



Academic Board Agenda

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SUPPLEMENTARY AGENDA

for the meeting on Wednesday 28 April 2004

	Pages
★ 1. Apologies Additional apologies have been received from: Professors C Armour, P Canfield, J Carter, R Graycar, R McLean, P Ramsden, B Roufogalis, J Sinclair and J Uther, Associate Professors M Prosser and L Unsworth, Drs A Elias, M McKerchar, E Peden and M Torode, and Mr J Shipp.	
★ 5. Report of the Chair	
5.1 Report on Senate matters	
5.1.1 Report of the Senate meeting held on 7 April 2004	3
<i>Recommendation</i> <i>That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting on 7 April 2004.</i>	
5.2 Honours and distinctions	3
<i>Recommendation</i> <i>That the Academic Board note the report of the Chair of the Academic Board on the additional honours and distinctions and congratulate the recipients, as set out in the report presented.</i>	
★ 6. Report of the Vice-Chancellor and Principal	
6.1 Report on Senate matters	
6.1.1 Report of the Senate meeting held on 7 April 2004	4
<i>Recommendation</i> <i>That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting on 7 April 2004.</i>	

15. General Business

15.2 Discipline of Students – 2003 Annual Report

5-6

Recommendation

That the Academic Board note the report relating to the Discipline of Students 2003, as set out in the report presented.

15.3 Student Appeals Committee (Exclusions and Readmissions) – 2003 Annual Reports

7

Recommendation

That the Academic Board note the report relating to the Student Appeals Committee (Exclusions and Readmissions) 2003, as set out in the report presented.

**AGENDA ITEM 5
Report of the Chair**

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 7 April 2004

Senate, at its meeting on 7 April 2004, on the report of the Academic Board:

- (1) amended the University of Sydney (Academic Governance) Rule 2003, as set out in the report presented.
- (2) noted the report of the Chair on the following items:
 - (a) Review of the Academic Board and the Academic Forum
 - (b) Membership of the Academic Board

5.2 Honours and distinctions

In addition to the honours and distinctions set out in the main agenda, I am pleased to report the following additional honours and distinctions and recommend that the Academic Board extend its congratulations to the recipients:

AACSB Accreditation; Faculty of Economics and Business

The Faculty of Economics and Business has received accreditation by the US Association for the Advancement of College Schools of Business International for its business and specialised accounting courses.

AACSB is the premier international accrediting agency for bachelors, masters and doctoral degree courses in business administration and accounting. While the AGSM and the University of Queensland received business accreditation in 2002/3, the University of Sydney is the first university in Australia to have received both accreditations, and only the third in our region. Internationally AACSB has accredited 480 institutions, of which only 165 have received accreditation of their specialised accounting courses. Furthermore, we are the first institution to be accredited under the draft Blue Ribbon Accounting Standards.

Professor Lester Burgess; Faculty of Agriculture, Food and Natural Resources

Presented a medal by Vietnam's Ministry of Agriculture and Rural Development in recognition of his work including collaborative projects in teaching and research in plant disease.

AGENDA ITEM 6
Report of the Vice-Chancellor and Principal

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 7 April 2004

Senate, at its meeting held on 7 April 2004:

- (1) approved the Guidelines Concerning Commercial Activities for submission to the Minister for approval, pursuant to section 26B (2) of The University of Sydney Act 1989.
- (2) resolved that an ad hoc committee of Senate be formed to review any proposed state legislation affecting University governance or announcements concerning such legislation and to be available to provide advice to Senate as well as to the Chancellor and Vice-Chancellor in order that Senate's position be represented appropriately.
- (3) resolved to delegate approval of Graduation dates to the Registrar, noting that the Registrar would report this matter to Senate for noting.
- (4) appointed The Hon Jane Hamilton Mathews QC and reappointed The Hon Matthew John Robert Clarke QC as Chairs of Student Proctorial Boards for a one year term of office from 5 April 2004.
- (5) noted the report that Mr Graham Findlay, the Executive Director (Planning and Resources), who had provided exceptional service to the University as Secretary to the Tender Board, had retired and joined the Vice-Chancellor in wishing him well in his retirement.
- (6) noted the Vice-Chancellor's report on the following:
 - (a) Australian Universities Quality Assurance Audit
 - (b) enterprise bargaining developments
 - (c) the Graduate School of Government
 - (d) future focus topics for Senate discussion, and that a further report would come to the next meeting
 - (e) reviews on the evaluation of the Knowledge and Innovation reforms; the National Infrastructure Taskforce; and the review of closer collaboration between universities and publicly-funded research agencies
 - (f) the Financial Review Education Summit held on 26 March 2004
 - (g) the Young Professionals Project, an initiative of the Research Institute for Asia and the Pacific working in collaboration with the Graduate School of Government
 - (h) the Vice-Chancellor's overseas visits
 - (i) University relations
 - (j) the International report
- (7) noted the following:
 - (a) the 2003 Annual Report of the Adviser on Payments made by Student Societies
 - (b) the 2003 Annual Report on Discipline of Students
 - (c) the 2003 Annual Report on Appeals heard by the Student Appeals Committee (Exclusions and Readmissions)
 - (d) citations of recipients of honorary awards conferred in 2003
 - (e) citations for recipients of the Vice-Chancellor's Awards for Outstanding Teaching 2002
 - (f) citations for recipients of the Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision 2002

**AGENDA ITEM 15.2
General Business**

15.2 Discipline of Students – 2003 Annual Report

The University of Sydney By-law sets out the procedures for resolving matters of misconduct of students within the University. In 2003 there were **15** matters pursued under the provisions of Chapter 8. Set out below is a summary.

Undergraduates

	<i>Allegation</i>	<i>Penalty</i>
1.	- Altering an official "Statement of Enrolment" for the purposes of obtaining Youth Allowance payments.	- Severe reprimand. - Suspension from the University for one semester, the suspension being suspended pending any further misconduct being sustained under Chapter 8 of the By-laws, while remaining an undergraduate.
2.	- Having unauthorized material in an examination.	- Severe reprimand. - A fail and mark of zero in the unit of study. - Suspension from the University for one semester, the suspension being suspended pending any further misconduct being sustained under Chapter 8 of the By-laws, while remaining an undergraduate.
3.	- Forging an official Examinations Results Notice and a letter from a member of academic staff.	- Severe reprimand. - Suspension from the University for two semesters.
4.	- Plagiarism in an essay.	- Severe reprimand. - A fail and mark of zero in the unit of study. - Suspension from the University for one semester, the suspension being suspended pending any further misconduct being sustained under Chapter 8 of the By-laws, while remaining an undergraduate.
5.	- Similarities between this student's and another's medication reviews; and - Re-submission of semester 1 medication reviews with semester 2 medication reviews.	- Following the student's denial of misconduct, the matter was referred to a Student Proctorial Board. - The outcome was no further action under Chapter 8 of the by-laws.
6.	- Similarities between this student's and another's medication reviews.	- Following the student's denial of misconduct, the matter was referred to a Student Proctorial Board. - The outcome was no further action under Chapter 8 of the By-laws.
7.	- Cheating in a mid semester examination.	- Severe reprimand. - A fail in the examination. - Suspension from the University for one semester, the suspension being suspended pending any further misconduct being sustained under Chapter 8 of the By-laws, while remaining an undergraduate. - The student subsequently denied the allegation, providing new information to the University in relation the allegation. - The Acting Vice-Chancellor accepted the new information provided by the student and decided that no penalty should be imposed.
8.	- Having unauthorized material in an examination.	- No further action taken under Chapter 8 of the By-laws but the student received a warning about bringing unauthorised material into examinations in the future.
9.	- Illegal use of other students'	- Severe reprimand.

	Extro accounts.	- Reimburse the students concerned the costs for the illegal usage.
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10.	- Copying from another student in an examination.	- Severe reprimand. - A fail and mark of zero in the unit of study. - Suspension from the University for one semester, the suspension being suspended pending any further misconduct being sustained under Chapter 8 of the By-laws, while remaining an undergraduate.
11.	- Submitting a forged medical certificate with an application for Special Consideration for an examination.	- Severe reprimand. - A fail and mark of zero in the unit of study. - Suspension from the University for one semester, the suspension being suspended pending any further misconduct being sustained under Chapter 8 of the By-laws, while remaining an undergraduate.
12.	- Removing two quiz papers for a test without permission.	- Severe reprimand. - A fail and mark of zero in the quiz.
13.	- Providing information to other students on the substance of an examination paper.	- No further action taken under Chapter 8 of the By-laws.
14.	- Failing to provide identification to a prescribed officer.	- A reprimand.

Postgraduates

	<i>Allegation</i>	<i>Penalty</i>
15.	- Making copyright material available to be downloaded from the student's University web page.	- Severe reprimand.

**AGENDA ITEM 15.3
General Business**

15.3 Student Appeals Committee (Exclusions and Readmissions) - 2003 Annual Report

The Chair of the Academic Board chair's the Senate's Student Appeals Committee (Exclusions and Readmissions). In 2003, 80 appeals were received and a total of 73 appeals (late reversal of faculty decisions and withdrawal of appeals accounted for difference) were heard over a period of 10days.

Summary of student appeals against exclusion 2003

	2003	2002	2001	2000
EXCLUDED	38	41	19	16
READMITTED	35	15	21	4
DEFERRED	-	2	-	-
TOTAL	73	58	40	20

By faculty	Appeal upheld	Appeal disallowed	TOTAL
Agriculture	1	2	3
Architecture	-	-	-
Arts	4	2	6
Dentistry	-	-	-
Economics & Business	2	2	4
Education & Social Work	-	3	3
Engineering	6	19	25
Health Sciences	-	1	1
Law	1	-	1
Medicine	-	-	-
Nursing	20	7	27
Pharmacy	-	-	-
Rural Management	-	-	-
Science	-	2	2
Vet Science	1	-	1
SCA	-	-	-
Conservatorium	-	-	-
TOTALS	35	38	73

There were no appeals from postgraduate students. Of the 7 appeals cancelled late, 2 were students who decided not to appeal and 5 were reversals of original faculty exclusion.