



Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 10 August 2005 in the Professorial Board Room

There were present: the Chair (Professor J Carter) presiding, the Deputy Chair (Associate Professor A F Masters), the Vice-Chancellor and Principal (Professor G Brown), the Chairs of the Standing Committees (Professors P Gay and C Murphy, Associate Professor B Sutton), Professors M Behnia, L Copeland, D Day, B Fawcett, M Fry, S Garton, G Hancock, J Hearn, B Hesketh, T Hirst, J Lawler, R Newman, S Nicholas, P Parkinson, B Reid, B Roufagalis, J Sachs, J Sinclair, K Walker and P Wolnizer, Associate Professors F Ahmadi-Esfahani, G Barnes, B Buckley, D Dragovich, R Drynan, A Fekete, C B Gillies, S Kable, P McCallum, C Peck, I Ramzan, A Rubbo and T Welch, Drs M Boughton, M Edmond, N Gallery, J Hughes, E Innes, P Knight, C Lennings, A Poulos, R Stanton, M Torode, A Van Schaik and K-C Wong, Ms L Brown, Ms M Hopwood, Ms S Lam, Mr P Leung, Ms J Mooney, Ms L Renz, Mr C Ritchie, Ms P Sexton and Ms J Vaughan.

Also present: Secretary of the Academic Board (Dr W Adams).

Present as observers: Ms S Paynter, Ms J Russell and Mr M Smith (Secretariat).

In attendance: Ms M Kemmis.

★ **1. Apologies**

The Board noted that apologies had been received from: Professors C Armour, B Armstrong, A Brewer, M J Field, D Grant, M Jackson, G Llewellyn, R McCallum, G Moore, G Murray, E Schwarz and L Tong, Associate Professors A Bashford, W Evans, M Halliwell, P Phibbs, N Weber, S West and P Windsor, Drs K Bosward, D Collins, R Dixon, P Gibbens and L Napier, Mr J Conomos, Ms R Jackson, Ms J Lee, Ms K McGraw, Ms K O'Connor, Mr J Shipp and Ms T Thornley.

2. Arrangement of agenda

★ **2.1 Starring of items**

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 4, 10.2.2.2, 10.2.3.2, 10.2.4.1, 11.2.2.1, 11.2.2.3 and 13.2.2.

2.2 Adoption of unstarred items

Resolution 201/05

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meetings
3.1 Meeting of 15 June 2005

Resolution 202/05

That the Academic Board adopt the minutes of the previous meeting held on 15 June 2005 as a true record.

★ **3.2 Meeting by circulation in July 2005**

The Chair reminded members that the reason for sending new course proposals for approval by circulation had been to meet the timeline for publication of courses in 2006 which had been set by the Department of Education, Science and Training. He noted that the outcome of the agenda's circulation was that all courses had received formal approval by members of the Academic Board, and he thanked members for their forbearance and co-operation on this matter.

Resolution 203/05

That the Academic Board adopt the minutes of the meeting held by circulation in July 2005 as a true record.

3.2.1 Board of Studies in Indigenous Studies: Master of Indigenous Languages Education

The Chair advised members that following the circulation of the proposal from the Board of Studies in Indigenous Studies to introduce the Master of Education (Indigenous Languages), and its approval by members of the Academic Board, further consultation has taken place between the Board of Studies in Indigenous Studies and the Faculty of Education and Social Work.

As a result of these discussions the Board of Studies in Indigenous Studies had requested that the proposed course be renamed the Master of Indigenous Languages Education.

This amendment was approved by the Academic Board.

Resolution 204/05

That the Academic Board:

- (i) approve the proposal from the Board of Studies in Indigenous Studies to rename the Master of Education (Indigenous Languages) as the Master of Indigenous Languages Education;
- (ii) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Board of Studies in Indigenous Studies and relating to the course

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the proposal from the Board of Studies in Indigenous Studies to rename the Master of Education (Indigenous Languages) as the Master of Indigenous Languages Education.

(File TBA)

- ★ **4. Business arising from Minutes** (not dealt with elsewhere in the Agenda)
Associate Professor Drynan advised the Academic Board that in his query, outlined under Item 7 of the minutes of the meeting held 15 June 2005, he had wrongly referred to an article in the Sydney Morning Herald. The article in question had actually appeared in the Daily Telegraph and he requested that this correction, together with his apologies to the Academic Board and the Sydney Morning Herald, be recorded.

★ **5. Report of the Chair**

5.1 Report on Senate Matters

5.1.1 Report on the Senate meeting held on 20 June 2005

The Academic Board noted the report of the Chair on matters considered by Senate at its meeting held on 20 June 2005.

Resolution 205/05

That the Academic Board note the report of the Chair of the Academic Board on matters considered by Senate at its meeting held on 20 June 2005.

5.1.2 Report on the Senate meeting held on 1 August 2005

The Academic Board noted the report of the Chair on matters considered by Senate at its meeting held on 1 August 2005. The Chair congratulated the Vice-Chancellor on the extension of his contract.

Resolution 206/05

That the Academic Board note the report of the Chair of the Academic Board on matters considered by Senate at its meeting held on 1 August 2005.

5.2 General Report

5.2.1 Reconciliation Statement

The Chair advised members that this statement had been the result of extensive work, and that it had gone through various iterations. The Pro Vice-Chancellor (Teaching and Learning) advised the Academic Board that extensive consultation and negotiation had been undertaken in developing the statement.

The Reconciliation Statement was endorsed by the Academic Board.

Resolution 207/05

That the Academic Board recommend that Senate endorse the Reconciliation Statement, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Reconciliation Statement.

(File TBA)

5.2.2 Academic Board Members

The Chair advised the Academic Board that a number of casual vacancies were to be filled as reported, and recommended that the Board accept the nominations from the Pro Vice-Chancellor (College of Health Sciences) and the Pro Vice-Chancellor (College of Humanities and Social Sciences).

The Academic Board endorsed the nominations.

Resolution 208/05

That, in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of:

- (i) the Pro Vice-Chancellor (College of Health Sciences), the Academic Board appoint Dr Peter Knight; and
- (ii) the Pro Vice-Chancellor (College of Humanities and Social Sciences), the Academic Board appoint Ms Kate O'Connor and Ms Kelli McGraw

to membership of the Academic Board, as set out in the report presented.

Action: The Executive Officer to amend the membership of the Academic Board accordingly.

(Files 2002/3125, 2005/1612)

5.2.3 Academic Board Elections in 2005

The Chair advised members that elections were to be held in 2005 in accordance with the *University of Sydney (Academic Governance) Rule 2003*. Members of the Board to be elected in 2005 for terms of office commencing 1 January 2006 include:

- 64 Academic staff members elected from faculties;
- 9 Non-professorial staff members elected from Colleges; and
- 12 student members elected from Colleges.

The Chair of the Academic Board must also be elected in 2005 by all members of the Board, including both elected and ex-officio members, for a term of office which also commences on 1 January 2006.

The Chair drew members' attention to the timetable of key election dates for the election of staff and student members to the Board, and for the election of the Chair, in the supplementary agenda.

Resolution 209/05

That the Academic Board note the key dates for elections of staff and student members to the Academic Board in 2005, as set out in the report presented.

Action: The Executive Officer to provide advice and documentation to the faculties for the conduct of elections of students to faculties and academic staff to the Academic Board.

(File TBA)

5.2.4 Master of Nursing (Graduate Nursing)

The Chair noted advice from the Dean of the Faculty of Nursing and Midwifery that the Faculty had received its first application for entry to the Master of Nursing (Graduate Nursing).

5.2.5 Academic Board Faculty Reviews: Phase 3

The Chair advised the Academic Board that discussions were currently taking place regarding the next round of Academic Board Faculty Reviews. He noted that the Australian Universities Quality Agency (AUQA) had suggested that the review cycle and the

purpose of future reviews be clarified. He invited members to provide contributions and feedback on this issue to chair@academicboard.usyd.edu.au.

The Chair noted that the first two cycles of faculty reviews had been valuable, with positive feedback received from faculties, and a commendation in the AUQA report. Issues currently under consideration included:

- focussing on teaching and research, as well as external quality assurance demands;
- including issues of administration, service and outreach in the reviews;
- balancing timelines for review cycles with resource allocation; and
- encouraging continuous improvement.

The Chair noted that the Academic Board did not currently have a formal mechanism for the review of faculty progress reports from the Phase 2 reports. He suggested that faculties continue to forward their reports to the Learning and Teaching Committee and that a small group (comprising the Chair of the Academic Board, the Pro Vice-Chancellor (Teaching and Learning) and the Deputy Vice-Chancellor (Research and Innovation) or their nominees) be convened to review the reports.

The Chair also suggested the adoption of an iterative and cumulative reporting and review process with major faculty reports at less frequent intervals, which might alternate between teaching and learning and research. These reports could build on faculty's teaching and learning and research plans, key performance indicators and address university strategies such as "1:5:40". A major aim would be to ensure that duplication of work and effort in preparing such reports would be minimised, so that faculty and university reports could build on reports to external accrediting and professional bodies.

The Deputy Vice-Chancellor (Academic and International) noted that the University was required to provide AUQA with a progress report on the University's response to AUQA's recommendations, and that internal reporting would be due in October 2005 and April 2006. He suggested that the Academic Board trial the new reporting system in 2006 with a view to implementing in 2007.

Resolution 210/05

That the Academic Board note the Chair's report on Academic Board Faculty Reviews.

5.2.6 Eulogy – Mr Lesley Norman Balaam

Professor Les Copeland, Dean of the Faculty of Agriculture, Food and Natural Resources, presented a eulogy to Mr L N Balaam, previous Dean of the Faculty (the eulogy is appended to these minutes).

★ **6. Report of the Vice-Chancellor and Principal**

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 20 June 2005

The Academic Board noted the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 20 June 2005.

Resolution 211/05

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 20 June 2005.

6.1.2 Report of the Senate meeting held on 1 August 2005

The Academic Board noted the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 1 August 2005.

Resolution 212/05

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 1 August 2005.

6.2 General report

In addition to the items covered by the two Senate reports, the Vice-Chancellor advised the Academic Board that there considerable efforts were still being made with regard to the Federal Government's planned introduction of Voluntary Student Unionism. He noted that this issue was also the subject of much discussion within Coalition ranks.

The Vice-Chancellor also drew members' attention to the 2005 Australian Museum Eureka Prize. He noted that this year had seen the introduction of the Sleek Geeks Science Eureka Schools Prize which was awarded by the Faculty of Science. Two prizes had gone to academics at the University: the Australian Computer Society Eureka Prize for ICT Innovation had been presented to Professor Jon Patrick of the School of Information Technologies, and the University of New South Wales Eureka Prize for Scientific Research had been awarded jointly to Professor Veena Sahajwalla at the University of New South Wales and Dr Peter Tuthill of the Department of Physics at the University of Sydney.

Resolution 213/05

That the Academic Board note the general report of the Vice-Chancellor and Principal.

★ **7. Question time**

A query was raised regarding the Vice-Chancellor's statement at the Senate meeting on 1 August 2005 regarding the transfer of the Graduate School of Government to the Faculty of Economics and Business, and the School's relationship with the Faculty's School of Business. The Vice-Chancellor was asked to comment on the Graduate School of Government's relationship with the Faculty's School of Economics and Political Science given the work already performed by that School in developing units and courses for the Graduate School of Government, and assisting in the administration of its courses and students.

The Vice-Chancellor advised that the Graduate School of Government was always intended to have a range of affiliations and associations with faculties and disciplines across the University, and that this would expand as the School further developed its

graduate and research programs. He apologised for any misunderstanding that might have arisen on this matter but stressed that, in addition to the obvious and powerful link with the School of Economics and Political Science, there were valid reasons to promote the link between the Graduate School of Government and the School of Business.

A query was also raised regarding the distribution of funds from the recent increase in HECS. The Vice-Chancellor responded that all income was distributed according to the University's current funding model, and that there were no plans to alter this distribution in the immediate future.

Resolution 214/05

That the Academic Board note the questions and responses provided.

★ 8. **Presentation by the Deputy Vice-Chancellor (Academic and International)**

Professor Hearn advised the Academic Board that a review had been undertaken of the University's processes relating to courses and fees. This review, coupled with the introduction by the Department of Education, Science and Training (DEST) of new publication requirements, has led to changes to these processes. He emphasised that the changes were aimed at reducing the level of bureaucracy surrounding these processes, and also pointed out that there had been significant consultation with faculties regarding the amended processes.

Professor Hearn raised the following points during his presentation:

- more work was required on ensuring that the true cost of providing courses was reflected in course fees;
- the delegations of authority for academic functions were to be reviewed;
- the courses and fees toolkit would be available on the new Academic and International website (to be launched soon); and
- discussions were continuing with the Planning Support Office and Financial Services regarding the processes for fee-setting.

Professor Hearn asked faculties to note that the key dates for course approvals in 2006 would be:

- Sept 05: Market research and financial assessment with review of courses and fees; consultation with internal and external stakeholders
- Nov/Dec: Faculty level approval for course proposals for delivery in 2007
- Feb 06: Fees approved and signed off by the Vice-Chancellor
- Mar: Deadline for UAC and Good Universities Guide
- Feb-May: Academic Board Committee approvals
- May: Faculty approval for units of study proposals
- June: Final Academic Board meeting for approval of 2007 courses
- June: FlexSIS units of study update completed
- July: Schedule of courses and fees updated for DEST reporting
- Aug: DEST reporting; 'Going to Uni' and University website update

Resolution 215/05

That the Academic Board note the presentation of the Deputy Vice-Chancellor (Academic and International).

9. Reports of Faculties and Boards
9.1 Report of the Faculty of Arts
9.1.1 Receipt of report

Resolution 216/05

That the Academic Board receive and note the report of the Faculty of Arts.

9.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Arts

Resolution 217/05

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Arts, with immediate effect, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Constitution of the Faculty of Arts.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended Constitution of the Faculty.

(File 036/0006/00171)

9.2 Report of the Faculty of Dentistry
9.2.1 Receipt of report

Resolution 218/05

That the Academic Board receive and note the report of the Faculty of Dentistry.

9.2.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Dentistry

Resolution 219/05

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Dentistry, with immediate effect, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Constitution of the Faculty of Dentistry.

The Dean and Faculty Manager of the Faculty of Dentistry to note the Academic Board's approval of the amended Constitution of the Faculty.

(File 2001/6516)

9.3 Report of the Faculty of Medicine
9.3.1 Receipt of report

Resolution 220/05

That the Academic Board receive and note the report of the Faculty of Medicine.

9.3.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Medicine

Resolution 221/05

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Medicine, with immediate effect, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Constitution of the Faculty of Medicine.

The Dean and Faculty Manager of the Faculty of Medicine to note the Academic Board's approval of the amended Constitution of the Faculty.

(File 036/0006/00170)

9.4 Report of the Faculty of Nursing and Midwifery

9.4.1 Receipt of report

Resolution 222/05

That the Academic Board receive and note the report of the Faculty of Nursing and Midwifery.

9.4.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Nursing and Midwifery

Resolution 223/05

That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Nursing and Midwifery, with immediate effect, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Constitution of the Faculty of Nursing and Midwifery.

The Dean and Faculty Manager of the Faculty of Nursing and Midwifery to note the Academic Board's approval of the amended Constitution of the Faculty.

(File 036/0006/00210)

10. Report of the Undergraduate Studies Committee

(Associate Professor Bruce Sutton)

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10.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor Bruce Sutton, noted that most faculties had presented their amendments relating to standardisation, and he thanked faculties for their efforts in this area. He noted that there will be further issues arising from standardisation, particularly regarding new opportunities arising from standardisation. He also noted that the Committee would be reviewing the annual reports from faculties to the Committee.

He also emphasised the need for a comprehensive database for units of study which would automate some of the steps involved in creating and amending courses. It was noted that the College of Humanities and Social Sciences was currently developing such a database and that the Committee would review this development.

Resolution 224/05

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

10.2 Report of the meeting held on 28 June 2005

10.2.1 Receipt of report

Resolution 225/05

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 28 June 2005.

10.2.2 Proposals for Amended Courses

10.2.2.1 Faculty of Economics and Business: Bachelor of Commerce, Bachelor of Commerce/Bachelor of Laws, Bachelor of Arts/Bachelor of Commerce, Bachelor of Science/Bachelor of Commerce and Bachelor of Engineering/Bachelor of Commerce

Resolution 226/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Economics and Business for the amendment of the Bachelor of Commerce, the Bachelor of Commerce/Bachelor of Laws, the Bachelor of Arts/Bachelor of Commerce, the Bachelor of Science/Bachelor of Commerce and the Bachelor of Engineering/Bachelor of Commerce courses;
- (ii) note the Resolutions of the Faculty relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000;
- (iii) approve the faculty requirements relating to units of study, the pass degree, the honours degree, the combined degrees and award of the degrees; and
- (iv) recommend that Senate endorse the Academic Board's approval of the amendments to the above courses; and

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Bachelor of Commerce, the Bachelor of Commerce/Bachelor of Laws, the Bachelor of Arts/Bachelor of Commerce, the Bachelor of Science/Bachelor of Commerce and the Bachelor of Engineering/Bachelor of Commerce courses.

The Dean and Faculty Manager of the Faculty of Economics and Business to note the Academic Board's approval of the amended Bachelor of Commerce, the Bachelor of Commerce/Bachelor of

Laws, the Bachelor of Arts/Bachelor of Commerce, the Bachelor of Science/Bachelor of Commerce and the Bachelor of Engineering/Bachelor of Commerce courses.

(Files 003/0017/00012, 003/0018/00021, 2000/3990)

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10.2.2.2 Faculty of Pharmacy

A query was raised regarding the amendments to admission requirements proposed by the Faculty of Pharmacy. It was suggested that the proposed amendments to the Bachelor of Pharmacy (Rural) would see the duplication of the existing admission policy (relating to the Rural and Regional Entry Scheme) within the Faculty's resolutions. The rationale for this move was queried.

The Chair of the Undergraduate Studies Committee advised that this issue had been discussed by the Committee and that the Committee was convinced that the proposed amendments did not simply reflect a desire to assist rural students to enter the course, but addressed an industry need to encourage students who would return to work in rural areas.

The Acting Dean, Faculty of Pharmacy noted that the Bachelor of Pharmacy (Rural) had originally been designed as a course to be run at the Centre for Regional Education Orange (CREO). With the transfer of CREO to Charles Sturt University, the course would now be conducted at the Camperdown campus. However, the aim of the course to meet a need for pharmacists in rural areas still existed and it was with this intent that the amendments to the admissions requirements were developed.

(1) Bachelor of Pharmacy and Bachelor of Pharmacy (Rural)

The recommendation to approve the proposal from the Faculty of Pharmacy for the amendment of the Bachelor of Pharmacy and Bachelor of Pharmacy (Rural) courses was carried.

Resolution 227/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Pharmacy for the amendment of the Bachelor of Pharmacy and Bachelor of Pharmacy (Rural) courses;
- (ii) note the Resolutions of the Faculty relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000;
- (iii) approve the faculty requirements relating to the pass degree and the honours degree; and
- (iv) recommend that Senate endorse the Academic Board's approval of the amendments to the above courses;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Bachelor of Pharmacy and Bachelor of Pharmacy (Rural) courses.

The Dean and Faculty Manager of the Faculty of Pharmacy to note the Academic Board's approval of the amended Bachelor of Pharmacy and Bachelor of Pharmacy (Rural) courses.

(Files 2003/2020, 2003/2022)

(2) **Bachelor of Pharmacy (Rural): Admissions Scheme**

The recommendation to approve the proposal from the Faculty of Pharmacy for the amendment of the Bachelor of Pharmacy (Rural) course was carried.

Resolution 228/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Pharmacy for the amendment of the Bachelor of Pharmacy (Rural) course;
- (ii) note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000;
- (iii) approve the faculty requirements relating to admission; and
- (iv) recommend that Senate endorse the Academic Board's approval of the amendments to the above course;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Bachelor of Pharmacy (Rural) course.

The Dean and Faculty Manager of the Faculty of Pharmacy to note the Academic Board's approval of the amended Bachelor of Pharmacy (Rural) course.

(File 2003/2020)

10.2.3 Amendment of the Resolutions of Senate

10.2.3.1 Faculty of Arts: Bachelor of Arts, Bachelor of Arts (Advanced), Bachelor of Arts (Honours), Bachelor of Arts (Asian Studies), Bachelor of Arts (Asian Studies) (Honours), Bachelor of Arts (Languages), Bachelor of Arts (Languages) (Honours), Bachelor of Arts (Media and Communications), Bachelor of Arts (Media and Communications) (Honours), Bachelor of Arts Informatics, Bachelor of Arts Informatics (Honours), Bachelor of Social Sciences, Bachelor of Social Sciences (Honours), Bachelor of Liberal Studies, Bachelor of Liberal Studies (Honours), Bachelor of Liberal Studies (International), Bachelor of Liberal Studies (Advanced), Bachelor of Arts and Sciences and Bachelor of Arts and Sciences (Honours)

Resolution 229/05

That the Academic Board recommend that Senate approve the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and the Resolutions of the Senate relating to the Bachelor of Arts, Bachelor of Arts (Advanced), Bachelor of Arts (Honours), Bachelor of Arts (Asian Studies), Bachelor of Arts (Asian Studies) (Honours), Bachelor of Arts (Languages), Bachelor of Arts (Languages) (Honours), Bachelor of Arts (Media and Communications), Bachelor of Arts (Media and Communications) (Honours), Bachelor of Arts Informatics, Bachelor of Arts Informatics (Honours), Bachelor of Social Sciences, Bachelor of Social Sciences (Honours), Bachelor of Liberal Studies, Bachelor of Liberal Studies (Honours), Bachelor of Liberal Studies (International), Bachelor of Liberal Studies (Advanced), Bachelor of Arts and Sciences and Bachelor of Arts and Sciences (Honours), with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and the Resolutions of the Senate relating to the Bachelor of Arts, Bachelor of Arts (Advanced), Bachelor of Arts (Honours), Bachelor of Arts (Asian Studies), Bachelor of Arts (Asian Studies) (Honours), Bachelor of Arts (Languages), Bachelor of Arts (Languages) (Honours), Bachelor of Arts (Media and Communications), Bachelor of Arts (Media and Communications) (Honours), Bachelor of Arts Informatics, Bachelor of Arts Informatics (Honours), Bachelor of Social Sciences, Bachelor of Social Sciences (Honours), Bachelor of Liberal Studies, Bachelor of Liberal Studies (Honours), Bachelor of Liberal Studies (International), Bachelor of Liberal Studies (Advanced), Bachelor of Arts and Sciences and Bachelor of Arts and Sciences (Honours), with effect from 1 January 2006.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and the Resolutions of the Senate relating to the Bachelor of Arts, Bachelor of Arts (Advanced), Bachelor of Arts (Honours), Bachelor of Arts (Asian Studies), Bachelor of Arts (Asian Studies) (Honours), Bachelor of Arts (Languages), Bachelor of Arts (Languages) (Honours), Bachelor of Arts (Media and Communications), Bachelor of Arts (Media and Communications) (Honours), Bachelor of Arts Informatics, Bachelor of Arts Informatics (Honours), Bachelor of Social Sciences, Bachelor of Social Sciences (Honours), Bachelor of Liberal Studies, Bachelor of Liberal Studies (Honours), Bachelor of Liberal Studies (International), Bachelor of Liberal Studies (Advanced), Bachelor of Arts and Sciences and Bachelor of Arts and Sciences (Honours) courses.

(Files 003/0015/00028, 003/0015/00029, 003/0015/00030, 003/0015/00033, 2000/3982, 2000/3983, 2000/3984, 2000/3985, 2000/3986, 2000/3987, 2000/3988, 2000/3989, 2001/1449/ 2002/4533, 2003/3983, 2004/7828)

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10.2.3.2 Faculty of Health Sciences: Bachelor of Applied Science, Bachelor of Health Science, Bachelor of Behavioural Health Science, Bachelor of Health Sciences and Diploma of Health Science

It was noted that the proposal from the Faculty of Health Sciences made reference to amendments to the Faculty's Handbook, but the amendments in question were not in the Academic Board's papers.

The recommendation to approve the proposal from the Faculty of Health Sciences to amend the Senate and Faculty Resolutions of its current courses in line with the *University of Sydney (Coursework) Rule 2000 (as amended)* was carried.

Resolution 230/05

That the Academic Board:

- (i) recommend that Senate approve:
 - (a) the rescission of the Resolutions of Senate relating to the Bachelor of Applied Science, Bachelor of Health Science, Bachelor of Behavioural Health Science, Bachelor of Health Sciences and Diploma of Health Science, and
 - (b) the adoption of new Resolutions of Senate relating to these courses, made pursuant to the university of Sydney (Coursework) Rule 2000, and

- (ii) note the Resolutions of the Faculty relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (iii) approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree and award of the degree, as set out in the report presented.

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the rescission of the Resolutions of Senate relating to the Bachelor of Applied Science, Bachelor of Health Science, Bachelor of Behavioural Health Science, Bachelor of Health Sciences and Diploma of Health Science and the adoption of new Resolutions of Senate relating to these courses.

The Dean and Faculty Manager of the Faculty of Health Sciences to note the Academic Board's approval of the amended Senate Resolutions for the Bachelor of Applied Science, Bachelor of Health Science, Bachelor of Behavioural Health Science, Bachelor of Health Sciences and Diploma of Health Science courses.

(File 002/0010/00019, 003/0032/00006, 003/0032/00007, 003/0040/00001, 003/0040/00002, 003/0040/00003, 003/0040/00004, 2001/1050, 2003/3389, 2003/3390, 2003/3391, 2003/3392, 2003/3393, 2003/3395, 2003/3396, 2003/3397, 2003/4237, 2003/5777)

10.2.4 Reports from Faculties

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10.2.4.1 Faculty of Engineering

A query was raised regarding a potential conflict between the University's policy regarding admission on the basis of tertiary study, and the admissions resolutions relating to the Bachelor of Engineering.

The Dean, Faculty of Engineering, advised that the admissions resolutions related to historical articulation processes between the Bachelor of Science and Bachelor of Engineering, and had been amended to cover the new Bachelor of Sciences and Technology course. It was agreed that the issue would be referred to the Admissions Sub-Committee for consideration.

The recommendation was approved by the Academic Board subject to further advice from the Admissions Sub-Committee.

Resolution 231/05

That the Academic Board:

- (i) note the report from the Faculty of Engineering regarding amendments to units of study,

- (ii) note the Resolutions of the Faculty relating to the Bachelor of Engineering, made pursuant to the University of Sydney (Coursework) Rule 2000; and
- (iii) approve the faculty requirements relating to admission and specialisation transfers; with effect from 1 January 2006, as set out in the report presented.

Action: The Dean and Faculty Manager of the Faculty of Engineering to note the Academic Board's approval of the amendment of units of study and the Faculty Resolutions relating to the Bachelor of Engineering.

(Files 003/0018/00004, 003/0018/00010, 003/0018/00011, 003/0018/00012, 003/0018/00013, 003/0018/00014, 003/0018/00015, 003/0018/00016, 003/0018/00017, 003/0018/00020, 2001/5108)

10.2.4.2 Faculty of Health Sciences: Bachelor of Health Science (Occupational Therapy) (Off-shore Singapore conversion course)

Resolution 232/05

That the Academic Board note the report from the Faculty of Health Sciences regarding minor amendments to a unit of study within the Bachelor of Health Science (Occupational Therapy) course, as set out in the report presented.

Action: No action required.

(File 003/0040/00002)

10.2.5 Proceedings of the Committee

Resolution 233/05

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 28 June 2005, as set out in the report presented.

11. Report of the Graduate Studies Committee (Associate Professor Anthony Masters)

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11.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Associate Professor A Masters, reminded members that the Committee had written to all faculties seeking their comments on a definition of the Doctor of Philosophy and asked for responses from any faculty yet to reply.

Resolution 234/05

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

11.2 Report of the meeting held on 27 June 2005

11.2.1 Receipt of report

Resolution 235/05

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 27 June 2005.

11.2.2 Proposals for amended postgraduate courses

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11.2.2.1 Faculty of Economics and Business: Master of International Business; Graduate Diploma in International Business and Graduate Certificate in International Business

A query was raised regarding the location of the resolutions on admission to these courses. It was agreed that the proposal should be approved subject to this matter being checked by the Secretary to the Graduate Studies Committee. The recommendation to approve the proposal from the Faculty of Economics and Business was carried.

The Chair of the Graduate Studies Committee suggested that, where possible, Academic Board members should seek clarification of technical issues, such as this one, prior to the Academic Board meeting.

Resolution 236/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Economics and Business to amend the Master of International Business; Graduate Diploma in International Business and Graduate Certificate in International Business
- (ii) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to these courses; and
- (iii) approve the faculty requirements relating to the degrees;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of International Business; Graduate Diploma in International Business and Graduate Certificate in International Business courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to these courses.

The Dean and Faculty Manager of the Faculty of Economics and Business to note the Academic Board's approval of the amended Master of

International Business; Graduate Diploma in International Business and Graduate Certificate in International Business courses.

(Files 003/0017/00009, 003/0017/00021, 003/0017/00022, 003/0017/00025)

11.2.2.2 Faculty of Health Sciences

- (1) **Master of Exercise and Sport Science (Sports Performance); Master of Exercise and Sport Science (Sports Performance) (Honours); Master of Exercise and Sport Science (Clinical Exercise Science); and Master of Exercise and Sport Science (Clinical Exercise Science) (Honours)**

Resolution 237/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Health Sciences to amend the Master of Exercise and Sport Science (Sports Performance); Master of Exercise and Sport Science (Sports Performance) (Honours); Master of Exercise and Sport Science (Clinical Exercise Science); and Master of Exercise and Sport Science (Clinical Exercise Science) (Honours)
- (ii) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to these courses; and
- (iii) approve the faculty requirements relating to the degrees;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Exercise and Sport Science (Sports Performance); Master of Exercise and Sport Science (Sports Performance) (Honours); Master of Exercise and Sport Science (Clinical Exercise Science); and Master of Exercise and Sport Science (Clinical Exercise Science) (Honours) courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to these courses.

The Dean and Faculty Manager of the Faculty of Health Sciences to note the

Academic Board's approval of the amended Master of Exercise and Sport Science (Sports Performance); Master of Exercise and Sport Science (Sports Performance) (Honours); Master of Exercise and Sport Science (Clinical Exercise Science); and Master of Exercise and Sport Science (Clinical Exercise Science) (Honours) courses.

(File 2005/4772)

(2) Graduate Certificate of Health Science (Sexual Health) and Graduate Diploma of Health Science (Sexual Health)

Resolution 238/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Health Sciences to amend the Graduate Certificate of Health Science (Sexual Health) and Graduate Diploma of Health Science (Sexual Health) to include a new mode of delivery, namely on-campus; and
- (ii) recommend that Senate endorse the Academic Board's approval of the proposal with effect from 1 July 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Graduate Certificate of Health Science (Sexual Health) and Graduate Diploma of Health Science (Sexual Health) courses.

The Dean and Faculty Manager of the Faculty of Health Sciences to note the Academic Board's approval of the amended Graduate Certificate of Health Science (Sexual Health) and Graduate Diploma of Health Science (Sexual Health) courses.

(File 2005/5712)

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11.2.2.3 Faculty of Nursing and Midwifery

It was agreed that, as for item 11.2.2.1, these proposals would be approved subject to checks being made by the Secretary to the Graduate Studies Committee on the location of resolutions regarding admission to the courses.

The Dean of the Faculty of Nursing and Midwifery also asked that the agenda papers be amended to accurately record the courses covered by the proposals. These amendments have been incorporated in these minutes.

- (1) **Master of Cancer Nursing; Master of Cancer Nursing (Honours); Master of Clinical Education; Master of Clinical Education (Honours); Master of Clinical Nursing; Master of Clinical Nursing (Honours); Master of Emergency Nursing; Master of Emergency Nursing (Honours); Master of Gerontic Nursing; Master of Gerontic Nursing (Honours); Master of Intensive Care Nursing; Master of Intensive Care Nursing (Honours); Master of Mental Health Nursing; Master of Mental Health Nursing (Honours); Graduate Certificate in Cancer Nursing; Graduate Certificate in Clinical Education; Graduate Certificate in Clinical Nursing; Graduate Certificate in Emergency Nursing; Graduate Certificate in Gerontic Nursing; Graduate Certificate in Intensive Care Nursing and Graduate Certificate in Mental Health Nursing**

The recommendation to approve the proposal from the Faculty of Nursing and Midwifery to amend the above courses was carried.

Resolution 239/05

That the Academic Board approve:

- (i) approve the proposal from the Faculty of Nursing and Midwifery to amend the Master of Cancer Nursing; Master of Cancer Nursing (Honours); Master of Clinical Education; Master of Clinical Education (Honours); Master of Clinical Nursing; Master of Clinical Nursing (Honours); Master of Emergency Nursing; Master of Emergency Nursing (Honours); Master of Gerontic Nursing; Master of Gerontic Nursing (Honours); Master of Intensive Care Nursing; Master of Intensive Care Nursing (Honours); Master of Mental Health Nursing; Master of Mental Health Nursing (Honours); Graduate Certificate in Cancer Nursing; Graduate Certificate in Clinical Education; Graduate Certificate in Clinical Nursing; Graduate Certificate in Emergency Nursing; Graduate Certificate in Gerontic Nursing; Graduate Certificate in Intensive Care Nursing and Graduate Certificate in Mental Health Nursing and;
- (ii) recommend that Senate:
- (a) endorse the Academic Board's approval of the proposal; and
- (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to these courses; and
- (iii) approve the faculty requirements relating to the degrees;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Cancer Nursing; Master of Cancer Nursing (Honours); Master of Clinical Education; Master of Clinical Education (Honours); Master of Clinical Nursing; Master of Clinical Nursing (Honours); Master of Emergency Nursing; Master of Emergency Nursing (Honours); Master of Gerontic Nursing; Master of Gerontic Nursing (Honours); Master of Intensive Care Nursing; Master of Intensive Care Nursing (Honours); Master of Mental Health Nursing; Master of Mental Health Nursing (Honours); Graduate Certificate in Cancer Nursing; Graduate Certificate in Clinical Education; Graduate Certificate in Clinical Nursing; Graduate Certificate in Emergency Nursing; Graduate Certificate in Gerontic Nursing; Graduate Certificate in Intensive Care Nursing and Graduate Certificate in Mental Health Nursing course and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to these courses and relating to these courses.

The Dean and Faculty Manager of the Faculty of Nursing and Midwifery to note the Academic Board's approval of the amended Master of Cancer Nursing; Master of Cancer Nursing (Honours); Master of Clinical Education; Master of Clinical Education (Honours); Master of Clinical Nursing; Master of Clinical Nursing (Honours); Master of Emergency Nursing; Master of Emergency Nursing (Honours); Master of Gerontic Nursing; Master of Gerontic Nursing (Honours); Master of Intensive Care Nursing; Master of Intensive Care Nursing (Honours); Master of Mental Health Nursing; Master of Mental Health Nursing (Honours); Graduate Certificate in Cancer Nursing; Graduate Certificate in Clinical Education; Graduate Certificate in Clinical Nursing; Graduate Certificate in Emergency Nursing; Graduate Certificate in Gerontic Nursing; Graduate Certificate in Intensive Care Nursing and Graduate Certificate in Mental Health Nursing courses.

(Files TBA)

(2) **Master of Midwifery and Graduate Diploma in Midwifery**

The recommendation to approve the proposal from the Faculty of Nursing and Midwifery to amend the Master of Midwifery and the Graduate Diploma in Midwifery was carried.

Resolution 240/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Nursing and Midwifery to amend the Master of Midwifery and Graduate Diploma in Midwifery
- (ii) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to these courses; and
- (iii) approve the faculty requirements relating to the degrees;
with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Midwifery and Graduate Diploma in Midwifery courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to these courses.

The Dean and Faculty Manager of the Faculty of Nursing and Midwifery to note the Academic Board's approval of the amended Master of Midwifery and Graduate Diploma in Midwifery courses.

(File 2001/5121)

11.2.2.4 Faculty of Science: Master of Information Technology

Resolution 241/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Science to amend the Master of Information Technology
- (ii) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees,

- Diplomas and Certificates in the Faculty of Science and relating to the course; and
- (iii) approve the faculty requirements relating to the degree;
- with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Information Technology course and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to the course.

The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the amended Master of Information Technology course.

(File 003/0021/00029)

11.2.2.5 Faculty of Veterinary Science: Master of Veterinary Public Health Management and Graduate Diploma in Veterinary Public Health Management

Resolution 242/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Veterinary Science to amend the Master of Veterinary Public Health Management and Graduate Diploma in Veterinary Public Health Management
- (ii) recommend that Senate:
- (a) endorse the Academic Board's approval of the proposal; and
- (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Veterinary Science and relating to the course;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Veterinary Public Health Management and Graduate Diploma in Veterinary Public Health Management courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Veterinary Science and relating to these courses.

The Dean and Faculty Manager of the Faculty of Veterinary Science to note the Academic Board's approval of the amended Master of Veterinary Public Health Management and Graduate Diploma in Veterinary Public Health Management courses.

(File 2002/4197)

11.2.3 Amendment of the Resolutions of the Senate

11.2.3.1 Faculty of Health Sciences: Doctor of Health Science

Resolution 243/05

That the Academic Board:

- (i) approve the proposal from the Faculty of Health Sciences to amend the Doctor of Health Science; and
- (ii) recommend that Senate approve:
 - (a) the rescission of the Resolutions of the Senate relating to the Doctor of Health Science, and
 - (b) the adoption of new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000,

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the rescission of the Resolutions of the Senate relating to the Doctor of Health Science and the adoption of new Resolutions of the Senate relating to this course.

The Dean and Faculty Manager of the Faculty of Health Sciences to note the Academic Board's approval of the amended Doctor of Health Science course.

(File 003/0032/00010)

11.2.4 Faculty of Arts: Parallel teaching of postgraduate and undergraduate students

Resolution 244/05

That the Academic Board approve the parallel teaching of postgraduate and undergraduate students in units of study in Sanskrit and Pali in the Faculty of Arts, as set out in the report presented.

Action: The Dean and Faculty Manager of the Faculty of Arts note the Academic Board's approval of the parallel teaching of postgraduate and undergraduate students in units of study in Sanskrit and Pali.

(File 2003/4081)

11.2.5 Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA) 2005 Ranking Guidelines

Resolution 245/05

That the Academic Board approve the APA/UPA 2005 Ranking Guidelines, as set out in the report presented.

Action: The Secretary of the Graduate Studies Committee to amend the APA/UPA 2005 Ranking Guidelines in line with the resolution of the Academic Board.

(File TBA)

11.2.6 The Length of PhD examinations at the University of Sydney

Resolution 246/05

That the Academic Board:

- (i) note the papers titled “The Lengths of PhD Examinations at The University of Sydney” and “Improving the duration of examination times at the University of Sydney”;
- (ii) develop an alternative method of processing PhD examinations; and
- (iii) approve the dissemination of the recommendations in “Improving the duration of examination times at the University of Sydney” to all faculties.

Action: The Secretary of the Graduate Studies Committee to disseminate the recommendations in “Improving the duration of examination times at the University of Sydney” to all faculties.

(File TBA)

11.2.7 Faculty of Health Sciences: Graduate Program in Sexual Health - Units of Study

Resolution 247/05

That the Academic Board note the report from the Faculty of Health Sciences regarding the renaming of units of study in the faculty’s Graduate Program in Sexual Health.

Action: No further action required.

(File 2005/5712)

11.2.8 Proceedings of the Committee

Resolution 248/05

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 27 June 2005, as set out in the report presented.

12. Report of the Learning and Teaching Committee

(Professor Penny Gay)

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12.1 Oral report of the Chair

The Chair of the Learning and Teaching Committee, Professor Penny Gay advised members that discussions were still continuing with the Deputy Vice-Chancellor (Academic and International) regarding the Student Plagiarism Policy.

Resolution 249/05

That the Academic Board note the report of the Chair of the Learning and Teaching Committee.

12.2 Report of the meeting held on 5 July 2005

12.2.1 Receipt of report

Resolution 250/05

That the Academic Board receive and note the report of the Learning and Teaching Committee meeting held on 5 July 2005.

12.2.2 Academic Board Faculty Review Visits

(1) Institute for Teaching and Learning

Resolution 251/05

That the Academic Board note the report of the Phase Two Academic Board Visit to the Institute for Teaching and Learning.

(2) Koori Centre

Resolution 252/05

That the Academic Board note the report of the Phase Two Academic Board Visit to the Koori Centre.

12.2.3 Academic Board Faculty Reviews: Faculty Progress Reports

Resolution 253/05

That the Academic Board note the Academic Board Faculty Reviews: Faculty Progress Reports.

12.2.4 Proceedings of the Committee

Resolution 254/05

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 5 July 2005, as set out in the report presented.

13. Report of the Research Committee

(Professor John Carter)

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13.1 Oral report of the Chair

The Chair of the Research Committee, Professor John Carter, drew members attention to the amendment of the definition of research active academic staff. The Committee was keen to clarify supervision in particular.

Resolution 255/05

That the Academic Board note the report of the Chair of the Research Committee.

13.2 Report of the meeting held on 13 July 2005

13.2.1 Receipt of report

Resolution 256/05

That the Academic Board receive and note the report of the Research Committee meeting held on 13 July 2005.

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13.2.2 Research Active Academic Staff Definition

The Pro Vice-Chancellor (College of Humanities and Social Sciences) requested that it be minuted that her College will be in discussions with the Deputy Vice-Chancellor (Research and

Innovation) regarding the development of a discipline-specific definition of research activity for the humanities and social sciences. The Chair noted that this issue had also been discussed at the Research Committee, and that the definition of research active academic staff would be reconsidered following these discussions.

The Chair was also asked how the amended definition would be applied to new staff. While it was noted that the Deputy Vice-Chancellor (Research and Innovation) had agreed to consider special cases, it was noted that the Research Committee would further discuss this issue.

A comment was also made about whether or not the amended definition was ambitious enough, and whether it was consistent with the University's "1:5:40" strategy.

The recommendation in support of the amended definition of research active academic staff was carried with one vote against the recommendation.

Resolution 257/05

That the Academic Board note and endorse the amended definition of Research Active Academic Staff, as set out in the report presented.

Action: The Director, Research Office to advise relevant staff of the amended definition.

(File TBA)

13.2.3 Proceedings of the Committee

Resolution 258/05

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 13 July 2005, as set out in the report presented.

At this point in the proceedings the Chair left the meeting and the Deputy Chair assumed the chair for the remaining items.

14. Report of the Academic Staffing Committee
(Professor Chris Murphy)

★ **14.1 Oral report of the Chair**

The Chair of the Academic Staffing Committee, Professor Chris Murphy, drew members' attention to the notes of the discussion on the draft public comment policy, which were outlined in the supplementary agenda.

Resolution 259/05

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

14.2 Report of the meeting held on 6 July 2005

14.2.1 Receipt of report

Resolution 260/05

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 6 July 2005.

14.2.2 Proceedings of the Committee

Resolution 261/05

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 6 July 2005, as set out in the report presented.

14.2.3 Discussion of Draft Policy on Public Comment

Resolution 262/05

That the Academic Board note the report of the Chair of the Academic Staffing Committee regarding the Committee's discussion of a draft policy on public comment, as set out in the report presented.

15 General Business

15.1 Report on the Promotion of Academic Staff from Level A to Level B in 2005

Resolution 263/05

That the Academic Board note the report on the promotion of academic staff from Level A to Level B, as set out in the report presented.

15.2 Amended Membership of the Central Promotions Committees 2005

Resolution 264/05

That the Academic Board note the report on changes to the membership of the Central Promotions Committee, as set out in the report presented.

The meeting closed at 3:50 p.m.

Signed as a correct record

Chair

Date

Leslie Norman Balaam

Leslie Norman Balaam was born in Bundaberg, Queensland on 11th April 1925. He attended St Lawrence's Christian Brothers College in Brisbane, where his love for mathematics was nurtured. He was placed first in the State in the Queensland Junior examinations.

Les was accepted to train as a Jesuit priest, but World War II was to change the direction of his life. In 1943 at the age of eighteen he enlisted in the Royal Australian Air Force and trained in Canada as a pilot officer. He joined 460 Squadron in England and flew as bomb aimer / navigator in Lancasters.

Les met Winifred Ellen Mann while on active service and they married in Staffordshire, England on March 24, 1945. When the war ended Les returned to Brisbane. In 1946 Winifred travelled to Australia as a war bride and re-established life with Les in Brisbane where their four children Gillian, Judith, Brian and Nigel were born. Les completed his Senior examination under the Commonwealth Reconstruction Training Scheme, and was awarded a Bachelor of Science by the University of Queensland in 1950. He obtained employment at the Queensland Department of Agriculture and Stock in Brisbane, and it was there that he gained considerable skills as a biometrician.

In 1959 Les accepted a lectureship in Biometry in the Faculty of Agriculture and was awarded a Master of Science from this University in 1963. He initiated collaborations with the Biometrics group at Cornell University, especially with Walt Federer, a strong friendship that remained throughout his life. Their collaboration culminated in an extensive *Bibliography on experiment and treatment design, pre-1968*. Soon after joining the Faculty Les was very much involved in the establishment of wheat industry research at Narrabri. He was active in professional societies, became Director of Biometrical Services and was Dean of the Faculty of Agriculture for twelve years, as well as a member of the University Senate. Upon retirement in 1985, Les and Wyn moved to Bundanoon where, with untiring energy, they established a house and garden that were admired by all.

Les was a passionate teacher and published a landmark textbook *Fundamentals of Biometry* in 1972. Indeed, many of his students have gone on to make their mark in the world. He was especially passionate about the development of science in Asia, and conducted applied statistics workshops in Indonesia under the auspices of the Australian Universities International Development Program. It was through these workshops that potential PhD students were identified. Two of these from the University of Brawijaya, Professor Loekito Soehono and Dr Bernadetha Mitakda, visited Les and Wyn following his retirement where, on behalf of the University of Brawijaya, they were formally presented with Les's entire and extensive library.

Some ten years ago Les had a heart attack which resulted in open heart surgery and six by-passes. He was grateful for the extra time afforded him, because Les valued time with his family above all. He and Wyn were fortunate to have their family around them to share in their 60th wedding anniversary earlier this year.

Leslie Norman Balaam died peacefully at his Bundanoon home on Tuesday, July 12th, 2005. On the day he died, there was an impressive flypast of Lancaster bombers over London to celebrate the 60th anniversary of the end of the second world war in Europe. It was a coincident celebration of the life of a wonderful man.