



Academic Board Agenda

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SUPPLEMENTARY AGENDA

for the meeting on Wednesday 8 December 2004

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★ 1. Apologies Additional apologies have been received from: Professors D Grant, G Moore, S Nicholas and D Nutbeam, Associate Professors B Sutton, A Rubbo and T Welch, Drs K Bosward, D Collins, R Dixon, J Hughes, M Torode and B Winter and Ms J Toner.	
★ 5. Report of the Chair	
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<i>Recommendation</i> That the Academic Board (i) endorse the decision by Senate to establish a Board of Studies in Rural Management; (ii) approve the membership and meeting arrangements for the Board of Studies in Rural Management, as described above; and (iii) invite Professor Kevin Parton to become a co-opted member of the Academic Board from 1 January 2005 for a period of 3 years (in the first instance), on the nomination of the Chair of the Academic Board.	
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- 6. Report of the Vice-Chancellor and Principal**
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Recommendation

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 6 December 2004.

16. Report of the Academic Staffing Committee

(Professor Chris Murphy)

★ **16.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

- 16.2 Report of the meeting held on 1 December 2004** 10
16.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 1 December 2004.

- 16.2.2 2004 Promotions Review** 10

Recommendation

That the Academic Board approve the amendment of the relevant promotions forms to state that applications for promotion:

- (1) are to be no longer than ten pages (not including supporting material such as publication lists and teaching portfolio); and*
- (2) are to focus on the applicant's achievements and publications since their last appointment or promotion with effect from 1 January 2005.*

- 16.2.3 University of Sydney Association of Professors (USAP)**
(1) Professorial Titles 10-11

Recommendation

That the Academic Board:

- (1) approve the amendment of relevant promotion forms to allow applicants for Level E positions to nominate a preferred professorial title;*
- (2) advise staff currently promoted to Level E positions that they may nominate a preferred professorial title if they so wish; and*
- (3) endorse the Vice-Chancellor as the approving authority for professorial titles with effect from 1 January 2005.*

(2) Involvement of Professorial Staff in University Community

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Recommendation

That the Academic Board approve the amendment of relevant promotion forms to include a section where applicants for promotion to Level E positions would outline the increased role and responsibilities they envisaged taking on for their discipline and the wider University, with effect from 1 January 2005.

17. General Business

17.2 Membership of the Central Promotions Committee

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Recommendation

That the Academic Board appoint members to the Central Promotions Committees for 2005, as set out in the report presented.

AGENDA ITEM 5
Report of the Chair

5.1 Report on Senate matters

5.1 Report on Senate Matters

5.1.1 Report of the Senate meeting held on 6 December 2004

Senate, at its meeting on 6 December 2004, on the report of the Academic Board:

- (1) amended the Resolutions of the Senate relating to the Master of Philosophy (Architecture), with effect from 1 January 2005, as set out in the report presented.
- (2) approved the introduction of the new courses, Master of Development Studies; Graduate Diploma in Development Studies; and Graduate Certificate in Development Studies; amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Arts; and adopted the Resolutions of the Senate relating to the Master of Development Studies; Graduate Diploma in Development Studies; and Graduate Certificate in Development Studies; with effect from 1 January 2005, as set out in the report presented.
- (3) approved the introduction of the new courses, Master of Strategic Public Relations; Graduate Diploma in Strategic Public Relations; and Graduate Certificate in Strategic Public Relations; amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Arts; and adopted the Resolutions of the Senate relating to the Master of Strategic Public Relations; Graduate Diploma in Strategic Public Relations; and Graduate Certificate in Strategic Public Relations; with effect from 1 January 2005, as set out in the report presented.
- (4) approved the amendment of the Senate Resolutions relating to the Master of Letters, Graduate Diploma in Arts and Graduate Certificate in Art, with effect from 1 January 2005, as set out in the report presented.
- (5) amended the Resolutions of the Senate relating to the Master of Philosophy and Master of Letters, with effect from 1 January 2005, as set out in the report presented.
- (6) amended the Resolutions of the Senate relating to the Graduate Certificate in Arts, with effect from 1 January 2005, as set out in the report presented.
- (7) approved the proposal from the Faculty of Dentistry for the introduction of the new course, the Bachelor of Dentistry (Honours) and the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Dentistry, with effect from 1 January 2005, as set out in the report presented.
- (8) approved the introduction of the new courses, Graduate Diploma in Clinical Dentistry (Restorative) and Graduate Certificate in Clinical Dentistry (Restorative); amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Dentistry; amended the Resolutions of the Senate relating to the Master of Dental Science; and adopted the Resolutions of the Senate relating to the Graduate Diploma in Clinical Dentistry (Restorative) and Graduate Certificate in Clinical Dentistry (Restorative); with effect from 1 January 2005, as set out in the report presented.
- (9) rescinded the Resolutions of the Senate relating to the Master of Economics and the Graduate Diploma in Economics; and adopted the new Resolutions of the Senate relating to the Master of Economics and the Graduate Diploma in Economics, made pursuant to the *University of Sydney (Coursework) Rule 2000*, as amended; with effect from 1 January 2005, as set out in the report presented.

- (10) amended the Resolutions of the Senate relating to the Master of Commerce, with effect from 1 January 2005, as set out in the report presented.
- (11) approved the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Education and Social Work; adopted the new Resolutions of the Senate for the course, Master of Education, made pursuant to the *University of Sydney (Coursework) Rule 2000*; and rescinded the current Resolutions of the Senate relating to the course, the Master of Education; with effect from 1 January 2005, as set out in the report presented.
- (12) approved the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Education and Social Work; adopted the new Resolutions of the Senate for the courses, Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies, made pursuant to the *University of Sydney (Coursework) Rule 2000*; and rescinded the current Resolutions of the Senate relating to these courses; with effect from 1 January 2005, as set out in the report presented.
- (13) approved the introduction of the new course, Graduate Diploma in Professional Studies (Education); amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Education; rescinded the Resolutions of the Senate relating to the Master of Teaching and Bachelor of Teaching; and adopted the new Resolutions of the Senate relating to the Master of Teaching, Bachelor of Teaching and Graduate Diploma in Professional Studies (Education), made pursuant to the *University of Sydney (Coursework) Rule 2000*, as amended; with effect from 1 January 2005, as set out in the report presented.
- (14) approved the introduction of the new master level award course, Master of Education (Research); amended the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Education and Social Work; and adopted the new Resolutions of the Senate relating to the Master of Education (Research); with effect from 1 January 2005, as set out in the report presented.
- (15) approved amendments to the Resolutions of Senate relating to specialisations in the Bachelor of Engineering, with effect from 1 January 2005, as set out in the report presented.
- (16) approved the introduction of the new course, Graduate Diploma in Public Health Law; amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Law; and amended the Resolutions of the Senate relating to Master's Degrees and Graduate Diplomas in the Faculty of Law; with effect from 1 January 2005, as set out in the report presented.
- (17) approved amendment of the Resolutions of the Senate relating to Master's degrees and Graduate Diplomas in the Faculty of Law, with effect from 1 January 2005, as set out in the report presented.
- (18) amended the Resolutions of the Senate relating to the Master of Public Health (Honours) and Master of International Public Health (Honours), with effect from 1 January 2005, as set out in the report presented.
- (19) approved the introduction of the new courses, Master of Health Policy, Graduate Diploma in Health Policy and Graduate Certificate in Health Policy; amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Medicine; and adopted the new Resolutions of the Senate relating to the Master of Health Policy, Graduate Diploma in Health Policy and Graduate Certificate in Health Policy; with effect from 1 January 2005, as set out in the report presented.

- (20) approved the introduction of the new course, Doctor of Sustainable Agriculture; amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Rural Management; and adopted the Resolutions of the Senate relating to the Doctor of Sustainable Agriculture; with effect from 1 January 2005, as set out in the report presented.
- (21) approved the introduction of the new courses, Master of Sustainable Landscape Management, Graduate Diploma in Sustainable Landscape Management and Graduate Certificate in Sustainable Landscape Management; amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Rural Management; and adopted the Resolutions of the Senate relating to the Master of Sustainable Landscape Management, Graduate Diploma in Sustainable Landscape Management and Graduate Certificate in Sustainable Landscape Management; with effect from 1 January 2005, as set out in the report presented.
- (22) amended the Resolutions of the Senate relating to the Graduate Diploma in Applied Science and Graduate Certificate in Applied Science, with effect from 1 January 2005, as set out in the report presented.
- (23) rescinded the Resolutions of the Senate relating to the Master of Quantitative Marine Ecology, Graduate Diploma in Quantitative Marine Ecology and Graduate Certificate in Quantitative Marine Ecology; and amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Science; with effect from 1 January 2005, as set out in the report presented.
- (24) amended the Resolutions of the Senate relating to the Doctor of Clinical Psychology/Master of Science and Doctor of Clinical Neuropsychology/Master of Science, with effect from 1 January 2005, as set out in the report presented.
- (25) approved the introduction of the new course, the Bachelor of Animal and Veterinary Bioscience; approved the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Veterinary Sciences; and adopted the Resolutions of the Senate relating to the Bachelor of Animal and Veterinary Bioscience, made pursuant to the *University of Sydney (Coursework) Rule 2000*; with effect from 1 January 2005, as set out in the report presented.
- (26) approved the introduction of the new courses, Master of Music Studies (Pedagogy), Graduate Diploma in Music (Pedagogy) and Graduate Certificate in Music (Pedagogy); amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music; and adopted the Resolutions of the Senate relating to the Master of Music Studies (Pedagogy), Graduate Diploma in Music (Pedagogy) and Graduate Certificate in Music (Pedagogy), made pursuant to the *University of Sydney (Coursework) Rule 2000*, as amended; with effect from 1 January 2005, as set out in the report presented.
- (27) approved the introduction of the new courses, Master of Music Studies (Creative Sound Production), Graduate Diploma in Music (Creative Sound Production) and Graduate Certificate in Music (Creative Sound Production); amended the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music; and adopted the Resolutions of the Senate relating to the Master of Music Studies (Creative Sound Production), Graduate Diploma in Music (Creative Sound Production) and Graduate Certificate in Music (Creative Sound Production), made pursuant to the *University of Sydney (Coursework) Rule 2000*, as amended; with effect from 1 January 2005, as set out in the report presented.

- (28) noted the report on the following:
- (a) New and amended courses
 - (b) Review of student appeals provisions
 - (c) Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA): Method of Award
 - (d) Academic Board Forum
 - (e) Student elections to faculties 2004 (conducted by the faculties)
 - (f) Academic Board Faculty Review Visits
 - (g) Academic Board Reviews: Analysis of Phase One Reviews
 - (h) Promotion of Academic Staff from Level B to Level C
 - (i) Semester and vacation dates
 - (j) Presentations from the Deans and Pro Vice-Chancellors (College)

5.3 General Report

5.3.1 Establishment of a Board of Studies in Rural Management

At its meeting of 6 December 2004 Senate approved a recommendation from the Vice-Chancellor for:

- establishment of a Board of Studies in Rural Management *with membership to be determined by the Academic Board*, to undertake from 1 January 2005 the functions previously undertaken by the Faculty of Rural Management.
- amendment of the definition of “Dean” and “Faculty” to include the “Chair of the Board of Studies in Rural Management” and “the Board of Studies in Rural Management” in relevant University of Sydney Rules and in the Delegations of Authority (Academic).

Members of the Board were notified of the proposal to establish the Board of Studies in Rural management by email correspondence on 29 November 2004, and invited to comment on it. Constructive suggestions were received and considered, and as a result the following arrangements for the Board of Studies in Rural Management are now proposed.

Membership of the Board of Studies in Rural Management shall consist of:

1. Deputy Vice-Chancellor (Academic) (or nominee)
2. Pro-Vice-Chancellor – College of Sciences and Technology (or nominee)
3. Chair, Academic Board (or nominee)
4. The senior academic of Charles Sturt University, who after 1 January 2005 will be responsible for the delivery of current University of Sydney degree programs in Rural Management
5. Dean, Faculty of Agriculture Food and Natural Resources
6. Dean of Graduate Studies
7. University Librarian (or nominee)
8. One academic staff member involved in teaching University of Sydney degree programs in Rural Management at the Orange campus, appointed by the Academic Board on the nomination of the Chair of the Academic Board
9. Up to 2 additional members who may be co-opted with the approval of Academic Board
10. The Board of Studies shall be chaired by PVC – College of Sciences and Technology or, in the absence of the PVC, his or her nominee.

Meetings of the Board of Studies in Rural Management shall be held as required by its Chair and a quorum shall be 3 members, one of whom shall normally be involved in delivery of degree programs in Rural Management.

Meetings may be held in person or electronically and business may be conducted by circulation.

Recommendation

That the Academic Board

- (iv) *endorse the decision by Senate to establish a Board of Studies in Rural Management;*
- (v) *approve the membership and meeting arrangements for the Board of Studies in Rural Management, as described above; and*
- (vi) *invite Professor Kevin Parton to become a co-opted member of the Academic Board from 1 January 2005 for a period of 3 years (in the first instance), on the nomination of the Chair of the Academic Board.*

5.3.2 Review of Student Appeals Provision - Implementation Team Membership

In response to a request from the President of the SRC, Ms Rose Jackson, I have revised the composition of the Review of Student Appeals Provision Implementation Team to include The President of the SRC.

I am pleased to announce the revised composition of this team will be:

The Chair of the Academic Board
The Acting Pro Vice-Chancellor (Teaching and Learning)
Associate Professor Geoff Barton, Faculty of Engineering
Dr Alison Bashford, Faculty of Arts
Mr Glen Condell, Examinations and Exclusions Office
Ms Rebecca Connell, Student Advisor, Faculty of Economics and Business
Ms Gigi Wong, SUPRA President
Ms Rose Jackson, SRC President

Recommendation

That the Academic Board note the revised membership of the Review of Student Appeals Provision Implementation Team, as set out in the report presented.

AGENDA ITEM 5
Report of the Vice-Chancellor and Principal

6. Report of the Vice-Chancellor and Principal

6.1.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 6 December 2004

Senate, at its meeting held on 6 December 2004:

- (1) noted the presentation by the Deputy Vice-Chancellor (Academic & International) on the Senate Focus Topic: University of Sydney International strategy
- (2) resolved that the Focus Topic for the Senate meeting to be held on 21 March 2005 be "Research and innovation: how do we capitalise on our strategies".
- (3) welcomed new Fellow elected by and from the postgraduate students, Mr Jack Clegg, to his first meeting of Senate, and welcomed Ms Jo Haylen who had been re-elected a Fellow by and from the undergraduate students.
- (4) approved the composition of the Selection Committee for the Deanship, Faculty of Architecture.
- (5) approved the composition of the Selection Committee for the Deanship, Faculty of Health Sciences.
- (6) established a Board of Studies in Rural Management with membership to be determined by the Academic Board, to undertake from 1 January 2005 the functions previously undertaken by the Faculty of Rural Management; and amended the definition of "Dean" and "Faculty" to include "the Chair of the Board of Studies in Rural Management" and "the Board of Studies in Rural Management" in the relevant University of Sydney Rules and in the Delegations of Authority (Academic).
- (7) endorsed the proposed Memorandum of Understanding with Champion College as set out in the report presented.
- (8) congratulated Professor Linda Weiss of the School of Economics and Political Science on her election as a Fellow of the Academy of the Social Sciences in Australia.
- (9) noted the Vice-Chancellor's update on arrangements relating to Orange.
- (10) noted the Vice-Chancellor's update on the AUQA visit.
- (11) noted the report on the University of Sydney's excellent result in the ARC grant round for 2005.
- (12) noted the report that the University of Sydney was the national leader for the third consecutive year in new NHMRC Program and Project Grant funding.
- (13) noted the report on University Relations.
- (14) noted the report on the Commonwealth increase in limit on full-fee paying undergraduate enrolments.
- (15) noted the further report on those who had accepted Senate's invitation to receive an honorary degree/honorary fellowship in 2005.

AGENDA ITEM 16
Report of the Academic Staffing Committee

16.2 Report of the Academic Staffing Committee meeting held on Wednesday 1 December 2004

The Committee met on 1 December 2004 when there were present: The Chair (Professor C Murphy) presiding, Professors J Carter and M Fry, Associate Professors R Hinde and R When and Ms K Mackey. Ms M Kemmis was in attendance.

16.2.1 Receipt of Report

The Committee recommends that the Academic Board receive and note the following report of the meeting held on 1 December 2004.

16.2.2 2004 Promotions Review

The Committee noted a number of reports from the Central Promotions Committee regarding the processes for promotion to Levels C, D and E. A number of issues were identified which should be addressed prior to the 2005 Academic Promotions (forms and procedures will need to be finalised by 31 January 2005). In particular, the Central Promotions Committee noted that the length of applications for promotions was a workload issue, both for applicants and reviewers.

The Committee recommends that applications for promotion be limited to ten pages (not including supporting material such as publication lists and teaching portfolio) and that the instructions to applicants highlight the need for applications to focus on achievements made and publications since the applicant's last appointment or promotion.

Recommendation

That the Academic Board approve the amendment of the relevant promotions forms to state that applications for promotion:

- (1) are to be no longer than ten pages (not including supporting material such as publication lists and teaching portfolio); and*
 - (2) are to focus on the applicant's achievements and publications since their last appointment or promotion*
- with effect from 1 January 2005.*

16.2.3 University of Sydney Association of Professors (USAP)

(1) Professorial Titles

The Chair advised the Committee that at a recent meeting of the University of Sydney Association of Professors (USAP) the issue of professorial titles was raised. It was noted that such titles for promoted professors had been dispensed with some years previously after a discussion regarding nomenclature. Members agreed that professorial titles were a useful means of identifying areas of expertise and supported the reintroduction of such titles.

The Committee recommends that the relevant promotion forms be amended to invite applicants for promotion to Level E positions to nominate a preferred professorial title. The Committee also recommends that current staff who have been promoted to Level E positions also be invited to nominate an appropriate professorial title if they so wish. All titles would require approval by the Vice-Chancellor before they could officially be used by the staff member.

Recommendation

That the Academic Board:

- (1) *approve the amendment of relevant promotion forms to allow applicants for Level E positions to nominate a preferred professorial title;*
- (2) *advise staff currently promoted to Level E positions that they may nominate a preferred professorial title if they so wish; and*
- (3) *endorse the Vice-Chancellor as the approving authority for professorial titles*
with effect from 1 January 2005.

(2) Involvement of Professorial Staff in University Community

A further issue raised at a meeting of the University of Sydney Association of Professors (USAP) was the involvement of professorial staff in the life of the University. Members of the Association had expressed concern that not all professorial staff were as actively involved as they might like to be outside their immediate area of expertise.

The Committee recommends that the relevant promotion forms be amended to include a section where applicants for Level E positions would outline the increased role and responsibilities they envisaged taking on for their discipline and the wider University if they were to be promoted to Level E.

Recommendation

That the Academic Board approve the amendment of relevant promotion forms to include a section where applicants for promotion to Level E positions would outline the increased role and responsibilities they envisaged taking on for their discipline and the wider University, with effect from 1 January 2005.

AGENDA ITEM 17
General Business

17.2 Membership of Central Promotions Committees: 2005

It is recommended that the Academic Board approve the following appointments to membership of the Central Promotions Committees for 2005:

Senior Lecturer

Professor John Hearn (Deputy Vice-Chancellor, Academic) (Chair)
Professor John Carter (Chair, Academic Board)
Professor Anthony Baker (Chair, Academic Board, University of Technology)
Professor Elspeth Probyn (nominee, Pro-Vice-Chancellor, CHASS)
Associate Professor Phillip Hirsch (nominee, Pro-Vice-Chancellor, CST)
Professor Tania Sorrell (nominee, Pro-Vice-Chancellor, CHS)
TBA (Public Health)
Associate Professor Peter Phibbs (Architecture)
Professor Charles Areni (Economics)

Meeting: TBA

Associate Professor

Professor John Hearn (Deputy Vice-Chancellor, Academic) (Chair)
Professor John Carter (Chair, Academic Board)
Professor Anthony Dooley, President, Academic Board, University of New South Wales
Professor June Sinclair (Pro-Vice-Chancellor, CHASS)
Professor Beryl Hesketh (Pro-Vice-Chancellor, CST)
Professor Don Nutbeam (Pro-Vice-Chancellor, CHS)
Professor Peter Reimann (Development and Learning)
Professor Marcela Bilek (Physics)
Professor Anita Bundy (Occupation and Leisure Sciences)

Meeting: TBA

Professor

Professor Gavin Brown, Vice-Chancellor (Chair)
Professor John Hearn (Deputy Vice-Chancellor, Academic)
Professor John Carter (Chair, Academic Board)
Professor Anthony Dooley external member, University of New South Wales
Professor June Sinclair, Pro-Vice-Chancellor, CHASS
Professor Beryl Hesketh, Pro-Vice-Chancellor, CST
Professor Don Nutbeam, Pro-Vice-Chancellor, CHS
Professor Margaret Sankey (French Studies)
Professor Liangchi Zhang (Engineering)
Professor Phillip Boyce (Psychological Medicine)

Meeting: TBA