



Academic Board Minutes

Academic Board Officer: Keri Neveldsen

Secretariat, Quadrangle, A14

Phone: 9351 3183; Fax: 9351 3572

E-mail: K.Neveldsen@secretariat.usyd.edu.au

Web site: <http://www.usyd.edu.au/su/ab/>

Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 28 April 2004 in the Professorial Board Room

There were present: the Chair (Professor J Sachs) presiding, the Deputy Chair (Associate Professor A F Masters), the Vice-Chancellor and Principal (Professor G Brown), the Chairs of the Standing Committees (Professor B Reid, and Associate Professor R Ross), Professors B Armstrong, M Behnia, A Brewer, A J S Coats, L Copeland, M Field, S Garton, B Hesketh, H Kendig, I Klineberg, J Lawler, A Marett, G T Moore, C Murphy, R Newman, S Nicholas and P Wolnizer, Associate Professors F Ahmadi-Esfahani, D Dragovich, R Drynan, C B Gillies, D Grant, S Kable, C Peck, P Phibbs, P Redding, A Rubbo, G Sullivan and N C Weber, Drs K Bosward, A Charry, R J Dixon, S Forsyth, P Gibbens, M Halliwell, J Hughes, E Innes, C Lennings, V Naganathan, A Poulos, B Turman, A Van Schaik, B Winter and K C Wong, Ms L Brown., Mr S Burshtein, Mr J Conomos, Mrs L Napier, Mr B Sandstrom and Mrs J Toner.

Also present: Associate Professor B G Sutton, and Secretary of the Academic Board (Dr W Adams).

Present as observers: Ms M Kemmis and Ms J Russell.

★ **1. Apologies**

Apologies were been received from: Professors C Armour, P Canfield, J Carter, R Graycar, R McLean, P Ramsden, B Roufogalis, J Sinclair, L Tong and J Uther, Associate Professors A Fekete, T Fitzpatrick, P Gay, G Murray, M Prosser, L Unsworth and S West, Drs M Boughton, M Edmond, A Elias, N Gallery, M McKerchar, E Peden and M Torode, Mr F Eldridge, Mr S Fridman and Mr J Shipp.

★ **2. Arrangement of agenda**

2.1 Starring of items

The Registrar will ask if members request any items starred for discussion.

2.2 Adoption of unstarred items

Resolution 59/04

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 60/04

That the Academic Board adopt the minutes of the previous meeting held on 24 March 2004 as a true record.

4. Business arising from Minutes

There was no business arising from the minutes.

★ **5. Report of the Chair**

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 7 April 2004

The Chair advised the Academic Board that Senate had approved the amendment to the constitution of the Academic Board to provide for membership by the Director of the Graduate School of Government.

Members were informed that the Chair had been asked to inform the next meeting of Senate of the types of challenges which would be facing the Academic Board over the coming year.

Discussions with the Deputy Chair and Chairs of Academic Board Committees had identified some priorities including measuring the performance of the Academic Board.

Resolution 61/04

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 7 April 2004.

Action: Chair of the Academic Board to report to the next Academic Board meeting on challenges identified for the coming year.

5.2 Honours and distinctions

Resolution 62/04

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

Action: Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

5.3 General report

5.3.1 Early submission of Doctor of Philosophy (PhD) thesis

In accordance with the provisions of the *University of Sydney (Amendment Act) Rule 1999*, the Chair approved an application from the Faculty of Law for a Doctor of Philosophy (PhD) candidate to submit the thesis for early examination as the candidate had made exceptional progress in the candidature.

The Chair noted that two applications for early submission had now been received and that these would help establish the benchmark of what constituted exception progress.

Resolution 63/04

That the Academic Board note the report of the Chair of the Academic Board relating to the early submission of a Doctor of Philosophy (PhD) thesis, as set out in the report presented.

Action: No further action required.

(File 2003/6482)

5.3.2 NSW and the ACT Committee of Chairs of Academic Boards/Senates

The Chair reported on attendance at the recent meeting of the NSW and the ACT Committee of Chairs of Academic Boards/Senates.

The Committee of Chairs had discussed issues of academic dishonesty and plagiarism and it was noted that the University of Sydney policy *Academic Honesty in Coursework* had been used as the basis for other institutions to review their policies.

The Chair informed members that the issue of English language requirements had been considered. Following the last Academic Board meeting, the Graduate Studies Committee was asked to consider increasing the University's postgraduate English language requirement to a minimum of IELTS 7 and the Undergraduate Studies Committee would be asked to do the same.

The Chair noted that discussion of the quality of Foundation Studies Programs was topical given that the recent round of appeals against exclusion had highlighted some concerns with students admitted on the basis of Foundation Studies Programs.

Associate degrees and the relationship between universities and the TAFE sector was identified as an area for further development. The Chair advised members that she would liaise further with the Deputy Vice-Chancellor (Academic) regarding this, including encouraging TAFE to grant credit to students on the basis of their university studies.

[Secretary's note: The paper considered by the Committee of Chairs relating to English language requirements was circulated to members following the meeting.]

Resolution 64/04

That the Academic Board note the report of the Chair of the Academic Board relating to the NSW and the ACT Committee of Chairs of Academic Boards/Senates, as set out in the report presented.

Action: Undergraduate Studies Committee to consider increasing the minimum undergraduate English requirements to IELTS 7.

(File 2001/5114; P23)

5.3.3 Student Appeals Committee (Exclusions and Readmissions) - update

The Academic Board noted that consideration of student appeals by the Student Appeals Committee (Exclusions and Readmissions) was drawing to a close.

The Chair reported that the Committee had met 10 times, equating to approximately seven full days of meetings, in addition to the preparation time required.

The Committee had considered 68 appeals which was comparable to last year but some faculties had seen large increases in appeals, mainly due to greater scrutiny of progress issues.

The Chair informed the Academic Board that the report on the Review of Appeals was currently being considered by the General Counsel to ensure the recommendations were consistent with contemporary administration law. It was anticipated that the report would be considered at the next Academic Board meeting and hoped to receive strong endorsement for referral to Senate.

Members noted that the membership of the Student Appeals Committee (Exclusions and Readmissions) had been amended this year including greater provision for nominees of the Chair of the Academic Board. Many Academic Board members were invited to participate and feedback indicated they found the process instructive, interesting and demanding. The Chair expressed appreciation to all those who had taken part.

Resolution 65/04

That the Academic Board note the report of the Chair of the Academic Board relating the Student Appeals Committee (Exclusions and Readmissions) update, as set out in the report presented.

Action: No further action required.

(File 2002/3333)

5.3.4 Research Training Scheme

Recent developments with the Research Training Scheme (RTS) have highlighted some concern with enrolment numbers for postgraduate students.

The Chair invited the Dean of Graduate Studies (DoGS) to briefly describe the RTS and possible changes. The DoGS informed members:

- the RTS, introduced in 2001, was a complex funding model for the support of local research (PhD and Master's by research) students with a total fund of \$550million;
- re-allocation of part of the annual funding was determined by the RTS Index (the calculation based 50% on student completions, 40% on research income and 10% on publications) on the basis of the number of students not continuing from one year to the next, called separations;
- the University of Melbourne was unhappy with the allocation method and was currently in a legal dispute with DEST;
- current provisions included capping for universities, meaning that no university would be better or worse off by more than 5% from year to year, however this provision was likely to be removed in changes to the Scheme;
- re-allocation based on separations was also likely to be removed, and if this occurred the University of Sydney would received less funding than it currently did;

- the University was under-enrolled, based on DEST calculations on what load the University could sustain, by approximately 100 EFTS and could be required to return funding to DEST;
- a return of funding would impact on future research training potential and funding allocation; and
- the University needed to increase its commencing student load by approximately 23%.

The DoGS responded to queries raised by the members:

- the current RTS did not reward universities for early completions, essentially the University needed students to continue for the full length of candidature (4 years for PhD, 2 years for Master's by research) or effectively be penalised, however, if separations allocation was removed from the RTS this would no longer be relevant;
- if separations were removed, the differentiation between high and low cost disciplines would not be continued; and
- the possible revised allocation method could be based on completions, historical load and the RTS Index.

In considering strategies for increasing enrolments, the following issues were raised:

- the University had a non-conformity of load, where the supervisor to candidate ratio ranged from 0.3 to 2.6 with the average 1.2;
- eight faculties had a below average supervisory load and should be seen as areas for potential recruitment of students;
- Colleges and faculties needed to identify areas where load could be increased;
- second semester scholarships would be continued and could be re-examined e.g. the University of Sydney offered 40 second semester commencing scholarships, other Go8 universities also offered a number of university scholarships, for example, the University of Adelaide offered 200;
- the more research funding the University received, the greater its need to increase student load;
- there were areas of the University where staff had the ability to supervise but demand was uncertain; and
- some areas were in high demand but did not have scholarships available to attract students, it was suggested that such areas should be targeted and scholarships created.

The Chair thanked the Dean of Graduate Studies and members for discussion, noting that it would be desirable to have an update on these matters later in the year.

Resolution 66/04

That the Academic Board note the report of the Chair of the Academic Board relating to the Research Training Scheme, as set out in the report presented.

Action: No further action required.

(File 2002/4839)

5.3.5 Update on policy development and review – Student Code of Conduct

Members were asked to note that a final draft of the proposed Student Code of Conduct had been completed and was due to be circulated for consultation. The impetus for the new policy had come from increased incidences of bullying, harassment and inappropriate behaviour.

Resolution 67/04

That the Academic Board note the report of the Chair of the Academic Board relating to an update on policy development and review - Student Code of Conduct, as set out in the report presented.

Action: No further action required.

(File 2003/6047)

5.3.6 Academic Board website

Members had previously been advised on the work being undertaken on the redevelopment of the Academic Board website and the interface for the main policy index.

A demonstration of the Academic Board's revised website was presented at the meeting.

The new Academic Board website was located at:

<http://www.usyd.edu.au/ab/>

Resolution 68/04

That the Academic Board note the report of the Chair of the Academic Board relating to the Academic Board website, as set out in the report presented.

Action: Members of the Academic Board to note the new Academic Board website.

5.3.7 Eulogy – Emeritus Professor Keith Campbell

Professor Les Copeland, Dean of the Faculty of Agriculture, Food and Natural Resources, presented a eulogy to Emeritus Professor Keith Campbell. (The eulogy is appended to the minutes).

★ **6. Report of the Vice-Chancellor and Principal**

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 7 April 2004

Resolution 69/04

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 7 April 2004.

6.2 General report

The Vice-Chancellor reported on the following general matters:

(1) *DEST submission for additional places*

A submission was being prepared to submit to DEST in a bid to gain additional undergraduate HECS places from those being created from the over-enrolment pool.

As part of the broad submission a new strategic initiative for the University was being presented, particularly in light of the NSW State Government already stating that the University of Newcastle was a priority institution for receiving reallocated places (resolution 33/04, 10 March 2004, refers).

This part of the submission proposed additional places, in a new degree to be proposed, predominately in the arts and science disciplines. A generalist three year degree course would be developed, including opportunities to access other disciplines such as law and commerce, which would provide participants with a contemporary and liberal education, preparing students for further study or entry into the workforce.

Members noted that the additional places were the commencing load, therefore there would be longer term benefits. If the bid was successful, it was possible an additional bid could be increased if another submission round occurred in 2007.

(2) *HECS and fee-charging*

The Vice-Chancellor confirmed that a recent DEST ruling reemphasised that where students were enrolled in HECS places, they could not be charged fees, but contrary to previous advice, applied this rule to non-standard sessions such as the Summer School. Consideration was therefore being given to its future viability.

It was noted that the ruling particularly applied to undergraduate students, however there would also be an impact on postgraduate students as any changes would related to the Summer School in its entirety.

Resolution 70/04

That the Academic Board note the general report of the Vice-Chancellor and Principal.

Action: No further action required.

★ 7. Question time

There were no questions directed to the Vice-Chancellor or the Chair of the Academic Board.

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- ★ 8. **Presentations by the Deans and Pro Vice-Chancellors (College)**
- 8.1 **Presentation by the Deputy Vice-Chancellor (Academic)**
The Deputy Vice-Chancellor (Academic) gave a presentation relating to his portfolio area based on key issues of academic developments; international relations; community participation; and quality and development issues.
- Resolution 71/04**
That the Academic Board note the presentation of the Deputy Vice-Chancellor (Academic).
- Action:* No further action required.
- (File 2003/3980)
9. **Reports of Faculties and Boards**
- 9.1 **Report of the Faculty of Education and Social Work**
- 9.1.1 **Receipt of report**
- Resolution 72/04**
That the Academic Board receive and note the report of the Faculty of Education and Social Work meeting of 25 March 2004.
- Action:* No further action required.
- 9.1.2 **Amendment of the Resolutions of the Senate: Constitution of the Faculty of Education and Social Work**
- Resolution 73/04**
That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Education and Social Work, with immediate effect, as set out in the report presented.
- Action:* Chair of the Academic Board to recommend that Senate amend the Constitution of the Faculty of Education and Social Work.
- (File 2000/4046)
10. **Report of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales**
- ★ 10.1 **Oral report of the Chair**
The Chair of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and University of New South Wales, Professor J Sachs, advised the Academic Board that the Committee felt arrangements relating to the ANZSOG EMPA were progressing well.
- Resolution 74/04**
That the Academic Board note the report of the Chair of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales.
- Action:* No further action required.

10.2 Report of the meeting held on 11 February 2004

10.2.1 Receipt of report

Resolution 75/04

That the Academic Board receive and note the report of the ANZSOG Joint Committee meeting held on 11 February 2004.

Action: No further action required.

10.2.2 Terms of reference and constitution

The terms of reference and membership of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales were approved by both Academic Boards in mid-2003.

The Committee proposed that the University of Sydney Pro Vice-Chancellor (Humanities and Social Sciences) be included in membership of the Committee.

Resolution 76/04

That the Academic Board amend the constitution of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales, subject to agreement by the University of New South Wales Academic Board, as set out in the report presented.

Action: Academic Board Officer to note the amendment of the constitution of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales.

(File 2003/4517)

10.2.3 Proceedings of the Committee

Resolution 77/04

That the Academic Board note the proceedings of the ANZSOG Joint Committee meeting held on 11 February 2004, as set out in the report presented.

Action: No further action required.

11. Report of the Undergraduate Studies Committee

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11.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor A F Masters, drew the attention of members to item 11.2.2(2) relating to the Bachelor of Medicine and Bachelor of Surgery, noting that this proposal was an innovative approach to attracting exceptional school leavers to the University, while maintaining a graduate entry medical course.

During discussion the Academic Board noted that many school leavers wanted to study medicine and that these courses were responding to market demands, and that the courses had been designed to ensure that standards would be maintained.

Resolution 78/04

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

Action: No further action required.

(File 2004/2936; 2004/2937)

11.2 Report of the meeting held on 6 April 2004

11.2.1 Receipt of report

Resolution 79/04

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 6 April 2004.

Action: No further action required.

11.2.2 Proposals for New and Amended Courses

(1) Faculty of Dentistry: Bachelor of Oral Health

On the recommendation of the Faculty of Dentistry, the Undergraduate Studies Committee recommended through the Academic Board that Senate approve the introduction of the new course, Bachelor of Oral Health, with effect from 1 January 2005.

Resolution 80/04

That the Academic Board:

- (1) recommend that Senate approve:
 - (a) the proposal from the Faculty of Dentistry for the introduction in 2005 of the new course, the Bachelor of Oral Health;
 - (b) the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Dentistry;
 - (c) the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (2) note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000;
- (3) approve the faculty requirements relating to admission, units of study, the pass degree, and award of the degree; and
- (4) approve the amendments to the Academic Board Resolutions: Admission to Undergraduate Courses, subject to clarification of provisions for the granting of credit, with effect from 1 January 2005, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the new course, Bachelor of Oral Health, and associated Resolutions of the Senate.

Action: Committee Secretary, Undergraduate Studies Committee, to note the amendment of the Academic Board Resolutions: *Admission to Undergraduate Courses.*

(File 2004/2935; P23)

(2) **Faculty of Medicine and Faculty of Science: Bachelor of Science (Advanced)/ Bachelor of Medicine and Bachelor of Surgery and Bachelor of Medical Science/ Bachelor of Medicine and Bachelor of Surgery**

On the recommendation of the faculties of Medicine and Science, the Undergraduate Studies Committee recommended through the Academic Board that Senate approve the introduction of the new courses, Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, and the Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery, with effect from 1 January 2005.

Resolution 81/04

That the Academic Board:

- (1) recommend that Senate approve:
 - (a) the proposal from the Faculty of Medicine and the Faculty of Science for the introduction in 2005 of the new combined courses, the Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, and the Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery;
 - (b) the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Medicine;
 - (c) the amendment of the Resolutions of the Senate relating to the Bachelor of Science and the Bachelor of Medical Science, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (2) approve the Joint Resolutions of the Faculty of Medicine and the Faculty of Science relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000,

with effect from 1 January 2005, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approve the new courses, Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, and Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery, and associated Resolutions of the Senate.

(File 2004/2936; 2004/2937)

(3) Faculty of Science: Bachelor of Information Technology: Major in Language Technology

On the recommendation of the Faculty of Science, the Undergraduate Studies Committee recommended that the Academic Board approve the introduction of the new major, Language Technology, in the Bachelor of Information Technology, with effect from 1 January 2004.

Resolution 82/04

That the Academic Board:

- (1) note the amendments to the Resolutions of the Faculty relating to the Bachelor of Information Technology, made pursuant to the University of Sydney (Coursework) Rule 2000; and
 - (2) approve the faculty requirements relating to the major in Language Technology,
- with effect from 1 January 2004, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Science; and Director, Student Centre to note the Academic Board approved the new major, Language Technology, for the Bachelor of Information Technology.

(File 2000/4313)

11.2.3 Reports from Faculties

(1) Faculty of Medicine: Bachelor of Medicine and Bachelor of Surgery

(a) Concurrent enrolment

The Academic Board noted the amendment of Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery to clarify procedures for students to concurrently enrol in a postgraduate coursework or research degree.

Resolution 83/04

That the Academic Board note the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery, with effect from 1 January 2005.

Action: Dean and Faculty Manager, Faculty of Medicine; and Director, Student Centre to note the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery.

(File 003/0020/0040)

(b) **Entry to the University of Sydney Medical Program**

The Academic Board noted the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery to clarify the time limits to be imposed on previous study used as the basis for graduate entry.

Resolution 84/04

That the Academic Board note the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery, with effect from 1 January 2006.

Action: Dean and Faculty Manager, Faculty of Medicine; and Director, Student Centre to note the amendment of the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery.

(File 003/0020/00040)

(2) **Faculty of Veterinary Science: Bachelor of Veterinary Science**

On the recommendation of the Faculty of Veterinary Science and its Undergraduate Studies Committee, the academic Board approved the increase in the minimum English language requirements for the Bachelor of Veterinary Science to an IELTS score of 7.0.

Resolution 85/04

That the Academic Board:

- (1) approve the proposal from the Faculty of Veterinary Science to raise the minimum English language requirements for entry into the Bachelor of Veterinary Science to an IELTS score of 7.0; and
 - (2) amend the Academic Board Resolutions: Admission to Undergraduate Studies accordingly,
- as set out in the report presented.

Action: Dean and Faculty Manager; Faculty of Veterinary Science; and Director, International Office to note the approval of the English language requirements for the Bachelor of Veterinary Science.

Action: Committee Secretary, Undergraduate Studies Committee to note the amendment of the Academic Board Resolutions: *Admission to Undergraduate Courses*.

(File 003/0022/00001; P23)

11.2.4 Proceedings of the Committee

Resolution 86/04

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 6 April 2004, as set out in the report presented.

Action: No further action required.

★ 12. Report of the Graduate Studies Committee

12.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Associate Professor R Ross, had nothing to add to the report.

Resolution 87/04

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

Action: No further action required.

12.2 Report of the meeting held on 5 April 2004

12.2.1 Receipt of report

Resolution 88/04

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 5 April 2004.

Action: No further action required.

★ 12.2.2 Postgraduate English Language Requirements

The Graduate Studies Committee had recommended amendment to the policy *Postgraduate English Language Requirements* to provide increased English language requirements for the faculties of Pharmacy and Science, and to provide further clarification that the policy applied to both local and international students.

The Chair of the Committee advised the Academic Board that the Graduate Studies Committee continued to work on the policy, and that further proposed changes were due to be referred to the next Academic Board meeting.

During discussion, members suggested that the following concerns needed to be addressed:

- clarification on whether local students admitted with no prior undergraduate qualification (e.g. on professional experience or prior learning) were required to meet the IELTS requirements;
- whether there needed to be a time limit imposed in relation to “satisfactory achievement in tertiary studies” in the same way IELTS scores older than two years were unacceptable;
- whether formal course agreements with international universities, where the language of the institution was not English, were covered by the policy; and
- section 4(b) be amended to include, in addition to the language of instruction, the language of examination and assessment.

The Academic Board agreed to amend the policy, and asked that these issues be considered and that a revised policy be referred to the next Academic Board meeting.

Resolution 89/04

That the:

- (1) Academic Board amend the policy “Postgraduate English Language Requirements”, and
 - (2) Graduate Studies Committee review the policy “Postgraduate English Language requirements” and the concerns expressed by the Academic Board and report on the outcome to the next meeting of the Academic Board,
- as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Pharmacy; and Director, IO to note the approval of the English language requirements for the Faculty of Pharmacy.

Action: Dean and Faculty Manager, Faculty of Science; and Director, IO to note the approval of the English language requirements for the postgraduate award courses in Nutrition and Dietetics.

Action: Committee Secretary, Graduate Studies Committee to note the amendment of the *Postgraduate English Language Requirements*.

Action: Graduate Studies Committee to consider the issues raised by the Academic Board relating to the *Postgraduate English Language Requirements* and report to the next meeting of the Academic Board.

(File P24;003/0020/00025; 003/0020/00026; 003/0021/00010; 003/0020/00034; 2002/3742; 2003/5095; 003/0020/00033; 003/0021/00011; 003/0020/00027; 003/0020/00035; 2002/3743; 2000/2929; 003/0020/00036; 2002/3744; 003/0021/00018; 003/0021/00017; 2002/5595; 2002/5594; 2002/5593)

12.2.3 Proceedings of the Committee

Resolution 90/04

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 5 April 2004, as set out in the report presented.

Action: No further action required.

13. Report of the Teaching and Learning Committee

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13.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor B Reid, had nothing additional to report.

Resolution 91/04

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

Action: No further action required.

13.2 Report of the meeting held on 30 March 2004

13.2.1 Receipt of report

Resolution 92/04

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 30 March 2004.

Action: No further action required.

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13.2.2 Academic Board Resolutions: *Assessment and Examination of Coursework*

On the recommendation of its Working Party to review the Academic Board Resolutions: *Assessment and Examination of Coursework*, the Teaching and Learning Committee proposed that the Academic Board amend the Academic Board Resolutions: *Assessment and Examination of Coursework*.

The Chair of the Teaching and Learning Committee thanked the Director of the Institute for Teaching and Learning and the members of the working party for their work, noting that consultation on the final amendments had occurred with the working party, faculties and Deans, students and the Teaching and Learning Committee.

The amendments were aimed at making the provisions clearer, putting the University medal provisions in the Academic Board Resolutions: Award with Honours, and clarifying the numbering style. The changes also mean the policy has been reviewed in light of policy developments since its introduction such as *Academic Honesty in Coursework*.

The Academic Board was advised that the major change within the Resolutions was the clarification of the preference for standards referencing marking rather than formative and norm referencing (the scaling approach).

Members noted a change was required to section 3.2.7.7 of the document to update the reference to the new numbering style – 2.2.6.1.

Issues of implementation identified included:

- ensuring references to the Resolutions in other policies and documents were correct;
- conducting a forum between the Deputy Vice-Chancellor (Academic), Chair of the Academic Board and Deans to ensure the intent of the Resolutions was clear; and
- amendments to the Faculty Teaching and Learning Plan template to ensure faculties were required to report on the implementation of the revised Resolutions.

A full discussion with Associate Deans Teaching and Learning of each faculty had already taken place.

A query was raised in relation to section 4.2.1 regarding the consistency with related provisions and it was agreed to ask the Teaching and Learning Committee to review this section to ensure that no ambiguity existed.

Further concern was expressed about section 2.1.3 and it was agreed that the Teaching and Learning Committee would also review this and report to the next Academic Board meeting.

In response to a query regarding jury service and the provisions relating to special consideration, the Chair of the Teaching and Learning Committee noted that the Special Consideration provisions had undergone major review in 2003, were being monitored separately and were not included in this review of the Resolutions. The Chair did assure members that the policy was not preventing students from performing their duty, however a legal opinion on the matter was also being obtained.

Resolution 93/04

That the Academic Board:

- (1) amend the Academic Board Resolutions: *Assessment and Examination of Coursework*, with effect from the 29 April 2004, subject to the amendment of section 3.2.7.7 as set out above; and
- (2) amend the Academic Board Resolutions: *Award with Honours* to insert the section on University Medals which has been deleted from the revised version of the Academic Board Resolutions: *Assessment and Examination of Coursework*;
- (3) request the Teaching and Learning Committee to review sections 2.1.3 and 4.2.1 of the Academic Board Resolutions: *Assessment and Examination of Coursework* and the concerns expressed by the Academic Board and report on the outcome to the next meeting of the Academic Board, as set out in the report presented.

Action: Committee Secretary, Teaching and Learning Committee to note the amendment of the Academic Board Resolutions: *Assessment and Examination of Coursework*.

Action: Teaching and Learning Committee to consider the issues raised by the Academic Board relating to the Academic Board Resolutions: *Assessment and Examination of Coursework* and report to the next meeting of the Academic Board.

(File 2001/3435; P26)

13.2.3 Proceedings of the Committee

Resolution 94/04

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 30 March 2004, as set out in the report presented.

Action: No further action required.

- ★ 14. **Report of the Research Committee**
- 14.1 **Oral report of the Chair**
The Chair of the Research Committee, Professor J Carter, was unable to attend the meeting and members had no points to raise from the Research Committee report.
- Resolution 95/04**
That the Academic Board note the report of the Chair of the Research Committee.
- Action:* No further action required.
- 14.2 **Report of the meeting held on 25 February 2004**
- 14.2.1 **Receipt of report**
- Resolution 96/04**
That the Academic Board receive and note the report of the Research Committee meeting held on 25 February 2004.
- Action:* No further action required.
- 14.2.2 **Proceedings of the Committee**
- Resolution 97/04**
That the Academic Board note the proceedings of the Research Committee meeting held on 25 February 2004, as set out in the report presented.
- Action:* No further action required.
15. **General Business**
- 15.1 **Report of the Vice-Chancellor and Principal on proctorial matters**
- Resolution 98/04**
That the Academic Board note the tabled report on proctorial matters.
- Action:* No further action required.
- (File 2003/6208, 2003/6062)
- 15.2 **Discipline of Students – 2003 Annual Report**
The Academic Board received the 2003 Annual Report of matters of misconduct of students within the University, noting that 15 matters had been pursued under the provisions of the University of Sydney By-law.
- Resolution 99/04**
That the Academic Board note the report relating to the Discipline of Students 2003, as set out in the report presented.
- Action:* No further action required.
- (File 041/0015/00207)

15.3 Student Appeals Committee (Exclusions and Readmissions) – 2003 Annual Reports

The Academic Board received the 2003 Annual Report of the Student Appeals Committee (Exclusions and Readmissions) of Senate. Members noted that the Committee was chaired by the Chair of the Academic Board and that a total of 73 appeals considered.

Resolution 100/04

That the Academic Board note the report relating to the Student Appeals Committee (Exclusions and Readmissions) 2003, as set out in the report presented.

Action: No further action required.

(File 2002/3333)

The meeting closed at 3.55pm.

Signed as a correct record

Chair

Date

The late Emeritus Professor Keith O Campbell

Keith Oliver Campbell passed away on 28 March 2004 aged 83. Professor Campbell was a dominant force in the academic life of the Faculty of Agriculture (now Faculty of Agriculture, Food and Natural Resources) in the University of Sydney for over 30 years.

Keith Campbell was appointed Reader in Agricultural Economics in 1951 and Professor of Agricultural Economics in 1956. His was the first such appointment in agricultural economics in Australia. During his tenure in this University he served on numerous Faculty and University Committees as Head of Department, and he was Dean of the Faculty from 1968 to 1971. He retired in July 1982, and was then appointed as Emeritus Professor. In 1993 he was awarded an Honorary Doctorate of Science in Agriculture.

Born in Lakemba, Sydney, Keith was educated at Burwood Public School, Fort Street Boys' High School, and the Universities of Sydney, Chicago and Harvard. He worked in the New South Wales Department of Agriculture from 1943 to 1951, being the first Economics Research Officer, and later Principal Research Officer. From 1950 to 1951, he was Part-time Lecturer in Agricultural Economics and it is from these beginnings that he established, developed and gave an international reputation to the Department of Agricultural Economics in the University of Sydney.

Professor Campbell's contribution to the University and its reputation is of great significance. In establishing the Department of Agricultural Economics he engendered a tradition for excellence in research and scholarship which has spread throughout the profession of agricultural economics. He had a profound impact through his widely read published works, his many conference presentations, his monographs, bulletins, articles in the press and 'letters to the editor'. Through his teaching he influenced many agricultural economists, and economists more generally. Many of the Professors of Agricultural Economics thus far appointed in Australian universities have been his students, as have several Professors of Economics. Other former students occupy positions of direct influence on economic policy in Australia and overseas.

Keith Campbell's contribution to his profession was also profound. He was the Organising Secretary of the first meeting of the Australian Agricultural Economics Society (now, the Australian Agricultural and Resource Economics Society). At that meeting in 1957 he was elected as the first President of the Society. He was an original member and a strong supporter of the International Association of Agricultural Economists. He was Australian representative to that Association from 1955 to 1976, chairman of the Organising Committee for the 13th International Conference of Agricultural Economists in Sydney in 1967, and Vice-President of the Association from 1973 to 1976. Emeritus Professor Campbell was also a member of many other professional organisations in which he held executive positions.

Professor Campbell made a very significant contribution to the agricultural policy debate in this country. He used a combination of incisive economic logic, an encyclopaedic knowledge of the institutional factors affecting agricultural policy, and a brilliantly effective writing style to advance that debate. Many of the agricultural policies he, and other like-minded agricultural economists, advocated from the early 1950s have now been adopted. However, the adoption process was long, and often bitterly fought. His contributions to this significant outcome are widely recognized.

His daughter, Margaret Rich, and son, Bill Campbell, survive him. His wife Christiana, also a long-serving member of the academic staff of this University, and daughter Cathy predeceased him.

Professor Les Copeland
Dean, Faculty of Veterinary Science