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## Academic Board Agenda

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### SUPPLEMENTARY AGENDA

for the meeting on Wednesday 15 September 2004

	<i>Pages</i>
★ 1. <b>Apologies</b> Additional apologies have been received from: Professors L Copeland, R Graycar, B Hesketh, H Kendig, J Lawler, A Marett, G Moore and R Newman, Associate Professors B Buckley, G Barnes and A Rubbo, Drs M Boughton, A Charry, M Edmond, S Forsyth, E Innes and M Torode and Mr B Kotic.	
★ 5. <b>Report of the Chair</b>	
5.1 <b>Report on Senate matters</b>	
5.1.1 <b>Report of the Senate meeting held on 6 September 2004</b>	3
<i>Recommendation</i> <i>That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting on 6 September 2004.</i>	
5.2 <b>Honours and distinctions</b>	3-4
<i>Recommendation</i> <i>That the Academic Board note the report of the Chair of the Academic Board on the additional honours and distinctions and congratulate the recipients, as set out in the report presented.</i>	
5.3 <b>General report</b>	
5.3.6 <b>Academic Board self-review</b>	4
<i>Recommendation</i> <i>That the Academic Board note the report of the Chair of the Academic Board on the Academic Board self-review.</i>	

- ★ 6. **Report of the Vice-Chancellor and Principal**
- 6.1 **Report on Senate matters**
- 6.1.1 **Report of the Senate meeting held on 6 September 2004** 5-7
- Recommendation*  
That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting on 6 September 2004.
9. **Report of the Undergraduate Studies Committee**
- 9.2 **Report of the meeting held on 24 August 2004**
- 9.2.2 **Proposals for New and Amended Courses**
- (1) **Faculty of Arts: Bachelor of Arts and Sciences – Revised report** 8-14
- Recommendation*  
That the Academic Board:
- (1) recommend that Senate approve
- (a) the proposal from the Faculty of Arts for the introduction of the new course, the Bachelor of Arts and Sciences;
- (b) the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Arts, and
- (c) the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (2) note the Resolutions of the Faculty of Arts relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (3) approve the faculty requirements relating to admission, units of study and the pass degree, the honours degree and supervision of students enrolled in the degree
- with effect from 1 January 2005, as set out in the revised report presented.
12. **General Business**
- 12.2 **Appointment of members of the Student Proctorial Panel – Revised report** 15
- Recommendation*  
That the Academic Board appoint members of the Student Proctorial Panel, as set out in the revised report presented.
- 12.3 **Report of the Vice-Chancellor and Principal on proctorial matters**
- Recommendation*  
That the Academic Board note the tabled report on proctorial matters.

**AGENDA ITEM 5**  
**Report of the Chair**

**5.1 Report on Senate matters**

**5.1.1 Report of the Senate meeting held on 6 September 2004**

Senate, at its meeting on 6 September 2004, on the report of the Academic Board:

- (1) amended the Resolutions of the Senate relating to the Constitution of the Faculty of Medicine, with immediate effect, as set out in the report presented.
- (2) approved the proposal from the Sydney College of the Arts for the introduction of the new course, the Master of Film and Digital Image; the amendment of the Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Sydney College of the Arts; and the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2005, as set out in the report presented.
- (3) noted the Chair's report on the following:
  - (a) New and amended courses
  - (b) Academic Board Resolutions: Admission to Undergraduate Courses
  - (c) Postgraduate English Language Requirements
  - (d) Conferring of all academic titles
  - (e) Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA): Method of Award
  - (f) Undergraduate English Language Requirements — Tracking English language scores
  - (g) Report of the Combined Degrees Working Party
  - (h) First Year Experience Working Group 1999-2004: Report from the Institute for Teaching and Learning
  - (i) Report of the Sydney Summer School 2004
  - (j) Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision 2004
  - (k) Vice-Chancellor's Awards for Outstanding Teaching 2004
  - (l) Chairs of Academic Board Standing Committees
  - (m) Presentations from the Deans and Pro Vice-Chancellors (College)

**5.2 Honours and Distinctions**

In addition to the honours and distinctions set out in the main agenda, I am pleased to report the following additional honours and distinctions awarded to the Department of Civil Engineering, Faculty of Engineering and recommend that the Academic Board extend its congratulations to the Faculty:

**2004 Project Management Institute (PMI) Professional Development Product of the Year Award, in the Individual/Business/Academic Institution Category for the Project Management Graduate Program**

This new award recognizes and honors exceptional professional development instruction and/or training material for project management students, trainees or practitioners. This award may be given to a PMI Component, Corporate/Government/Association, Individual/Business and/or Academic Institution, responsible for the creation and production of the instructional material.

Please note the following correction to the award listed in the main agenda:

**2004 Project Management Institute (PMI) Professional Development Provider of the Year Award, in the Individual/Business/Academic Institution Category for the Project Management Graduate Program**

With this new award, PMI recognizes and honors professional development providers who have demonstrated exceptional skills in the delivery and implementation of a professional

development program in project management. This award may be given to a PMI Component, Corporate/Government/Association, Individual/Business and/or Academic Institution.

### **5.3 General report**

#### **5.3.6 Academic Board self-review**

As part of the Academic Board self-review members have been asked to complete a questionnaire which aims to gain an understanding of how the Academic Board approaches its objectives, identify where improvements could be made and gain a sense of how well the Board is working.

To date, less than 25% of the forms have been completed and returned. Members' participation in the self-review is important, and will allow us to effectively audit and assess the activities of the Board.

All completed questionnaires can be placed in the designated box at the entrance to the Professorial Board Room. For those members who are yet to complete a questionnaire copies will also be available at the meeting.

#### ***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Board on the Academic Board self-review.*

**AGENDA ITEM 6**  
**Report of the Vice-Chancellor and Principal**

**6.1 Report on Senate matters**

**6.1.1 Report of the Senate meeting held on 6 September 2004**

Senate, at its meeting held on 6 September 2004:

- (1) resolved, with respect to the National Governance Protocols for Higher Education Providers:
- to adopt in principle the amended By-Law including the following wording: “The five external persons referred to in section 9(5)(h) of the Act shall be elected by graduates of the University in accordance with Chapter 4”;
  - to request the Acting Registrar to write to the Minister for Education and Training requesting that section 9(1)(h)(iii) in Schedule 7 of the draft University Legislation Amendment Bill 2004 be amended to remove reference to the possibility of graduate Fellows being appointed by the Minister or Senate;
  - to adopt the provisions of Section 16 of the draft University Legislation Amendment Bill 2004 as a statement of its primary responsibilities;
  - to adopt the University of Sydney (Removal of Fellow from office) Rule 2004;
  - to note that the President of the Standing Committee of Convocation and the Deputy Chancellor would continue to hold constructive discussions on enhancing the role of the Standing Committee of Convocation; and
  - to endorse the actions of the Chancellor in writing to the Minister for Education and Training on 1 and 3 September 2004 with respect to the revised draft University Legislation Amendment Bill 2004, in particular the proposed regulation- making power in sections 9(9) and (10), and to support their deletion.

- (2) resolved, with respect to reallocation of load, as follows:

*Preamble:*

The University of Sydney affirms its obligation to continue to observe the requirements of the enterprise agreements and any decisions of the Australian Industrial Relations Commission in regard to what follows, particularly concerning consultation requirements, and further that unless steps are taken to pursue these proposals, the opportunity to do so will be lost at considerable cost to the University.

*In respect of the Orange Proposal:*

- subject to satisfaction of all outstanding contingencies, the transactions and obligations of the University of Sydney and the terms and conditions contemplated by the Orange Proposal, including the principles described in the Agreed Basis for Proposal Development, are in the best interests of the University of Sydney;
- the Vice-Chancellor is appointed:
  - to pursue the legislative changes and ministerial approvals required to implement the Orange Proposal, if there is to be sufficient time for the Orange Proposal to proceed;
  - to conduct the negotiations with Charles Sturt University in accordance with the principles set out in the Agreed Basis for Proposal Development; and
  - to sign any formal agreement or agreements with Charles Sturt University setting out the detailed terms and conditions of the Orange Proposal, such agreement or agreements being at all times consistent with the Agreed Basis for Proposal Development and otherwise consistent with and cognisant of

- all other obligations of the University of Sydney related to the Orange Proposal (“Approved Documents”); and
- as signatory to do everything that is required, contemplated, desirable or ought, in the opinion of the Vice-Chancellor, to be done by the University of Sydney under the Approved Documents; and
- the Vice-Chancellor is authorised to vary the terms of the Orange Proposal and any Approved Documents other than any material variation. A ‘material variation’ is a variation which would adversely impact the benefits of the Orange Proposal to the University of Sydney. A material variation can be made by the Vice-Chancellor with the consent of a committee comprising the Chancellor, the Deputy Chancellor and the Chair of the Finance Committee.

*In respect of the Undergraduate Nursing Proposal:*

- subject to satisfaction of all outstanding contingencies, the transfers and obligations of the University of Sydney contemplated by the Undergraduate Nursing Proposal are in the best interests of the University of Sydney;
  - the Vice-Chancellor is appointed as signatory to do everything that is required, contemplated, desirable or ought, in the opinion of the Vice-Chancellor, to be done by the University to effect the Undergraduate Nursing Proposal, and that no final formal decision be made except as is consistent with and cognisant of all binding obligations of the University of Sydney related to the Undergraduate Nursing Proposal; and
  - the Vice-Chancellor is authorised to vary the terms of the Undergraduate Nursing Proposal other than any material variation. A ‘material variation’ is a variation which would adversely impact the benefits of the Undergraduate Nursing Proposal to the University of Sydney. A material variation can be made by the Vice-Chancellor with the consent of a committee comprising the Chancellor, the Deputy Chancellor and the Chair of the Finance Committee.
- (3) resolved to admit the following retired member of the Academic Staff to the degree of Master of Applied Science *ad eundem gradum* - Mr Alan Jones; and to admit the following retired member of the Academic Staff to the degree of Master of Applied Science (Rehabilitation Counselling) *ad eundem gradum* - Dr Darien Lee Chinnery.
- (4) approved the Delegations of Authority (Human Resources) — Administrative Functions, and the making of a Rule by the Vice-Chancellor in accordance with the Rule (Apportionment of Administrative Authority — Human Resource Management), as set in the report presented.
- (5) approved the compulsory subscriptions proposed for 2005 for the student associations as set out in the report presented.
- (6) congratulated Mr Jack Clegg on his election as a Fellow of Senate and from the Postgraduate students for a one year term of office from 1 December 2004 to 30 November 2005.
- (7) resolved that the focus topic for the October Senate meeting be: “The University’s admissions policy and degree structure (including graduate entry to professional programs; use of UAI and other criteria)”; and the focus topic for the December Senate meeting be: “International policy (including student entry and exchange; strategic research linkages; Co-tutelle programs; overseas teaching and/or campus ventures)”.
- (8) noted the Vice-Chancellor’s report and resolved to congratulate the Head of Department on the outstanding achievements of the Project Management Online Program.

- (9) noted the report on the extraordinary contribution and success of the Sleek Geek tour each year by Dr Karl Kruszelnicki and Fellow of Senate, Mr Adam Spencer, and congratulated Adam on behalf of Senate with acclamation.
- (10) noted the report that that an exciting researcher from the University of Sydney would be a recipient of the Prime Minister's Prizes for Science to be awarded that evening. [*Federation Fellow and Research Director of the CUDOS Centre for Ultra-high bandwidth Devices for Optical Systems (an ARC Centre of Excellence), Professor Ben Eggleton was awarded the 2004 Malcolm McIntosh Prize for Physical Scientist of the Year.*]
- (11) noted the report that the University had successfully defended action taken by a visually impaired student who the University believed had demanded unreasonable accommodation with respect to disability, and that the University had been found not to have acted in a way that was discriminatory.
- (12) noted the report on University Relations.

**AGENDA ITEM 9**  
**Report of the Undergraduate Studies Committee**

**9.2 Report of the Undergraduate Studies Committee meeting held on 24 August 2004**

**9.2.2 Proposals for New and Amended Courses**

**(1) Faculty of Arts: Bachelor of Arts and Sciences**

The revised resolutions attached relate to the Faculty of Arts proposal to introduce a new, university-wide award course, the Bachelor of Arts and Sciences. The course is designed to cater for increasing demand in Arts, Science and for the Bachelor of Liberal Studies while also broadening its educational focus to include foundation units in Law and Economics. It offers a broad ranging first degree with the capacity for study in most faculties of the University.

Full documentation on the proposal is available on the Undergraduate Studies Committee's website at: <http://www.usyd.edu.au/su/ab/committees/USC/2004.html>.

The proposed course would be a three-year generalist degree comprised of at least 24 credit points from the Faculty of Arts, 24 credit points from the Faculty of Science, 12 credit points from Economics and Business and 12 credit points of legal studies (offered by the Faculties of Arts and Law), and a pool of units of study to be offered by other Faculties across the University.

The Committee noted some tabled amendments to the resolutions for the course, including clarification of the rules for suspension, re-enrolment and part-time honours. The amended resolutions would also allow for the possibility of students only partially completing the requirements for a major in Science. In such cases students would be allowed to graduate without a major.

Other points raised in discussion were:

- the projected UAI for admission to the course should be in the low to mid 80s, but this could rise in future years if the course becomes popular;
- late, urgent approval for advertising of the course had been granted by the Acting Deputy Vice-Chancellor (Infrastructure) and the course would be advertised at the "Sydney Uni Live" event on 28 August 2004;
- parallel to the development of the proposed course, the Faculties of Arts and Sciences were reviewing the two combined Arts and Sciences degrees and would be proposing to offer only the Bachelor of Science/Bachelor of Arts combined degree; and
- procedures for the confirmation of majors in the proposed degree were to be checked, particularly with regard to those to be offered by the Faculty of Economics and Business (some of this Faculty's majors would not provide students with entrance to honours).

Members thanked Associate Professor P McCallum for his efforts in co-ordinating the course proposal.

***Recommendation***

*That the Academic Board:*

- (1) *recommend that Senate approve*
  - (a) *the proposal from the Faculty of Arts for the introduction of the new course, the Bachelor of Arts and Sciences;*
  - (b) *the amendment of the Resolutions of the Senate relating to the Degrees and Diplomas in the Faculty of Arts, and*
  - (c) *the adoption of the new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*

- (2) *note the Resolutions of the Faculty of Arts relating to the above course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
  - (3) *approve the faculty requirements relating to admission, units of study and the pass degree, the honours degree and supervision of students enrolled in the degree*
- with effect from 1 January 2005, as set out in the revised report presented.*

## Amendment of the Resolutions of the Senate

### Resolutions of the Senate

#### Faculty of Arts

The Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Arts (pp 189-190, *Calendar 2004*) are amended, with effect from 1 January 2005, as follows (additions indicated by underline, deletions indicated by strikethrough):

#### Section 1: Resolutions of the Senate relating to degrees, diplomas and certificates

##### Degrees and diplomas in the Faculty of Arts

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 (as amended), that sets out the requirements for all undergraduate courses, and the relevant Resolutions of the Faculty of Arts.

##### 1. The degrees in the Faculty of Arts shall be:

- (a) Bachelor of Arts (BA)
- (b) Bachelor of Arts (Advanced) (BA (Advanced))
- (c) Bachelor of Arts (Honours) (BA(Hons))
- (d) Bachelor of Arts (Asian Studies) (BA(AsianStud))
- (e) Bachelor of Arts (Asian Studies) (Honours) (BA(AsianStud)(Hons))
- (f) Bachelor of Arts (Languages) (BA (Lang))
- (g) Bachelor of Arts (Languages) (Honours) (BA (Lang)(Hons))
- (h) Bachelor of Arts (Media and Communications) (BA (Media & Comm))
- (i) Bachelor of Arts (Media and Communications) (Honours) (BA (Media & Comm)) (Hons)
- (j) Bachelor of Arts Informatics (BA Informatics)
- (k) Bachelor of Arts Informatics (Honours) (BA Informatics (Hons))
- (l) Bachelor of Social Sciences (BSocSci)
- (m) Bachelor of Social Sciences (Honours) (BSocSci(Hons))
- (n) Bachelor of Arts and Sciences (BASc)

##### Bachelor of Arts and Sciences

The Resolutions of the Senate relating to the Bachelor of Arts and Sciences are to be inserted, with effect from 1 January 2005, as follows:

1. These Resolutions of the Senate relate to the Bachelor of Arts and Sciences
2. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000* (as amended), which set out the requirements for all undergraduate courses, and the relevant Faculty Resolutions.

##### 3. Requirements for the Degree

To qualify for the award of the degree students must:

- (1) complete successfully units of study giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

##### 4. Requirements for the Honours Degree

To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the Bachelor of Arts and Sciences.

## Amendments to Faculty Resolutions

### Faculty Resolutions

The Resolutions of the Faculty of Arts are amended from 1 January 2005 to insert the following new resolutions:

#### Bachelor of Arts and Sciences

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

#### Section 1

##### 2. Admission

An applicant may gain admission to the Bachelor of Arts and Sciences by satisfying requirements as set out below:

##### 2.1 School leavers

The NSW Higher School Certificate [HSC], or its interstate or overseas equivalent, at a level determined each year by the Faculty of Arts. Students must have presented a minimum of two units of English.

##### 2.2 Mature age students

Applicants who have attained the age of 21 years by 1 March in the year of intended enrolment may apply for Mature Age Admission. Applicants for Mature Age Admission must present evidence that they have attained a standard of education and experience adequate for entry to the program through an approved preparation program under the terms set out in the Admissions Policy of the University of Sydney.

##### 2.3 Other categories of admission.

Other applicants may gain admission to the Bachelor of Arts and Sciences under the conditions set out in the Admissions Policy of the University of Sydney.

#### 3. Units of study

3.1 The units of study available for the Bachelor of Arts and Sciences are:

(a) Units of Study listed in the tables (Table A and Table B) in the handbook of the Faculty of Arts and in Table 1 published in the Handbook of the Faculty of Science

(b) Units of Study listed in the tables of units of study in the Faculty of Economics and Business in all areas except Accounting, Finance and Marketing;

(c) Nominated Units of study in Law and Legal Studies Units within the Faculty of Arts as set out in the table below

#### Units of Study in Legal Studies available in the Bachelor of Arts and Sciences

Code	Name	Faculty	Prerequisites	Credit Points
	Introduction to Civil Liability	Law	SLSS 1001	6
SLSS 1001	Introduction to Socio-Legal Studies	Arts	-	6
SLSS 1002	Law as Language, Culture and Performance	Arts	-	6
SLSS 1003	Crime, Punishment and Society	Arts	-	6

(d) Units of study completed at The University of Sydney Summer School which correspond to units of study specified in Section 3.1 and Section 3.2.

3.2 With the permission of the Dean, candidates may count towards the degree a maximum of 48 credit points from other faculties within the University.

3.3 Full-time students normally take units of study with a total credit point value of 24 credit points per semester for 6 semesters.

#### **4. Requirements for the Pass Degree**

4.1 To qualify for the award of the pass degrees a student shall complete 144 credit points comprising

- (a) a minimum of 24 credit points in the Faculty of Arts
- (b) a minimum of 24 credit points in the Faculty of Science
- (c) a minimum of 12 credit points from those specified as available in the Faculty of Economics and Business
- (d) a minimum of 12 credit points in Legal Studies including SLSS 1001 and at least another 6 credit points taken from the Table of Legal Studies Units in the Bachelor of Arts and Sciences published in 3.1 (c) above
- (e) a minimum of 72 credit points in senior or intermediate units of study, or in units of study normally taken at second or third year level or higher:
- (f) a major in the Faculty of Arts taken from the list of major published in Table A in the Faculty of Arts Handbook, *OR* a major in the Faculty of Science published in Table 1 of the Faculty of Science Handbook.

4.2 Notwithstanding 4.1 (f) where, in exceptional circumstances arising from pre-requisites or other restrictions in certain discipline areas, a student is unable to complete the formal requirements of a major in the normal course of the degree but is nevertheless able to demonstrate depth of study in a specified discipline area within a faculty by the completion of 24 senior credit points in a Faculty of Science discipline area or 36 senior credit points in a Faculty of Arts discipline area, the Dean may, on application from the student and a recommendation from the Head of Department, permit the student to graduate without a major from the Faculty of Arts or Science. In such circumstances no major shall be specified on the transcript.

4.3 Pre-requisites, co-requisites, entry requirements and assumed knowledge are set out in the tables of units of study referred to in 3 above.

4.4 The testamur for the degree of Bachelor of Arts and Sciences shall specify the major(s) completed.

#### **5. Requirements for Honours Degrees**

There shall be honours courses in all Faculty of Arts and Faculty of Science subject areas offering honours (4000-level) units as indicated in the Table of units of study (Table A) in the handbook of the Faculty of Arts or Table IV (Honours Units of Study) in the handbook of the Faculty of Science.

##### *5.1 Requirements to enrol in Honours courses.*

To qualify to enrol in an honours course, students shall:

- (1) (a) have completed the requirements for the award of the Bachelor of Arts and Sciences with a Credit Average; or
- (b) be a pass graduate holding an equivalent qualification from another institution;
- (2) have completed a major at credit average in the subject area relating to the intended honours course (or equivalent at another institution);
- (3) satisfy any additional criteria set by the Head or Chair of Department concerned.

##### *5.2 Qualification for the award of an honours degree.*

(a) Students shall complete the requirements for the honours course full-time over two consecutive semesters. However, if the Faculty in which the honours course is taken is satisfied that a student is unable to attempt the honours course on a full-time basis and if the Head or Chair of Department concerned so recommends, permission may be granted to undertake honours part-time for a maximum of 4 consecutive semesters.

(b) To qualify for the award of an honours degree, students shall complete 48 credit points of honours units of study in the Table of units of study for the Bachelor of Arts (Table A), or in Table VI for the Bachelor of Science, or in the Table of Undergraduate units of study for Economics and Business as prescribed by the Head or Chair of Department concerned.

##### *5.3 Grades of Honours*

5.3.1 The grade of honours and the honours mark are determined by performance in the honours course according to the following table.

Honours Class I	80 – 100
Honours Class II (Division 1)	75 – 79
Honours Class II (Division 2)	70 – 74
Honours Class III	65 – 69
Pass (honours not awarded)	50 – 64

5.3.2 .A student with an honours mark of 90 or greater in an honours subject area shall, if deemed to be of sufficient merit by the Dean of Arts on the recommendation of the relevant Head of Department, receive a bronze medal.

5.4. *Other resolutions relating to honours courses.*

(a) A student may not re-attempt an honours course in a single subject area.

(b) A student who is qualified to enrol in two honours courses may either:

i. complete the honours courses in the two subject areas separately and in succession; or

ii. complete a joint honours course, equivalent to an honours course in a single subject area, in the two subject areas. A joint honours course shall comprise such parts of the two honours courses as may be decided by the Deans of Arts in consultation with the relevant Heads of Department.

## **6. Supervision**

6.1 Students will be under the supervision of the Faculty of Arts.

6.2 The Dean of the Faculty of Arts shall exercise authority in any matter concerning the degree program not otherwise dealt with in the Resolutions of the Senate or in these resolutions.

## **Section 2**

### **7 Details of Units of Study**

7.1 *Enrolment in more/less than minimum load*

A student may not enrol without first obtaining permission from the Dean of Arts in additional units of study once the degree requirements of 144 credit points have been satisfied.

7.2 *Repeating a unit of study*

(a) Where a student enrolls in a unit of study which is the same as, or has a substantial amount in common with, a unit of study previously attempted but not completed at the grade of Pass or better, the Head or Chair of Department concerned may exempt the student from certain requirements of the unit of study if satisfied that the relevant competence has been demonstrated.

(b) A student may not enrol in a unit of study which they have completed previously with a grade of Pass or better.

(c) A student who has been awarded a Pass (Concessional) in a unit of study may repeat that unit but, if subsequently awarded a grade of Pass or better, no further credit points will be gained unless the unit of study previously had not been credited because of the provisions of Section 14.

### **8. Cross-institutional enrolment**

(a) Provided that permission has been obtained in advance, the Dean of Arts may permit a student to complete a unit of study at another institution and have that unit credited to his/her course requirements provided that either:

(1) the unit of study content is material not taught in any corresponding unit of study in the University; or

(2) the student is unable for good reason to attend a corresponding unit of study at the University.

### **9. Restrictions on enrolment**

Units of study which overlap substantially in content are noted in the Table of units of study for the Bachelor of Arts and in the Tables of Undergraduate units of study for the Bachelor of Science. Such units of study are mutually exclusive and no more than one of the overlapping units of study may be counted towards meeting the course requirements.

### **10. Satisfactory progress**

If a student fails or discontinues enrolment in one unit of study twice, a warning will be issued that if the unit is failed a third time, the student may be asked to show good cause why he or she should be allowed to re-enrol in that unit of study.

### **11. Discontinuation of enrolment**

Rules on Discontinuation of Enrolment within the Bachelor of Arts and Sciences are governed by rules on Enrolment Information published in the Handbooks of the Faculty of Arts, by Division 5 of the Rules relating to Coursework Award Courses in Undergraduate Degree Resolutions published in the Handbook of the Faculty of Science and, in the case of units of study taken in other faculties, by the rules on enrolment published in the handbooks of those faculties.

### **12. Suspension of Candidature and re-enrolment after an absence**

Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules on Enrolment Information published in the Handbooks of the Faculty of Arts, by paragraphs 15 – 18 of the Undergraduate Degree Resolutions published in the Handbook of the Faculty of Arts, ~~by Division 5 of the Rules relating to Coursework Award Courses in Undergraduate Degree Resolutions published in the Handbook of the Faculty of Science and, in the case of units of study taken in other faculties, by the rules on enrolment published in the handbooks of those faculties.~~ A student who enrolls after

suspending candidature shall complete the requirements for the award course under such conditions as determined by the dean.

**13. Assessment policy**

(a) Students may be tested by written and oral examinations, exercises, essays or practical work or any combination of these as the relevant faculties which manage the relevant unit of study may determine.

(b) Where a unit of study is offered at different levels of difficulty, the performance of students will be matched so that a grade obtained at one level indicates a quality of work comparable with that required for the same grade at the other level(s).

(c) Heads or Chairs of Department may arrange for further testing in cases of special consideration, in accordance with Academic Board policy governing illness and misadventure.

**14. Credit transfer policy**

(a) Credit will not be granted for units of study completed more than nine years prior to application, except with the permission of the Deans of Arts and Science.

(b) Credit may be granted as specific credit if the unit of study is considered to be directly equivalent to a unit of study in the Table of units of study for the Bachelor of Arts or from Table I for the Bachelor of Science or as non-specific credit.

(c) The total amount of credit granted may not be greater than 96 credit points and may not include more than 48 credit points of units from other degrees for which credit is maintained or a degree has been conferred. All students, notwithstanding any credit transfer, must complete a major from either the Faculties of Arts or the Faculty of Science at The University of Sydney.

**15. Time limit**

A student shall be required to complete the Bachelor of Arts and Sciences within a period of ten years from commencement of enrolment.

**AGENDA ITEM 12.2**  
**General Business**

**12.2 Appointment of members of the Student Proctorial Panel**

The University of Sydney By-law 1999 provides for the establishment of a Student Proctorial Panel. Membership of the Panel includes nine members of the academic staff (of whom at least three are to be professors and at least three are not to be professors) appointed by and from the members of the Academic Board on the nomination of the Pro Vice-Chancellors (College).

The Pro Vice-Chancellors of each College have submitted the names of the following persons who have indicated their willingness to serve as members of the Panel, and the Board is asked to appoint the persons listed below as members of the 2004 Student Proctorial Panel:

<b>College of Health Sciences</b>	<b>College of Humanities and Social Sciences</b>	<b>College of Sciences and Technology</b>
Professor J Lawler	Dr D Collins	Associate Professor F Ahmadi-Esfahani
Professor B Roufogalis	Associate Professor P Gay	Dr K Bosward
Dr M Torode	Dr E Peden	Professor L Tong

Student members of the Panel are appointed by and from the student members of the Academic Board. The following student members are willing and able to participate (the list circulated with the agenda papers has been amended):

- Mr D Bradshaw
- Ms K McGraw
- Ms P Sharwood
- President, SRC
- President, SUPRA