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## Academic Board Agenda

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### NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 23 August 2006** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

*Megan Kemmis*  
for  
Dr W Adams  
**Registrar**

16 August 2006

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### AGENDA

*Pages*

- ★ 1. **Apologies**  
Apologies have been received from: Drs C Campbell and M Collier.
  
- ★ 2. **Arrangement of agenda**
  - 2.1 **Starring of items**
  
  - 2.2 **Adoption of unstarred items**  
  
**Recommendation**  
*The Academic Board resolve as recommended with respect to all unstarred items.*
  
- 3. **Minutes of previous meeting** *separate attachment*
  - 3.1 **Meeting of 5 July 2006**  
  
**Recommendation**  
*The Academic Board adopt the minutes of the previous meeting held on 5 July 2006 as a true record.*
  
- 4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

- ★ 5. **Report of the Chair**  
5.1 **Report on Senate Matters**  
5.1.1 **Report of the Senate meeting held on 14 August 2006** *supp. agenda*

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 14 August 2006*

**5.2 Honours and Distinctions** 10-11

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*

- 5.3 **General Report**  
**5.3.1 Academic Board Faculty Reviews** 11, separate attachment

**Recommendation**

*That the Academic Board note the report on the trial of the data collection template for the next round of Academic Board Faculty reviews, as set out in the report presented.*

**5.3.2 NSW & ACT Committee of Chairs of Academic Boards meeting** 11

**Recommendation**

*That the Academic Board note the Chair's report on the meeting of the NSW & ACT Committee of Chairs of Academic Boards, as set out in the report presented.*

**5.3.3 Academic Board Nominees** 11

**Recommendation**

*That the Academic Board note the Chair's report on Academic Board nominees, as set out in the report presented.*

- ★ 6. **Report of the Vice-Chancellor and Principal**  
6.1 **Report on Senate Matters**  
6.1.1 **Report of the Senate meeting held on 14 August 2006** *supp. agenda*

**Recommendation**

*The Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 14 August 2006.*

- 6.2 **General report**

**Recommendation**

*The Academic Board note the general report of the Vice-Chancellor and Principal.*

- ★ 7. **Question time**  
Questions to the Vice-Chancellor and Chair of the Academic Board  
  
(Time limit 15 minutes)

★ **8. Presentation: Australian Certificate of Education** *12, separate attachment*

**Recommendation**

*That the Academic Board note the presentation on the proposed Australian Certificate of Education.*

- ★ 9. **Report of the Dean of Graduate Studies**  
**9.1 SREQ Results** *13, tabled item*

**Recommendation**

*That the Academic Board note the report of the Dean of Graduate Studies on SREQ results.*

10. **Report of the Undergraduate Studies Committee**  
(Associate Professor Scott Kable)

- ★ 10.1 **Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Undergraduate Studies Committee.*

- 10.2 **Report of the meeting held on 25 July 2006** 14  
**10.2.1 Receipt of report**

**Recommendation**

*The Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 25 July 2006.*

- 10.2.2 **Faculty Resolutions**  
**10.2.2.1 Faculty of Arts: Bachelor of Arts** 14

**Recommendation**

*The Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Arts in the Faculty of Arts, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to units of study, with effect from 1 January 2007, as set out in the report presented.*

**10.2.2.2 Sydney Conservatorium of Music: Bachelor of Music (Music Education)** 14

**Recommendation**

*The Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Music (Music Education) in the Sydney Conservatorium of Music, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to units of study, with effect from 1 January 2007, as set out in the report presented.*

**10.2.3 Reports from Faculties**

**10.2.3.1 Faculty of Veterinary Science: Bachelor of Animal and Veterinary Bioscience** 14-15

**Recommendation**

*That the Academic Board note the report from the Faculty of Veterinary Science regarding the introduction of new units of study in the Bachelor of Animal and Veterinary Bioscience.*

**10.2.4 Award of Honours at the University of Sydney** 15-16

**Recommendation**

*That the Academic Board note the report on the award of honours at the University of Sydney, as set out in the report presented.*

**10.2.5 Proceedings of the Committee** 16

**Recommendation**

*The Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 25 July 2006, as set out in the report presented.*

**11. Report of the Graduate Studies Committee**  
(Associate Professor Peter McCallum)

★ **11.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Graduate Studies Committee.*

**11.2 Report of the meeting held on 24 July 2006**

**11.2.1 Receipt of report**

17

**Recommendation**

*That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 24 July 2006.*

## 11.2.2 Amendment of Resolutions of the Senate

### 11.2.2.1 Faculty of Architecture: Master, Graduate Diploma, Graduate Certificate of Design Science; Master, Graduate Diploma, Graduate Certificate of Urban Design; Master of Urban Design (Urban Design and Planning); Master of Urban and Regional Planning

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#### **Recommendation**

That the Academic Board:

- (1) recommend that Senate approve:
    - (a) the rescission of the Resolutions of the Senate relating to the Master, Graduate Diploma, Graduate Certificate of Design Science; Master, Graduate Diploma, Graduate Certificate of Urban Design; Master of Urban Design (Urban Design and Planning); Master of Urban and Regional Planning, and
    - (b) the adoption of new Resolutions of the Senate relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000, and
  - (2) note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
  - (3) approve the faculty requirements relating to admission, specially designated streams and award of the degree,
- with effect from Semester 1, 2007, as set out in the report presented.

### 11.2.2.2 Faculty of Medicine: Doctor of Public Health; Master, Graduate Diploma, Graduate Certificate of Biostatistics; Master, Graduate Diploma, Graduate Certificate of Health Policy; Master, Graduate Diploma of International Public Health; Master, Graduate Diploma of Public Health; Master, Graduate Diploma, Graduate Certificate of Medical Education; Master, Graduate Diploma of Surgery; Graduate Diploma in Indigenous Health Promotion

17-18

#### **Recommendation**

That the Academic Board:

- (1) recommend that Senate approve:
  - (a) the rescission of the Resolutions of the Senate relating to the Doctor of Public Health; Master, Graduate Diploma, Graduate Certificate of Biostatistics; Master, Graduate Diploma, Graduate Certificate of Health Policy; Master, Graduate Diploma of International Public Health; Master, Graduate Diploma of Public Health; Master, Graduate Diploma, Graduate Certificate of Medical Education; Master, Graduate Diploma of

- Surgery; Graduate Diploma in Indigenous Health Promotion, and
- (b) the adoption of new Resolutions of the Senate relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000, and
  - (2) note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
  - (3) approve the faculty requirements relating to the award of the degree,
- with effect from Semester 1, 2007, as set out in the report presented.

**11.2.3 PhD: Guidelines for Examiners of Doctor of Philosophy Theses : Conferring of Examiners 18-19, separate attachment**

**Recommendation**

That the Academic Board:

- (1) approve the amendments to the PhD: Guidelines for Examiners of Doctor of Philosophy Theses to reflect the current Degree of Doctor of Philosophy, Resolutions of the Academic Board; and
- (2) note that the Postgraduate Research Training Sub-Committee will be reviewing the Degree of Doctor of Philosophy, Resolutions of the Academic Board, The Examination Process – 2. Consideration by examiners with immediate effect.

**11.2.4 English Language Requirements: Feedback from International Office regarding English Language Requirements – Combined Universities Language Test 19-20**

**Recommendation**

That the Academic Board:

- (1) approve the recommendation that the International Office, in conjunction with the Centre for English Teaching be responsible for updating the Combined Universities Language Test CULT whenever a faculty requests a change to the minimum standard mark for IELTS and TOEFL; and
  - (2) recommends the International Office, in conjunction with the Centre for English Teaching note their responsibility in updating the Combined Universities Language Test whenever faculties recommend changes to IELTS and TOEFL,
- with effect from 1 January 2007.

**11.2.5 Deputy Chair of the Graduate Studies Committee 20**

**Recommendation**

That the Academic Board approve the appointment of Dr Maureen Boughton to the position of Deputy Chair, Graduate Studies Committee from July 2006 to July 2007.

### 11.2.6 Reports from Faculties

#### 11.2.6.1 Faculty of Health Sciences : Units of Study 20

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Health Sciences.*

### 11.2.7 Proceedings of the Committee 20-22

**Recommendation**

*That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 24 July 2006, as set out in the report presented.*

## 12. Report of the Learning and Teaching Committee (Associate Professor Robyn Ewing)

### ★ 12.1 Oral report of the Chair

**Recommendation**

*The Academic Board note the report of the Chair of the Learning and Teaching Committee.*

### 12.2 Report of the meeting held on 1 August 2006 23

#### 12.2.1 Receipt of report

**Recommendation**

*The Academic Board receive and note the report of the Learning and Teaching Committee meeting held on 1 August 2006.*

#### 12.2.2 Academic Board Faculty Reviews: Faculty Progress Report 23, separate attachment

**Recommendation**

*The Academic Board note the Faculty Progress Report from the Faculty of Nursing and Midwifery, as set out in the report presented.*

#### 12.2.3 Faculty Reports on Cases of Academic Dishonesty 23

**Recommendation**

*That the Academic Board note the report on cases of academic dishonesty, as set out in the report presented.*

#### 12.2.4 Proceedings of the Committee 23-24

**Recommendation**

*The Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 1 August 2006, as set out in the report presented.*

**13. Report of the Research Committee**  
(Associate Professor Robyn Overall)

★ **13.1 Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Research Committee.*

**13.2 Report of the meeting held on 2 August 2006** *supplementary agenda*  
**13.2.1 Receipt of report**

**Recommendation**

*The Academic Board receive and note the report of the Research Committee meeting held on 2 August 2006.*

**13.2.2 Proceedings of the Committee** *supplementary agenda*

**Recommendation**

*The Academic Board note the proceedings of the Research Committee meeting held on 2 August 2006, as set out in the report presented.*

**14. Report of the Academic Staffing Committee**  
(Professor Chris Murphy)

★ **14.1 Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Staffing Committee.*

**14.2 Report of the meeting held on 2 August 2006** *supplementary agenda*  
**14.2.1 Receipt of report**

**Recommendation**

*The Academic Board receive and note the report of the Academic Staffing Committee meeting held on 2 August 2006.*

**14.2.2 Proceedings of the Committee** *supplementary agenda*

**Recommendation**

*The Academic Board note the proceedings of the Academic Staffing Committee meeting held on 2 August 2006, as set out in the report presented.*

**15 General Business**

**15.1 Membership of the Central Promotions Committees 2006** **25**

**Recommendation**

*That the Academic Board approve amendments to the membership of the Central Promotions Committees for 2006, as set out in the report presented.*

**15.2 Academic Staff Promotions to Level B in 2006**

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25

***Recommendation***

*That the Academic Board note the report on the promotion of academic staff to Level B in 2006, as set out in the report presented.*

## **AGENDA ITEM 5 Report of the Chair**

### **5.2 Honours and Distinctions**

I am pleased to report the following honours and distinctions and recommend the Academic Board extend its congratulations to the recipients:

#### **Professor John J Cannon, School of Mathematics and Statistics**

Awarded the 2006 Richard Dimick Jenks Prize for Excellence in Software Engineering Applied to Computer Algebra, for the work of Professor Cannon and his research group on the design and implementation of the mathematical computation system Magma and for his earlier work on the computer algebra system Cayley.

#### **Tri Giang Phan, Faculty of Medicine**

Awarded a Murdoch fellowship to study clinical immunology and immuno-pathology at the University of California's San Francisco Medical Centre. His research will investigate the regulatory factors that determine the trafficking of B cells in the course of an immune response and how this determines whether the body develops healthy immunity against infection or succumbs to the infectious organism.

#### **Emeritus Professor Kim Oates, Faculty of Medicine,**

This years *Alumni Award for Achievement in Community Service* goes to Professor Oates in recognition of the outstanding contribution he has made to the community at large in the field of child health and particularly child abuse and neglect.

#### **2006 Carrick Citation Awards for Outstanding Contributions to Student Learning:**

#### **Dr Amani Ahmed, Dr Rosina Mladenovic, Dr Tai Peseta, Faculty of Economics and Business**

For excellence in the leadership, design and implementation of a faculty-wide tutor development program.

#### **Dr Diane Collins, Sydney Conservatorium of Music**

For sustained enrichment of and support for student learning within a specialist music degree program.

#### **Ms Hannah Forsyth, Dr Jenny-Ann Toribio, Professor Richard Whittington, Ms Meg Vost, Faculty of Veterinary Science**

For the development of an innovative, holistic curriculum and learning environment for relevant postgraduate education in veterinary public health.

#### **Associate Professor Jennie Hodgson, Dr Jacqui Norris, Faculty of Veterinary Science**

Development of an innovative, clinically-applied Veterinary Microbiology course that provides constructive and collegial learning environments for developing evidence-based, critical thinking skills in undergraduates.

#### **Associate Professor Michelle Lincoln, Dr Sue McAllister, Associate Professor Alison Ferguson, Associate Professor Lindy McAllister, Faculty of Health Sciences**

For the development of a valid and reliable national workplace competency assessment for speech pathology students.

#### **Dr Kathleen O'Loughlin, Ms Frances Everingham, Dr Gary Lee, Mr Stuart Newman, Ms Maureen Ahern, Faculty of Health Sciences**

For a decade of provision of high quality, innovative and culturally appropriate off shore health professional education programs in Singapore.

**Dr Stephen Robertson, Faculty of Arts**

For the creation of innovative units of study and resources that engage students in research and develop critical thinking and analytical skills.

**Dr Lesley Scanlon, Faculty of Education and Social Work**

For excellence in the development, implementation and facilitation of a faculty-wide transition program for first year students.

***Recommendation***

*The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*

**5.3 General Report**

**5.3.1 Academic Board Faculty Reviews**

*separate attachment*

At its meeting of 22 February 2006 the Academic Board approved a data collection form for use in the next round of Academic Board Faculty reviews. This form is currently being trialled by a number of faculties. The results from the trial by the Faculty of Education and Social Work has been received and is enclosed.

***Recommendation***

*That the Academic Board note the report on the trial of the data collection template for the next round of Academic Board Faculty reviews, as set out in the report presented.*

**5.3.2 NSW & ACT Committee of Chairs of Academic Boards meeting**

The Chair will present an oral report on the meeting of the NSW & ACT Committee of Chairs Academic Boards held on 18 August 2006 at Southern Cross University.

***Recommendation***

*That the Academic Board note the Chair's report on the meeting of the NSW & ACT Committee of Chairs of Academic Boards, as set out in the report presented.*

**5.3.3 Academic Board Nominees**

The Chair will present an oral report on recent activities concerning Academic Board nominees, their appointment and training.

***Recommendation***

*That the Academic Board note the Chair's report on Academic Board nominees, as set out in the report presented.*

**AGENDA ITEM 8**  
**Presentation: Australian Certificate of Education**

In June 2005, the Australian Government commissioned the Australian Council for Educational Research (ACER), led by Professor Geoff Masters, to investigate and report on models for an Australian Certificate of Education. This report was released in May 2006 and is available from the DEST website at:

[http://www.dest.gov.au/sectors/school\\_education/publications\\_resources/profiles/australian\\_certificate\\_education.htm](http://www.dest.gov.au/sectors/school_education/publications_resources/profiles/australian_certificate_education.htm)

The Chair of the Academic Board authorised Honorary Associate Professor John Mack to form a Working Party to consider the report and advise the Academic Board on the implications for the University's admissions policy. Professor Mack will present the Working Party's report (see separate attachment) to the Board, and Professor Gordon Stanley (President, NSW Board of Studies) will attend the meeting to discuss the implications of the proposed ACE for the NSW Higher School Certificate.

***Recommendation***

*That the Academic Board note the presentation on the proposed Australian Certificate of Education.*

**AGENDA ITEM 9**  
**Report of the Dean of Graduate Studies**

**9.1 SREQ Results**

The Dean of Graduate Studies will present a report on SREQ results. The full report will be tabled at the meeting.

## **AGENDA ITEM 10**

### **Report of the Undergraduate Studies Committee**

**NB: The Senate and Faculty Resolutions referred to in this report are included in the agenda attachment.**

#### **10.2 Report of the Undergraduate Studies Committee meeting held on 25 July 2006**

The Committee met on 25 July when there were present: The Chair (Associate Professor S Kable) presiding, Professor B Sutton, Associate Professors J Hodgson, R Mason and G Patmore (Faculty of Economics and Business), Drs C Collyer, S Cumming, R Gibson, E Howe, J Hanrahan, S Robertson, M Rosenman, J Shaw and W Vervoort, and Mr P Ball, Mr A McLeod and Mr N Wood. Associate Professor P McCallum and Ms M Kemmis were in attendance.

##### **10.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 25 July 2006.

##### **10.2.2 Faculty Resolutions**

###### **10.2.2.1 Faculty of Arts: Bachelor of Arts**

At its meeting of 15 May 2006, the Faculty of Arts approved amendments to Table B, Units of Study in the Faculty Resolutions for the Bachelor of Arts. This amendment was made at the request of the Faculty of Science and expands the list of subject areas from that Faculty which can be taken as majors within the Bachelor of Arts.

###### ***Recommendation***

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Arts in the Faculty of Arts, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to units of study, with effect from 1 January 2007, as set out in the report presented.*

###### **10.2.2.2 Sydney Conservatorium of Music: Bachelor of Music (Music Education)**

At its meeting of 30 May 2006 the Sydney Conservatorium of Music amended the table of units of study for the Bachelor of Music (Music Education). This amendment is intended to reflect consistency in a typical enrolment pattern by making the units of study in Music History and the Survey of Jazz History mandatory,

###### ***Recommendation***

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Music (Music Education) in the Sydney Conservatorium of Music, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to units of study, with effect from 1 January 2007, as set out in the report presented.*

##### **10.2.3 Reports from Faculties**

###### **10.2.3.1 Faculty of Veterinary Science: Bachelor of Animal and Veterinary Bioscience**

The Faculty of Veterinary Science has approved the introduction of new units of study in the Bachelor of Animal and Veterinary Bioscience. The Faculty is introducing these Units of Study to allow its students to undertake a full year of

study abroad (hence the Faculty proposes 8 new 6 Credit Point subjects = total of 48 CP). The Faculty would like to introduce this option for its students in line with the University's drive for increasing internationalisation. None of the current Units of Study would be appropriate for students to undertake if they were participating in a years' study abroad.

The Academic Board is asked to note this report.

**Recommendation**

*That the Academic Board note the report from the Faculty of Veterinary Science regarding the introduction of new units of study in the Bachelor of Animal and Veterinary Bioscience.*

**10.2.4 Award of Honours at the University of Sydney**

The Committee continued a discussion on the award of honours at the University of Sydney from its meeting of 6 June 2006. It was agreed that a Working Party would be established to look at this issue with a particular focus on further defining the "identifiable discipline-specific individual research, scholarly or creative component" referred to in the Academic Board's policy on honours.

The Working Party has been established as follows:

**Membership**

Associate Professor Scott Kable (Chair)  
Associate Professor Jennie Hodgson (Faculty of Veterinary Science)  
Associate Professor Peter McCallum (Past Chair, Honours Working Party)  
Dr Steve Cumming (Faculty of Health Science)  
Dr Robyn Gibson (Faculty of Education and Social Work)  
Dr Jane Hanrahan (Faculty of Pharmacy)  
Dr Evelyn Howe (Faculty of Dentistry)  
Dr Mike Rosenman (Faculty of Architecture)  
Mr Andrew McLeod (Student representative)  
Mr Tom Patton (SRC representative)

**Terms of Reference**

The Working Party will be considering the following issues:

- What is meant by "*identifiable discipline-specific individual research, scholarly or creative component.*"?
- How much of an Honours degree needs to have this *identifiable discipline-specific individual research, scholarly or creative component.*
- Should there be different definitions or models of "research component" for integrated (i.e. within a four year degree) vs. appended (i.e. fourth year added to the three year pass degree) honours courses, or for different disciplines?

At its first meeting the Working Party agreed to widen the above terms of reference to consider:

- the recruitment of students for honours, from outside as well as inside the University;
- encouraging faculties to award degrees with merit, rather than using honours as a merit-based award;
- the inclusion of components within units of study towards the overall research-training content of honours;
- standardising entry into honours (is this feasible, or desirable); and honours as a model of entry into postgraduate study (both coursework and research).

### **Timeline**

The Working Party's first meeting was held on 8 August, and it will next meet in September. A report will be made to the Undergraduate Studies Committee meeting of 24 October, with a presentation to the Academic Board on 15 November 2006.

### **Process**

The Working Party has contacted the faculties seeking advice on current honours' practices and comments on selected policies and practices from other Group of Eight universities. The Working Party will seek further faculty and student comment on any recommendation it develops.

### **Recommendation**

*That the Academic Board note the report on the award of honours at the University of Sydney, as set out in the report presented.*

## **10.2.5 Proceedings of the Committee**

The Committee noted a report from the Chair regarding the recent Academic Board retreat, and noted the report of the Academic Board meeting of 5 July 2006.

## **AGENDA ITEM 11**

### **Report of the Graduate Studies Committee**

**NB: The Senate and Faculty Resolutions referred to in this report are included in the agenda attachment.**

#### **11.2 Report of the Graduate Studies Committee meeting held on 24 July 2006**

The Committee met on Monday, 24 July 2006 when there were present: The Chair (Associate Professor P McCallum) presiding; The Secretary Mr M Smith and Members: Professors M Behnia, J Christodoulou and B Sutton, Associate Professors B Buckley and J Kril, Drs M Boughton and M Govendir and Ms J Leong.

##### **11.2.1 Receipt of Report**

The Committee recommends that the Academic Board receive and note the following report of the meeting held on Monday, 24 July 2006.

##### **11.2.2 Amendment to the Resolutions**

###### **11.2.2.1 Faculty of Architecture : Master, Graduate Diploma, Graduate Certificate of Design Science; Master, Graduate Diploma, Graduate Certificate of Urban Design; Master of Urban Design (Urban Design and Planning); Master of Urban and Regional Planning**

The Graduate Studies Committee, on the recommendation of the Faculty of Architecture, reviewed the amendments to the Resolutions of the Senate and the Faculty.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate approve the amendments to the Resolutions of the Senate, with effect from Semester 1, 2007.

###### ***Recommendation***

*That the Academic Board:*

- (1) *recommend that Senate approve:*
  - (a) *the rescission of the Resolutions of the Senate relating to the Master, Graduate Diploma, Graduate Certificate of Design Science; Master, Graduate Diploma, Graduate Certificate of Urban Design; Master of Urban Design (Urban Design and Planning); Master of Urban and Regional Planning, and*
  - (b) *the adoption of new Resolutions of the Senate relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from Semester 1, 2007 and*
- (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to admission, specially designated streams and award of the degree,*  
*as set out in the report presented.*

###### **11.2.2.2 Faculty of Medicine : Doctor of Public Health; Master, Graduate Diploma, Graduate Certificate of Biostatistics; Master, Graduate Diploma, Graduate Certificate of Health Policy; Master, Graduate Diploma of International Public Health; Master, Graduate Diploma of Public Health; Master, Graduate Diploma, Graduate Certificate of Medical Education; Master, Graduate Diploma of Surgery; Graduate Diploma in Indigenous Health Promotion**

The Graduate Studies Committee, on the recommendation of the Faculty of Medicine, reviewed the amendments to the Resolutions of the Senate and the Faculty.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate approve the amendments to the Resolutions of the Senate, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *recommend that Senate approve:*
  - (a) *the rescission of the Resolutions of the Senate relating to the Doctor of Public Health; Master, Graduate Diploma, Graduate Certificate of Biostatistics; Master, Graduate Diploma, Graduate Certificate of Health Policy; Master, Graduate Diploma of International Public Health; Master, Graduate Diploma of Public Health; Master, Graduate Diploma, Graduate Certificate of Medical Education; Master, Graduate Diploma of Surgery; Graduate Diploma in Indigenous Health Promotion, and*
  - (b) *the adoption of new Resolutions of the Senate relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from Semester 1, 2007 and*
- (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to the award of the degree, as set out in the report presented.*

**11.2.3 PhD: Guidelines for Examiners of Doctor of Philosophy Theses : Conferring of Examiners**

At the Graduate Studies meeting, discussion was held regarding the *PhD: Guidelines for Examiners of Doctor of Philosophy Theses*, in particular the conferring of examiners. The Chair advised members that a decision and recommendation to the Academic Board regarding the resolution *Degree of Doctor of Philosophy Examiners to submit independent reports* and whether examiners were allowed to consult would be made at this meeting. Discussion took place regarding the recommended changes to the guidelines. The majority of members agreed to the recommendation from the PhD Awards Sub-Committee to amend the PhD: Guidelines for Examiners of Doctor of Philosophy Theses to reflect the current Degree of Doctor of Philosophy, Resolutions of the Academic Board.

Members noted that there were a number of typographical errors within the Guidelines and the paragraph on Examination of theses containing predominantly published works did not match the Academic Board policy on published works. The Chair advised members that he would undertake to re-draft the paragraph on published works and forward the revised paragraph to members for approval. The Guidelines would also be updated to remove any typographical errors.

The Committee also recommended that the Postgraduate Research Training Sub-Committee review the Degree of Doctor of Philosophy, Resolutions of the Academic Board, The Examination Process – 2. Consideration by examiners and provide recommendation to the Graduate Studies Committee regarding whether the Resolutions needed to be modified.

The Chair of the Graduate Studies Committee had updated the *Guidelines* clarifying the Examination of theses containing predominantly published works paragraph and amending the typographical errors, the Graduate Studies Committee has approved the *PhD: Guidelines for Examiners of Doctor of Philosophy Theses* and recommended the Academic Board approve the *PhD: Guidelines for Examiners of Doctor of Philosophy Theses*.

**Recommendation**

*That the Academic Board:*

- (1) *approve the amendments to the PhD: Guidelines for Examiners of Doctor of Philosophy Theses to reflect the current Degree of Doctor of Philosophy, Resolutions of the Academic Board; and*
- (2) *note that the Postgraduate Research Training Sub-Committee will be reviewing the Degree of Doctor of Philosophy, Resolutions of the Academic Board, The Examination Process – 2. Consideration by examiners, with immediate effect.*

**11.2.4 English Language Requirements: Feedback from International Office regarding English Language Requirements – Combined Universities Language Test**

At the June meeting of the Graduate Studies Committee members discussed the Combined Universities Language Test conducted by the University of New South Wales. Full details of the CULT were located on the University of New South Wales website at: <http://www.lang.unsw.edu.au/cult/index.htm>

The International Office advised the University had not set an equivalency between CULT and IELTS. As a result, the CULT English Language entry requirements for those Faculties who had not set a CULT score defaults to the University minimum CULT. This was an issue for Faculties who set an English language requirement higher than the University minimum.

The feedback provided by members indicated that faculties were willing to recommend the International Office, in conjunction with the Centre for English Teaching be responsible for updating the CULT whenever a faculty requests a change to the minimum standard mark for IELTS and TOEFL. However, before final approval of this recommendation could be made members requested the International Office provide an example of what a CULT equivalency is in relation to IELTS and TOEFL.

The International Office in conjunction with the Centre for English Teaching recommends the following table of equivalencies:

<b>IELTS</b>	<b>CULT</b>	<b>Skill area</b>
6.5	75	Minimum 17.5 in each skill
7.0	80	Minimum 18.0 in each skill
7.5	85	Minimum 18.5 in each skill

Given the information supplied by the International Office, Graduate Studies Committee recommends that the International Office, in conjunction with the Centre for English Teaching, be responsible for updating the CULT whenever a faculty requests a change to the minimum standard mark for IELTS and TOEFL.

The Chair also noted that some faculties had adopted the practice of specifying minimum IELTS scores for degree courses in the Faculty Resolutions of those courses, and noted that such statements rarely mentioned the alternative tests or pathways accepted by the University for international students from a non-English speaking background. It was also pointed out that the Academic Board also had a policy document *Postgraduate English Language Requirements* which was regularly updated. In order to avoid incomplete or conflicting information, it was recommended that reference to specific IELTS scores not be included in Faculty Resolutions but that faculties use the *Postgraduate English Language Requirements* as the proper place to specify such information, referring to the policy in faculty resolutions as appropriate.

**Recommendation**

*That the Academic Board:*

- (1) *approve the recommendation that the International Office, in conjunction with the Centre for English Teaching be responsible for updating the Combined Universities Language Test CULT whenever a faculty requests a change to the minimum standard mark for IELTS and TOEFL.*
- (2) *recommends the International Office, in conjunction with the Centre for English Teaching note their responsibility in updating the Combined Universities Language Test whenever faculties recommend changes to IELTS and TOEFL, with effect from 1 January 2007.*

#### **11.2.5 Deputy Chair of the Graduate Studies Committee**

The Chair advised members that the updated Terms of Reference to include a Deputy Chair was approved by the Academic Board at its July 2006 meeting.

The Chair appointed Dr Maureen Boughton to the position of Deputy Chair, Graduate Studies Committee. The appointment would be from July 2006 to July 2007. The Graduate Studies Committee recommends that the Academic Board approve the appointment of Dr Maureen Boughton to the position of Deputy Chair, Graduate Studies Committee.

##### ***Recommendation***

*That the Academic Board approve the appointment of Dr Maureen Boughton to the position of Deputy Chair, Graduate Studies Committee from July 2006 to July 2007.*

#### **11.2.6 Report from Faculty of Health Sciences**

The Graduate Studies Committee noted the advice from the Faculty of Health Sciences that Units of Study changes are to be introduced across a range of postgraduate courses. These courses included the Master of Health Science (Behavioural Science); Master of Health Science (Cardiopulmonary Physiotherapy); Master of Health Science (Child and Adolescent); Master of Health Science (Education); Master of Health Science (Gerontology); Master of Health Science (Manipulative Physiotherapy); Master of Health Science (Neurological Physiotherapy); Master of Health Science (Paediatric Physiotherapy); Master of Health Science (Physiotherapy); Master of Health Science (Sports Physiotherapy); Master of Occupational Therapy; Master of Orthoptics; Graduate Diploma of Health Science (Education); Graduate Certificate of Health Science (Behavioural Science) and Graduate Certificate of Health Science (Education)

Some of the changes occurring include the activation of Units of Study to be taught for the first time in 2007 and amendments to the descriptors of various Units of Study. The full list of changes are available from either the Secretary, Graduate Studies Committee or on the Graduate Studies website [http://sydney.edu.au/ab/committees/grad\\_studies/2006/2006\\_agendas.shtml](http://sydney.edu.au/ab/committees/grad_studies/2006/2006_agendas.shtml) located under the July meeting.

The Graduate Studies Committee recommends the Academic Board note the unit of study information supplied by the Faculty of Health Sciences.

##### ***Recommendation***

*That the Academic Board note the unit of study information supplied by the Faculty of Health Sciences.*

#### **11.2.7 Proceedings of the Committee**

##### **(1) Research Higher Degree Student Management Project**

Discussion was held regarding the Project and whether there was any student and faculty representation on the Project Board and what the anticipated workload was for faculties. The Chair agreed to liaise over the issue of the Student representation and report back to the Committee.

The Chair advised that discussion was held with the Deputy Vice-Chancellor (Research) and the Dean of Graduate Studies. It was agreed that student and faculty input would be valuable once the project was in full operation. The Chair agreed to utilise the Graduate Studies Committee as a vehicle for information flow regarding the project. Members noted that any questions about the project could be forwarded to either the Chair or the Dean of Graduate Studies.

**(2) Review of Postgraduate Coursework Degrees**

The Chair advised members that the Provost and Deputy Vice-Chancellor, Professor Nutbeam had established a working group to review the postgraduate courses offered at the University.

Members noted that some of the reasons behind the establishment of the working group were to ensure the postgraduate courses offered met with the University's strategic goals and remained competitive. Another factor was to guarantee faculties had the opportunity to be flexible in relation to market changes.

The Chair advised members that he would keep the Committee updated as to the progress of the working group.

**(3) Commercialisation Training Scheme**

The Dean of Graduate Studies advised members that the Federal government, through DEST, was providing funding for a Commercialisation Training Scheme. Members noted that the Dean of Graduate Studies met with DEST to discuss the Scheme. The idea of the Scheme was to provide twenty-eight research students with the ability to undertake a Graduate Certificate in Entrepreneurship. The Dean of Graduate Studies had meetings with the Faculty of Economic and Business to discuss the possibility of running the Graduate Certificate. However, negotiation between various funding bodies needs to occur to ensure maximum benefit for the Graduate Certificate in Entrepreneurship.

Discussion was held regarding whether it was possible to introduce this Certificate in 2007 given the DEST cut off date for new courses. The Chairs of Graduate Studies and the Academic Board undertook to liaise with the Provost and Deputy Vice-Chancellor and flag the possibility of running the Graduate Certificate in 2007. Members also noted there would be an issue regarding the administration of the Certificate.

The Dean of Graduate Studies undertook to provide members with additional information about the Scheme and the outcomes of his discussions with his Deans of Graduate Studies colleagues.

**(4) Examination times and visa requirements for international students**

The Chair advised members that the Research Training Sub-Committee discussed the issue of student visa requirements. Members noted the Chair had written to the Director, Student Centre to seek clarification regarding PhD student status and their entitlements when the thesis was lodged.

The Committee was aware that DIMA recognised the fact that a candidature did not automatically terminate with the submission of a thesis and were open to the idea of a three month extension to student visas. Members noted that the Chair would liaise with the President of SUPRA to obtain further information regarding the issues surrounding international PhD candidates.

The Chair also recommended the International Office be requested to confirm DIMA requirements in relation to student visas for PhD candidates and a possible process for extending these visas.

**(5) Postgraduate Awards Sub-Committee**

The Chair of the Postgraduate Awards Sub-Committee advised members that the budget process for 2007 scholarships was underway. Members noted there was an option of bringing the twenty co-funded scholarship for Semester 2, 2007 into the Semester 1, 2007 pool and sought the Committee's view on this.

The Committee advised the Chair of the Postgraduate Awards Sub-Committee that there were a number of benefits in having scholarships available in Semester 2. The Committee recommended that the twenty available for Semester 2, 2007 remain.

## **AGENDA ITEM 12**

### **Report of the Learning and Teaching Committee**

#### **12.2 Report of the Learning and Teaching Committee meeting held on 1 August 2006**

The Committee met on 1 August 2006 when there were present: The Chair (Associate Professor R Ewing) presiding, Professors M Jackson, J Sachs and B Sutton, Associate Professors B Bennett, M Freeman, J Hodgson, C Roberts and G Ryan, Drs D Collins, C Collyer, M Edmond, C Groenlund, D O'Connor and M Rosenman, Ms S Hanfling, Ms J Leong, Mr S Lojewski, Mr P O'Carroll and Mr N Wood. Ms A Cairnduff and Ms M Kemmis were in attendance.

##### **12.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 1 August 2006.

##### **12.2.2 Academic Board Faculty Reviews: Faculty Progress Report**

The Board is asked to note that the Committee received and noted the progress report from the Faculty of Nursing and Midwifery in response to recommendations from the Academic Board Phase Two Faculty Reviews.

##### ***Recommendation***

*That the Academic Board note the Faculty Progress Report from the Faculty of Nursing and Midwifery, as set out in the report presented.*

##### **12.2.3 Faculty Reports on Cases of Academic Dishonesty**

The Committee noted reports on cases of academic dishonesty from the Faculties of Health Sciences, Nursing and Midwifery, Veterinary Science and the Sydney Conservatorium of Music. A consolidated report will be submitted to the Academic Board once the remaining faculty reports are received.

##### ***Recommendation***

*That the Academic Board note the report on cases of academic dishonesty, as set out in the report presented.*

##### **12.2.4 Proceedings of the Committee**

###### **(1) Report of the Chair**

The Chair reported on the Academic Board retreat held on 22 and 23 June 2006. It was noted that a number of working parties would be formed to look at issues such as assessment of learning and the recent report from Internal Audit on the detection of plagiarism.

###### **(2) Report of the Pro Vice-Chancellor (Teaching and Learning)**

The Pro Vice-Chancellor (Teaching and Learning) reported that:

- Dr Rob Ellis had been appointed as Director of the e-Learning Initiative;
- Audiovisual Services was currently trialling Camtasia software (a desktop and audio recording program with web file export capabilities);
- eight Carrick Citations for Outstanding Contributions to Student Learning had been awarded to staff at the University of Sydney;
- the University has submitted thirteen applications for Carrick Awards for Australian University Teaching and is currently preparing submissions for the Carrick Fellowship Scheme;
- the Pro Vice-Chancellor and the Director of the Institute of Teaching and Learning had attended a meeting of the Network for Research Intensive Universities at the University of Utrecht;

- a website highlighting best practice in learning and teaching at the University ("It Worked For Me") had recently been launched at [http://www.usyd.edu.au/learning/teaching\\_matters/iwfm.shtml](http://www.usyd.edu.au/learning/teaching_matters/iwfm.shtml) (website no longer active); and
- a symposium on curriculum reform would be held in November 2006.

The Pro Vice-Chancellor also tabled the draft University Learning and Teaching Plan for in-principle approval.

**(3) Report of the Director, Student Services**

The Director of Student Services, Dr Margaret Edmond, introduced the new Head of Equity Services, Ms Annette Cairnduff, to the Committee. Ms Cairnduff presented the revised AVCC Disability Guidelines and outlined the role of Disability Services (part of Equity Services) in assisting faculties to implement the guidelines.

## AGENDA ITEM 15 General Business

### 15.1 Membership of the Central Promotions Committees 2006

It is recommended that the Academic Board approve amendments to the membership of the Level D Central Promotions Committees for 2006 (new appointments are underlined):

#### Associate Professor

Professor Don Nutbeam (Provost and Deputy Vice-Chancellor) (Chair)

Professor Bruce Sutton (Chair, Academic Board)

Professor Anthony Dooley (President, Academic Board, UNSW)

Professor Richard Banati (Medical Radiation Sciences)

Professor Catherine Stampfl (Physics)

Professor Daniel Potts (Philosophical and Historical Inquiry)

Professor Rif Ebied (Languages and Cultures)

Professor Nalini Joshi (Mathematics)

Professor Anita Bundy (Occupation and Leisure Sciences)

*Meeting: 26 October 2006*

#### Recommendation

*That the Academic Board approve amendments to the membership of the Central Promotions Committees for 2006, as set out in the report presented.*

### 15.2 Academic Staff Promotions to Level B in 2006

Four (4) applications were received.

The Local Promotions Committees met on various dates to consider the applications for promotion to Level B. Each applicant, who so wished was interviewed by the Local Promotions Committee. The LPC considered the application and the reports of the Head of Department/School and the referees. All successful applicants were strongly supported by their referees.

The following two (2) applicants were promoted to the grade of Lecturer and one (1) to Level B research only Academic effective from 1 January 2007.

To Lecturer:

Dr Elizabeth Hill Economics and Political Science

Dr Rose Leontini Behavioural and Community Health Sciences

To Level B - research only Academic:

Dr Meilan Xue Northern Clinical School, Medicine

The following statistical details on Faculty distribution are provided for the information of the Board:

Faculty	Applications received			Recommendations Made		
	Male	Female	Total	Male	Female	Total
Arts	1	-	1	-	-	0
Economics & Business	-	1	1	-	1	1
Health Sciences	-	1	1	-	1	1
Medicine	-	1	1	-	1	1
<b>Totals</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>-</b>	<b>3</b>	<b>3</b>