



## Academic Board Minutes Action Summary

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### Action required from the minutes of the Academic Board meeting held on Wednesday 4 August 2004

Item No.	Action	Responsibility
<b>5.2</b>	<b>Honours and distinctions</b>	
	Write to recipients congratulating them on their honours and distinctions.	Chair, Academic Board
<b>5.3.3</b>	<b>Report of the Sydney Summer School 2004</b>	
	Send any queries relating to the Report of the Sydney Summer School 2004 to the Academic Board office: <a href="mailto:admin@academicboard.usyd.edu.au">admin@academicboard.usyd.edu.au</a> .	Members, Academic Board
<b>9.1.2</b>	<b>Amendment of the Resolutions of the Senate: Constitution of the Faculty of Medicine</b>	
	Recommend that Senate amend the Constitution of the Faculty of Medicine.	Chair, Academic Board
<b>11.2.2.1</b>	<b>Proposals for New and Amended Courses - Faculty of Agriculture, Food and Natural Resources: Bachelor of Science in Agriculture, Bachelor of Horticultural Science, Bachelor of Land and Water Science and Bachelor of Animal Science</b>	
	Note the Academic Board approval of the Faculty requirements relating to the Bachelor of Science in Agriculture, Bachelor of Horticultural Science, Bachelor of Land and Water Science and Bachelor of Animal Science.	Dean and Faculty Manager, Faculty of Agriculture, Food and Natural Resources; and Director, Student Centre
<b>11.2.2.2</b>	<b>Proposals for New and Amended Courses - Faculty of Architecture: Bachelor of Architecture, Bachelor of Design in Architecture and Bachelor of Design Computing</b>	
	Note the Academic Board approval of the Faculty requirements relating to the Bachelor of Architecture, Bachelor of Design in Architecture and Bachelor of Design Computing.	Dean and Faculty Manager, Faculty of Architecture, Food and Natural Resources; and Director, Student Centre
<b>11.2.2.3</b>	<b>Proposals for New and Amended Courses - Faculty of Engineering: Bachelor of Engineering</b>	
	Report on the consistency of the proposed Faculty of Engineering Resolutions with the Academic Board Resolutions: <i>Award of Honours</i> .	Chair, Undergraduate Studies Committee

Item No.	Action	Responsibility
<b>11.2.3</b>	<b>Undergraduate English Language Requirements – Tracking English language scores</b>	
	Note the approval of the pilot scheme to monitor progression in relation to English language requirements.	Chair, Undergraduate Studies Committee; and Director, Student Centre
<b>11.2.4</b>	<b>Academic Board Resolutions: Admission to Undergraduate Courses</b>	
	Note the approval of the Academic Board Resolutions: <i>Admission to Undergraduate Courses</i> , update the Policy On-line website, and communicate the policy.	Secretary, Undergraduate Studies Committee
<b>11.2.5</b>	<b>Report of the Combined Degrees Working Party</b>	
	Note the approval of the definitions relating to the “combined degree” and “double degree” and update the Glossary accordingly.	Director, Corporate Services
	Advise faculties of the need to ensure appropriate Faculty Resolutions for each combined degree or double degree course.	Chair, Undergraduate Studies Committee
	Note the amendment to the Academic Board Resolutions: <i>Creation, Variation and Deletion of Award Courses and Units of Study</i> ; update the policy; update the Policy On-line website; and communicate the policy.	Secretary, Undergraduate Studies Committee
<b>12.2.2.1</b>	<b>Proposals for new and amended postgraduate courses - Sydney College of the Arts: Master of Film and Digital Image</b>	
	Recommend that Senate approve the introduction of the new course, Master of Film and Digital Image and adopt the related Resolutions of the Senate.	Chair, Academic Board
<b>12.2.3</b>	<b>Postgraduate English Language Requirements</b>	
	Note the approval of the English language requirements for admission to veterinary science postgraduate award courses.	Dean and Faculty Manager, Faculty of Veterinary Science; and Director, International Office
	Note the approval of the policy “Postgraduate English Language Requirements”, update the Policy On-line website, and communicate the policy.	Secretary, Graduate Studies Committee
<b>13.2.3</b>	<b>First Year Experience Working Group 1999-2004: Report from the Institute for Teaching and Learning</b>	
	Encourage faculties to continue to develop and implement plans for the academic orientation and transition of first year students, with particular emphasis on the issues identified by the Working Group (i.e. students’ perceptions of workload, pressure and the quality of student feedback).	Chair, Teaching and Learning Committee
	Ask faculties to report by early 2005 on the implementation of these plans, as required under the University’s Teaching and Learning Plan.	Chair, Teaching and Learning Committee

Item No.	Action	Responsibility
<b>14.2.2</b>	<b>Conferring of all academic titles</b>	
	Note the endorsement of the policy <i>Conferring of all academic titles</i> and recommend its approval to the Deputy Vice-Chancellor (Academic).	Secretary, Academic Staffing Committee