks*: will lead about 8 and participate in another 10;
- *Publications data*: the Research Office will out source data entry to a lotus notes expert. Departments will send data to the Research Office for input.
- *Applications bypassing the Research Office*: more and more applicants are bypassing the Research Office and applying directly to funding agencies (due mainly to the availability of electronic submission). This may results in poorly constructed budgets, particularly with respect to infrastructure costs. The Director, Research Office undertook to send a reminder to researchers.

(d) **Dr Claire Baxter, Director, Business Liaison Office**

The Director, Business Liaison office noted that on 24 February the first of four seminars for staff and students was conducted by the BLO to hear about industry interaction and commercialisation. Dates for future meetings are on the BLO web site.