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## Academic Board Minutes

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### **Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 15 September 2004 in the Professorial Board Room**

There were present: the Chair (Professor J Carter) presiding, the Deputy Chair (Associate Professor A F Masters), the Vice-Chancellor and Principal (Professor G Brown), the Chairs of the Standing Committees (Professors C Murphy and B Reid, and Associate Professor R Ross), Professors C Armour, B Armstrong, M Behnia, S I Benrimoj, A Brewer, M Field, M Fry, S Garton, J Hearn, T Hirst, R McCallum, S Nicholas, B Roufogalis, E Schwarz, J Sachs, K Walker, P Windsor and P Wolnizer, Associate Professors F Ahmadi-Esfahani, R Drynan, A Fekete, T Fitzpatrick, P Gay, C B Gillies, D Grant, P McCallum, C Peck, P Phibbs, M Prosser, I Ramzan, P Redding, G Sullivan, B Sutton, N C Weber, T Welch and P Windsor, Drs K Bosward, R J Dixon, A Elias, P Gibbens, M Halliwell, J Hughes, M McKerchar, V Naganathan, E Peden, A Poulos, B Turman, A Van Schaik and K C Wong, Mr D Bradshaw and S Fridman, Mrs L Napier, J Toner, and G Wong.

Also present: Acting Secretary of the Academic Board (Ms J Russell).

Present as observers: Mr G Condell, Ms M Kemmis, Ms J Romanini and Ms S Paynter

★ **1. Apologies**

The Board noted that apologies had been received from: Professors E Blakely, A J S Coats, P Canfield, L Copeland, R Graycar, G Hancock, B Hesketh, H Kendig, R Jeremy, J Lawler, A Marett, R McLean, G T Moore, R Newman, D Nutbeam, K Parton, J Sinclair, L Tong, and J Uther, Associate Professors B Buckley, G Barnes, M Crossley, D Dragovich, S Kable, G Murray and A Rubbo, Adjunct Professor D Richmond, Drs A Bashford, M Boughton, A Charry, M Edmond, S Forsyth, N Gallery, E Innes, C Lennings, C Lumby, L Piggott, M Torode, S West and B Winter, Ms L Brown, K McGraw, J Mooney and P Sharwood, Mr J Conomos, F Eldridge, B Kotic and J Shipp

★ **2. Arrangement of agenda**  
★ **2.1 Starring of items**

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 3; 4; 9.2.2 (5); 9.2.4 and 12.2.

## 2.2 Adoption of unstarred items

### Resolution 190/04

That the Academic Board resolve as recommended with respect to all unstarred items.

## 3. Minutes of previous meeting

*Item 3 refers*

The Chair of Undergraduate Studies (Associate Professor Tony Masters) questioned resolution 167/04 in the August minutes, that the Academic Board defer consideration of the proposal relating to the Bachelor of Engineering pending clarification of matters relating to the award of Honours. Associate Professor Masters advised that his recollection of the previous meeting was that the query regarding honours had been satisfactorily addressed by the Dean of Engineering and that the proposal relating to the Bachelor of Engineering had been supported by the Academic Board.

The proposed amendments to the minutes were put to the meeting and agreed to.

### Resolution 191/04

That the Academic Board adopt the minutes of the previous meeting held on 4 August 2004 as a true and accurate record, subject to the following amendments (*deletions struck through, additions underlined*):

#### Resolution 167/04

That the Academic Board

- (1) recommend that Senate approve amendments to the Resolutions of Senate relating to specialisations in the Bachelor of Engineering;
- (2) approve the proposed amendments from the Faculty of Engineering relating to the Bachelor of Engineering;
- (3) note the Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (4) approve the faculty requirements relating to specialisations, the Flexible First Year Program and the honours degree, with effect from 1 January 2005, as set out in the report presented.

Action: Dean and Faculty Manager, Faculty of Engineering; and Director, Student Centre to note the Academic Board approval of the Faculty requirements relating to the Bachelor of Engineering.

~~defer consideration of the proposal relating to the Bachelor of Engineering pending clarification of matters relating to the award of Honours~~

~~Action: Chair of the Undergraduate Studies Committee to report on the consistency of the proposed Faculty of Engineering Resolutions with the Academic Board Resolutions: Award of Honours.~~

## 4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

### 4.1 Academic Board Resolutions: *Award of Honours*

*Item 3 refers.*

Associate Professor Masters reported that at the last Board meeting he had been asked to report on the consistency of the proposed Faculty of Engineering Resolutions with the Academic Board Resolutions: *Award of*

*Honours*. He advised that the requirements for the award of degree with Honours in the proposal relating to the Bachelor of Engineering were consistent with the Academic Board Resolutions: *Awards of Honours*.

**Resolution 192/04**

That the Academic Board note the report.

**4.2 Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA): Method of Award**

In response to a question regarding the Academic Board's consideration of the Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA): Method of Award at the August meeting, the Chair explained that it had been a two part recommendation and only the first part had been approved. The Academic Board had resolved to amend the policy such that from the 2005 round, allocation of scholarships to Colleges will be based on 50% actual research enrolments of the current year and 50% of completions over the previous two years (Masters and PhD completions weighted 1:2).

The Chair advised that the second recommendation relating to scholarships not being awarded to any candidates with a final mark more than five points below the highest of the three College cut-offs, would be referred back to the Graduate Studies Committee for further consideration.

**Resolution 193/04**

That the Academic Board note the report.

★ **5. Report of the Chair**

**5.1 Report on Senate matters**

**5.1.1 Report of the Senate meeting held on 7 June 2004**

**Resolution 194/04**

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 7 June 2004.

**5.1.2 Report of the Senate meeting held on 2 August 2004**

**Resolution 195/04**

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 2 August 2004.

**5.1.3 Report of the Senate meeting held on 6 September 2004**

**Resolution 196/04**

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 6 September 2004.

**5.2 Honours and distinctions**

**Resolution 197/04**

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

*Action:* Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

### 5.3 General report

#### 5.3.1 Review of student appeals provisions

At its June meeting, the Academic Board agreed that the item relating to the Review of Student Appeals Provisions be held over to allow additional time for faculties to consider the proposal and provide feedback. Feedback had been received and incorporated into the attached proposal.

The Chair invited former Chair of the Academic Board, Professor J Sachs to present the Review of Student Appeals Provisions. Professor Sachs reported that the review had been instigated in response to an increase in the number of student appeals. The review had set out to identify what issues related to student appeals and how the University should resolve them.

Professor Sachs advised that the review had six recommendations, which highlight the importance of implementing a single academic issues resolution process, and establishing two levels of resolution appeals, one at the level of each faculty and another at University level. This would replace the current Senate academic and exclusions appeals committee with a Senate Academic Appeals Committee which should comprise senior academics and students.

Members noted that following Senate endorsement of the changes, an implementation team would be established to begin the process of amending all relevant University legislation and policy. The implementation team would include academic staff, students, the Chair of the Academic Board and the external consultant Mr John Topley.

In response to a question raised about how long the implementation process would take, Professor Sachs consulted the General Counsel who advised that after the implementation team had met its objectives, the University resolutions and relevant legislation could be amended promptly.

Members agreed to recommend that Senate approve the proposed amendments to the student appeals process.

#### **Resolution 198/04**

That the Academic Board recommend that Senate approve the proposed amendments to the student appeals process, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve the proposed amendments to the student appeals process.

#### 5.3.2 Co-opted members of the Academic Board

The *University of Sydney (Academic Governance) Rule 2003* provided for the Academic Board to co-opt members on the recommendation of the Chair. The Chair had advised that the purpose of co-option was to contribute to the work of the Academic Board

where membership does not already include expertise in a particular area.

Accordingly, the Chair recommended that the Academic Board co-opt the Acting Director International, Dr James Sait as a member of the Academic Board for a term of office until 31 December 2005.

**Resolution 199/04**

That, in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board co-opt the Acting Director International, Dr James Sait to membership of the Academic Board, as set out in the report presented.

*Action:* Chair of the Academic Board to write to the new co-opted member of the Academic Board.

**5.3.3 University Glossary of Terms and Abbreviations**

The Chair had advised that the University Glossary of Terms and Abbreviations had been approved by the Acting Registrar on 1 September 2004 and was available through Policy Online. It was noted that the Glossary updated and replaced the 2003 Glossary of Acronyms and Terms.

**Resolution 200/04**

That the Academic Board note the report of the Chair of the Academic Board relating to the University Glossary of Terms and Abbreviations, as set out in the report presented.

*Action:* No further action required.

**5.3.4 NSW and the ACT Committee of Chairs of Academic Boards/Senates**

The Chair reported that he had attended a meeting of the NSW and the ACT Committee of Chairs of Academic Boards/Senates in August. Items of particular interest discussed included reviewing categories of HSC courses with the view to determining whether any warranted upgrading from category B to category A and benchmarking of university governance procedures and constitutions. The next Committee meeting would be held on 4 November and would be hosted by the University of Sydney.

**Resolution 201/04**

That the Academic Board note the report of the Chair of the Academic Board relating to the NSW and the ACT Committee of Chairs of Academic Boards/Senates, as set out in the report presented.

*Action:* No further action required.

**5.3.5 Academic Board Faculty Review Visits: Phase Two**

The Academic Board Faculty Review Visits: Phase Two had been completed in the faculties of Economics and Business and Law. The final reports, recommendations and commendations of these reviews were expected to be referred to the Academic Board in due course.

**Resolution 202/04**

That the Academic Board note the report of the Chair of the Academic Board relating to the Academic Board Faculty Review Visits: Phase Two, as set out in the report presented.

*Action:* No further action required.

**5.3.6 Academic Board self-review**

As part of the Academic Board self-review members had been asked to complete a questionnaire which sought to gain an understanding of how the Academic Board approached its objectives, where improvements could be made and to gain a sense of how well the Board was working. The Chair advised that less than 25% of the forms have been completed and returned and encouraged members to complete questionnaire as all involvement was beneficial. Members were reminded that completed questionnaires were being collected at the meeting.

The Chair welcomed the Dean of the Sydney Conservatorium of Music, Professor Kim Walker and the new Dean of Dentistry, Professor Eli Schwartz to their first meeting of the Academic Board.

**Resolution 203/04**

That the Academic Board note the report of the Chair of the Academic Board on the Academic Board self-review.

*Action:* Academic Board members to complete and return questionnaires to Academic Board Office, A14.

★ **6. Report of the Vice-Chancellor and Principal**

**6.1 Report on Senate matters**

**6.1.1 Report of the Senate meeting held on 7 June 2004**

**Resolution 204/04**

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 7 June 2004.

**6.1.2 Report of the Senate meeting held on 2 August 2004**

**Resolution 205/04**

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 2 August 2004.

**6.1.3 Report of the Senate meeting held on 6 September 2004**

**Resolution 206/04**

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 6 September 2004.

## 6.2 General report

The Vice-Chancellor reported on the following general matters:

(1) *UAI cut-offs*

The Vice-Chancellor advised that the Minister for Education, Science and Training, had proposed that all Australian universities report their minimum entry scores for each course offered, an estimation of what the minimum requirements should be. The Australian Vice-Chancellor's Committee (AVCC) objected to the proposal and negotiated with the Minister agreeing that universities would instead report the lowest cut-off score for entry into candidature. The University of Sydney had attempted to satisfy the earlier proposal's requirements but, because of the AVCC's negotiations, were now forced to comply with the conditions of the second proposal.

(2) *Delegations of Authority*

At its September meeting, Senate approved Delegations of Authority (Human Resources) – Administrative Functions to provide for direct delegation and to simplify the chain of command. The Vice-Chancellor added that a full review of the delegations was being undertaken, consulting with the General Counsel, the Pro-Vice-Chancellors (College) and the CFO and seeking external advice on the protocols/governance issues. It was noted that a full list of Delegations of Authority would be reported to Senate for approval at the November Senate meeting.

(3) *IRC decision*

The Vice-Chancellor advised that the appeal from the NTEU to the Industrial Relations Commission (IRC) against the Commission's refusal to issue interim orders regarding the proposed transfer of places in Orange and Nursing had been considered and dismissed by the full bench of the IRC.

### **Resolution 207/04**

That the Academic Board note the general report of the Vice-Chancellor and Principal.

*Action:* No further action required.

## ★ 7. Question time

The Vice-Chancellor was asked about an article published in the *The Australian* entitled "Indonesian studies facing the axe" which reported a decline in Indonesian language programs being offered at Australian universities, and highlighted the University of Sydney as one of the Universities which may not run its Indonesian language program after 2005.

In response, the Vice-Chancellor explained that it was the decision of the Dean of the Faculty to assess the benefits of offering particular language programs and that because of funding shortages, programs facing a cycle of unpopularity could not always be supported. The Vice-Chancellor added that he supported the deans' decisions regarding the selection of programs offered within their faculties.

The Vice-Chancellor was asked how many language programs the University offered, the Dean of the Faculty of Arts was asked to respond and advised that between 25 and 27 language programs were offered by the University of Sydney, the largest offering by any university in Australia.

The Chair was asked to clarify the voting procedures as outlined in part 4 (11) of the *University of Sydney (Academic Governance) Rule 2003* as amended, which govern the operations of the Academic Board

The Rules provide:

**Part 4-Meetings and Procedures of the Academic Board**

**11. Meeting procedures**

**(11) Voting at meetings**

Voting at meetings must be conducted by:

- (a) show of hands; or
- (b) secret ballot, if demanded by any two members who are present and have rights to vote at that meeting, or if the Chair so directs.

**Part 4 – Meetings and procedures of the Academic Board**

**11. Meeting procedures**

**(5) Resolutions**

Any motion which is to be put to a vote by members of the Academic Board:

- (a) must be duly proposed and seconded;
- (b) subject to Rule 11(6), may be carried or lost by a majority of votes of those present at the meeting and eligible to vote; and
- (c) together with the results of any vote on that motion, must be recorded in the minutes.

Associate Professor R Drynan queried whether the number of members present needed to be ascertained before voting began to ensure that a majority of members were agreeing to carry each resolution.

The Chair responded to the question, explaining that he would continue to call for a show of hands by the majority of members for each action item in the agenda to ensure the motions were officially carried and was confident that members, including the Chair, were able to visually recognise a majority of hands in support for each motion.

The Vice-Chancellor was asked a question about what measures were being taken to ensure quality assurance for students completing degrees with the majority of units of study offered online. Acting Pro Vice-Chancellor (Teaching and Learning) Professor J Sachs was asked to comment. She explained that the issues surrounding on-line units of study were being addressed, and these included quality assurance, service support and issues of intellectual property. She added that only one program was currently running completely on-line and that there was a belief that programs should offer a mixture of online and face-to-face teaching.

The Vice-Chancellor said that it was vital to establish clear intellectual property rules and to define what rights staff and students held when developing online curricula. He commented that while it was desirable to offer programs where students attended on-campus, due to issues surrounding immigration the University needed to be cautious not to rule out offering fully online programs.

The Chair of the Graduate Studies Committee, Associate Professor R Ross added that all proposed courses of this nature would have to be approved through Graduate Studies Committee and then by the Academic Board and Senate, noting that issues of quality would be addressed throughout this process.

**Resolution 208/04**

That the Academic Board note the questions and responses provided.

*Action:* No further action required.

**8. Reports of Faculties and Boards**

**8.1 Report of the Board of Studies in Music**

**8.1.1 Receipt of report**

**Resolution 209/04**

That the Academic Board receive and note the report of the Board of Studies in Music meeting held on 17 August 2004

**8.1.2 Dissolution of the Board of Studies in Music**

**Resolution 210/04**

That the Academic Board recommend that Senate dissolve the Board of Studies in Music and repeal the associated Resolutions of the Senate relating to the Board of Studies, with immediate effect, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate dissolve the Board of Studies in Music and repeal the associated Resolutions of the Senate relating to the Board of Studies.

**8.2 Report of the Faculty of Education and Social Work**

**8.2.1 Receipt of report**

**Resolution 211/04**

That the Academic Board receive and note the report of the Faculty of Education and Social Work.

**8.2.2 Semester and vacation dates 2005**

**Resolution 212/04**

That the Academic Board approve the semester and vacation dates for the Faculty of Education and Social Work for the year 2005, as set out in the report presented.

*Action:* No further action required.

**9. Report of the Undergraduate Studies Committee**

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**9.1 Oral report of the Chair**

The Chair of the Undergraduate Studies Committee, Associate Professor A Masters drew members' attention to item 9.2.2 (1) concerning the proposal from the Faculty of Arts to introduce a new, university-wide award course, the Bachelor of Arts and Sciences, highlighting the following corrections: (*deletions struck through, additions underlined*):

## Faculty Resolutions

### Section 1

#### 4. Requirements for the Pass Degree

4.1 To qualify for the award of the pass degrees a student shall complete 144 credit points comprising

- (a) a minimum of 24 credit points in the Faculty of Arts
- (b) a minimum of 24 credit points in the Faculty of Science
- (c) a minimum of 12 credit points from those specified as available in the Faculty of Economics and Business
- (d) a minimum of 12 credit points in Legal Studies including SLSS 1001 and at least another 6 credit points taken from the Table of Legal Studies Units in the Bachelor of Arts and Sciences published in 3.1 ~~iii~~ (c) above
- (e) a minimum of 72 credit points in senior or intermediate units of study, or in units of study normally taken at second or third year level or higher:
- (f) a major in the Faculty of Arts taken from the list of major published in Table A in the Faculty of Arts Handbook, *OR* a major in the Faculty of Science published in Table 1 of the Faculty of Science Handbook.

4.2 Notwithstanding 4.1 (f) where, in exceptional circumstances arising from pre-requisites or other restrictions in certain discipline areas, a student is unable to complete the formal requirements of a major in the normal course of the degree but is nevertheless able to demonstrate depth of study in a specified discipline area within a faculty by the completion of 24 senior credit points in a Faculty of Science discipline area or 36 senior credit points in a Faculty of Arts discipline area, the Dean may, on application from the student and a recommendation from the Head of Department, permit the student to graduate without a major from the Faculty of Arts or Science. In such circumstances no major shall be specified on the transcript.

4.3 Pre-requisites, co-requisites, entry requirements and assumed knowledge are set out in the tables of units of study referred to in 3 above.

4.4 The testamur for the degree of Bachelor of Arts and Sciences shall specify the major(s) completed.

The Academic Board noted the contribution by the colleges and faculties involved in the proposal and expressed appreciation to Associate Professor P McCallum for his efforts in co-ordinating the course proposal.

#### Resolution 213/04

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

### 9.2 Report of the meeting held on 24 August 2004

#### 9.2.1 Receipt of report

##### Resolution 214/04

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 24 August 2004.

#### 9.2.2 Proposals for New and Amended Courses

##### (1) Faculty of Arts: Bachelor of Arts and Sciences

##### Resolution 215/04

That the Academic Board:

- (1) recommend that Senate approve
  - (a) the proposal from the Faculty of Arts for the introduction of the new course, the Bachelor of Arts and Sciences;

- (b) the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Arts, and
  - (c) the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (2) note the Resolutions of the Faculty of Arts relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
  - (3) approve the faculty requirements relating to admission, units of study and the pass degree, the honours degree and supervision of students enrolled in the degree

with effect from 1 January 2005, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve the new course the Bachelor of Arts and Sciences and associated Resolutions of the Senate. Dean and Faculty Manager, Faculty of Arts; and Director, Student Centre to note the Academic Board approval of the Faculty requirements relating to the Bachelor of Arts and Sciences.

**(2) Faculty of Economics and Business: Bachelor of International Studies**

**Resolution 216/04**

That the Academic Board:

- (1) recommend that Senate approve
  - (a) the proposal from the Faculty of Economics and Business for the introduction of the new course, the Bachelor of International Studies;
  - (b) the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Economics and Business, and
  - (c) the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (2) note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the faculty requirements relating to units of study, the pass degree and the honours degree

with effect from 1 January 2005, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve the new course the Bachelor of International Studies and associated Resolutions of the Senate. Dean and Faculty Manager, Faculty of Economics and Business; and Director, Student Centre to note the Academic Board approval of the

Faculty requirements relating to the Bachelor of International Studies.

**(3) Faculty of Economics and Business: Major in International Business**

**Resolution 217/04**

That the Academic Board:

- (1) approve the introduction of the Major in International Business;
- (2) note the Resolutions of the Faculty of Economics and Business relating to the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics, Bachelor of Economic and Social Sciences and the Bachelor of International Studies, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the faculty requirements relating to units of study, the pass degree and the honours degree from 1 January 2005, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Economics and Business; and Director, Student Centre to note the Academic Board approval of the new major in International Business for the Bachelor of Commerce (Liberal Studies), Bachelor of Economic and Social Sciences and the Bachelor of International Studies.

**(4) Faculty of Economics and Business: Major in Management Decision Sciences**

**Resolution 218/04**

That the Academic Board:

- (1) approve the amendment of the existing Major in Management Science, including its renaming to Management Decision Sciences;
- (2) note the Resolutions of the Faculty of Economics and Business relating to the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economic and Social Sciences, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the faculty requirements relating to units of study, the pass degree and the honours degree from 1 January 2005, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Economics and Business; and Director, Student Centre to note the Academic Board approval of the new major in management Decision Sciences for the Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economic and Bachelor of Economic Social Sciences.

(5) **Faculty of Engineering: Bachelor of Engineering/Bachelor of Science, Bachelor of Engineering/Bachelor of Medical Science and Bachelor of Engineering and Bachelor of Science Double Degree**

The faculties of Engineering and Science had proposed amendments to the Bachelor of Engineering/Bachelor of Science, Bachelor of Engineering/Bachelor of Medical Science and Bachelor of Engineering and Bachelor of Science Double Degree with effect from 1 January 2005.

In response to a query raised about the admission to candidature in the Bachelor of Engineering/Bachelor of Science double degree, it was explained that the criteria for admission into a double degree depended on the nature of the resolutions governing that degree.

The resolutions relating to Bachelor of Engineering/Bachelor of Science double degrees provide:

***BSc/BE double degrees***

57. A student enrolled for a Bachelor of Engineering degree may be permitted to transfer to the Faculty of Science to complete a BSc degree at the end of Second Year or Third Year in the BE degree if:

- (1) except as provided in subsection (2), all units of study attempted in the BE degree have been completed with a grade of Pass or better;
- (2) at least 96 credit points from units of study in the BE degree have been completed, ~~of which no more than 12 credit points are from units of study with the grade of Pass (Concessional);~~
- (3) the student is qualified to enrol in a major in a Science area; and
- (4) for admission to the Advanced streams, the student satisfies the requirements in Section 21 or 24

The Chair of the Undergraduate Studies Committee asked if members saw any issues with the resolutions governing the BSc/BE double degree. Associate Professor R Drynan explained that he did not see any problems with the BSc/BE double degree, however he expressed concern over the method of transferring degrees and the implications of not following normal admission processes.

The Chair asked Associate Professor Drynan if he wished to suggest an amendment to the BSc/BE double degree resolutions.

Associate Professor Drynan proposed to move the following amendment:

***BSc/BE double degrees***

57. (5) if a student qualifies for admission under normal admission criteria.

After further discussion, Associate Professor R Drynan then withdrew the amendment.

**Resolution 219/04**

That the Academic Board:

- (1) recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Bachelor of Engineering/Bachelor of Science, Bachelor of Engineering./Bachelor of Medical Science and Bachelor of Engineering and Bachelor of Science Double Degree;
- (2) approve the proposed amendments from the Faculty of Engineering relating to the above courses;
- (3) note the Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (4) approve the faculty requirements relating to supervision, units of study, the pass combined degree, the honours combined degree and abandonment of the combined degree

from 1 January 2005, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve the associated resolutions relating to the Bachelor of Engineering/Bachelor of Science, Bachelor of Engineering./Bachelor of Medical Science and Bachelor of Engineering and Bachelor of Science Double Degree. Dean and Faculty Manager, faculties of Engineering and Science ; and Director, Student Centre to note the Academic Board approval of the Faculty requirements relating to the Engineering/Bachelor of Science, Bachelor of Engineering./Bachelor of Medical Science and Bachelor of Engineering and Bachelor of Science Double Degree.

- (6) **Faculty of Health Sciences: Bachelor of Applied Science (Health Information Management) and Bachelor of Applied Science (Health Information Management) (Honours)**

**Resolution 220/04**

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences for the introduction of the revised Bachelor of Applied Science (Health Information Management) and Bachelor of Applied Science (Health Information Management) (Honours);
- (2) recommend that Senate approve the adoption of the revised Resolutions of the Senate relating to this course; and
- (3) approve the amended table of units of study for these courses

from 1 January 2005, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Health Sciences; and Director, Student Centre to note the Academic Board approval of the introduction of the revised Bachelor of Applied Science (Health

Information Management) and Bachelor of Applied Science (Health Information Management) (Honours).

(7) **Faculty of Health Sciences: Bachelor of Applied Science (Leisure and Health)**

**Resolution 221/04**

That the Academic Board approve the proposal from the Faculty of Health Sciences to discontinue offering the off-campus mode of the Bachelor of Applied Science (Leisure and Health), from 1 January 2005, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Health Sciences; and Director, Student Centre to note the Academic Board approval of the proposal from the Faculty of Health Sciences to discontinue offering the off-campus mode of the Bachelor of Applied Science (Leisure and Health), from 1 January 2005.

(8) **Faculty of Health Sciences: Bachelor of Health Science (Physiotherapy)**

**Resolution 222/04**

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences for the introduction of the revised Bachelor of Health Science (Physiotherapy);
- (2) recommend that Senate approve the adoption of the revised Resolutions of the Senate relating to this course; and
- (3) approve the amended table of units of study for these courses

from 1 January 2005, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Health Sciences; and Director, Student Centre to note the Academic Board approval of the introduction of the revised Bachelor of Health Science (Physiotherapy).

(9) **Faculty of Science: Bachelor of Science, Bachelor of Science (Advanced), Bachelor of Science (Advanced Mathematics), Bachelor of Science (Bioinformatics), Bachelor of Science (Environmental), Bachelor of Science (Marine Science), Bachelor of Science (Molecular Biology and Genetics), Bachelor of Science (Molecular Biotechnology), Bachelor of Science (Nutrition), Bachelor of Laws and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Commerce and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Arts/Bachelor of Science; Bachelor of Science/Bachelor of Arts, Bachelor of Engineering/Bachelor of Science; Bachelor of Science/Bachelor of Engineering, Bachelor of Education and Bachelor of Science, Bachelor of Science**

**(Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Education (Secondary)/Bachelor of Science (Psychology), Bachelor of Nursing/Bachelor of Science, Bachelor of Applied Science (Exercise & Sport Science)/Bachelor of Science (Nutrition), Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced), Bachelor of Information Technology, Bachelor of Medical Science, Bachelor of Engineering/Bachelor of Medical Science, Bachelor of Medical Science/ Bachelor of Medicine and Bachelor of Surgery, Bachelor of Psychology, Bachelor of Liberal Studies, Bachelor of Liberal Studies (International) and Bachelor of Liberal Studies (Advanced)**

**Resolution 223/04**

That the Academic Board:

- (1) approve the proposed amendments from the Faculty of Science relating to the Bachelor of Science, Bachelor of Science (Advanced), Bachelor of Science (Advanced Mathematics), Bachelor of Science (Bioinformatics), Bachelor of Science (Environmental), Bachelor of Science (Marine Science), Bachelor of Science (Molecular Biology and Genetics), Bachelor of Science (Molecular Biotechnology), Bachelor of Science (Nutrition), Bachelor of Laws and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Commerce and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Arts/Bachelor of Science; Bachelor of Science/Bachelor of Arts, Bachelor of Engineering/Bachelor of Science; Bachelor of Science/Bachelor of Engineering, Bachelor of Education and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Education (Secondary)/Bachelor of Science (Psychology), Bachelor of Nursing/Bachelor of Science, Bachelor of Applied Science (Exercise & Sport Science)/Bachelor of Science (Nutrition), Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced), Bachelor of Information Technology, Bachelor of Medical Science, Bachelor of Engineering/Bachelor of Medical Science, Bachelor of Medical Science/ Bachelor of Medicine and Bachelor of Surgery, Bachelor of Psychology, Bachelor of Liberal Studies, Bachelor of Liberal Studies (International) and Bachelor of Liberal Studies (Advanced) courses; and

- (2) note the Resolutions of the Faculty relating to the above courses, made pursuant to the University of Sydney (Coursework) Rule 2000; from 1 January 2005, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Science; and Director, Student Centre to note the Academic Board approval of the proposed amendments relating to Bachelor of Science, Bachelor of Science (Advanced), Bachelor of Science (Advanced Mathematics), Bachelor of Science (Bioinformatics), Bachelor of Science (Environmental), Bachelor of Science (Marine Science), Bachelor of Science (Molecular Biology and Genetics), Bachelor of Science (Molecular Biotechnology), Bachelor of Science (Nutrition), Bachelor of Laws and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Commerce and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Arts/Bachelor of Science; Bachelor of Science/Bachelor of Arts, Bachelor of Engineering/Bachelor of Science; Bachelor of Science/Bachelor of Engineering, Bachelor of Education and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Education (Secondary)/Bachelor of Science (Psychology), Bachelor of Nursing/Bachelor of Science, Bachelor of Applied Science (Exercise & Sport Science)/Bachelor of Science (Nutrition), Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced), Bachelor of Information Technology, Bachelor of Medical Science, Bachelor of Engineering/Bachelor of Medical Science, Bachelor of Medical Science/ Bachelor of Medicine and Bachelor of Surgery, Bachelor of Psychology, Bachelor of Liberal Studies, Bachelor of Liberal Studies (International) and Bachelor of Liberal Studies (Advanced) courses

### **9.2.3 Reports from Faculties**

#### **9.2.3.1 Faculty of Law**

##### **Resolution 224/04**

That the Academic Board:

- (1) approve the proposed amendments from the Faculty of Law relating to the table of units of study for the Bachelor of Law course; and
- (2) note the Resolutions of the Faculty relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000 from 1 January 2005, as set out in the report presented.

*Action:* Dean and Faculty Manager, Faculty of Science; and Director, Student Centre to note the Academic Board approval of the proposed amendments relating to the table of units of study for the Bachelor of Law course.

#### **9.2.4 Report of the Admissions Sub-Committee meeting held on Thursday 12 August 2004**

##### **9.2.4.1 Academic Board Resolutions: *Admission to Undergraduate Courses***

The Admissions Sub-Committee had noted a query from an Academic Board member regarding the inclusion of Section 12 (Change of Residency of International Fee-Paying Students) in the Academic Board Resolutions: *Admission to Undergraduate Courses*, and had queried whether: the Academic Board had the authority to make policy on changes in fee-status for already admitted students; and a student who was already admitted to candidature, but changes status, should have to re-apply in another category.

The Sub-Committee had noted that the Academic Board's policy on admissions was that admission was made on academic merit, that fee-status followed as a consequence of government policy, and that students admitted to candidature, changed (presumably fee) status, only as a consequence of reapplying for admission.

The Sub-Committee had agreed that Section 12 was required as a change in residency status would automatically make an international student ineligible to continue studying at the University as an international fee-paying student. It was also agreed that the situation was quite different for local fee-paying students who applied for a HECS place of their own choice.

In response to a query regarding variation of fee status for enrolled candidates, the Chair of the Undergraduate Studies Committee advised that in all cases, consideration of a student's admission was made on the criterion of their UAI (or equivalent) at the time of application (or reapplication), and that dictated the candidature, unless a student sought to change that criterion, in which case the application would be considered in the context of the UAI prevailing at the time of the reapplication.

##### **Resolution 225/04**

That the Academic Board note the report of the Admissions Sub-Committee regarding Section 12 of the Academic Board Resolutions: Admission to Undergraduate Courses.

*Action:* No further action required.

#### **9.2.5 Recording of Results for Exchange Students**

##### **Resolution 226/04**

That the Academic Board adopt the procedures for the recording of results for exchange students as set out in the attached report.

*Action:* No further action required.

### **9.2.6 Proceedings of the Committee**

#### **Resolution 227/04**

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 24 August 2004, as set out in the report presented.

## **10. Report of the Graduate Studies Committee**

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### **10.1 Oral report of the Chair**

The Chair of the Graduate Studies Committee, Associate Professor Russell Ross, drew the attention of members to the proceedings of the Committee, highlighting the definition of the examination period for a PhD. He asked deans to remind their faculties that the examination period for the degree of Doctor of Philosophy commenced when the thesis was lodged with the faculty and ended when the candidate was advised of the outcome of the examination.

#### **Resolution 228/04**

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

### **10.2 Report of the meeting held on 23 August 2004**

#### **10.2.1 Receipt of report**

##### **Resolution 230/04**

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 23 August 2004.

#### **10.2.2 Proposals for new and amended courses**

##### **10.2.2.1 Faculty of Health Sciences**

###### **Resolution 231/04**

That the Academic Board:

- (1) amend appendix one of the policy "Postgraduate English Language Requirements";
- (2) approve the introduction of the new specialisation, Augmentative and Alternative Communication, in the Master of Health Science, Graduate Diploma in Health Science, and Graduate Certificate in Health Science;
- (3) approve the alternative mode of delivery and the amendment of the admission criteria for the Master of Occupational Therapy;
- (4) approve the amendment of the requirements for the Master of Health Science (Management)(Honours) and note the amendment of the units of study for the Master of Health Science (Management)(Honours) and the Master of Health Science (Management);
- (5) approve the amendment of the admission requirements of the Master of Health Science (Medical Sonography) and note the amendment of the units of study for the Master of Health Science

- (Medical Sonography), and Graduate Diploma in Medical Sonography; and
- (6) recommend that Senate:
- (a) approve the introduction of the new courses, Master of Speech Language Pathology, and Master of Speech Language Pathology (Honours);
  - (b) amend the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Health Sciences; and
  - (c) amend the Resolutions of the Senate relating to the Master's Degrees in the Faculty of Health Sciences, and the Resolutions of the Senate relating to Graduate Diplomas and Graduate Certificates in the Faculty of Health Sciences,
- with effect from 1 January 2005, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve the introduction of the new course Master of Speech Language Pathology, and Master of Speech Language Pathology (Honours) and associated resolutions of Senate. Dean and Faculty Manager, Faculty of Health Sciences ; and Director, Student Centre to note the Academic Board approval of the amendments to the Master of Health Science.

#### **10.2.2.2 Faculty of Medicine: Master of Medicine (Honours); Master of Medicine; Graduate Diploma in Medicine; and Graduate Certificate in Medicine**

##### **Resolution 232/04**

That the Academic Board recommend that Senate:

- (1) approve the introduction of the new courses Masters of Medicine (Honours); Master of Medicine; Graduate Diploma in Medicine; and Graduate Certificate in Medicine, and
- (2) amend the Resolutions of the Senate relating to Degrees, Diplomas and Certificates in the Faculty of Medicine,

with effect from 1 January 2005, as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve the introduction of the new courses Masters of Medicine (Honours); Master of Medicine; Graduate Diploma in Medicine; and Graduate Certificate in Medicine and associated resolutions of Senate.

#### **10.2.2.3 Faculty of Science**

##### **Resolution 233/04**

That the Graduate Studies Committee recommend that the Academic Board:

- (1) approve the introduction of the new specialisation, Spatial Information Science, in the Graduate Certificate in Applied Science, with effect from 1 January 2005;
- (2) approve the amendment of the Resolutions of the Faculty relating to the Graduate Diploma in Computing, with immediate effect;
- (3) approve the amendment of the Resolutions of the Faculty relating to the Master of Information Technology; Graduate Diploma in Information Technology; and Graduate Certificate in Information Technology, with immediate effect; and
- (4) recommend that Senate amend the Resolutions of the Senate relating to the Master of Applied Science, Graduate Diploma in Applied Science, and Graduate Certificate in the Faculty of Science, with effect from 1 January 2005,

as set out in the report presented.

*Action:* Chair of the Academic Board to recommend that Senate approve Resolutions of the Senate relating to the Master of Applied Science, Graduate Diploma in Applied Science, and Graduate Certificate in the Faculty of Science. Dean and Faculty Manager, Faculty of Science; and Director, Student Centre to note the Academic Board approval of the introduction of the new specialisation, Spatial Information Science, in the Graduate Certificate in Applied Science, the amendment of the Resolutions of the Faculty relating to the Graduate Diploma in Computing, the Master of Information Technology; Graduate Diploma in Information Technology; and Graduate Certificate in Information Technology.

### **10.2.3 Proceedings of the Committee**

#### **Resolution 234/04**

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 23 August 2004, as set out in the report presented.

*Action:* Deans of faculties to remind their faculties that the examination period for the degree of Doctor of Philosophy commences when the thesis is lodged with the faculty and ends when the candidate is advised of the outcome of the examination.

## **11. Report of the Research Committee**

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### **11.1 Oral report of the Chair**

The Chair of the Research Committee, Professor John Carter, had nothing to add to the written report but advised members that the most recent meeting of the Committee had discussed and approved a revised definition of research active staff.

**Resolution 235/04**

That the Academic Board note the report of the Chair of the Research Committee.

**11.2 Report of the meeting held on 30 June 2004**

**11.2.1 Receipt of report**

**Resolution 236/04**

That the Academic Board receive and note the report of the Research Committee meeting held on 30 June 2004.

**11.2.2 Proceedings of the Committee**

**Resolution 237/04**

That the Academic Board note the proceedings of the Research Committee meeting held on 30 June 2004, as set out in the report presented.

**11.3 Report of the meeting held on 11 August 2004**

**11.3.1 Receipt of report**

**Resolution 238/04**

That the Academic Board receive and note the report of the Research Committee meeting held on 11 August 2004.

**11.3.2 Proceedings of the Committee**

**Resolution 239/04**

That the Academic Board note the proceedings of the Research Committee meeting held on 11 August 2004, as set out in the report presented.

**12. General Business**

**12.1 Membership of Central Promotions Committees: 2004**

**Resolution 240/04**

That the Academic Board revise membership of the Central Promotions Committees for 2004, as set out in the report presented.

*Action:* No further action required.

**12.2 Appointment of members of the Student Proctorial Panel**

The Chair reported that membership to the Student Proctorial Panel had been established, including nine members of the academic staff (of whom at least three are to be professors and at least three are not to be professors) appointed by and from the members of the Academic Board on the nomination of the Pro Vice-Chancellors (College). The student members of the Panel are appointed by and from the student members of the Academic Board.

The Chair advised that there were several casual vacancies for student members on the Academic Board and that the Pro Vice-Chancellors (College) had been written to and ask to appoint members to fill the student casual vacancies on the Board.

**Resolution 241/04**

That the Academic Board appoint members of the Student Proctorial Panel, as set out in the report presented.

*Action:* No further action required.

**12.3 Report of the Vice-Chancellor and Principal on proctorial matters**

**Resolution 242/04**

That the Academic Board note the tabled report on proctorial matters.

*Action:* No further action required.

The meeting closed at 3.15pm.

Signed as a correct record

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*Chair*

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*Date*