



Academic Board Agenda

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NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 14 December 2005** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

Megan Kemmis
for
Dr W Adams
Registrar

7 December 2005

AGENDA

Pages

★ 1. **Apologies**
Apologies have been received from Professor D Day.

★ 2. **Arrangement of agenda**
2.1 **Starring of items**

2.2 **Adoption of unstarred items**

Recommendation

That the Academic Board resolve as recommended with respect to all unstarred items.

3. **Minutes of previous meeting**
3.1 **Meeting of 2 November 2005**

separate attachment

Recommendation

That the Academic Board adopt the minutes of the previous meeting held on 2 November 2005 as a true record.

4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

- ★ 5. **Report of the Chair**
5.1 **Report on Senate Matters**
5.1.1 **Report of the Senate meeting held on 7 November 2005**
supplementary agenda

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 7 November 2005.

5.2 **General report**

5.2.1 Identifying and Supporting Students at Risk 12, 15-22

Recommendation

That the Academic Board give in principle approval to the policy “Identifying and Supporting Students at Risk”, as set out in the report presented.

5.2.2 Appointment of Chairs of Standing Committees 12-13

Recommendation

That, in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Professor C Murphy and Associate Professors A F Masters and B Sutton as the Chairs of Academic Board Standing Committees, as set out in the report presented.

5.2.3 Appointment of Deputy Chair 13

Recommendation

That, in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Associate Professor A F Masters as Deputy Chair of the Academic Board, as set out in the report presented.

5.2.4 Election of New Chair of the Academic Board 13-14

Recommendation

That the Academic Board note the report of the Chair on elections for a new Chair, as set out in the report presented.

5.2.5 Resignation of the Chair of Learning and Teaching 14

Recommendation

That the Academic Board extend its appreciation to Professor Penny Gay for her contributions as Chair of the Learning and Teaching Committee.

5.2.6 Christmas Party 14

Recommendation

That the Academic Board note the report of the Chair of the Academic Board relating to the Academic Board Christmas Party, as set out in the report presented.

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- ★ 6. **Report of the Vice-Chancellor and Principal**
- 6.1 **Report on Senate Matters**
- 6.1.1 **Report of the Senate meeting held on 7 November 2005**
supplementary agenda
- Recommendation*
That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 7 November 2005.
- 6.2 **General report**
- Recommendation*
That the Academic Board note the general report of the Vice-Chancellor and Principal.
- ★ 7. **Question time**
Questions to the Vice-Chancellor and Chair of the Academic Board

(Time limit 15 minutes)
8. **Reports of Faculties and Boards**
- 8.1 **Report of the Faculty of Education and Social Work** 23, 25
- 8.1.1 **Receipt of report**
- Recommendation*
That the Academic Board receive and note the report of the Faculty of Education and Social Work.
- 8.1.2 **Semester and Vacation Dates 2006** 23, 25
- Recommendation*
That the Academic Board approve the semester and vacation dates for the Faculty of Education and Social Work for the year 2006, as set out in the report presented.
- 8.2 **Report of the Faculty of Health Sciences** 23, 26
- 8.2.1 **Receipt of report**
- Recommendation*
That the Academic Board receive and note the report of the Faculty of Health Sciences.
- 8.2.2 **Amendment of the Resolutions of the Senate: Constitution of the Faculty of Health Sciences** 23, 26
- Recommendation*
That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Health Sciences, with immediate effect, as set out in the report presented.

8.3 Report of the Faculty of Medicine 23-24, 27

8.3.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Faculty of Medicine.

8.3.2 Semester and Vacation Dates 2006 23-24, 27

Recommendation

That the Academic Board approve the semester and vacation dates for the Faculty of Medicine for the year 2006, as set out in the report presented.

8.4 Report of the Sydney Conservatorium of Music 24, 28-30

8.4.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Sydney Conservatorium of Music.

8.4.2 Semester and Vacation Dates 2006 24, 28-30

Recommendation

That the Academic Board approve the semester and vacation dates for the Sydney Conservatorium of Music for the year 2006, as set out in the report presented.

9. Report of the Undergraduate Studies Committee
(Associate Professor Bruce Sutton)

★ **9.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

9.2 Report of the meeting held on 15 November 2005 31

9.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 15 November 2005.

9.2.2 Proposals for Amended Courses

9.2.2.1 Faculty of Faculty of Engineering: Bachelor of Engineering (Electrical (Power Engineering)) 31, 34-36

Recommendation

That the Academic Board:

- (i) approve the proposal from the Faculty of Engineering for the amendment of the Bachelor of Engineering;*
- (ii) recommend that Senate:*

- (a) endorse the Academic Board's approval of the amended course; and
- (b) approve the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Engineering;
- (iii) note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (iv) approve the faculty requirements relating to units of study, the pass degree, the honours degree, the combined degrees and award of the degrees; with effect from 1 January 2007, as set out in the report presented.

9.2.3 Amendment of Faculty Resolutions

9.2.3.1 Faculty of Medicine

31-32, 37-67

Recommendation

That the Academic Board:

- (i) note the Resolutions of the Faculty of Medicine relating to the Bachelor of Medicine and Bachelor of Surgery degree courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (ii) approve the faculty requirements relating to admission and the honours degree with effect from 1 January 2006, as set out in the report presented.

9.2.4 Admission to Undergraduate Courses

32, 68-89

Recommendation

That the Academic Board approve the amended Academic Board Resolutions: Admission to Undergraduate Courses.

9.2.5 Terms of Reference

32, 90-91

Recommendation

That the Academic Board approve the amendment of the Terms of Reference for the Undergraduate Studies Committee.

9.2.6 Proceedings of the Committee

33

Recommendation

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 15 November 2005, as set out in the report presented.

10. Report of the Graduate Studies Committee (Associate Professor Anthony Masters)

★ 10.1 Oral report of the Chair

Recommendation

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

10.2 Report of the meeting held on 14 November 2005 92

10.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 14 November 2005.

10.2.2 Proposals for new and amended postgraduate courses

10.2.2.1 Faculty of Economics and Business : Master of Business and Master of Commerce 92-93, 99-103

Recommendation

That the Academic Board:

- (i) approve the proposal from the Faculty of Economic and Business to amend the Master of Business and Master of Commerce*
 - (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) note there are no amendments of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economic and Business and relating to the course; and*
 - (iii) approve the faculty requirements relating to the degree;*
- with effect from 1 January 2006, as set out in the report presented.*

10.2.2.2 Sydney Conservatorium of Music : Master of Music Studies (Performance); Master of Music Studies (Opera) and Graduate Diploma in Music (Performance) 93, 104-108

Recommendation

That the Academic Board:

- (i) approve the proposal from the Sydney Conservatorium of Music to amend the Master of Music Studies (Performance); Master of Music Studies (Opera) and the Graduate Diploma in Music (Performance)*
 - (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music and relating to the course; and*
 - (iii) approve the faculty requirements relating to the degree;*
- with effect from 1 January 2006, as set out in the report presented.*

10.2.3 Amendment of the Resolutions of the Senate

10.2.3.1 Faculty of Economics and Business: Master of Philosophy in Economics and Business

93-94, 109-111

Recommendation

That the Academic Board:

- (i) recommend that Senate approve the amendments to the Resolutions of the Senate relating to the Master of Philosophy in Economics and Business, made pursuant to the University of Sydney (Coursework) Rule 2000; and
 - (ii) approve the faculty requirements relating to the award of the degree;
- with effect from 1 January 2006, as set out in the report presented.

10.2.3.2 Faculty of Education and Social Work

(1) Master of Philosophy in Education

94, 112-120

Recommendation

That the Academic Board:

- (i) recommends that Senate approve:
 - (a) the rescission of the Resolutions of Senate relating to the Master of Philosophy in Education, and
 - (b) the adoption of new Resolutions of Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended), and
 - (ii) note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and
 - (iii) approve the faculty requirements relating to the award of the Master of Philosophy in Education;
- with effect from 1 January 2006, as set out in the report presented.

(2) Master of Policy Studies

94-95, 121-127

Recommendation

That the Academic Board:

- (i) recommends that Senate approve:
 - (a) the rescission of the Resolutions of Senate relating to the Master of Policy Studies, and
 - (b) the adoption of new Resolutions of Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended), and
- (ii) note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and

- (iii) *approve the faculty requirements relating to the award of the Master of Policy Studies; with effect from 1 January 2006, as set out in the report presented.*

10.2.3.3 Faculty of Law: Master of Environmental Law, Master of Environmental Science and Law; Master of Taxation; Graduate Diploma in Corporate, Securities and Finance Law; Graduate Diploma in Environmental Law and Graduate Diploma in Taxation *95, 128-129*

Recommendation

That the Academic Board:

- (i) *recommend that Senate approve the amendments to the Resolutions of the Senate relating to the Master of Environmental Law, Master of Environmental Science and Law; Master of Taxation; Graduate Diploma in corporate, Securities and Finance Law; Graduate Diploma in Environmental Law and Graduate Diploma in Taxation, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (ii) *approve the faculty requirements relating to the units of study and specially designated streams and award of the degree;*
- with effect from 1 January 2006, as set out in the report presented.*

10.2.3.4 Faculty of Science: Master of Applied Science; Graduate Diploma in Applied Science; Graduate Certificate in Applied Science and Graduate Diploma in Psychology *95-96, 130*

Recommendation

That the Academic Board:

- (i) *recommend that Senate approve the amendments to the Resolutions of the Senate relating to the Master, Graduate Diploma and Graduate Certificate of Applied Science and the Graduate Diploma in Psychology, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (ii) *approve the faculty requirements relating to the units of study and specially designated streams and award of the degree;*
- with effect from 1 January 2006, as set out in the report presented.*

10.2.4 Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA) 2006 Ranking Guidelines *96, 131-139*

Recommendation

That the Academic Board approve the APA/UPA 2006 Ranking Guidelines, as set out in the report presented.

10.2.5 Postgraduate English Language Requirements – Faculty of Science 96-97, 140-144

Recommendation

That the Academic Board approve and amend the policy “Postgraduate English Language Requirements”, with effect from 1 January 2006, as set out in the report presented.

10.2.6 Proceedings of the Committee 97-98

Recommendation

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 14 November 2005, as set out in the report presented.

11. Report of the Learning and Teaching Committee
(Professor Penny Gay)

★ **11.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Learning and Teaching Committee.

11.2 Report of the meeting held on 22 November 2005 145

11.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Learning and Teaching Committee meeting held on 22 November 2005.

11.2.2 Academic Board Faculty Reviews: Faculty Progress Reports145, 147-170

Recommendation

That the Academic Board note the Academic Board Faculty Reviews: Faculty Progress Reports.

11.2.3 Vice-Chancellor’s Awards and Carrick Awards for Australian University Teaching 145, 171-175

Recommendation

That the Academic Board:

- (i) encourage faculties to align criteria for any faculty-based teaching awards to the criteria for the Carrick awards; and*
 - (ii) endorse the alignment of the Vice-Chancellor’s Awards with the Carrick Awards for Australian University Teaching,*
- as set out in the report presented.*

11.2.4 Benchmarking Guidelines for Teaching and Learning and Research 145-146, 176-190

Recommendation

That the Academic Board approve the policy and guidelines “Improving learning and teaching through collaboration, benchmarking and alliances”, with immediate effect, as set out in the report presented.

11.2.5 Proceedings of the Committee 146

Recommendation

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 22 November 2005, as set out in the report presented.

12. Report of the Research Committee
(Professor John Carter)

★ **12.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Research Committee.

12.2 Report of the meeting held on 26 October 2005 191

12.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Research Committee meeting held on 26 October 2005.

12.2.3 Proceedings of the Committee 191-194

Recommendation

That the Academic Board note the proceedings of the Research Committee meeting held on 26 October 2005, as set out in the report presented.

13. Report of the Academic Staffing Committee
(Professor Chris Murphy)

★ **13.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

13.2 Report of the meeting held on 5 October 2005 195

13.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 5 October 2005.

13.2.2 Proceedings of the Committee 195

Recommendation

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 5 October 2005, as set out in the report presented.

14 General Business

14.1 Report on promotion of academic staff from Level C to Level D 196-197

Recommendation

That the Academic Board note the report on the promotion of academic staff from Level C to Level D in 2005, as set out in the report presented.

14.2 Authority of the Chair of the Academic Board 197

Recommendation

That the Academic Board authorise its Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 14 December 2005 and the first 2006 Academic Board meeting, as set out in the report presented.

14.3 Academic Board Schedule of Meeting Dates for 2006 198

Recommendation

That the Academic Board adopt the meeting schedule for 2006, as set out in the report presented.