



## Academic Board Agenda

Academic Board Officer: Megan Kemmis

Secretariat, Quadrangle, A14

Phone: 9351 3306; Fax: 9351 3572

E-mail: [admin@academicboard.usyd.edu.au](mailto:admin@academicboard.usyd.edu.au)

Web site: <http://www.usyd.edu.au/ab>

### SUPPLEMENTARY AGENDA

for the meeting on Wednesday 16 March 2005

Pages

- ★ 1. **Apologies**  
Apologies have been received from:  
Professors G Brown, M Field, J Hearn and L Tong, Associate Professors G Barnes, D Dragovich, A Rubbo and A Welch, Drs R Dixon, E Innes, S Forsyth and B Winter, and Ms J Mooney.
- ★ 5. **Report of the Chair**  
5.2 **General Report**  
5.2.6 **Summary of Academic Board activities 2004** 2-10
- Recommendation*  
That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities 2004, as set out in the report presented.
8. **Reports of Faculties and Boards**  
8.3 **Report of the Faculty of Agriculture, Food and Natural Resources** 11
- 8.3.1 **Receipt of report**
- Recommendation*  
That the Academic Board receive and note the report of the Faculty of Agriculture, Food and Natural Resources.
- 8.3.2 **Bachelor of Science in Agriculture, Bachelor of Horticultural Science and Bachelor of Land and Water Science**
- Recommendation*  
That the Academic Board approve the amendments to assumed knowledge for the Bachelor of Science in Agriculture, the Bachelor of Horticultural Science and the Bachelor of Land and Water Science, as set out in the report presented.
14. **General Business**  
14.1 **Membership of Central Promotions Committees: 2005** 12
- Recommendation*  
That the Academic Board appoint members to the Central Promotions Committees for 2005, as set out in the report presented.

**AGENDA ITEM 5**  
**Report of the Chair**

**5.2 General Report**

**5.2.6 Summary of Academic Board activities 2004**

3-10

For the information of the Board, a summary of Academic Board activities during 2004 is set out in the report presented on pages 3-10.

***Recommendation***

*That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities 2004, as set out in the report presented.*

### **Summary of Academic Board activities 2004**

The work of the Academic Board is wide-ranging and engages with the various communities within the University through its meetings, its Committees, Sub-Committees and Working Parties, and the activities of the Chair and the Deputy Chair.

The Academic Board considered a range of issues throughout 2004. Summarised below are some of the activities of the Board, its committees and key officers.

### **Review of the Academic Board and the Academic Forum**

2004 saw the full implementation of the recommendations arising from the Review of the Academic Board and the Academic Forum undertaken in 2001. While many implementation issues were addressed during 2002, final preparations were undertaken late in 2003 including the conduct of elections for membership terms commencing with the new Board on 1 January 2004.

### **Australian Universities Quality Agency (AUQA) Audit**

A major focus for the year was the Australian Universities Quality Agency (AUQA) Audit of the University of Sydney. The Academic Board was represented at AUQA Review Sessions by the Acting Chair of the Academic Board (Associate Professor T Masters), the Chair of the Teaching and Learning Committee (Professor B Reid), the Chair of the Undergraduate Studies Committee (Associate Professor P McCallum) and members Professor B Armstrong, Dr M Halliwell, Dr A Bashford, Mr D Bradshaw and Mr S Burshtein.

### **Faculty Review Visits**

The Academic Board continued its Faculty Review Visits, focussing on Phase Two of the visits which covered the goals of the University's strategic plan other than teaching and learning, and research training which were covered during Phase One.

During 2004, Phase Two visits were conducted to the Faculties of Architecture, Dentistry, Economics and Business, Health Sciences, Nursing, and Rural Management.

### **Resolutions, Policies and Procedures**

The Academic Board:

- approved the policy *Proof-reading and Editing of Theses and Dissertations*;
- adopted the statement on *Research-Led Teaching and the Scholarship of Teaching*;
- rescinded the *Guidelines for Faculty Reviews of Teaching, Learning and Research Training and Guidelines for Academic Board review Phase Two*;
- adopted the *Guidelines for Academic Board Faculty Reviews*;
- amended the constitution of the ANZSOG Joint Committee of the Academic Boards of the University of Sydney and the University of New South Wales;
- amended the policy *Postgraduate English Language Requirements*;
- amended the Academic Board Resolutions: *Assessment and Examination of Coursework*;
- amended the Academic Board Resolutions: *Admission to Undergraduate Courses*;
- rescinded the policy *Use of parallel teaching of postgraduate and undergraduate students in postgraduate courses*;
- approved the policy *Parallel teaching of postgraduate and undergraduate students*;
- amended the policy *Proof-reading and editing of theses and dissertations*;
- rescinded the policy *Co-funded University of Sydney Postgraduate Awards: Method of Award (Second Semester 2003)*;
- approved the policy *Co-funded University of Sydney Postgraduate Awards: Method of Award (Second Semester Round)*;
- approved the introduction of a pilot scheme to monitor the progression of students admitted on the basis of meeting minimum English language requirements for a period of two years from 1 July 2004 (this was later deferred pending the introduction of a specific FlexSIS module which would assist in collecting this data);
- amended the Academic Board Resolutions: *Creation, Variation and Deletion of Award Courses and Units of Study*;

- amended the policy *Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA): Method of Award*;
- adopted procedures for the recording of results for exchange students;
- noted the development of a student Code of Conduct;
- amended the policy *Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA):Method of Award*;
- amended Part 5 of the Academic Board Resolutions: *Assessment and Examination of Coursework*;
- rescinded the *Quality Assurance and On-Line Learning Policy*;
- approved the Academic Board Resolutions: *Quality Assurance and Learning Management Systems*; and
- amended the Academic Board Resolutions: *Generic Attributes of Graduates of the University of Sydney*.

The Board also:

- recommended that Senate amend the *University of Sydney (Academic Governance) Rule 2003*;
- recommended that Senate adopt the *University of Sydney (Doctor of Philosophy (PhD)) Rule 2004*;
- recommended that the Deputy Vice-Chancellor (Academic) approve the amended policy *Conferring of All Academic Titles*;
- conducted an Academic Board Forum on “The Federal Budget and Higher Education: Positioning the University of Sydney for the Future”;
- received a report from the Chair on participation in the Review of the Department of Education Studies at Oxford University;
- received a report from the Teaching and Learning Committee on Research-Led Teaching and Scholarship of Teaching;
- received a report from the Chair relating to the NSW and the ACT Committee of Chairs of Academic Boards/Senates;
- received a report from the Chair regarding the Research Training Scheme;
- noted the development and launch of a new website for the Academic Board and its committees;
- received a report relating to the Discipline of Students 2003;
- received a report relating to the Student Appeals Committee (Exclusions and Readmissions) 2003;
- received a report from the Chair relating to the TAFE NSW Higher Education Academic Board;
- noted the development of guidelines for the implementation of standardisation of credit points for units of study;
- noted the introduction of a new on-line policy database;
- received a report from the Chair relating to the Australian Universities Quality Form Workshop on Plagiarism;
- received a report from the Graduate Studies Committee relating to Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA): 2003-2004,
- received a report from the Graduate Studies Committee on the award of PhDs in 2003;
- received the Report of the Sydney Summer School 2004;
- received a report from the Undergraduate Studies Committee on the administration of combined degrees;
- noted and congratulated the recipients of the Vice-Chancellor’s Awards of Excellence in Research Higher Degree Supervision 2004;
- noted and congratulated the recipients of the Vice-Chancellor’s Awards for Outstanding Teaching 2004;
- noted a report from the First Year Experience Working Group regarding its work and achievements during the period 1999 to 2004;
- endorsed the implementation of a self-review in accordance with the recommendations of the Review of the Academic Board;
- appointed members to the Student Proctorial Panel;
- received a report on the Review of Student Appeals provisions;

- conducted an Academic Board Forum on *Standardising Credit Points: Threat or Opportunity*;
- noted a report from the Undergraduate Studies Committee on honours awards in 2002-2003;
- received a report from the Teaching and Learning Committee on the analysis of Phase One Academic Board Faculty Reviews;
- noted faculty reports on the implementation of standardisation of credit points for units of study; and
- conducted an election for the position of the Chair of the Academic Board following the resignation of Professor Judyth Sachs.

In relation to Academic Staffing matters, the Board appointed members to Central Promotion Committees, and acting on behalf of the Academic Board, the Chair appointed nominees for selection committees. The Board also received reports on the promotion of academic staff from Level A to Level B, Level B to Level C, Level C to Level D, and to Level E (Professor) in 2004, and approved the amendment of promotions forms in line with the 2004 Promotions Review.

The Academic Board considered and recommended that Senate adopt the amended constitutions of the Faculty of Education and Social Work and the Faculty of Medicine, recommended the dissolution of the Board of Studies in Music, and noted the Senate's adoption of the constitution for the Board of Studies in Rural Management.

Variations to semester and vacations dates for 2005 were considered and approved for the Faculty of Dentistry; Faculty of Education and Social Work, Faculty of Medicine and Faculty of Nursing.

To improve communication between the Academic Board, faculties and the University community, the Academic Board began an ongoing series of presentations from Deans and Pro Vice-Chancellors. Presentations were received from the Dean of the Faculty of Rural Management; the Deputy Vice-Chancellor (Academic and International); the Dean of the Faculty of Architecture; the Dean of the Faculty of Economics and Business and the Dean of the Faculty of Law.

The Chair and Deputy Chair were involved in other varied activities including participation in selection committees; appeals panels (which the Chair of the Academic Board chairs on behalf of Senate); promotions committees (at the University of Sydney; University of New South Wales; and Charles Sturt University); graduations; prize givings; induction days; the Sydney Welcome Orientation and Transition (SWOT); and hosting functions for visiting internal delegations among other things.

The Academic Board recommended the introduction of new courses or amendment of existing courses as follows:

<b>Faculty of Agriculture, Food and Natural Resources</b>	Bachelor of Science in Agriculture, Bachelor of Horticultural Science, Bachelor of Land and Water Science and Bachelor of Animal Science	Amended
<b>Faculty of Architecture</b>	Doctor of Philosophy (Architecture)	Amended
	Master of Philosophy (Architecture)	Amended
	Master of Architecture (Architectural and Urban Design), Master of Urban Design (Urban Design Planning) and Master of Design Science	New
	Bachelor of Architecture, Bachelor of Design in Architecture and Bachelor of Design Computing	Amended
<b>Faculty of Arts</b>	Master of Development Studies; Graduate Diploma in Development Studies; and Graduate Certificate in Development Studies	New
	Master of Strategic Public Relations; Graduate Diploma in Strategic Public Relations; and Graduate Certificate in Strategic Public Relations	New
	Master of Letters; Master of Arts; Graduate	Amended (introduced

	Diploma in Arts; and Graduate Certificate in Art	new subject area, Ancient World Studies
	Graduate Certificate in Arts	Amended (introduced new subject area, Anthropology)
	Master of Philosophy, and Master of Letters	Amended (introduced new subject area, Peace and Conflict Studies)
	Bachelor of Arts and Sciences	New

<b>Faculty of Dentistry</b>	Bachelor of Oral Health	New
	Bachelor of Dentistry (Honours)	New
	Graduate Diploma in Clinical Dentistry (Restorative); and Graduate Certificate in Clinical Dentistry (Restorative)	New

<b>Faculty of Economics and Business</b>	Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics and Bachelor of Economic and Social Sciences	Introduction of the new major Management Science
	Bachelor of Commerce, Bachelor of Commerce (Liberal Studies), Bachelor of Economics, Bachelor of Economic and Social Sciences and the Bachelor of International Studies	Introduction of the new major International Business
	Bachelor of International Studies	New
	Master of Economics	Amended (introduced new major Financial Economics)
	Master of Commerce	Amended (introduced new subject area Quantitative Finance)
	Master of Quantitative Marine Ecology and Graduate Diploma in Quantitative Marine Ecology Graduate Certificate in Quantitative Marine Ecology	Amended (ceased to offer these courses)
	Master of Economics (Social Sciences) in Australian Political Economy, Graduate Diploma in Economics (Social Sciences) in Australian Political Economy, Graduate Certificate in Economics (Social Sciences) in Australian Political Economy, Master of Human Resource Management and Coaching, Graduate Diploma in Human Resource Management and Coaching, Graduate Certificate in Human Resource Management and Coaching, Master of International Relations and Human Resource Management, Graduate Diploma in International Relations and Human Resource Management, Graduate Certificate in International Relations and Human Resource Management, Master of International Business, Graduate Diploma in International Business, Graduate Certificate in International Business, Master of International Business Law, Master of Logistics Management, Graduate Diploma in Logistics Management, Graduate Certificate in Logistics Management, Graduate Certificate in Marketing, Master of Public Policy, Graduate Diploma in Public Policy, Graduate Certificate in Public Policy, Master of	Amended

	Transport Management, Graduate Diploma in Transport Management, Graduate Certificate in Transport Management, Master of Commerce and Master of Transport Management, Master of Commerce and Master of Logistics Management, Master of International Business and Master of Commerce, Master of International Business and Master of Logistics Management, Master of International Business and Master of Transport Management, Master of Transport Management and Master of Logistics Management	
<b>Faculty of Education and Social Work</b>	Master of Education (Coach Education)	Amended
	Graduate Diploma and Graduate Certificate of Educational Studies	Amended
	Master of Teaching; and Bachelor of Teaching	Amended
	Master of Education (Research)	New
	Master of Education, Graduate Diploma of Educational Studies, Graduate Certificate of Educational Studies	Amended
<b>Faculty of Engineering</b>	Bachelor of Engineering/Bachelor of Science, Bachelor of Engineering./Bachelor of Medical Science and Bachelor of Engineering and Bachelor of Science Double Degree	Amended
	Bachelor of Engineering	Amended
	Master of Engineering Studies	Amended
<b>Faculty of Health Sciences</b>	Bachelor of Health Science (Hearing and Speech)	Amended
	Master of Health Science, Graduate Diploma in Health Science, and Graduate Certificate in Health Science	Amended (new specialisation, Augmentative and Alternative Communication)
	Master of Occupational Therapy	Amended (alternative mode of delivery and the amendment of the admission criteria)
	Master of Health Science (Management) (Honours)	Amended
	Master of Health Science (Medical Sonography) and Graduate Diploma (Medical Sonography)	Amended
	Master of Speech Language Pathology, and Master of Speech Language Pathology (Honours)	New
	Bachelor of Applied Science (Health Information Management) and Bachelor of Applied Science (Health Information Management) (Honours)	Amended
	Bachelor of Applied Science (Leisure and Health)	Discontinuation of off-campus mode
Bachelor of Health Science (Physiotherapy)	Amended	
<b>Faculty of Law</b>	Bachelor of Laws	Amended
	Graduate Diploma in Public Health Law	New
	Master's Coursework Degrees and Graduate Diplomas in the Faculty of Law	Amended
	Master of Business Law	Amended

<b>Faculty of Medicine</b>	Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, and the Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery	New
	Bachelor of Medicine and Bachelor of Surgery	Amended
	Masters of Medicine (Honours)	New
	Master of Medicine, Graduate Diploma in Medicine; and Graduate Certificate in Medicine	New and Amended (introduced the topic of cardiology within the Sydney Professional Master of Medicine Program)
	Master of Public Health (Honours); and Master of International Public Health (Honours)	Amended
	Master of Health Policy; Graduate Diploma in Health Policy; and Graduate Certificate in Health Policy	New
	Master of Medicine (Infection and Immunity)(Honours); Master of Science in Medicine (Infection and Immunity)(Honours); Master of Medicine (Infection and Immunity); Master of Science in Medicine (Infection and Immunity); Graduate Diploma in Infection and Immunity; and Graduate Certificate in Infection and Immunity	New
	Master of Medicine (Pain Management); Master of Science in Medicine (Pain Management); Graduate Diploma in Medicine (Pain Management); Graduate Diploma of Science in Medicine (Pain Management); and Graduate Certificate in Pain Management	Amended
	Master of Science in Medicine (Clinical Epidemiology); Master of Medicine (Clinical Epidemiology); Graduate Diploma of Science in Medicine (Clinical Epidemiology); and Graduate Diploma of Medicine (Clinical Epidemiology)	New

<b>Faculty of Rural Management</b>	Bachelor of Business (Agricultural Commerce), Bachelor of Equine Business Management, Bachelor of Farm Management, Bachelor of Horticultural Management, Bachelor of Land Management, Bachelor of Land Management (Ecological Agriculture), Bachelor of Management, Advanced Diploma of Business (Agricultural Commerce), Advanced Diploma of Equine Business Management, Advanced Diploma of Farm Management, Advanced Diploma of Horticultural Management, Advanced Diploma of Horticulture, Advanced Diploma of Viticultural Management, Advanced Diploma of Land Management, Advanced Diploma of Land Management (Ecological Agriculture), Advanced Diploma of Management	Amended
	Doctor of Sustainable Agriculture	New
	Master of Sustainable Landscape Management; Graduate Diploma in Sustainable Landscape Management; and Graduate Certificate in	New

Sustainable Landscape Management		
<b>Faculty of Science</b>	Bachelor of Information Technology	New major in Language Technology
	Graduate Diploma in Computing	New
	Graduate Certificate in Applied Science	Amended (new specialisation, Spatial Information Science and ceased to offer the subject areas, Informatics and Communication; Photonics; and Surface Coatings)
	Master of Information Technology; Graduate Diploma in Information Technology; and Graduate Certificate in Information Technology	Amended
	Master of Applied Science, Graduate Diploma in Applied Science	Amended
	Doctor of Clinical Psychology/Master of Science; and Doctor of Clinical Neuropsychology/Master of Science	Amended
	Master of Information Technology	Amended (introduced new majors, Financial Modelling and Project Management)
	Bachelor of Science (Media and Communications)	Recission
	Bachelor of Science, Bachelor of Science (Advanced), Bachelor of Science (Advanced Mathematics), Bachelor of Science (Bioinformatics), Bachelor of Science (Environmental), Bachelor of Science (Marine Science), Bachelor of Science (Molecular Biology and Genetics), Bachelor of Science (Molecular Biotechnology), Bachelor of Science (Nutrition), Bachelor of Laws and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Commerce and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Arts/Bachelor of Science; Bachelor of Science/Bachelor of Arts, Bachelor of Engineering/Bachelor of Science; Bachelor of Science/Bachelor of Engineering, Bachelor of Education and Bachelor of Science, Bachelor of Science (Advanced) or Bachelor of Science (Advanced Mathematics), Bachelor of Education (Secondary)/Bachelor of Science (Psychology), Bachelor of Nursing/Bachelor of Science, Bachelor of Applied Science (Exercise & Sport Science)/Bachelor of Science (Nutrition), Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery, Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced), Bachelor of Information Technology, Bachelor of Medical Science, Bachelor of Engineering/	Amended

	Bachelor of Medical Science, Bachelor of Medical Science/ Bachelor of Medicine and Bachelor of Surgery, Bachelor of Psychology, Bachelor of Liberal Studies, Bachelor of Liberal Studies (International) and Bachelor of Liberal Studies (Advanced)	
<b>Faculty of Veterinary Science</b>	Bachelor of Veterinary Science	Amended
	Bachelor of Animal and Veterinary Bioscience	New
<b>Sydney College of the Arts</b>	Master of Film and Digital Image	New
<b>Sydney Conservatorium of Music</b>	Master of Music Studies (Pedagogy); Graduate Diploma in Music (Pedagogy); and Graduate Certificate in Music (Pedagogy)	New
	Master of Music Studies (Creative Sound Production); Graduate Diploma in Music (Creative Sound Production); and Graduate Certificate in Music (Creative Sound Production)	New
<b>Graduate School of Government</b>	Master of Public Administration	New

**AGENDA ITEM 8**  
**Reports of Faculties and Boards**

**8.3 Report of the Faculty of Agriculture, Food and Natural Resources**

**8.3.1 Receipt of Report**

The Faculty **recommends** that the Academic Board receive and note the following report of Faculty of Agriculture, Food and Natural Resources.

**8.3.2 Bachelor of Science in Agriculture, Bachelor of Horticultural Science and Bachelor of Land and Water Science**

The Dean of the Faculty of Agriculture, Food and Natural Resources has written to the Academic Board to clarify the Faculty's requirements in relation to Section 4, Assumed Knowledge and Additional Selection Criteria in the Academic Board Resolutions: *Admission to Undergraduate Courses*.

For the Bachelor of Science in Agriculture, the Bachelor of Horticultural Science and the Bachelor of Land and Water Science courses, the Assumed Knowledge should be amended as follows:

Course	Assumed Knowledge	Recommended Studies	Special Entry Requirements or Other Information
<b>AGRICULTURE, FOOD AND NATURAL RESOURCES</b>			
Agriculture (Science in Agriculture), Horticultural Science, Land & Water Science	Mathematics, <del>and</del> Chemistry <u>and Biology</u>		

***Recommendation***

*That the Academic Board approve the amendments to assumed knowledge for the Bachelor of Science in Agriculture, the Bachelor of Horticultural Science and the Bachelor of Land and Water Science, as set out in the report presented.*

**AGENDA ITEM 14**  
**General Business**

**14.1 Membership of Central Promotions Committees: 2005**

At its meeting of 8 December 2004, the Academic Board approved a number of nominations to the membership of the Central Promotions Committees for 2005. It was noted that there was one vacancy remaining on the Promotions Committee for Senior Lecturers. The Board is now advised that the composition of that Committee will be as follows (newly appointed member indicated by underlining):

**Senior Lecturer**

Professor John Hearn (Deputy Vice-Chancellor, Academic) (Chair)

Professor John Carter (Chair, Academic Board)

Professor Anthony Baker (Chair, Academic Board, University of Technology)

Professor Elspeth Probyn (nominee, Pro-Vice-Chancellor, CHASS)

Associate Professor Phillip Hirsch (nominee, Pro-Vice-Chancellor, CST)

Professor Tania Sorrell (nominee, Pro-Vice-Chancellor, CHS)

Associate Professor Alexandra Barratt (Public Health)

Associate Professor Peter Phibbs (Architecture)

Professor Charles Areni (Economics)

*Meeting: 22 September 2005*

**Recommendation**

*That the Academic Board appoint members to the Central Promotions Committees for 2005, as set out in the report presented.*