



Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 15 June 2005 in the Professorial Board Room

There were present: the Chair (Professor J Carter) presiding, the Deputy Chair (Associate Professor A F Masters), the Acting Vice-Chancellor and Principal (Professor J Hearn), the Chairs of the Standing Committees (Professors P Gay and C Murphy, Associate Professors A Masters and B Sutton), Professors B Armstrong, M Behnia, A Brewer, A Coats, L Copeland, M Fry, D Grant, B Hesketh, M Jackson, J Lawler, R McCallum, G T Moore, R Newman, D Nutbeam, J Sachs, J Sinclair, K Walker, Associate Professors F Ahmadi-Esfahani, A Bashford, B Buckley, D Dragovich, R Drynan, C B Gillies, P McCallum, C Peck, P Phibbs, I Ramzan, N C Weber and T Welch, Drs K Bosward, R Dixon, M Edmond, A Elias, N Gallery, E Innes, L Napier, R Stanton, M Torode and K-C Wong, Ms L Brown, Mr J Conomos, Ms S Lam, Ms J Lee, Mr C Ritchie, Ms P Sexton, Mr J Shipp and Mr N Wood.

Also present: Secretary of the Academic Board (Ms J Russell).

Present as observers: Ms L Rose (Faculty of Nursing), Ms S Paynter and Mr M Smith (Secretariat).

In attendance: Ms M Kemmis.

★ **1. Apologies**

The Board noted that apologies had been received from: Professors D Armstrong, G Brown, T Hirst, P Parkinson, B Reid and P Wolnizer, Associate Professors A Fekete, S Kable, P Redding and P Windsor, Drs W A Adams, J Hughes, I Maxwell, E Peden and A Van Schaik and Ms R Jackson.

★ **2. Arrangement of agenda**

★ **2.1 Starring of items**

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 9.2.2.1, 9.2.2.2, 9.2.3, 9.2.4, 10.2.4 and 11.2.4.

2.2 Adoption of unstarred items

Resolution 121/05

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution 122/05

That the Academic Board adopt the minutes of the previous meeting held on 4 May 2005 as a true record.

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

There was no business arising from the minutes.

★ **5. Report of the Chair**

5.1 Report on Senate Matters

5.1.1 Report on the Senate meeting held on 2 May 2005

The Academic Board noted the report of the Chair on matters considered by Senate at its meeting held on 2 May 2005.

Resolution 123/05

That the Academic Board note the report of the Chair of the Academic Board on matters considered by Senate at its meeting held on 2 May 2005.

5.2 Honours and distinctions

The Board noted and congratulated the recipients of honours and distinctions, as set out in the agenda.

Resolution 124/05

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

Action: Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

5.3 General Report

5.3.1 Elections to the Academic Board of Student Members

The Chair advised members that Ms Susanna Lam and Ms Philippa Sexton had been elected as the two undergraduate student members from the College of Sciences and Technology to the Academic Board. He also advised that the following nominations had been received from the Pro Vice-Chancellor (College of Health Sciences):

| | |
|------------------------|---------------------------------------|
| Undergraduate Students | Ms Melissa Hopwood Mr Perlon Leung |
|------------------------|---------------------------------------|

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|-----------------------------------|------------------|
| Postgraduate (Coursework) Student | Ms Janet Vaughan |
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|---------------------------------|-------------------|
| Postgraduate (Research) Student | Ms Tracy Thornley |
|---------------------------------|-------------------|

The Academic Board accepted these nominations and appointed the four students as members to the Academic Board.

The Chair recommended that the Academic Board recommend to Senate that the *University of Sydney (Academic Governance) Rule 2003 (as amended)* be amended with regard to nominations of student candidates. The recent call for nominations for student candidates for 2005 had highlighted this issue: of fourteen nominations received, only five were valid. The other nine were invalid because the nominators were not themselves eligible to stand

for election. A number of students who were interested in nominating also commented that it was difficult to identify eligible nominators within their College.

The recommended amendment would allow students to seek nomination from other enrolled students who were not themselves elected or appointed members of faculties and boards of studies. Nominators would still need to be from the same college and the same level of degree (i.e. undergraduate, postgraduate coursework or postgraduate research) as the nominee.

The Academic Board approved the amendment to the *University of Sydney (Academic Governance) Rule 2003 (as amended)*.

Resolution 125/05

That the Academic Board:

- (1) note the election of two undergraduate student representatives to the Academic Board and appoint Ms Susanna Lam and Ms Philippa Sexton as student representatives to the Academic Board from the College of Sciences and Technology;
- (2) accept the nomination of Ms M Hopwood, Mr P Leung, Ms J Vaughan and Ms T Thornley as student representatives to the Academic Board from the College of Health Sciences; and
- (3) recommend that Senate approve the amendment to the *University of Sydney (Academic Governance) Rule 2003 (as amended)* regarding nominators for student candidates, with effect from 2 August 2005,

as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the Academic Board's recommendation to amend the *University of Sydney (Academic Governance) Rule 2003 (as amended)* with effect from 2 August 2005.

The Executive Officer to amend the membership of the Academic Board to include the new student members and to provide information on their membership to the new student members.

(File 2002/3125, 2005/1612)

5.3.2 Board of Studies in Rural Management

The Chair advised the Academic Board that the Board of Studies in Rural Management will be convened in the next few months. Mr Chris Morgan had been nominated by the Dean of Rural Management as an academic staff member of the Board of Studies. The Academic Board approved Mr Morgan's appointment to the Board of Studies in Rural Management.

Resolution 126/05

That the Academic Board approve the appointment of Mr Chris Morgan to the Board of Studies in Rural Management, as set out in the report presented.

Action: The Pro Vice-Chancellor (College of Sciences and Technology) as Chair of the Board of Studies in Rural

Management to note Mr Morgan's appointment to the Board of Studies.

(File 2005/1296)

5.3.3 Review of Off-Shore Health Sciences Programs

The Chair advised the Academic Board that it was proposed to conduct a review of off-shore programs offered by the Singapore Institute of Management and the Faculty of Health Sciences of the University of Sydney, and that the review team would comprise himself and Professor Judyth Sachs.

The proposal was approved by the Academic Board.

The Chair also noted that he had recently held discussions with the Pro Vice-Chancellor (Teaching and Learning) and the chairs of the Academic Board's standing committees regarding the Academic Board Review of faculties. These discussions had focussed on tying together the results from the first two phases of the review and determining the next stage. He noted that responses were being received from faculties regarding the recommendations of the phase 2 reviews, and he suggested that a smaller group could be formed to assess these and communicate with faculties on any issues arising from the reports. The Chair invited members to contact him with comments and suggestions on this matter.

Resolution 127/05

That the Academic Board note the report of the Chair of the Academic Board relating to the review of off-shore Health Sciences programs, as set out in the report presented.

5.3.4 NSW and the ACT Committee of Chairs of Academic Boards/Senates

The Chair advised the Academic Board that a meeting of the NSW and the ACT Committee of Chairs of Academic Boards/Senates had been held on Thursday 9 June 2005. He passed on the thanks of the Committee and his personal thanks to those members of the Academic Board and the University who had volunteered to assist in the review of Category A HSC subjects.

The Chair noted that the main issue at the meeting was the calculation of UAI equivalencies from International Baccalaureate results. Professor George Cooney had made a presentation on this issue and had foreshadowed changes to the way such equivalencies were calculated.

Resolution 128/05

That the Academic Board note the report of the Chair of the Academic Board relating to the meeting of the NSW and the ACT Committee of Chairs of Academic Boards/Senates.

5.3.5 Early submission of Doctor of Philosophy (PhD) thesis

The Chair advised the Academic Board that in accordance with the provisions of the *University of Sydney (Amendment Act) Rule 1999*, he had considered a request from the Faculty of Medicine that a Doctor of Philosophy (PhD) candidate be permitted to submit the thesis for early examination.

After careful consideration the Chair had concluded that the candidate had made exceptional progress in the candidature and had therefore approved the early examination of the thesis.

Resolution 129/05

That the Academic Board note the report of the Chair of the Academic Board relating to the early submission of a Doctor of Philosophy (PhD) thesis, as set out in the report presented.

5.3.6 AGSM: Executive Master of Business Administration (Construction) and the Graduate Diploma in Management (Construction)

The Academic Board noted that at its meeting of 26 May 2005, the Academic Board of the Australian Graduate School of Management had resolved as follows:

That it be recommended that the UNSW Council and the Senate of the University of Sydney approve the proposal to introduce the Executive Master of Business Administration (Construction) and the Graduate Diploma in Management (Construction) effective 1 July 2005, as detailed in the document presented.

The motion was carried. A query was raised regarding what opportunity the faculties of the Universities of Sydney and NSW had been given to comment on the proposals. The Chair advised that the University of Sydney had been asked to provide teaching support for units of study in both courses.

A similar query was raised regarding consultation on the AGSM's proposed Executive MBA. The Chair said he would seek further advice on this matter.

Resolution 130/05

That the Academic Board note the decision of the Academic Board of the AGSM to introduce the Graduate Diploma in Management (Construction) effective 1 July 2005, as set out in the report presented.

5.3.7 Student Day of Action

The Chair advised the Academic Board that a further Student Rally against Voluntary Student Unionism was planned for Wednesday 10 August 2005. As with the previous Day of Action, held on 28 April 2005, the Chair recommend that the Academic Board acknowledge the National Day of Action organised by the National Union of Students, from 12 noon on 10 August 2005, and recommend to all staff that students not be penalised for not attending classes during that time.

The SRC Vice-President encouraged all members of the University to support the National Day of Action, as this would be the last opportunity for students and staff to voice their opposition to the planned changes.

Resolution 131/05

That the Academic Board acknowledge the National Day of Action organised by the National Union of Students, from 12 noon on 10 August 2005, and recommend to all staff that students not be penalised for not attending classes during that time.

5.3.8 Federation Fellows

The Chair advised the Academic Board that this morning Dr Brendan Nelson announced the latest round of Federation Fellows. Five have been awarded to the University of Sydney as follows:

Professor Bryan Gaensler
Dr Cameron Kepert
Professor Philip Maini
Dr Andrew Parker
Professor Richard Shine

Resolution 132/05

That the Academic Board note the report of the Chair of the Academic Board relating to the appointment of Federation Fellows.

Action: No further action required.

★ 6. **Report of the Vice-Chancellor and Principal**

6.1 Report on Senate matters

6.1.1 Report of the Senate meeting held on 2 May 2005

The Acting Vice-Chancellor commented briefly on the following issues from the last meeting of Senate:

- Senate had discussed the Federal Government's impending introduction of Voluntary Student Unionism, and he pointed out that a number of representations had been made from the University to the Federal Government supporting the retention of compulsory student fees;
- Senate had received a briefing from the Audit and Risk Management Committee on the University's future profile and the sustainability of current income streams, with advice on the probable impact of various Federal Government higher education reforms; and
- the Strategic Plan 2005-2010 had been further discussed, and he advised that a draft would be presented to Senate on 20 June and then distributed for comment and further input.

The Academic Board noted the report of the Acting Vice-Chancellor on matters considered by Senate at its meeting held on 2 May 2005.

Resolution 133/05

That the Academic Board note the report of the Acting Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 2 May 2005.

6.2 General report

The Acting Vice-Chancellor advised members that the schedules for 2006 Degrees and Fees had been signed off by the Deans and Pro Vice-Chancellors and had been presented to the Vice-Chancellor for his approval. He noted that the process of developing this schedule had highlighted a range of issues, and had led to the development of a combined timeline and

processes for the approval of new courses. This document had been presented to the Committee of Deans. A similar approach would be used for the next round of quality assurance reviews.

He highlighted the following issues from the Federal Government:

- advice had been received that there would be no increase in HECS fees for 2006;
- the Department of Education, Science and Training (DEST) has requested that all higher education institutions provide information on minimum capability scores for courses to be offered in 2006 (a set of these scores would be submitted to the next meeting of Senate);
- DEST has also requested information on off-shore courses and quality assurance procedures for such courses; and
- the University had been working with DEST to provide advice on the University's support services for international students.

With regard to this last point, he pointed out that more work was required in this area, and that the Centre for English Teaching would be developing courses tailored to faculty-specific requirements as a priority. He also noted that international students had commented that some lecturers and tutors could assist by speaking more slowly and clearly and improving their projection and enunciation.

The Acting Vice-Chancellor advised members that, in conjunction with the Chair of the Academic Board and the Dean of Graduate Studies, a review was being made of coursework Masters degrees offered at the University. He also encouraged faculties to focus on the improvement of student supervision in graduate coursework and research degrees, and expressed support for the current review of examination processes and times for PhDs.

A query was raised regarding the recent all-staff e-mail from the Vice-Chancellor following media reports on international students, and whether the Vice-Chancellor would acknowledge the need for having open debate on such issues. The Acting Vice-Chancellor responded by pointing out the University was already providing a high level of support to international students as evidenced by indicators such as the recent AUQA audit report, and that the University would continue to build on these strengths. He also pointed out that there were clear internal procedures for dealing with issues of mismanagement, corruption, etc and that it was expected that staff would raise concerns through these channels rather than through the media.

Resolution 134/05

That the Academic Board note the general report of the Acting Vice-Chancellor and Principal.

★ 7. **Question time**

A query was raised regarding an article in the Sydney Morning Herald on a fee-paying student in the Faculty of Veterinary Science who despite performing at a distinction level had been unable to obtain a HECS place. In particular the following questions were asked on this issue:

- were fee-paying students who performed at such high levels being denied HECS places?
- if so, would this be because faculties were not complying with policies on transferring students from fee-paying to HECS places? and
- was there a need for the Academic Board to examine relevant policies in terms of the guidelines given to faculties on this issue?

The Acting Vice-Chancellor requested that he receive more details on this particular case so it could be investigated further. The Chair of the Academic Board stated that he would consult with the Chairs of the standing committees regarding the relevant Academic Board policies.

Resolution 135/05

That the Academic Board note the questions and responses provided.

8. Report of the Deans and Pro Vice-Chancellors (Colleges)

8.1 Presentation by the Dean of the Faculty of Nursing and Midwifery

Professor Lawler publicly acknowledged the support of the Board and the collegiality of staff in faculties across the University. Following her presentation members were invited to ask questions.

In response to a query regarding the possible level of demand for the new Master of Nursing combined-degree programs, Professor Lawler advised that there was likely to be great demand, particularly for the Bachelor of Science/Master of Nursing course.

In response to a suggestion that there was scope for collaborative research opportunities, Professor Lawler advised that discussions were underway about establishing a collaborative research centre.

Professor Lawler expanded on her comments about competency-based vs research-based learning in nursing, and noted that competencies were developed as a learning tool in Australia in the 1980s. Registration bodies were particularly committed to the use of competencies, but there was scope to develop education in nursing beyond this base into more research-intensive areas.

To a question about the demand for graduate level courses in the field of nursing, Professor Lawler noted that there was a growing trend for people to enter nursing having already trained for and worked in other industry sectors and that there was a need to look creatively at what skills such people might bring to the field of nursing.

Resolution 136/05

That the Academic Board note the presentation of the Dean of the Faculty of Nursing and Midwifery.

Action: No further action.

(File 036/0006/00210)

9. Report of the Undergraduate Studies Committee

(Associate Professor Bruce Sutton)

★

9.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor Bruce Sutton, drew members attention to the draft Scholarships policy and advised members that the Scholarships Office had proposed the development of a general policy to codify the University's principles regarding scholarships, and that it was not intended to curtail faculty efforts in this area.

Resolution 137/05

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

9.2 Report of the meeting held on 17 May 2005

9.2.1 Receipt of report

Resolution 138/05

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 17 May 2005.

9.2.2 Proposals for New and Amended Courses

★ **9.2.2.1 Faculty of Agriculture, Food and Natural Resources: Bachelor of Science in Agriculture, Bachelor of Horticultural Science, Bachelor of Land and Water Science, Bachelor of Agricultural Economics and Bachelor of Resource Economics**

The Chair of the Undergraduate Studies Committee noted that these courses had been amended as a result of the standardisation of credit points for unit studies and a general review of the Faculty's undergraduate courses. He pointed out some minor corrections to the Faculty resolutions which were noted by the Academic Board. He also advised that some minor changes would be brought forward to the next meeting of the Committee.

The Academic Board approved the proposal as amended.

Resolution 139/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Agriculture, Food and Natural Resources for the amendment of the Bachelor of Science in Agriculture, Bachelor of Horticultural Science, Bachelor of Land and Water Science, Bachelor of Agricultural Economics and Bachelor of Resource Economics; and
- (2) recommend that Senate
 - (a) endorse the Academic Board's approval of the amendments to the above courses; and
 - (b) approve the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Agriculture, Food and Natural Resources,

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Bachelor of Science in Agriculture, Bachelor of Horticultural Science, Bachelor of Land and Water Science, Bachelor of Agricultural Economics and Bachelor of Resource Economics courses.

The Dean and Faculty Manager of the Faculty of Agriculture, Food and Natural Resources to note the Academic Board's approval of the amended

Bachelor of Science in Agriculture, Bachelor of Horticultural Science, Bachelor of Land and Water Science, Bachelor of Agricultural Economics and Bachelor of Resource Economics courses.

(Files 003/0013/00022, 003/0013/00023, 2000/4014, 2000/4015, 2000/4016)

★ **9.2.2.2 Faculty of Health Sciences: Bachelor of Health Science (Nursing)**

The Chair of the Undergraduate Studies Committee advised members that the amendments to the Senate Resolutions for the Bachelor of Health Science (Nursing) would come into effect from 1 January 2006, not 1 January 2005 as stated in the agenda.

The Academic Board approved the Senate Resolutions as amended.

Resolution 140/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences for the amendment of the Bachelor of Health Science (Nursing) course; and
- (2) recommend that Senate
 - (a) endorse the Academic Board's approval of the amendments to the above courses; and
 - (b) approve the amendment of the Resolutions of the Senate relating to the Bachelor of Health Science (Nursing) in the Faculty of Health Sciences,

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Bachelor of Health Science (Nursing) course and approve the amendment of the Resolutions of the Senate relating to the Bachelor of Health Science (Nursing) in the Faculty of Health Sciences.

The Dean and Faculty Manager of the Faculty of Health Sciences to note the Academic Board's approval of the amended Bachelor of Health Science (Nursing) course.

(File 003/0040/00004)

★ **9.2.3 Academic Board Resolutions: Creation, Variation and Deletion of Award Courses**

The Chair of the Undergraduate Studies Committee noted one further amendment to the Academic Board Resolutions, which was the replacement at section 4.4.2.1 of "Senior Deputy Vice-Chancellor" with "Deputy Vice-Chancellor (Academic and International)". He noted that the major amendment at section 4.3 was to codify the existing protocol regarding transitional arrangements for amended courses or deleted courses.

The Academic Board approved the Academic Board Resolutions as amended.

Resolution 141/05

That the Academic Board approve the amendments to the Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study with immediate effect, as set out in the report presented.

Action: The Executive Officer of the Academic Board to submit the amended Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study to Policy Online.

The Executive Officer of the Academic Board to advise faculties of the amended Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study.

(File 2000/4039)

★ **9.2.4 Academic Board Resolutions: Admission to Undergraduate Courses**

A query was raised regarding the recognition of foundation courses which had been approved under the current version of the Academic Board Resolutions: Admission to Undergraduate Courses. The Chair of the Academic Board advised that all foundation courses were under review, and that the major change to this section of the Resolutions was the removal of the word “automatic” with regard to recognition of such courses.

The amendments to the Academic Board Resolutions were approved.

Resolution 142/05

That the Academic Board approve the amendment to the Academic Board Resolutions: Admission to Undergraduate Courses with immediate effect, as set out in the report presented.

Action: The Executive Officer of the Academic Board to submit the amended Academic Board Resolutions: Admission to Undergraduate Courses to Policy Online.

The Executive Officer of the Academic Board to advise faculties of the amended Academic Board Resolutions: Admission to Undergraduate Courses.

(File P23)

9.2.5 Scholarships

Resolution 143/05

That the Academic Board approve the new policy Scholarships with immediate effect, as set out in the report presented.

Action: The Executive Officer of the Academic Board to submit the new policy Scholarships to Policy Online.

The Director of the Scholarship Office to advise faculties of the new policy Scholarships.

(File 158/0010/00001)

9.2.6 Proceedings of the Committee

Resolution 144/05

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 5 April 2005, as set out in the report presented.

10. Report of the Graduate Studies Committee (Associate Professor Anthony Masters)

★

10.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Associate Professor A Masters, advised members that Associate Professor Jillian Kril had been appointed as the Chair of the PhD Award Sub-Committee. He also advised that Mr Peter Ball (Director, International Office) had been invited to attend future meetings of the Graduate Studies Committee as an observer, which would facilitate communications between the Committee and the International Office.

He drew members' attention to the Committee's current discussions on examination times for PhDs and noted that a proposal would be put to the Academic Board's next meeting. He also noted that the Committee was currently reviewing the definition of the PhD and that amendments would be circulated to the faculties for comment.

A member suggested that current examination procedures could be amended to make oral examinations the de facto examination method, rather than external examination. This suggestion received support from other members at the meeting and the Chair encouraged faculties to contact him if they were in favour of this recommendation being presented to the next Academic Board meeting. He pointed out that the adoption of oral examinations as the de facto examination method would entail the development of standardised procedures for the conduct of such examinations.

Resolution 145/05

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

10.2 Report of the meeting held on 16 May 2005

10.2.1 Receipt of report

Resolution 146/05

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 16 May 2005.

10.2.2 Proposals for new and amended postgraduate courses

10.2.2.1 Faculty of Arts

- (1) **Master of Crosscultural Communication; Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics**

Resolution 147/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Arts to amend the Master of Crosscultural Communication; Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses; and
- (3) approve the faculty requirements relating to the courses;

with effect from 25 July 2005, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Crosscultural Communication; Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended Master of Crosscultural Communication; Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics courses.

(Files 2005/3617)

- (2) **Master of Asian Studies; Graduate Diploma in Asian Studies and Graduate Certificate in Asian Studies**

Resolution 148/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Arts to amend the Master of Asian Studies; Graduate Diploma in Asian Studies and Graduate Certificate in Asian Studies;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses; and
- (3) approve the faculty requirements relating to these courses;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Asian Studies; Graduate Diploma in Asian Studies and Graduate Certificate in Asian Studies courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended Master of Asian Studies; Graduate Diploma in Asian Studies and Graduate Certificate in Asian Studies courses.

(Files 2005/3618)

- (3) **Master of Creative Writing; Graduate Diploma in Creative Writing and Graduate Certificate in Creative Writing**

Resolution 149/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Arts to amend the Master of Creative Writing; Graduate Diploma in Creative Writing and Graduate Certificate in Creative Writing;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses; and

- (3) approve the faculty requirements relating to these courses;
with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Creative Writing; Graduate Diploma in Creative Writing and Graduate Certificate in Creative Writing courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended Master of Creative Writing; Graduate Diploma in Creative Writing and Graduate Certificate in Creative Writing courses.

(Files 2005/3619)

- (4) **Master of European Studies; Graduate Diploma in European Studies and Graduate Certificate in European Studies**

Resolution 150/05

That the Academic Board approve:

- (1) approve the proposal from the Faculty of Arts to amend the Master of European Studies; Graduate Diploma in European Studies and Graduate Certificate in European Studies;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses; and
- (3) approve the faculty requirements relating to these courses;
with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of European Studies; Graduate Diploma in European Studies and Graduate Certificate in European Studies courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended Master of European Studies; Graduate Diploma in European Studies and Graduate Certificate in European Studies courses.

(Files 2005/3620)

(5) Master of Peace and Conflict Studies; Graduate Diploma in Peace and Conflict Studies and Graduate Certificate in Peace and Conflict Studies

Resolution 151/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Arts to amend the Master of Peace and Conflict Studies; Graduate Diploma in Peace and Conflict Studies and Graduate Certificate in Peace and Conflict Studies;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses; and
- (3) approve the faculty requirements relating to these courses;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Peace and Conflict Studies; Graduate Diploma in Peace and Conflict Studies and Graduate Certificate in Peace and Conflict Studies courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to these courses.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended Master of Peace and Conflict Studies; Graduate Diploma in Peace and Conflict Studies and Graduate Certificate in Peace and Conflict Studies courses.

(Files 2005/3621)

(6) Master of Museum Studies

Resolution 152/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Arts to amend the Master of Museum Studies;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to this course; and
- (3) approve the faculty requirements relating to the degree;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Museum Studies course, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to this course.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended Master of Museum Studies course.

(Files 2005/3622)

10.2.2.2 Faculty of Economics and Business: Master of Business and Graduate Diploma of Business

Resolution 153/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Economics and Business to amend the Master of Business and Graduate Diploma of Business;
- (2) recommend that Senate endorse the Academic Board's approval of the proposal; and
- (3) approve the faculty requirements relating to these courses;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Business and Graduate Diploma of Business courses.

The Dean and Faculty Manager of the Faculty of Economics and Business to note the Academic

Board's approval of the amended Master of Business and Graduate Diploma of Business courses.

(Files 2001/5124, 2001/5130)

10.2.2.3 Faculty of Nursing and Midwifery: Master of Nursing (graduate entry); Bachelor of Arts/Master of Nursing (graduate entry); Bachelor of Science/Master of Nursing (graduate entry); Bachelor of Health Science/Master of Nursing (graduate entry) and Bachelor of Behavioural Health Science/Master of Nursing (graduate entry)

Resolution 154/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Nursing to introduce the Master of Nursing; Bachelor of Arts/Master of Nursing; Bachelor of Science/Master of Nursing; Bachelor of Health Science/Master of Nursing and Bachelor of Behavioural Health Science/Master of Nursing;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the introduction of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and relating to these course; and
- (3) approve the faculty requirements relating to the degree and the combined degrees;

with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the new Master of Nursing; Bachelor of Arts/Master of Nursing; Bachelor of Science/Master of Nursing; Bachelor of Health Science/Master of Nursing and Bachelor of Behavioural Health Science/Master of Nursing courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to these courses.

The Dean and Faculty Manager of the Faculty of Nursing and Midwifery to note the Academic Board's approval of the new Master of Nursing; Bachelor of Arts/Master of Nursing; Bachelor of Science/Master of Nursing; Bachelor of Health Science/Master of Nursing and Bachelor of Behavioural Health Science/Master of Nursing courses.

(Files 2005/1675)

10.2.2.4 Faculty of Science

(1) **Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science**

Resolution 155/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Science to amend the Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science;
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to these courses; and
- (3) approve the faculty requirements relating to these courses;

with effect from 25 July 2005, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to these courses.

The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the amended Master of Applied Science; Graduate Diploma in Applied Science and Graduate Certificate in Applied Science courses.

(Files 003/0021/00026, 003/0021/00027,
003/0021/00028)

(2) **Graduate Certificate in Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master in Applied Science (Molecular Biotechnology)**

Resolution 156/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Science to amend the Graduate Certificate of Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master in Applied Science (Molecular Biotechnology);

- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to these courses; and
 - (3) approve the faculty requirements relating to these courses;
- with effect from 25 July 2005, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Graduate Certificate of Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master in Applied Science (Molecular Biotechnology) courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to these courses.

The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the amended Graduate Certificate of Applied Science (Molecular Biotechnology); Graduate Diploma in Applied Science (Molecular Biotechnology) and Master in Applied Science (Molecular Biotechnology) courses.

(Files 2005/3924)

- (3) **Graduate Certificate in Bioethics; Graduate Certificate in Bioethics (Biotechnology); Graduate Diploma in Bioethics; Master of Bioethics and Master of Bioethics (Honours)**

Resolution 157/05

That the Academic Board:

- (1) approve the proposal from the Faculty of Science to introduce the Graduate Certificate in Bioethics; Graduate Certificate in Bioethics (Biotechnology); Graduate Diploma in Bioethics; Master of Bioethics and Master of Bioethics (Honours);
- (2) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the introduction of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to these courses; and

- (3) approve the faculty requirements relating to these courses;
with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the new Graduate Certificate in Bioethics; Graduate Certificate in Bioethics (Biotechnology); Graduate Diploma in Bioethics; Master of Bioethics and Master of Bioethics (Honours) courses, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to these courses.

The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the new Graduate Certificate in Bioethics; Graduate Certificate in Bioethics (Biotechnology); Graduate Diploma in Bioethics; Master of Bioethics and Master of Bioethics (Honours) courses.

(Files 2005/3713, 2005/3714, 2005/3715, 2005/3716, 2005/3717)

10.2.3 Amendment of the Resolutions of the Senate

10.2.3.1 Faculty of Law

(1) Master of International Law

Resolution 158/05

That the Academic Board recommend Senate approve the amendments of the Resolutions of the Senate relating to the Master of International Law in the Faculty of Law, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the amendment of the Senate Resolutions relating to the Master of International Law in the Faculty of Law.

The Dean and Faculty Manager of the Faculty of Law to note the Academic Board's approval of the amendments to the Senate Resolutions relating to the Master of International Law.

(Files 003/0019/00013)

(2) **Master's Degrees and Graduate Diplomas**

Resolution 159/05

That the Academic Board recommend Senate approve the amendments of the Resolutions of the Senate relating to the various Masters and Graduate Diploma Programs in the Faculty of Law, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 January 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the amendment of the Senate Resolutions relating to the various Masters and Graduate Diploma Programs in the Faculty of Law.

The Dean and Faculty Manager of the Faculty of Law to note the Academic Board's approval of the amendments to the Senate Resolutions relating to the various Masters and Graduate Diploma Programs in the Faculty of Law.

(Files TBA)

★ **10.2.4 Sydney Conservatorium of Music: Doctor of Philosophy**

The Chair of the Graduate Studies Committee advised members that material presented to the Graduate Studies Committee for noting had been included in the Academic Board agenda by mistake. He clarified that the Sydney Conservatorium of Music was developing faculty-specific processes for its Doctor of Philosophy examinations and would be providing further details to the Committee in due course. The recommendation was accordingly amended, and the amended recommendation was approved by the Academic Board.

Resolution 160/05

That the Academic Board approve the proposal from the Sydney Conservatorium of Music to work with the Graduate Studies Committee to introduce faculty-specific procedures for the Doctor of Philosophy course, with effect from 1 January 2006, as set out in the report presented.

Action: The Dean and Faculty Manager of the Sydney Conservatorium of Music to note the Academic Board's approval of the development of faculty specific procedures relating to the Doctor of Philosophy in the Sydney Conservatorium of Music.

(File 003/0042/00001)

10.2.5 Terms of Reference of the Postgraduate Awards Sub-Committee

Resolution 161/05

That the Academic Board approve the amendments to the terms of reference for the Postgraduate Awards Sub-Committee, as set out in the report presented.

Action: The Secretary of the Postgraduate Awards Sub-Committee to amend the Terms of Reference and other documentation relating to the Committee in line with the resolution of the Academic Board.

(File x)

10.2.6 Proceedings of the Committee

Resolution 162/05

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 16 May 2005, as set out in the report presented.

11. Report of the Learning and Teaching Committee (Professor Penny Gay)

★

11.1 Oral report of the Chair

The Chair of the Learning and Teaching Committee, Professor Penny Gay, drew members' attention to the updated version of the draft policy "Special Arrangements for Assessment and Examination" in the supplementary agenda. She also highlighted the following issues:

- the Chair had written to the Deputy Vice-Chancellor (Infrastructure) regarding the Committee's concerns on audio-visual facilities at the University;
- the committee considering applications for the Vice-Chancellor's Awards for Teaching Excellence would meet on 16 June to finalise the list of recipients for 2005; and
- members were reminded that the Institute for Teaching and Learning had requested that as much notice as possible be given regarding enrolments for the Graduate Studies in Higher Education course.

Resolution 163/05

That the Academic Board note the report of the Chair of the Learning and Teaching Committee.

11.2 Report of the meeting held on 26 May 2005

11.2.1 Receipt of report

Resolution 164/05

That the Academic Board receive and note the report of the Learning and Teaching Committee meeting held on 26 May 2005.

11.2.2 Academic Board Faculty Reviews: Faculty Progress Reports

Resolution 165/05

That the Academic Board note the Academic Board Faculty Reviews: Faculty Progress Reports.

11.2.3 Special Arrangements for Assessment and Examination

Resolution 166/05

That the Academic Board approve the new policy "Special Arrangements for Assessment and Examination" as amended with immediate effect, as set out in the report presented.

Action: The Executive Officer to arrange for the inclusion of the new policy “Special Arrangements for Assessment and Examination” on Policy Online, and advise relevant staff of the new policy.

(File 2005/3704)

★ **11.2.4 Report of the Plagiarism Working Party**

The Chair advised the Academic Board that the Plagiarism Working Party had met, and had developed some suggested amendments for both the “Plagiarism: Student Coursework – Policies and Procedures” and the Academic Board Resolutions: Academic Honesty in Coursework. She noted that a number of matters had been referred to the Deputy Vice-Chancellor (Academic and International) for advice.

A query was raised about the possible amalgamation of the two policies and it was agreed that this could be considered at later stage.

The amendments to the Academic Board Resolutions: Academic Honesty in Coursework were approved.

Resolution 167/05

That the Academic Board approve the amendments to the Academic Board Resolutions: Academic Honesty in Coursework with immediate effect, as set out in the report presented.

Action: The Executive Officer to arrange for the inclusion of the amended Academic Board Resolutions: Academic Honesty in Coursework on Policy Online, and advise relevant staff of the amendments.

(File P14)

11.2.5 Proceedings of the Committee

Resolution 168/05

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 26 May 2005, as set out in the report presented.

11.3 Report of the meeting held on 22 June 2004: Items held over from the Academic Board meeting of 4 August 2004

11.3.1 Academic Board Faculty Review Visits

11.3.1.1 Faculty of Dentistry

Resolution 169/05

That the Academic Board note the Final Report and Recommendations from the Academic Board Visit to the Faculty of Dentistry.

11.3.2 Community Access to the University of Sydney Library

Resolution 170/05

That the Academic Board endorse the adoption of the policies and procedures relating to community access to the University of Sydney Library, as set out in the report presented.

Action: The University Librarian to note the Academic Board's endorsement of the policies and procedures relating to community access to the University of Sydney Library.

(File TBA)

11.3.3 Library and ICT in Teaching and Learning Report

Resolution 171/05

That the Academic Board note the Library and ICT in Teaching and Learning Report, as set out in the report presented.

12. Report of the Research Committee (Professor John Carter)

★

12.1 Oral report of the Chair

The Chair of the Research Committee, Professor John Carter, drew members attention to the revised policy on Research Fellows Conditions and sought approval for amendments to that policy. The Academic Board approved the amended policy as set out in the supplementary agenda.

The Chair also advised members that the Committee was developing a set of principles for research and research training.

Resolution 172/05

That the Academic Board note the report of the Chair of the Research Committee.

12.2 Report of the meeting held on 25 May 2005

12.2.1 Receipt of report

Resolution 173/05

That the Academic Board receive and note the report of the Research Committee meeting held on 25 May 2005.

12.2.2 Research Fellows Conditions

Resolutions 174/05

That the Academic Board approve the revised policy regarding Research Fellows Conditions.

Action: The Executive Officer to arrange for the inclusion of the amended policy on Research Fellows Conditions on Policy Online.

The Director, Research Office to advise relevant staff of the amended policy.

12.2.3 Proceedings of the Committee

Resolution 175/05

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 18 May 2005, as set out in the report presented.

13. Report of the Academic Staffing Committee (Professor Chris Murphy)

★ 13.1 Oral report of the Chair

The Chair of the Academic Staffing Committee, Professor Chris Murphy, advised members that Mr Patrick Woods (Director, Financial Operations and Systems) had established a review committee to look at the issue of non-allowable expenses.

Resolution 176/05

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

13.2 Report of the meeting held on 18 May 2005

13.2.1 Receipt of report

Resolution 177/05

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 18 May 2005.

13.2.2 Proceedings of the Committee

Resolution 178/05

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 18 May 2005, as set out in the report presented.

14 General Business

There were no items of general business.

The meeting closed at 3:42 p.m.

Signed as a correct record

Chair

Date