



Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 24 March 2004 in the Professorial Board Room

There were present: the Chair (Professor J Sachs) presiding, the Deputy Chair (Associate Professor A F Masters), the Vice-Chancellor and Principal (Professor G Brown), the Chairs of the Standing Committees (Professors J P Carter and B Reid, and Associate Professor R Ross), Professors C Armour, E Blakely, A Brewer, P Canfield, M Field, M Fry, S Garton, R Graycar, G Hancock, B Hesketh, H Kendig, A Marett, S Nicholas, D Nutbeam, K Parton, P Ramsden, B Roufogalis, J Sinclair, L Tong and J Uther, Associate Professors F Ahmadi-Esfahani, B Buckley, D Dragovich, R Drynan, T Fitzpatrick, C B Gillies, D Grant, S Kable, C Lumby, G Murray, P Phibbs, A Rubbo, G Sullivan, L Unsworth, N C Weber, S West and P Windsor, Drs K Bosward, R J Dixon, M Edmond, A Elias, S Forsyth, N Gallery, J Hughes, E Innes, M McKerchar, E Peden, L Piggott, A Poulos, M Torode, A Van Schaik, B Winter and K C Wong, Mr D Bradshaw, Ms L Brown, Mr S Burshtein, Mr J Conomos, Mr F Eldridge, Ms J Mooney, Mrs L Napier, Ms J Romanini, Mr B Sandstrom, Mrs J Toner and Ms G Wong.

Also present: Secretary of the Academic Board (Ms J Russell, Acting Registrar).

Present as observers: Ms M Kemmis.

★ **1. Apologies**

The Board noted that apologies had been received from: Professors B Armstrong, M Behnia, S I Benrimoj, A Coats, L Copeland, J Hearn, T Hirst, R Jeremy, I Klineberg, R McCallum, R McLean, C Murphy and R Newman, Associate Professors M Crossley, D Dragovich, A Fekete, P Gay, D Grant, B Sutton and T Fitzpatrick, Drs W Adams, A Charry and C Lennings, Mr S Fridman, Ms L Napier and Mr J Shipp.

★ **2. Arrangement of agenda**

2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items. Item 11.2.2 was starred.

2.2 Adoption of unstarred items

Resolution 25/04

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 26/04

That the Academic Board adopt the minutes of the previous meeting held on 4 February 2004 as a true record.

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

There was no business arising from the previous minutes.

★ **5. Report of the Chair**

5.1 Report on Senate matters

5.1.1 Report of the Senate meeting held on 20 February 2004

Resolution 27/04

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 20 February 2004.

5.2 General report

5.2.1 Review of the Department of Education Studies at Oxford University

The Chair reported that she had been invited to participate in the review team for the review of the Department of Education Studies at Oxford University.

Members noted the reviews United Kingdom universities were required to undergo and how time-consuming they were for the institution and staff concerned.

The Chair explained that the review she participated in was chaired by the equivalent of our College Pro Vice-Chancellor and that this created a more managerial review in comparison to the University of Sydney collegial approach.

The Academic Board was asked to note that issues of benchmarking and collaboration were discussed during the visit. The Chair noted that the University may wish to consider reviewing its minimum postgraduate English language requirements, which at Oxford were a minimum of IELTS 7. Consideration might also be given to incorporating academic skills courses for candidates into research degrees. It was noted that some faculties currently offered such units of study which addressed issues including developing research proposals; cv writing; intellectual property and commercialisation.

Resolution 28/04

That the Academic Board note the report of the Chair of the Academic Board relating to the Review of the Department of Education Studies at Oxford University, as set out in the report presented.

Action: Graduate Studies Committee to consider increasing the minimum postgraduate English requirements to IELTS 7.

(File P24)

5.2.2 Summary of Academic Board activities 2003

For the information of the Board, a summary of Academic Board activities during 2003 was presented.

The Chair highlighted particular items in the report including the ongoing success of the Academic Board Faculty Review Visits; work undertaken on policies such as award of honours, undergraduate admissions and special consideration; and the resolution of the issues relating to the registration of supervisors, noting that this year was shaping up to be equally as active.

Resolution 29/04

That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities 2003, as set out in the report presented.

Action: Chair of the Academic Board to refer the Summary of Academic Board activities 2003 to Senate.

5.2.3 Academic Board Faculty Review Visits

As part of the review of the Guidelines for Academic Board Faculty Reviews, the format of the review reports was considered. In future each report would include an executive summary. This would assist in the reading of the reports, identification of follow-up action, and identification of consistent themes across the University.

Resolution 30/04

That the Academic Board note the report of the Chair of the Academic Board relating to Academic Board Faculty Review Visits, as set out in the report presented.

Action: No further action required.

(File 2003/2730)

5.2.4 Student Appeals Committee (Exclusions and Readmissions) - update

The Chair informed the Board that there had been five meetings to date. Members noted that the Chair had requested Deans to provide advice on processes for dealing with students at risk, which would feed into the overall review of appeals.

Resolution 31/04

That the Academic Board note the report of the Chair of the Academic Board relating to and update on the Student Appeals Committee (Exclusions and Readmissions), as set out in the report presented.

Action: No further action required.

(File 2002/3333)

5.2.5 Eulogy for Professor John Young, AO

Professor Michael Field, Faculty of Medicine presented a eulogy to Professor John Young, AO, previous Pro Vice-Chancellor (Health Sciences). (The eulogy is appended to the minutes). A memorial service for Professor Young would be held in the Great Hall at 10.30am on Wednesday 12 May 2004.

★ 6. Report of the Vice-Chancellor and Principal

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 20 February 2004

The Vice-Chancellor did not elaborate on matters contained in the report but responded to queries raised by members:

(1) *Parking*

The report from Senate indicated that the NSW Ministry of Transport was reviewing the *Parking Space Levy Act 1992* and the *Parking Space Levy Regulation 1997*. The Vice-Chancellor advised that the University was seeking an exemption from any related levies which could run as high as \$800 per car space. The Regulations related to corresponding levies in relation to building developments and was overseen by the Land and Environment Court, and generally required that any new building paid for improvements for facilities for the general public. Under these Regulations it was possible that the University would be required to pay up to \$4million on the \$20million Campus 2010 building program.

(2) *Enterprise bargaining*

Through the Vice-Chancellor, the Pro Vice-Chancellor (Employee Relations) advised that the general staff agreement was close to finalisation and was currently going through union processes prior to certification. Negotiations continued with the academic staff agreement particularly in relation to misconduct provisions and workload arrangements. New business was still being raised by the unions, however it was hoped that the process would be concluded shortly.

Resolution 32/04

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 20 February 2004.

Action: No further action required.

6.2 General report

The Vice-Chancellor reported on the following general matters:

(1) *Higher Education policy*

There were indications about the shape of future government higher education policy which focussed on managing growth and place distribution in higher education. The current practice of some universities over enrolling would be eliminated and places would be reallocated. The NSW State Government had stated that the University of Newcastle was a priority institution for receiving reallocated places, followed by other regional universities. The University of Sydney would discuss these issues with DEST including the social responsibility and considerable unmet demand which was driving the University's UAI cut-offs to unrealistic levels.

(2) *Research*

The Vice-Chancellor advised the Academic Board that it was likely that some form of research assessment exercise would be introduced. It was anticipated that there would be a ranking system based on peer review groups and that the process would look at quality outcomes without putting a large administrative cost on universities and the government. There was some discussion about the possibility of diminishing or abolishing infrastructure schemes in favour of industry related initiatives. There also appeared to be a strong push for increased research management through the ARC rather than universities.

(3) *National Centre for Sports Science and Sports Administration*

The University had been successful in its bid, in conjunction with UTS and the Sydney Olympic Park Authority, for the National Centre for Sports Sciences and Sports Administration.

Resolution 33/04

That the Academic Board note the general report of the Vice-Chancellor and Principal.

Action: No further action required.

★ 7. **Question time**

There were no questions directed to the Vice-Chancellor or the Chair of the Academic Board.

★ 8. **Report of the Deans and Pro Vice-Chancellors (College)**

8.1 Presentation by the Dean of the Faculty of Rural Management

Following the presentation, the President of the SRC expressed particular concern about the Master of Sustainable Management which was an on-line course offered by the Faculty. The SRC understood from the Academic Board Faculty Review Visit report that the Faculty was rationalising undergraduate resources and redirecting these to full-fee paying courses.

The Dean of the Faculty of Rural Management responded advising the Academic Board that the entire undergraduate curriculum at the Faculty had been reviewed. The majority of courses emphasised student-based learning and changes to the curriculum had free-up time and resources to enable developments in other areas. The Dean noted that staff were supportive of these developments and also emphasised that students in undergraduate courses were not being “short changed”.

Other members noted that student-centred problem based teaching did not necessarily reduce staff workloads as on-line teaching and learning was workload intensive. Staff of the Faculty acknowledged that while there may not be more time available, they felt they were better able to control the time, particularly in an on-line environment, and were taking things learnt through the on-line course back into undergraduate teaching.

The Chair of the Academic Board reminded members that the issues of quality courses, and academic staff workloads were of concern to the Board and that recent policy developments reflected these concerns.

Resolution 34/04

That the Academic Board note the presentation of the Dean of the Faculty of Rural Management.

Action: No further action required.

(File 2003/3980, 2002/433)

★ 9. **Report of the Undergraduate Studies Committee**

9.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor A F Masters, had nothing further to add to the report.

Resolution 35/04

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

Action: No further action required.

9.2 Report of the meeting held on 24 February 2004

9.2.1 Receipt of report

Resolution 36/04

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 24 February 2004.

Action: No further action required.

9.2.2 Proposals for New and Amended Courses

(1) **Faculty of Rural Management: Bachelor of Business (Agricultural Commerce), Bachelor of Equine Business Management, Bachelor of Farm Management, Bachelor of Horticultural Management, Bachelor of Land Management, Bachelor of Land Management (Ecological Agriculture), Bachelor of Management, Advanced Diploma of Business (Agricultural Commerce), Advanced Diploma of Equine Business Management, Advanced Diploma of Farm Management, Advanced Diploma of Horticultural Management, Advanced Diploma of Horticulture, Advanced Diploma of Viticultural Management, Advanced Diploma of Land Management, Advanced Diploma of Land Management (Ecological Agriculture), Advanced Diploma of Management**

Resolution 37/04

That the Academic Board:

(1) note the Resolutions of the Faculty of Rural Management relating to the Bachelor of Business (Agricultural Commerce), Bachelor of Equine Business Management, Bachelor of Farm Management, Bachelor of Horticultural Management, Bachelor of Land Management, Bachelor of Land Management (Ecological Agriculture), Bachelor of Management, Advanced Diploma of Business (Agricultural Commerce), Advanced Diploma of Equine Business

Management, Advanced Diploma of Farm Management, Advanced Diploma of Horticultural Management, Advanced Diploma of Horticulture, Advanced Diploma of Viticultural Management, Advanced Diploma of Land Management, Advanced Diploma of Land Management (Ecological Agriculture) and Advanced Diploma of Management, made pursuant to the University of Sydney (Coursework) Rule 2000; and

- (2) approve the faculty requirements relating to admission, units of study, the pass degree and award of the degrees,

with effect from 1 January 2004, as set out in the report presented.

Action: Dean and Faculty Manager; and Director, Student Centre to note the amendment of the faculty requirements relating to the Bachelor of Business (Agricultural Commerce), Bachelor of Equine Business Management, Bachelor of Farm Management, Bachelor of Horticultural Management, Bachelor of Land Management, Bachelor of Land Management (Ecological Agriculture), Bachelor of Management, Advanced Diploma of Business (Agricultural Commerce), Advanced Diploma of Equine Business Management, Advanced Diploma of Farm Management, Advanced Diploma of Horticultural Management, Advanced Diploma of Horticulture, Advanced Diploma of Viticultural Management, Advanced Diploma of Land Management, Advanced Diploma of Land Management (Ecological Agriculture) and Advanced Diploma of Management.

(File 2002/5674, 2000/4000, 2000/4001, 2000/4002, 2000/4003, 2000/4195, 2002/5675, 2000/4006, 2000/4007, 2000/4008, 2000/4193, 2000/4011, 2000/4010, 2000/4012, 2000/4194, 2000/4013)

9.2.3 Amendment of the Resolutions of Senate

- (1) **Faculty of Health Sciences: Bachelor of Health Science (Hearing and Speech)**

Resolution 38/04

That the Academic Board recommend that Senate approve the amendment of the Resolutions of Senate relating to the Bachelor of Health Science (Hearing and Speech) in the Faculty of Health Sciences with effect from 1 July 2004, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate amend the Resolutions of the Senate relating to the Bachelor of Health Science (Hearing and Speech).

(File 2003/3396)

9.2.4 Proceedings of the Committee

Resolution 39/04

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 24 February 2004, as set out in the report presented.

Action: No further action required.

10. Report of the Graduate Studies Committee

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10.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Associate Professor R Ross, drew the attention of members to the policy *Proof-reading and editing of theses and dissertations* noting that it addressed an issue that had caused staff and students concern for some time.

In response to a query, the Chair clarified that a candidate had the ability to seek editorial advice external to the supervisory team, however the University needed to be confident the thesis had been written by the candidate. This policy required the candidate to identify where the editorial advice had been obtained. The Academic Board supported the policy, and asked the Graduate Studies Committee to provide further clarification in the policy in relation to its application to supervisors.

The Chair asked members to note the proceedings of the Committee, particularly in relation to postgraduate English language requirements. The Academic Board was advised that this was an ongoing issue for the Committee and concerns about the application of the policy had been raised during the admission period, particularly regarding the ability of deans to waive certain requirements. The Chair advised that the Graduate Studies Committee had expressed concern that the International Policy Advisory Committee had apparently introduced a new process in relation to an academic policy with no reference to the Academic Board and its committees. The Graduate Studies Committee was continuing work on clarification of the policy.

Members were also asked to note that the Dean of Graduate Studies had commenced the implementation of the register of supervisors, as approved by the Academic Board last year.

Resolution 40/04

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

Action: Graduate Studies Committee to clarify the policy *Proof-reading and editing of theses and dissertations* in relation to its application to supervisors.

(File P24, P25, 2004/3312)

10.2 Report of the meeting held on 23 February 2004

10.2.1 Receipt of Report

Resolution 41/04

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 23 February 2004.

Action: No further action required.

10.2.2 Proposals for new and amended postgraduate coursework courses

(1) Faculty of Science: Graduate Diploma in Computing

Resolution 42/04

That the Academic Board recommend that Senate approve:

- (1) the proposal from the Faculty of Science for the introduction in 2004 of the new course, the Graduate Diploma in Computing;
- (2) the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Science, with effect from 1 July 2004;
- (3) the adoption of the Resolutions of the Senate relating to the Graduate Diploma in Computing;
- (4) the amendment of the Resolutions of the Senate relating to the Master of Information Technology, as set out in the report presented.

Action: Chair of the Academic Board to recommend that Senate approved the new course, Graduate Diploma in Computing, and associated Resolutions of the Senate.

(File 2004/3248, 003/0021/00029)

10.2.3 Proof-reading and editing of theses and dissertations

The Dean of Graduate Studies (DoGS) had reported that the national group of Deans and Directors of Graduate Studies (DDoGS) had discussed the issue of editing of theses and agreed on a standard policy and proposed that each institution either adopt the document as it was or modify it to suit their needs.

The Graduate Studies Committee and its sub-committees supported the need to clearly identify the input of other parties and that the policy would be particularly helpful in clarifying the role of supervisors with regard to editing for candidates. The proposed policy was discussed and nomenclature amended to reflect practice at the University of Sydney (i.e. supervisor/associate supervisor to replace principal supervisor).

The Academic Board noted that the Graduate Studies Committee had discussed the provision of editorial advice, and the particular needs of students for whom English was a second language. The Committee agreed with the need to restrict writing intervention but expressed concern about advice being limited to "corrections as exemplars only". There was also support for material for proofing being submitted in hard copy only to ensure there was clear documentation in the case of disputes.

Resolution 43/04

That the Academic Board adopt the policy *Proof-reading and Editing of Theses and Dissertations*, as set out in the report presented.

Action: Deans and Faculty Managers to note the approval of the policy *Proof-reading and Editing of Theses and Dissertations*.

Action: Secretary, Graduate Studies Committee to update the policy database with the new policy *Proof-reading and Editing of Thesis and Dissertations*.

(File 2004/3312)

10.2.4 Terms of reference and constitution of the Postgraduate Coursework Sub-Committee

In noting the terms of reference and constitution of the Graduate Studies Committee and its Sub-Committees, it was identified that the Dean of Graduate Studies (DoGS) should have been included as an ex officio member of the Postgraduate Coursework Sub-Committee.

Resolution 44/04

That the Academic Board amend the terms of reference and constitution of the Postgraduate Coursework Sub-Committee, as set out in the report presented.

Action: Secretary, Academic Board to advise the Postgraduate Coursework Sub-Committee of the amendment of the terms of reference and constitution.

(File 2004/1815)

10.2.5 Proceedings of the Committee

Resolution 45/04

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 23 February 2004, as set out in the report presented.

Action: No further action required.

11. Report of the Teaching and Learning Committee

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11.1 Oral report of the Chair

The Chair of the Teaching and Learning Committee, Professor Beth Reid, highlighted the report on the Research-Led Teaching and Scholarship of Teaching Project.

The Chair of the Academic Board reminded members that areas such as research-led teaching were incorporated in the promotions documentation and that this report gave examples of good practice. In clarification, the Chair noted that while minimal terms had been used in the document, it was expected that these also incorporated scholarship-led teaching and creative-led teaching.

The apparent emphasis on individual responsibilities, and to some extent on the department/school, was questioned as was the ability of staff to bring to the attention of students research activities being undertaken in the relevant discipline, regardless of the location (eg. at another institution). The Chair indicated that the Committee felt that the essence of these were covered, particularly in the curriculum area.

Resolution 46/04

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

Action: No further action required.

(File 2004/3287)

11.2 Report of the meeting held on 24 February 2004

11.2.1 Receipt of report

Resolution 47/04

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 24 February 2004.

Action: No further action required.

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11.2.2 Academic Board Faculty Review Visits

(1) Faculty of Health Sciences

The Board was asked to note that the Committee received and noted the Final Report and Recommendations from the Academic Board Phase Two visit to the Faculty of Health Sciences.

Resolution 48/04

That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Health Sciences.

Action: No further action required.

(File 2002/5820)

(2) Faculty of Nursing

The Board was asked to note that the Committee received and noted the Final Report and Recommendations from the Academic Board Phase Two visit to the Faculty of Nursing.

The President of the SRC expressed concern at the number of students who attended the review and queried how, given the relocation of the review due to industrial action, commendation one could stand supporting the representative nature of the review.

The Chair informed the Academic Board that the Faculty had been given the opportunity to reschedule the review, however the staff and students involved identified it as a priority and agreed to continue.

In response to a query about the involvement of local student societies, the Chair clarified that the Faculty was responsible for arranging student participation. It was agreed that faculties be encouraged to involve local student societies in the review process where possible.

Resolution 49/04

That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Nursing.

Action: Executive Officer (Quality Assurance) to encourage faculties to involve local student societies in the Academic Board Faculty Review process.

(File 2002/5823)

(3) Faculty of Rural Management

The Board was asked to note that the Committee received and noted the Final Report and Recommendations from the Academic Board Phase Two visit to the Faculty of Pharmacy.

Resolution 50/04

That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Rural Management.

Action: No further action required.

(File 2002/433)

11.2.3 Research-Led Teaching and Scholarship of Teaching Project

The Academic Board noted that a long-term project of the Pro Vice Chancellor (Teaching and Learning) has been ongoing to address aspects of the University's Strategic Plan related to the relationship between teaching and research.

The Teaching and Learning Committee established a working group to discuss how to further initiatives at department/school and faculty levels and to develop a set of indicators whereby progress could be monitored based on international best practice.

Members were asked to note that

- Monash University had expressed interest in adopting the performance indicators for research-led teaching which would provide a useful benchmark;
- the current review of graduate attributes would take into account the recommendations of this report;
- the Deputy Vice-Chancellor (Research and Innovation) would be approached regarding the involvement of Federation Fellows in the University's teaching programs; and
- a webpage with exemplars of research-led teaching and curricula had been established on the Institute for Teaching and Learning website.

Resolution 51/04

That the Academic Board:

- (1) note and endorse the report on research-led teaching and scholarship of teaching from the Research-Led Teaching Working Group;
 - (2) adopt the report's statement on research-led teaching as outlined in Section 5.1 of the report;
 - (3) adopt the use of the performance indicators developed by the Working Group, and authorise the Teaching and Learning Committee to monitor their use; and
 - (4) instruct the Graduate Studies and Undergraduate Studies Committees to ensure that the issue of research and scholarship on teaching and learning was addressed in proposals for new coursework courses,
- as set out in the report presented.

Action: Secretary, Teaching and Learning Committee to update the policy database with the statement on research-led teaching.

Action: Graduate Studies Committee and Undergraduate Studies Committee to ensure the issue of research-led teaching and scholarship of teaching are addressed in proposals for new coursework courses.

(File 2004/3287)

11.2.4 Guidelines for Academic Board Faculty Reviews

In late 2001 the Academic Board commenced a series of faculty reviews focussing on teaching, learning and research training. Following completion of these reviews, the Board resolved to initiate a further round of faculty reviews which would address the other objectives outlined in the University's strategic plan. The reviews commenced in 2001 became known as the Phase 1 reviews, and the current series of reviews were labelled Phase 2 reviews.

The guidelines developed for both the Phase 1 and Phase 2 Academic Board Faculty Reviews have been amalgamated into one document which was considered, and endorsed, by the Teaching and Learning Committee at its February meeting.

Resolution 52/04

That the Academic Board:

- (1) rescind the "Guidelines for Faculty Reviews of Teaching, Learning and Research Training"; and "Guidelines for Academic Board review Phase Two"; and
 - (2) adopt the "Guidelines for Academic Board Faculty Reviews",
- with immediate effect, as set out in the report presented.

Action: Executive Officer (Quality Assurance) to note the approval of the new *Guidelines for Academic Board Faculty Reviews*.

Action: Secretary, Teaching and Learning Committee to update the policy database with the new *Guidelines for Academic Board Faculty Reviews* and remove the *Guidelines for Faculty Reviews of Teaching, Learning and Research Training*; and *Guidelines for Academic Board review Phase Two*.

(File 2004/3317)

11.2.5 Proceedings of the Committee

Resolution 53/04

That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 24 February 2004, as set out in the report presented.

Action: No further action required.

12. Report of the Research Committee

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12.1 Oral report of the Chair

The Chair of the Research Committee, Professor John Carter, reminded members of the Human Research Ethics forum conducted in January. The Board noted that six recommendations came out of the forum which were currently being implemented, including the separation of the Human Research Ethics Committee into two bodies – one focussed on humanities and social science research and the other on clinical research.

The Board noted that the number of ARC grant proposals had increased this year, although slightly below the national average. The Board extended its appreciation to all those involved in the preparation of proposals, particularly those in the Research Office and Research Development.

The Pro Vice-Chancellor (College of Health Sciences) queried comments report about honorary appointments and advised the Board that the University was seeking clarification on who carried indemnity insurance on honorary appointments when involved in teaching activities.

Resolution 54/04

That the Academic Board note the report of the Chair of the Research Committee.

Action: Chair of the Academic Board to extend the appreciation of the Academic Board to those involved in the preparation of ARC discovery grant proposals, particularly the Research Office, and Research Development

(File 2004/3333)

12.2 Report of the meeting held on 12 November 2003

12.2.1 Receipt of report

Resolution 55/04

That the Academic Board receive and note the report of the Research Committee meeting held on 12 November 2003.

Action: No further action required.

12.2.2 Proceedings of the Committee

Resolution 56/04

That the Academic Board note the proceedings of the Research Committee meeting held on 12 November 2003, as set out in the report presented.

Action: No further action required.

13. General Business

13.1 **Membership of Central Promotions Committees: 2004**

The Academic Board approved the amendment of Committee membership.

Resolution 57/04

That the Academic Board revise membership of the Central Promotions Committees for 2004, as set out in the report presented.

Action: Secretary, Central Promotions Committees to note the revised membership of the Central Promotions Committee: Senior Lecturer

(File 028/0002/00332)

13.2 **Report of the Vice-Chancellor and Principal on proctorial matters**

Resolution 58/04

That the Academic Board note the tabled report on proctorial matters.

Action: No further action required.

(File 2003/5148)

The meeting closed at 3.30.

Signed as a correct record

Chair

Date

The late Emeritus Professor John Atherton Young, AO

It is an honour to be asked to say a few words about John Young, who died last month at the age of 67. I was privileged to have had a close association with him for some 30 of the 40-plus years he spent associated with this University and this Academic Board.

John Young came to Sydney in the early 60s, to pursue his interests in physiological research, following completion of medical studies in Brisbane. His interests were originally in aspects of renal function, but he changed direction somewhat after a period of postdoctoral study in Berlin, where he opened up the field of exocrine physiology, that is, the basis of glandular function. He quickly achieved a world leading position in this field, and rose through the academic ranks of the Department of Physiology at this University to become Professor and Head of Department. In this period he gathered around him a cohort of enthusiastic students, all of whom benefited from his excellent supervision and tireless guidance. One of his students, David Cook, now heads the laboratory he founded, and is a world leader in the field of cell and membrane biology.

Many members of this assembly will be aware of John Young's formidable skills as an academic administrator. He showed a flare for University politics at an early stage in his career, and was active on this Academic Board for much of his career. He was a Fellow of Senate on several occasions, both staff-elected and as Ministerial appointee, and he showed a shrewd ability to progress causes he believed in, all within the framework of the University's best interests. He was a reforming Dean of the Faculty of Medicine, where his abiding achievement was generating the support required to launch the Graduate Medical Program, now regarded as a model of its kind in this country and overseas. When subsequently appointed as inaugural Pro-Vice-Chancellor of the College of Health Sciences, he showed once more his skill in forging new organisational structures, and making them work. He was an active member of many of the Hospital and Area Health Boards associated with this University, and also was involved in the leadership and re-invigoration of several prominent medical research institutions in this city. His roles in numerous national and international scientific and medical organisations are too many to enumerate here.

All these achievements were recognised by a large of numbers of honours and distinctions, including the research prize of the Alexander von Humboldt Foundation of Germany, the Prime Minister's Centenary Medal, and the Order of Australia. The letters after his name came to read like a veritable alphabet soup, including MD, DSc, FRACP, FAA and AO, omitting all his less senior degrees and qualifications.

Many members of this University and his wider circle of friends will know of John Young more for his qualities as a humanist and scholar of the Arts than for his scientific work. He was passionate about a wide range of the humanities, notably music (20th century German opera in particular), architecture, theology, history and literature. Through his close 40 year personal association with Professor Alexander Cambitoglou, he came to be a strong supporter of classical archaeology, being active in the Foundation for Classical Archaeology of this University, and as Governor of the Australian Archaeological Institute at Athens. Not surprisingly, as a result of his wide erudition, John was a brilliant conversationalist and also a bon vivant, whose greatest pleasure was to take friends out for a good meal with fine wine. He was not only a polymath and a Renaissance man, but a loyal colleague and friend.

This University was served well and long by John Young, and he will be missed by many. A Memorial Ceremony in his honour will be held in the Great Hall at 10.30am on Wednesday 12 May 2004.

Professor Michael Field
Faculty of Medicine