



The University of Sydney

Academic Board Agenda

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NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 16 March 2005** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

Megan Kemmis
for
Dr W Adams
Registrar

9 March 2005

AGENDA

Pages

★ 1. **Apologies**

★ 2. **Arrangement of agenda**
2.1 **Starring of items**

2.2 **Adoption of unstarred items**

Recommendation

That the Academic Board resolve as recommended with respect to all unstarred items.

3. **Minutes of previous meeting**

Yellow enclosure

Recommendation

That the Academic Board adopt the minutes of the previous meeting held on 2 February 2005 as a true record.

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- 4. Business arising from Minutes** (not dealt with elsewhere in the Agenda)
- ★ **5. Report of the Chair**
- 5.1 Report on Senate matters**
- 5.1.1 Report of the Senate meeting held on 20 February 2005** 9-10
- Recommendation*
That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 20 February 2005.
- 5.2 General report**
- 5.2.1 Academic Board Resolutions: Academic Honesty in Coursework 11, 13-30**
- Recommendation*
That the Academic Board approve the amendments to the Academic Board Resolutions: Academic Honesty in Coursework with immediate effect, as set out in the report presented.
- 5.2.2 Student Grievances, Appeals and Applications for Review** 11, 31-33
- Recommendation*
That the Academic Board note the Student Grievances, Appeals and Applications for Review policy, as set out in the report presented.
- 5.2.3 Review of Student Appeals Provision - Implementation Team** 11
- Recommendation*
That the Academic Board note the Chair's report on the Review of Student Appeals Provision Implementation Team, as set out in the report presented.
- 5.2.4 Chairs of Standing Committees** 11
- Recommendation*
That, in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board appoint Professor P Gay, and Associate Professors A F Masters and B Sutton as the Chairs of Academic Board Standing Committees, as set out in the report presented.
- 5.2.5 Academic Board Forum** 12
- Recommendation*
That the Academic Board note the Chair's report on the Academic Board Forum scheduled for 13 April 2005, as set out in the report presented.
- 5.2.6 Summary of Academic Board activities 2004** supplementary agenda
- Recommendation*
That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities 2004, as set out in the report presented.

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- ★ 6. **Report of the Vice-Chancellor and Principal**
- 6.1 **Report on Senate matters**
- 6.1.1 **Report of the Senate meeting held on 20 February 2005** 34-35
- Recommendation*
That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 20 February 2005.
- 6.1.2 **Report of the Senate retreat held on 20/21 February 2005** 35
- Recommendation*
That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its retreat held on 20-21 February 2005.
- 6.2 **General report**
- Recommendation*
That the Academic Board note the general report of the Vice-Chancellor and Principal.
- ★ 7. **Question time**
Questions to the Vice-Chancellor and Chair of the Academic Board
(Time limit 15 minutes)
8. **Reports of Faculties and Boards**
- 8.1 **Report of the Faculty of Health Sciences** 36-37
- 8.1.1 **Receipt of report**
- Recommendation*
That the Academic Board receive and note the report of the Faculty of Health Sciences.
- 8.1.2 **Semester and vacation dates 2006** 36-37
- Recommendation*
That the Academic Board approve the semester and vacation dates for the Faculty of Health Sciences for the year 2006, as set out in the report presented.
- 8.2 **Report of the Faculty of Science** 38-44
- 8.2.1 **Receipt of report**
- Recommendation*
That the Academic Board receive and note the report of the Faculty of Science.

8.2.2 Bachelor of Science and Technology 38-41

Recommendation

That the Academic Board give in principle approval to the Faculty of Science's proposal to introduce the Bachelor of Science and Technology in Semester 1, 2006, as set out in the report presented.

8.2.3 Bachelor of Arts/Bachelor of Science 38, 42-44

Recommendation

That the Academic Board give in principle approval to the Faculty of Science's proposal to withdraw the Bachelor of Arts/Bachelor of Science combined degree as of Semester 1, 2006, as set out in the report presented.

9. Report of the Undergraduate Studies Committee

(Associate Professor Anthony Masters)

★ **9.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

9.2 Report of the meeting held on 15 February 2005 45

9.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 15 February 2005

9.2.2 Proceedings of the Committee 45

Recommendation

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 15 February 2005, as set out in the report presented.

10. Report of the Graduate Studies Committee

(Associate Professor Anthony Masters)

★ **10.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

10.2 Report of the meeting held on 14 February 2005 46-59
10.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 14 February 2005

10.2.2 Dean's ability to waiver English language requirements 46, 48-53

Recommendation

That the Academic Board approve the revised policy Postgraduate English Language Requirement policy, with immediate effect, as set out in the report presented.

10.2.3 Amendment of the Resolutions of the Senate
(1) Faculty of Medicine: Master of Surgery by coursework 46, 54

Recommendation

That the Academic Board recommend that Senate approve the amendments of the Resolutions of the Senate relating to Master of Surgery by coursework degree in the Faculty of Medicine, with effect from 1 January 2005t, as set out in the report presented.

10.2.4 Postgraduate English Language Requirements 46-47, 55-59

Recommendation

That the Academic Board amend the policy "Postgraduate English Language Requirements" as set out in the report presented.

10.2.5 Proceedings of the Committee 47

Recommendation

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 14 February 2005, as set out in the report presented.

11. Report of the Teaching and Learning Committee

(Professor John Carter)

★ **11.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Teaching and Learning Committee.

11.2 Report of the meeting held on 22 February 2005 60-109
11.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Teaching and Learning Committee meeting held on 22 February 2005.

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- 11.2.2 Academic Board Faculty Review Visits**
- (1) **Faculty of Law** 60, 63-64
- Recommendation*
That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Law.
- (2) **Faculty of Medicine** 60, 65-67
- Recommendation*
That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Medicine.
- (3) **Faculty of Pharmacy** 60, 68-70
- Recommendation*
That the Academic Board note the report of the Phase Two Academic Board Visit to the Faculty of Pharmacy.
- (4) **Sydney College of the Arts** 60, 71-72
- Recommendation*
That the Academic Board note the report of the Phase Two Academic Board Visit to the Sydney College of the Arts.
- 11.2.3 Faculty Reports on Cases of Academic Dishonesty** 61, 73-107
- Recommendations*
That the Academic Board note the faculty reports on cases of academic dishonesty
- 11.2.4 Unit of Study Manual** 61
- Recommendation*
That the Academic Board note the draft Unit of Study Manual for unit of study coordinators.
- 11.2.5 Committee Terms of Reference** 62, 108-109
- Recommendation*
That the Academic Board:
- (a) approve the amendment of the Terms of Reference for the Teaching and Learning Committee to change its name to the Learning and Teaching Committee; and
- (b) encourage faculties to rename existing faculty Teaching and Learning Committees to Learning and Teaching Committees in line with the new University of Sydney Strategic Plan, as set out in the report presented.
- 11.2.6 Proceedings of the Committee** 62
- Recommendation*
That the Academic Board note the proceedings of the Teaching and Learning Committee meeting held on 22 February 2005, as set out in the report presented.

12. Report of the Research Committee

(Professor John Carter)

★ **12.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Research Committee.

12.2 Report of the meeting held on 23 February 2005

110-111

12.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Research Committee meeting held on 23 February 2005.

12.2.2 Proceedings of the Committee

110-111

Recommendation

That the Academic Board note the proceedings of the Research Committee meeting held on 23 February 2005, as set out in the report presented.

13. Report of the Academic Staffing Committee

(Professor Chris Murphy)

★ **13.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

13.2 Report of the meeting held on 16 February 2005

112-133

13.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 16 February 2005

13.2.2 Policy and Procedures Under Review

112, 114-133

Recommendation

That the Academic Board approve:

- (1) the revised academic promotions documents; and*
- (2) the template for Faculty Promotions Committee Reports as set out in the report presented.*

13.2.3 Removal of the Title “Reader”

112

Recommendation

That the Academic Board approve the removal of the title “Reader” from the Academic Promotions documents, as set out in the report presented.

13.2.4 Proceedings of the Committee

112-113

Recommendation

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 16 February 2005, as set out in the report presented.

14. General Business